

**BOARD OF CIVIL AUTHORITY
ABATEMENT AND CHECKLIST UPDATE MEETING**

ABATEMENT AGENDA

April 4, 2019

1. Call to Order 6:30 p.m.
2. Amendments to the Agenda (if needed).
3. Roll Call and BCA oath:
"I do solemnly swear (or affirm) that I will well and truly hear and determine all matters at issue relating to the abatement of taxes and other levies submitted for my decision."
4. Approve the meeting minutes of February 28, 2019.
5. Review abatement applications.
6. Checklist Update meeting for April 9, 2019 election.
7. Approve Checklist meeting minutes of February 14, 2019.
8. Appoint JPs to carry sick ballots on April 9, 2019.
9. Discuss appointment of Assistant Presiding Officer.
10. Other Business: -
 - a. Next election dates are: Town Open Meeting on Wednesday, May 8, 2019 and Australian voting on May 14, 2019 for municipal budget and election of officers and tentatively the BUUSD budget.
 - b. Next abatement meeting will be June 6, 2019.
 - c. New Justice of the Peace Guide for the JP Handbook.
 - d. Updated Member List for your JP Handbook.
11. Adjourn

BOARD OF ABATEMENT MINUTES

The duly warned Board of Abatement Meeting was held on April 4, 2019, Barre Town Municipal Building, Selectboard meeting room, in Lower Websterville at 6:30 p.m.

The following members were present: Town Clerk-Treasurer Donna Kelty, Pearl Bugbee, William Bugbee, Jeff Blow, Charles "Chip" Castle, Jeanne Daniele, JP Isabelle, Tom Koch, Norma Malone, W. John "Jack" Mitchell, Edward Paquin, Jay Perkins, Christopher Violette, R. Lee Walther, Sheila Walther, and Paul White. Members not in attendance: J. Guy Isabelle, Paul Malone, Bob Nelson, Virginia Poplawski, Tom White ,and Assessor Russ Beaudoin.

CALL TO ORDER - Vice Chair Violette called the meeting to order at 6:30 p.m. and proceeded with the role call. He noted the meeting is being audio taped. Be sure to speak distinctly and state your name for the record.

BOARD OATHS - The Board members were administered the oath: "I do solemnly swear (or affirm) that I will well and truly hear and determine all matters at issue relating to abatement of taxes and other levies submitted for my decision. So help God (or under the pains and penalties of perjury).

BOARD OF ABATEMENT MEETING OF April 4, 2019 continued:

CHANGES TO THE AGENDA

The agenda, by consensus, was amended as follows: Item #4 delete February 14, 2019 and Item 6 change the date of March 5 to April 9.

MINUTE APPROVAL

On a motion by JP Isabelle, seconded by Jeanne Daniele, the Board of Civil Authority voted to approve the Board of Civil Authority Abatement and Checklist Update Minutes of February 28, 2019 with minor spelling and grammatical changes. Those not present for the vote: J. Guy Isabelle, Paul Malone, Bob Nelson, Virginia Poplawski, Tom White and Assessor Russ Beaudoin. Ed Paquin and Chip Castle abstained as they did not attend the meeting.

**ABATEMENT APPLICATION ITEMS
and
DELIBERATIVE SESSION**

With no applicants present, there was a motion by Lee Walther, and duly seconded by William Bugbee, the Board of Abatement voted to enter deliberative session at 6:35 p.m. to discuss the three applications. The following were not present for the vote: J. Guy Isabelle, Paul Malone, Bob Nelson, Virginia Poplawski, and Assessor Russ Beaudoin.

On a motion by JP Isabelle, and duly seconded, the Board of Abatement voted to come out of deliberative session at 7:24 p.m. Those not present for the vote: J. Guy Isabelle, Paul Malone, Bob Nelson, Virginia Poplawski, Tom White, and Assessor Russ Beaudoin.

DECISIONS - The Clerk read the following decisions which were rendered while the Board of Abatement was in deliberative session.

5-1. Donald Crete

430 Websterville Road

Tax Map 024 Lot 030.00

Request: as much as he can for sewer use and water charges. The delinquent bill which included penalties and interest is \$5,038.95 .

The Board of Abatement decision was to deny the request of Donald Crete, 430 Websterville Road, Tax Map 024, Lot 030-00 citing the documents provided were not sufficient to support the request.

5-2 Vanessa Khouri

Ambulance bill for \$600.00

Date of Service is October 13, 2018, Run #18-14733

The Board of Abatement decision was to deny the request of Vanessa Khouri, Ambulance bill for \$600, Date of Service was October 13, 2018, Run #18-14733 citing the documents provided were not sufficient to support the request.

Treasurer Request for an ambulance bill, Daniel Abbott, Date of Service June 15, 2018, Run #18-8114 in the amount of \$896.00.

The Board of Abatement decision was to approve the Treasurer's request for the ambulance bill of Daniel Abbott, Date of Service June 15, 2018, Run #18-8114 in the amount of \$896.00 citing there is no reasonable probability that the levy can be collected.

On a motion by JP Isabelle, seconded by Lee Walther, the Board of Abatement voted to end their meeting at 7:25 p.m. and convene the Board of Civil Authority Checklist

BOARD OF ABATEMENT MEETING OF April 4, 2019 continued:

Update meeting. Those not present for the vote were J. Guy Isabelle, Paul Malone, Bob Nelson, Virginia Poplawski, Tom White and Assessor Russ Beaudoin.

CHECKLIST UPDATE MEETING

Minutes: On a motion by Edward Paquin and seconded by JP Isabelle, the Board of Civil Authority voted to approve the checklist meeting minutes of February 14, 2019 as presented. Those not present for the vote were J. Guy Isabelle, Paul Malone, Bob Nelson, Virginia Poplawski, Tom White and Assessor Russ Beaudoin.

In accordance with VSA Title 17, Chapter 43, Section 2144 (b) the Town Clerk has added 44 names to the checklist and made 17 deletions for the period February 28, 2019 through April 4, 2019. No action is required by the BCA but the names are being entered into the minutes as a matter of record.

ADDITIONS TO THE CHECKLIST

Robert A. Allen Jr.	Richard A. Amelang	Michael J. Barfield
Zecor M. Berger	Peter L. Boisvert	Megan E. Brier
Grace L. Briggs	Kirstin E. A. Brown	Neal H. Clay
Mary A. Clifford	Donna G. Cochrane	Sherry L. Collins
Kaylee Conti	James Frederick Cross	Jesse J. Davis
Mason J. Demell	Brenda K. Edelschick	Natalie K. Gentry
Anthony C. Golden	Cam P. Gosselin	Eric M. Hannett
Robert A. Hazen	Melissa P. Jensen	Michele Lane
Richard Lester Lane Jr.	Brent O. LeClerc	Peter T. Leombruno
David J. Matthei	Genesis J. Meyer	Jon David Mirto Jr.
Darleen B. Nelson	Laurie A. Pepin	Kassandra S. Perantoni
Stephen C. Prive	Christopher P. Raspe	Christine M. Reyes
Holly M. Rogers	Taylor E. Ronson	Chandler J. Salls
Lydia A. Stockett	Chantel K. Wilkin	Donna L. S. Winchester
Mason J. York	Zachary A. Zorn	

DELETIONS TO THE CHECKLIST

Stefanie L. Bullock	Beverly L. Diemer	Christopher J. Edwards
Elaina M. O'Neill	Phyllis E. Painchaud	Ricky L. Garcia
Kay S. Griggs	Jennifer L. Bailey	Natasha M. Adams
Gretchen M. Singer	Carla A. Malnati	Sarah B. Zickmund
Jennifer M. Beck	Stephen C. Beede	Virginia L. Corkery
Trevor T Crowe	Kellen R. Laperle	

APPOINT JPs TO CARRY SICK BALLOTS

By consensus the BCA agreed to appoint Jack Mitchell and Chris Violette to carry sick ballots for the April 9, 2019 election and to appoint William Bugbee and Lee Walther as alternates.

APPOINTING AN ASSISTANT PRESIDING OFFICER

During the February 28, 2019 meeting Virginia Poplawski stated she no longer wished to serve as the Assistant Presiding Officer. Due to the length of the agenda the Board agreed to place this item on the next meeting agenda.

Discussion points included Charter language, the commitment to learn the various aspects, concern with the Town Clerk retiring in the next couple of years, the time needed to change the Charter language and make Asst. Clerk(s) the Asst. Presiding Officer, and any assistance the Secretary of State's Office can provide in those situations.

**BOARD OF ABATEMENT MEETING OF April 4, 2019 continued:
OTHER BUSINESS**

Next Election dates: Upcoming elections are Open Town Meeting, Wednesday, May 8, 2019, the Annual Voting by Australian ballot and election of officers and budget on Tuesday, May 14, 2019 and tentatively a Special Barre Unified Union School District vote on the 14th as well for a budget to operate the newly created district.

The BCA will meet on Wednesday, May 8, 2019, 6:00 p.m. to update the checklist for the elections of May 8 and May 14. The next Abatement meeting will be held on June 6, 2019.

Board members were provided updates for you Handbooks - be sure to keep them current.

ADJOURN

On a motion by JP Isabelle seconded by William Bugbee, the Board of Civil Authority voted unanimously to adjourn at 7:40 p.m. Those not present for the vote were J. Guy Isabelle, Paul Malone, Bob Nelson, Virginia Poplawski, Tom White and Assessor Russ Beaudoin.

These are the minutes as taken by the Clerk of the Board.

Donna J. Kelty, Town Clerk-Treasurer




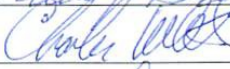
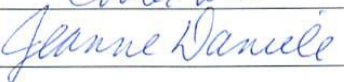

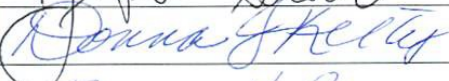
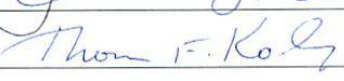
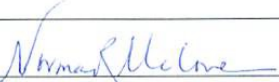
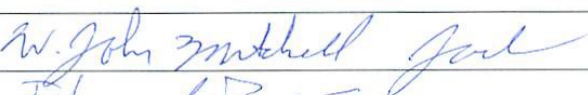

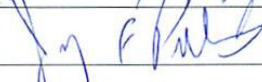
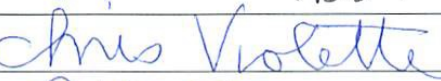
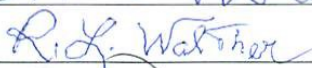
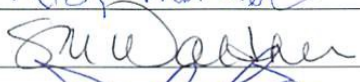

(See next page for administered oaths)

BOARD OF ABATEMENT MEETING OF April 4, 2019 continued:

APPENDIX - BOARD OF ABATEMENT OATHS

**TOWN OF BARRE - ABATEMENT MEETING
OATH OF BOARD MEMBERS
April 4, 2019**

I do solemnly swear (or affirm) that I will well and truly hear and determine all matters at issue at issue relating to the abatement of taxes and other levies submitted for my decision. So help me God (or under the pains and penalties of Perjury).

Name	Signature
Blow, Jeff	
Bugbee, Pearl	
Bugbee, William	
Castle, Charles	
Daniele, Jeanne	
Isabelle, J. Guy	Absent
Isabelle, J.P.	
Kelty, Donna	
Koch, Thomas F.	
Nelson, Bob	Absent
Malone, Norma	
Malone, Paul	Absent
Mitchell, W. John "Jack"	
Paquin, Edward	
Perkins, Jay	
Poplawski, Virginia	Absent
Violette, Christopher	
Walther, R. Lee	
Walther, Sheila	
White, Paul	
White Thomas	Absent
Assessor Russ Beaudoin	Absent