



Jeffrey Z. Slavin
Mayor



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Rich Charnovich
Town Manager/Clerk-Treasurer

June 5, 2017 Council Meeting Minutes

Town Officials Present

Jeffrey Slavin, Mayor
Marnie Shaul, Council Vice President
Barbara Condos, Council Member
Dudley Fowlkes, Council Member
Barbara Zeughouser, Council Member
Franny Peale, Council Member
Doug Lohmeyer, Engineering Consultant
Tolbert Feather, Town Arborist
Ron Bolt, Town Attorney

Consent Agenda

1. May 1, 2017 Council Meeting Minutes – tabled until July because not completed yet.
2. Sara Anderson appointment to the PNRRC – Motion Shaul, second Zeughouser to appoint Sara Anderson to the Parks and Natural Resources Committee for a term ending December 31, 2018. Motion passed 5-0.

Non Consent Agenda

“Where People and Trees Have Deep Roots and Grow Strong”

3. Town Manager Charnovich presented the May Financial Report.

4. 4721 Essex Avenue Historic Preservation Commission application – The applicants are requesting the following: add a two story addition at the rear of the house, construct a one story garage at the rear of the house, rebuild the existing retaining wall and front walk, demolish the existing deck, shed and tree house at the rear of the house, construct a fence around the garden, and remove several trees depending on the final plan. Motion Shaul, second Peale to recommend the plan to the Historic Preservation Commission as submitted, with the applicant needing to come back to the Town of Somerset to apply for a building permit and associated permits. Motion passed 5-0.

5. 5710 Surrey Street Historic Preservation Commission application – The applicants are proposing the following: demolish the existing rear sunroom, screened porch, and deck, construct a new two story addition entirely at the rear of the existing historic resource, and relocate the garage in the rear yard. Motion Shaul, second Zeughauser to recommend the plan to the Historic Preservation Commission as submitted, with the applicant needing to come back to the Town of Somerset to apply for a building permit and associated permits. Motion passed 5-0.

6. 4722 Dorset Avenue Building Permit application – The applicants requested a permit to construct an addition at the rear of the house. Motion Zeughauser, second Shaul to approve the building permit. Motion passed 5-0.

7. WSSC application to complete sewer lateral work at the following locations, Uppingham Street in the vicinity of 5511, Trent Street in the vicinity of 5508, 5509, and 5511: Motion Shaul, second Peale to grant the permits for the sewer lateral work to WSSC contingent upon a final agreement being entered into between the Town and WSSC as reviewed and approved of by the Town Attorney. The Agreement is also to include a report on tree protection by the Town Arborist. Motion passed 5-0.

8. Town Trees for removal at the following locations:

Pin Oak, 28” dbh at Tree # 394 at 4714 Essex Avenue
Red Maple, 14” dbh Tree# 765 at 5609 Warwick Place
Red Oak, 26” dbh Tree# 422 at 4906 Falstone Avenue
Ash, 26” dbh Tree# 636 at 5419 Uppingham Street on Trent Street
Pin Oak 15” dbh Tree# 154 at 4514 Dorset Avenue
2 small dogwoods at 5812 Warwick Place (added by Town Arborist at meeting)

Motion Zeughauser, second Shaul to approve the removal of these trees. Motion passed 5-0.

9. Treating grassy area at pool for mosquitoes-Motion Condos, second Zeughauser to treat the lawn area at the rear of the pool with organic repellent for the entire 2017 season at a cost of

\$168.00 per month. The treatment will be completed by Innovative Pest Management. Motion passed 5-0.

10. Approval of an amendment to the Pool Rules, section VIII, to exempt full time/contracted nannies, au pairs, babysitters, and caregivers from the non-resident guest fee providing they are attending with the resident they take care of, as recommended by the Pool Committee. Pool Committee Chairman Matt Zaft was in attendance to discuss the recommendation. Motion Condos, second Peale. Motion passed 5-0.

11. Approval of a contract with Backyard Bounty to develop a landscape conservation plan near the Town parking lot and tennis courts at a base cost of \$1,000.00 as recommended by the Parks and Natural Resources Committee. Motion Zeughauser, second Shaul, motion passed 5-0.

12. Lou Balodemas of Balodemas Architects was at the meeting to go over a concept plan for the second floor of the Town Hall. The concept design would be placed on the Town website.

13. Approval of a proposal submitted by Lindsey and Associates to complete the FY17 audit at a cost of \$10,825.00 as outlined in the agreement. Motion Zeughauser, second Shaul, motion passed 5-0.

14. Approval of a contract with Town Attorney, Ron Bolt, for fiscal year 2018 at a rate of \$295.00 per hour. The contract will take effect on July 1, 2017. Motion Zeughauser, second Shaul. Motion passed 5-0.

15. General Code Update – A brief update was outlined concerning the Town Code and Charter project. Meetings are ongoing, and some Town Charter amendments are going to be proposed in coming months.

16. Mayor Slavin provided his report to the Town Council and had it available if anyone wanted to view it at the meeting.

17. A closed session was held with Town Attorney Ron Bolt regarding responsibilities for Town rights of way/easements. Motion Shaul, second Zeughauser to enter closed session. Motion passed 5-0. Motion Zeughauser, second Shaul to exit closed session. No action was taken as a result of the closed session.

18. Adjournment at 10:30 pm