



Jeffrey Z. Slavin
Mayor

TOWN OF SOMERSET

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Rich Charnovich
Town Manager/Clerk-Treasurer

Council Agenda Regular Somerset Town Council Meeting January 2, 2018–7:30 p.m.

The Somerset Town Council will meet in regular session on Tuesday, January 2, 2018 at 7:30 p.m. at the Somerset Town Hall. Agenda updates are posted on the Town website: www.townofsomerset.com.

Council Work Session–7:00

Council Meeting Convenes–7:30

Comments: Public Comment Period–7:30*

CONSENT

1. Motion: To consider approval of the December 4, 2017 Council Meeting Minutes
2. Motion: To consider approval of the re-appointment of Bill Marmon for a 3-year term on the Board of Supervisor of Elections ending December 31, 2020
3. Motion: To consider approval of the re-appointment of Sherry Bindeman for a 3-year term on the Board of Supervisor of Elections ending December 31, 2020
4. **Motion: To consider approval re-appointing Matt Zaft Pool Committee Chairman for calendar year 2018
5. **Motion: To consider approval of the re-appointment of Debbie Heller for a 3-year term on the Pool Committee ending December 31, 2020
6. **Motion: To consider approval of the re-appointment of Nancy Zuckerbrod for a 3-year term on the Pool Committee ending December 31, 2020

"Where People and Trees Have Deep Roots and Grow Strong"

NON-CONSENT

7. Discussion: Town Manager December Administrative and Financial Reports-7:40

8. Public Hearing/Motion: To consider approval of the following permits submitted at 4721 Essex Avenue to complete the following scope of work:-7:45

- Remove an existing one-story rear addition and rear deck
- Construct a two-story addition at the rear of the historic house
- Extend and alter the existing driveway to the rear of the property
- Construction a 1-story one car detached garage at the rear of the subject property
- Replace the existing concrete front walkway
- Install new hardscaping features
- Remove the non-historic shutters from the front of the house
- Replace the fiberglass shingle roof with a field-turned, hand crimped, standing seam metal roof
- Restore/repair in-kind the historic covered porch and screened porch at the front of the house
- Replace the non-historic front storm door with a new wooden storm door
- Replace the triple-stack storm windows with new storm windows to match two extant wooden storm windows
- Replace the existing wooden picket fence at the right side of the historic house with a new wooden picket fence
- Relocate the existing wooden picket fence at the rear of the historic house, making it coplanar with the front porch
- Removal of 26 trees, including the row of 22 Hemlocks along the front sidewalk
- Reforestation of 11 new trees
- Temporary dumpster

9. Public Hearing/Motion: To consider approval of the following permits at 5813 Surrey Street for the following scope of work:-8:00

- Enlarge an existing one-story addition and below grade garage at the right side of the subject property
- Construct a second story expansion over the enlarged right side addition and garage
- Enlarge the driveway at the front of the subject property
- Construct a new central walkway/steps at the front of the subject property
- Installation of a new HVAC unit in the rear of the house
- Installation of a retaining wall along the driveway
- Temporary dumpster

10. **Public Hearing/Motion: To consider approval of a recommendation of the Town Council acting as the Local Advisory Panel to the Historic Preservation Commission on an application submitted for 4709 Cumberland Avenue, to complete the following scope of work:-8:15

- Demolish the existing 1-story rear addition and deck to allow for a new 2-story rear addition
- Construct a new detached garage in the rear yard (extension of existing driveway)
- Install a swimming pool and fence surrounding the pool

11. Public Hearing/Motion: To consider approval of a building permit extension request submitted for the project currently occurring at 4816 Dorset Avenue-8:20

12. Public Hearing/Motion: To consider approval of a tree removal permit submitted by PEPCO to remove the following trees as part of its reliability program-8:25

Capello Park, Dorset & Wisc., Pin Oak, 24" dbh, Tree # 141
4607 Dorset Avenue, Red Maple, 42" dbh, Tree # 185
4722 Dorset Avenue, Ash, 19" dbh, Tree # 212
4900 Essex Avenue, Pin Oak, 36" dbh, Tree # 334
4811 Falstone Avenue, Norway Maple, 24" dbh, Tree # 397
4906 Falstone Avenue, Ash, 20" dbh Tree # 424
5509 Greystone Street, Red Maple, 20" dbh, Tree # 477
5403 Trent Street, Ash, 24" dbh none, in woods
5504 Uppingham Street, Red Maple, 24" dbh, Tree # 702
5519 Uppingham Street, Red Maple, 24" dbh, Tree # 713
5529 Uppingham Street, Red Maple, 30" dbh, Tree # 733
Vinton Park, Dorset & Wisc., Pin Oak, 27" dbh, Tree # 148
5523 Warwick Place, Pin Oak, 28" dbh Tree # 746
5606 Warwick Place, Pin Oak, 25" dbh, Tree # 774

dbh – trunk diameter measured at 4.5' above ground level

13. Public Hearing/Motion: To consider adoption of a Resolution adopting a policy for Historic Area Work Permit review by the Town Council acting as the Local Advisory Panel to the Historic Preservation Commission-8:35

14. **Public Hearing/Motion: To consider approval of a contract with Masonry Resurfacing and Construction Company, Inc. to complete maintenance work on the bridge in the Town Pool parking lot area-8:45

15. Public Hearing/Motion: To consider approval of sled-riding hill rules for 2018-9:00

16. Public Hearing/Motion: To consider approval of the Town Special Events calendar for 2018 as recommended by the Special Events Committee-9:05

17. **Public Hearing/Motion: To consider approval of an invoice from Scott Watson Associates, Inc. in the amount of \$5,869.11 related to street lighting consultation services throughout the Town of Somerset-9:15

18. Discussion: General Code Update-9:20

19. Discussion: Mayor's Report-9:25

20. Closed Session: Personnel Matter in accordance with section 3-305 of the Maryland Open Meetings Act-9:30

21. Adjourn-9:45

Key:

Public Hearing Item: Agenda item where public comment is permitted.

Discussion Item: Agenda item limited to discussion among the Council, Mayor and Town Staff.

Motion Item: Agenda item requesting action, limited to Council discussion.

Comments: Opinions and Questions from Town residents.

*Residents who wish to be present for a particular Agenda item are advised to arrive 20 minutes ahead of the item's scheduled discussion time since discussions sometimes run ahead of schedule.

**Denotes an item added to the Agenda after Journal publication

The Mayor and Town Council may entertain a motion during the open meeting to close a portion of the meeting, in accordance with Section 3-305(b)(1)(7) of the Open Meetings Act (Maryland Code, General Provisions Article), to consult with counsel to obtain legal advice.