

Note from Clerk: These minutes are written as the agenda was presented. Some votes may appear out of order.

SMYTH COUNTY PLANNING COMMISSION

Thursday, February 27, 2020

The Smyth County Planning Commission met in their regular meeting on Thursday, February 27, 2020, at 6:00 P.M. in the Smyth County Office Building.

Commissioners Present: Joel Pugh, Chairman, Park District, Graham Davidson, Jr., Vice-Chairman Chilhowie District, Hazel Wagoner, Atkins District, Tony Dean, Royal Oak District, Paul Shepherd, Rye Valley District, David Spence, Saltville District.

Commissioners Absent: Robert Campbell, North Fork District

Staff Present: Clegg Williams, and Sarah Parris

At approximately 6:15 p.m. Mr. Pugh called the meeting to order.

Adoption of Agenda: Mr. Pugh opened the floor for motions to approve the agenda as presented. Ms. Wagoner made a motion which was seconded by Mr. Spence and unanimously passed.

Election of Officers:

Mr. Dean made a motion to nominate Clegg Williams as the Temporary Chairman and was seconded by Ms. Wagoner and unanimously carried.

Chairman: Mr. Williams then opened the floor for nominations of Chairman for calendar year 2020. Mr. Davidson, Jr. nominated Mr. Pugh for Chairman; it was seconded by Mr. Spence. With no other nominations, Mr. Pugh was elected to serve as Chairman for 2020, with the following vote recorded.

Vote:	5 yeas	Dean, Davidson, Jr., Spence, Wagoner, Shepherd
	1 abstain	Pugh
	1 absent	Campbell

Vice Chairman: Mr. Pugh opened the floor for nominations of Vice-Chairman for calendar year 2020. Mr. Spence nominated Mr. Davidson, Jr. for Vice Chairman; it was seconded by Mr. Dean. With no other nominations, Mr. Davidson, Jr. was elected to serve as Vice Chairman for 2020, with the following vote recorded.

Vote:	5 yeas	Dean, Pugh, Spence, Wagoner, Shepherd
	1 abstain	Davidson, Jr.
	1 absent	Campbell

Secretary: Mr. Pugh opened the floor for nominations of Secretary for calendar year 2020. Mr. Davidson, Jr. nominated Ms. Wagoner; it was seconded by Mr. Spence. With no other nominations, Ms. Wagoner was elected to serve as Secretary for 2020, with the following vote recorded.

Vote:	5 yeas	Davidson, Jr., Pugh, Spence, Shepherd, Dean
	1 abstain	Wagoner
	1 absent	Campbell

Clerk: Mr. Pugh opened the floor for nomination of Clerk for calendar year 2020. Mr. Spence nominated Sarah Parris; it was seconded by Mr. Davidson, Jr. With no other nominations, Ms. Parris was elected to serve as Clerk for 2020. The following vote was recorded.

Vote:	6 yeas	Spence, Wagoner, Shepherd, Davidson, Jr., Dean, Pugh
	0 nays	
	1 absent	Campbell

Set Calendar for 2020: Mr. Spence made the motion to set the meetings for the fourth Thursday at 6:00 or 6:30 p.m. with the exception of November and December due to Thanksgiving and Christmas Eve holiday. November's meeting is set tentatively for Thursday, November 19th and December's meeting is set tentatively for Thursday, December 17th. Mr. Dean seconded the motion and the following vote was recorded.

Vote:	6 yeas	Spence, Wagoner, Shepherd, Davidson, Jr., Dean, Pugh
	0 nays	
	1 absent	Campbell

Minutes: Mr. Spence made a motion to approve the minutes of the Thursday, December 26, 2019, meeting. Ms. Wagoner seconded the motion and the following vote was recorded.

Vote:	6 yeas	Spence, Wagoner, Shepherd, Davidson, Jr., Dean, Pugh
	0 nays	
	1 absent	Campbell

Adopt Operating Procedures: Mr. Spence made a motion to adopt the operating procedures as presented. Mr. Dean seconded the motion and the following vote was recorded.

Vote:	6 yeas	Spence, Wagoner, Shepherd, Davidson, Jr., Dean, Pugh
	0 nays	
	1 absent	Campbell

Adopt Annual Report for 2019: Mr. Spence made a motion to adopt the annual report as presented. Mr. Dean seconded the motion and the following vote was recorded.

Vote:	6 yeas	Spence, Wagoner, Shepherd, Davidson, Jr., Dean, Pugh
	0 nays	
	1 absent	Campbell

Citizens' Time: No citizens were present.

Other Business: Mr. Williams gave an update on the Ordinance Committee. Mr. Pugh recommended Tony Dean, David Spence, and Graham Davidson, Jr. serve on the Ordinance Committee.

Questions/Comments for the Commissioners: None

Recess: At approximately 6:29 p.m. Mr. Spence made the motion to recess the Planning Commission's meeting until their 7:00 p.m. joint public hearing with the Board of Supervisors and was seconded by Mr. Davidson, Jr.

JOINT PUBLIC HEARING WITH BOARD OF SUPERVISORS

Board Members Present: Judy Wyant, Chairman; Royal Oak District, Lori Deel, Vice-Chairman, Rye Valley District, Kris Ratliff, Park District, Roscoe Call, Saltville District, Charlie Atkins, Atkins District, Phil Stevenson, North Fork District, Wade Blevins, Chilhowie District

Commissioners Present: Joel Pugh, Chairman, Park District, Graham Davidson, Jr, Vice-Chairman, Chilhowie District, Hazel Wagoner, Atkins District, Tony Dean, Royal Oak District, Paul Shepherd, Rye Valley District, David Spence, Saltville District.

Commissioners Absent: Robert Campbell, North Fork District

Staff Present: Aaron Sizemore, Interim County Administrator; Lisa Richardson, Assistant County Administrator, Clegg Williams, Zoning Administrator; Sarah Parris, and Kelly Woods, Administrative Assistants. Approximately 4 citizens were present.

At 7:00 p.m. Judy Wyant, Chairman of the Board of Supervisors, and Joel Pugh, Chairman of the Planning Commission, called the joint public hearing to order. Ms. Wyant read the advertisement as placed in the Smyth County News and Messenger.

BEFORE THE SMYTH COUNTY BOARD OF SUPERVISORS AND SMYTH COUNTY PLANNING COMMISSION

The Smyth County Board of Supervisors and the Smyth County Planning Commission will conduct a joint public hearing on Thursday, February 27, 2020, at 7:00 P.M. or as soon after 7:00 P.M. as an application may be heard, in the Smyth County Office Building, 121 Bagley Circle, Marion, Virginia, to consider the following application(s) to the Zoning Ordinance of Smyth County, Virginia:

An application from William "Billy" Lawson – Lawson Land & Livestock LLC for a Special Use Permit for an Event Center. The property is located at 1114 Valley Road, Saltville Virginia, identified as Tax Map Numbers. 41-2-3; 41-2-4; 41-2-5; 41-2-6; 41-2-7 and zoned Agricultural/Rural.

At this public hearing, subject to the rules of procedure of the Board of Supervisors and Planning Commission of Smyth County, Virginia, any person may appear and state his/her views thereon.

Copies of the application(s) along with their maps/drawings are on file in the Office of the County Administrator of Smyth County. Copies are also maintained by the County Zoning Administrator at the address given above, and may be viewed during regular business hours Monday through Friday.

In compliance with the Americans with Disabilities Act, persons requiring special assistance to attend and participate in this hearing should contact Clegg Williams, ADA Coordinator, at (276) 706-8315 at least 48 hours prior to the hearing.

Done by order of the Board of Supervisors and the Planning Commission.

Aaron Sizemore, Interim County Administrator
Joel Pugh, Chairman of the Planning Commission

William "Billy" Lawson – Lawson Land and Livestock, LLC **Special Use Permit for an Event Center:**

Mr. Williams explained Billy Lawson – Lawson Land and Livestock, LLC owns several tracts of land on Valley Road. He is interested in establishing an event center on the property and as required by our ordinance has applied for a special use permit. The

property is located near 1114 Valley Road, it is identified by tax map #'s 41-2-3; 41-2-4; 41-2-5; 41-2-6; 41-2-7 and zoned Agricultural/Rural. Notification was sent to all of the adjoining property owners and an affidavit to that affect is on file. Mr. Williams stated he did not receive any questions regarding the application, but did hear from VDOT and the Smyth County Health Department. Mr. Williams highlighted Section 3-2.2 (rr) which allows event centers in the agricultural/rural district by issuance of a special use permit and Article 6 which contains the provisions for Special Use Permits and noted the 2013 Comprehensive Plan identifies this property as Rural Residential on the Future Land Use Map.

Mr. Lawson proposed a 180-year old home on property to use for events and wants to generate revenue for up keep on the home. He plans to use the property for a wedding venue by using the two barns and home. He has been working with the Smyth County Health Department and VDOT on preliminary plans.

Mr. Ratliff questioned Mr. Lawson on overnight stays. Mr. Lawson stated that it had not been discussed at this point. Mr. Stevenson asked Mr. Williams to define the zoning requirements. Mr. Williams defined the definition of an event center and stated the home is a single-family dwelling and is approved with zoning as long as it is cleared with the Health Department. Mr. Lawson stated the home will be used by the wedding party. Mr. Ratliff stated he was not opposed to overnight guest, he was just getting clarification.

Citizens: No citizens spoke regarding Mr. Lawson's request.

Adjoin Public Hearing: Chairman Judy Wyant and Chairman Joel Pugh closed the joint public hearing at approximately 7:09 p.m.

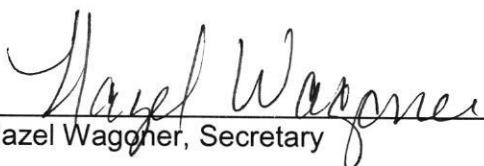
Reconvene Planning Commission: Chairman Pugh reconvened the Commission at approximately 7:10 p.m. and opened the floor to Commissioners for comments or questions.

Recommendation on the request of William "Billy" Lawson – Special Use Permit: Commissioner David Spence made a motion to recommend approval of Mr. Lawson's Special Use Permit request for an event center. Commissioner Tony Dean seconded the motion.

After consideration, the motion PASSED by the following vote:

AYES:	Pugh, Spence, Wagoner, Shepherd, Davidson, Jr., Dean
NAYS:	None.
ABSTAINERS:	None.
ABSENT:	Campbell

Adjournment: At approximately 7:11 p.m. Mr. Dean made motion to adjourn the Planning Commission's meeting and was seconded by Mr. Spence. All were in favor.


Hazel Wagoner, Secretary

Note from Clerk: These minutes are written as the agenda was presented. Some votes may appear out of order.

SMYTH COUNTY PLANNING COMMISSION
Thursday, June 25, 2020

The Smyth County Planning Commission met in their regular meeting on Thursday, June 25, 2020, at 6:00 P.M. in the Smyth County Office Building.

Commissioners Present: Joel Pugh, Chairman, Park District, Graham Davidson, Jr., Vice-Chairman Chilhowie District, Hazel Wagoner, Atkins District, Tony Dean, Royal Oak District, Paul Shepherd, Rye Valley District, David Spence, Saltville District.

Commissioners Absent: Robert Campbell, North Fork District

Staff Present: Clegg Williams, and Sarah Parris

At approximately 6:00 p.m. Mr. Pugh called the meeting to order.

Adoption of Agenda: Mr. Pugh opened the floor for motions to approve the agenda as presented. Mr. Spence made a motion which was seconded by Ms. Wagoner and the following vote was recorded.

Vote: 6 yeas	Spence, Wagoner, Shepherd, Davidson, Jr., Dean, Pugh
0 nays	
1 absent	Campbell

Minutes: Mr. Pugh opened the floor for motions to approve the agenda as presented. Mr. Spence made a motion to approve the minutes of the Thursday, February 27, 2020 meeting. Mr. Davidson seconded the motion and the following vote was recorded.

Vote: 6 yeas	Spence, Wagoner, Shepherd, Davidson, Jr., Dean, Pugh
0 nays	
1 absent	Campbell

Citizens' Time: No citizens were present.

Other Business: Mr. Williams gave an update on the Comprehensive Plan. VDOT has two projects they want added to the Comprehensive Plan. This will need to be presented in a Joint Public Hearing.

Questions/Comments for the Commissioners: None

Adjournment: At approximately 6:06 p.m. Mr. Shepherd made motion to adjourn the Planning Commission's meeting and was seconded by Mr. Spence. All were in favor.


Hazel Wagoner, Secretary

Note from Clerk: These minutes are written as the agenda was presented. Some votes may appear out of order.

SMYTH COUNTY PLANNING COMMISSION

Thursday, August 27, 2020

The Smyth County Planning Commission met in their regular meeting on Thursday, August 27, 2020, at 6:30 P.M. in the Smyth County Office Building.

Commissioners Present: Joel Pugh, Chairman, Park District, Graham Davidson, Jr., Vice-Chairman Chilhowie District, Hazel Wagoner, Atkins District, Tony Dean, Royal Oak District, Paul Shepherd, Rye Valley District, David Spence, Saltville District; Robert Campbell, North Fork District

Commissioners Absent: None

Staff Present: Clegg Williams and Sarah Parris

At approximately 6:30 p.m. Mr. Pugh called the meeting to order.

Adoption of Agenda: Mr. Pugh opened the floor for motions to approve the agenda as presented. Mr. Spence made a motion which was seconded by Ms. Wagoner and unanimously passed.

Minutes: Mr. Spence made a motion to approve the minutes of the Thursday, June 25, 2020, meeting. Mr. Dean seconded the motion and the following vote was recorded.

Vote: 7yeas Spence, Wagoner, Shepherd, Davidson, Jr., Dean, Pugh, Campbell
0 nays
0 absent

Citizens' Time: No citizens were present.

Other Business: The Commissioners discussed an overview of the Comprehensive Plan changes that will be discussed in the Joint Public Hearing at 7:00 pm.

Questions/Comments for the Commissioners: None

Recess: At approximately 6:42 p.m. Mr. Spence made the motion to recess the Planning Commission's meeting until their 7:00 p.m. joint public hearing with the Board of Supervisors and was seconded by Ms. Wagoner. All were in favor.


JOINT PUBLIC HEARING WITH BOARD OF SUPERVISORS

Board Members Present: Judy Wyant, Chairman; Royal Oak District, Lori Deel, Vice-Chairman, Rye Valley District, Kris Ratliff, Park District, Roscoe Call, Saltville District, Phil Stevenson, North Fork District, Michael Sturgill, Chilhowie District

Board Members Absent: Charlie Atkins, Atkins District

Commissioners Present: Joel Pugh, Chairman, Park District, Graham Davidson, Jr, Vice-Chairman, Chilhowie District, Hazel Wagoner, Atkins District, Tony Dean, Royal Oak District, Paul Shepherd, Rye Valley District, David Spence, Saltville District, Robert Campbell, North Fork District

Staff Present: Shawn Utt, County Administrator; Lisa Richardson, Assistant County Administrator, Clegg Williams, Zoning Administrator; Sarah Parris, and Christy Bise, Administrative Assistants. Approximately 4 citizens were present.

 8/27/2020 7:0 PM

At 7:00 p.m. Judy Wyant, Chairman of the Board of Supervisors, and Joel Pugh, Chairman of the Planning Commission, called the joint public hearing to order.

 8/27/2020 7:03 PM

Reading of the Public Notice: Mr. Williams read the advertisement as placed in the Smyth County News and Messenger.

**BEFORE THE SMYTH COUNTY BOARD OF SUPERVISORS AND
SMYTH COUNTY PLANNING COMMISSION**

**BEFORE THE SMYTH COUNTY BOARD OF SUPERVISORS AND SMYTH COUNTY
PLANNING COMMISSION NOTICE OF PUBLIC HEARING TO CONSIDER
AMENDMENTS TO THE SMYTH COUNTY COMPREHENSIVE PLAN**

Pursuant to Sections 15.2-2204, 15.2-2223 and 15.2-2225 of the Code of Virginia, 1950 as amended, the Smyth County Board of Supervisors and Planning Commission will conduct a public hearing on Thursday, August 27, 2020, at 7:00 P.M., or as soon thereafter, to receive public input on an amendment to the Smyth County Comprehensive Plan ("Plan"). The proposed amendment is to add a description of six proposed VDOT SMART SCALE projects to the transportation chapter of the Plan. The public hearing will be held at the Board of Supervisors Meeting Room in the Smyth County Office Building located at 121 Bagley Circle, Marion, Virginia 24354.

Copies of the plan and proposed amendment are available for inspection in the Smyth County Administrator's Office at the address given above during normal business hours and online at Smyth County's website: www.smythcounty.org. All are encouraged to view the proposed amendment and maps and attend the public hearing. At the hearing, persons may make comments regarding the proposed Comprehensive Plan amendment, subject to the rules of procedure of the Board of Supervisors and Planning Commission of Smyth County. If you have any questions, please contact Clegg Williams, Zoning Administrator, by telephone at (276) 706-8315 or by e-mail at zoning@smythcounty.org.

In compliance with the Americans with Disabilities Act, persons requiring special assistance to attend and participate in this hearing should contact Clegg Williams, ADA Coordinator, at (276) 706-8315 at least 48 hours prior to the hearing.

Done by order of the
Smyth County Board of Supervisors – Shawn Utt, County Administrator
Smyth County Planning Commission – Joel Pugh, Chairman

 8/27/2020 7:05 PM

Reading of the Rules of Public Hearing: Mr. Call made the motion to waive the reading of the rules. Ms. Deel seconded the motion and unanimously passed.

 8/27/2020 7:06 PM

VDOT SMART SCALE Projects: Mr. Williams presented information regarding the VDOT SMART SCALE.

- Virginia's SMART SCALE (§33.2-214.1) is about picking the right transportation projects for funding and ensuring the best use of limited tax dollars.
- It is the method of scoring planned projects included in VTrans that are funded by House Bill 1887.
- Transportation projects are scored based on an objective, outcome-based process that is transparent to the public and allows decision-makers to be held accountable to taxpayers.
- Once projects are scored and prioritized, the Commonwealth Transportation Board (CTB) has the best information possible to select the right projects for funding.

Mr. Williams proposed the six projects be added to the Comprehensive Plan. Four of the projects have been approved and the last two are in the application process. To improve our score, the projects need to be added to the Comprehensive Plan.

 8/27/2020 7:07 PM

Public Comment: None

 8/27/2020 7:08 PM

Adjoin Public Hearing: Chairman Judy Wyant and Chairman Joel Pugh closed the joint public hearing at approximately 7:08 p.m.

 8/27/2020 7:09 PM

Reconvene Planning Commission: Chairman Pugh reconvened the Commission at approximately 7:09 p.m. and opened the floor to Commissioners for comments or questions. Mr. Pugh supported the proposed projects. Mr. Dean expressed concerns regarding emergency vehicles and traffic flow through the roundabouts. Mr. Utt explained the roundabout on the North side was a separate project and it should be approved next year.

 8/27/2020 7:13 PM

Recommendation on the request for VDOT SMART SCALE Projects: Commissioner David Spence made a motion to recommend the six projects be added to the Comprehensive Plan for the VDOT SMART SCALE Project. Commissioner Robert Campbell seconded the motion.


After consideration, the motion PASSED by the following vote:

AYES:	Pugh, Spence, Wagoner, Shepherd, Davidson, Jr., Campbell
NAYS:	Dean
ABSTAINERS:	None.
ABSENT:	None.



8/27/2020 7:15 PM

Adjournment: At approximately 7:15 p.m. Mr. Spence made motion to adjourn the Planning Commission's meeting and was seconded by Mr. Shepherd. All were in favor.



Hazel Wagoner, Secretary

Note from Clerk: These minutes are written as the agenda was presented. Some votes may appear out of order.

SMYTH COUNTY PLANNING COMMISSION
Thursday, October 22, 2020

The Smyth County Planning Commission met in their regular meeting on Thursday, October 22, 2020, at 6:00 P.M. in the Smyth County Office Building.

Commissioners Present: Joel Pugh, Chairman, Park District, Graham Davidson, Jr., Vice-Chairman Chilhowie District, Hazel Wagoner, Atkins District, Tony Dean, Royal Oak District, Paul Shepherd, Rye Valley District, David Spence, Saltville District; Robert Campbell, North Fork District

Commissioners Absent: None

Staff Present: Clegg Williams and Sarah Parris

At approximately 6:00 p.m. Mr. Pugh called the meeting to order.

Adoption of Agenda: Mr. Pugh opened the floor for motions to approve the agenda as presented. Mr. Spence made a motion which was seconded by Mr. Davidson and the following vote was recorded.

Vote: 7yeas Spence, Wagoner, Shepherd, Davidson, Jr., Dean, Pugh, Campbell
 0 nays
 0 absent

Minutes: Mr. Spence made a motion to approve the minutes of the Thursday, August 27, 2020, meeting. Ms. Wagoner seconded the motion and the following vote was recorded.

Vote: 7yeas Spence, Wagoner, Shepherd, Davidson, Jr., Dean, Pugh, Campbell
 0 nays
 0 absent

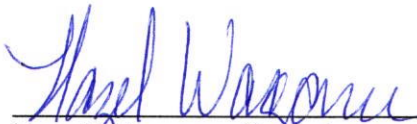
Citizens' Time: No citizens were present.

Other Business: None

Questions/Comments for the Commissioners: Clegg discussed the following:

- VDOT Smart Scale passed as presented.
- Capital Improvement Plan: Mr. Williams mentioned the proposed Capital Improvement Plan and the possibility of the Planning Commission involvement with its creation.

Adjournment: At approximately 6:11 p.m. Mr. Shepherd made the motion to adjourn and was seconded by Mr. Spence. All were in favor.



Hazel Wagoner, Secretary