

The Smyth County Board of Supervisors held its regular meeting on Thursday, November 14, 2024, at 5:00 p.m. The location of the meeting was held in the First Floor Board Room of the County Office Building, 121 Bagley Circle, Suite 100, Marion, Virginia.

PRESENT: Atkins District Supervisor Charles Atkins; Chilhowie District Supervisor Michael Sturgill; Rye Valley District Supervisor Jason Parris; Saltville District Supervisor Roscoe Call; Royal Oak District Supervisor Courtney Widener; North Fork District Supervisor Rick Billings; Park District Supervisor Kristopher Ratliff.

ABSENT: None.

STAFF: County Administrator Shawn Utt; Assistant County Administrator – Development Clegg Williams; Assistant County Administrator – Operations Lisa Richardson; Executive Assistant, Auna Louthian.

OTHERS: Smyth County Sheriff's Deputy and citizens

11/14/2024 5:00 PM Chair, Atkins District Supervisor Charles Atkins called the meeting to order and welcomed everyone.

11/14/2024 5:02 PM Clegg Williams, Assistant County Administrator - Operations led the Pledge of Allegiance and Reverend Alan Gray provided the invocation.

11/14/2024 5:02 PM

- *Royal Oak District Supervisor Courtney Widener made a motion to add a Change Order Request as an additional business item as part of the Buildings and Grounds Committee report. Saltville District Supervisor Roscoe Call seconded the motion.*

After consideration, the motion PASSED by the following vote:

AYES: Chair, Atkins District Supervisor Charles Atkins,
Vice Chair, Chilhowie District Supervisor Michael Sturgill,
Saltville District Supervisor Roscoe Call,
North Fork District Supervisor Rick Billings,
Park District Supervisor Kristoper Ratliff,
Royal Oak District Supervisor Courtney Widener, and
Rye Valley District Supervisor Jason Parris.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

11/14/2024 5:03 PM Rye Valley District Supervisor Jason Parris read the following resolution for the Boards review and consideration:

RESOLUTION OF APPRECIATION FOR CHILHOWIE SWIFT WATER RESCUE TEAM

WHEREAS, during the recent storm event caused by Hurricane Helene, which brought severe flooding, high winds, and extreme weather conditions to our region, several Swift Water Rescue Teams were called upon to perform numerous dangerous and time-sensitive rescue operations; and

WHEREAS, the Chilhowie Swift Water Rescue Team is a highly trained, dedicated group of professionals committed to ensuring the safety and well-being of the citizens of Smyth County during times of emergency and disaster; and

WHEREAS, the Swift Water Rescue Team, consisting of members from the Chilhowie Fire/EMS and Police Department is on call to provide life-saving services in dangerous and challenging conditions; and

WHEREAS, the team responded with remarkable skill, courage, and professionalism, performing rescues in rapidly rising floodwaters, evacuating citizens from dangerous areas, and ensuring that no life was lost in Smyth County due to the severe weather; and

WHEREAS, the members of the team, through their actions, have proven themselves as invaluable assets to the safety and security of Smyth County and our citizens, and their commitment to service is an inspiration to us all; and

WHEREAS, it is fitting and appropriate for the Smyth County Board of Supervisors to publicly acknowledge and commend the extraordinary efforts of the team in their response to Hurricane Helene and the invaluable contributions they made during this critical time.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Smyth County does hereby extend its deepest appreciation and heartfelt thanks to the Chilhowie Swift Water Rescue Team for their heroic efforts and selfless service in response to Hurricane Helene; and

BE IT FURTHER RESOLVED that the Board of Supervisors expresses its profound gratitude to the individual team members for their bravery, dedication, and sacrifice in the service of our community; and

BE IT FURTHER RESOLVED that this resolution be entered into the official records of Smyth County Board of Supervisors, and a copy be presented to the Swift Water Rescue Team as a token of the County's enduring appreciation.

ADOPTED this 14th day of November, 2024.

ATTEST:

**SMYTH COUNTY
BOARD OF SUPERVISORS**

Shawn M. Utt, Clerk of the Board

Charles Atkins, Chair

11/14/2024 5:04 PM After consideration the following motion was rendered:

- *A motion was made by Rye Valley District Supervisor Jason Parris to adopt the Resolution of Appreciation for Chilhowie Swift Water Rescue Team. Royal Oak District Supervisor Courtney Widener seconded the motion.*

After consideration, the motion PASSED by the following vote:

AYES: *Chair, Atkins District Supervisor Charles Atkins, Vice Chair, Chilhowie District Supervisor Michael Sturgill, Saltville District Supervisor Roscoe Call, North Fork District Supervisor Rick Billings, Park District Supervisor Kristoper Ratliff, Royal Oak District Supervisor Courtney Widener, and Rye Valley District Supervisor Jason Parris.*

NAYS: *None.*

ABSTAINERS: *None.*

ABSENT: *None.*

11/14/2024 5:06 PM Kendra Hayden, Director of Community and Economic Development presented the newly adopted *Business Retention and Expansion Plan*. She shared the Smyth County Economic Development Authority Business Retention and Expansion Program is a community-based program used to open lines of communication and build relationships among the County and local businesses in order to maintain a healthy local economy and a positive business climate. The SCEDA BRE Program promotes job growth and business expansion by helping identify concerns and barriers to the survival and growth of local businesses. Staff initiated the development of a new BRE Program during the FY2023-2024 Strategic Planning process, with implementation beginning in FY2024-2025. The Board thanked Mrs. Hayden for her hard work and dedication to the development of Smyth County.

11/14/2024 5:22 PM Minutes of October 24th, 2024, Board of Supervisors meeting.

- *A motion was made by Chilhowie District Supervisor Michael Sturgill to approve the minutes of the October 24th, 2024, meeting. Rye Valley District Supervisor Jason Parris seconded the motion.*

After consideration, the motion PASSED by the following vote:

AYES: *Chair, Atkins District Supervisor Charles Atkins,*

*Vice Chair, Chilhowie District Supervisor Michael Sturgill,
 Saltville District Supervisor Roscoe Call,
 North Fork District Supervisor Rick Billings,
 Park District Supervisor Kristoper Ratliff,
 Royal Oak District Supervisor Courtney Widener, and
 Rye Valley District Supervisor Jason Parris.*

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

11/14/2024 5:23 PM Mrs. Richardson reviewed the County financial information.

**SMYTH COUNTY BOARD OF SUPERVISORS
 THURSDAY, NOVEMBER 14, 2024**

ACCOUNTS PAYABLE LISTING
October 2024

Request approval of the following payables:

General County	3,631,802.26
Fund 004 EDA	300,767.75
Fund 302 Public Safety Radio	57,660.25
Fund 501 Water Deposit Refunds	472.17
Fund 505 Transfer Station	732.02
Fund 748 E-Summons	1,480.85
Fund 749 Recovery Court	449.94
Regular Checks Total:	3,993,365.24
<u>Fund Accounts - Manual Checks</u>	

Fund 747 Sheriff State Asset Forfeiture	
Fund 760 Commonwealth Attorney Federal Drug Asset	
Fund 770 Circuit Court Clerk - Holding Account	401.84
Manual Checks Total:	401.84
TOTAL ACCOUNTS PAYABLE - October 2024	3,993,767.08

11/14/2024 5:23 PM A motion was made by Saltville District Supervisor Roscoe Call to approve the accounts payable listing as presented. Rye Valley District Supervisor Jason Parris seconded the motion.

After consideration, the motion PASSED by the following vote:

AYES: Chair, Atkins District Supervisor Charles Atkins,
Vice Chair, Chilhowie District Supervisor Michael Sturgill,
Saltville District Supervisor Roscoe Call,
North Fork District Supervisor Rick Billings,
Park District Supervisor Kristoper Ratliff,
Royal Oak District Supervisor Courtney Widener, and
Rye Valley District Supervisor Jason Parris.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

11/14/2024 5:25 PM Chair, Atkins District Supervisor Charles Atkins opened citizen's time.

Dr. Charles Wassum of 321 Wassona Drive, Marion discussed concerns of long-term effects of Covid.

11/14/2024 5:28 PM With no one else wishing to speak, Chair, Atkins District Supervisor Charles Atkins closed citizen's time.

11/14/2024 5:28 PM Saltville District Supervisor read the minutes from the November 7th, 2024, Solid Waste Committee meeting and shared the following committee recommendation:

The Committee reviewed and discussed the bid received from HS Williams in the amount of \$535,203.00 for a portion of the Transfer Station remodel project which includes the hopper replacement and additional steel plating to better protect the building. Mr. Williams advised the work is now required by DEQ following their most recent inspection. Following review and consideration the following action was taken:

- *Atkins District Supervisor Charles Atkins made a motion to recommend acceptance of the Transfer station remodel bid from HS Williams in the amount of \$535,203.00. North Fork District Supervisor Rick Billings seconded the motion, and it was unanimously approved by the Committee.*

After consideration, the Solid Waste Committee recommendation PASSED by the following vote:

*AYES: Chair, Atkins District Supervisor Charles Atkins,
Vice Chair, Chilhowie District Supervisor Michael Sturgill,
Saltville District Supervisor Roscoe Call,
North Fork District Supervisor Rick Billings,
Park District Supervisor Kristoper Ratliff,
Royal Oak District Supervisor Courtney Widener, and
Rye Valley District Supervisor Jason Parris.*

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

11/14/2024 5:30 PM Saltville District Supervisor read the minutes from the November 7th 2024, Water and Sewer Committee meeting and shared the following recommendation:

Mr. Utt presented a Mutual Aid Agreement for Resource and Equipment Sharing During Emergencies with Rye Valley Water Authority, similar to the agreement recently approved with the Town of Marion. He explained that the agreement was initiated in response to Hurricane Helene and expressed his intention to reach out to Thomas Bridge Water Corporation as well as the Towns of Saltville and Chilhowie to propose a similar arrangement. After review and discussion, the following action was taken:

- *Rye Valley District Supervisor Jason Parris made a motion to recommend approving the Mutual Aid Agreement for Resource and Equipment Shared During Emergencies with Rye Valley Water Authority, Thomas Bridge Water Corporation, Town of Saltville and Town of Chilhowie as discussed and authorize the County Administrator to execute the documents. North Fork District Supervisor Rick Billings seconded the motion, and it was unanimously approved by the Committee.*

After consideration, the Water and Sewer Committee recommendation PASSED by the following vote:

*AYES: Chair, Atkins District Supervisor Charles Atkins,
Vice Chair, Chilhowie District Supervisor Michael Sturgill,
Saltville District Supervisor Roscoe Call,
North Fork District Supervisor Rick Billings,
Park District Supervisor Kristoper Ratliff,
Royal Oak District Supervisor Courtney Widener, and
Rye Valley District Supervisor Jason Parris.*

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

11/14/2024 5:31 PM Mr. Utt read the minutes from the November 7th 2024, Budget Committee meeting and shared the following recommendations:

Mr. Williams discussed the permit fees associated with rebuilding efforts following Hurricane Helene, noting that other localities have waived their fees, as well as the tipping fees that the Board recently approved for waiver. He clarified that the current cost structure includes \$0.16 per square foot for construction, in addition to various flat fees for zoning, electrical, HVAC, and other services related to the building code. Mr. Williams explained that these fees apply to all construction projects, including those tied to Hurricane Helene recovery efforts. Mr. Atkins emphasized that, regardless of the potential for FEMA reimbursement for lost funds, the citizens are relying on the Board's support and assistance in the rebuilding process. After discussion, the following action was taken:

- *Royal Oak District Supervisor Courtney Widener made a motion to recommend waiving any Building and Zoning permit fees for renovations or reconstruction related to damage caused by Hurricane Helene and review the waiver after 6 months. Chilhowie District Supervisor Michael Sturgill seconded the motion, and it was unanimously approved by the Committee.*

After consideration, the Budget Committee recommendation PASSED by the following vote:

*AYES: Chair, Atkins District Supervisor Charles Atkins,
Vice Chair, Chilhowie District Supervisor Michael Sturgill,
Saltville District Supervisor Roscoe Call,
North Fork District Supervisor Rick Billings,
Park District Supervisor Kristoper Ratliff,
Royal Oak District Supervisor Courtney Widener, and
Rye Valley District Supervisor Jason Parris.*

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

Mr. Utt next discussed Budget Amendment number 5. This amendment is tied back to operational expenses for Hurricane Helene recovery as well as rollover funds from the Health Department that will be used for maintenance costs, and Nebo Community Center carryover funds that will be used this fiscal year to complete their planned renovations. After discussion, the following action was taken:

- *Royal Oak District Supervisor Courtney Widener made a motion to recommend the approval of Budget Amendment #5 in the amount of \$247,461.00. Chilhowie District*

Supervisor Michael Sturgill seconded the motion, and it was unanimously approved by the Committee.

After consideration, the Budget Committee recommendation PASSED by the following vote:

*AYES: Chair, Atkins District Supervisor Charles Atkins,
Vice Chair, Chilhowie District Supervisor Michael Sturgill,
Saltville District Supervisor Roscoe Call,
North Fork District Supervisor Rick Billings,
Park District Supervisor Kristoper Ratliff,
Royal Oak District Supervisor Courtney Widener, and
Rye Valley District Supervisor Jason Parris.*

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

Mr. Utt presented a supplemental appropriation request he received from Mrs. Daugherty. He explained that the request includes \$10,000 for Fund 748 (E-Summons) to cover projected expenses through the remainder of the year. Additionally, a request for \$5,000 for Fund 501 (Water Deposit Refunds). After discussion, the following action was taken:

- *Royal Oak District Supervisor Courtney Widener made a motion to recommend the supplemental appropriation in the amount of \$15,000 as presented. Chilhowie District Supervisor Michael Sturgill seconded the motion, and it was unanimously approved by the Committee.*

After consideration, the Budget Committee recommendation PASSED by the following vote:

*AYES: Chair, Atkins District Supervisor Charles Atkins,
Vice Chair, Chilhowie District Supervisor Michael Sturgill,
Saltville District Supervisor Roscoe Call,
North Fork District Supervisor Rick Billings,
Park District Supervisor Kristoper Ratliff,
Royal Oak District Supervisor Courtney Widener, and
Rye Valley District Supervisor Jason Parris.*

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

The Committee then discussed the staff Christmas bonus. Mr. Utt explained that, in previous years, the County had been able to provide a \$1,000 bonus to full-time employees and \$500 to part-time employees at a total cost of just over \$200,000.

However, due to budgetary constraints, the current budget did not have funding included for employee bonuses. The Committee discussed finding a way to still give back to employees. Following that discussion, Mr. Utt suggested offering a \$500 bonus for full-time employees and \$250 for part-time employees, balancing the desire to show appreciation for staff with fiscal responsibility. After further discussion, the following action was taken:

- *Chilhowie District Supervisor Michael Sturgill made a motion to recommend approving a staff bonus of \$500 to full time employees and \$250 for part time employees. Atkins District Supervisor Charles Atkins seconded the motion, and it was approved by the Committee with Royal Oak District Supervisor Courtney Widener abstaining from the vote.*

After consideration, the Budget Committee recommendation PASSED by the following vote:

*AYES: Chair, Atkins District Supervisor Charles Atkins,
Vice Chair, Chilhowie District Supervisor Michael Sturgill,
Saltville District Supervisor Roscoe Call,
North Fork District Supervisor Rick Billings,
Park District Supervisor Kristoper Ratliff,
Royal Oak District Supervisor Courtney Widener, and
Rye Valley District Supervisor Jason Parris.*

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

11/14/2024 5:39 PM Chilhowie District Supervisor Michael Sturgill read the minutes from November 7th 2024, Building and Grounds Committee meeting and shared the following recommendation:

Mr. Williams discussed a change order from HS Williams for the Sheriff's Office relocation project in the amount of \$14,348. He explained that a structural beam was missed during the design phase, resulting in it being located in the middle of an office space. Mr. Williams noted that despite this oversight and due to time constraints, he recommended the change order to be approved so the necessary work will be completed to keep the project on schedule. Mr. Williams also plans to discuss the issue with AECOM to address the root cause and discuss remedies to the increased costs. Following discussion,

- *Royal Oak District Supervisor Courtney Widener made a motion to recommend approval of the change order as presented for the Sheriff's Office Relocation project in the amount of \$14,348. Chilhowie District Supervisor Michael Sturgill seconded the*

motion, and it was unanimously approved by the Committee.

After consideration, the Building and Grounds Committee recommendation PASSED by the following vote:

AYES: Chair, Atkins District Supervisor Charles Atkins,
Vice Chair, Chilhowie District Supervisor Michael Sturgill,
Saltville District Supervisor Roscoe Call,
North Fork District Supervisor Rick Billings,
Park District Supervisor Kristoper Ratliff,
Royal Oak District Supervisor Courtney Widener, and
Rye Valley District Supervisor Jason Parris.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

11/14/2024 5:51 PM Mr. Williams then presented an additional change order to the Dispatch relocation project in the amount of \$10,500 for a preaction valve for the sprinkler system required to operate a dry sprinkler system. Discussion continued about oversight from the architect. Due to time constraints the following motion was begrudgingly rendered:

- *Chilhowie District Supervisor Michael Sturgill made a motion to approve the change order as presented for the Dispatch office relocation project in the amount of \$10,500. Rye Valley District Supervisor Jason Parris seconded the motion.*

After consideration, the motion PASSED by the following vote:

AYES: Chair, Atkins District Supervisor Charles Atkins,
Vice Chair, Chilhowie District Supervisor Michael Sturgill,
Saltville District Supervisor Roscoe Call,
North Fork District Supervisor Rick Billings,
Park District Supervisor Kristoper Ratliff,
Royal Oak District Supervisor Courtney Widener, and
Rye Valley District Supervisor Jason Parris.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

11/14/2024 6:08 PM Royal Oak District Supervisor Courtney Widener read the minutes from November 7th, 2024, Public Safety Committee meeting, no action was taken, information only.

11/14/2024 6:10 PM Mr. Willaims presented the following Planning Commission recommendation from the October 24th meeting.

Virginia Outdoor Foundation on behalf of Greg and Kyli Waddle, Comprehensive Plan Amendment to Future Land Use Map *Lea Meadows made a motion to recommend the Board of Supervisors approve amending the Future Land Use Map in the Comprehensive Plan to identify the following parcels as Agriculture instead of Commercial/Industrial and Village Residential: 64-A-20, 64-A-SA, 64-A-6, and 64-A-7. The motion was seconded by David Spence and unanimously passed.*

- *Following Discussion, Rye Valley District Supervisor Courtney Widener made a motion to send the Planning Commission recommendation regarding Virginia Outdoor Foundation on behalf of Greg and Kylie Waddle, Comprehensive Plan Amendment to Future Land Use Map back to the Planning Commission for re-consideration in conjunction with the current Comprehensive Plan. North Fork District Supervisor Rick Billing seconded the motion.*

After consideration, the motion PASSED by the following vote:

AYES: *Chair, Atkins District Supervisor Charles Atkins,
Vice Chair, Chilhowie District Supervisor Michael Sturgill,
North Fork District Supervisor Rick Billings,
Park District Supervisor Kristoper Ratliff,
Royal Oak District Supervisor Courtney Widener, and
Rye Valley District Supervisor Jason Parris.*

NAYS: *Saltville District Supervisor Roscoe Call.*

ABSTAINERS: *None.*

ABSENT: *None.*

11/14/2024 6:20 PM Mr. Utt presented a Resolution for CDBG Grant funding for the Board for review and consideration, authorizing the preparation and filing of an application for Community Improvement Grant funds through the Community Development Block Grant (CDBG) program. This application seeks up to \$500,000 to support local food pantries in Smyth County, addressing increased needs following Hurricane Helene. Mr. Utt read the resolution as follows:

**RESOLUTION AUTHORIZING THE PREPARATION AND FILING OF AN APPLICATION
FOR COMMUNITY IMPROVEMENT GRANT FUNDS THROUGH THE COMMUNITY
DEVELOPMENT BLOCK GRANT PROGRAM**

WHEREAS, The Virginia Department of Housing and Community Development (DHCD) is soliciting applications for the 2025 Community Development Block Grant (CDBG) program to fund local community improvement projects, and

WHEREAS, the Smyth County Board of Supervisors and the Food Pantry Management Team has determined that there is a need and community support for a CDBG project to address the needs of the Smyth County food pantries during and after the Hurricane Helene response, and

WHEREAS, the Board of Supervisors has met the citizen participation requirements of the program by conducting two public hearings that were properly advertised in the newspaper as required by the CDBG program guidelines, and

THEREFORE BE IT RESOLVED, that the Board of Supervisors wishes to apply for up to \$500,000 in CDBG funds to address the needs of the local food pantries, and

BE IT FURTHER RESOLVED, that the Board of Supervisors authorizes the County Administrator to sign and submit all appropriate documents for submittal of the CDBG application.

Adopted this the 14th day of November 2024

- *Saltville District Supervisor Roscoe Call made a motion to approve and adopt the Resolution Authorizing Preparation and Filing of an Application for Community Improvement Grant Funds Through the Community Development Block Grant Program. North Fork District Supervisor Rick Billings seconded the motion.*

After consideration, the motion PASSED by the following vote:

AYES: Chair, Atkins District Supervisor Charles Atkins,
Vice Chair, Chilhowie District Supervisor Michael Sturgill,
Saltville District Supervisor Roscoe Call,
North Fork District Supervisor Rick Billings,
Park District Supervisor Kristoper Ratliff,
Royal Oak District Supervisor Courtney Widener, and
Rye Valley District Supervisor Jason Parris.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

11/14/2024 6:20 PM Mr. Williams discussed the tipping fee waiver the Board had previously requested review of after a 30-day period for Hurricane Helene related debris. Mr. Williams requested direction from the Board.

- *Royal Oak District Supervisor Courtney Widener made a motion to continue the tipping fee waiver established at the previous meeting, to be revisited at the December 12th Board meeting, for all Hurricane Helene victims, excluding the disposal of tires. Saltville District Supervisor Roscoe Call seconded the motion.*

After consideration, the motion PASSED by the following vote:

*AYES: Chair, Atkins District Supervisor Charles Atkins,
Vice Chair, Chilhowie District Supervisor Michael Sturgill,
Saltville District Supervisor Roscoe Call,
North Fork District Supervisor Rick Billings,
Park District Supervisor Kristoper Ratliff,
Royal Oak District Supervisor Courtney Widener, and
Rye Valley District Supervisor Jason Parris.*

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

11/14/2024 6:21 PM County Attorney Report – Mr. Farthing did not have anything to share during this time.

11/14/2024 6:21 PM County Administrator Report -

Mr. Utt gave various updates on projects and reminders of events.

11/14/2024 6:30 PM Supervisor Comment Time –

Saltville District Supervisor Roscoe Call congratulated the Northwood Volleyball team for going to the State Playoffs. Mr. Call also thanked Veterans for their service.

Park District Supervisor Kristopher Ratliff shared how thankful he is for being able to vote as well as sharing his appreciation for law enforcement.

Rye Valley District Supervisor Jason Parris thanked veterans. Mr. Parris also spoke of the recent VACO trip and his appreciation for time spent with other supervisors, also sharing the awards won for *SmythGrow* and the *SmythPromise* programs.

Royal Oak District Supervisor Courtney Widener shared his appreciation for Mr. Utt and enjoyed hearing other counties at VACO asking what we are doing in Smyth County really means a lot. Mr. Widener also thanked veterans for their service, speaking from experience as a veteran himself.

Chilhowie District Supervisor Michael Sturgill congratulated the volleyball teams. Mr. Sturgill also thanked the Swiftwater Rescue teams as well as Sarah Gillispie for their efforts and help to recover after Hurricane Helene.

North Fork District Supervisor Rick Billings thanked the veterans for their service as well as Mr. Utt for his work in bettering Smyth County.

Chair, Atkins District Supervisor Charles Atkins thanked fellow veterans for their service and appreciated the fact we live in a country that allows us to vote. Mr. Atkins also thanked Mr. Utt and staff and shared how proud he was of the *SmythGrow* award.

11/14/2024 6:47 PM With no further business to discuss, Chair, Atkins District Supervisor Charles Atkins adjourned the meeting.