

Barre Town Budget Committee Meeting

Proposed Budget for Fiscal Year 2016 - 2017

Meeting Agenda for February 23, 2016

1. Call to order 6:30 p.m.
2. Consider approving agenda
3. Consider approving February 16, 2016 meeting minutes
4. Questions about material covered to date or from budget tour
5. Review
 - a. Equipment Fund
 - b. Highway Fund
6. Adjourn

Minutes for February 23, 2016

The duly warned meeting of the Barre Town Budget Review Committee for the proposed 2016-2017 fiscal year budget was held February 23, 2016 at the Barre Town Municipal Building, Emergency Operation Center, Lower Websterville at 6:30 p.m.

The following members were in attendance: Rob LaClair, Jeff Blow, William Wolfe, Paul White, Bob Nelson, Rolland Tessier, Joanne Cyr and W. John "Jack" Mitchell. Those absent included Tom White and Val Vallerand.

Also in attendance were: Town Manager Carl Rogers, Town Clerk-Treasurer Donna J. Kelty, Department Heads Richard Tetreault, DPW Shop Foreman Mike Martel, and Harry Hinrichsen, and Special Projects Assistant Elaine Wang.

Vice-Chair Rolland Tessier **called the meeting to order** at 6:32 p.m.

APPROVE AGENDA

On a motion by Robert Nelson, seconded by Paul White, the Budget Committee approved the agenda. Tom White and Val Vallerand were not present for the vote.

APPROVE MEETING MINUTES

On a motion by Paul White, seconded by William Wolfe, the Budget Committee approved the meeting minutes of February 16, 2016. Tom White and Val Vallerand were not present for the vote.

QUESTIONS & ANSWERS

Cyr stated the budget tour was a very positive and professional presentation. Great information.

The requested information from the Aldrich Public Library was distributed to the committee.

Rogers will contact the Barre Partnership to see if they will be available to attend the March 1st meeting.

There was brief discussion regarding the proposed purchase of a pavement grinder. DPW Superintendent will get more information on the cost to replace the teeth and maintenance requirements.

Another question was with regards to the Fire Department chainsaws - who does the maintenance work on them?

**BUDGET COMMITTEE MEETING OF February 23, 2016 continued:
BUDGET REVIEW CONTINUATION - EQUIPMENT FUND EXPENSES.**

DPW Superintendent Richard Tetreault, Shop Foreman Mike Martel, and Town Engineer Harry Hinrichsen were present.

The Manager noted that line item for Outside Services (400-474-680) should be amended to add \$110 for the cleaning of 2 granite signs (shop and truck garage). Other noted items were vehicle insurance, debt service payment (shop), radio purchases, cash versus financed equipment purchases, fuel costs (diesel & gasoline), and uniforms for mechanics and shop foreman.

HIGHWAY FUND

The proposed budget for the Highway Fund is increasing 1.86%. This increase is related to several expenses (administration/engineering, winter maintenance, and grant projects (Peloquin Road culvert and half of Town's share of the bridge Street sidewalk project).

The Manager did a brief overview of the Highway Fund What's In & What's Not list. Primary sources of revenue are from the voter approved budget and the State of Vermont Highways & Street Aid grant.

Expenses - Earlier the Manager had stated the Town would be hiring two summer engineer interns (one to work directly for the Engineer and one for the GIS work). He noted the Administration wage account is designated for the intern who works directly with the Town Engineer. Further discussion was on advertising, stormwater permit fees, summer maintenance equipment rentals, and something new - the payment of water taken from the fire stations and used for dust control and consumed during construction. Winter maintenance items included town equipment charges, other materials (cold mix and mailbox repairs), and salt for sidewalk.

A big topic of conversation (at the next meeting) will be the purchase of road salt.

HOMEWORK ASSIGNMENT

The next meeting the Committee will continue with the Highway Fund discussion (road salt). Reminder: If you have questions on anything discussed during this meeting or on what you review that cannot wait until the next meeting be sure to contact the Town Manager.

NEXT MEETING

The Budget Committee meeting will reconvene on Tuesday, March 1, 2016, 6:30 p.m. at the Emergency Operation Center, Municipal Building in Lower Websterville. Note: This is a double meeting.

RECESS

On a motion by Robert Nelson, seconded by William Wolfe, the meeting recessed at 8:00 p.m. Tom White and Val Vallerand were not present for the vote.

Donna J. Kelty, Town Clerk-Treasurer

Signatures on next page.

Barre Town Budget Committee

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BUDGET COMMITTEE MEETING OF February 23, 2016 continued:

Committee Chair

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x _____

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