

City of St. Marks

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APPLICATION FOR SITE PLAN APPROVAL

PROJECT

Project Name: _____ Developer: _____

Intended Use: _____

PROPERTY OWNERS

1st Owner Name: _____

2nd Owner Name: _____

Address: _____

Address: _____

Telephone: _____

Telephone: _____

E-Mail: _____

E-Mail: _____

AGENT

Agent Name: _____

Telephone: _____

Address: _____

E-Mail: _____

PROPERTY INFORMATION

Location: _____

Acreage: _____

Parcel ID Number: _____

NFIP#: 12129C-_____ Flood Zone: _____ B.F.E.: _____

Total Parcel Area in Sq. Ft.: _____ Impervious Surface Area in Sq. Ft.: _____

Number of Buildings: _____ Parking and Driveway (in Sq. Ft.): _____

Number of Stories: _____ Height: _____

Number of Seats (if applicable) - Indoor: _____ Outdoor: _____

Number of Parking Spaces: _____ Handicapped: _____

Number of Employees: _____ Floor Area Ratio: _____

The following items are required at the time of application:

- Digital copy of site plan
- Completed application
- Deed and legal description
- Fees (Separate fee applies)
- Stormwater certification
- Transportation concurrency review application
- Two physical copies of site plan
- Other items may also be required

Other items may also be required by the City depending on the type and location of the proposed development, such as additional technical information (such as wetland delineations, traffic studies, drainage reports, etc.).

I certify that the above information is true and correct to the best of my knowledge and belief. By submitting this application I (we) am (are) voluntarily granting permission to the City of St Marks’ officers, employees, and agents to enter onto and inspect the property that is subject to this application at all reasonable times for determining the suitability of the applied for development order/permit and for compliance with City development regulations contained within the City of St Marks Code of Ordinances, Land Development Code and Comprehensive Plan. I (we) further acknowledge that refusing access to City of St Marks officers, employees. and agents is grounds for and may result in the application being denied.

_____	_____	_____	_____
Signature (Owner)	Date	Signature (Owner)	Date
_____	_____		
Signature (Agent)	Date		

Fee Required:

Received by: _____ Receipt#: _____ Date: _____