

BARRE TOWN CEMETERY COMMISSION
MINUTES FOR APRIL 24, 2019 MEETING
6:30 P.M., BARRE TOWN MUNICIPAL OFFICE

CALL TO ORDER

Call to order at the town offices at 6:30 p.m.

ROLL CALL

Commission members: Alan Garceau, Angela Labrador, Norman Coates, and Dwight Harrington attended the meeting, Robert Benoit, was absent. Carl Rogers, town manager, and sexton Dwight Coffrin also attended.

AGENDA CHANGES - ADDITIONS

Details: none this meeting.

APPROVAL OF THE AGENDA

Mr. Garceau made a motion, seconded by Mr. Coates, to approve the agenda as presented. With no further discussion, the motion carried on a voice vote.

APPROVAL OF MINUTES

Mr. Coates made a motion, seconded by Ms. Labrador, to approve the minutes of the October 24, 2018 meeting as written. With no further discussion, the motion carried on a voice vote.

QUARTERLY BUDGET REPORT

Mr. Rogers furnished the commission members with printouts of the revenue and expenses within the cemetery budget for July 2018 through April 2019. The fiscal year has about 16.5 % remaining, the cemetery, as it is a seasonal operation, has about 33% remaining. Anticipated revenues are currently about 14% for the budget year, very close to the 16.5%. Interest earned and the transfer of funds from the town's general fund have been completed. There are some trust fund interest payments to be received, the town is awaiting a notice of interest paid for the fund.

In calculating expenses, there is 47% of monies for salaries left in the budget. Overall, there is about 35% of budget monies left for the remainder of the year, very close to the 33% remainder of the cemetery operational season.

RECEIVE GUESTS

None this meeting.

SEXTON REPORT

Mr. Coffrin reported the crew had begun work to open the cemeteries to the public, including newly hired seasonal employee Mr. Gary Munson. He is a retired town employee who brings much knowledge and experience to the workforce, including equipment operation. (Welcome, sir.) There are 13 scheduled services in the town cemeteries this spring including seven cremains and six full interments, other services are pending. Mr. Coffrin has sold a lot and has two niche sales pending.

The crew has been raking, picking up debris, and repairing damage to the sod in various areas. The plan is to verticut and put down grass seed in three lawn sections. The verticut machine had been repaired over the winter by the town's maintenance staff, they removed a mouse nest from inside the machine and tuned it up, it now runs as it should. The water in the cemetery will be turned on soon. The new monuments manufactured over the winter to replace broken ones in the cemeteries are being stored at the town garage and will be placed as time permits.

Mr. Coffrin has received a \$412 donation for flags from the American Legion Auxiliary on behalf of the cemetery. He also announced the privet hedges are on sale and will be purchasing some. At the same time, he will purchase some maple trees. He has also been working with the contractor to get more of the sandblasting and painting done at the Maplewood Cemetery, at least to the intersection of Farwell Street and Nichols Road, this year. Mr. Coffrin will also obtain estimates to sandblast and paint the doors at the storage vault in Wilson Cemetery.

Mr. Coates asked about the road leading from the Websterville Road to the cemetery office, and whether it has been scheduled for paving due to its poor condition. The paving is not in the budget being proposed but needs to be added to the next budget submission.

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APPROVAL OF DEEDS AND MONUMENTS

- A. Deeds: Carpenter, Donald E. and Lynne, Lots 152 and 150, New Section B, Wilson, 8 x 10, 2 graves each.
Carpenter, Donald E. and Lynne, Lot 151, New Section B, Wilson, 8 x 10, 2 grave lot.
- B. Niche reservation: none this meeting.
- C. Monuments: none this meeting.
- D. Niche covers: none this meeting.

OLD BUSINESS

- A. 2018 gravestone replacements, as stated in the sexton's report, the completed monuments are currently being stored at the town garage and will be set as time permits. As for further replacements this year, the commission's local contact, Granite Industries of Vermont, has moved its marble veterans' gravestone work to Georgia and the status of the granite gravestone work is unknown. Mr. Coffrin will keep the commission apprised as to the need in any town cemetery to replace any damaged or unserviceable stones.

NEW BUSINESS

- A. The Vermont Cemetery Association's annual meeting will be held on May 9th in Montpelier. Ms. Labrador will attend and report back to the commission.

AROUND THE TABLE DISCUSSIONS

Mr. Garceau informed the commission the flags will be placed on veterans' graves at Wilson Cemetery on May 13, weather permitting.

Ms. Labrador received an invitation to a May 8th webinar concerning the cleaning of gravestones. The local contact is the Vermont Division for Historic Preservation and the webinar will be presented by a similar organization from Wisconsin. She will forward the email she received to other commission members.

Bulk trash day will be May 11, commissioners are welcome to work the lines.

Vermont State Surplus had a fireproof file cabinet that could be used by the cemetery sexton. Mr. Coffrin brought it to the cemetery office and will begin using it this year.

NEXT MEETING

Next meeting set for: May 22, 2019 at 6:30 p.m.
Place: Room 3, Barre Town Municipal Office, Websterville.

MOTION TO ADJOURN

Mr. Coates made a motion to adjourn, seconded by Ms. Labrador. The motion carried on a voice vote and the meeting adjourned at 7:13 p.m.

Respectfully submitted on behalf of Alan Garceau, Chairman
by Dwight D. Harrington, recorder