

Raymond "Boz" Bossert, *General Manager*
 Ariel Fells, *Director of Human Resources*
 Coral Benka, *Director of Finance*
 Cynthia Kramer, *Director of Community Services*
 Melissa Dahl, *Board Secretary*



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 Beverly Phillips, *Vice President, Board of Supervisors*
 Ray Brooks, *Board of Supervisors*
 Michael Gilpin, *Board of Supervisors*
 Greg Norton, *Board of Supervisors*

Date: 28 November 2023 (Report Period 1-31 October 2023)

To: District Board of Supervisors, Staff and Residents

Subject: General Managers REPORT, **October 2023**

Summary: *(A summary of events since last meeting. This will include an assessment in safety, security, Infrastructure, fiscal issues and general government for the District. This area should also address any external/regional factors that may impact the city.)*
 Your District moves into winter with no major issues. We are heavy into transitioning into the Holiday season with decorations and planned events. We have some large projects ongoing on water line replacement and those will be wrapped up this month. We are close to completion on the new meter install effort and it will be reflected in the October and future billing to show accurate reads on water consumption. We continue to engage in community activities with some major events on the horizon.

DUE OUTS from 31 October, 2023 meeting:

- 1 SUP. Gilpin comment- Based on the new wastewater plant, Will the assessments go up 5% every year? **The District will need to raise the wastewater/water bills 5% annually but the need to raise assessments annually is a separate discussion and decision by the Board if necessary.**
- 2 SUP. Brooks comment- Can we put a flyer in the next utility Bill to better explain the wastewater charges. **Yes, we will have a flyer and it was included in the November water bills.**
- 3 All Supervisors- We need updates on what the District is doing, more often. **The GM has added A Friday update notice he sends out to all on what is the latest going on in the District.**
- 4 **Citizen Bill Norcross-** What is the status on the line painting machine owned by the District, there are areas on the streets and speed bumps that need painting. **The District owns a simple walk behind machine that will be used for updating the painting, we are putting a product together that "refreshes" all the painted surfaces.**

Human Resources:

Employee Roster: 38 full-time | 15 part-time | 1 vacancy (hire pending)

Employee Roster a/o 11/15/2023

Department	Full-Time Employees	Part-Time Employees	Vacant Positions	Temp Positions	Total Employees
Board of Supervisors		5			5
Administration	3				3

Community Services	1				1
Recreation	2	4			6
Finance	2				2
Utilities – Customer Service	4				4
Code Enforcement	2				2
Security	3	6	1		10
Construction Services	1				1
Equipment/Mechanic	1				1
Roads & Drainage	7				7
Grounds	4				4
Utilities - Operations	8				8
TOTALS	38	15	1	0	54

Payroll/Salary Expenses (as of 10/27/2023):

Department	Current Year Salary Budget	Budget YTD Actual	% of Budget	% of Year Complete
Administration	\$ 214,922.00	\$ 11,445.48	5%	4%
Community Services	\$ 32,550.00	\$ 2,384.62	7%	4%
Recreation	\$ 165,106.00	\$ 3,869.97	2%	4%
Finance	\$ 148,353.00	\$ 4,820.51	3%	4%
Utilities – Customer Service	\$ 134,815.00	\$ 3,879.94	3%	4%
Code Enforcement	\$ 47,240.00	\$ 2,309.51	5%	4%
Security	\$ 172,690.00	\$ 6,904.51	4%	4%
Equipment/Mechanic	\$ 37,586.00	\$ 1,501.58	4%	4%
Roads & Drainage	\$ 331,328.00	\$ 11,178.76	3%	4%
Grounds	\$ 141,398.00	\$ 7,428.27	5%	4%
Utilities - Operations	\$ 529,478.00	\$ 15,551.75	3%	4%
	\$ 1,955,466.00	\$ 71,274.90	4%	

Overtime Expense (for previous two pay periods):

A new pay type (Emergency) was added to payroll to accurately track overtime pay and report it as accurately as possible. Primarily, the District pays overtime (1.5x hourly rate) in three ways:

- Overtime – true overtime; recorded work time for more than the required 40 hours per week
- On-Call (UTS OPS) – one hour of on-call time is paid per day that an employee is on-call

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Emergency (UTS OPS) – when an employee who is on-call must dispatch to respond to an after hours utility service call

Previously, all three of these pay types were lumped into one category, making it difficult to track department budgets and how/when overtime is being reported and paid.

The graphs below detail each of the overtime pay types and amounts paid in the previous two pay periods:

Pay Period	Check Date	Overtime Hours	Overtime Amounts
9/23/23 to 10/06/23	10/13/2023	50.84	\$ 1,445.67
10/07/23 to 10/20/23	10/27/2023	147.21	\$ 4,397.24

Pay Period	Check Date	On Call Hours	On Call Amounts
9/23/23 to 10/06/23	10/13/2023	28.00	\$ 934.13
10/07/23 to 10/20/23	10/27/2023	28.00	\$ 951.86

Pay Period	Check Date	Emergency Hours	Emergency Amounts
9/23/23 to 10/06/23	10/13/2023	36.00	\$ 1,099.50
10/07/23 to 10/20/23	10/27/2023	24.00	\$ 781.11
TOTALS:		314.05	\$ 9,609.51

Overtime Expense by Department (09/23/2023 to 10/06/2023)

Department	Total Overtime Paid	Dept % of Total
100 Administration	\$154.44	2%
1000 Utilities – Customer Service	\$153.34	2%
1100 Utilities - Operation	\$6,993.90	73%
200 Community Services	\$-	0%
300 Recreation	\$22.19	0%
400 Finance	\$249.65	3%
500 Code Enforcement	\$141.85	1%

600 Security	\$1,132.26	12%
700 Grounds	\$10.43	0%
800 Roads	\$708.05	7%
900 Equipment	\$43.40	0%

Position Vacancies: (as of 11/15/23) *Vacancy is due to employment separation/termination

- Unarmed Security Guard (PT) – pending new hire

New Hires

- Unarmed Security Guard (FT, day-shift) – Tim Dahl (started 13-Nov-2023)
- Customer Service Representative – Iris DeJesus (started 13-Nov-2023)
- Billing Specialist – Carmen Howard (position transfer 20-Nov-2023)

Pending Staff Departures

- Gary Kurz – Security Manager

Professional Development

Ray Bossert, *District General Manager*

Event: October 12-13, 2023: Florida Association of Special Districts (FASD) Quarterly Meeting;
Ft. Lauderdale

Ariel Fells, *Director of Human Resources*

Event: October 12-13, 2023: Florida Association of Special Districts (FASD) Quarterly Meeting;
Ft. Lauderdale

Coral Benka, *Director of Finance*

Applied for Certified District Manager (CDM) certification and scholarship through the Florida Association of Special Districts; acceptance pending

Ariel Fells, *Director of Human Resources*

Applied for Certified District Manager (CDM) certification and scholarship through the Florida Association of Special Districts; acceptance pending

Evaluations and Assessments

Annual Evaluations in 2023 – Returned for Human Resources/General Manager review on 23-Oct, and to be reviewed with managers/employees in the month of November.

Roads and Drainage:

Roads repaired or repaved- 53 potholes.

Streetlights repaired- 4

Swales cleared/checked- 167 miles of swales, easements, Right of Ways

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Retention ponds checked- 17 ponds checked and cleared

Street signs repaired- 8 signs

Projects completed/ongoing-

- Upgrading the Volley Ball area behind the Recreation center and awaiting fence install in October as well as installing additional bench's and trash cans.
- The Columbus Blvd with Clyde Johnson, ~\$450K++ project with FEMA reimbursement 50% complete. 50% change orders added and FEMA approval working.

Next 30 days projects-

- Initiate the 2024 streets and road network strategy.
- Road and swale repairs from Hurricane damage for 4 locations
- Street light plan

Water and Wastewater Utility: October 2023

Total water usage-___27,270,000___/ last month OCT 2023\ YTD total---250,914,000 million gal__

Total wastewater processed-___16,039,000 /last month OCT 2023\ YTD total---187,830,000 million gal

Valves checked / exercised ___8___/ total OCT 2023\ YTD exercised –878 valves_____

Hydrants checked/ exercised___416_All hydrants in district exercised for the year.___/ Total this year_416__Jan 2023_____

Manholes inspected __Sept 2023__45_/ total this year—171 inspected -126_repaired thruOct 2022

Repair of lines___3600LF for OCT 2023. Replacement of over 800 LF of ACL Pipe included.

Revenue from water use___\$125,997.00/ past month_OCT 2023_ YTD -\$972,826.00

Revenue from wastewater services_\$169,836.00/ past month_OCT 2023_---YTD-\$1,390,340.00

159 tons of grit removed from unit 23, during grit removal project, Freeing up roughly 8% capacity.

Meter project is rolling good, Travis said avg 250-350 meters a week in the ground. Total to date is 3500

Elementary lift station and Hampton woods are now on SCADA network, leaving 3 lift stations

Critical equipment needs, Shoring Box for deep digs, and a well point system for the boring that we do. Estimates being worked.

Meter Faults/Leaks- 25 meters reading leaks/excessive water use, over 60,000 gallons identified for customers notification.

Safety/Security:

(This will be provided by the Sherrif and Fire departments)

1. We have had 198 calls (UP) for service, 35 (UP) written incident reports; 3 Traffic stops, 0 Traffic citations, 3 traffic verbal warnings and 5 crash investigations. 3 Thefts, 3 burglaries, 6 battery (family disturbance), 3 arrests, 14 extra patrols.
2. Total for the 2023;
We have had 2064 calls for service, 316 written incident reports; 194 Traffic stops, 151 Traffic citations, 168 traffic verbal warnings and 17 crash investigations. 22 Thefts, 38 burglaries, 82 battery (family disturbance), 32 arrests, 55 extra patrols.
3. Fire- Responded to 45 events (10x Fire calls and 35x EMS events).

SNL Security-

791 total work hours in October 2023 (+34.66 hour Overtime) - Average-186 hrs per week, Average 26.6 hours per day. We had 2 staff out for illness and one resigned, thus the manager was covering these positions for excessive overtime allowance.

78 incidents reported this month/215 Last Month / 31 at the same time last year.

6572 total miles patrolled (2 cars)/ Total miles in 2023- 35,184 miles for both cars.

- Establishing security cameras monitoring at the District office and integration of the Clubhouse system.

TOP 5 ISSUES		
Animal issues	7	2%
Suspicious Activity	9	3%
Vehicle Issues	14	5%
Dumping Trash	5	2%

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Info/Security Check	88	29%
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SNL Code enforcement-

- infractions, 125 Opened violations, Closed out 144, 4 Pending fines
 - 50 high grass (76 in 2024)
 - 25 Trash Cans (29 in 2024)
 - 68 vehicle (86 in 2024)
 - 0 sign violations 0 in 2024)
 - 2 structure (2 in 2024)

- Warnings issued- 79 / 79 YTD
- Pending Fines in process- 3 (High Grass) (~\$1000)
- Payments made on past violations- 0 / 6 YTD- \$2900
- PAST DUE violation fees – N/A
- Recurring issues/locations – 30+ locations

Golf and Clubhouse Operations

Golf Operations:

Averaged 201 Rounds per day, this is up from 152 prior year.
 Member Rounds 3518 / prior year 2492 (41% increase YOY)
 Outing Rounds 458 / prior year 546 (16% decrease YOY)
 Public Rounds 2285 / prior year 1694 (34% increase YOY)
 Total Rounds 6261 / prior year 4732 (32% increase YOY)
 Green fee revenue \$87,414 / prior year \$62,909 (39% increase YOY)
 Driving Range revenue \$5,092 prior year \$3,844 (32% increase YOY)
 Pro -shop revenue \$30,452 / prior year \$12,378 (146% increase YOY)
 Membership Revenue \$87,800 / Prior year \$94,708 (7% decrease YOY)

Expenses:

COGS \$21,606 / Prior year \$3,209
 Golf Ops Labor \$22,309 / prior year \$17,586
 Golf Ops Expense \$7,939 / prior year \$3,826
 Maintenance Labor \$57,355 / prior year \$50,041
 Maintenance Expense \$154,700 / prior year \$123,772

Major events these past 30 days and analysis-

- Advent Health Celebrity Tournament – \$10k
- Citrus Golf Trail Open (MLGT) \$9.4k
- MGA Quad 4 11/16-11/17
- Just 4 Girls 11/16-11/17
- MGA Round Robin 11/27-11/30

Major events in the next 30 days-

- MGA Christmas Couples 12/2
- WGA Christmas Tournament 12/6
- LGA Christmas Tournament 12/13
- Big Brother's Big Sisters Tournament 12/16
- Citrus Golf Trail Ladies Invitational 12/27-12/30

Projects Completed-

- Replaced phone system with VOIP.

Projects in the execution-

- Painting of all buildings
- Replacing Damaged A/V system
- Replacing divider wall

Golf Course Maintenance

Completed projects.

- Applying pre-emergent to greens Prodimide both courses
- Applying foliar bi-weekly
- Granular application monthly
- Top dressed greens
- Air 2 gas both courses
- Applied 2 application of Fungicide (Signature and Manzate)
- Fixing rough areas with command and smoothing
- Completed Rip Rap on Turtle #16
- Applied Bulk Fert app wall to wall both courses
- Applied Specticle @4oz/acre on both courses. Second app in January
- Overseeded all tee boxes
- Edged all cart paths and bunkers

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Upcoming projects

- Working on Coquina areas
- Working on Cleaning out Between #9 and #18 Turtles tees
- Bush hogging non-play areas both courses
- Trimming low hanging limbs on cart paths and mow areas

Restaurant operations:

Food sales- \$84,286 / prior year \$70,469 (20% increase YOY)
 Beverage sales- \$33,096 / prior year \$27,652 (20% increase YOY)
 Misc. Rev - \$2,271 / Prior year -\$3,038 (25% decrease YOY)
 TOTALS- \$119,652/ prior year \$101,159 (18% increase YOY)
 Total entrees served 4658/ prior year 3543 (31% increase YOY)
 Average entrée cost \$14.46 / prior year \$13.52 (6.9% increase YOY)
 Beverage cart \$4,221/ per round cost \$.67/ PY \$4,936 per round cost \$1.04

Expenses:

COGS \$48,249 / Prior year \$35,734
 Restaurant Labor \$48,249 / prior year \$41,059
 Restaurant Expense \$12,701 / prior year \$7,327

<u>October 2023</u>	<u>MON</u>	<u>TUE</u>	<u>WED</u>	<u>THU</u>	<u>FRI</u>	<u>SAT</u>	<u>SUN</u>	
LCH/DNR	114	135	146	166	190	243	86	<i>Average by day</i>

<u>September 2023</u>	<u>MON</u>	<u>TUE</u>	<u>WED</u>	<u>THU</u>	<u>FRI</u>	<u>SAT</u>	<u>SUN</u>	
LCH/DNR	84	136	143	183	173	181	47	<i>Average by day</i>

<u>October 2022</u>	<u>MON</u>	<u>TUE</u>	<u>WED</u>	<u>THU</u>	<u>FRI</u>	<u>SAT</u>	<u>SUN</u>	
LCH/DNR	118	105	181	133	125	104	49	<i>Average by day</i>

Major events next 30 days-

- MGA Christmas Couples Dinner 12/2 (Restaurant Closed)
- Advent Health Christmas Dinner 12/7 (Restaurant Closed)

- Trivia
- Breakfast with Santa 12/17
- 12/24 Christmas Eve (Closed at 3:30)
- 12/25 Christmas Day (Closed)
- New Years Eve Dinner 12/31
- 27 Total Banquets and Events.

Community Services:

Recreation October 2023

Pool Memberships

New memberships: 5 individual/1 family

Revenue:

Total current memberships: 104 individual/106 family

Total current members: 396

Total revenue YTD: \$850.00

2023-24 revenue goal: \$30,000

Facility Usage: not available

Classes: 21 classes held

Racquet Club Memberships

Resident

New memberships: 5 individual/0 family

Total current memberships: 249 individual/105 family

Total current members: 494

Revenue: \$300.00

Non-Resident

New memberships: 9 individual/3 family

Total current memberships: 73 individual/4 family

Total current members: 81

Revenue: \$2,550.00

Total revenue YTD: \$2,850

2023-24 revenue goal: \$30,000

Facility Usage: not available



SUN 'N LAKE
 FLORIDA'S CENTERPIECE
 COMMUNITY

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Fitness Memberships

New memberships: 7
Total current members: 124
Total revenue YTD: \$875.00
2023-24 revenue goal: \$10,00

Facility Usage: not available
Classes: 13

Silver Sneakers members: 41
Silver Sneakers usage: 43 uses by 6 members
Silver Sneakers reimbursement: \$0

Dog Park Memberships

New memberships: 19
Total current memberships: 129
Revenue: \$0
Facility Usage: not available

Community Center/Library Access

New memberships: 19
Total current members: 128
Facility Usage: not available
Revenue: \$0

All Inclusive Membership (Golf Members)

New memberships: 10 individual/38 family
Total current memberships: 31 individuals/57 family
Total current members: 138
Revenue: \$0

All Inclusive Membership (Non-Golf)

New memberships: 0 individual/3 family
Total current memberships: 0 individual/3 family

Total current members: 12
Revenue: \$1,125.00
2023-24 revenue goal: \$5,000

Daily Pool Passes

Admissions: 134 residents / 4 non-residents
Revenue: \$706.80

Total admissions YTD: 140 residents / 4 non-residents
Total revenue YTD: \$706.80
2023-24 revenue goal: \$20,000

Facility Rentals

Community Center (\$350-\$850)	Days rented: 2	Revenue: \$0
Picnic Pavilion (\$70)	Days rented: 0	Revenue: \$35.00
Island Pavilion (\$35)	Days rented: 0	Revenue: \$0.00

Total revenue YTD: \$35.00
2023-24 revenue goal: \$10,000
2022-2023- Revenue= \$13,240

Community Events

Ice Cream Social – approx. 50 attendees – cost \$100.00
Trunk or Treat – approx. 500 attendees – cost \$300.00
Veteran’s Day - approx. 60 attendees – cost \$50.00
Upcoming Events: Merry Market – Dec 9, Tree Lighting Ceremony – Dec 16

2022-2023 data

Pool Memberships

Total members: 422
Total revenue YTD: \$ 35,525

Racquet Club Memberships

Total current members: 499
Total current members: 74
Total revenue YTD: \$ 20,175

Fitness Memberships

Total current members: 118

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Total revenue YTD: \$14,500

Silver Sneakers members: 37
 Silver Sneakers reimbursements YTD: \$410

Dog Park Memberships
 Total current memberships: 112
 Revenue: \$0

Daily Pool Passes
 Total admissions YTD: 5,109 residents / 484 non-residents
 Total revenue YTD: \$30,508.65

Community Center/Library Access

Total current members: 129

Amenity Traffic Assessment-

<u>Location</u>	<u>Usage</u>
Community Center Front Door (Card Access Relay)	411
District Back Office Door	520
District Office Fire House Door	113
District Office Sheriff Door	46
District Office Side Door	547
Dog Park North Gate	163
Dog Park South Gate	227
Dog Park West Gate	258
Gym Door	459
Pool Membership Validation	487
Tennis Court Northeast Gate	820
Tennis Court Northwest Gate	328

Communications

Email List
 New subscribers: 44 (+ from SEP 2023)

Total current subscribers: 2,895 (+)
Emails sent: 17
Email open rate: 51%

Facebook
New Followers: 70 (+)
Total current followers: 4,319
Posts: 72
People reached: 25,432 (400% increase)

Grants

Grants being researched: 4 (street lights, sidewalks, bike paths, Island bridge replacement)
Grants received: 1 - \$108,500 from County for playground
Grants awaiting reimbursement: 1 - \$200,000 from State for playground

Printed Newsletter – Distributed in the first week of September 2023- Some content: GM remarks, HR director has a section, updated calendar, budget section and a clubhouse/golf section.

Budget/Finance:

1. Our District budget has just begun, we are 30 days into the program. We have expended approx. \$1,579,351.00 so far this year, a **13% expenditure rate. Large repair projects and 1st of fiscal year expenditures on insurance costs.**
2. Our revenue this period is \$708,549, to date is \$708,549.00 approx. **6%** of our expected revenue this year (\$12,456,042.00), no issues.

3. General Administration expended this report \$31,745, YTD \$31,745, 5% utilization.
4. Community services expended this report \$17,818, YTD \$17,818, 13% utilization.
5. Recreation Services expended this report \$22,824, YTD \$22,824, 6% utilization.
6. Finance services expended this report \$11,913, YTD \$11,913, 3% utilization.
7. Code enforcement expended this report \$14,210, YTD \$14,210, 14% utilization.
8. Security expended this report \$17,952, YTD \$17,952, 7% utilization.
9. Building and grounds expended this report \$22,328, YTD \$22,328, 5% utilization.
10. Roads and Drainage expended this report \$218,005, YTD \$218,005, 13% utilization.
11. Equipment and vehicle MAINT expended this report \$4,716, YTD \$4,716, 6% utilization.
12. Capital Improvements expended \$10,417, YTD \$10,417, utilization 8%
13. Utility Department expended this report \$753,404, YTD \$753,404 budget 30% utilization.
14. Utility Revenue this period was \$268,691, YTD \$268,691. 8% of expected revenue.
15. Utility CIP expended this report \$55,834, YTD \$55,834. 8% utilization.
16. Golf expended this report \$318,100, YTD \$318,100. 11% utilization.
17. Restaurant expended this report \$146,981, YTD 146,98, 18% utilization.

18. TOTAL expended this report \$1,579,351 / total budget \$11,767,605, % utilization 13%

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- 19. Reserves totals \$3,655,683, a 1.5% increase from last report /amount ~\$16K
- 20. Expenditures over \$25K- NO required MOTIONS (10 in total= \$702,788.17)

District Administration:

1. **Permits:** Summary on Building Permits since 1 OCT, 2023= Total 8 Building/ 30 Land clearing (approx. \$38,975) (- 10K since last month)
 - a. New Construction- 8 (\$45K), Land Clearing/Driveway- 6 (\$2700)
 - b. Number of Homes with occupancy Finals in 2024- 151
 - c. Total Revenue for OCTOBER 2023- \$38,975
 - d. Building UP 10% from September, Land Clearing UP 80% from September.
2. **External meetings-** Met with County City managers(County, Avon Park, Sebring, lake Placid, Spring lake) good discussion and plan to continue quarterly for best practices. Also a meeting with the Senior County staff that went extremely well. We will see how that migrates to commissioner discussions.
3. **HOA meetings attended-** No attended meetings
4. **Manhole Inspection:** Maxx Environmental has completed leak sealing on Unit 23 wastewater plant, three storm water catch basins and UNIT #2. They will also inspect the remaining manholes in the district and give us a final status and cost to seal those that need repair. There is \$100,000 in the budget for 2023 – 2024 to begin the process of inspection and repair on Tanglewood manholes. Will wait until after the holidays to begin work.
5. **Human Resources.**

6. **Bond status:** Working with the Bond Company we have 50 land parcels for sale as of 22 October 2023. Signs have been placed. This leaves less than 100+ remaining parcels from the initial Bond. We have only 6 left from the foreclosure process with the other Attorney the District Has, Solkolov.

7. **Employee of the Month:** Our Employee of the Month has been selected as Jeff Harry– Golf Cart Barn. Eight year employee always giving a helping hand and doing way more than asked..

8. **District EV Concept:** We will have a meeting with vendors/State leadership on Electric Vehicle charging at District locations as well as a future EV vehicle plan for the Public Works trucks. There are federal and state funding opportunities for this.

General Manager COMPLAINT TRACKER-

- Since the last Board meeting, we have had (10) GM level complaints. (10) Have been resolved at a lower level and we are working the other (0). No issues we feel require Board attention.

HOLIDAY Activities:

1. Golf/Recreation Events- See Tournament schedule.

December 2	MGA Christmas Couples	200 pax
December 6	WGA Christmas scramble	120 pax
December 13	LGA Christmas Scramble	18 pax
December 16	Big Brothers/Sisters Golf	144 pax
December 28-31	Citrus Golf Trail Ladies INV	112 pax

2. No events for Thanksgiving
3. Holiday Merry Market 9 DEC 2023
4. Holiday Light festival planning week of 18-22 DEC 2023
5. District Holiday Tree Lighting, 16 December 2023, 6:30pm

MAJOR Initiatives in the next 30-60 DAYS:

1. Employee Handbook Distro
2. Assessment of departments by General Manager
3. Complete the Initial Counseling of all staff by General Manager
4. All District Contracts being reviewed.
5. Department equipment assessment and repair/purchase
6. GRANT requests and preparations
7. Street light install plan
8. Road resurfacing Plan

Raymond "Boz" Bossert, *General Manager*
Ariel Fells, *Director of Human Resources*
Coral Benka, *Director of Finance*
Cynthia Kramer, *Director of Community Services*
Melissa Dahl, *Board Secretary*



Craig Herrick, *President, Board of Supervisors*
Beverly Phillips, *Vice President, Board of Supervisors*
Ray Brooks, *Board of Supervisors*
Michael Gilpin, *Board of Supervisors*
Greg Norton, *Board of Supervisors*

- 9. Wastewater Plant planning
- 10. Recreation plan review

SUN "N LAKE DISTRICT
Raymond "BOZ" Bossert
District General Manager

- C: Board members
- C: Department Heads
- C: File