

**Town of Somerset**  
**Communications Committee Meeting Agenda**  
**Monday, September 11, 2023**  
**5:00 p.m.**  
**Zoom**

1. Call to Order
  - a. Attendance
  - b. Notetaker
  - c. Approve Agenda of Current Meeting
2. Approve Minutes from Last Meeting (July 13, 2023)
  - a. Announcements
    - i. Resignation of Barbara Marenus from the committee
    - ii. Date for next meeting
3. Update on new Town website: Deputy Town Manager
  - a. Committee's page on the website
4. Committee Charter
5. Coordination with Newcomers Committee
  - a. Upcoming party
  - b. Inclusion of newcomer information in Town Journal
6. Town Journal
  - a. Now includes "On the Docket" feature
  - b. Now available on the Somerset website
7. Lecture series
  - a. Discussion with Chair of Equity and Inclusion Committee
  - b. Structure of the series
  - c. Choice of speakers
  - d. Communications with potential speakers
  - e. Times for the series
  - f. Publicizing the series
  - g. Name of the series: perhaps a variant of "The Somerset Series," begun in 1982