

Board of Supervisors



SMYTH COUNTY, VA

Thursday, April 28, 2022

#SMYTHSTRONG



Smyth County, Virginia
121 Bagley Circle, Suite 100
Marion, Virginia 24354

Atkins District
Chilhowie District
North Fork District
Park District
Royal Oak District
Rye Valley District
Saltville District

Charles E. Atkins
Michael L. Sturgill
Charles P. Stevenson
Kristopher S. Ratliff, DPh
S. Courtney Widener
Lori H. Deel
Roscoe D. Call

County Administrator
Asst. County Administrator – Operations
Asst. County Administrator – Development

Shawn M. Utt
Lisa Richardson
Clegg Williams

MEETING AGENDA SMYTH COUNTY BOARD OF SUPERVISORS

Thursday, April 28, 2022
5:00 PM

- | | | |
|-----|---|-----------------------------|
| 1) | CALL MEETING TO ORDER
<i>Pledge of Allegiance & Invocation</i> | Board Chair |
|) | AMENDMENTS TO AGENDA | Board Chair |
|) | PUBLIC HEARINGS <i>None scheduled</i> | Board Chair |
| 4) | PRESENTATIONS
<ul style="list-style-type: none"> . Octagon House Foundation Budget Request . Transfer Station Funding Options (Pg. 5-10) . Smyth County School Board Budget Presentation – FY22/23 . Smyth County Operational Budget Presentation – FY22/23
(Pg. 11-40) | Board Chair |
| 5) | MINUTES OF PREVIOUS MEETINGS
<i>Minutes of the April 14, 2022, meeting (Pg. 41-64)</i> | Board Chair |
| 6) | CITIZENS TIME
<i>The Board welcomes your input. You may address the Board using the sign-in sheet located in the rear of the room. At this time, you may address the Board on items that may or may not be on the agenda. Time limit is three (3) minutes.</i> | Board Chair |
|) | OLD BUSINESS
<ul style="list-style-type: none"> . Update on Speed Study Requests – Saltville Highway, Long Hollow Road to Valley Road (Pg. 65-68) | Board Chair |
| 8) | NEW BUSINESS
<ul style="list-style-type: none"> . VDOT Six-Year Plan Public Hearing & Transportation Committee . Local Enterprise Zone Incentive Update (Pg. 69) . “Caring for our Community” Event Invitation | Board Chair |
| 9) | REPORT FROM COUNTY ATTORNEY | Scot Farthing, County Att’y |
| 10) | REPORT FROM COUNTY ADMINISTRATOR / STAFF | Shawn Utt, County Admin. |
| 11) | SUPERVISOR COMMENT TIME | Board Members |
| 1) | CLOSED SESSION | |



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April 11, 2022

To: Members, Smyth County Board of Supervisors

CC: Smyth County Leadership Team

From: Shawn M. Utt, Smyth County Administrator

RE: Packet summary – April 14, 2022, Board meeting

Below are summaries related to specific agenda items. Should additional information become available, we will provide as quickly as possible:

1. **Call to Order, Pledge of Allegiance & Invocation** – The pledge of allegiance will be led by Deputy Clerk, Paula Harvey. The invocation will be provided by Economic Development Project Manager, Kendra Hayden.
2. **Amendments to Agenda** – if any are necessary, they will be presented at the meeting.
3. **Public Hearings** (*none scheduled*)
4. **Presentations**
 - a. **Octagon House Foundation Budget Request** – Ms. Nancy Smith with the Octagon House Foundation has requested a few minutes to present their budget request for the ongoing restoration efforts of the Octagon House in the Adwolfe community.
 - b. **Transfer Station Funding Options** – I have invited David Rose with Davenport & Associates to discuss the financing options for the transfer station project (whether it be acquisition/renovation or new construction). As you know, we have already scheduled a public hearing for financing options for May 12th. For your review, enclosed (**Att. 1**) is a handout from Davenport that will be discussed in greater depth at our meeting.
 - c. **Smyth County School Board Budget Presentation for FY22/23** – We have invited the Superintendent and members of the Smyth County School Board to present their proposed budget for the upcoming fiscal year. As you may know, with the General Assembly’s lack of action on the state budget, the School’s budget has been developed with a very conservative approach. The School Board’s draft budget will be presented at the meeting on Thursday, after it is reviewed and approved by the School Board this evening.
 - d. **Smyth County Operational Budget Presentation for FY22/23** – For your initial

review, **enclosed (Att. 2)** is the initial draft of the budget for the upcoming fiscal year. We will provide additional information at the meeting but similar to the proposed budget for the school system, I expect this initial draft to change. However, not knowing what the timing may be with the state budget process, we likely will need to adopt a budget with the knowledge that we will need to amend it shortly after the beginning of the fiscal year.

5. **Minutes of Previous Meeting(s)** – the minutes of the April 14, 2022, meeting are **enclosed (Att. 3)** for the Board’s review and approval.
6. **Citizen’s Time** – Time has been set aside for citizens to provide comments to the Board on general items of interest or concern.
7. **Old Business Items:**
 - a. **Update on Speed Study Requests** – After the April 14th Board meeting, I discussed the speed study request with staff at VDOT to gauge the best path forward. The area that the Board would like to be considered for a study of the speeding is rather large and thus it was recommended we break it into 4 segments:
 1. Route 91 - 2.8 miles (From: Route 633 Upper Poore Valley Rd to Route 42 Blue Grass Trail).
 2. Route 42 - 2.9 miles (From: Route 91 Veterans Hwy to Route 630 Long Hollow Road)
 3. Route 630 - 2.7 miles (Along Long Hollow Road)
 4. Route 610 - 6.6 miles (From Route 107 to Route 630 Long Hollow Road)

For the Board’s review and consideration, we have prepared the **enclosed (Att. 4)** separate resolutions for each segment. VDOT has stated that they would prioritize the segment that covers the original request along Saltville Highway but will be able to get to all four in short order.

8. **New Business Items:**
 - a. **VDOT Six-Year Plan Public Hearing & Transportation Committee** – I recently received a request from Joshua Lewis with VDOT to request the Board to schedule the annual public hearing for the Six-Year Plan for Thursday, May 26th. In addition, he asked if the Board would consider appointing a Transportation Committee to meet with VDOT staff to review the eligible projects as well as others. That meeting is proposed to be May 5th, which should give us enough time to review the projects and make recommendations as needed.
 - b. **Local Enterprise Zone Incentive Update** – **Enclosed (Att. 5)** is a memo from Kendra Hayden summarizing the Enterprise Zone Incentive amount that needs to be formally approved by the Board of Supervisors. I would like to recommend approving \$272.16 to the Appalachian Agency for Senior Citizens for 50% of their building permit fees as allowed in the Smyth County code.
 - c. **“Caring for our Community” Event Invitation** – I recently had a discussion with member of the Marion Town Council (Avery Cornett) about this event. Basically, there is a group of Marion citizens who wish to express their appreciation to those that serve their community.

A celebration event is scheduled for May 3rd at the Marion EMS station (across the street from their Police Department) with things beginning at 4:30p. I would like to make sure the Board members knew and get a sense of those who may be able to attend.

9. **Report from County Attorney**: Time has been reserved on the agenda to allow the County Attorney to provide input and various updates as needed.
10. **Report from County Administrator/Staff**: Time has been reserved on the agenda to allow the County Administrator and/or staff to provide input and various updates as needed.
11. **Supervisor Comment Time**: Roundtable discussion for individual Board members.
12. **Closed Session under Code of Virginia Section 2.2-3711(a)** – *none anticipated.*

Capital Funding Recommendation(s)

Smyth County, Virginia



Background



- Davenport & Company LLC (“Davenport”) has served as Financial Advisor to Smyth County (the “County”) for over 10 years. Over the course of this relationship, Davenport has assisted the County with several financings as well as capital planning.

- In 2019, the County entered into an Equipment Lease/Purchase Agreement (the “2019 Lease”) with Key Government Finance.
 - The 2019 Lease was entered into with an interest rate of 2.483%, a final maturity of January 15, 2031, and the equipment to be purchased serving as collateral.
 - Until the equipment was purchased, the proceeds from the 2019 Lease would be held in an escrow and serve as the collateral.
 - Since closing, the County has paid \$232,000 in principal on the 2019 Lease.

- Rather than using the 2019 Lease proceeds for the original equipment purchase needs, the County used available cash.
 - As a result, the County still has \$865,000 in proceeds available from the issuance of the 2019 Lease.

- The County is currently planning to move forward with two (2) new projects (the “Projects”) that could be partially funded with the proceeds still available from the 2019 Lease, including:
 - A New Landfill Transfer Station (approximately \$2 Million) ; and
 - A Building Purchase (approximately \$750,000).

- County Staff and Davenport have worked together to develop a plan to fund these two (2) projects totaling approximately \$2.8 Million by repurposing the unspent 2019 Lease proceeds and borrowing approximately \$2 Million in new money, as shown on the following pages.

Background (continued)



- Based on negotiations that have occurred with Key Government Finance, the County has the opportunity to fund the Projects with two (2) sources:
 - The remaining 2019 Lease proceeds totaling \$865,000; and
 - A new General Obligation Bond with Key Government Finance approximating \$2 Million (the “New Money”).

- Under this approach, the security of the 2019 Lease would be converted from a Lease “financing” to a General Obligation “financing.”
 - Converting the security of the 2019 Lease allows the proceeds currently held in escrow to be released and used for the newly identified projects.
 - Key Government Finance has agreed to allow the County to keep the original interest rate of the 2019 Lease (2.483%).
 - Keeping the original interest rate saves the County approximately \$30,000.

- At the request of Davenport, Key Government Finance provided a proposal for the additional New Money with the following terms and conditions:
 - An interest rate of 3.204% and a final maturity of January 15, 2037.
 - Level annual payments in the aggregate between the converted 2019 Lease and the New Money.
 - The flexibility to prepay the New Money in whole at any time one year after closing without penalty.

- The estimated total size of the converted 2019 Lease and New Money is approximately \$2.65 Million.

- The County has already set aside the necessary funds to meet the New Money debt service for the Projects.

Existing & Proposed Debt Service



	A	B	C	D
		Existing 2019 Lease	New Money	Aggregate
1	Existing Security	Equipment Lease	N/A	N/A
2	New Security	G.O.	G.O.	G.O.
3	Est. Size	\$673,000	\$1,970,000	\$2,643,000
4	Interest Rate	2.483%	3.206%	3.154%
	Fiscal Year	Remaining Debt Service	Estimated Debt Service	Total Debt Service
5	2023	\$ 98,711	\$ 122,553	\$ 221,264
6	2024	99,675	121,524	221,198
7	2025	98,564	122,569	221,133
8	2026	98,429	122,519	220,947
9	2027	71,244	149,404	220,647
10	2028	71,679	149,360	221,039
11	2029	71,065	150,220	221,286
12	2030	71,427	149,952	221,379
13	2031	71,738	149,588	221,326
14	2032	-	221,128	221,128
15	2033	-	221,264	221,264
16	2034	-	221,209	221,209
17	2035	-	220,961	220,961
18	2036	-	221,521	221,521
19	2037	-	220,857	220,857
20	Total	\$ 752,531	\$ 2,564,628	\$ 3,317,158

Note: The remaining 2019 Lease to be converted to G.O reflects paydown of approximately \$232,000 since 2019.

Next Steps



Timing	Action
April 28	County Board Meeting <ul style="list-style-type: none">▪ Davenport presents overview of financing approach.▪ County considers motion to proceed with Key Government Finance.
Balance of April/ Early May	Working Group coordinates to finalize documents and numbers.
May 12	County Board Meeting <ul style="list-style-type: none">▪ County Board holds Public Hearing.▪ Formal approvals of resolution(s) and financing documents.
By May 22	Closing Deadline.

Municipal Advisor Disclosure



The enclosed information relates to an existing or potential municipal advisor engagement.

The U.S. Securities and Exchange Commission (the "SEC") has clarified that a broker, dealer or municipal securities dealer engaging in municipal advisory activities outside the scope of underwriting a particular issuance of municipal securities should be subject to municipal advisor registration. Davenport & Company LLC ("Davenport") has registered as a municipal advisor with the SEC. As a registered municipal advisor Davenport may provide advice to a municipal entity or obligated person. An obligated person is an entity other than a municipal entity, such as a not for profit corporation, that has commenced an application or negotiation with an entity to issue municipal securities on its behalf and for which it will provide support. If and when an issuer engages Davenport to provide financial advisory or consultant services with respect to the issuance of municipal securities, Davenport is obligated to evidence such a financial advisory relationship with a written agreement.

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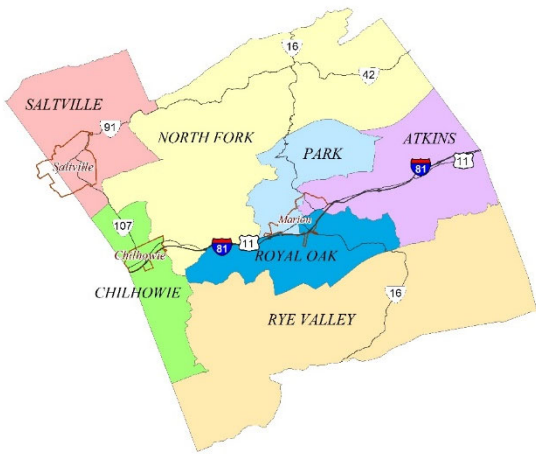


SMYTH

COUNTY, VA

Operational Budget
Initial Draft
FY22/23

#SMYTHSTRONG



***SMYTH COUNTY
BOARD OF SUPERVISORS***

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Roscoe D. Call, Saltville District
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C. Phil Stevenson, North Fork District
Michael L. Sturgill, Chilhowie District
S. Courtney Widener, Royal Oak District

COUNTY ADMINISTRATOR

Shawn M. Utt

COUNTY ATTORNEY

Scot S. Farthing

COUNTY LEADERSHIP

Alicia Richardson, Assistant County Administrator for Operations
Clegg Williams, Assistant County Administrator for Development
Chris Bennett, Chief of Animal Control
Wally Blevins, Superintendent of Utilities and Solid Waste
Curtis Crawford, Emergency Management Coordinator
Gabriel Dempsey, Information Technology Director
Sandy Elswick, Registrar
Shannon Williams, E-911 Coordinator

CONSTITUTIONAL OFFICERS

Thomas W. Burkett, Treasurer
Roy F. Evans, Jr., Commonwealth’s Attorney
John H. Graham, Clerk of Circuit Court
Jeff Richardson, Commissioner of Revenue
B.C. “Chip” Shuler, Sheriff

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April 22, 2022

To the Honorable members of the Smyth County Board of Supervisors, Citizens, Constitutional Officers, and Staff,

It is my honor to present the draft Fiscal Year 2022/2023 (FY23) budget document. This budget provides for a spending guide for staff to follow to provide the local governmental services our citizens expect and deserve. The review and adoption of the annual operating budget represents one of the most important policy-making responsibilities of the Board of Supervisors. Through the past few months, the Budget Committee has worked hard to ensure the goals of the Board are accounted for in this proposed document.

Preparation of the Fiscal Year 2022/2023 budget document was guided by the following policies and principles:

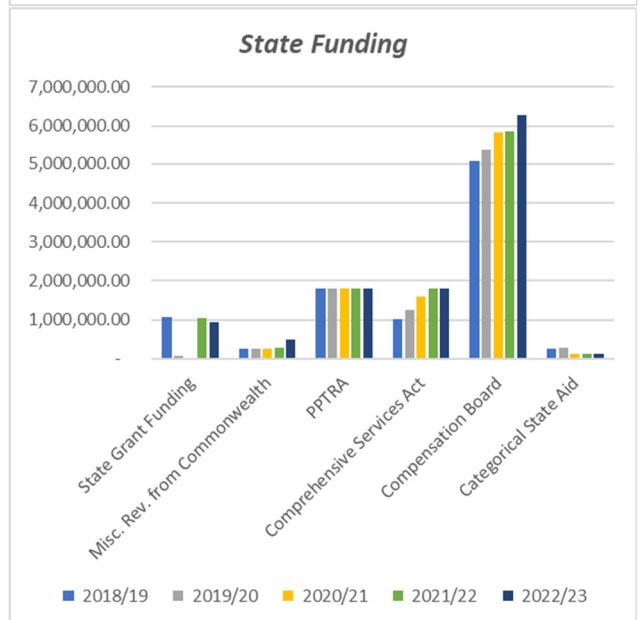
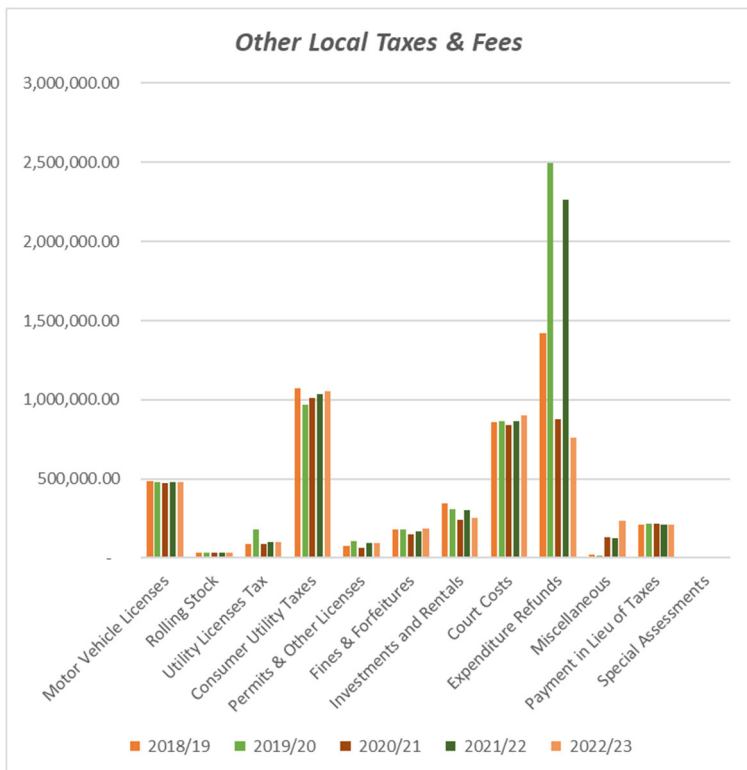
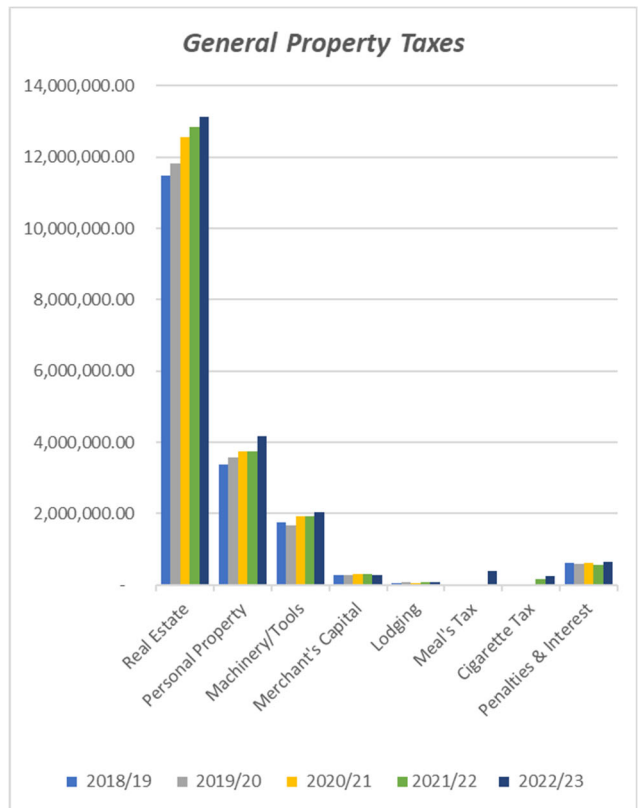
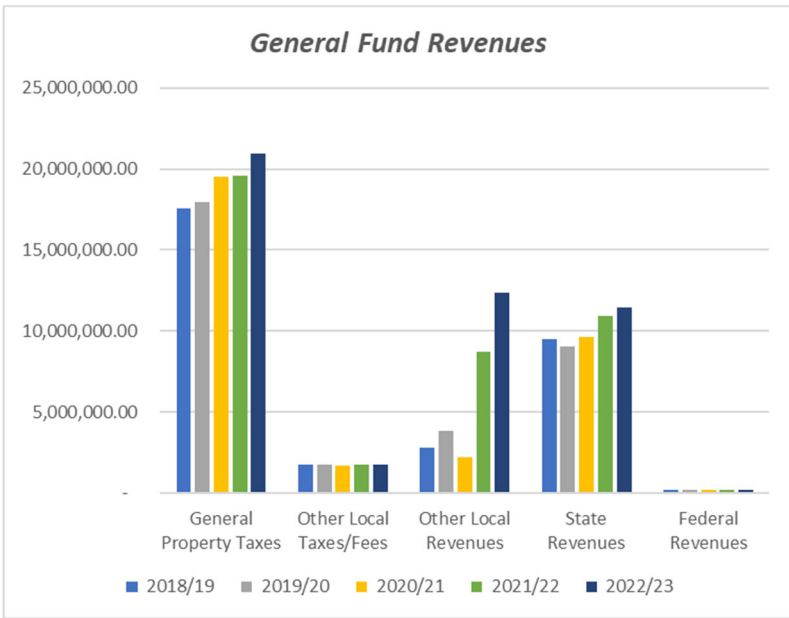
- ✓ Provide for an effective yet efficient operational level of services;
- ✓ Maintain the overall quality of life for our citizens;
- ✓ Identify current infrastructure needs and develop a plan for meeting those needs;
- ✓ Establish equipment and vehicle maintenance and replacement cycles in a cost-effective fashion; and,
- ✓ Identify and utilize alternative revenue sources to minimize dependence on the Real Estate and Personal Property tax rates.

The Board’s mission statement is “providing excellent services to enhance the quality of life for all and to make Smyth County the best place to live, work and visit.” This proposed budget begins the legacy to ensure this mission statement holds true in all that we do for our staff, our citizens, and our visitors. We propose to expand and provide as many services as possible within our means.

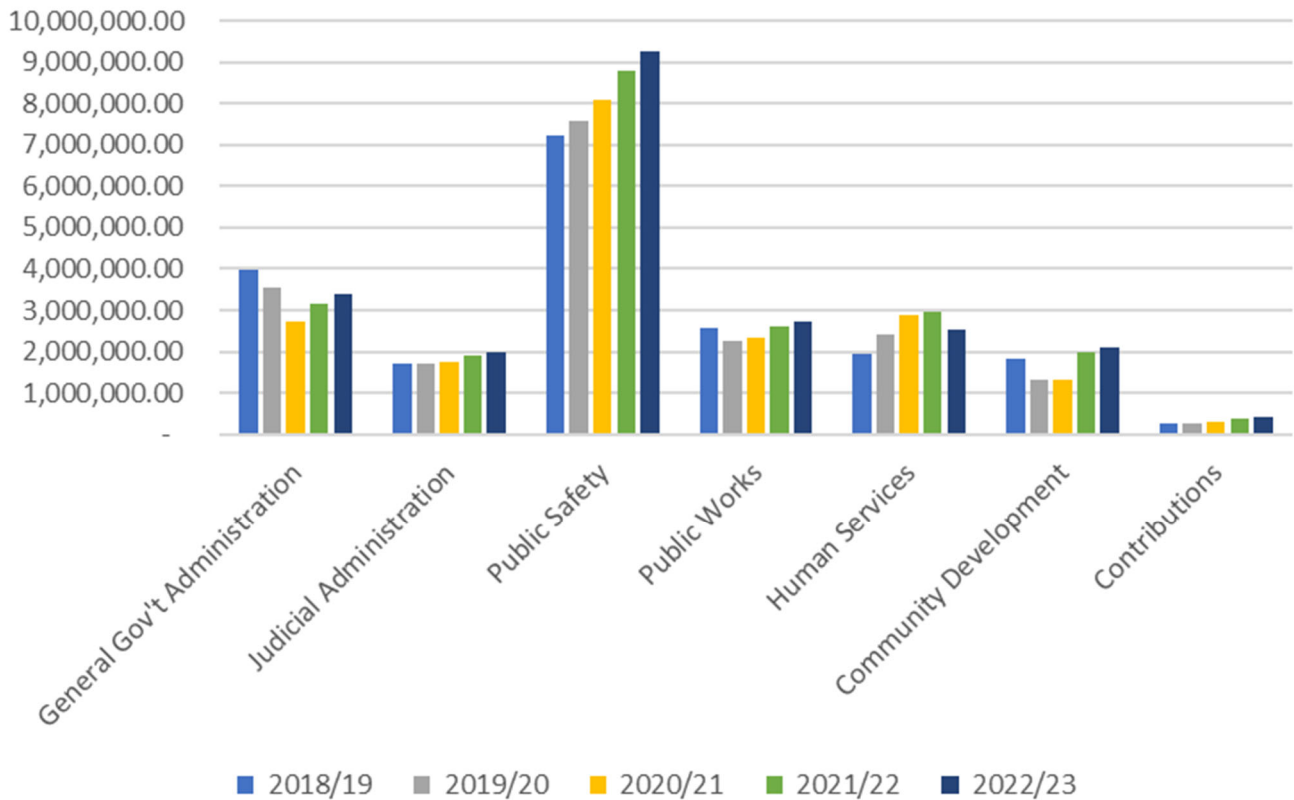
The biggest challenge in the development of this proposed budget is the uncertainty surrounding the funding from the Commonwealth of Virginia, largely for education and Constitutional offices. The rhetoric that is being used in Richmond does not give a lot of confidence that a funding plan can be finalized until late in the current fiscal year.

The pages that follow provide both a quick glimpse of the proposed budget for the upcoming fiscal year as well as a full layout of those revenues and expenditures. One challenge that all localities in Virginia face with the development of the upcoming fiscal year’s spending plan is the lack of guidance from the Virginia General Assembly and the funding to be provided for local services such as Education, Courts and Law Enforcement. Those figures may not be known until late June so we need to plan accordingly and understand the proposed budget that is presented in this document most likely will not be the final budget for the upcoming fiscal year.

The following tables provide summaries of the revenue streams as well as overall expenditure categories.



General Fund Expenditures



	Actual 2018/19	Actual 2019/20	Actual 2020/21	Budget 2021/22	Proposed 2022/23
General Fund Expenses					
General Gov't Administration	3,974,901.00	3,543,782.33	2,716,803.61	3,156,178	3,406,454
Judicial Administration	1,691,556.00	1,719,987.36	1,767,040.07	1,892,370	1,998,469
Public Safety	7,219,432.00	7,574,232.50	8,080,594.83	8,781,097	9,250,860
Public Works	2,561,914.00	2,258,268.87	2,353,915.19	2,594,180	2,725,837
Human Services	1,958,840.00	2,408,727.13	2,879,108.97	2,944,334	2,550,963
Community Development	1,809,675.00	1,310,404.52	1,320,434.70	1,988,645	2,099,460
Contributions	246,650.00	246,722.64	316,424.01	398,138	414,803

Even with the uncertainties in Richmond, we believe it is vitally important that we continue to plan for investments in our operations. The Capital Improvements Plan is a way to encourage setting up a savings and funding strategy for planned investments over the next five (5) years. Below is a summary of those planned investments for the coming fiscal year. A full five-year plan is found in Appendix D of this budget document.

<i>FUND</i>	<i>Proposed Capital Investments – FY22/23</i>	<i>Amount of Investment</i>
001	Animal Control – Vehicle Replacement / Utility Trailer	12,000
001	Buildings & Grounds – Morrison Building HVAC Replacement	700,000
001	Buildings & Grounds – Morrison Building Elevator Replacement	26,064
001	Buildings & Grounds – Fleet Maintenance Facility Plan	5,000
001	Building Inspections/Zoning – Comprehensive Plan Update	55,000
001	Building Inspections/Zoning – Vehicle Replacement	35,000
001	Emergency Management – Replace AEDs in County Buildings	20,000
001	Emergency Management – EMS Vehicle/Equipment (Atkins)	425,000
001	Sheriff’s Office – Vehicle Replacement	290,077
001	Solid Waste – Roll-off Bins/Containers	27,000
001	Solid Waste – Transfer Station Acquisition/Redevelopment	2,000,000
501	Utilities – Countywide Water Study & Master Plan	50,000
501	Utilities – Countywide Water Study Implementation Project	500,000
501	Utilities – Sewer I&I Study Implementation	500,000
501	Utilities – Vehicle Replacement	49,000
501	Utilities – Pumps & Motors Replacement	15,000
<i>TOTAL INVESTMENTS</i>		<i>4,709,141</i>

Appendix A:

*FY22 – BUDGET
Executive Summary*

EXECUTIVE SUMMARY

	<i>Actual</i>	<i>Budget</i>	<i>Amendments</i>	<i>Revised Budget</i>	<i>Actual</i>	<i>Requested</i>	<i>Budget</i>
	2020/21	2021/2022	2021/2022	2021/2022	2021/2022	2022/23	2022/23
Fund 001 - General Fund							
Revenues	(22,466,563)	(27,034,985)	(1,354,745)	(28,389,730)	(27,934,885.86)	(29,404,084.00)	(29,404,084.00)
Expenditures	20,473,270	27,034,985	1,354,745	28,389,730	16,894,031.06	31,046,814.01	29,404,084.00
Balance	(1,993,293)	0	-	0	(11,040,854.80)	1,642,730.01	-
Fund 003 - Animal Control							
Revenues	(4,475)	(11,900)	-	(11,900)	(4,445.68)	(11,900.00)	(11,900.00)
Expenditures	5,775	11,900	-	11,900	5,708.02	11,900.00	11,900.00
Balance	1,300	-	-	-	1,262.34	-	-
Fund 004 - EDA							
Revenues	(640,644)	(810,000)	(459,362)	(1,269,362)	(446,907.88)	(810,000.00)	(810,000.00)
Expenditures	429,428	810,000	459,362	1,269,362	81,933.59	810,000.00	810,000.00
Balance	(211,216)	-	-	-	(364,974.29)	-	-
Fund 006 - Court Rev. for Towns							
Revenues	(8,975)	(5,600)	-	(5,600)	(4,054.31)	(5,600.00)	(5,600.00)
Expenditures	8,975	5,600	-	5,600	3,574.32	5,600.00	5,600.00
Balance	-	-	-	-	(479.99)	-	-
Fund 007 - County Insurance Fund							
Revenues	(2,641)	-	-	-	(4,516.00)	-	-
Expenditures	-	-	-	-	-	-	-
Balance	(2,641)	-	-	-	(4,516.00)	-	-

EXECUTIVE SUMMARY

	<i>Actual</i>	<i>Budget</i>	<i>Amendments</i>	<i>Revised Budget</i>	<i>Actual</i>	<i>Requested</i>	<i>Budget</i>
	2020/21	2021/2022	2021/2022	2021/2022	2021/2022	2022/23	2022/23
Fund 009 - School Fund							
Revenues	(54,479,810)	(54,455,787)	(2,134,589)	(56,590,376)	(41,012,067.88)	(59,824,187.00)	(59,824,187.00)
Expenditures	54,479,810	54,455,787	2,134,589	56,590,376	38,613,669.55	59,824,187.00	59,824,187.00
Balance	-	-	-	-	(2,398,398.33)	-	-
Fund 013 - Social Services Fund							
Revenues	(5,289,502)	(5,994,118)	-	(5,994,118)	(4,476,883.59)	(6,651,721.00)	(6,651,721.00)
Expenditures	5,289,502	5,994,118	-	5,994,118	4,476,125.30	6,698,721.00	6,651,721.00
Balance	-	-	-	-	(758.29)	47,000.00	-
Fund 037 - School Textbook Fund							
Revenues	(448,633)	(700,000)	-	(700,000)	(330,371.89)	-	-
Expenditures	111,670	700,000	-	700,000	332,258.19	-	-
Balance	(336,963)	-	-	-	1,886.30	-	-
Fund 038 - E911 Wireless							
Revenues	(111,634)	(143,285)	-	(143,285)	(110,373.05)	(199,646.00)	(199,646.00)
Expenditures	55,061	143,285	-	143,285	37,326.89	199,646.00	199,646.00
Balance	(56,573)	-	-	-	(73,046.16)	-	-
Fund 039 - E911 Misc. Revenue							
Revenues	(18,019)	-	-	-	(8,622.34)	-	-
Expenditures	-	-	-	-	-	-	-
Balance	(18,019)	-	-	-	(8,622.34)	-	-

EXECUTIVE SUMMARY

	<i>Actual</i>	<i>Budget</i>	<i>Amendments</i>	<i>Revised Budget</i>	<i>Actual</i>	<i>Requested</i>	<i>Budget</i>
	2020/21	2021/2022	2021/2022	2021/2022	2021/2022	2022/23	2022/23
Fund 040 - Misc. COVID Grant Funding							
Revenues	(73,433)	-	-	-	(1.26)	-	-
Expenditures	58,755	-	-	-	-	-	-
Balance	(14,678)	-	-	-	(1.26)	-	-
Fund 301 - Bond Funding							
Revenues	-	(187,106)	-	(187,106)	-	-	-
Expenditures	-	187,106	-	187,106	-	-	-
Balance	-	-	-	-	-	-	-
Fund 303 - CDBG Fund							
Revenues	(337,345)	-	(130,776)	(130,776)	(113,497.37)	-	-
Expenditures	309,224	-	130,776	130,776	91,825.26	-	-
Balance	(28,122)	-	-	-	(21,672.11)	-	-
Fund 399 - Courthouse Construction Bond							
Revenues	(19)	-	-	-	(14.06)	-	-
Expenditures	-	-	-	-	-	-	-
Balance	(19)	-	-	-	(14.06)	-	-
Fund 501 - Water & Sewer Utility Fund							
Revenues	(2,145,252)	(2,405,400)	-	(2,405,400)	(1,916,604.13)	(2,503,009.00)	(2,503,009.00)
Expenditures	2,302,367	2,405,400	-	2,405,400	1,977,769.69	2,503,009.00	2,503,009.00
Balance	157,115	-	-	-	61,165.56	-	-

EXECUTIVE SUMMARY

	<i>Actual</i>	<i>Budget</i>	<i>Amendments</i>	<i>Revised Budget</i>	<i>Actual</i>	<i>Requested</i>	<i>Budget</i>
	2020/21	2021/2022	2021/2022	2021/2022	2021/2022	2022/23	2022/23
Fund 502 - Capital Projects Fund							
Revenues	(169,393)	(1,441,400)	(324,435)	(1,765,835)	(500,033.01)	(4,645,141.00)	(4,645,141.00)
Expenditures	361,939	1,441,400	324,435	1,765,835	530,310.15	5,448,577.00	4,645,141.00
Balance	192,545	-	-	-	30,277.14	803,436.00	-
Fund 734 - Special Welfare SSI							
Revenues	(2,202)	(2,500)	-	(2,500)	(114.09)	(2,500.00)	(2,500.00)
Expenditures	2,202	2,500	-	2,500	129.00	2,500.00	2,500.00
Balance	(0)	-	-	-	14.91	-	-
Fund 735 - Special Welfare							
Revenues	(47,954)	(70,610)	-	(70,610)	(56,770.62)	(70,610.00)	(70,610.00)
Expenditures	42,029	70,610	-	70,610	47,994.85	70,610.00	70,610.00
Balance	(5,924)	-	-	-	(8,775.77)	-	-
Fund 737 - Comm. Attorney Drug Assets							
Revenues	(3,325)	(50,000)	-	(50,000)	(5,107.02)	(50,000.00)	(50,000.00)
Expenditures	5,126	50,000	-	50,000	1,687.50	50,000.00	50,000.00
Balance	1,801	-	-	-	(3,419.52)	-	-
Fund 738 - Sheriff Restitution							
Revenues	(15,840)	(10,000)	-	(10,000)	(5,449.07)	(10,000.00)	(10,000.00)
Expenditures	5,344	10,000	-	10,000	-	10,000.00	10,000.00
Balance	(10,496)	-	-	-	(5,449.07)	-	-

EXECUTIVE SUMMARY

	<i>Actual</i>	<i>Budget</i>	<i>Amendments</i>	<i>Revised Budget</i>	<i>Actual</i>	<i>Requested</i>	<i>Budget</i>
	2020/21	2021/2022	2021/2022	2021/2022	2021/2022	2022/23	2022/23
Fund 739 - Sheriff DARE							
Revenues	(3,254)	(10,000)	-	(10,000)	(7,278.15)	(10,000.00)	(10,000.00)
Expenditures	213	10,000	-	10,000	7,106.97	10,000.00	10,000.00
Balance	(3,041)	-	-	-	(171.18)	-	-
Fund 740 - Sheriff DMV Safety Grant							
Revenues	(10,390)	(25,000)	-	(25,000)	(1,953.10)	(25,000.00)	(25,000.00)
Expenditures	13,883	25,000	-	25,000	5,701.58	25,000.00	25,000.00
Balance	3,493	-	-	-	3,748.48	-	-
Fund 742 - Courthouse Security							
Revenues	(207,396)	(303,234)	-	(303,234)	(133,398.02)	(303,234.00)	(303,234.00)
Expenditures	172,332	303,234	-	303,234	135,494.30	303,234.00	303,234.00
Balance	(35,064)	-	-	-	2,096.28	-	-
Fund 743 - Asset Forfeiture							
Revenues	(56,139)	(125,000)	-	(125,000)	(21,862.00)	(125,000.00)	(125,000.00)
Expenditures	17,130	125,000	-	125,000	28,470.00	125,000.00	125,000.00
Balance	(39,009)	-	-	-	6,608.00	-	-
Fund 744 - Police Activity Fund							
Revenues	(763,099)	(786,168)	-	(786,168)	(468,041.30)	(753,012.00)	(753,012.00)
Expenditures	861,283	786,168	-	786,168	359,031.66	753,012.00	753,012.00
Balance	98,184	-	-	-	(109,009.64)	-	-

EXECUTIVE SUMMARY

	<i>Actual</i>	<i>Budget</i>	<i>Amendments</i>	<i>Revised Budget</i>	<i>Actual</i>	<i>Requested</i>	<i>Budget</i>
	2020/21	2021/2022	2021/2022	2021/2022	2021/2022	2022/23	2022/23
Fund 746 - Sheriff Federal Drug Asset							
Revenues	(5,433)	(60,000)	-	(60,000)	2,165.75	(60,000.00)	(60,000.00)
Expenditures	27,411	60,000	-	60,000	5,077.78	60,000.00	60,000.00
Balance	21,978	-	-	-	7,243.53	-	-
Fund 747 - Sheriff State Drug Asset							
Revenues	(8,919)	(30,000)	-	(30,000)	(11,948.40)	(30,000.00)	(30,000.00)
Expenditures	9,975	30,000	-	30,000	-	30,000.00	30,000.00
Balance	1,056	-	-	-	(11,948.40)	-	-

EXECUTIVE SUMMARY

	<i>Actual</i>	<i>Budget</i>	<i>Amendments</i>	<i>Revised Budget</i>	<i>Actual</i>	<i>Requested</i>	<i>Budget</i>
	2020/21	2021/2022	2021/2022	2021/2022	2021/2022	2022/23	2022/23
Fund 748 - Misc. Court							
Revenues	(36,214)	(60,000)	-	(60,000)	(20,084.51)	(60,000.00)	(60,000.00)
Expenditures	39,148	60,000	-	60,000	26,839.25	60,000.00	60,000.00
Balance	2,934	-	-	-	6,754.74	-	-
Fund 749 - Recovery Court							
Revenues	(104,511)	(169,685)	(1,440)	(171,125)	(103,648.60)	(177,590.00)	(177,590.00)
Expenditures	134,961	169,685	1,440	171,125	102,995.62	177,590.00	177,590.00
Balance	30,451	-	-	-	(652.98)	-	-
Fund 760 - CWA Federal Drug Assets							
Revenues	-	(20,000)	-	(20,000)	(2,170.08)	(20,000.00)	(20,000.00)
Expenditures	-	20,000	-	20,000	3,697.11	20,000.00	20,000.00
Balance	-	-	-	-	1,527.03	-	-

EXECUTIVE SUMMARY

	<i>Actual</i>	<i>Budget</i>	<i>Amendments</i>	<i>Revised Budget</i>	<i>Actual</i>	<i>Requested</i>	<i>Budget</i>
	2020/21	2021/2022	2021/2022	2021/2022	2021/2022	2022/23	2022/23
Fund 770 - Misc Court Collections							
Revenues	(30)	(5,000)	-	(5,000)	-	(5,000.00)	(5,000.00)
Expenditures	250	5,000	-	5,000	-	5,000.00	5,000.00
Balance	220	-	-	-	-	-	-
Fund 775 - CARES Act							
Revenues	(5,963,228)	-	(3,096,541)	(3,096,541)	(175,370.23)	-	-
Expenditures	5,668,221	-	3,096,541	3,096,541	172,866.39	-	-
Balance	(295,007)	-	-	-	(2,503.84)	-	-
Fund 777 - ARPA Fund							
Revenues	-	-	-	-	-	(5,847,350.00)	(5,847,350.00)
Expenditures	-	-	-	-	-	5,847,350.00	5,847,350.00
Balance	-	-	-	-	-	-	-
TOTAL COUNTY BUDGET							
Revenues	(93,406,251)	(94,916,778)	(7,501,888)	(102,418,666)	(78,018,133.33)	(111,604,584.00)	(111,604,584.00)
Expenditures	90,885,284	94,916,778	7,501,888	102,418,666	63,941,624.03	114,097,750.01	111,604,584.00
Balance	(2,520,967)	0	-	0	(14,076,509.30)	2,493,166.01	-

Appendix B:

*FY22 – BUDGET
County Revenues*

FY22/23 REVENUE SUMMARY

	<i>Actual</i> 2020/21	<i>Budget</i> 2021/22	<i>Amendments</i> 2021/22	<i>Revised Budget</i> 2021/22	<i>Actual</i> 2021/22	<i>Budget</i> 2022/23
					4/6/2022	
FUND 001 - General Fund						
Real Property Taxes	(11,339,553)	(11,314,297)	-	(11,314,297)	(11,369,722)	(11,580,000)
Public Services	(1,535,949)	(1,535,949)	-	(1,535,949)	(1,430,526)	(1,535,949)
Minerals	(5,902)	(5,902)	-	(5,902)	(6,089)	(6,089)
Personal Property	(3,731,229)	(3,736,125)	-	(3,736,125)	(4,233,774)	(4,170,421)
Machinery & Tools	(1,932,809)	(1,933,192)	-	(1,933,192)	(2,043,514)	(2,040,541)
Merchants Capital	(296,427)	(295,064)	-	(295,064)	(264,564)	(264,233)
Lodging Tax	(41,766)	(60,000)	-	(60,000)	(61,357)	(65,000)
Meals Tax	-	(250,000)	250,000	-	-	(400,000)
Cigarette Tax	-	(150,000)	-	(150,000)	-	(250,000)
Penalties & Interest	(608,109)	(552,678)	-	(552,678)	(633,197)	(635,300)
Franchise License Taxes	-	-	-	-	-	-
Motor Vehicle License	(475,412)	(480,669)	-	(480,669)	(480,516)	(480,669)
Rolling Stock	(32,235)	(32,235)	-	(32,235)	(31,787)	(32,235)
Utility Licenses Tax	(89,334)	(98,431)	-	(98,431)	(68,327)	(98,431)
Consumer Utility Taxes	(1,013,599)	(1,032,444)	-	(1,032,444)	(779,032)	(1,050,892)
Permits & Other License	(61,006)	(92,687)	-	(92,687)	(53,899)	(92,647)
Fine & Forfeitures	(150,774)	(169,677)	-	(169,677)	(83,284)	(188,221)
Interest on Investments	(70,316)	(127,095)	-	(127,095)	(50,007)	(60,000)
Use of Property	(169,531)	(174,628)	-	(174,628)	(166,408)	(194,628)
Court Cost	(9,146)	(9,172)	-	(9,172)	(6,899)	(9,172)
Charges for Commonwealth Atty	(3,739)	(3,295)	-	(3,295)	(3,155)	(3,295)
Charges for Sanitation & Waste	(824,936)	(852,894)	-	(852,894)	(714,890)	(891,000)
Expenditure Refunds	(877,107)	(1,536,024)	(728,113)	(2,264,137)	(1,404,046)	(5,760,316)
Miscellaneous	(133,086)	(5,124,870)	-	(5,124,870)	(278,611)	(5,237,907)
State Grant Money	(10,040)	(1,008,964)	(39,603)	(1,048,567)	(303,916)	(938,561)
Revenue from the Commonwealth	(259,100)	(279,545)	-	(279,545)	(249,913)	(490,168)
PPTRA	(1,804,316)	(1,804,316)	-	(1,804,316)	(1,714,100)	(1,804,316)
Comprehensive Services Act	(1,581,303)	(1,367,626)	(432,637)	(1,800,263)	(1,149,572)	(1,799,290)
Commonwealth Attorney (Comp. Board)	(637,469)	(749,680)	-	(749,680)	(556,919)	(785,914)
Sheriff (Comp. Board)	(2,028,952)	(2,121,203)	-	(2,121,203)	(1,615,969)	(2,216,826)
Commissioner of Revenue (Comp. Board)	(114,701)	(133,454)	-	(133,454)	(110,382)	(140,127)
Treasurer (Comp. Board)	(112,361)	(120,478)	-	(120,478)	(99,200)	(126,502)

FY22/23 REVENUE SUMMARY

	2020/21	2021/22	2021/22	2021/22	2021/22	2022/23
					4/6/2022	
Registrar/Electoral Board	(44,536)	(73,697)	-	(73,697)	-	(73,697)
Clerk & Employee (Comp. Board)	(364,338)	(375,000)	-	(375,000)	(317,862)	(393,065)
Transfer from Local Sales	(2,526,225)	(2,283,110)	-	(2,283,110)	(2,077,671)	(2,526,000)
Categorical Aid - Other	(130,215)	(137,000)	-	(137,000)	(104,753)	(139,175)
Payment in lieu of Taxes	(216,331)	(213,332)	-	(213,332)	-	(213,332)
Special Assessments	(6,378)	(4,910)	-	(4,910)	(8,024)	(4,800)
Transfer to Other Funds	10,771,670	13,204,658	(404,392)	12,800,266	4,537,001	17,294,635
TOTAL GENERAL FUND (001)	(22,466,563)	(27,034,985)	(1,354,745)	(28,389,730)	(27,934,886)	(29,404,084)
Animal License (Fund 003)	(4,475)	(11,900)	-	(11,900)	(4,446)	(11,900)
EDA Funds (Fund 004)	(640,644)	(810,000)	(459,362)	(1,269,362)	(446,908)	(810,000)
Court Reimbursements to Towns (Fund 006)	(8,975)	(5,600)	-	(5,600)	(4,054)	(5,600)
State/Federal School Funds (Fund 009)	(41,671,894)	(43,794,170)	(1,923,911)	(45,718,081)	(35,551,804)	(48,414,123)
Local Funds Transfer (Fund 009)	(10,052,198)	(10,661,617)	(210,678)	(10,872,295)	(3,599,329)	(11,410,064)
State/Federal Social Service Funds (Fund 013)	(4,570,030)	(4,823,384)	-	(4,823,384)	(3,813,458)	(5,381,294)
Local Social Service Funds (Fund 013)	(719,471)	(1,170,734)	-	(1,170,734)	(663,425)	(1,270,427)
School Text Book Revenue (Fund 037)	(448,633)	(700,000)	-	(700,000)	(330,372)	-
911 Wireless Revenue (Fund 038)	(111,634)	(143,285)	-	(143,285)	(110,373)	(199,646)
COVID Grant Money (Fund 040)	(73,433)	-	-	-	(1)	-
Revenue from Bonds (Fund 301)	-	(187,106)	-	(187,106)	-	-
CDBG Grant (Fund 303)	(337,345)	-	(130,776)	(130,776)	(113,497)	-
Water / Sewer Revenues (Fund 501)	(2,145,252)	(2,405,400)	-	(2,405,400)	(1,916,604)	(2,503,009)
Transfer from General Fund (Fund 502)	-	(1,411,400)	140,000	(1,271,400)	-	(4,645,141)
Grant Revenues (Fund 502)	(169,393)	(30,000)	(464,435)	(494,435)	(225,786)	-
Special Welfare SSI Revenues (Fund 734)	(2,202)	(2,500)	-	(2,500)	(114)	(2,500)
Special Welfare Collections (Fund 735)	(47,954)	(70,610)	-	(70,610)	(56,771)	(70,610)
Comm. Atty. Drug Asset (Fund 737)	(3,325)	(50,000)	-	(50,000)	(5,107)	(50,000)
Sheriff Restitution (Fund 738)	(15,840)	(10,000)	-	(10,000)	(5,449)	(10,000)
DARE Revenue (Fund 739)	(3,254)	(10,000)	-	(10,000)	(7,278)	(10,000)
DMV Highway Safety Revenue (Fund 740)	(10,390)	(25,000)	-	(25,000)	(1,953)	(25,000)
Courthouse Security (Fund 742)	(207,396)	(303,234)	-	(303,234)	(133,398)	(303,234)
Asset Forfeiture (Fund 743)	(56,139)	(125,000)	-	(125,000)	(21,862)	(125,000)
Police Activity Revenue (Fund 744)	(763,099)	(786,168)	-	(786,168)	(468,041)	(753,012)
Sheriff Federal Drug Asset Revenue (Fund 746)	(5,433)	(60,000)	-	(60,000)	2,166	(60,000)
Sheriff State Drug Asset Revenue (Fund 747)	(8,919)	(30,000)	-	(30,000)	(11,948)	(30,000)

FY22/23 REVENUE SUMMARY

	2020/21	2021/22	2021/22	2021/22	2021/22	2022/23
					4/6/2022	
Courthouse Misc. Equipment (Fund 748)	(36,214)	(60,000)	-	(60,000)	(20,085)	(60,000)
Recovery Court (Fund 749)	(99,776)	(169,685)	(1,440)	(171,125)	(98,724)	(177,590)
Commonwealth Atty Federal Funds (Fund 760)	-	(20,000)	-	(20,000)	(2,170)	(20,000)
Collections from Circuit Court (Fund 770)	(30)	(5,000)	-	(5,000)	-	(5,000)
CARES Act/COVID Funding (Fund 775)	(5,963,228)	-	(3,096,541)	(3,096,541)	(175,370)	-
ARPA Funding (Fund 777)	-	-	-	-	(2,923,675)	(5,847,350)
TOTAL - COUNTY REVENUES	(93,440,183)	(94,916,778)	(7,501,888)	(102,418,666)	(80,941,808)	(111,604,584)

Appendix C:

*FY22 – BUDGET
County Expenditures*

FY22/23 EXPENDITURE SUMMARY

	<i>Actual</i> 2020/21	<i>Budget</i> 2021/2022	<i>Amendments</i> 2021/2022	<i>Revised Budget</i> 2021/2022	<i>Actual</i> 2021/2022	<i>Requested</i> 2022/23	<i>Budget</i> 2022/23
<i>4/6/2022</i>							
FUND 001 - General Fund							
Board of Supervisors	961,302	6,008,155	(19,000)	5,989,155	762,938	6,114,016	6,020,026
County Administration	391,167	389,910	-	389,910	295,019	414,530	414,530
County Attorney	67,354	70,000	-	70,000	54,953	100,000	100,000
Commission of Revenue	304,813	310,448	9,000	319,448	241,609	380,612	350,095
Assessor	8,341	-	-	-	-	-	-
Treasurer	338,514	426,193	-	426,193	276,504	464,980	455,381
Accounting Department	-	182,019	(100,000)	82,019	43,152	146,746	146,246
Information Systems	451,405	516,463	120,000	636,463	453,364	712,823	662,905
Registrar	193,907	242,990	-	242,990	168,886	257,271	257,271
Circuit Court	189,176	196,132	-	196,132	135,872	208,266	208,266
General District Court	7,867	14,930	-	14,930	6,928	14,930	14,930
Juvenile & Domestic Relations	184,438	153,976	-	153,976	113,230	160,864	160,864
Clerk of the Court	566,482	640,793	-	640,793	443,541	688,218	688,218
Sheriff	3,521,129	4,067,125	-	4,067,125	3,053,150	4,619,977	4,431,457
Law Library	-	1,000	-	1,000	-	1,000	1,000
Sheriff School Resource Officer Grant	158,904	203,980	-	203,980	125,532	218,002	218,002
Commonwealth Attorney's Office	726,499	782,136	-	782,136	572,742	823,939	823,939
Victim Witness Assistance Program	92,578	103,403	-	103,403	66,085	101,252	101,252
Central Dispatch	2,651	4,000	-	4,000	1,241	4,000	4,000
Smyth County Basic 911	229,116	299,962	-	299,962	229,462	280,683	280,683
Volunteer Fire Departments	429,197	451,500	-	451,500	274,125	653,490	504,745
Ambulance & Rescue Services	298,658	436,300	90,000	526,300	302,050	1,378,860	915,205
Forestry (Fire Service)	8,746	8,750	-	8,750	8,746	8,750	8,746
Southwest Virginia Regional Jail	2,946,739	2,518,084	-	2,518,084	1,888,563	2,228,006	2,228,006
Building & Zoning	280,745	369,556	-	369,556	248,160	414,075	401,875
Animal Control	353,190	492,080	-	492,080	334,218	536,310	522,810
Medical Examiner - Coroner	940	500	-	500	460	500	500
Emergency Management Coordinator	131,325	113,213	95,603	208,816	174,510	160,006	136,706
Collection & Disposal	1,357,803	1,391,231	-	1,391,231	1,067,587	1,513,337	1,483,937
Convenience Stations	320,432	401,868	15,000	416,868	343,773	464,753	460,253
Rye Valley Water Co.	25,922	25,922	-	25,922	18,899	25,922	25,922
Smyth County Tourism Assoc.	35,861	69,244	-	69,244	55,247	73,799	73,799

FY22/23 EXPENDITURE SUMMARY

	2020/21	2021/2022	2021/2022	2021/2022	2021/2022	2022/23	2022/23
4/6/2022							
Courthouse Maintenance	250,331	278,699	-	278,699	198,857	295,295	295,295
Health Department Building Maintenance	89,498	100,991	-	100,991	76,076	107,358	104,358
County Office Building Maintenance	309,930	376,769	-	376,769	243,037	356,072	356,072
Cornerstone Building Maintenance	-	3,700	-	3,700	-	-	-
Local Health Department (Contribution)	441,023	370,025	-	370,025	277,519	333,442	333,442
Mental Health (Contribution)	195,982	195,982	-	195,982	146,986	218,431	195,982
Welfare & Social Services	2,350	4,200	-	4,200	2,300	4,200	4,200
Contributions - Other	244,039	325,239	-	325,239	222,279	459,217	345,739
Community College	72,385	72,899	-	72,899	54,674	69,064	69,064
Recreation	35,250	43,438	-	43,438	36,825	80,000	70,000
Library Administration	660,000	720,000	-	720,000	540,000	772,955	752,500
Planning Commission	4,637	3,750	-	3,750	2,928	3,750	3,750
Community Development	78,215	91,347	-	91,347	64,388	96,351	93,851
County Engineer	-	-	-	-	-	-	-
Economic Development Authority	117,311	551,742	-	551,742	412,547	565,942	563,442
Soil & Water Conservation	27,600	30,000	-	30,000	22,500	30,000	30,000
Cooperative Extension Program	80,816	109,568	-	109,568	51,529	110,243	110,243
Comprehensive Services Act	2,239,754	1,817,098	557,029	2,374,127	1,771,491	2,417,339	2,017,339
Animal Control (Fund 003)	5,775	11,900	-	11,900	5,708	11,900	11,900
General EDA Expenses (Fund 004)	429,428	810,000	459,362	1,269,362	81,934	810,000	810,000
Court Reimbursements to Towns (Fund 006)	309	600	-	600	50	600	600
County School Op's & Capital - Non-Local Funds (Fund 009)	54,479,810	54,455,787	2,134,589	56,590,376	38,613,670	59,824,187	59,824,187
County School Op's & Capital - Local Funds (Fund 009)							
County School Debt Service - Local Funds (Fund 009)							
Dept. of Social Services (Fund 013)	5,289,502	5,994,118	-	5,994,118	4,476,125	6,698,721	6,651,721
School Textbook Fund (Fund 037)	111,670	700,000	-	700,000	332,258	-	-
Emergency Dispatch Supp. (Fund 038)	55,061	143,285	-	143,285	37,327	199,646	199,646
COVID Grant Money (Fund 040)	58,755	-	-	-	-	-	-
Courthouse Maintenance Fund (Fund 301)	-	187,106	-	187,106	-	-	-
CDBG Grant (Fund 303)	309,224	-	130,776	130,776	91,825	-	-
Water/Sewer Operational Expense (Fund 501)	618,505	709,353	-	709,353	511,360	748,731	748,731
Water/Sewer Debt Retirement (Fund 501)	945,755	945,359	-	945,359	860,910	945,628	945,628
County Funded Projects (Fund 501)	40,108	47,160	-	47,160	47,160	69,000	69,000
Capital Projects (Fund 502)	361,939	1,441,400	324,435	1,765,835	530,310	5,448,577	4,645,141

FY22/23 EXPENDITURE SUMMARY

	2020/21	2021/2022	2021/2022	2021/2022	2021/2022	2022/23	2022/23
	<i>4/6/2022</i>						
Social Security Funds (Fund 734/735)	2,202	2,500	-	2,500	129	2,500	2,500
Drug Asset Expense (Fund 737)	5,126	50,000	-	50,000	1,688	50,000	50,000
Sheriff Restitution (Fund 738)	5,344	10,000	-	10,000	-	10,000	10,000
Sheriff DARE Program (Fund 739)	213	10,000	-	10,000	7,107	10,000	10,000
Sheriff DMW Safety Grant (Fund 740)	13,883	25,000	-	25,000	5,702	25,000	25,000
Courthouse Security (Fund 742)	172,332	303,234	-	303,234	135,494	303,234	303,234
Asset Forfeiture (Fund 743)	17,130	125,000	-	125,000	28,470	125,000	125,000
Police Activity Expenses (Fund 744)	856,497	743,108	-	743,108	343,996	709,952	709,952
Sheriff Drug Asset Expenses (Fund 746/747)	27,411	60,000	-	60,000	5,078	60,000	60,000
Purchase of Equipment (Fund 748)	39,148	60,000	-	60,000	26,839	60,000	60,000
Recovery Court (Fund 749)	134,961	169,685	1,440	171,125	102,996	177,590	177,590
Commonwealth Atty Federal Funds (Fund 760)	-	20,000	-	20,000	3,697	20,000	20,000
Expenses Circuit Court (Fund 770)	250	5,000	-	5,000	-	5,000	5,000
CARES Act/COVID Funding (Fund 775)	2,959,109	-	172,866	172,866	172,866	-	-
ARPA Funding (Fund 777)	-	-	-	-	-	5,847,350	5,847,350
TOTAL - COUNTY OPERATING EXPENDITURES	90,885,284	94,916,778	7,501,888	102,418,666	63,941,624	114,097,750	111,604,584

Appendix D:

*Capital Improvements Plan
2021-2026*

EXPENDITURES

Department	Capital Project	2022-23	2023-24	2024-25	2025-26	2026-27	Total 5-yr Investment
Administration	Fleet Vehicle Maintenance Garage Facility	5,000	100,000	175,000	-	-	280,000
Administration	Fleet Vehicle Replacement	-	40,000	-	-	-	40,000
Animal Control	Vehicle Replacement	12,000	33,500	33,500	-	-	79,000
Buildings/Grounds	Morison Building Elevator	26,064	-	-	-	-	26,064
Buildings/Grounds	County Building Use Plan/Evaluation	50,000	-	-	-	-	50,000
Buildings/Grounds	Building Use Plan Implementation	-	1,000,000	4,500,000	4,500,000	-	10,000,000
Buildings/Grounds	Morison HVAC/Heating	700,000	700,000	-	-	-	1,400,000
Buildings/Grounds	Vehicle Replacement	-	35,000	-	-	-	35,000
Building/Zoning	Comprehensive Plan Update	55,000	-	-	-	-	55,000
Building/Zoning	Vehicle Replacement	35,000	-	-	35,000	-	70,000
E-911 Communications	911 UPS Battery Back-up System	-	15,000	15,000	-	-	30,000
E-911 Communications	Dispatch Center Carpet Replacement	-	10,000	-	-	-	10,000
E-911 Communications	Microwave Dish Replacement	-	25,000	25,000	25,000	-	75,000
E-911 Communications	Radio System Needs Assessment	85,000	-	-	-	-	85,000
E-911 Communications	Radio System Implementation Project	-	3,500,000	3,500,000	3,000,000	-	10,000,000
Emergency Management	Ambulance Replacement Rotation	275,000	300,000	300,000	300,000	300,000	1,475,000
Emergency Management	EMS Equipment - Atkins Station	150,000	-	-	-	-	150,000
Emergency Management	Fire Department Equipment Rotation	-	300,000	300,000	300,000	300,000	1,200,000
Emergency Management	AEDs for County Buildings	20,000	-	-	-	-	20,000
Information Technology	Municipal Finance Software Upgrades	-	150,000	150,000	150,000	150,000	600,000
Information Technology	Server / Digital Storage Upgrades	-	95,000	-	-	-	95,000
Sheriff's Office	Fleet Vehicle Replacement	290,077	300,000	310,000	320,000	330,000	1,550,077
Solid Waste Department	Convenience Center Upgrades	-	30,000	30,000	30,000	30,000	120,000
Solid Waste Department	Roll-off Truck Replacement (reserve fund)	-	40,000	40,000	40,000	40,000	160,000
Solid Waste Department	Roll-off Bins/Containers	25,000	25,000	25,000	25,000	25,000	125,000
Solid Waste Department	Transfer Station Acquisition/Redevelopment	2,000,000	-	-	-	-	2,000,000
Solid Waste Department	Vehicle Replacement	-	40,000	-	-	42,500	82,500
Utilities (Water/Sewer)	Vehicle Replacement	49,000	33,500	33,500	35,000	35,000	186,000
Utilities (Water/Sewer)	Pumps & Motors Replacement	20,000	20,000	20,000	20,000	20,000	100,000
Utilities (Water/Sewer)	Water Study & Master Plan	50,000	-	-	-	-	50,000
Utilities (Water/Sewer)	Water Study & Master Plan Implementation	500,000	500,000	500,000	500,000	500,000	2,500,000
Utilities (Water/Sewer)	Sewer I/I Study & Analysis	30,000	-	-	-	-	30,000
Utilities (Water/Sewer)	Sewer I/I Study Implementation Projects	500,000	500,000	500,000	500,000	500,000	2,500,000
							-
	TOTAL ANNUAL INVESTMENT	4,877,141	7,792,000	10,457,000	9,780,000	2,272,500	35,178,641

Appendix E:

*Principles of Sound
Financial Management*

Smyth County Board of Supervisors

PRINCIPLES OF SOUND FINANCIAL MANAGEMENT

INTRODUCTION

These principles set forth the broad framework for overall fiscal planning and management of the County's resources. In addition, these principles address both current activities and long-term planning. Every two years, following a Board election, these principles should be reviewed to assure the highest standards of fiscal management are met.

OVERALL GOALS

The financial goals of the Smyth County Board of Supervisors are designed to always ensure the County's sound financial condition.

1. **Sound Financial Condition** may be defined as:
 - ✓ Cash Solvency - The ability to pay bills.
 - ✓ Budgetary Solvency - The ability to annually balance the budget.
 - ✓ Long Term Solvency - The ability to pay future costs.
 - ✓ Service Level Solvency - The ability to provide needed and desired services.
2. **Flexibility** is a goal that ensures that the County is in a position to react and respond to changes in the economy and new service challenges without measurable financial stress.
3. **Adherence to Best Accounting and Management Practices** in conformance with generally accepted accounting procedures as applied to governmental units, and the standards of the Governmental Accounting Standards Board and the Government Finance Officers Association (GFOA).

FINANCIAL PRINCIPLES

1. A balanced budget without the use of fund balance reserves should be prepared annually by the County Administration in partnership with the Board's Budget Committee and forwarded to the full Board of Supervisors for consideration.
2. Ongoing operating costs should be funded by ongoing revenue sources. This protects the County from fluctuating service levels and avoids concern when one-time revenues are reduced or removed. In addition:
 - a. Cash balances should be used only for one-time expenditures, such as land acquisition, capital improvements and capital equipment or special one-time expenditures.
 - b. Federal grants should not financially support essential County services. Federal grant monies should be tied to programs and services with the

understanding that those services delivered with grant funding may be revised and altered based on grant funding availability.

- c. New operating costs associated with capital projects should be funded through the operating budget but identified and outlined in the capital improvement program.
3. The County Treasurer will forward to the Board of Supervisors a monthly financial report identifying meaningful trends in both revenues and expenditures for all major funds.
4. The County's Leadership Team (aka, Department Heads) are responsible for managing departmental budgets within the total appropriated budget.
5. An Equipment Replacement Fund should be created for the specific replacement of County vehicles and any necessary large-scale building maintenance item.
6. Financial Trend Indicators should be prepared and reviewed annually to determine the County's financial condition. The Budget Committee will review these indicators prior to the development of the Capital Improvement Program and annual operating budget and subsequent recommendation to the full Board. This exercise offers the following benefits:
 - a. A method for quantifying a significant amount of information in relatively simple terms to gain better understanding of the County's financial condition;
 - b. Places the events of a single year into a longer perspective and permits the County to evaluate trends; and,
 - c. A straightforward picture of financial strengths and weaknesses.
7. General Fund *Undesignated Fund Balance* should be targeted at no less than 10% of operating expenditures, including school funding but exclusive of capital improvements. However, the County will strive to increase the level to a target above 20% by fiscal year 2027 and maintain such levels beyond that period.
8. The Board of Supervisors may, from time-to-time, appropriate fund balances that will reduce available fund balances below the 10% policy for the purposes of a declared emergency (fiscal or otherwise) or other such special purpose as to protect the long-term fiscal security of the County. In such circumstances, the Board will adopt a plan to restore the available fund balances to the policy level within 36 months from the date of the appropriation. If restoration cannot be accomplished within such time period without severe hardship to the County, then the Board will establish a different but appropriate time period.
9. Tax-supported debt service should be generally targeted not exceed 10% of operating expenditures exclusive of capital improvements.

10. The ten-year principal payout ratio for tax-supported debt at the end of the projected five-year Capital Improvement Program should have a target at or above 60%.
11. Net Debt as a percentage of total assessed value of taxable property should not exceed 3.0%. Net Debt is defined as any and all debt that is tax-supported.
12. The County shall annually prepare a Comprehensive Annual Financial Report in accordance with current GASB rules and regulations.
13. The County operates separate enterprise funds for Water and Sewer operations (Fund 501). These enterprise Funds should maintain financial independence from the General Fund. Each fund should include a reserve of at least 90 days of operating expenditures with a long-term goal of at least 180 days. Revenue should be sufficient to fund operations, capital improvements, equipment replacement and department service.
14. To maintain the integrity of the Water and Sewer Fund (501 Fund) the following goals should be achieved:
 - a. Maintain a ratio of Net Revenues (Revenues less Operations not including Depreciation) of at least 1.20x debt service requirements without taking new availability revenues into account. The excess revenues would be available first to maintain the Water & Sewer Enterprise Fund Balance and second to provide equity funding of future capital projects.
 - b. The County will work to fund all capital projects of \$100,000 or less with Water & Sewer Enterprise Fund Equity.
 - c. The County will plan future rate increases based off the current Consumer Price Index (CPI) for inflationary rates. At a minimum, rates should be adjusted on an annual basis using the average CPI average for the previous twelve (12) months.
15. A five-year capital improvement program should be prepared each year prior to the submission of the budget.

Principles of Sound Financial Management

Originally adopted by Smyth County Board of Supervisors on June 8, 2021

The Smyth County Board of Supervisors held its regular meeting on Thursday, April 14, 2022, at 5:00 p.m. The location of the meeting was in the First Floor Board Room of the County Office Building, 121 Bagley Circle, Suite 100, Marion, Virginia.

PRESENT: Atkins District Supervisor Charles Atkins; Rye Valley District Supervisor Lori Deel; Park District Supervisor Kris Ratliff; Chilhowie District Supervisor Michael Sturgill; Royal Oak District Supervisor Courtney Widener; Saltville District Supervisor Roscoe Call; North Fork District Supervisor Phil Stevenson


ABSENT: None


STAFF: County Administrator Shawn Utt; Assistant County Administrator for Operations Lisa Richardson; Administrative Assistant Paula Harvey; County Attorney Scot Farthing; Assistant County Administrator for Development Clegg Williams; Building Inspector Kenneth Pennington

OTHERS: Smyth County News & Messenger; Smyth County Sheriff's Deputy and citizens

 4/14/2022 5:00 PM Chair, Atkins District Supervisor Charles Atkins called the meeting to order and welcomed everyone.

 4/14/2022 5:03 PM Building Inspector, Kenneth Pennington led the Pledge of Allegiance and Pastor David Cross of Highlands Fellowship in Marion, gave the invocation.

 4/14/2022 5:04 PM Chair, Atkins District Supervisor Charles Atkins introduced Kenneth Pennington as the new Building Inspector and welcomed him to the County.

 4/14/2022 5:05 PM Chair, Atkins District Supervisor Charles Atkins changed the order of the agenda and moved to New Business Item 10 (a) regarding the Speed Study Request for Route 91 (Saltville Highway) in the Broadford community. Mr. Atkins invited John Clark to speak regarding the request.

John Clark, 2654 Saltville Highway, spoke regarding complaints of the speed limit in that area and requested VDOT to evaluate them with the goal of them being reduced from 55mph to 45mph. Mr. Clark discussed the issue with the deer population in the area and passed out a map for reference. Mr. Clark said he has spoken to VDOT about this issue but that before they

can act, the Board of Supervisors would need to make a formal request before they can do the speed study.

Mr. Utt referenced the Draft Resolution in the Board packet for consideration.

Park District Supervisor Kris Ratliff asked Mr. Clark if he feels that 45mpg is a more appropriate speed limit for that area and Mr. Clark said he thinks it would be a safer speed.

North Fork District Supervisor Phil Stevenson said he is in favor of the speed study but would like to see the study include the area all the way up to the Rich Valley Elementary school. Discussion followed.

After further discussion, the following motion was made:

- *A motion was made by North Fork District Supervisor Phil Stevenson to approve the Request of Speed Study Be Conducted by the Virginia Department of Transportation on Route 91 (Saltville Highway) in the Broadford Community resolution with an amendment to include beginning at the original segment and extending to Long Hollow Road, along Long Hollow Road and following Valley Road to Route 107.*

RESOLUTION OF THE SMYTH COUNTY BOARD OF SUPERVISORS

REQUEST OF SPEED STUDY BE CONDUCTED BY THE VIRGINIA DEPARTMENT OF TRANSPORTATION ON ROUTE 91 (SALTVILLE HIGHWAY) IN THE BROADFORD COMMUNITY

WHEREAS, State Route 91 (Saltville Highway), split between the Saltville Magisterial District and the North Fork Magisterial District is traveled by motorists at a high rate of speed creating a hazard

to the health, lives and property of citizens living in the area, and other motorists traveling through the said area.

THEREFORE, Be It Resolved by the Board of Supervisors of Smyth County, Virginia that the Board hereby requests that the Virginia Department of Transportation conduct a safety study concerning posting speed limits along Route 91 (Saltville Highway) beginning at the intersection of Upper Poore Valley Road *and extending to Long Hollow Road, along Long Hollow Road and following Valley Road to Route 107.*

Adopted this, the 14th day of April, 2022.

ATTEST:

**SMYTH COUNTY
BOARD OF SUPERVISORS**

Shawn M. Utt, Clerk

Charles E. Atkins, Chair

Saltville District Supervisor Roscoe Call seconded the motion.


After consideration, the motion PASSED by the following vote:

*AYES: Chair, Atkins District Supervisor Charles Atkins,
Vice Chair, Rye Valley District Supervisor Lori Deel,
Chilhowie District Supervisor Michael Sturgill,
Park District Supervisor Kris Ratliff,
North Fork District Supervisor Phil Stevenson,
Royal Oak District Supervisor Courtney Widener, and
Saltville District Supervisor Roscoe Call*

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

 4/14/2022 5:17 PM *A motion was made by Rye Valley District Supervisor Lori Deel to approve the minutes from the March 24th, 2022, meeting as presented.*

Chilhowie District Supervisor Michael Sturgill seconded the motion.

After consideration, the motion PASSED by the following vote:


AYES: Chair, Atkins District Supervisor Charles Atkins,
 Vice Chair, Rye Valley District Supervisor Lori Deel,
 Royal Oak District Supervisor Courtney Widener,
 North Fork District Supervisor Phil Stevenson,
 Saltville District Supervisor Roscoe Call,
 Chilhowie District Supervisor Michael Sturgill, and
 Park District Supervisor Kris Ratliff

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

 4/14/2022 5:18 PM Lisa Richardson, Assistant County Administrator, reviewed the County financial information.

 4/14/2022 5:19 PM A motion was made by Saltville District Supervisor Roscoe Call to approve the following accounts payable listing:

General County	
Accounts Payable Listing 3/1/2022-3/31/2022	\$1,312,066.36
Total General County	\$1,312,066.36
Fund Accounts	
CDBG Food Pantry Grant Fund 303	\$212.13
Sheriff Fund 748	\$2,461.68
Recovery Court Fund 749	\$388.44
Comm Atty Federal Drug Asset Fund 760	<u>\$329.00</u>
Total Fund Accounts	\$3,391.25
TOTAL ACCOUNTS PAYABLE-MARCH 2022	\$1,315,457.61

North Fork District Supervisor Phil Stevenson seconded the motion.

After consideration, the motion PASSED by the following vote:


AYES: Chair, Atkins District Supervisor Charles Atkins,
 Vice Chair, Rye Valley District Supervisor Lori Deel,
 Royal Oak District Supervisor Courtney Widener,
 North Fork District Supervisor Phil Stevenson,
 Saltville District Supervisor Roscoe Call,


*Chilhowie District Supervisor Michael Sturgill, and
Park District Supervisor Kris Ratliff*

NAYS: None.

ABSTAINERS: None.


ABSENT: None.

 4/14/2022 5:20 PM Chair, Atkins District Supervisor Charles Atkins opened citizen's time.

 4/14/2022 5:20 PM Charles Wassum, 321 Wassona Circle, Marion spoke regarding a grievance of landowners and residents along Water Mill Road in Marion. Mr. Wassum stated that there is excessively loud and frequent noise coming from a weapon shooting range which is located adjacent to 160 Water Mill Road on property owned by the Town of Marion. Mr. Wassum gave specific complaints from residents and asked the Board to take the lead in helping to relocate the shooting range to a more appropriate, remote location.

Mr. Atkins advised that the County would have a discussion with the Town of Marion regarding a sound barrier or other alternatives. Mr. Utt said he would discuss the complaint during the next Smyth 12 meeting.

 4/14/2022 5:26 PM With no one else wishing the speak, Chair, Atkins District Supervisor Charles Atkins closed citizen's time.

 4/14/2022 5:27 PM Mr. Utt discussed the proposed Ordinance to Repeal the County's Noise Ordinance and asked for the Board's consideration to remove the current noise ordinance from Smyth County Code. Mr. Utt reported that work is being done to create a draft ordinance for the Ordinance Committee's review and recommendation at a future Board meeting.

After discussion the following motion was made:

- *A motion was made by Saltville District Supervisor Roscoe Call to repeal the County's current noise ordinance from Smyth County Code until other enforcement alternatives can be explored.*

**REPEAL OF THE SMYTH COUNTY CODE OF ORDINANCES
CHAPTER 20, ARTICLE V—NOISE ORDINANCE**

A public hearing was held on the 24th day of March 2022, at 5:00 p.m. in the Board Room of the Smyth County Administration Building, 121 Bagley Circle, Marion, Virginia to consider the REPEAL of the NOISE ORDINANCE of the Smyth County Virginia Code of Ordinances Chapter 20, Article V titled "Noise."

The repeal of the Smyth County Noise Ordinance (Chapter 20, Section V) was duly considered following the required public hearing held on March 24, 2022, and further discussion on April 14th, 2022; _____ made a motion to repeal the Noise Ordinance in its entirety; the motion was seconded by _____, and the Noise Ordinance was repealed by the Board of Supervisors of Smyth County, Virginia. The repeal of this ordinance shall become effective on 12:01 a.m. on _____, 2022. The Board of Supervisors voted in the following manner:

<u>NAME</u>	<u>FOR</u>	<u>AGAINST</u>	<u>ABSENT</u>
Charlie E. Atkins			
Roscoe D. Call			
Lori H. Deel			
Kristopher S. Ratliff, D.Ph.			
Charles P. Stevenson			
Mike Sturgill			
Courtney Widener			


I certify that this is a true and correct copy of the recorded vote taken from the minutes of the Smyth County Board of Supervisors meeting of _____, 2022.

Shawn Utt, Clerk of the Board

*Royal Oak District Supervisor Courtney Widener seconded the motion.
After consideration, the motion PASSED by the following roll-call vote:*

*AYES: Chair, Atkins District Supervisor Charles Atkins,
Vice Chair, Rye Valley District Supervisor Lori Deel,
Royal Oak District Supervisor Courtney Widener,
North Fork District Supervisor Phil Stevenson,
Saltville District Supervisor Roscoe Call,
Chilhowie District Supervisor Michael Sturgill, and
Park District Supervisor Kris Ratliff*

NAYS: None.
ABSTAINERS: None.
ABSENT: None.

 4/14/2022 5:28 PM County Administrator, Shawn Utt read the minutes from the Budget Committee meeting held on March 31, 2022, and presented the following recommendations:

- *A motion was made by Rye Valley District Supervisor Lori Deel to recommend approving Budget Amendment #9 to include \$90,000 for the purchase of equipment related to Saltville EMS. Chilhowie District Supervisor Michael Sturgill seconded the motion, and it was unanimously approved.*



SMYTH COUNTY BOARD OF SUPERVISORS

RESOLUTION

SMYTH COUNTY BUDGET FISCAL YEAR 2021-2022 – AMENDMENT #9

WHEREAS, the Smyth County Board of Supervisors, on June 8, 2021, adopted the Fiscal Year 2021-2022 Budget in the original amount of \$94,916,778; and

WHEREAS, on August 26, 2021, the Smyth County Board of Supervisors adopted an amended budget (Budget Amendment #1) for Fiscal Year 2021-2022 in the amount of \$100,246,861 to allow for FY21 budget rollovers; and,

WHEREAS, on September 14, 2021, the Smyth County Board of Supervisors adopted an amended budget (Budget Amendment #2) for Fiscal Year 2021-2022 in the amount of \$99,996,861 to allow for the loss of revenues related to the County meals tax implementation delay; and,

WHEREAS, on October 12, 2021, the Smyth County Board of Supervisors adopted an amended budget (Budget Amendment #3) for Fiscal Year 2021-2022 in the amount of \$100,126,223; and,

WHEREAS, on December 14, 2021, the Smyth County Board of Supervisors adopted an amended budget (Budget Amendment #4) for Fiscal Year 2021-2022 in the amount of \$100,613,336; and,

WHEREAS, on December 14, 2021, the Smyth County Board of Supervisors adopted an amended budget (Budget Amendment #5) for Fiscal Year 2021-2022 in the amount of \$100,786,202; and,

WHEREAS, on January 27, 2022, the Smyth County Board of Supervisors adopted an amended budget (Budget Amendment #6) for Fiscal Year 2021-2022 in the amount of \$100,792,202; and,

WHEREAS, on February 24, 2022, the Smyth County Board of Supervisors adopted an amended budget (Budget Amendment #7) for Fiscal Year 2021-2022 in the amount of \$101,771,637; and,

WHEREAS, on March 24, 2022, the Smyth County Board of Supervisors adopted an amended budget (Budget Amendment #8) for Fiscal Year 2021-2022 in the amount of \$102,328,666; and,

WHEREAS the aggregate amount of budget amendment #9 is \$90,000 which would increase the Fiscal Year 2021-2022 budget to a total of \$102,418,666 as shown in greater detail on Exhibit A attached hereto.

NOW, THEREFORE, BE IT RESOLVED, the Smyth County Board of Supervisors sets forth and approves the amended Smyth County Budget for the Fiscal Year 2021-2022 in the amount of \$102,418,666.

BE IT FURTHER RESOLVED, the approval of this budget amendment #9 shall indeed constitute an appropriation of the same funds.

Adopted this the 14th day of April 2022

ATTEST:

**SMYTH COUNTY
BOARD OF SUPERVISORS**

Shawn M. Utt, Clerk

Charles Atkins, Chair

Exhibit A
FY 2021-22
Budget Amendment #9 (4-14-22)

Part 1. REVENUES

Fund	Department	Line Item Number	Account Title	Adopted Budget	Amount of Amendment	Budget with Amendment	Notes
FUND 001	Local Funds Transfer	001-040000-0005	Local Funds Transfer-Use of Fu	\$ (260,678)	\$ (90,000)	\$ (350,678)	Loan approved June 2021 - rolled over from FY21
Total Revenues With Amendment				\$ (102,328,666)	\$ (90,000)	\$ (102,418,666)	

Part 2. EXPENDITURES

Fund	Department	Line Item Number	Account Title	Adopted Budget	Amount of Amendment	Amended Budget Amount	Notes
FUND 001	Ambulance & Rescue Services	001-032030-5604-6	Town of Saltville EMS	\$ 120,000	\$ 90,000	\$ 210,000	Loan approved June 2021 - rolled over from FY21
Total Expenditures With Amendment				\$ 102,328,666	\$ 90,000	\$ 102,418,666	

Revenues	\$	(102,328,666)	\$	(90,000)	\$	(102,418,666)
Expenditures	\$	102,328,666	\$	90,000	\$	102,418,666
Difference	\$	-	\$	-	\$	-

After consideration, the Budget Committee recommendation PASSED by the following vote:

*AYES: Chair, Atkins District Supervisor Charles Atkins,
Vice Chair, Rye Valley District Supervisor Lori Deel,
Royal Oak District Supervisor Courtney Widener,*

*North Fork District Supervisor Phil Stevenson,
Saltville District Supervisor Roscoe Call,
Chilhowie District Supervisor Michael Sturgill, and
Park District Supervisor Kris Ratliff*

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

- *A motion was made by Chilhowie District Supervisor Michael Sturgill to recommend approving the transfer of \$2,500 from Cornerstone Building lines 001-043050-5101 and \$1,200 from 001-043050-5102 for a total of \$3,700 to the Health Department line 001-043030-5405. Rye Valley District Supervisor Lori Deel seconded the motion, and it was unanimously approved.*

Mr. Atkins asked if there was a specific need at the Health Department and Mr. Utt said there are a few minor things including gutter issues that need to be addressed.

After consideration, the Budget Committee recommendation PASSED by the following vote:

*AYES: Chair, Atkins District Supervisor Charles Atkins,
Vice Chair, Rye Valley District Supervisor Lori Deel,
Royal Oak District Supervisor Courtney Widener,
North Fork District Supervisor Phil Stevenson,
Saltville District Supervisor Roscoe Call,
Chilhowie District Supervisor Michael Sturgill, and
Park District Supervisor Kris Ratliff*

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

- *A motion was made by Chilhowie District Supervisor Michael Sturgill to recommend the approval of the required pre-audit services with Hicok, Brown & Company providing the County with pre-audit services for the fiscal year ending June 30, 2022, and to authorize the County Administrator to execute the necessary documents. Rye Valley District Supervisor Lori Deel seconded the motion, and it was unanimously approved.*

Dr. Ratliff asked what the purpose of the pre-audit pertains to, and Mr. Atkins said it was to get the books ready for the auditor. Mr. Atkins stated that Hicok, Brown & Company's cost has stayed reasonable but said the auditor's cost continues to rise.

After consideration, the Budget Committee recommendation PASSED by the following vote:

*AYES: Chair, Atkins District Supervisor Charles Atkins,
Vice Chair, Rye Valley District Supervisor Lori Deel,
Royal Oak District Supervisor Courtney Widener,
North Fork District Supervisor Phil Stevenson,
Saltville District Supervisor Roscoe Call,
Chilhowie District Supervisor Michael Sturgill, and
Park District Supervisor Kris Ratliff*

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

Mr. Utt briefly discussed the FY22/23 Budget development. No action was taken.

- *Chilhowie District Supervisor Michael Sturgill made a motion to recommend providing the following funding amounts out of current reserves or budget surplus:*
 - a) *Konnarock Community Center's well replacement at \$25,000;*
 - b) *Nebo Community Center flooring repairs/replacement at \$61,116;*
 - c) *Adwolfe Fire Department roof replacement at \$27,000; and,*
 - d) *Rich Valley Fair's commercial kitchen request would be an upfront grant of \$50,000 as seed funding with an additional dollar for dollar match up to an additional \$62,500 with a cutoff date of April 30, 2024, for the fundraising match.*

Rye Valley District Supervisor Lori Deel seconded the motion, and it was unanimously approved.

Mr. Stevenson stated that he likes helping all the County's community centers but added that the Rich Valley Fair serves the whole County, and he would like to see more of the funding to towards their request to get the commercial kitchen ready in time for the fair this Fall. Mr. Sturgill asked if the Rich Valley Fair breaks even or if they turn a profit and Mr. Stevenson said he has not looked at the Fair Association's financial books and is not even sure if they are kept. Mr. Atkins stated that as part of the funding, the requirement would be that the Association ensure proper accounting and financial records. Mr. Atkins also said he was recently in a meeting with the Tobacco Commission and feels that they could assist with funding some of the community center requests. Mr. Utt said that the Tobacco Commission would be a great spot to look for funding for Konnarock and Nebo but not a good use for the Rich Valley Fair request since they are currently in a time crunch. Discussion followed.

After discussion the following decision was rendered on the motion:

After consideration, the Budget Committee recommendation FAILED by the following vote:

AYES: None.

*NAYS: Chair, Atkins District Supervisor Charles Atkins,
Vice Chair, Rye Valley District Supervisor Lori Deel,
Royal Oak District Supervisor Courtney Widener,
North Fork District Supervisor Phil Stevenson,
Saltville District Supervisor Roscoe Call,
Chilhowie District Supervisor Michael Sturgill, and
Park District Supervisor Kris Ratliff*

ABSTAINERS: None.

ABSENT: None.

After further discussion the following motions were made:

- *A motion was made by Rye Valley District Supervisor Lori Deel to approve \$112,000 to the Rich Valley Fair Association as a grant and \$63,000 as a low interest loan with the EDA serving as fiscal agent and requiring three past years of financials be provided along with financial records being made available in the future for the County's review.*

North Fork District Supervisor Phil Stevenson seconded the motion.

After consideration, the motion PASSED by the following roll-call vote:

*AYES: Chair, Atkins District Supervisor Charles Atkins,
Vice Chair, Rye Valley District Supervisor Lori Deel,
Royal Oak District Supervisor Courtney Widener,
North Fork District Supervisor Phil Stevenson,
Saltville District Supervisor Roscoe Call,
Chilhowie District Supervisor Michael Sturgill, and
Park District Supervisor Kris Ratliff*

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

- *A motion was made by Rye Valley District Supervisor Lori Deel to approve funding in the amount of \$27,000 for the Adwolfe Fire Department roof replacement out of current reserves or budget surplus.*

North Fork District Supervisor Phil Stevenson seconded the motion.

After consideration, the motion PASSED by the following vote:

*AYES: Chair, Atkins District Supervisor Charles Atkins,
Vice Chair, Rye Valley District Supervisor Lori Deel,
Royal Oak District Supervisor Courtney Widener,
North Fork District Supervisor Phil Stevenson,
Saltville District Supervisor Roscoe Call,
Chilhowie District Supervisor Michael Sturgill, and
Park District Supervisor Kris Ratliff*

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

- *A motion was made by Rye Valley District Supervisor Lori Deel to approve funding in the amount of \$25,000 for the Konnarock Community Center's well replacement out of current reserves or budget surplus.*

Royal Oak District Supervisor Courtney Widener seconded the motion.


After consideration, the motion PASSED by the following vote:

*AYES: Chair, Atkins District Supervisor Charles Atkins,
Vice Chair, Rye Valley District Supervisor Lori Deel,
Royal Oak District Supervisor Courtney Widener,
North Fork District Supervisor Phil Stevenson,
Saltville District Supervisor Roscoe Call,
Chilhowie District Supervisor Michael Sturgill, and
Park District Supervisor Kris Ratliff*

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

 4/14/2022 6:06 PM County Administrator, Shawn Utt read the minutes from the Budget Committee meeting held on April 7, 2022, and presented the following recommendations:

- *A motion was made by Chilhowie District Supervisor Michael Sturgill to recommend approving the fourth quarter appropriations as presented in the amount of \$20,029,880.*

Rye Valley District Supervisor Lori Deel seconded the motion, and it was unanimously approved.

General County.....	6,373,012
Schools – Operating (Fund 009).....	12,239,917
Social Services (Fund 013).....	1,374,530
Recovery Court (Fund 749).....	42,421

TOTAL APPROPRIATION AMOUNT - **\$20,029,880**

After consideration, the Budget Committee recommendation PASSED by the following vote:

*AYES: Atkins District Supervisor Charles Atkins,
Rye Valley District Supervisor Lori Deel,
Royal Oak District Supervisor Courtney Widener,
North Fork District Supervisor Phil Stevenson,
Saltville District Supervisor Roscoe Call,
Chilhowie District Supervisor Michael Sturgill, and
Park District Supervisor Kris Ratliff*

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

- A motion was made by Chilhowie District Supervisor Michael Sturgill to recommend partnering with the EDA to consider serving as the fiscal agent to help facilitate local support for the community centers renovation/construction needs. Rye Valley District Supervisor Lori Deel seconded the motion, and it was unanimously approved.*

After consideration, the Budget Committee recommendation PASSED by the following vote:

*AYES: Chair, Atkins District Supervisor Charles Atkins,
Vice Chair, Rye Valley District Supervisor Lori Deel,
Royal Oak District Supervisor Courtney Widener,
North Fork District Supervisor Phil Stevenson,
Saltville District Supervisor Roscoe Call,
Chilhowie District Supervisor Michael Sturgill, and
Park District Supervisor Kris Ratliff*

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

- *A motion was made by Chilhowie District Supervisor Michael Sturgill to recommend the approval of the budget transfer request of \$8,550 from Building & Zoning fund 001-034010-5804 to Solid Waste Collection & Disposal 001-042030-1001 to allow for the increase of CDL driver positions. Rye Valley District Supervisor Lori Deel seconded the motion, and it was unanimously approved.*

After consideration, the Budget Committee recommendation PASSED by the following vote:

*AYES: Atkins District Supervisor Charles Atkins,
Rye Valley District Supervisor Lori Deel,
Royal Oak District Supervisor Courtney Widener,
North Fork District Supervisor Phil Stevenson,
Saltville District Supervisor Roscoe Call,
Chilhowie District Supervisor Michael Sturgill, and
Park District Supervisor Kris Ratliff*

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

- *A motion was made by Chilhowie District Supervisor Michael Sturgill to recommend authorizing the County Administrator to negotiate with Robinson, Farmer, Cox and execute the agreement contract. Rye Valley District Supervisor Lori Deel seconded the motion, and it was unanimously approved.*

After consideration, the Budget Committee recommendation PASSED by the following vote:

*AYES: Chair, Atkins District Supervisor Charles Atkins,
Vice Chair, Rye Valley District Supervisor Lori Deel,
Royal Oak District Supervisor Courtney Widener,
North Fork District Supervisor Phil Stevenson,
Saltville District Supervisor Roscoe Call,
Chilhowie District Supervisor Michael Sturgill, and
Park District Supervisor Kris Ratliff*

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

 4/14/2022 6:13 PM County Administrator, Shawn Utt read the minutes from the Building & Grounds Committee and presented the following recommendation:

- *A motion was made by Rye Valley District Supervisor Lori Deel to recommend approving the fee of \$99,915.00 with AECOM to conduct the Building Needs Assessment Study. Park District Supervisor Kris Ratliff seconded the motion, and it was unanimously approved.*

After consideration, the Building & Grounds committee recommendation PASSED by the following vote:

AYES: Chair, Atkins District Supervisor Charles Atkins, Vice Chair, Rye Valley District Supervisor Lori Deel, Royal Oak District Supervisor Courtney Widener, North Fork District Supervisor Phil Stevenson, Saltville District Supervisor Roscoe Call, and Park District Supervisor Kris Ratliff

NAYS: North Fork District Supervisor Phil Stevenson

ABSTAINERS: None.

ABSENT: None.



4/14/2022 6:13 PM Vice Chair, Rye Valley District Supervisor Lori Deel, read the minutes from the Public Safety/Broadband Joint committee meeting and presented the following recommendation:

- *A motion was made by Royal Oak District Supervisor Courtney Widener to recommend the approval of the Smyth County/Town of Chilhowie MOU for the training building pending County Attorney's review. Chilhowie District Supervisor Michael Sturgill seconded the motion, and it was unanimously approved.*

Mr. Atkins stated that he has an issue with Section 1 1.1.2, Ownership and Property Interest of the Parties only stating ownership of the building to the Town of Chilhowie. Mr. Atkins said with the County assisting with the funding the County needs to have half ownership of the building.

After consideration, the Budget Committee recommendation FAILED by the following vote:

AYES: None.

NAYS: Chair, Atkins District Supervisor Charles Atkins, Vice Chair, Rye Valley District Supervisor Lori Deel, Royal Oak District Supervisor Courtney Widener, North Fork District Supervisor Phil Stevenson, Saltville District Supervisor Roscoe Call,

*Chilhowie District Supervisor Michael Sturgill, and
Park District Supervisor Kris Ratliff*

ABSTAINERS: None.

ABSENT: None.

After further discussion, the following motion was made.

- *A motion was made by Royal Oak District Supervisor Courtney Widener to approve the Smyth County/Town of Chilhowie MOU as amended to include joint ownership with the Town of Chilhowie and the County for the training building with the change of ownership pending County Attorney's review.*

North Fork District Supervisor Phil Stevenson seconded the motion.

After consideration, the motion PASSED by the following vote:

*AYES: Chair, Atkins District Supervisor Charles Atkins,
Vice Chair, Rye Valley District Supervisor Lori Deel,
Royal Oak District Supervisor Courtney Widener,
North Fork District Supervisor Phil Stevenson,
Saltville District Supervisor Roscoe Call,
Chilhowie District Supervisor Michael Sturgill, and
Park District Supervisor Kris Ratliff*

NAYS: None.

ABSTAINERS: None.

ABSENT: None.



4/14/2022 6:23 PM Saltville District Supervisor Roscoe Call, read the minutes from the Water & Sewer committee meeting and presented the following recommendation:

- *A motion was made by Rye Valley District Supervisor Lori Deel to recommend authorizing the County Administrator to apply for funding with the Virginia Department of Health's Water Improvements grant/loan for phase one of the Rural Retreat Interconnect Project. Saltville District Supervisor Roscoe Call seconded the motion, and it was unanimously approved.*

After consideration, the Water & Sewer Committee recommendation PASSED by the following vote:


*AYES: Chair, Atkins District Supervisor Charles Atkins,
Vice Chair, Rye Valley District Supervisor Lori Deel,
Royal Oak District Supervisor Courtney Widener,
North Fork District Supervisor Phil Stevenson,
Saltville District Supervisor Roscoe Call,
Chilhowie District Supervisor Michael Sturgill, and
Park District Supervisor Kris Ratliff*

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

Vice Chair, Rye Valley District Supervisor Lori Deel discussed fire hydrants and the importance of them and added that when hydrants get cut it causes customers to pay higher insurance premiums. North Fork District Supervisor Phil Stevenson said he hopes the water study will look at replacing old systems as well and Mr. Utt said that the water loss is a big part of the study. Mr. Stevenson also said that the Atkins water system needs to be replaced and that the County could apply for grant money to assist with that. Mrs. Deel also reminded of the importance of Fire auto-aid in the County.

 4/14/2022 6:32 PM County Administrator, Shawn Utt discussed the student government day flyer and said the County will be hosting some students on Thursday, April 28, 2022. Mr. Utt also said he would like to possibly put together a mock Board meeting and encouraged Board members to attend and participate to help those students engage what they want to do in the future.

Chilhowie District Supervisor Michael Sturgill reminded everyone about the opportunity fair day in Chilhowie also being held on April 28, 2022.

 4/14/2022 6:33 PM County Attorney Report –

Mr. Farthing reported he is currently working on several zoning issues and added he is still trying to locate the owner of Churchland Drive to able to get them served. Mr. Farthing also reported that the Adwolfe Road property will be having a tax sale on April 29, 2022.

Mr. Farthing also said he is currently working on several requests from the Treasurer's office to release some liens, specifically two from today. Mr. Farthing asked the Boards consideration to authorize the County Administrator to release those liens as the Treasurer's office reports they have been paid.

- *A motion was made by Saltville District Supervisor Roscoe Call to authorize the County Administrator to sign the releases for Deed Book/Page Number 658/572 and 1023/672 as the Treasurer's office reports they have been paid.*

North Fork District Supervisor Phil Stevenson seconded the motion.

After consideration, the motion PASSED by the following vote:

*AYES: Chair, Atkins District Supervisor Charles Atkins,
Vice Chair, Rye Valley District Supervisor Lori Deel,
Royal Oak District Supervisor Courtney Widener,
North Fork District Supervisor Phil Stevenson,
Saltville District Supervisor Roscoe Call,
Chilhowie District Supervisor Michael Sturgill, and
Park District Supervisor Kris Ratliff*

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

 4/14/2022 6:38 PM County Administrator Report -

Mr. Utt discussed the following:

Supplemental Appropriation request - With the County needing to close the CARES Act Fund checking account to help clean up the books for the fiscal year, the fund still has a remaining \$294.59 that was left over interest accruals. Mr. Utt requested the amount be appropriated from the CARES Act Fund (775) and in return write a check for that amount to the County's general fund, as allowed by the CARES Act provisions.

- *A motion was made by Rye Valley District Supervisor Lori Deel to approve the supplemental appropriation request for the CARES Act Fund (775) in the amount of \$294.59 to be moved to the General Fund.*

North Fork District Supervisor Phil Stevenson seconded the motion.

After consideration, the motion PASSED by the following vote:

*AYES: Chair, Atkins District Supervisor Charles Atkins,
Vice Chair, Rye Valley District Supervisor Lori Deel,
Royal Oak District Supervisor Courtney Widener,*

*North Fork District Supervisor Phil Stevenson,
Saltville District Supervisor Roscoe Call,
Chilhowie District Supervisor Michael Sturgill, and
Park District Supervisor Kris Ratliff*

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

Streetlight request at Intersection of Rt. 11 and Railroad Drive – VDOT has forwarded a request from a citizen to install streetlights at the intersection of Rt. 11 and Railroad Drive. Mr. Utt said he spoke with APCo and there are some costs associated with the request as they would need to splice some fiber and replace a pole with a taller one to give the necessary clearance. Mr. Utt said APCo has a safety concern with only installing one light in the area with no other general light sources at night and that the suggestion would be to reassess the location once the VDOT road widening work project is complete. No action needed at this time, informational only.

Electronic Board Packets – Mr. Utt discussed the option of looking to move away from paper board packets and gear towards electronic packets. He said many localities accomplish this by providing an iPad or Chromebook that is personalized for each Board member. Mr. Utt noted that other various applications such as, Dropbox or Google Drive could also be used to transfer the file. Mr. Utt said one benefit of moving to electronic packets would be instantaneously rather than waiting for a deputy to deliver. Discussion ensued.

 4/14/2022 6:43 PM Supervisor Comment Time -

Chair, Atkins District Supervisor Charles Atkins said for everyone to have a safe trip home and to remember that tomorrow is Good Friday and for everyone to remember the true meaning of Easter. Mr. Atkins reminded that this is still a Christian nation.

Park District Supervisor Kris Ratliff said there was a tree on the courthouse lawn that looked like it was leaning and that it needed to be looked at for safety concerns. Dr. Ratliff also added to take a moment of internal reflection on Easter Sunday.

Royal Oak District Supervisor Courtney Widener said he was happy to see everything continuing to move forward and for all to have a Good Friday and Easter Sunday.

Vice Chair, Rye Valley District Supervisor Lori Deel asked for the Board to consider a motion to create a task force for the radio and cell tower coverage that includes her, Royal Oak District Supervisor Courtney Widener and a member of staff appointed by Mr. Utt. Mrs. Deel also

touched on the importance of Easter and why it is celebrated and thanked the Board and staff for all they do.

- *A motion was made by Rye Valley District Supervisor Lori Deel to create a task force for radio project broadband expansion and cell service expansion to include herself, Royal Oak District Supervisor Courtney Widener, and a member of staff appointment by County Administrator.*

Saltville District Supervisor Roscoe Call seconded the motion.

After consideration, the motion PASSED by the following vote:

*AYES: Chair, Atkins District Supervisor Charles Atkins,
Vice Chair, Rye Valley District Supervisor Lori Deel,
Royal Oak District Supervisor Courtney Widener,
North Fork District Supervisor Phil Stevenson,
Saltville District Supervisor Roscoe Call,
Chilhowie District Supervisor Michael Sturgill, and
Park District Supervisor Kris Ratliff*

NAYS: None.


ABSTAINERS: None.

ABSENT: None.

Saltville District Supervisor Roscoe Call wished everyone the best and God Bless. Mr. Call also asked everyone to keep the Ukraine in their prayers for all that is going on over in that Country.

North Fork District Supervisor Phil Stevenson had no comment.

Chilhowie District Supervisor Michael Sturgill said he was looking forward to youth and student government day and is hoping for good participation. Mr. Sturgill said they are also doing an opportunity fair and that every senior present will be going through. Mr. Sturgill spoke about the true meaning of Easter and for everyone to spend quality time with their family and asked everyone to keep the families of the recent loss of two educators in their prayers.

 4/14/2022 6:47 PM *Vice Chair, Rye Valley District Supervisor Lori Deel made a motion to enter into closed session under Code of Virginia Section 2.2-3711(a)3 – Discussion or consideration of the acquisition of real property for public purpose, or of the disposition of publicly held real property, regarding Solid Waste property update, Section 2.2-3711(a)5 –*

Business/Industrial Prospects, discussion concerning a business or industry considering expansion for which no previous announcements have been made, regarding Project Cardinal and Section 2.2-3711(a)7 – Consultation with legal counsel and briefings by staff members or consultants pertaining to the actual or probable litigation, regarding the Appeals to Land Use Decisions (2 items).

North Fork District Supervisor Phil Stevenson seconded the motion.

After consideration, the motion PASSED by the following vote:

*AYES: Chair, Atkins District Supervisor Charles Atkins,
Vice Chair, Rye Valley District Supervisor Lori Deel,
Royal Oak District Supervisor Courtney Widener,
North Fork District Supervisor Phil Stevenson,
Saltville District Supervisor Roscoe Call,
Chilhowie District Supervisor Michael Sturgill, and
Park District Supervisor Kris Ratliff*

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

 *4/14/2022 7:19 PM Vice Chair, Rye Valley District Supervisor Lori Deel made a motion to adopt the following resolution certifying the business conducted in closed session as follows.*

**RESOLUTION
CERTIFICATION OF CLOSED SESSION**

WHEREAS, the Smyth County Board of Supervisors has convened in a closed session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Smyth County Board of Supervisors that such a meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Smyth County Board of Supervisors hereby certifies that, to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were

discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed session were heard, discussed, or considered by the Smyth County Board of Supervisors.

North Fork District Supervisor Phil Stevenson seconded the motion.

After consideration, the motion PASSED by the following vote:

AYES: Chair, Atkins District Supervisor Charles Atkins, Vice Chair, Rye Valley District Supervisor Lori Deel, Royal Oak District Supervisor Courtney Widener, North Fork District Supervisor Phil Stevenson, Saltville District Supervisor Roscoe Call, Chilhowie District Supervisor Michael Sturgill, and Park District Supervisor Kris Ratliff

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

 4/14/2022 7:20 PM *A motion was made by Chilhowie District Supervisor Michael Sturgill to adopt the Resolution of Local Support of the Utilization of Industrial Access Railroad Track Funds as presented.*

Chair, Atkins District Supervisor Charles Atkins read the resolution for the record.

RESOLUTION OF THE SMYTH COUNTY BOARD OF SUPERVISORS

RESOLUTION OF LOCAL SUPPORT OF THE UTILIZATION OF INDUSTRIAL ACCESS RAILROAD TRACK FUNDS

WHEREAS, THE Smyth County EDA has expressed its intent and desire to the Smyth County Board of Supervisors to help Project Cardinal locate its commercial, business, or industrial operations in Smyth County; and,

WHEREAS, Project Cardinal and its operation will require rail access; and,

WHEREAS, the Smyth County EDA has reported to Smyth County their intent to apply for Industrial Access Railroad Track Funds from the Commonwealth of Virginia's Department of Rail and Public Transportation in the amount of \$450,000; and,

WHEREAS, the Smyth County EDA has requested that the Smyth County Board of Supervisors provide a Resolution supporting its application for said funds which are administered by the Virginia Department of Rail and Public Transportation.

NOW THEREFORE, BE IT RESOLVED by the Board of Supervisors of Smyth County, Virginia that the Board hereby endorses and supports the application of the Smyth County EDA for \$450,000 in Industrial Access Railroad Track Funds; and,

BE IT FURTHER RESOLVED, that the Smyth County Board of Supervisors hereby makes known its desire and intent to support the Commonwealth Transportation Board in providing the maximum financial assistance to the Smyth County EDA, for the purpose of assisting Project Cardinal in locating its facility in Smyth County.

Adopted this, the 14th day of April, 2022.

ATTEST:

**SMYTH COUNTY
BOARD OF SUPERVISORS**

Shawn M. Utt, Clerk

Charles E. Atkins, Chair

Saltville District Supervisor Roscoe Call seconded the motion.

After consideration, the motion PASSED by the following vote:

*AYES: Chair, Atkins District Supervisor Charles Atkins,
Vice Chair, Rye Valley District Supervisor Lori Deel,
Royal Oak District Supervisor Courtney Widener,
North Fork District Supervisor Phil Stevenson,
Saltville District Supervisor Roscoe Call,
Chilhowie District Supervisor Michael Sturgill, and
Park District Supervisor Kris Ratliff*

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

- *A motion was made by Royal Oak District Supervisor Courtney Widener to schedule a Public Hearing for May 12, 2022, at 5:00 p.m. or soon thereafter related to the general obligation bond to restructure existing debt and to make additional funds available for the Transfer Station project.*

Saltville District Supervisor Roscoe Call seconded the motion.

After consideration, the motion PASSED by the following vote:

*AYES: Chair, Atkins District Supervisor Charles Atkins,
Vice Chair, Rye Valley District Supervisor Lori Deel,
Royal Oak District Supervisor Courtney Widener,
North Fork District Supervisor Phil Stevenson,
Saltville District Supervisor Roscoe Call,
Chilhowie District Supervisor Michael Sturgill, and
Park District Supervisor Kris Ratliff*

NAYS: None.

ABSTAINERS: None.

ABSENT: None.



4/14/2022 7:22 PM With no further business to discuss, the meeting was adjourned. The next meeting will be April 28, 2022, at 5:00 p.m.



Smyth County, Virginia
121 Bagley Circle, Suite 100
Marion, Virginia 24354

4

*Atkins District
Chilhowie District
North Fork District
Park District
Royal Oak District
Rye Valley District
Saltville District*

*Charles E. Atkins
Michael L. Sturgill
Charles P. Stevenson
Kristopher S. Ratliff, DPh
S. Courtney Widener
Lori H. Deel
Roscoe D. Call*

*County Administrator
Asst. County Administrator - Operations
Asst. County Administrator - Development*

*Shawn M. Utt
Lisa Richardson
Clegg Williams*

RESOLUTION OF THE SMYTH COUNTY BOARD OF SUPERVISORS

**REQUEST OF SPEED STUDY BE CONDUCTED BY THE
VIRGINIA DEPARTMENT OF TRANSPORTATION
ON ROUTE 91 (SALTVILLE HIGHWAY)**

WHEREAS, State Route 91 (Saltville Highway), split between the Saltville Magisterial District and the North Fork Magisterial District is traveled by motorists at a high rate of speed creating a hazard to the health, lives and property of citizens living in the area, and other motorists traveling through the said area.

THEREFORE, Be It Resolved by the Board of Supervisors of Smyth County, Virginia that the Board hereby requests that the Virginia Department of Transportation conduct a safety study concerning posting speed limits along Route 91 (Saltville Highway) from its intersection with Route 633 (Upper Poore Valley Road) to the intersection of Route 42 (Blue Grass Trail).

Adopted this, the 28th day of April, 2022.

ATTEST:

**SMYTH COUNTY
BOARD OF SUPERVISORS**

Shawn M. Utt, Clerk

Charles E. Atkins, Chair



Smyth County, Virginia
121 Bagley Circle, Suite 100
Marion, Virginia 24354

*Atkins District
Chilhowie District
North Fork District
Park District
Royal Oak District
Rye Valley District
Saltville District*

*Charles E. Atkins
Michael L. Sturgill
Charles P. Stevenson
Kristopher S. Ratliff, DPh
S. Courtney Widener
Lori H. Deel
Roscoe D. Call*

*County Administrator
Asst. County Administrator - Operations
Asst. County Administrator - Development*

*Shawn M. Utt
Lisa Richardson
Clegg Williams*

RESOLUTION OF THE SMYTH COUNTY BOARD OF SUPERVISORS

**REQUEST OF SPEED STUDY BE CONDUCTED BY THE
VIRGINIA DEPARTMENT OF TRANSPORTATION
ON ROUTE 42 (BLUE GRASS TRAIL)**

WHEREAS, State Route 42 (Blue Grass Trail), located in the North Fork Magisterial District, is traveled by motorists at a high rate of speed creating a hazard to the health, lives and property of citizens living in the area, and other motorists traveling through the said area.

THEREFORE, Be It Resolved by the Board of Supervisors of Smyth County, Virginia that the Board hereby requests that the Virginia Department of Transportation conduct a safety study concerning posting speed limits along Route 42 (Blue Grass Trail) from its intersection with Route 91 (Veteran’s Highway) to the intersection of Route 630 (Long Hollow Road).

Adopted this, the 28th day of April, 2022.

ATTEST:

**SMYTH COUNTY
BOARD OF SUPERVISORS**

Shawn M. Utt, Clerk

Charles E. Atkins, Chair



Smyth County, Virginia
121 Bagley Circle, Suite 100
Marion, Virginia 24354

*Atkins District
Chilhowie District
North Fork District
Park District
Royal Oak District
Rye Valley District
Saltville District*

*Charles E. Atkins
Michael L. Sturgill
Charles P. Stevenson
Kristopher S. Ratliff, DPh
S. Courtney Widener
Lori H. Deel
Roscoe D. Call*

*County Administrator
Asst. County Administrator - Operations
Asst. County Administrator - Development*

*Shawn M. Utt
Lisa Richardson
Clegg Williams*

RESOLUTION OF THE SMYTH COUNTY BOARD OF SUPERVISORS

**REQUEST OF SPEED STUDY BE CONDUCTED BY THE
VIRGINIA DEPARTMENT OF TRANSPORTATION
ON ROUTE 630 (LONG HOLLOW ROAD)**

WHEREAS, State Route 630 (Long Hollow Road), located in the North Fork Magisterial District, is traveled by motorists at a high rate of speed creating a hazard to the health, lives and property of citizens living in the area, and other motorists traveling through the said area.

THEREFORE, Be It Resolved by the Board of Supervisors of Smyth County, Virginia that the Board hereby requests that the Virginia Department of Transportation conduct a safety study concerning posting speed limits along Route 630 (Long Hollow Road).

Adopted this, the 28th day of April, 2022.

ATTEST:

**SMYTH COUNTY
BOARD OF SUPERVISORS**

Shawn M. Utt, Clerk

Charles E. Atkins, Chair



Smyth County, Virginia
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Marion, Virginia 24354

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*County Administrator
Asst. County Administrator - Operations
Asst. County Administrator - Development*

*Shawn M. Utt
Lisa Richardson
Clegg Williams*

RESOLUTION OF THE SMYTH COUNTY BOARD OF SUPERVISORS

**REQUEST OF SPEED STUDY BE CONDUCTED BY THE
VIRGINIA DEPARTMENT OF TRANSPORTATION
ON ROUTE 610 (VALLEY ROAD)**

WHEREAS, State Route 610 (Valley Road), located in the North Fork Magisterial District, is traveled by motorists at a high rate of speed creating a hazard to the health, lives and property of citizens living in the area, and other motorists traveling through the said area.

THEREFORE, Be It Resolved by the Board of Supervisors of Smyth County, Virginia that the Board hereby requests that the Virginia Department of Transportation conduct a safety study concerning posting speed limits along Route 610 (Valley Road) from its intersection with Route 630 (Long Hollow Road) to its intersection with Route 107.

Adopted this, the 28th day of April, 2022.

ATTEST:

**SMYTH COUNTY
BOARD OF SUPERVISORS**

Shawn M. Utt, Clerk

Charles E. Atkins, Chair



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MEMO

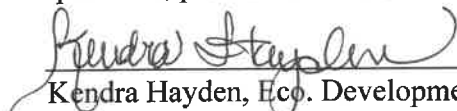
DATE: April 21, 2022
TO: Christy Bise, Accounts Payable
Shawn Utt, County Administrator
FROM: Kendra Hayden, Economic Development Project Manager
RE: Request for Payout – Local Enterprise Zone Incentives

Per the Smyth County Code Section 23.280 – Building Permit Fee Reduction, as a part of the Enterprise Zone Local Incentives, Appalachian Agency for Senior Citizens is eligible for the 50% building permit rebate for the renovations of an existing building located at 555 S. Main Street in Marion, Virginia. A total of \$544.32 was paid to Smyth County in 2021, therefore, the total rebate available to Appalachian Agency for Senior Citizens is **\$272.16**.

Appalachian Agency for Senior Citizens filed the application for the Building Permit Fee Rebate on 3/15/22, and copies of the building permits and the Certificates of Occupancy were included with the application. The application has been approved by the staff and the Economic Development Authority and must now be approved by the Smyth County Board of Supervisors. Once approved, a space is provided below for the signature of the Chairman of each Board, respectively.

Upon approval of both bodies, please make a check payable to Appalachian Agency for Senior Citizens in the amount of \$272.16 and mail it to 555 S. Main Street, Marion, VA 24354. Please code the payment to line item 081030-8888-1.

Please scan and email a copy of the check to me at khayden@smythcounty.org. I have included copies of the application, building permits, and the Certificate of Occupancy. If you have any questions, please let me know.


Kendra Hayden, Eco. Development Project Mgr.

4/21/2022
Date


John C. McLean, Jr., Chairman – EDA

4/22/2022
Date

Charles Atkins, Chairman – Board of Supervisors

Date

