



## Maintenance Assessment Appeal Process

Property owners who feel that their assessment has been calculated incorrectly, or have other reason to dispute the amount of the assessment, may make an appeal to the Assessment Appeal Committee.

In order for an appeal to be considered, a Maintenance Assessment Appeal Form must be completed and submitted on or before **November 30, 2023**. Any documentation substantiating the appeal should be attached to the form when initially submitted.

The Assessment Appeal Committee will consider each legitimate appeal on a case-by-case basis. Appeals claiming that the assessment is too high with no further basis or documentation will be denied without consideration.

The Appeal Committee will have 30 days to review all timely appeals. If necessary, further information may be requested from property owners and should be provided in a timely manner. Requests for further information that receive no response may result in the appeal being denied. After review and discussion among Committee members, final recommendations will be brought before the Board of Supervisors at the next scheduled meeting.

Once the review and board discussion are complete, property owners will be notified in writing of the outcome.