

**Barre Town Budget Committee Meeting**  
**Proposed Budget for Fiscal Year 2019 - 2020**  
**April 2, 2019**  
**AGENDA**

1. Call to order.....6:00 p.m.
2. Consider approving agenda
3. Consider approving March 26, 2019 meeting minutes
4. Questions about budgets covered so far.
5. Consider setting amounts of Fiscal Year 2019-2020 budgets
6. Public Comment 7:50 p.m.
7. Adjourn 7:55 p.m.

**Minutes for April 2, 2019**

The duly warned meeting of the Barre Town Budget Review Committee for the proposed 2019-2020 fiscal year budget was held April 2, 2019 at the Barre Town Municipal Building, Emergency Operation Center, Lower Websterville at 6:00 p.m.

The following members were in attendance: Tom White, Paul White, W. John “Jack” Mitchell, Norma Malone, Justin Bolduc, Cedric Sanborn, Andrew McAvoy, Phil Cecchini, and Alan Garceau and Bob Nelson (by telephone).

Also in attendance were: Town Manager Carl Rogers, Asst. Town Manager Elaine Wang, Town Clerk-Treasurer Donna J. Kelty, Barre Area Development representatives Bob Lord and Joel Schwartz.

**CALL TO ORDER**

Chair Norma Malone called the meeting to order at 6:00 p.m.

**APPROVE AGENDA**

*On a motion by Cedric Sanborn, and seconded by Paul White, the Budget Committee voted to approve the agenda.*

**MINUTE APPROVAL**

*On a motion by Justin Bolduc, and duly seconded, the Budget Committee voted to approve the March 26, 2019 meeting minutes with minor spelling and grammatical corrections.*

**QUESTIONS and ANSWERS**

Chair Malone thanked the citizen volunteers, Town Manager and staff for all their hard work.

Part of a sentence was omitted from the Highway Fund agenda notes (last sentence at the bottom of page one) should read: To fully fund the proposed Highway Fund budget with no use of cash you will need a tax rate of 45.15¢, which is 3.51¢ over the current tax rate.

With regards to the Water Operator pay and benefits distribution which needed to be corrected as they crossed several funds. The results are the Sewer Fund Budget is \$930,015 (decrease), Water Fund Budget is \$471,095 (increase), and the Highway Fund Budget is \$3,112,810.

**BUILDING FUND**

*On a motion by Jack Mitchell, seconded by Phil Cecchini, the Budget Committee voted unanimously to approve the proposed Fiscal Year 2019-2020 Building Fund budget at \$57,605.00.*

**CEMETERY FUND**

*On a motion by Jack Mitchell, seconded by Justin Bolduc, the Budget Committee voted unanimously to approve the proposed Fiscal Year 2019-2020 Cemetery Fund budget set at \$65,670.00.*

**BUDGET COMMITTEE MEETING OF April 2, 2019 continued:**

**WATER FUND**

*On a motion by Alan Garceau, seconded by Cedric Sanborn, the Budget Committee voted unanimously to approve the proposed Fiscal Year 2019-2020 Water Fund budget set at \$471,095.00.*

The Water Fund has a deficit and during the motion discussion possible solutions were presented. Committee members recognized anything pertaining to adjusting the water rates need to be a Selectboard decision. Amending/increase the Water Fund rates and the impact to system users are concerns.

*On a motion by Justin Bolduc, seconded by Cedric Sanborn, the Budget Committee voted to recommend to the Selectboard that the Fiscal Year 2019-2020 Water Fund base rate be increased by \$4.00 per quarter and the per cubic foot rate be increased by \$0.20; said increases to be applied toward the deficit. The motion passed with Jack Mitchell, Andrew McAvoy, and Bob Nelson voting no.*

**SEWER CAPITAL IMPROVEMENT**

*On a motion by Jack Mitchell, seconded by Paul White, the Budget Committee voted unanimously to approve the proposed Fiscal Year 2019-2020 Sewer Capital Improvement Fund budget set at \$18,125.00.*

**SEWER FUND**

*On a motion by Jack Mitchell, seconded by Paul White, the Budget Committee voted unanimously to approve the proposed Fiscal Year 2019-2020 Sewer Fund budget set at \$930,015.00.*

**EQUIPMENT FUND**

The biggest discussion item was mowers, an update to the inventory list, purchase made this year, life expectancy, and the mowers were recently added to the 5-Year Equipment Plan inventory to better track replacement cycles.

*On a motion by Jack Mitchell, seconded by Cedric Sanborn, the Budget Committee voted unanimously to add \$9,000 to the proposed Fiscal Year 2019-2020 Equipment Fund budget for the purchase of a mower.*

The Equipment Fund is also running a deficit. There are some one-time needs in the proposed budget (lifts at \$63,500, radio work at \$21,900) which perhaps the unassigned fund balance could purchase. However, this would be a Selectboard decision.

*On a motion by Justin Bolduc, seconded by Cedric Sanborn, the Budget Committee voted unanimously to recommend to the Selectboard that they use unassigned fund balance to purchase the lifts and to pay for the radio study which are in the proposed FY 2019-2020 Equipment Fund budget.*

Replacement of the old sewer bus was discussed. It was noted a school bus may not be needed. Jack Mitchell made a motion to increase the proposed Equipment Fund budget \$20,000 to purchase a replacement bus. The motion died for lack of a second.

*A motion was made by Jack Mitchell, seconded by Phil Cecchini, to increase the proposed FY 2019-2020 budget \$25,000 to purchase the replacement sewer bus. The motion failed with Tom White, Norma Malone, Justin Bolduc, Alan Garceau, Paul White, and Bob Nelson voting no.*

Consensus of those voting no is that more information is needed as to what type of vehicle, how is it going to be used, etc.

**BUDGET COMMITTEE MEETING OF April 2, 2019 continued:**

*On a motion by Jack Mitchell, seconded by Paul White, the Budget Committee voted unanimously to approve the proposed Fiscal Year 2019-2020 Equipment Fund budget set at \$1,489,800.*

**AMBUALNCE FUND**

*On a motion by Jack Mitchell, seconded by Paul White, the Budget Committee voted unanimously to approve the proposed Fiscal Year 2019-2020 Ambulance Fund budget set at \$2,333,715.*

Discussion highlights included the ever changing State/Federal reimbursements, union contracts, per capita rates for other contracted municipalities, and paramedic intercept service.

**HIGHWAY FUND**

Savings from the recent paving and milling contracts, road salt application to include the mixing with sand were discussed.

*On a motion by Bob Nelson, seconded by Justin Bolduc, the Budget Committee voted unanimously to amend the proposed Fiscal Year 2019-2020 Highway Fund budget and increase the road salt line item \$8,000 and decrease the pavement millings line item by \$20,000.*

**GENERAL FUND**

A motion was made and withdrawn to approve the General Fund budget as proposed as the not-for-profit line items had not been discussed.

*On a motion by Bob Nelson, seconded by Justin Bolduc, the Budget Committee voted to amend the proposed Fiscal Year 2019-2020 General Fund budget and decrease the Aldrich Library appropriation to \$180,000 (-\$7,200). The motion passed with Jack Mitchell, Phil Cecchini, and Andrew McAvoy voting no and Tom White abstained.*

**Public Comment – none**

**GENERAL FUND – continued**

*On a motion by Bob Nelson, seconded by Jack Mitchell, the Budget Committee voted to amend the proposed Fiscal Year 2019-2020 General Fund budget and increase the line item for the Barre Partnership to \$5,000 (increase of \$3,000). The motion passed with Justin Bolduc, Cedric Sanborn, and Norma Malone voting no.*

Barre Area Development – Dialog covered their existing website (lack of good/recent information), activity reports for the Selectboard, the important things over the years BADC has done for the Town/Wilson Industrial Park, and the increase to the tax base as a result of the Wilson Industrial Park builds.

*On a motion by Justin Bolduc, seconded by Tom White, the Budget Committee voted to amend the proposed Fiscal Year 2019-2020 General Fund budget and decrease the Barre Area Development line item to \$45,000 (a decrease of \$6,745). The motion passed with Phil Cecchini voting no.*

*On a motion by Cedric Sanborn, seconded by Paul White, the Budget Committee voted unanimously to increase the Fiscal Year 2019-2020 Ambulance Fund revenue rates by \$20,000 and to decrease the Town's per capita payment by \$20,000.*

The Police Department fingerprint machine item by consensus was passed over. If there are no issues with the equipment in Fiscal Year 2019-2020 then it will be placed in the Fiscal Year 2020-2021 budget.

*On a motion by Justin Bolduc, seconded by Cedric Sanborn, the Budget Committee voted unanimously to approve the proposed Fiscal Year 2019-2020 General Fund Budget, as amended, and set at \$3,867,941.*

**BUDGET COMMITTEE MEETING OF April 2, 2019 continued:**

Committee members were informed they would be receiving an email to see if they are interested in participating in the televised CVTV budget presentation video.

**ADJOURN**

*On a motion by Paul White, seconded by Cedric Sanborn, the Budget Committee voted unanimously to adjourn at 8:18 p.m.*

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*Town Clerk-Treasurer Donna J. Kelty*

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