PROCEDURES
CUSTOMER SEWER SERVICE REPLACEMENT OR REPAIR

Purpose: The South Adams County Water & Sanitation District (District) has developed this procedure to assist homeowners and contractors in understanding the responsibility of both the District and Property Owner as it relates to the replacement/repair of the customer sewer service.

- You **MUST** contact one of the following departments to obtain the required Right-Of-Way or Construction Permit:
  
  o **Commerce City Building Department** – (303) 289-3683  
    Address: 7887 E 60th Ave., Commerce City
  
  OR
  
  o **For properties in unincorporated Commerce City:**  
    **Adams County Building Safety** – (303) 523-6825  
    Address: 4430 S. Adams County Pkwy., Brighton

**Responsibility**

1) The sewer mains are owned and maintained by the District. The sewer service line including the tap is owned by and is the responsibility of the Property Owner.

2) The Property Owner or his/her designee/contractor is responsible for making all connections from the sewer main to and including at the foundation.

3) The Property Owner or his/her designee **MUST** call 811 or (800) 922-1987 three (3) business days in advance to request utility locates and comply with the Colorado Subsurface Utility Law SB18-167.

4) The Contractor **MUST** be licensed and bonded with the District and comply with the Design & Construction Standards and Approved Materials available at [www.sacwsd.org](http://www.sacwsd.org).
   
   a. See [HERE](http://www.sacwsd.org) for information regarding obtaining a license with the District.
   
   b. See [HERE](http://www.sacwsd.org) for the District’s Design & Construction Standards
      
      i. Approved Materials can be found in Appendix E, starting on page 208.

5) If the original sewer tap is a break-in tap (**A tapping saddle was NOT used**) and the sewer main is damaged with cracks or an oversized break-in opening that a tapping Y will not cover, the following **MUST** be completed:
   
   a. The six (6) foot section of the sewer main **MUST** be cut out using the tap location as the center of the sewer main being removed.
   
   b. Replace the damaged section using SRD-35 pipe sized to match the existing sewer main and Fernco strong back couplers or equal.
   
   c. The new tap, using a tapping Y, will be installed at the center or three (3) foot point of SRD-35 PVC sewer pipe.
**Scheduling**

1) The Property Owner or his/her designee/contractor **MUST** contact the District’s Development Department via email at inspections@sacwsd.org a minimum of three (3) business days in advance of any replacement or repair is required.
   a. **In the case of an emergency** sewer service replacement or repair to an existing customer service line, a minimum 24-hour notification for scheduling is required. An emergency consists of a sewer service complete blockage.

2) All repairs/replacements must be made during the work week, Monday thru Friday.

3) The District’s Development Department will inspect repairs or replacements in the right of way and/or at the sewer main tap between the hours of 9:00 AM – 12:00 PM or 1:00 PM – 3:00 PM, but no sooner than 24 hours after receiving the formal request from the property owner or designee to inspections@sacwsd.org.

4) **ALL** repairs or replacements that are **NOT** in the right of way will be inspected by a designee of the Commerce City Building Department and must be scheduled in advance by contacting (303) 289-3683. For unincorporated Commerce City, please contact Adams County Building Safety at (303) 523-6825.

5) The Property Owner or his/her designee/contractor needs to provide the following information, at a minimum:
   a. Name of the customer and contractor
   b. Address of the location where the work will be performed
   c. Contact phone number

**Material and Pipe Requirements**

- Residential & Commercial: Minimum 4” unless larger was installed
- SDR-35 sewer pipe and double strap “Y” type saddles must be used.
- Fernco strong back coupler or approved equal.
- Tracer wire = 12-gauge ANG solid copper direct bury. Copperhead or Regency (Green)
- Grounding Anode = Copperhead – ANO-14
- Splice kit = DryConn Waterproof Direct Bury Lug
- Tracer Wire Test Stations = 4” diameter tracer wire station stating “TEST” on the lid.
- Pipe bedding = ¾” crushed granite or equivalent.