

Policy for Recording Plats
of the
Smyth County Circuit Court Clerk's Office

In light of the requirements of Section 15.2-2254 of the Code of Virginia (1950), as amended, the Clerk's Office of the Circuit Court of Smyth County, Virginia, will adhere to the following policy, effective January 1, 2012:

No plat shall be accepted for recording unless one of the following occurs:

(1) The plat is submitted to and verified by the subdivision agent for Smyth County, or if the land lies in the Town of Chilhowie, Marion, or Saltville, by the subdivision agent for the affected town; and the agent's approving signature should appear on the face of the plat.

OR

(2) An attestation from the surveyor appears on the face of the plat declaring (i) that approval of the subdivision agent is not required, and (ii) the reason why such approval is not required. Three examples of acceptable attestations follow:

(A) "As this survey does not effect a new division of land, this plat does not require approval of the subdivision agent prior to recording."

(B) "As a physical features survey, this plat does not require approval of the subdivision agent prior to recording."

(C) "As a boundary retracement survey, this plat does not require approval of the subdivision agent prior to recording."

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Notes:

"Physical Survey" (a/k/a house location survey, location survey, or physical features survey) Shows the physical features of the property, such as roads, buildings, utilities, fences, etc., and does not create new boundary lines.

"Boundary retracement survey" Re-traces an existing boundary from a deed or plat that is already of record.