



**TOWN OF THUNDERBOLT
REGULAR MONTHLY MEETING
WEDNESDAY MARCH 13, 2019
6:30 PM**

REGULAR MEETING

1. **Call to order**
2. **Oath of Office for Mr. John Henry**
3. **Roll Call by presiding officer with invocation, followed by the Pledge of Allegiance**
4. **Agenda Approval:**
5. **Sherry Phillips resignation delivery to council and citizens of Thunderbolt**
6. **Approval of Minutes from Previous Meeting:**
Minutes of February 13, 2019 and March 6, 2019
7. **Special Presentation by Kelly Hill, Coastal Department of Natural Resources**
8. **OLD BUSINESS:**
9. **NEW BUSINESS:**
 - a) **Petitioner:** Enmark Stations Inc.
Request: Variance of front set back reduced to 38 ft. from 50 ft.
Request: Variance of back set back reduced to 10 ft. from 30 ft.
Address: 3020 and 3024 Victory Drive and 2613 Whatley Road

Approved by Planning and Zoning February 20, 2019.
 - b) **Petitioner: William Blake McMillan (Contractor for Coach's Corner)**
Request: Addition of a 44' X 36' Open Post Frame Canopy in the Victory Drive District
Address: 3016 E. Victory Drive

Approved by Planning and Zoning February 20, 2019
 - c) Approval of Outdoor Permit request for W.E. Honey Park by Pi Kappa Alpha Fraternity
 - d) Approval of Contract with Tidewater Landscape Management
 - e) Approval of Firearm Policy

- f) Approval of Amendment to Human Resource Handbook - Section 11.0 Use of Town Vehicles
- g) Approval of Amendments to Financial Policy
- h) Approval of Proposal and Engagement Letter for Audit Services

10. FINANCE DEPARTMENT:

a) Municipal Tax Collections in 2019

Tax Years 2011-2017	\$	1,035.50
Tax Year 2018	\$	16,399.31

b) Municipal Tax Outstanding as of January 31, 2019

Tax Years 2011-2017	\$	11,356.16
Tax Year 2018	\$	57,267.19

11. TOWN ADMINISTRATOR’S REPORT:

12. DEPARTMENT REPORT:

- **Police / Municipal Court / Neighborhood Watch – Sean Clayton, Chief of Police**
- **Fire –Fire Chief, Andrew Bateman**
- **Thunderbolt Tree Commission – Sue Derosa, President**
- **Thunderbolt Community Improvement Association Advisory Council**
- **Planning/Zoning Commission – Jan Yarbrough, Chairperson**
- **Museum – Anna Maria Thomas**
- **Public Works Department – Oscar Crosby, Public Works Manager**
 - Litter Cleanup – March 30, 2019

13. SPECIAL COMMITTEE REPORT: Water & Sewer Committee:

14. MAYOR AND COUNCIL:

15. LEGAL REPORT:

- a) First Reading of Text Amendment of the Victory Drive District

16. ANNOUNCEMENTS:

17. EXECUTIVE SESSION- Mayor requests a motion and a second to move into executive session for the purpose of Litigation, Real Estate and/or Personnel matters.

18. ADJOURNMENT: