



City of Somerton
Community Development Department
143 N. State Ave., P.O. Box 638
Somerton, AZ 85350
(928) 722-7399
Fax (928) 627-2707

BUILDING APPLICATION FORM

☐ NEW RESIDENTIAL
☐ MANUF. HOME INSTALLATION
☐ RESIDENTIAL ADDITION
☐ SWIMMING POOL
☐ OTHER

☐ COMMERCIAL/MULTI-FAMILY
☐ COMMERCIAL
☐ INDUSTRIAL
☐ SIGN

☐ The subject property is/is not located in the 65/70/75 dbl. noise contour(s) and/or the High Noise and Accident Potential Zone of the Marine Corps Air Station-Yuma/Yuma International Airport.

SUBJECT PROPERTY INFORMATION

Address or Location:	Job Cost:
Number of Buildings:	Housing Units:

PROPERTY OWNER / APPLICANT INFORMATION

Property Owner(s) Name:	Applicant Name:
Address:	Address:
City: State: ZIP:	City: State: ZIP:
Phone: FAX:	Phone: FAX:
E-Mail:	E-Mail:
I affirm that I am the owner of record of the subject property. If an applicant is named, I hereby authorize that person to act in my behalf in matters relating to this application. <u>OWNER SIGNATURE IS MANDATORY:</u>	I hereby declare that all of the information contained in this application is true and correct to the best of my knowledge and belief. I acknowledge the errors in this application may delay review.
Property Owner's Signature Date	Applicant's Signature Date

To schedule an inspection, please call (928) 722-7399 or e-mail Maria at MariaYbarra@Somertonaz.gov at least one business day in advance.

Per A.R.S § 9-835, INCOMPLETE SUBMITTALS WILL NOT BE ACCEPTED

Project Data Sheet

Commercial and Industrial:

Gross Site Acreage: _____ Net Site Area: _____
Existing Zoning: _____ Lot Coverage %: _____
Building Area (total): _____

Setbacks:

Building

Landscape

	<u>Required</u>	<u>Provided</u>	<u>Required</u>	<u>Provided</u>
Front:	_____	_____	_____	_____
Rear:	_____	_____	_____	_____
Side:	_____	_____	_____	_____
Street Side:	_____	_____	_____	_____

Buffer Area Requirements. If adjacent to AG zoned land, additional 10 Feet. Yes _____

Parking:

Auto

Spaces Provided: _____
Spaces Required: _____
Type of Screening Proposed: _____

Multi-Family:

Gross Site Acreage: _____ Building Area Total: _____
Net Acreage: _____ Unit Square Footage: _____
Zoning District: _____ Number of Units: _____
Density allowed: _____ One Bedroom: _____
Storage Area: _____ sq. ft. Two or More Bedrooms: _____
Buffer Area Requirements: If adjacent to AG zoned land, additional 10 Feet. Yes _____

Parking:

One - Bedroom: _____ Garage: _____
Two - Bedroom: _____ Other: _____
Three - Bedroom: _____ Total Required: _____
Total Covered Parking Spaces: _____ Total Provided: _____

Mechanical Equipment:

Location of Units: Roof _____ Ground Mounted _____
Type/Height of Units: _____
Screening Proposed: _____

Storage:

Indoor: _____ Outdoor: _____
Explain Outdoor Storage Screening Method: _____

Landscape Data Sheet

Commercial and Industrial:

Required Landscape Setbacks:

Arterial _____ Collector _____ Other _____

See Section 11(F) of the Zoning Ordinance for requirements.

Total No. of Trees required: _____ Total No. of Trees Provided _____

See Section 11(G) of the Zoning Ordinance for requirements.

Percent of Landscaping per net land area:

Industrial _____% Commercial _____%

Commercial and Industrial Monument Signage:

Number of proposed monument signs: _____

Height of proposed monument signs: _____

Materials: _____

Type of Illumination: _____

Commercial and Industrial Wall Mounted Signage:

Number of proposed wall mounted signs: _____

Proposed Materials: _____

Proposed size: _____

Type of Illumination: _____

Multi-Family:

Required Landscape Setbacks:

Arterial _____ Collector _____ Other _____

See Section 11(F) of the Zoning Ordinance for requirements.

Total No. of Trees required: _____ Total No. of Trees Provided _____

See Section 11(G) of the Zoning Ordinance for requirements.

Common Open Space %: _____

Open Space Along Public Street Frontage %: _____

Multi-Family Monumentation:

Number of entry monument: _____

Materials Proposed: _____

Multi-Family Recreation Facilities: (Number of)

Swimming Pools: _____ Ramadas: _____ Club Houses: _____

Children's Play Areas: _____ Others: _____

Plan Check Review Submittal Checklist
For
Commercial and Multi-Family Site Plan

Required Materials: (staff to add a check mark or N/A, where applicable (Staff will check off items submitted or mark N/A if not applicable)

Complete Application: ☐

Completed Data Sheet:

Vicinity Map: 8.5" x 11" (showing adjacent Street)

Narrative response to Pre- Application review comments:

Buffer Area Requirements. if adjacent to AG zoned land, Additional 10 Feet

Site Plan

- Five (5) prints (24" x 36") folded to approximately 9" x 12" ☐

Site Plan Shall include:

- Lot size
- Location of required and proposed building and landscape setbacks.
- Location of any existing building, parking, landscape area etc. if applicable.
- Designate proposed location of landscape areas.
- Location of other improvements such as walls, yards, outside storage areas, loading areas etc.
- Location of refuse area.
- Alleys, adjacent streets with all future street right-of-way dedications, sidewalks, curbs and property lines indicated.
- Location of buildings and adjacent uses within 100 feet of the proposed site.
- Location and size of parking spaces; number of spaces required and provided, proposed method of screening.
- Location of proposed signage.
- Registered Arizona Architect or Civil Engineer, seal and signature is required.
- Location of on-site lighting.

Preliminary Grading and Drainage Plan:

- Three (3) prints (24" x 36") folded to approximately 9" x 12" ☐

Preliminary Grading and Drainage Plan shall include:

- Stormwater retention preliminary calculations.
- Slope, depth, flow patterns, and location of retention areas.
- Contour lines depicting heights and location of earthen berms.
- Registered Arizona Civil Engineer stamp and signature.

Landscaping Plan:

- Two (2) prints (24" x 36") folded to approximately 9" x 12" ☐

Landscape plan shall include:

- All landscaping materials proposed. Distinctive symbols for each plant variety proposed.
- Sizes, varieties and number of plants to be used.
- Entry monuments or screening walls for parking integrated into the landscaping design.
- Square footage of on-site landscaping
- Square footage of public right-of-way landscaping.

Floor Plan:

- One (1) print (24" x 36") folded to approximately 9" x 12" ☐

Floor Plans shall include:

- Scale
- Interior space distribution with dimensions.
- Service areas.
- Exterior walls & interior partitions.
- Doors and door swings.
- Stairs and elevators
- Other elements of the building design.
- AZ Registered Architect Stamp and signature.

Elevations:

- One (1) print (24" x 36") folded to approximately 9" x 12" ☐

Elevations shall include:

- All elevations of each building proposed for the project.
- Elevations of parking and other canopy structures, lighting, and materials.
- Materials proposed.
- Roof drainage method.
- Exterior Dimensions.
- Measures used to screen mechanical cabinets and equipment.
- Location of proposed signage.
- Location and type of lighting fixtures proposed.
- AZ Registered Architect stamp and signature.

Sign Package Application

A separate Sign Package is required for all multi-tenant, commercial and Industrial projects. A separate Application and fee is required.

- Two (2) prints prepared to scale ☐

Sign Package shall include:

- The address of the site for the proposed signage.
- All sign dimensions, including the height of the signage.
- Sign materials and colors.
- A site plan showing proposed location of signage.
- Any building elevation showing proposed location of signage.
- The source of sign illumination and applicable details of the fixture and screening.
- The landscape details for free-standing signs with a landscape requirements.
- The applicant's name, name of business, business address, and work telephone number.
- See Section 9 of the Zoning Ordinance for additional requirements.

Outdoor Lighting

- Two (2) prints (24" x 36") folded to approximately 9" x 12"

☐

Lighting Information:

- Outdoor lighting plans indicating the location on the premises and the type of illumination devices, fixtures, lamps, supports, etc.
- Catalogue cuts (pictures) for all exterior lighting, including wall-mounted and parking lot lights.



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Building Contractor's Information

I am **currently** a licensed contractor:

Name: _____
License No. ROC: _____ License Class: _____
Signature: _____ Title: _____

EXEMPTION FROM LICENSING

I am exempt from Arizona Contractor's License laws on the basis of the license exemptions contained in

- ☐ A. R. S. §32 – 1121A.5 – I am the owner / builder of the property and the property will not be sold or rented for at least one year after completion of this project.
- ☐ A. R. S. §32-1121A.6 – I am the owner / developer of this property and I will contract with a licensed general contractor to provide all construction services. All contractor(s) name and license numbers will be included in all sales documents.
- ☐ Other: _____

Signature: _____ Date: _____

I understand that the exemption provided by A. R. S. §32-1121.14 (the Handyman Exemption) does not apply to any construction project which requires a building permit and / or the total list of material and labor are \$750.00 or more.

I will be using the following Licensed Contractors on this project:

<u>General Contractor's Name</u>	<u>Address</u>	<u>Phone Number</u>	<u>ROC #</u>	<u>B. L. #</u>
<u>Mechanical Contractor's Name</u>	<u>Address</u>	<u>Phone Number</u>	<u>ROC #</u>	<u>B. L. #</u>
<u>Electrical Contractor's Name</u>	<u>Address</u>	<u>Phone Number</u>	<u>ROC #</u>	<u>B. L. #</u>
<u>Plumbing Contractor's Name</u>	<u>Address</u>	<u>Phone Number</u>	<u>ROC #</u>	<u>B. L. #</u>
<u>Concrete Contractor's Name</u>	<u>Address</u>	<u>Phone Number</u>	<u>ROC #</u>	<u>B. L. #</u>
<u>Framing Contractor's Name</u>	<u>Address</u>	<u>Phone Number</u>	<u>ROC #</u>	<u>B. L. #</u>
<u>Insulation Contractor's Name</u>	<u>Address</u>	<u>Phone Number</u>	<u>ROC #</u>	<u>B. L. #</u>
<u>Roofing Contractor's Name</u>	<u>Address</u>	<u>Phone Number</u>	<u>ROC #</u>	<u>B. L. #</u>
<u>Drywall Contractor's Name</u>	<u>Address</u>	<u>Phone Number</u>	<u>ROC #</u>	<u>B. L. #</u>
<u>Exterior Stucco Contractor's Name</u>	<u>Address</u>	<u>Phone Number</u>	<u>ROC #</u>	<u>B. L. #</u>
<u>Painting Contractor's Name</u>	<u>Address</u>	<u>Phone Number</u>	<u>ROC #</u>	<u>B. L. #</u>
<u>Cabinet Contractor's Name</u>	<u>Address</u>	<u>Phone Number</u>	<u>ROC #</u>	<u>B. L. #</u>
<u>Trim Finishers Contractor's Name</u>	<u>Address</u>	<u>Phone Number</u>	<u>ROC #</u>	<u>B. L. #</u>
<u>Flooring Contractor's Name</u>	<u>Address</u>	<u>Phone Number</u>	<u>ROC #</u>	<u>B. L. #</u>
<u>Landscaping Contractor's Name</u>	<u>Address</u>	<u>Phone Number</u>	<u>ROC #</u>	<u>B. L. #</u>
<u>Block Wall Contractor's Name</u>	<u>Address</u>	<u>Phone Number</u>	<u>ROC #</u>	<u>B. L. #</u>