

## Council Agenda

Monday, December 4, 2023

### Join Zoom Meeting

<https://us02web.zoom.us/j/83642715125?pwd=Sk5lYThCMWltKzhpQlh1UkFRa0dhQT09>

Meeting ID: 836 4271 5125

Passcode: 287338

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### One tap mobile

+13017158592,,83642715125# US (Washington DC)

+13052241968,,83642715125# US

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### Dial by your location

• +1 301 715 8592 US (Washington DC)

• +1 305 224 1968 US

• +1 309 205 3325 US

### Public Comment Period

7:00 p.m. Opportunity for residents to make public comments.

### Approval of Agenda

7:05 p.m. **Motion:** To consider approval of agenda as presented.

### Consent Agenda

7:06 p.m. **Motion:** To consider the following agenda items:

- Minutes from the November 6, 2023 Council Meeting;
- 2024 Town Council Meeting calendar;

- The appointment of the following Youth Council members for terms lasting from January 1 – June 1, 2024:
  - Peter Kumar (Grade 11)
  - Ari Peters (Grade 11)
  - Pierpaolo Baldassari (Grade 10)
  - Alexandra Finn (Grade 10)
  - Sara Guinand (Grade 10)
  - Kalman Levitin (Grade 10)
  - Tabitha Cutler (Grade 9)
  - Zoe Gibson-Johnson (Grade 9)

### Non-Consent Agenda

- 7:05 p.m.     **Public Hearing/Motion:** To consider approval of a permit application for the construction of a rear-yard deck, and the relocation of an HVAC unit on the property located at 5529 Surrey, as submitted by Robert Herman.
- 7:15 p.m.     **Public Hearing/Motion:** To consider approval of a building permit amendment request submitted by James Gillis and Alison Hooker for the extension of a front porch on the property located at 4816 Essex Ave. The applicant is seeking two variances from Sec. 11-14(C)(1)(c) of the Town Code as part of the application amendment:
- 1) An 8.33’ variance from the front setback for the extension of the existing non-conforming front porch; and
  - 2) A 10.33’ variance from the front setback for the addition of front steps to the existing non-conforming front porch.
- 7:35 p.m.     **Public Hearing/Motion:** Building Administrator’s Report
- 7:40 p.m.     **Motion:** To consider the Introduction of a Resolution establishing a Consent and Release form for the use of residents’ photographs in media, as recommended by the Communications Committee.
- 7:45 p.m.     **Motion:** To consider the Introduction of a Resolution establishing Reasonable Accommodation procedures.
- 7:50 p.m.     **Motion:** To consider the Introduction of a Resolution in support of the Maryland Municipal League legislative priority advocating for a State bill that would allow municipalities to issue citations for red light cameras; and advocating for municipalities to use stop sign cameras, as recommended by the Traffic Committee.
- 7:55 p.m.     **Motion:** To consider the Introduction of an Ordinance to amend the Code of Ordinances to clarify that above-grade stormwater collection and drainage

devices, including micro-bio-retention planter boxes, are subject to building regulations.

- 8:00 p.m.     **Public Hearing/Motion:** To consider the Adoption of an ordinance to amend the Code of Ordinances to add intents and purposes; add building height requirements applicable to main and accessory buildings; add definitions; clarify the applicability of existing provision; add a grandfathering provision for buildings; and amend provisions for internal consistency.
- 8:15 p.m.     **Public Hearing/Motion:** To consider the Adoption of an ordinance to amend the Code of Ordinances to provide that notice of planned removals of trees in the public right-of-way will be issued by the Town to abutting owners.
- 8:30 p.m.     **Public Hearing/Motion:** To consider the Adoption of an ordinance to amend the Code of Ordinances to provide that notice of building permit applications will be issued by the Town; to delete the neighbor signature sheet requirement; and to change the application processing deadline.
- 8:45 p.m.     **Discussion:** Manager/Staff Report
- 8:55 p.m.     **Adjourn**

Key:

Public Hearing Item: Agenda item where public comment is permitted.

Discussion Item: Agenda item limited to discussion among the Council, Mayor and Town Staff.

Motion Item: Agenda item requesting action, limited to Council discussion.

Comments: Opinions and Questions from Town residents.

<sup>i</sup> Questions should be submitted via email ahead of the meeting to

[manager@townofsomerset.com](mailto:manager@townofsomerset.com) or [town@townofsomerset.com](mailto:town@townofsomerset.com).

\* Residents who wish to present for a particular Agenda item are advised to arrive 20 minutes ahead of the item's scheduled discussion time, as discussions can run ahead of schedule.

The Mayor and Town Council may entertain a motion during the open meeting to close a portion of the meeting, in accordance with Section 3-305(b)(1)(7) of the Open Meetings Act (Maryland Code, General Provisions Article), to consult with counsel to obtain legal advice.