



City of South Pasadena
Community Improvement Department
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Permit or no permit?

****This list is NOT all inclusive****

Permits are required for the following:

- Additions to existing structures
- Aluminum enclosures
- Appliance/Equipment – new location or supply (appliances can be replaced without a permit if remaining in the same location and not changing the type of appliance from gas to electric or vice versa)
- Air handler and/or condenser new or replacement
- Asphalt re-sealing & restriping (multi-family and commercial only)
- Awnings
- Bathrooms – remodeled or new addition
- Balconies – repair or replacement
- Carports – new, replace or close in
- Cabinets & Countertops – removal & replacement (kitchen & bathrooms)
- Concrete patios – new or replacement
- Concrete sidewalks/steps – new or replacement
- Concrete or asphalt driveway – new or replacement
- Covered patios – new, replace or close in
- Demolition of ANY kind
- Doors – exterior (interior doors only if changing opening)
- Drywall
- Duct work replacement
- Electrical work such as: new or replacement of service panels, add new wiring or circuit breaker, relocate or add outlets/light fixtures/ceiling fans
- Equipment hoods – new or replacement

- Electrical system – new or replacement
- Fences
- Fire system – new or replacement
- Fireplace – new or replacement
- Garage – new or close in for habitable storage or space
- Garage doors
- Hurricane shutters – new or replacement
- Kitchen remodeling
- New structures – residential or commercial
- Plumbing work such as: replace water and drainage piping, shower pans, disconnect/reconnect of water, water heaters
- Pools and spas – new or replace
- Railings – new, repair and replacement
- Remodeling – interior or exterior
- Roofing – new, repairs or re-roof
- Sewer line- replacement
- Screen rooms – new and remodeled (adding vinyl or glass)
- Sheds
- Shower and tub installations – replacement or new
- Shower and tub valves – replacement or new
- Siding – new or replacement
- Sink – kitchen/bath (disconnect/reconnect and if relocating)
- Spas – new or reconstruction
- Stairs – removal & replacement or new
- Signs – new, alteration, replacement or face change
- Tents – commercial special events
- Toilet – new location
- Walls – removal, replacement, or adding of walls, pass through
- Water heater – new or replacement
- Water lines – new or replacement
- Windows
- Wood decks- new or replacement

Permits are not required for the following:

- Changing flooring
- Painting
- Replacing screen in existing screen room
- Screen doors
- Replacing a toilet in the same location if using the existing water supply and drain.

****If you are unsure whether a permit is required for a specific activity, please call or email us.****