



**BARRE TOWN BUDGET COMMITTEE MEETING
PROPOSED BUDGET FOR FISCAL YEAR 2022-2023**

Tuesday, March 29, 2022

AGENDA

1. Call to order.....6:00 p.m.
2. Consider approving agenda.
3. Consider approving March 22, 2022 meeting minutes.
4. Acknowledge guests, and public comment, if any.
5. Questions about material received and reviewed to date.
6. Consider budget items on the board.
7. Consider decisions about fund budgets.
8. Thoughts about budgets or budget process?
9. Adjourn..... 7:15 p.m.

MINUTES

The duly warned meeting of the Barre Town Budget Review Committee for the proposed 2022-2023 fiscal year budget was held on Tuesday, March 29, 2022 at the Barre Town Municipal Building, Selectboard Meeting Room, Websterville, VT.

Budget Committee Members Present: Norma Malone, Paul White, W. John “Jack” Mitchell, Bob Nelson, Alan Garceau, Mike Gilbar, Chris Neddo, and Phil Cecchini. Those attending virtually: Justin Bolduc and Tony Amaral.

Budget Committee Members Absent: None.

Staff Members Present: Town Manager Carl Rogers, Assistant Town Manager Elaine Wang, Town Clerk Tina Lunt, Finance Director Katelyn Kran, and EMS Director Chris LaMonda. Those attending virtually: Chief William Dodge and Planning and Zoning Administrator Chris Violette.

Others Present: Times Argus Reporter Eric Blaisdell. Those attending virtually: Aldrich Public Library Board Chair Nancy Pope, Aldrich Public Library Director Loren Polk, and Jeff Blow.

CALL TO ORDER: Chair Malone called the meeting to order at 6:00 p.m.

APPROVE THE AGENDA:

On a motion by Mike Gilbar, seconded by Phil Cecchini, the Budget Committee voted unanimously to approve the agenda as presented.

APPROVE THE MINUTES:

On a motion by Jack Mitchell, seconded by Bob Nelson, the Budget Committee voted unanimously to approve the March 22, 2022 meeting minutes with minor spelling corrections as presented to the Clerk.

PUBLIC COMMENT: None

QUESTIONS ON MATERIAL:

Mr. Cecchini inquired about variances in the benefits of pay in the Cemetery Fund.

Mr. White inquired about the Police Department Fund, regarding the plan for the temporary employee hours. Mr. Rogers explained the hours are reflected in line item 011.421.110. The hours can be split within other departments/line items should that be necessary.

WHITE BOARD ITEMS:

Committee members reviewed white board items for points of discussion.

Account Line Item	Amount	Description	Decision
011.412.110	\$10,106	Increase for ATC moving	Approved
011.415.110	(\$10,106)	Decrease for new ATC	Approved
011.416.640	340	Fuzz Buzz support	Approved
011.416.640	(380)	Adobe license	Approved
011.419.474	1,500	Vacuum test fuel tank	Approved
011.421.281.101	750	Additional spare pistol	Approved
011.424.974	7,875	Due to EMS billing increase	Approved
011.424.974	9,152	EMS per capita fee	Approved
011.461.951	(1,886)	Aldrich Library	Approved
011.462.450	(75,000)	Baseball poles	No
011.463.954	2,500	Barre Partnership	Approved
011.459.110	(9,300)	Cemetery Staffing – 3 full-time	Approved
400.474.475	5,850	Shop heater repair	Approved
400.474.479	14,539	Key card access door lock	No
700.363.100	7,875	Due to EMS billing increase	Approved
700.424.110	9,152	EMS Admin Position	Approved
700.424.699	7,875	EMS Billing increase	Approved

Ambulance Fund: 700.424.110

EMS Director Chris LaMonda was present. Mr. LaMonda has requested a full-time administrative assistant (\$53,000). Town Manager Mr. Rogers budgeted for a part time pre-billing clerk, 12 hours per week (\$13,728). Committee members shared their opinions and ideas around the request versus the Town Manager’s budget. Consensus is to increase the pre-billing clerk hours from 12 hours per week to 20 hours.

On a motion by Jack Mitchell, seconded by Paul White, the Budget Committee voted unanimously to approve an increase of \$9,152 to line item 700.424.110.

Budget Committee Meeting of March 29 , 2022 Continued:

Cemetery Fund: 011.459.110

The Cemetery Fund reduction is a transfer between funds. The Sexton pay is no longer split between the General Fund (Recreation) and Cemetery Fund.

Alan Garceau recused himself.

On a motion by Jack Mitchell, seconded by Paul White, the Budget Committee voted to approve a reduction of (\$9,300) to line item 011.459.110.

Equipment Fund:

400.474.475 / Shop Heaters Repair

On a motion by Mike Gilbar, seconded by Alan Garceau, the Budget Committee voted unanimously to approve an increase of \$5,850 to line item 400.474.475.

400.474.479 / Key Card Access Door Lock for Shop

Mr. Nelson stated that he originally requested to add the key card access door lock item to the white board as an item for discussion. Mr. Nelson noted he would like to remove this as a topic for discussion.

General Fund:

011.461.951 / The Aldrich Public Library

The Aldrich Library proposed a 4% increase. The Town Manager has budgeted for a 3% increase. Committee members shared mixed views on the proposed request. They expressed their appreciation of the libraries work and the resources the library provides to the community. There are still questions regarding the additional revenue and capital improvements. Barre City supported the library with a 2% increase.

On a motion by Norma Malone, seconded by Alan Garceau, the Budget Committee voted 8-2 to approve a 2% increase request for the Aldrich Library, line item 011.461.951. The motion passed.

011.421.281.101 / Additional Spare Pistol

On a motion by Bob Nelson, seconded by Paul White, the Budget Committee voted unanimously to approve an increase of \$750.00 to line item 011.421.281.101.

011.419.474 / Vacuum Test Fuel Tank

On a motion by Bob Nelson, seconded by Mike Gilbar, the Budget Committee voted unanimously to approve an increase of \$1,500 to line item 011.419.474.

011.462.450 / Baseball Pole

Conversation focused on the use of ARPA funds to complete the project of replacing the baseball field poles. Board consensus is the project should be completed this coming fiscal year and needs to be offset by the surplus of the General Fund.

011.463.954 / Barre Partnership

On a motion by Bob Nelson, seconded by Jack Mitchell, the Budget Committee voted 7-3 to approve an increase of \$2,500 to line item 011.466.954. The motion passed.

Mr. Nelson and Mr. Mitchell both expressed their support of The Barre Partnership.

APPROVAL OF FY 22-23 BUDGET:

On a motion by Jack Mitchell, seconded by Bob Nelson, the Budget Committee voted unanimously to approve the proposed Barre Town Fiscal Year 2022-2023 Water Fund Budget in the amount of \$471,270.

On a motion by Paul White, seconded by Bob Nelson, the Budget Committee voted unanimously to approve the proposed Barre Town Fiscal Year 2022-2023 Sewer Capitol Improvement Fund Budget in the amount of \$18,125.

On a motion by Bob Nelson, seconded by Paul White, the Budget Committee voted unanimously to approve the proposed Barre Town Fiscal Year 2022-2023 Sewer Fund Budget in the amount of \$1,163,980.

On a motion by Bob Nelson, seconded by Alan Garceau, the Budget Committee voted unanimously to approve the proposed Barre Town Fiscal Year 2022-2023 Building Fund Budget in the amount of \$63,195.

On a motion by Phil Cecchini, seconded by Bob Nelson, the Budget Committee voted unanimously to approve the proposed Barre Town Fiscal Year 2022-2023 Records Restoration Fund Budget in the amount of \$18,770.

On a motion by Bob Nelson, seconded by Mike Gilbar, the Budget Committee voted unanimously to approve the proposed Barre Town Fiscal Year 2022-2023 Highway Fund Budget in the amount of \$3,372,855.

On a motion by Paul White, seconded by Chris Neddo, the Budget Committee voted unanimously to approve the proposed Barre Town Fiscal Year 2022-2023 Equipment Fund Budget in the amount of \$1,555,620

On a motion by Bob Nelson, seconded by Mike Gilbar, the Budget Committee voted to approve the proposed Barre Town Fiscal Year 2022-2023 Cemetery Fund Budget in the amount of \$82,430. Alan Garceau abstained.

On a motion by Jack Mitchell, seconded by Alan Garceau, the Budget Committee voted 9-1 to approve the proposed Barre Town Fiscal Year 2022-2023 Ambulance Fund Budget in the amount of \$2,562,045. The motion passed.

On a motion by Bob Nelson, seconded by Justin Bolduc, the Budget Committee voted unanimously to approve the proposed Barre Town Fiscal Year 2022-2023 General Fund Budget in the amount of \$4,418,306.

On a motion by Jack Mitchell, seconded by Mike Gilbar the Budget Committee voted unanimously to recommend the Selectboard to consider the Manager's suggested water fund increase.

On a motion by Jack Mitchell, seconded by Bob Nelson the Budget Committee voted unanimously to recommend the Selectboard to consider the Manager's suggested sewer fee rate increase.

BUDGET PROCESS:

Budget Committee Meeting of March 29 , 2022 Continued:

Mrs. Malone asked Committee members to share feedback on the budget process via email.

Mr. Nelson thanked Mrs. Malone for chairing the Budget meetings. Additionally, he thanked the staff and Committee members for their time and commitment.

A budget presentation will be aired on CVTV May 1 through May 8.

ADJOURN:

On a motion by Mike Gilbar, seconded by Phil Cecchini, the Budget Committee meeting adjourned at 7:33 p.m.

APPROVED MINUTES

Barre Town Budget Committee

Filed in the Barre Town Clerk's Office on this _____ day of _____, 2022.

ATTEST: _____, Barre Town Clerk.