

City of Springdale Council

December 17, 2025

President of Council Anderson called Council to order on December 17, 2025.

The governmental body and those in attendance recited the Pledge of Allegiance.

President Anderson provided the Invocation.

Ms. Browder took roll call. Council members Anderson, Gleaves, Hall, Jacobs, McFarland, Thompson and Webster were present.

The minutes of the December 1, 2025, meeting were considered. Mr. Jacobs made a motion to accept the minutes; Mr. Gleaves seconded. The minutes were approved with six affirmative votes and one abstention (McFarland).

The minutes of the December 3, 2025, meeting were considered. Mr. Jacobs made a motion to accept the minutes; Mr. Gleaves seconded. The minutes were approved with seven affirmative votes.

Meeting Decorum Reminders

President Anderson: The next thing on our agenda, Council is called Meeting Decorum Reminders. I just wanted, since we have a new Council together for the second time, and having had our first meeting, I just wanted to remind Council and also the audience that there are some decorum rules that we need to make sure that we're maintaining when we're in an open meeting like this. Springdale has, in its Code of Ordinances, Section 30.05(N) which does reserve the right for the presiding officer to rule out of order disruptive, threatening, profane, abusive, slanderous, or otherwise professional conduct. That applies to both Councilmembers and audience members. Also, the Ohio Revised Code 2917.12 also makes it a crime to disturb a lawful meeting. I just want to bring this to your attention so that as we kind of settle into a routine we keep in mind that there are high expectations for this meeting so that we can conduct the business of the City. A couple of things I wanted to make sure were called out so that we don't do that going forward is that in meetings, we should never, as people on the dais be addressing members of the audience directly. During Communications from the Audience, there is somebody at the dais that we're having a discussion with, that's fine. But, at no point should Elected Officials be talking directly to seated audience members. Likewise, audience members need to maintain decorum as well and not have any outbursts or shouts. It disrupts the meeting. If that were to happen, I would have to take some sort of action to make sure we maintain order. The other thing I wanted to make sure Council is aware of is part of the open meetings rules in Ohio. At no point in time should any Councilmembers or Elected Officials be having any sort of side conversations during the meeting. That includes just a side comment, even if it's something innocent like, "Where are we at in the meeting?" Or "What are we working on?", or "What did he say?" There's no way for the audience to know what we're talking about, and it's inappropriate during those times to have side conversations. So, if you ever are not sure where we're at, or have a

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President Anderson (continued): question, feel free to use your call light and we can address that directly with the Chair. So, no side conversations, no addressing the audience directly, and at all times both the audience and Councilmembers need to maintain a professional demeanor. Alright? If there's any questions about what conduct that might be or if there's a question of "Can I do something?", feel free to reach out to me after the meeting.

Committee and Official Reports

Civil Service Commission

Mr. Coleman: Good evening, Council. Springdale Civil Service Commission met on December 4th here in the Springdale Municipal Building. The meeting was attended by all of the members of the Civil Service, which was Mrs. Kathy McNear, Mr. James Dunigan, and myself, Mr. Robert Coleman. Also present was Human Resources Administrator, Ms. Renetta Edwards. We moved through the agenda, and I want to highlight the New Business item. That was the Public Health Nurse job description. New job description, revised job description was presented to the commissioners for approval and the job title for the Public Health Nurse position in the Health Department was revised so that the new job title is called the Director of Nursing and that is consistent with the State of Ohio. So, following a motion that was made by Mrs. McNear and seconded by Mr. Dunigan, the motion passed 3-0, so the Public Health Nurse position is now called the Director of Nursing. The second job description that was revised was the Public Health Sanitarian job description. Having been presented with this revised job description, the job title of Public Health Sanitarian in the Health Department, Mrs. McNear made a motion to approve Public Health Sanitarian job description. A revision that now reflects the newly named position of Director of Environmental Health. So, this revision motion was made by Mrs. McNear and seconded by Mr. Dunigan, and the motion passed 3-0. So those two job descriptions were the major course of business for the Civil Service Commission. That completes my report unless there are any questions.

Finance Committee

Mrs. Webster: On Wednesday, December 10th, the Finance Committee met in public session in the Council Conference Room. The Committee reviewed the proposed 2026 Budget with the City Administration. Upon conclusion of the meeting, the Committee voted unanimously to recommend the budget to the City Council. The presentation of the budget will be forthcoming in this meeting later on. Thank you.

President Anderson: Did we have the budget balances?

Mrs. Webster: I do. I have that. Thank you. We have General Fund activity through November 30, 2025. General Fund beginning balance on November 1, 2025, was \$7,150,982. Revenues for October were \$1,479,244. Expenditures for October were \$1,669,580. General Fund ending balance for November 30, 2025, was \$6,960,646. That concludes that report. Thank you.

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Planning Commission

Ms. McFarland: The Planning Commission meeting last week was cancelled due to no agenda items.

Board of Zoning Appeals

Mr. Hall: The Board of Zoning Appeals meeting was called to order on the 16th at 7:00 p.m. There was the pledge of allegiance which is standard, and the minutes of the previous meeting were read and approved. There was a report and outstanding report from Mr. Gleaves on Council which was very, very enlightening. The report on the Planning Commission, as outlined, they didn't have a meeting, so there was one case before the Board of Zoning Appeals. It was case #20251096 at 918 Yorkhaven, and that was a complicated case that was approved by 100% of the Board with the guidance of Staff to render guidance on that. That will be all at this time, Mr. President.

President Anderson: That variance was for a second story addition that was beyond the easement allowance?

Mr. Hall: Yes sir. That's correct.

Board of Health

Ms. McFarland: The Board of Health last met on December 11th in these chambers. Health Commissioner's Report as I think most of you know, Wawa has opened. The QT is expected to open in January of next year. Lots of action across from the mall. Smoothie King, Firehouse Subs, and a butcher shop are all construction underway. Once those are complete, they will be under inspection. Dos Amigos license was transferred to Azul. The event center that was in the old Sheakley building has passed their inspection, so we should see some business coming there soon. We did have some information about the accreditation board. That needs to be updated every five years. So, they will be reviewing and providing feedback before the end of the month so that we can get the accreditation completed. The Nurse's Report stated that the Overdose Report was not ready from the website that the Director of Nursing pulls that from. We had zero Narcan uses in November. They did provide 78 vaccines through the month with two additional vaccine days. There are still many flu shots available for employees and their families if anybody needs their flu shot. They did have one blood pressure clinic at the Rec Center, and they were able to monitor 26 patients, and the Health Department did have a public health thank you day. They were able to get together and share a meal and spend some time bonding together. They all really enjoyed that. Our next meeting will be on January 8th in these chambers.

O-K-I

President Anderson: The OKI December meeting was cancelled. The next meeting will be in January.

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Mayor's Report

Mayor Hawkins: A few items. Back on December 1st, we sealed the time capsule. We had the fifth graders from Springdale Elementary present with us, and all of those kids are around eleven years old and so the hope is 25 years from now that one of them, or a few of them, will be elected officials at 36 and 37 and they can be the ones that open the time capsule, so we'll see if that happens. I hope to be here 25 years from now in the Community and I can watch the event. We had the Santa 5k on December 6th and Vendor's Village, and it was a cold day, but it was a great event. I got out there and ran it beforehand to make sure that the course was great as always, it is. I'm not sure if I beat my best time or not, but got that done. It looked like folks had a good time at both facets of that. We had our tree lighting on December 8th. Kids did a great job in singing. We got a visit from jolly old St. Nick as well, and want to again thank Jarod, Jason, and Kevin McKinney with regard to all the wonderful lighting that you see in and outside the building and through the Community. There have been a lot of compliments so, kudos to Mr. McKinney and everybody from the Public Works staff and Jarod and Jason what they've done inside, as well as kudos to our Public Works folks for clearing our streets and making a difference for getting around. We had the opening of the Hamilton County Emergency Management and Homeland Security Agency and Hamilton County Emergency Communications 911 Center. The County had a ribbon cutting and had the building opened for tours and that took place on the 16th, yesterday. We're very fortunate to have this in our Community. You could have this anywhere in the County. It says a lot for the County to trust to have that in our Community. It speaks again to how we take care of the area, how we take care of the roads. When you think about the magnitude of having the emergency management center here. These are the folks that if there is a major event that takes place within the County, and, really, I think regionally, this is where they're going to be making decisions on what's going on. So, that's a huge "feather in our cap" as a Community. It's a \$24 million dollar investment they've made. All new equipment, they've renovated the building. They had to go and put bunkers in to make sure it's Tornado F5, or whatever it is, certified to be able to withstand those things. So, we appreciate, again, the partnership with the County and them coming to our Community. Just an update on a few appointments over the last few months that have been made by myself. Parks and Rec; Daniel Messer, Rob Horman have come along. Board of Zoning Appeals; Apryll Watkins has come along. She had her first meeting yesterday. Housing, Building and Fire Appeals; not a Committee that meets very often fortunately; Jabari Shaw has been appointed on that. And then Board of Health, which is before the Council for confirmation this evening. Looking to reappoint Scott Garrison, a pharmacist, Holly Emerson, a nurse, Jim Squires, a former Councilmember. All have served on the Board of Health for a number of years and looking to continue that service. I see Health Commissioner Matt Clayton in the audience hoping that there's that confirmation there as well but looking for your support on that. And, last, just a heads up to mark on your calendar, there will be more information coming. We'll have our Springdale Pep Rally and Coaches Memorial Hall of Fame Induction on January 9th, and that concludes my report.

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President Anderson: I don't see any lights, although I'm not sure if it would be for you or Mr. Uhl, I know there's still questions in the Community about leaf collection with the storm if that had finished up, if you'd include that at some point, I'd appreciate it.

Administrator's Report

Mr. Uhl: I will touch on that topic first. Leaf collection is continuing. Rain and snow have slowed the progress down, so, we're asking the residents to not bring any new leaves down to the curb, however, everything that is at the curb will be collected as soon as we can get to it. So, with the melt today that should help us a little bit as our crews get out there to continue to pick up all those remaining leaves. So, the Facebook site is active as far as the areas and neighborhoods that we've already completed. We do have a couple that we do still need to get to, but our hope is, weather permitting, we can get to that hopefully before the end of the year and put the leaf machine up for the year. So, also, our facilities are winding down by way of the upgrades with the HVAC and our LED, so just some punch list items and some programming, so, hopefully, those crews can pack up their stuff and will have the ability to operate everything and regulate temperatures, especially in all of our areas before year end as well. Lastly, residents should have received welcome letters from RITA kind of explaining the process. They should have hit homes sometime last week, or early this week explaining the process. If you haven't received it yet, they should be coming sometime soon. I know a couple of residents have, but those will be hitting homes here relatively soon. And, I believe Ms. Morgan has a couple of things.

Ms. Morgan: I wanted to share there was a deviation to the December pay for our Elected Officials, and our Board and Commission members. This was related to the OPERS pension contributing service. If we would have made the payment on the initial date in December, which was December 4th, that would not have allowed for credit to be received in December for those individuals. So, we delayed the payment until this week's payroll so that that could occur.

Law Director's Report

Mr. Braun: The only thing I wanted to report is sometime right after the first of the year I will be emailing members of Council and Administration just advising you on a few changes that will be taking place in the law as a result of the new year thanks to our friends in Columbus. So, I will be circulating those to you so that you're aware of those should they affect your business throughout the year. So, those should be coming soon.

Engineer's Report

Mr. Riggs: Just a few quick things. Northland Boulevard has obviously been reopened for all the lanes to traffic. There will be some spot closures pretty much through the spring with the work continuing in the median and finishing up the landscaping. But, that project, at least the hardscape is probably substantially complete. The East Kemper Phase One Improvement Project; we had submitted 95% plans to Public Works on November 19th. We're working through those now and plan

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Mr. Riggs (continued): to submit 98% plans. So, very close to being finalized by the end of the year and going to bid in February. The Kemper/Northland Intersection Realignment and Kemper Road Shared Use Path; that feasibility study was approved by ODOT, and we are working through Stage One Design which is basically preliminary design. We had a kickoff meeting on December 2nd, and we plan to submit Phase One plans in February of next year. And that's all I had.

Zoning Code Revision Committee

Mr. Gleaves: Zoning Code Revision Committee met December 15th in the conference room just adjacent to the chambers here. With participation from City staff, representatives from McBride Dale Clarion, and members of the Board of Zoning Appeals and Planning Commission. The Committee reviewed a proposed new land use table combining non-residential uses and residential uses, which will make it easier to find permitted uses within the Code. We're scheduled to meet January 5th coming up. Thank you. That's all I have.

America 250 Special Committee

Mrs. Webster: No report. Mr. Jacobs and I did toss around a couple of dates in January, but we've only had a couple of weeks to think about this. Thank you.

Communications

Ms. Browder: We do have a liquor permit transfer between ownership for the location of the BP at 11775 Springfield Pike. That is for a C1 and C2 permit. Those are just carry out for beer and wine. So, we can get that filed for you. There were no objections from the Police Department.

Mr. Uhl: The BP down here at Glensprings and Route 4 changed ownership group, so that's the reason for the transfer.

President Anderson: So, Council, there's no vote on this, but if you have any questions or concerns before we submit this, this is your opportunity to speak out. If you have an objection, this is your chance. (None) I don't see any, we can go ahead and file it. Thank you.

Communications from the Audience

Mrs. Tudor: Hello. Julie Tudor. I'm the Chairperson of Charter Revision Committee and just here to report that we did meet per the Charter. Our annual meeting was December 3rd. Four out of our five members were present. Pamela Ramirez was sworn in as the newest member by Mayor Hawkins. And we voted and I was voted to be back as the Chairperson. That's it. If you have any questions, let me know.

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Presentation of the 2026 Budget

President Anderson: For people who are new, what we tend to do is everyone in their cubbies on Council should have received a copy of the budget, also in your email. The Chair for the Finance will go through each of those pages, each of the sections. If you have any questions about that section, you simply use your call light, and then I'll interrupt Mrs. Webster and you can ask your question. So, at this point I'm turning it over to Mrs. Webster.

Mrs. Webster: Thank you very much. Hopefully, all of you have had a chance to review the budget. Mayor Hawkins and Mr. Uhl, do you have anything to add or change or say before I take the floor?

Mayor Hawkins: The only thing I'd say is just kudos to the staff and all the work they've put in here. We've got just about all of our Department Heads present in case anybody has any questions. We appreciate them taking their time to make themselves available for this. Administratively, there's a lot of work that goes into this. This is several months in the making, starting back probably in August or so, everybody has been very reasonable and fiscally responsible from our Department Heads, and Ms. Morgan's bled, sweated and cried over this thing, I'm sure. But she loves it. She loves this and this is one of her favorite things to go and do. That's all. Thank you.

Mrs. Webster: Each one of these Departments has a mission statement, and I think if you read through it, you probably would have a lot of your questions answered, so I'll just go through like first is the Police Department. I'll go through and if anybody's got any questions, you can ask them and then we'll continue on through.

Police Department	-	No questions
Fire Department	-	No questions
Health Department	-	No questions
Parks and Recreation Department	-	No questions
Building Department	-	No questions
Community Environment Budget	-	No questions
Board of Zoning Appeals	-	No questions
Planning Commission	-	No questions
Waste Collection	-	No questions

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Public Works	-	No questions
Administrative Office Budget	-	No questions
Economic Development Department	-	No questions
Finance Department	-	No questions
Legislative Body	-	No questions
Other Boards/Commissions Budgets	-	No questions
Civil Service Commission	-	No questions
Cable TV Regulatory Contractual Services	-	No questions
Tax Department	-	No questions
General Administration	-	No questions
Cameron and Underwood Parks	-	No questions
Adult Sports Fund	-	No questions
State Highway Improvement Fund	-	No questions
One Ohio Opioid Fund	-	No questions
Grants Fund	-	No questions
Court Computerization Fund	-	No questions
Springdale Youth Boosters	-	No questions
Merchant Street TIF	-	No questions
Sheraton Lane TIF	-	No questions
Commerce Park TIF	-	No questions
Drug Enforcement Fund	-	No questions
Law Enforcement Fund	-	No questions
DUI Fund	-	No questions

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Law Enforcement Training Fund	-	No questions
Insurance Trust Fund	-	No questions
Health Insurance Trust Fund	-	No questions
Street Improvement Debt Fund	-	No questions
Capital Improvements Fund	-	No questions
Residential Recycling Fund	-	No questions
Parks and Urban Forestry Fund	-	No questions
Northwest Business Center TIF	-	No questions
Unclaimed Monies Fund	-	No questions
OBBS Assessment Fund	-	No questions
Fire Insurance Proceeds	-	No questions

Mrs. Webster: And that looks like that's it.

President Anderson: Revenues.

Mrs. Webster: That concludes the budget. I would like to thank Mayor Hawkins, Mr. Uhl, and Stephanie Morgan for all the hard work and time they put in getting the budget together. Also, all of the Department heads, Chief Butler, Police, Chief Stanley for Fire, Matt Clayton for Health, Charlie Wilson, good old Mr. Wilson from Parks and Rec, Melissa Hays from Building Department. Kevin McKinney from Public Works, and no one here from the Tax Department. Okay. I want to thank everybody for coming. Thank everybody, Merry Christmas to all, and to all a good night.

President Anderson: Last chance for any questions on that item as we went through it. As we've said in years past, the budget process takes months. We go through it in short order here, but it's only because so much work was done in advance, so I'll echo Mayor Hawkins and Mrs. Webster's comments that we really truly appreciate all the work that Administration and the Department Heads put into it. I don't want to embarrass them, but they were saying very nice things about you as well in the Finance meeting about how accommodating you are and fiscally responsible but still delivering excellent service. We see it up here. Please don't take the fact that we didn't have a lot of questions for Administration tonight as being any indication of anything except total support for the work that you're doing. We truly appreciate you and the work you do for Springdale. With that, we'll move on. And we won't be offended if anyone wants to leave early while we continue. They might want

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President Anderson (continued): to stick around for the pay raise item though before that because I think that's on our agenda tonight. But, otherwise, we won't take it any other way than that you have lives to live if you leave early.

Ordinances and Resolutions

Ordinance No. 47-2025 (Second Reading)

AN ORDINANCE AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH PLATTENBURG & ASSOCIATES INC. FOR PROFESSIONAL ACCOUNTING SERVICES FOR THE AUDIT OF THE CITY OF SPRINGDALE FOR THE YEAR ENDING 2025 THROUGH 2029

Mr. Gleaves made a motion to adopt Ordinance No. 47-2025; Mr. Jacobs seconded.

Ordinance No. 47-2025 passes with seven affirmative votes.

Ordinance No. 49-2025 (Second reading with Emergency)

AN ORDINANCE AMENDING ORDINANCE NO. 69-2024 TO PROVIDE FOR WAGE INCREASES FOR CERTAIN CITY EMPLOYEES AND DECLARING AN EMERGENCY

Mr. Hall made a motion to adopt Ordinance No. 49-2025; Mr. Gleaves seconded.

Ordinance No. 49-2025 passes with seven affirmative votes.

Ordinance No. 50-2025 (Second reading with Emergency)

AN ORDINANCE AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE INTERNATIONAL ASSOCIATION OF FIREFIGHTERS (IAFF) LOCAL #4027 AND DECLARING AN EMERGENCY

Mrs. Webster made a motion to adopt Ordinance No. 50-2025; Mr. Gleaves seconded.

Ordinance No. 50-2025 passes with seven affirmative votes.

Ordinance No. 51-2025 (First Reading with Emergency)

AN ORDINANCE AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO AMEND THE AGREEMENT WITH VERDANTAS TO PROVIDE ENGINEERING SERVICES FOR THE CITY OF SPRINGDLAE AND DECLARING AN EMERGENCY

Ms. Thompson made a motion to adopt Ordinance No. 51-2025; Mr. Gleaves seconded.

Ordinance No. 51-2025 passes with seven affirmative votes.

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Ordinance No. 52-2025

ADOPTING A SUPPLEMENTAL APPROPRIATION/ESTIMATED RECEIPTS ORDINANCE TO MAKE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES AND ADJUST ESTIMATED RECEIPTS FOR THE CITY OF SPRINGDALE, OHIO FOR THE FISCAL YEAR ENDING DECEMBER 31, 2025

President Anderson: Council you have heard the first reading of Ordinance No. 52-2025. It is a fiscal ordinance and can be acted on tonight. You may notice that there was a note in Section 8 which is new. We don't usually put that in there unless there's an emergency clause. But just so you see that was there to further reinforce that we're not expecting a second reading of this as it's a fiscal ordinance. So, having heard the reading and it being known that it's a fiscal ordinance, what is your pleasure?

Mrs. Webster made a motion to adopt Ordinance No. 52-2025; Mr. Jacobs seconded.

Ordinance No. 52-2025 passes with seven affirmative votes.

Ordinance No. 53-2025

AN ORDINANCE ADOPTING A TEMPORARY APPROPRIATION FOR THE PERIOD JANUARY 1, 2026, UNTIL THE FISCAL YEAR 2026 APPROPRIATION PERMANENT ORDINANCE IS ADOPTED BY CITY COUNCIL

Mrs. Webster made a motion to adopt Ordinance No. 53-2025; Mr. Hall seconded.

Ordinance No. 53-2025 passes with seven affirmative votes.

Resolution No. R24-2025

RESOLUTION APPOINTING _____ TO SERVE AS A MEMBER OF THE CITY OF SPRINGDALE CIVIL SERVICE COMMISSION FOR THE TERM ENDING DECEMBER 31, 2028

President Anderson: This was the item that was tabled from our last meeting for an appointment to the Springdale Civil Service Commission. Like in the last meeting, first we'll do nominations, and then once we have the nomination filled out, then we'll go and do the reading of the resolution with that name in it. So, at this point, I'm going to open the floor for nominations for a member of the Springdale Civil Service Commission. Are there any nominations? (None) I'll bring forward Mr. Dunigan who is currently serving on the Board. We did speak with him. He is interested in continuing in his service and all reports are he has been an effective member. If you may recall, he was appointed to a partial term before when Ms. Darby retired, so I would ask for his name to be inserted. Are there any other nominations? (None) Seeing none, then, by acclamation, we will read Resolution No. R24-2025 with Mr. Dunigan's name inserted into it. James Dunigan.

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Resolution No. R24-2025

RESOLUTION APPOINTING JAMES DUNIGAN TO SERVE AS A MEMBER OF THE CITY OF SPRINGDALE CIVIL SERVICE COMMISSION FOR THE TERM ENDING DECEMBER 31, 2028

Mr. Jacobs made a motion to adopt Resolution No. R24-2025; Ms. Thompson seconded.

Resolution No. R24-2025 passes with seven affirmative votes.

Resolution No. R25-2025

RESOLUTION APPOINTING _____ TO SERVE AS A MEMBER OF THE CITY OF SPRINGDALE TAX REVIEW BOARD FOR THE TERM ENDING DECEMBER 31, 2027

President Anderson: This was another item that was tabled from our last meeting. This was for an appointment to the Springdale Tax Review Board. Just like before, we will go through nominations and the resolution. At this point, I'm opening the floor for nominations to the Springdale Tax Review Board.

Ms. McFarland: I would like to nominate Randall Cole Spradlin. He has a big interest in getting involved in City matters. He's involved in his clinical council at work, and this is a term that would allow him to step in with some training and take a step forward in the City.

President Anderson: Any other nominations? (None) At this point I'm closing nominations, and, by acclamation, we will read Resolution No. R25-2025 with Mr. Cole Spradlin's name inserted into it.

Resolution No. R25-2025

RESOLUTION APPOINTING RANDALL COLE SPRADLIN TO SERVE AS A MEMBER OF THE CITY OF SPRINGDALE TAX REVIEW BOARD FOR THE TERM ENDING DECEMBER 31, 2027

Mr. Jacobs made a motion to adopt Resolution No. R25-2025; Ms. McFarland seconded.

Resolution No. R25-2025 passes with seven affirmative votes.

Resolution No. R27-2025

A RESOLUTION CONFIRMING THE MAYOR'S APPOINTMENT OF HOLLY EMERSON AS A MEMBER OF THE CITY OF SPRINGDALE BOARD OF HEALTH FOR THE TERM ENDING DECEMBER 31, 2027

Ms. McFarland made a motion to adopt Resolution No. R27-2025; Mrs. Webster seconded.

Resolution No. R27-2025 passes with seven affirmative votes.

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Resolution No. R28-2025

A RESOLUTION CONFIRMING THE MAYOR'S APPOINTMENT OF SCOTT GARRISON AS A MEMBER OF THE CITY OF SPRINGDALE BOARD OF HEALTH FOR THE TERM ENDING DECEMBER 31, 2027

Mrs. Webster made a motion to adopt Resolution No. R28-2025; Mr. Gleaves seconded.

Resolution No. R28-2025 passes with seven affirmative votes.

Resolution No. R29-2025

A RESOLUTION CONFIRMING THE MAYOR'S APPOINTMENT OF JIM SQUIRES AS A MEMBER OF THE CITY OF SPRINGDALE BOARD OF HEALTH FOR THE TERM ENDING DECEMBER 31, 2027

Mrs. Webster made a motion to adopt Resolution No. R29-2025; Mr. Gleaves seconded.

Resolution No. R29-2025 passes with seven affirmative votes.

President Anderson: Did you have something on the ordinances?

Mayor Hawkins: I just wanted to say, "Thanks for your support".

Executive Session – Economic Development and Pending Litigation

Ms. McFarland: I make a motion to move to Executive Session under Article II(D)(1) of the Springdale Charter to discuss Economic Development issues and under Ohio Revised Code Section 121.22(G) to conference with Council related to pending or imminent litigation.

Mr. Jacobs: Second.

Motion to go into Executive session under Article II(D)(1) of the Springdale Charter to discuss Economic Development issues and under Ohio Revised Code Section 121.22(G) to conference with Council related to pending or imminent litigation passes with seven affirmative votes.

Council departed chambers at 8:02 p.m. Council returned to chambers at 9:02 p.m.

Old Business

President Anderson: I do have one item of Old Business before we get into it. That is last meeting we talked about ICRC Board membership and alternate. After a great deal of research back and forth, it actually does turn out that that is a Council

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President Anderson (continued): appointment even though the original feedback was that it was going to be a mayoral appointment. So, I want to put that on people's radar that at our next meeting we will be having a resolution to appoint a member and I believe a second alternate also to the ICRC Board to represent our municipality. So, give that some thought. It will be on our agenda for the next meeting.

Mr. Gleaves: Looking back at the number of resolutions that we've made, we've talked about creating a database of residents where we get names of people that are interested in being involved with the City. We kind of stopped at that point. I think we need to bring that back up because if you look at the number of resolutions and voids that we fill, if you get to the point where they have some emergency or they have something that takes them away from this, we have to fill that void. So, I think we need to look back and get that form together and try to get that onboard.

President Anderson: I agree with that. We talked about, in our last Council, not meeting, but group, we had worked with the Administration to create a webpage to allow people to express interest. Not to apply, but almost to apply where they would give information about each of the Boards and Commissions and let people self-select through the web, or make a phone call and say, "Hey, I'm interested in this, and here's some basic demographic information." That's something I know Administration has spent some time on and put together a bit of the page as part of the new development. What it does need for us to do that is just a formal action from Council to say, "We want to do that." And make that a part of our work to maintain that instead of having individual people running around to get those. You would still have the ability as an individual Councilmember when those come up to make a nomination, but having a central pool I agree is something that would be really important. So, how I would propose dealing with that request is using one of our standing Committees that we've had before. We have a Public Relations Committee that doesn't do as much work as a standing Committee, but I think it would make sense to me, and what I would propose is that we add that to the expectations for the Public Relations Committee to both work with Administration to make sure that the applicant pool is available and the website is up and people can apply, and then also act as a point of contact on the website so Administration is always there to answer questions, but having a Public Relations contact information there if they have questions about it, I think, would be a good thing, so what I would propose is that Council formally adds that to the responsibilities for Public Relations to maintain a list of viable Council candidates and then maybe on a regular interval, also report back to Council the state of our database, right? Our bench for these Committees. So, I don't know what people thought of that if that's something that is okay with Council. We can take action to do that, or if people had a different idea on a better way to make sure our nominations go smoothly in the future. So, I'll leave that to questions. What do you guys think? Is it just David and I, or other people think that's a good idea?

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Mrs. Thompson: I think it would be a great idea for Public Relations to take that on. With having Public Relations take it on, in my mind, it would be something that would be an opportunity to really encourage people to become a part of the City, and I think it would be great for Public Relations to be asked to take part in that.

President Anderson: I think it's great. They would be responsible for making sure we have a bench and then reaching out if necessary. So, the charge would be more than just being a contact. It's review that bench of people and, if there aren't people that have expressed interest, you would need to go out into the Community and share that word and spread that word in whatever way makes sense.

Mr. Jacobs: Could we also work in some kind of mechanism to have someone reach out to current members, who their term is expiring, so we at least can get some feedback on whether they want to continue the position because there's certain positions. It's these Committees and Commissions that don't meet very often and we just don't know if the person is even still interested and no one has contact with them.

President Anderson: I think that makes sense. In the past the person who's nominated, the person tends to keep in contact with them, but that's not a requirement and hasn't been the case. I think it makes a lot of sense to have that responsibility with the Chair, say of Public Relations just to touch base and you can figure out what the right answer is 60 days before it's over and get a temperature. It's not a requirement that they come back but helping them stay engaged I think makes sense. I don't know if Administration would rather be their point of contact versus Council in all cases or not, so I think it might depend on the Committee.

Mr. Uhl: I do want to add that we have been working on that segment of the website. The page is built out; just hidden currently. Just pending discussion with the proper Committee to kind of move forward to see if we need to make any additions or updates with that, and then also we can definitely reach out to some of those folks who are on the Committees and Boards and Commissions to see if they want to continue their tenure as well. We can take that on as well.

Mayor Hawkins: Clearly, I understand why and how it would be helpful to have a pool of folks in advance indicate their interest in participating in the process with regard to Boards and Commissions. The reality for our newer members, any time there's a Council appointment, just know, obviously you're going to be voting on that, and you have the power and ability to reach out and contact anybody that you think may be good for that position, to bring their name forward, as well as, and we'll get out updated lists. We haven't done it yet just because there were going to be new appointments to Boards and Commissions, but there's a list that will list all of those appointments; some by Council, some by the Mayor, and some by their position. But you can always go through and review that. You will have access to it if there's something where you go, "Hey, I want to get person "X" phone number because I want to reach out and see if they still want to continue what they're doing. We can get that for you, or you can reach out to somebody different and say, "Hey, look, Mr. Johnson, I

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Mayor Hawkins (continued): think you'd be great for this Board or Commission", and you can do that too. So, you guys are empowered to always go and seek that. Even with the Public Relations Committee that they're going to go and sort of head that up, you're all empowered to be able to do that.

President Anderson: And that's a good reminder. With the work Public Relations, we're talking about doing would be additive. So, the idea is that they could help build that bench or make sure that we have somebody that anyone could look at or talk to Public Relations to see who's there and get ideas. It's just a way to make it a little bit more accessible to everybody.

Ms. McFarland In creating the website, is there a simple list of all of the Committees and requirements and we've talked about Civil Service Commission meets at 2:00 in the afternoon, so that's not something that just anybody can do. Planning Commission may require a special meeting every now and then. Is there a listing and a description of what all of these Boards and Commissions do if somebody were to be interested or even to be interested in the City. It might be nice to have if we don't already.

President Anderson: I know that's part of it that we've started doing. I can tell you I've been looking into what other communities have done. I know places like Loveland and Sharonville have started reaching out on social media actively trying to request people to be involved, so this is something that's not unique to Springdale. I know some communities have put a list together of these are the committees, these are when they usually meet or if it's active or interactive, like I think that stuff needs to be firmed up. I know a lot of that went into the website already and just hasn't been turned on because we didn't have the agreement behind the scenes to take it.

Mr. Uhl: The short answer to your question is, "Yes", we'll have each Board or Commission will have a description when they meet. Some of the Boards and Committees that are formed, but may meet very infrequently, those will also be spelled out as well. So, we'll try and provide enough detail so that someone can make an informed decision on what Board or Commission may be appropriate for their current schedules.

President Anderson: Schedules and skillsets hopefully. So, we've talked about it as an idea and we've talked about that a couple of times now, not just here, but other Councils, we've talked about that moving forward. In order to actually do that, Council needs to send an item to its standing subcommittee to research the item and start doing that. In order to do that, at least a more formal process, I mean the Chair of Public Relations could just start doing that, but it's more effective if we, as a Council, charge Public Relations or ask them to investigate the use of and then start working on the procedures and policies to support the idea of an updated resident database for Commissions and Boards. So, with that, the Chair is open to a motion to send to Public Relations the charge to look into turning on that database and taking on those additional responsibilities with the idea that Public Relations also needs to define what

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President Anderson (continued): those responsibilities are, and what they would change going forward and then come back to Council with those answers for us to make those changes. And if people want to do that, all they have to do is say "So moved".

Ms. McFarland: So moved.

Mr. Jacobs: Second.

Motion to charge Public Relations with the desire to update resident database related to Boards and Commissions and also update the policies and procedures for that standing Commission to support that work passes with seven affirmative votes.

President Anderson: Hopefully in the next month's Committee updates will include Public Relations either in Old Business or in Committee Reports. So, just be prepared to at least tell us if you've had a meeting or what the work has progressed on. But that work has now been assigned. Thank you.

New Business

Mr. Jacobs: This is admittedly not a gigantically significant issue, but it's one of my pet peeves. I found out over the weekend we're not the only one. Local businesses sometimes treat the right-of-way as a place where they can just place their signs and use it as commercial property when it's not theirs. And the City got hit late Friday night/early Saturday morning with more than a dozen signs from a local mattress company that was going out of business, and I strongly suspect they're going to stay in business for quite a while. I appreciate Administration doing their best to try to address those signs. It was also right before the big snowstorm. And, again, admittedly a small issue, but we also put a lot of resources into maintaining that right-of-way. A lot of our employees put a lot of effort in, and I just find it really frustrating when people do that and so my question is do we have the proper tools to address that after it happens? In my speaking, with some businesses that have done this, they often blame it on the marketing company, for example. And, so, if we find a business that is improperly putting signs on City property, do we have the right to ask who their marketing company is? Can we investigate? Again, I know it's a civil offense if anything, but do we have tools to try to address that and hopefully cut down on it by going after the businesses that do that?

Mr. Uhl: So, both our Public Works Department and our Building Inspectors will pick up those signs in the right-of-way if they see them. They typically bring those back to the Public Works Department and set them aside to the dumpster and most times we will reach out the businesses that are advertised on those signs and ask them to come get them and let them know where they are and also inform them that they're not permitted in the right-of-way. So, that's kind of been our enforcement arm so far. We haven't seen a lot of the same customers. Some people have put them back or their marketing group allegedly, but usually it's normally after the second

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Mr. Uhl (continued): occurrence in taking these signs down so I know our Public Works folks Saturday evening after the snow was handled for the most part they sent one of the guys out to go pick up all those signs that had been placed over Friday night.

Mr. Jacobs: Thank you. I appreciate that and this particular company, it was over two counties, all up and down Route 4. I bet there was more than 20 signs placed and it was, as we had discussed, they did it Friday night into Saturday morning kind of knowing that would be the toughest time for the City to catch them. So, I appreciate the enforcement of that. Thank you.

Meetings and Announcements

Mr. Uhl: Just a quick announcement for City business hours. On Christmas Eve, and New Year's Eve, all City offices will close at noon. Police and Fire will obviously still be open for business. On Christmas Day, New Year's Day, all City offices will be closed with the exception of our essential services.

Ms. Morgan: Due to the January 1st holiday, the Civil Service Commission would be regularly scheduled to meet that day. They have rescheduled their meeting to the following Thursday, January 8th at 2:00 p.m. Thank you.

Mr. Gleaves: The Zoning Code Revision Committee is scheduled to meet January 5th, and the Board of Zoning Appeals is scheduled to meet on January 27th. Thank you.

Ms. McFarland: The Board of Health is scheduled to meet on January 8th at 6:30 p.m. in these chambers.

Communications from the Audience - None

Recap of Legislative Items

Mr. Jacobs: Council, as you review your Legislative Summary, Item I; An Ordinance Authorizing the Mayor and City Administrator to Enter Into an Agreement with Plattenburg & Associates Inc. for Professional Accounting Services for the Audit of the City of Springdale for the Years Ending 2025 Through 2029 was addressed by Ordinance No. 47-2025, receiving a second reading and seven affirmative votes. Item II; An Ordinance Amending Ordinance No. 69-2024 to Provide for Wage Increases for Certain City Employees and Declaring an Emergency was addressed by Ordinance No. 49-2025, receiving a second reading and seven affirmative votes. Item III; An Ordinance Authorizing the Mayor and City Administrator to Enter Into a Memorandum of Understanding with the Springdale Professional Fire Fighters, IAFF Local #4027 and Declaring an Emergency was addressed by Ordinance No. 50-2025 receiving a second reading and seven affirmative votes. Item IV; An Ordinance Authorizing the Mayor and City Administrator to Amend the Agreement with Verdantas to Provide Engineering Services for the City of Springdale and Declaring an Emergency was addressed by Ordinance No. 51-2025 with an emergency clause receiving seven affirmative votes.

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Mr. Jacobs (continued): Several residents of the City were appointed to various Council Commissions and Committees. Item VII was addressed Ordinance No. 52-2025; Adopting a Supplemental Appropriation/Estimated Receipts Ordinance for the Fiscal Year Ending December 31, 2025. That passed with seven affirmative votes. Item VIII; Adopting a Temporary Appropriations Ordinance for the Period January 1, 2026, until the Fiscal year 2026 Appropriations Permanent Ordinance is Adopted by City Council was addressed by Ordinance No. 53-2025, receiving seven affirmative votes. Lastly, Council voted to direct the Public Relations Committee to update or create a database of interested residents for various positions.

Legislation in Development

Mr. Jacobs: All of these are on the agenda for our January 7th meeting. Item IX; A Resolution Authorizing the Investment of Municipal Funds. Item X; A Resolution Requesting Advance Payment from the Hamilton County Auditor. Item XI; An Ordinance Adopting the Annual Appropriation/Estimated Receipts for Fiscal Year Ending December 31, 2026. That's all I have unless there's anything forthcoming from Administration.

Adjournment

President Anderson: All we have left before us is Item 19.

Ms. McFarland: Move to adjourn.

President Anderson: And we're adjourned. Thank you everyone.

Council adjourned at 9:20 p.m.

Respectfully submitted,

Nicole Browder
Clerk of Council

Minutes Approved:
Jeffrey Anderson, President of Council

_____, 2025