

BARRE TOWN CEMETERY COMMISSION
MINUTES FOR OCTOBER 22, 2014 MEETING
AT 6:30 P.M. AT THE TOWN CLERK'S OFFICE

CALL TO ORDER

The meeting of the commission began at 6:31 p.m.

ROLL CALL

Commission members: Alan Garceau, Robert Pellon, Norman Coates, and Dwight Harrington attended. Town Manager Carl Rogers, Asst. Manager Andrew Dorsett, and sexton Tim Brick attended as well.

AGENDA CHANGES - ADDITIONS

None this meeting.

APPROVAL OF MINUTES

Motion by Mr. Pellon, seconded by Mr. Coates to accept the minutes of the commission meeting held 24 September 2014 as written. With no further discussion, the motion carried on a voice vote.

QUARTERLY BUDGET REPORT

None this meeting.

RECEIVE GUESTS

None this meeting.

SEXTON REPORT

Sexton Brick reported he had sold two lots at Maplewood Cemetery and two niches at the Wilson columbarium park. Services held included Mr. Beaudet and Ms. Jan MacDonald. The cemetery crew had been doing fall maintenance chores including leaf removal and would soon be working the flower beds. They also removed shrubs from the MacLeod lot. Corner markers have been set for Lawson and a foundation poured for Shedd.

APPROVAL OF DEEDS AND MONUMENTS

- A. Deeds: Larry and Sandra Holt, Lot A22, Maplewood, 10x8.
Doug and Donna Fuller, Lot B94a, Maplewood, 10x4.
- B. Niche reservation: Betty Thayer, Columbarium 2, Side A, Niches 9 & 10
- C. Monuments: None this meeting.

OLD BUSINESS

- A. Mr. Harrington gave an update on the status of the schematic maps and reported he had a bit more measuring to do at Wilson in order to finish the lot schematics. He indicated he would likely be finished soon. Mr. Brick will furnish photocopies of his cemetery operation notes at the November meeting to be used to update the electronic spreadsheet records.

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- B. The Commission continued its review of the existing cemetery rules. The group reviewed the rule changes as prepared by Mr. Miller one section at a time. Mr. Rogers read the changes recommended by town attorney, Mike Monte. Most of the changes to be made involved grammar or spelling, a few rules needed further refinement based on the group discussion. The commission members turned their marked up copies into Town Manager Rogers for transmittal to Mr. Miller. He will make the final changes prior to the November meeting, the commission will do a final review at that time and vote on adopting the final rules.
- C. Mr. Harrington distributed a final draft of the trifold cemetery information pamphlet to the group. He asked that final changes be submitted at the next meeting and set a goal of completing the pamphlet in time for Mr. Brick to have it available at the start of the next cemetery season. Mr. Dorsett will assist with the QR icon to link the pamphlet to the town webpage sections on cemetery rules and prices.

NEW BUSINESS

- A. The commission reviewed a letter sent to Mr. Brick by the Rinker brothers.

NEXT MEETING

Next meeting set for: 19 November 2014 at 6:30 p.m.
Place: Town Offices in Websterville

MOTION TO ADJOURN

Motion by Mr. Coates to adjourn, seconded by Mr. Garceau. With no further discussion, the motion carried and the meeting adjourned at 7:45 p.m.

Respectfully submitted, Dwight D. Harrington, Chairman