

**Barre Town Budget Committee Meeting**  
**Proposed Budget for Fiscal Year 2021 - 2022**  
**February 23, 2021**  
**AGENDA**

1. Call to order.....6:00 p.m.
2. Consider approving agenda.
3. Consider approving February 16, 2021 minutes.
4. Acknowledge guests, if any.
5. Questions about material received and reviewed to date.
6. Continue review of Budgets: Highway and Ambulance Fund.
7. Public comment: receive guests, if any 7:50 p.m.
8. Adjourn 7:55 p.m.

**Minutes for February 23, 2021**

The duly warned meeting of the Barre Town Budget Review Committee for the proposed 2021-2022 fiscal year budget was held February 23, 2021 at the Barre Town Municipal Building, Selectboard Meeting Room, Lower Websterville, Vermont at 6:00 p.m. and remotely using Teams.

The following members were present in the Selectboard meeting room: W. John “Jack” Mitchell, Jim West, and Terry Reil. Those attending remotely were Paul White, Norma Malone, Bob Nelson (joined at 6:34 p.m.), Justin Bolduc, Cedric Sanborn, Phil Cecchini, and Mike Gilbar.

Also attending (in the Selectboard meeting room): Town Manager Carl Rogers and Asst. Town Manager Elaine Wang. Others attending remotely: Town Clerk-Treasurer Donna J. Kely, Town Engineer Josh Martineau, DPW Superintendent Richard Tetreault, and the New Finance Director Katelyn Kran..

**CALL TO ORDER**

The meeting was called to order at 6:00 p.m.

**APPROVE AGENDA**

*On a motion by Jack Mitchell, seconded by Paul White, the agenda was approved as presented. Bob Nelson was not present for the vote.*

**APPROVE MINUTES**

*On a motion by Jim West, seconded by Paul White, the Budget Committee voted to approve the February 16, 2021 meeting minutes with minor spelling and grammatical changes. Bob Nelson was not present for the vote.*

**GUESTS - None**

**QUESTIONS ON MATERIAL RECEIVED TO DATE**

There was discussion regarding the Water Fund – line replacement. Manager Rogers noted the 1000’ feet of new line is the Littlejohn Road/Libercent Street line project.

Manager Rogers noted there is a meter regarding measuring the flow of diesel fuel used by the furnace at the DPW garage. Justin Bolduc stated that after calculating the difference in BTUs between diesel and #2 heating fuel, the 32,669 gallons of diesel used by the furnace represented a potential savings equivalent to only about 141 gallons of #2 heating fuel over the past 9 years. Therefore, it would not be worthwhile to install a separate fuel tank for the furnace. Rogers stated that the meter reading will be recorded in the future so that an annual adjustment can be made between the diesel budget and the heat budget.

**BUDGET REVIEW**

Highway Fund: Overall the proposed budget is decreasing 1.42% (\$45,170). This would mean a decrease of approximately two-thirds of a cent based on the current Fiscal Year Grand List. The budget allows for the planned roadwork, the purchase of a few tools and equipment, replacing a liquid calcium chloride tank, funding for tree removal, and the customary road items (crack sealing, line painting, roadside mowing, etc.).

The primary source of revenue is from the property taxes. Funds are also received from the State Highway Aid program (projected at \$209,245).

Expenses began with the wage review (splitting of wages by Fund), bonus pay, and Highway Administration costs to include furniture for the Town Engineer’s change of office location. Stormwater Permits, department specific software fees, Summer Maintenance items: summer helpers, outside services, road

**BUDGET COMMITTEE MEETING OF February 23, 2021 continued:**

paving, and equipment charges were noted. Retreatment (paving projects) items are populated using the 5-Year Paved Road Plan. Manager Rogers noted that many items in the Employee Benefits sections are by union contract.

**PUBLIC COMMENT - None**

**NEXT MEETING**

The next meeting is Tuesday, March 2, 2021. Review will continue with the Highway Fund Benefits section (page 24) and then move to the Ambulance Fund.

As always if members have questions contact the Manager via email or phone.

**ADJOURN**

*On a motion by Justin Bolduc, seconded by Paul White, the Budget Committee meeting adjourned at 7:57 p.m.*

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*Town Clerk-Treasurer – Donna J. Kelty*