

SMYTH COUNTY CSA CONSORTIUM

3.2.7: Family Referral to Teams
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CPMT APPROVAL: 2-18 -16

Parent referrals are inclusive of any custodian/guardian's referral (oral or written) directly to the CSA Office. In such cases, the following shall apply:

- (1) The CSA coordinator or locally designated individual will obtain consent to exchange information from the parent and information regarding the child's needs.
- (2) The child may meet CSA eligibility criteria and the case will be assigned to a public child-serving agency.
- (3) The parent will be offered a FAPT meeting within 30 days of the request to the CSA.
- (4) The CSA coordinator or locally designated individual may additionally provide information to the parent/guardian regarding potential community supports that may address identified needs.
- (5) If the child is not assigned to a public child serving agency, but the parent still requests a FAPT meeting, the CSA coordinator or locally designated individual may represent the family at the FAPT for discussion purposes.
- (6) The CSA Administration will keep a record of all parent referrals by disposition.