



SMYTH COUNTY BUSINESS REGISTRATION FORM

Commissioner of the Revenue

P.O. Box 985 / 109 W. Main Street, Suite G011

Marion, VA 24354

PHONE: (276) 782-4040, FAX: (276) 782-4041 EMAIL:

businessforms@smythcounty.org

To register your business with Smyth County, please complete and return this form to the Commissioner's Office. Voluntary Registration will help Smyth County obtain Grants to Assist Local Businesses and Identify Workforce Training Needs to Support our Local Employers.

Business Start Date in Smyth County: _____

Business Name: _____

Physical Address of Business: _____

Mailing Address of Business: _____

Phone Number of Business: (____) _____ Email: _____

Nature of Business: _____

Number of Full-Time Employees: _____ Number of Part-Time Employees: _____

Please Check One:

____ Sole Proprietor ____ Partnership ____ LLC ____ Incorporated ____ other (explain): _____

Federal Identification or Social Security Number: _____

Contact Person(s) & Phone Number(s): _____

CONSENT TO RECEIVE AND RELEASE:

I, _____ (Business Owner/Administrator) hereby authorize _____ as my agent/representative to receive and release confidential information related to my business account unless and until revoked in writing to the Commissioner of the Revenue.

I declare that the foregoing information is true, complete, and correct to the best of my knowledge and belief.

Signature: _____ Date: _____

Helpful Websites:

- www.irs.gov (Federal Forms & SS-4 Form to obtain Tax ID)
- www.tax.virginia.gov
- www.business.virginia.gov
- www.scc.virginia.gov
- www.smythcounty.org
- www.smythchamber.org

Other County Department Contact Info:

- Economic Development:** (276) 706-8304
121 Bagley Circle, Suite 100, Marion VA
- Building & Zoning:** (276) 783-3298
121 Bagley Circle, Suite 120, Marion VA
- Health Department:** (276) 781-7460
201 Francis Marion Ln, Marion VA

For Office Use Only:

Date Received: _____ Received By: _____
Existing Acct #: _____ New Acct. #: _____
Effective Year: _____