



Jeffrey Z. Slavin
Mayor

TOWN OF SOMERSET

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Rich Charnovich
Town Manager/Clerk-Treasurer

Council Agenda Regular Somerset Town Council Meeting November 6, 2017–7:30 p.m.

The Somerset Town Council will meet in regular session on Monday, November 6, 2017 at 7:30 p.m. at the Somerset Town Hall. Agenda updates are posted on the Town website: www.townofsomerset.com.

Council Work Session–7:00

Council Meeting Convenes–7:30

Comments: Public Comment Period–7:30*

CONSENT

1. Motion: To consider approval of the August 7, 2017 Council Meeting Minutes
2. Motion: To consider approval of the September 5, 2017 Council Meeting Minutes
3. Motion: To recognize November as Municipal Government Works Month in the Town of Somerset

NON-CONSENT

- **4. Discussion: FY17 Audit discussion with Bob Diss of Lindsey and Associates-7:40
5. Public Hearing/Motion: To consider approval of the FY17 Audit as recommended by the Town Audit Committee-7:50

“Where People and Trees Have Deep Roots and Grow Strong”

**6. Discussion: Ed Mulheron of Mulheron Tree Experts report on winter season preparedness-7:55

7. Discussion: Town Manager October Administrative and Financial Reports-8:00

**8. Public Hearing/Motion: To consider approval permit requests submitted for 5710 Surrey Street. The applicants are requesting the following permits: building permit for a rear yard addition, dumpster permit, HVAC unit installation, and 3 tree removals-8:05

**9. Public Hearing/Motion: To consider a recommendation of the Town Council acting as the Local Advisory Panel to the Historic Preservation Commission on an application submitted for 5813 Surrey Street. The applicants are proposing the following: enlarge an existing one-story addition and below grade garage at the right side of the property, construct a second-story expansion over the enlarged right side addition and garage, enlarge the existing driveway at the front of the subject property, and construct a new central walkway/steps at the front of the subject property-8:20

**10. Public Hearing/Motion: To consider approval of an established building line (EBL) waiver request of 8 feet 3 inches submitted for 5813 Surrey Street to construct an addition that will project into the setback on Surrey Street-8:10

11. Public Hearing/Motion: To consider confirmation approval of a HVAC unit installation permit at 4518 Cumberland Avenue-8:30

12. Public Hearing/Motion: To consider confirmation approval of a HVAC unit installation permit 5511 Uppingham Street-8:35

13. Public Hearing/Motion: To consider approval of a tree removal permit request at 4810 Falstone Avenue to remove the following trees:-8:40

2 Black Cherry
1 Cherry

14. Public Hearing/Motion: To consider approval of a tree removal permit request at 4718 Essex Avenue to remove the following trees:-8:45

1 Southern Magnolia
1 Yoshino
6 Leyland Cypress
1 Blackgum
3 Birch
1 American Holly

**15. Public Hearing/Motion: To consider approval of the removal of the following 2 Town trees as recommended by the Town Arborist:-8:55

4715 Essex, Ash Tree, number 281
4816 Grantham, Pin Oak, number 448

16. Introduction: Proposed ordinance to amend Section 6-102 Definitions of the Town Code to revise the defined terms for the designation of corner lots, the replacement of fences or walls, and the distinctions between types of walls-9:00

**17. Public Hearing/Motion: To consider approval of the purchase of a John Deere compact utility tractor at a cost of \$22,100 as recommended by the Public Works Department-9:10

18. Discussion: General Code Update-9:20

19. Discussion: Mayor's Report-9:25

20. Adjourn-9:30

Key:

Public Hearing Item: Agenda item where public comment is permitted.

Discussion Item: Agenda item limited to discussion among the Council, Mayor and Town Staff.

Motion Item: Agenda item requesting action, limited to Council discussion.

Comments: Opinions and Questions from Town residents.

*Residents who wish to be present for a particular Agenda item are advised to arrive 20 minutes ahead of the item's scheduled discussion time since discussions sometimes run ahead of schedule.

**Denotes an item added to the Agenda after Journal publication

The Mayor and Town Council may entertain a motion during the open meeting to close a portion of the meeting, in accordance with Section 3-305(b)(1)(7) of the Open Meetings Act (Maryland Code, General Provisions Article), to consult with counsel to obtain legal advice.