

# AGENDA

Tuesday, September 10, 2019  
5:00 PM

## **5:00 CALL MEETING TO OPEN SESSION (M. Todd Dishner, Chairman)**

Invocation and Pledge of Allegiance

## **ADOPTION OF AGENDA**

Adopt the agenda and the additional agenda as presented

## **MINUTES OF PREVIOUS MEETINGS**

Request adoption of the August 13th, 2019 meeting minutes.

## **FINANCIAL STATUS**

Michael Carter – Inform the Board of the County's financial status

## **PAYMENT OF INVOICES**

Consideration of appropriations and accounts payable as listed on the additional agenda

## **5:15 CITIZENS TIME**

**5:30 Allan Sumpter-New Abingdon VDOT Residency Administrator**

**5:45 Mike Williams-Mtn. Cap Update**

**6:00 Marty Holliday-New River/Mt. Rogers Workforce Update**

**6:15 Lennie Gail Mitcham-SVAM Update**

## **NEW BUSINESS**

### **\* Committee Recommendations:**

- **Budget Committee, Todd Dishner-Chair**
- **Ordinance Committee, Judy Wyant-Chair**

**\*VACO Homestead Conference-Todd Dishner**

### **\*District Specific Appointments**

**\*Atkins District EDA-Charles Atkins**

**\*Park District DSS-Todd Dishner**

**\*Supervisor Comment Time**

The Smyth County Board of Supervisors held its regular meeting at 4:00 p.m., **Tuesday, August 13, 2019**. The location of the meeting was in the First-Floor Board Room of the County Office Building, 121 Bagley Circle, Suite 100, Marion, Virginia.

**PRESENT:** Chairman, Park District Supervisor M. Todd Dishner; Vice Chairman, Rye Valley District Supervisor Rick K Blevins; Saltville District Supervisor Roscoe D Call; Chilhowie District Supervisor R. Curtis Rhea; Atkins District Supervisor Charles Atkins and Royal Oak District Supervisor Judy Wyant (6)

**ABSENT:** North Fork District Supervisor Phil Stevenson (1)

**STAFF:** County Administrator Michael Carter; County Attorney Jeff Campbell; Assistant County Administrator Lisa Richardson; Administrative Assistant Kelly Woods (4)

 8/13/2019 4:09 PM Chairman, Park District Supervisor M. Todd Dishner called the meeting to order.

Royal Oak District Supervisor Judy Wyant continued to express her concern with the process in which the Board used going into closed session, stating she feels the Board needed to be more specific as to the reason for closed session. Due to this concern, several Board members encouraged Ms. Wyant to make the motion to go into closed session.

A motion was made by Saltville District Supervisor Roscoe D. Call to enter into closed session under Code of Virginia, Section 2.2-3711 — **A.5; Industrial/Business Prospects**; discussion concerning a business or industry considering expansion with no previous announcement being made; **A.7 Legal**; discussion with legal counsel and staff pertaining to actual or probable litigation. Chilhowie District Supervisor R. Curtis Rhea seconded the motion.

Royal Oak District Supervisor Judy Wyant asked County Attorney Jeff Campbell to clarify if the Board of Supervisors was being descriptive enough when going into and certifying closed session. Mr. Campbell stated it was his opinion the procedure in which the Board was using is sufficient at this time.


After consideration, the motion **PASSED** by the following vote:

**AYES:** Chairman, Park District Supervisor M. Todd Dishner,  
Vice Chairman, Rye Valley District Supervisor Rick K. Blevins,  
Saltville District Supervisor Roscoe D. Call,  
Chilhowie District Supervisor R. Curtis Rhea and  
Atkins District Supervisor Charles Atkins,  
Royal Oak District Supervisor Judy Wyant.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** North Fork District Supervisor Phil Stevenson.


 8/13/2019 5:03 PM Chairman, Park District Supervisor M. Todd Dishner called the meeting back to order from closed session and welcomed everyone.


PRESENT: Chairman, Park District Supervisor M. Todd Dishner; Vice Chairman, Rye Valley District Supervisor Rick K. Blevins; Saltville District Supervisor Roscoe D Call; Chilhowie District Supervisor R. Curtis Rhea; Atkins District Supervisor Charles Atkins; and Royal Oak District Supervisor Judy Wyant (6)

ABSENT: North Fork District Supervisor Phil Stevenson (1)

STAFF: County Administrator Michael Carter; Assistant County Administrator Lisa Richardson; County Attorney Jeff Campbell; Administrative Assistant Kelly Woods (4)

OTHERS: Deputy with Smyth County Sheriff's Department, Stephanie Porter Nichols with Smyth County News and Messenger, and several citizens.

 8/13/2019 5:03 PM Lisa Richardson, Assistant County Administrator gave the invocation and Danny Wilson, Building Inspector led the Pledge of Allegiance.

 8/13/2019 5:04 PM It was moved by Chilhowie District Supervisor R. Curtis Rhea, seconded by Atkins District Supervisor Charles Atkins, to adopt the following resolution certifying the business conducted in closed session as follows:

#### RESOLUTION

##### CERTIFICATION OF CLOSED SESSION

WHEREAS, the Smyth County Board of Supervisors has convened in a closed session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Smyth County Board of Supervisors that such a meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Smyth County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed session were heard, discussed or considered by the Smyth County Board of Supervisors.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,  
Vice Chairman, Rye Valley District Supervisor Rick K. Blevins,  
Saltville District Supervisor Roscoe D. Call,  
Chilhowie District Supervisor R. Curtis Rhea and  
Atkins District Supervisor Charles Atkins,  
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: North Fork District Supervisor Phil Stevenson.



8/13/2019 5:08 PM A motion was made by Atkins District Supervisor Charles Atkins, seconded by Chilhowie District Supervisor R. Curtis Rhea to adopt the agenda and additional agenda as presented.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,  
Vice Chairman, Rye Valley District Supervisor Rick K. Blevins,  
Saltville District Supervisor Roscoe D. Call,  
Chilhowie District Supervisor R. Curtis Rhea and  
Atkins District Supervisor Charles Atkins,  
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: North Fork District Supervisor Phil Stevenson.



8/13/2019 5:08 PM It was moved by Chilhowie District Supervisor R. Curtis Rhea, seconded by Saltville District Supervisor Roscoe D. Call to approve the minutes of the July 9<sup>th</sup>, 2019 meeting.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,  
Vice Chairman, Rye Valley District Supervisor Rick K. Blevins,  
Saltville District Supervisor Roscoe D. Call,  
Chilhowie District Supervisor R. Curtis Rhea and  
Atkins District Supervisor Charles Atkins,  
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: North Fork District Supervisor Phil Stevenson.



8/13/2019 5:08 Michael Carter, County Administrator presented the Board with information on the current FY2019-2020 Budget and a current month analysis for appropriations.



8/13/2019 5:17 PM It was moved by Saltville District Supervisor Roscoe D. Call, seconded by Chilhowie District Supervisor R. Curtis Rhea to appropriate \$1,764,000.00 from the General Fund. The following is an explanation of the appropriations approved:



**General County**

Accounts Payable Listing:	\$891,287.85
Payroll:	\$717,641.12
Auto Draft Rural Development:	\$8,974.00
AEP/Century Link Bills:	\$25,000.00
Sheriff Department Cars:	\$128,773.80
County Administration Fund:	\$5,000.00
Minus Beginning Appropriation:	\$(28,782.59)
New Carryover:	\$16,105.82
Total County Appropriation:	\$1,764,000.00

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,  
Vice Chairman, Rye Valley District Supervisor Rick K. Blevins,  
Saltville District Supervisor Roscoe D. Call,  
Chilhowie District Supervisor R. Curtis Rhea and  
Atkins District Supervisor Charles Atkins,  
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: North Fork District Supervisor Phil Stevenson.

It was moved by Saltville District Supervisor Roscoe D. Call, seconded by Chilhowie District Supervisor R. Curtis Rhea to appropriate \$410,000.00 from the General Fund for the Department of Social Services. The following is an explanation of the appropriations approved:

**Social Services**

(August 14 <sup>th</sup> – August 31 <sup>st</sup> , 2019)	\$ 350,000.00
(September 1 <sup>st</sup> -September 10 <sup>th</sup> , 2019)	\$ 60,00.00
Total Social Services:	\$ 410,00.00

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,  
Vice Chairman, Rye Valley District Supervisor Rick K. Blevins,  
Saltville District Supervisor Roscoe D. Call,  
Chilhowie District Supervisor R. Curtis Rhea and  
Atkins District Supervisor Charles Atkins,  
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: North Fork District Supervisor Phil Stevenson.

It was moved by Atkins District Supervisor Charles Atkins, seconded by Saltville District Supervisor Roscoe D. Call to appropriate \$1,455,000.00 from the General Fund for the Smyth County School Board Operating Fund. The following is an explanation of the appropriations approved:

**Schools-Operating Fund**

Instruction	\$ 725,000.00
Administration, Attendance, & Health	\$ 75,000.00
Transportation	\$ 50,000.00
Facilities	\$ 315,000.00
School Food Service	\$ 75,000.00
Technology	\$ 215,000.00
Total School Operating Fund:	\$ 1,455,000.00

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,  
Vice Chairman, Rye Valley District Supervisor Rick K. Blevins,  
Saltville District Supervisor Roscoe D. Call,  
Chilhowie District Supervisor R. Curtis Rhea and  
Atkins District Supervisor Charles Atkins,  
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: North Fork District Supervisor Phil Stevenson.

It was moved by Saltville District Supervisor Roscoe D. Call, seconded by Chilhowie District Supervisor R. Curtis Rhea to appropriate \$1,216.74 from the Sheriff's Fund 748 for open invoices.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,  
Vice Chairman, Rye Valley District Supervisor Rick K. Blevins,  
Saltville District Supervisor Roscoe D. Call,  
Chilhowie District Supervisor R. Curtis Rhea and  
Atkins District Supervisor Charles Atkins,  
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: North Fork District Supervisor Phil Stevenson.

It was moved by Saltville District Supervisor Roscoe D. Call, seconded by Chilhowie District Supervisor R. Curtis Rhea to appropriate \$37,007.82 from the Recovery Court Fund 749 for open invoices.

After consideration, the motion PASSED by the following vote:


**AYES:** Chairman, Park District Supervisor M. Todd Dishner,  
Vice Chairman, Rye Valley District Supervisor Rick K. Blevins,  
Saltville District Supervisor Roscoe D. Call,  
Chilhowie District Supervisor R. Curtis Rhea and  
Atkins District Supervisor Charles Atkins,  
Royal Oak District Supervisor Judy Wyant.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** North Fork District Supervisor Phil Stevenson.

 8/13/2019 5:20 PM Chairman, Park District Supervisor M. Todd Dishner opened Citizens Time.

 8/13/2019 5:20 PM With no one wishing to speak, Chairman Park District Supervisor M. Todd Dishner closed Citizens Time.

 8/13/2019 5:21 PM Rye Valley District Supervisor Rick K. Blevins brought forward the following recommendations from the Appointment Committee.

**Item #1:** It is the committee's recommendation to appoint Heather Lewis, 302 Greenhill Circle, Chilhowie, Virginia to the Mountain Community Action Program Board of Directors, with a term that is at the pleasure of the Board of Supervisors.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Park District Supervisor M. Todd Dishner,  
Vice Chair, Rye Valley District Supervisor Rick K. Blevins,  
Saltville District Supervisor Roscoe D. Call,  
Atkins District Supervisor Charles Atkins,  
Chilhowie District Supervisor R. Curtis Rhea and  
Royal Oak District Supervisor Judy Wyant.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** North Fork District Supervisor Phil Stevenson.

**Item #2:** It is the Committee's recommendation to appoint David Haynes to the Southwest Virginia Emergency Medical Services Council, Inc., for a three (3) year term, beginning August 1, 2019 and ending July 31, 2022.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Park District Supervisor M. Todd Dishner,  
Vice Chair, Rye Valley District Supervisor Rick K. Blevins,  
Saltville District Supervisor Roscoe D. Call,  
Atkins District Supervisor Charles Atkins,  
Chilhowie District Supervisor R. Curtis Rhea and  
Royal Oak District Supervisor Judy Wyant.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** North Fork District Supervisor Phil Stevenson.

**Item #3:** It is the Committee's recommendation to appoint Chris Brewer, 1208 Old Stage Road, Chilhowie, VA 24319 as the Chilhowie Representative to the Smyth County Economic Development Authority to fill the remainder of Mr. Curtis Rhea's appointment, which will expire June 30, 2022.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Park District Supervisor M. Todd Dishner,  
Vice Chair, Rye Valley District Supervisor Rick K. Blevins,  
Saltville District Supervisor Roscoe D. Call,  
Atkins District Supervisor Charles Atkins,  
Chilhowie District Supervisor R. Curtis Rhea and  
Royal Oak District Supervisor Judy Wyant.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** North Fork District Supervisor Phil Stevenson.



8/13/2019 5:26 PM Rye Valley District Supervisor Rick K. Blevins brought forward the following recommendations from the Building and Grounds Committee.

**Item #1:** It is the Committee's recommendation to award the bid for the purchase of the following equipment for installation at the Smyth County Animal Shelter.

(4) King Electric Unit Heaters	\$3,020.00
(4) King Electric Units	\$1,089.08
(2) Variable Speed Shutter Exhaust Fans	\$620.76
(4) Honeywell Portable AC/Dehumidifiers	<u>\$2,196.00</u>
	\$6,925.84

It is also the Committee's recommendation to award the bid for the installation of the equipment to Mike Perkins at a total cost of \$7,983.40.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Park District Supervisor M. Todd Dishner,  
Vice Chair, Rye Valley District Supervisor Rick K. Blevins,  
Saltville District Supervisor Roscoe D. Call,  
Atkins District Supervisor Charles Atkins,  
Chilhowie District Supervisor R. Curtis Rhea and  
Royal Oak District Supervisor Judy Wyant.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** North Fork District Supervisor Phil Stevenson.

**Item #2:** After receiving an expert opinion regarding the trees located adjacent to the Cornerstone Building, which states *"as evidenced by the missing or peeling bark from the trunk and branches, the trees have been dead or dying for an extended period of time."* It is the Committee's recommendation to request County Attorney Jeff Campbell to properly notify the landowner concerning the condition of the trees and ask for them to be removed.


After consideration, the motion PASSED by the following vote:


**AYES:** Chairman, Park District Supervisor M. Todd Dishner,  
Vice Chair, Rye Valley District Supervisor Rick K. Blevins,  
Saltville District Supervisor Roscoe D. Call,  
Atkins District Supervisor Charles Atkins,  
Chilhowie District Supervisor R. Curtis Rhea and  
Royal Oak District Supervisor Judy Wyant.


**NAYS:** None.


**ABSTAINERS:** None.


**ABSENT:** North Fork District Supervisor Phil Stevenson.

 8/13/2019 5:31 Chris McKlarney, County Administrator for Giles County presented a slide show to the Board concerning the Focus Program Giles County is currently using to identify areas within communities to address problems. These problems, such as drug addiction, poverty, child neglect and abuse plague the majority of nearly every community. Resources are pulled together by each member of the team to aid in addressing the issues one by one. Mr. McKlarney explained the FOCUS program is made up of a network of public service agencies, volunteers, local government, and faith-based organizations to address the overwhelming set of problems that face communities. Mapping of areas to locate which addresses utilize services helps to pinpoint where the greater needs are within the Community. Volunteers will go out and conduct things such as cookouts, door to door assessments, little libraries, after school programs, day camps, playgrounds, and job fairs for those within the target areas, providing the resources on a more personal level to those in need.

 8/13/2019 6:11 PM Dr. Karen Shelton, Director of Mt. Rogers Health District presented an update to the Board concerning the Comprehensive Harm Reduction Program. Dr. Shelton stated the first participants joined the program in January of 2019, and to date 41 people have participated. Dr. Shelton went on to explain that by offering the program, participants are given several different resources to aid in Smyth County's substance abuse problem, such as vaccinations, medical services, mental health services, parenting classes, food banks and speaking with a recovery specialist.

 8/13/2019 6:16 PM Chairman, Park District Supervisor M. Todd Dishner called for a five (5) minute recess.

 8/13/2019 6:32 PM Chairman, Park District Supervisor M. Todd Dishner called the meeting back to order from recess.

 8/13/2019 6:32 PM R.T. Taylor with Davenport and Company presented an overview of Smyth County's RFP that was submitted for financing that is needed to purchase a boiler system for the Morrison Building and a roll off truck for the Solid Waste Department.

The Smyth County Budget Committee met on Tuesday, July 30<sup>th</sup> and offered the following recommendation.

It is the Committee's recommendation to accept the proposal for financing from Key Bank, for a 12-year term for the purchase of a Boiler System for the Morrison Building and a roll off truck to be utilized by the Solid Waste Department.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Park District Supervisor M. Todd Dishner,  
Vice Chair, Rye Valley District Supervisor Rick K. Blevins,  
Saltville District Supervisor Roscoe D. Call and  
Chilhowie District Supervisor R. Curtis Rhea.

**NAYS:** Atkins District Supervisor Charles Atkins and Royal Oak District Supervisor Judy Wyant.

**ABSTAINERS:** None.

**ABSENT:** North Fork District Supervisor Phil Stevenson.

The following Resolution was presented to the Board of Supervisors for consideration of the financing:

A RESOLUTION OF THE BOARD OF SUPERVISORS OF SMYTH COUNTY, VIRGINIA, AUTHORIZING THE LEASE FINANCING OF CERTAIN EQUIPMENT FOR THE COUNTY

WHEREAS, the Board of Supervisors (the "Board") of Smyth County, Virginia (the "County"), has determined that it is necessary or advisable to finance the cost of the acquisition of certain equipment for use by the County, including without limitation a boiler and a roll-off truck (the "Equipment"); and

WHEREAS, the Board has been presented with proposals of various lenders to provide financing for the costs of the Equipment in the form of an equipment lease, purchase agreement or similar financing arrangement (a "Lease") among the County and the Lessor (as defined below).

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF SMYTH COUNTY, VIRGINIA:**

1. Acceptance of Proposal; Authorization and Execution of Documents. The proposal (the "Proposal") of Key Government Finance, Inc. (the "Lessor") dated July 26, 2019, as it may be amended, has been described to the Board. The Board hereby accepts the Proposal and hereby awards the lease financing for the Equipment to the Lessor. The County Administrator and the Chairman of the Board, or either of them, and such officers as either of them may designate are authorized to execute and deliver on behalf of the County the Lease with the Lessor providing financing for costs of the Equipment in the maximum principal amount of \$917,000. The Lease shall contain terms substantially similar to those in the Proposal. The County Administrator and the Chairman of the Board, or either of them, and such officers as either of them may designate are authorized to execute and deliver such instruments, agreements, documents or certificates, including an escrow or acquisition fund agreement governing the deposit of proceeds of the Lease, and to do and perform such things and acts, as they shall deem necessary or appropriate to carry out the transactions authorized by this Resolution; and all of the foregoing,



previously done or performed by such officers or agents of the County, are in all respects approved, ratified and confirmed.

2. Nature of Obligations. The obligation of the County to make payments under the Lease will be subject to appropriation each year by the Board. Nothing in this Resolution or the Lease shall constitute a debt or a pledge of the faith and credit of the County.

3. Bank Qualification. The Board of Supervisors designates the Lease as a "qualified tax-exempt obligation" eligible for the exception from the disallowance of the deduction of interest by financial institutions allocable to the cost of carrying tax-exempt obligations in accordance with the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended. The County does not reasonably anticipate that it and any "subordinate entities" will issue more than \$10,000,000 in tax-exempt obligations during calendar year 2019 and the County will not designate more than \$10,000,000 of qualified tax-exempt obligations pursuant to such Section 265(b)(3) in calendar year 2019.

4. Effective Date. This Resolution shall take effect immediately.

At a regular meeting of the Board of Supervisors of Smyth County, Virginia held on August 13, 2019, the foregoing resolution was adopted by a majority of the members of the Board of Supervisors by the following vote, as recorded in the minutes of the meeting:

Chilhowie District Supervisor R. Curtis Rhea made a motion to adopt the Resolution as presented. Rye Valley District Supervisor Rick K. Blevins seconded the motion.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Park District Supervisor M. Todd Dishner,  
Vice Chair, Rye Valley District Supervisor Rick K. Blevins,  
Saltville District Supervisor Roscoe D. Call and  
Chilhowie District Supervisor R. Curtis Rhea.

**NAYS:** Atkins District Supervisor Charles Atkins and Royal Oak District Supervisor Judy Wyant.

**ABSTAINERS:** None.

**ABSENT:** North Fork District Supervisor Phil Stevenson.



8/13/2019 6:44 PM Park District Supervisor M. Todd Dishner brought forward the following recommendations from the Budget Committee:

**Item #1:** It is the Committee's recommendation to accept the engagement letter from Hicok, Brown and Company for preaudit services. The services are anticipated to be approximately \$20,000.00 for Smyth County and \$3,500.00 for Smyth County EDA.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Park District Supervisor M. Todd Dishner,  
Vice Chair, Rye Valley District Supervisor Rick K. Blevins,  
Saltville District Supervisor Roscoe D. Call,  
Atkins District Supervisor Charles Atkins,  
Chilhowie District Supervisor R. Curtis Rhea and  
Royal Oak District Supervisor Judy Wyant.



**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** North Fork District Supervisor Phil Stevenson.

**Item #2:** It is the Committee's recommendation to approve the Budget Amendment Request as shown below for the Smyth County School Board in the amount of \$189,857.00. This will change the current FY19-20 budget from \$89,532,432.00 to \$89,722,289.00.

**Revenue:**

009-021010-0002 (State Sales Tax)	\$106,758.00
009-021010-0006 (Basic Aid)	\$29,092.00
009-022000-0001 (Local Funds)	<u>\$54,007.00</u>

**Total:** \$189,857

**Expense:**

009-099990-5801 (Instruction)	\$120,010.00
009-099990-5802 (Administration)	\$6,120.00
009-099990-5803 (Transportation)	\$5,760.00
009-099990-5804 (Maintenance)	\$54,907.00
009-099990-5806 (Technology)	<u>\$3,060.00</u>

**Total:** \$189,857.00

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Park District Supervisor M. Todd Dishner,  
Vice Chair, Rye Valley District Supervisor Rick K. Blevins  
Saltville District Supervisor Roscoe D. Call,  
Chilhowie District Supervisor R. Curtis Rhea,  
Atkins District Supervisor Charles Atkins and  
Royal Oak District Supervisor Judy Wyant.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** North Fork District Supervisor Phil Stevenson.

**Item #3:** It is the Committee's recommendation to approve the request made by the Smyth County Sheriff Department for the purchase of five (5) police cars, at a total of \$128,773.80.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Park District Supervisor M. Todd Dishner,  
Vice Chair, Rye Valley District Supervisor Rick K. Blevins  
Saltville District Supervisor Roscoe D. Call,  
Chilhowie District Supervisor R. Curtis Rhea,  
Atkins District Supervisor Charles Atkins and  
Royal Oak District Supervisor Judy Wyant.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** North Fork District Supervisor Phil Stevenson.

**Item #4:** It is the Committee's recommendation to renew the agreement with District Three for the Whitetop Radio License, at the same rental rate of \$400.00 per year. Per paragraph two (2) of the Agreement, it shall be for a term of five (5) years, ending on September 30, 2024.


After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Park District Supervisor M. Todd Dishner,  
Vice Chair, Rye Valley District Supervisor Rick K. Blevins,  
Saltville District Supervisor Roscoe D. Call,  
Atkins District Supervisor Charles Atkins,  
Chilhowie District Supervisor R. Curtis Rhea and  
Royal Oak District Supervisor Judy Wyant.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** North Fork District Supervisor Phil Stevenson.

 8/13/2019 6:51 PM Lavonda Brickey, Smyth County Health Department presented information on the Health Department's 2019 mobile rabies clinic. Each year, the County pays the advertising cost for the clinic out of the Animal Fund 3.

Atkins District Supervisor Charles Atkins made a motion to approve the advertising costs of \$260.00 being requested for the 2019 Rabies Clinic. Saltville District Supervisor Roscoe D. Call seconded the motion.


After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Park District Supervisor M. Todd Dishner,  
Vice Chair, Rye Valley District Supervisor Rick K. Blevins,  
Saltville District Supervisor Roscoe D. Call,  
Atkins District Supervisor Charles Atkins,  
Chilhowie District Supervisor R. Curtis Rhea and  
Royal Oak District Supervisor Judy Wyant.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** North Fork District Supervisor Phil Stevenson.

 8/13/2019 6:52 PM Royal Oak District Supervisor Judy Wyant brought forward the following recommendations from the Ordinance Committee.

**Item #1:** It is the Committee's recommendation to adopt the Ordinance as presented during the Public Hearing, allowing the Treasurer's Office to apply a 20% fee to an individual's delinquent Personal Property bill to offset the costs of collection.

Several Board members expressed the concern of not using a uniformed process by the Treasurer's Office, stating all citizens should be treated the same.

After consideration, the motion FAILED by the following vote:

**AYES:** Atkins District Supervisor Charles Atkins and  
Royal Oak District Supervisor Judy Wyant.

**NAYS:** Chairman, Park District Supervisor M. Todd Dishner,  
Vice Chair, Rye Valley District Supervisor Rick K. Blevins and  
Saltville District Supervisor Roscoe D. Call.  
Chilhowie District Supervisor R. Curtis Rhea.

**ABSTAINERS:** None.

**ABSENT:** North Fork District Supervisor Phil Stevenson.

Rye Valley District Supervisor Rick K. Blevins made a motion to send the issue back to the Ordinance Committee for further review by the County Attorney.


After consideration, the motion PASSED by the following vote:


**AYES:** Chairman, Park District Supervisor M. Todd Dishner,  
Vice Chair, Rye Valley District Supervisor Rick K. Blevins  
Saltville District Supervisor Roscoe D. Call,  
Chilhowie District Supervisor R. Curtis Rhea,  
Atkins District Supervisor Charles Atkins and  
Royal Oak District Supervisor Judy Wyant.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** North Fork District Supervisor Phil Stevenson.

 8/13/2019 7:09 PM Peggy Hurley with the US Census Bureau presented an update to the Board of Supervisors concerning the 2020 Census. Ms. Hurley explained the process that is taken for the Census, stating citizens can respond securely online, by mail or by phone. If households do not respond a Census worker will visit the home and take the information in person. Census information is used to aid in funding for services, such as health care, senior centers, jobs, political representation, roads and schools.

 8/13/2019 7:23 PM Jeff Richardson, Commissioner of Revenue discussed a request to exempt five (5) properties from Real Estate Taxes shown below, due to the requirements under Article VII Sec.34-206-Sec. 34-211 of the Code of Smyth County. By offering this program, owners invest in their commercial and industrial property, in exchange for a reduction of real estate tax on the increased improvements values for nine (9) years following the completion of the project.

\*Chilhowie Milling/Myrtle Prop, Acct#5151, Building located at 154 Lee Hwy., Chilhowie

\*Keith & Lissa Hungate, Acct#26697/26735, Building located at 210 Broad St., Marion

\*Mt. View Properties, Acct#6874, Building located at 1204 N. Main Street, Marion

\*Richards Comm. Properties, Acct#149233, Building located at 129/131 E. Main St., Chilhowie

Chilhowie District Supervisor R. Curtis Rhea made a motion to approve the exemption as requested by Mr. Richardson. Rye Valley District Supervisor Rick K. Blevins seconded the motion.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Park District Supervisor M. Todd Dishner,  
Vice Chair, Rye Valley District Supervisor Rick K. Blevins,  
Saltville District Supervisor Roscoe D. Call,  
Atkins District Supervisor Charles Atkins,  
Chilhowie District Supervisor R. Curtis Rhea and  
Royal Oak District Supervisor Judy Wyant.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** North Fork District Supervisor Phil Stevenson.

Mr. Richardson then explained the process that is taken to calculate the PPTRA rate by the Commissioner of Revenue's Office.

The Budget Committee met on July 30, 2019 to discuss the recommendation made by the Commissioner of Revenue and made a recommendation to the full Board of Supervisors as stated below:

It is the Committee's recommendation to set the PPTRA rate at 51% for this tax year as recommended by the Commissioner of Revenue Jeff Richardson. Mr. Richardson discussed the Personal Property Tax Relief Act (PPTRA) and he noted the Board of Supervisors is required to establish the PPTRA tax relief rate to be applied to qualifying tax tickets each year.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Park District Supervisor M. Todd Dishner,  
Vice Chair, Rye Valley District Supervisor Rick K. Blevins,  
Saltville District Supervisor Roscoe D. Call,  
Atkins District Supervisor Charles Atkins,  
Chilhowie District Supervisor R. Curtis Rhea and  
Royal Oak District Supervisor Judy Wyant.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** North Fork District Supervisor Phil Stevenson.



8/13/2019 7:40 PM Kelly Woods, Administrative Assistant presented a Deed of Gift for property from Mr. J. S. Staley needed for the Back of the Dragon Project as shown below.

*This Document Was Prepared By: Jeffrey L. Campbell*

**TAX MAP NUMBER:** \_\_\_\_\_

**TAX ASSESSED VALUE:** \_\_\_\_\_

**EXEMPT FROM RECORDATION TAXES PURSUANT TO §58.1-811 OF THE CODE OF VIRGINIA**

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**THIS DEED OF GIFT** is made and entered into on this the \_\_\_\_ day of April, 2019, by and between JOSEPH STUART STALEY, JR., Grantor, and the **COUNTY OF SMYTH**, a Political Subdivision of the Commonwealth of Virginia, Grantee, whose address is 121 Bagley Circle, Marion, Virginia 24354.

**WITNESSETH:**

**THAT FOR** and in consideration of the premises herein, this being a Deed of Gift, the Grantor does hereby grant and convey, **WITH SPECIAL WARRANTY**, to the Grantee, all those certain parcels of real estate, together with all appurtenances thereunto belonging, that certain tract lying and being in the Park Magisterial District of Smyth County, Virginia, and being described as follows:

**THAT** certain tract or parcel, containing 0.214 acres, more or less, according to a plat of survey by Neil Avery Martin, Land Surveyor, entitled "Plat of Right of Way Parcel to be donated by Joseph Stuart Staley, Jr., dated September 20, 2018, a copy of which is attached hereto and recorded herewith.

**AND BEING** a part of the same real estate conveyed to Joseph Stuart Staley, Jr., by Deed dated March 1, 1973, from J. Stuart Staley and Dorothy T. Staley and recorded in the Smyth County Circuit Court Clerk's Office in Deed Book 290, Page 329.

The Grantee hereby agrees that the property shall be forever designated and identified as the J. Stuart Staley Memorial Overlook and that the Grantee shall erect an appropriate monument on the property reflecting such.

The conveyance of this property to the Grantee was approved by an affirmative and recorded vote of the Smyth County Board of Supervisors on \_\_\_\_\_, 2019.

This conveyance is made subject to the reservations, restrictions, conditions, and easements of record in this chain of title and constituting constructive notice therein.

**WITNESS** the following signatures and seals:

---

JOSEPH STUART STALEY, JR.

Approved as to form and accepted by the Grantee pursuant to §15.2-1803 of the Code of Virginia

---

JEFFREY L. CAMPBELL  
Smyth County Attorney

---

M. TODD DISHNER, Chairman,  
Smyth County Board of Supervisors

COMMONWEALTH of VIRGINIA;

COUNTY of SMYTH; to wit:

JOSEPH STUART STALEY, JR., JEFFREY L. CAMPBELL and M. TODD DISHNER, whose identities are known to me personally or proven by acceptable photographic evidence, acknowledged the foregoing Deed of Gift before me on this the \_\_\_\_ day of July, 2019.

My Commission Expires: \_\_\_\_\_

---

NOTARY PUBLIC

Atkins District Supervisor Charles Atkins made a motion to approve the Deed of Gift as presented. Chilhowie District Supervisor R. Curtis Rhea seconded the motion.

After consideration, the motion PASSED by the following vote:


**AYES:** Chairman, Park District Supervisor M. Todd Dishner,  
Vice Chair, Rye Valley District Supervisor Rick K. Blevins,  
Saltville District Supervisor Roscoe D. Call,

Atkins District Supervisor Charles Atkins,  
Chilhowie District Supervisor R. Curtis Rhea and  
Royal Oak District Supervisor Judy Wyant.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** North Fork District Supervisor Phil Stevenson.

 8/13/2019 7:41 PM Michael Carter, County Administrator presented a written request from Woodgrain Millwork for a fifteen (15) month extension of the company's Agriculture and Forestry Industries Development Performance Agreement. As stated in the Performance Agreement, Woodgrain had projected to add seventeen (17) new jobs over a three (3) year time frame, and currently have only been able to add a total of nine (9) jobs. Therefore, the request for the extension is being made due to the shortfall of the new job requirements set forth in the agreement. The Smyth County Economic Development Authority approved the request on July 17, 2019.

Atkins District Supervisor Charles Atkins made a motion to approve the request for extension for Woodgrain Millwork as presented. Chilhowie District Supervisor R. Curtis Rhea seconded the motion.


After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Park District Supervisor M. Todd Dishner,  
Vice Chair, Rye Valley District Supervisor Rick K. Blevins,  
Saltville District Supervisor Roscoe D. Call,  
Atkins District Supervisor Charles Atkins,  
Chilhowie District Supervisor R. Curtis Rhea and  
Royal Oak District Supervisor Judy Wyant.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** North Fork District Supervisor Phil Stevenson.

 8/13/2019 7:44 PM Rye Valley District Supervisor Rick K. Blevins made a motion to approve the Konnarock-Green Cove Community festival permit application. Atkins District Supervisor Charles Atkins seconded the motion. It was noted by Mr. Carter the application fee has been received and all paperwork is in order.

After consideration, the motion PASSED by the following vote:


**AYES:** Chairman, Park District Supervisor M. Todd Dishner,  
Vice Chair, Rye Valley District Supervisor Rick K. Blevins,  
Saltville District Supervisor Roscoe D. Call,  
Atkins District Supervisor Charles Atkins,  
Chilhowie District Supervisor R. Curtis Rhea and  
Royal Oak District Supervisor Judy Wyant.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** North Fork District Supervisor Phil Stevenson.



 8/13/2019 7:45 PM Lisa Richardson, Assistant County Administrator presented a Resolution for consideration concerning the VDOT Revenue Sharing Program for a project on Green Acres Drive and Evergreen Court in Chilhowie, Virginia. Ms. Richardson informed the Board that a Resolution had been adopted at a previous Board Meeting, but the fiscal year dates were incorrect.

WHEREAS, the Smyth County Board of Supervisors desires to submit an application for an allocation of funds of up to \$124,033 through the Virginia Department of Transportation FY21 (2020-2021) and FY22 (2021-2022), Revenue Sharing Program; and,

WHEREAS, \$124,033 of these funds are requested to fund the road improvement of Green Acres Drive and Evergreen Court, Chilhowie, Virginia; and,

WHEREAS, the Smyth County Board of Supervisors hereby supports this application for an allocation of \$124,033 through the Virginia Department of Transportation FY21 (2020-2021) and FY22 (2021-2022) Revenue Sharing Program.

NOW THEREFORE IT BE RESOLVED, that the Board of Supervisors of Smyth County hereby commits to fund its local share of preliminary engineering, right-of-way and construction (as applicable) of the project(s) under the agreement with the Virginia Department of Transportation in accordance with the project financial document (s).

BE IT FURTHER RESOLVED, that Michael L. Carter, County Administrator is authorized to execute all agreements and/or addendums for any approved projects with the Virginia Department of Transportation.

ADOPTED this 13<sup>th</sup> day of August, 2019.

A COPY ATTEST

---

M. Todd Dishner, Chairman

Saltville District Supervisor Roscoe D. Call made a motion to adopt the Resolution as presented.  
Chilhowie District Supervisor R. Curtis Rhea seconded the motion.

After consideration, the motion PASSED by the following vote:


**AYES:** Chairman, Park District Supervisor M. Todd Dishner,  
Vice Chair, Rye Valley District Supervisor Rick K. Blevins,

Saltville District Supervisor Roscoe D. Call,  
Atkins District Supervisor Charles Atkins,  
Chilhowie District Supervisor R. Curtis Rhea and  
Royal Oak District Supervisor Judy Wyant.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** North Fork District Supervisor Phil Stevenson.

 8/13/2019 7:46 PM Saltville District Supervisor Roscoe D. Call brought forward the following recommendations from the Water and Sewer Committee.

**Item #1:** After review of information received by the Mt. Rogers Planning District Commission, it is the Committee's recommendation to apply for funding for the following projects.

- \*Daywood Lane Water Meter Main Design (Technical Assistance Funds)

- \*Atkins Small Sewer Extension (Construction Funds)

- \*Daywood Water Main Extension (Construction Funds)

- \*Water Correlator Project (Construction Funds)

- \*Water Metering Equipment Project (Construction Funds)

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Park District Supervisor M. Todd Dishner,  
Vice Chair, Rye Valley District Supervisor Rick K. Blevins,  
Saltville District Supervisor Roscoe D. Call,  
Atkins District Supervisor Charles Atkins,  
Chilhowie District Supervisor R. Curtis Rhea and  
Royal Oak District Supervisor Judy Wyant.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** North Fork District Supervisor Phil Stevenson.

**Item #2:** After review of a draft copy of the Term Services Agreement for services needed by the Water/Sewer Department, presented by County Attorney Jeff Campbell, it is the Committee's recommendation to adopt the Agreement as presented.


After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Park District Supervisor M. Todd Dishner,  
Vice Chair, Rye Valley District Supervisor Rick K. Blevins,  
Saltville District Supervisor Roscoe D. Call,  
Atkins District Supervisor Charles Atkins,  
Chilhowie District Supervisor R. Curtis Rhea and  
Royal Oak District Supervisor Judy Wyant.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** North Fork District Supervisor Phil Stevenson.

 8/13/2019 7:49 PM Michael Carter, County Administrator presented a Broadband Resolution for consideration by the Board of Supervisors. Mr. Carter explained the resolution was needed to apply for a Broadband grant that will help facilitate the initiative for Smyth County.

**SMYTH COUNTY, VIRGINIA BOARD OF  
SUPERVISORS**

Supporting Smyth County's  
Broadband Initiative

WHEREAS, reliable, broadband, or internet access, is essential for Smyth County residents, businesses, and visitors; and

WHEREAS, internet and e-connectivity is no longer a luxury but is now a requirement for community vitality, including competitive economic development, affordable and quality health care, equitable education, effective government, farming and business operations, entertainment, commerce, emergency services and future uses yet to be developed; and

WHEREAS, vast areas of Smyth County and thousands of residents lack access to minimal broadband speeds of 10.1 Mbps down/1 Mbps up; and

WHEREAS, Smyth County must plan and prioritize for the deployment and adoption of this infrastructure including but not limited to pursuing partnerships with ISP (Internet Service Providers) in an attempt to effectively achieve greater access to affordable broadband throughout all areas of the County; and

NOW, THEREFORE, BE IT RESOLVED, Smyth County Board of Supervisors fully supports the Broadband Initiative and any efforts to expand and upgrade the broadband infrastructure of Smyth County.

Approved this the 13th day of  
August, 2019

Rye Valley District Supervisor Rick K. Blevins made a motion to adopt the Resolution as presented.  
Chilhowie District Supervisor R. Curtis Rhea seconded the motion.

After consideration, the motion PASSED by the following vote:


**AYES:** Chairman, Park District Supervisor M. Todd Dishner,  
Vice Chair, Rye Valley District Supervisor Rick K. Blevins,

Saltville District Supervisor Roscoe D. Call,  
Atkins District Supervisor Charles Atkins,  
Chilhowie District Supervisor R. Curtis Rhea and  
Royal Oak District Supervisor Judy Wyant.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** North Fork District Supervisor Phil Stevenson.

 8/13/2019 7:56 PM Chairman, Park District Supervisor M. Todd Dishner informed the Board, that in order to initiate the Broadband services, Smyth County would need to organize a Committee to work along with the consulting group for Broadband services.

After discussion, Chilhowie District Supervisor R. Curtis Rhea made a motion to send this item to the Smyth County Appointment Committee for recommendation. Rye Valley District Supervisor Rick K. Blevins seconded the motion.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Park District Supervisor M. Todd Dishner,  
Vice Chair, Rye Valley District Supervisor Rick K. Blevins,  
Saltville District Supervisor Roscoe D. Call,  
Atkins District Supervisor Charles Atkins,  
Chilhowie District Supervisor R. Curtis Rhea and  
Royal Oak District Supervisor Judy Wyant.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** North Fork District Supervisor Phil Stevenson.

 8/13/2019 8:02 PM Supervisor Comment Time:

Royal Oak District Supervisor Judy Wyant stated she was very impressed by the presentation made by Giles County concerning the FOCUS program.

Rye Valley District Supervisor Rick K. Blevins stated he appreciates everyone's hard work.

Atkins District Supervisor Charles Atkins stated the he too was impressed by the FOCUS program presentation.

Saltville District Supervisor Roscoe D. Call stated that all final permits from the DEQ, EPA and Department of Mineral Wells had been received to start another salt well, which is approximately a 6-million-dollar project that is located in Smyth County and work will begin on August 26<sup>th</sup>, 2019.

Park District Supervisor M. Todd Dishner stated he felt a FOCUS program would be good for Smyth County and would like to see the County move in the same direction as Giles County with the program. Mr. Dishner also stated he would like to see more positivity regarding the County displayed on Social Media.

 8/13/2019 8:09 PM Meeting Adjourned.

A meeting of the Smyth County Budget Committee was held at the County Office Building on Wednesday, August 28, 2019 at 4:30 p.m.

**Committee Members Present:**

Park District Supervisor M. Todd Dishner, Chair  
Rye Valley District Supervisor Rick K. Blevins  
Chilhowie District Supervisor R. Curtis Rhea

**Staff Members Present:**

Michael Carter, County Administrator  
Lisa Richardson, Assistant County Administrator  
Kelly Woods, Administrative Assistant

Chairman, Park District Supervisor M. Todd Dishner called the meeting to order at 4:55 P.M.

Gabe Johnson, Grants Administrator for Smyth County Sheriff's Department presented two (2) grant awards from the Department of Motor Vehicles for Highway Safety. One grant has been awarded in the amount of \$4,640.00 for Speed Enforcement, and the second one has been awarded in the amount of \$13,100.00 for Selective Enforcement-Alcohol. Both grants require a 50% local match, which will be met with in kind services such as fuel and maintenance on vehicles.

Rye Valley District Supervisor Rick K. Blevins made a motion to recommend accepting the grants as presented for a total of \$17,740.00. Chilhowie District Supervisor R. Curtis Rhea seconded the motion. All agreed unanimously.

Michael Carter, County Administrator presented bids received for a 2020 or newer Tandem Axle Roll Off Truck to be utilized by the Solid Waste Department. Four (4) bids were received, as shown attached, and discussed by the Committee.

After discussion, Chilhowie District Supervisor R. Curtis Rhea made a motion to award the truck bid to Goodpasture Motor Company for one (1) 2020 Tandem Axle Roll off Truck in the amount of \$144,500.00. Rye Valley District Supervisor Rick K. Blevins seconded the motion. All agreed unanimously.

Michael Carter then presented bids received for the purchase of containers needed for the Solid Waste Department. Two (2) bids were received, with Baker's Waste Equipment being the lowest bid received at \$4,690.00 for each 40-yard container. Chilhowie District Supervisor R. Curtis Rhea made a motion to recommend awarding the bid to Baker's Waste Equipment for the purchase of three (3) 40-yard containers, at a total cost of \$14,070.00. Rye Valley District Supervisor Rick K. Blevins seconded the motion. All agreed unanimously.

At 5:10 p.m. Chairman Park District Supervisor M. Todd Dishner adjourned the meeting.

Solid Waste

2020 or newer Tandem Axle Roll Off Truck

Vendor Name	Truck Bid	Lead Time	Truck Brand
Nu Life Enviromenta	\$154,110.00	90-120 Days	Freightliner
Fitzgerald Peterbuilt	\$162,882.50	Mid January	Peterbilt (13L)
Fitzgerald Peterbuilt	\$165,995.24	Mid January	Peterbilt (15L)
Goodpasture	\$144,500.00	10-12 Weeks	International
Worldwide Equipment	\$149,579.00	150 Days	Kenworth

A meeting of the Smyth County Ordinance Committee was held at the County Office Building on Wednesday, August 28, 2019 at 4:00 p.m.

**Board Members Present:** Royal Oak District Supervisor Judy Wyant, Chair  
Saltville District Supervisor Roscoe D. Call  
Atkins District Supervisor Charles Atkins

**Staff Present:** Michael Carter, County Administrator  
Lisa Richardson, Assistant County Administrator  
Kelly Woods, Administrative Assistant  
Jeff Campbell, Campbell Law Firm

**Others Present:** Tom Burkett, Treasurer

At 4:02 p.m. Royal Oak District Supervisor Judy Wyant called the meeting to order.

Tom Burkett, Treasurer was in attendance of the meeting to address questions that were communicated by Board members during the Public Hearing for the proposed ordinance that would allow 20% fee to be added to an individual's delinquent Personal Property bill to allow for offsetting the costs that are associated with the administrative, collection agency and attorney's fees that are accumulated due to trying to collect the delinquent bill. Mr. Burkett explained for such fees to be applied in the collection process an ordinance identifying the ability to collect such fee must be passed by the local governing body. Board members were concerned with the time frame in which the fees were being applied to delinquent bills. Mr. Burkett explained the fees would likely be added to delinquent bills older than four (4) years, and the Treasurer's office will be as uniform as possible when adding the fees to the tax bills. Mr. Burkett went on to further explain he would prefer the Board of Supervisors allow for his office to use discretion when applying the fee, due to certain circumstances that may not fall within the specific time frame being set forth.

Discussion continued on this item with all members in attendance watching the video from the August 13, 2019 Board Meeting to ensure all questions were being addressed.

Tom Burkett, Treasurer stated he would like to withdraw the request originally made for the ordinance to add the fee to delinquent personal property tax bills, in which a letter was submitted after the meeting to the chairman of the Ordinance Committee, Jeff Campbell, County Attorney and Michael Carter, County Administrator.

After a lengthy and detailed discussion, Saltville District Supervisor Roscoe D. Call made a motion to allow County Attorney Jeff Campbell to draft an ordinance in which a specific time frame is set, and mandating all citizens be treated fairly. Atkins District Supervisor Charles Atkins seconded the motion. All agreed unanimously.

Secondly, Saltville District Supervisor Roscoe D. Call made a motion to allow County Attorney Jeff Campbell to further investigate code sections which specify the authority of the Treasurer in regard to the ordinance being presented. Atkins District Supervisor Charles Atkins seconded the motion. All agreed unanimously.

With nothing else to discuss, the meeting was adjourned 4:53 P.M.



Reservation Request  
**OMNI RESORTS**  
the homestead  
**Virginia Association of Counties**  
November 9 - 12, 2019

The following daily rates are **per room, per day** based on the Modified American Plan (Breakfast and Dinner).  
**Please circle preferred rate:**

**VACo Room Rates**

Single- \$242 Double-\$332

**Upgraded Room Rates:** Rates listed below are for upgrades to guarantee specific rooms and suites and are based on availability

Deluxe	Single - \$267.00	Double - \$357.00	Studio Suite:	Single - \$362.00	Double - \$452.00
Deluxe View	Single - \$277.00	Double - \$367.00	Homestead Executive Suite:	Single - \$462.00	Double - \$552.00
Premier	Single - \$302.00	Double - \$392.00	Luxury Landmark Suite:	Available Upon Request	
Preferred View	Single - \$312.00	Double - \$402.00	Luxury Presidents Suite:	Available Upon Request	
Children sharing room with parents:					
0 to 18 years - Complimentary			Additional Adult - \$90.00		

**15% daily resort charge is additional. Package prices are subject to applicable state and local taxes (currently 14.3%) in effect at the time of check-in.**

*Reservations and appointments are required for all evening dining and recreation to ensure preferred times. Please call 800-838-1766.*

*Check in time is after 4:00 p.m. Check out time is before 12:00 noon.*

*For reservation policies and dress code visit our website at [www.omnihotels.com/homestead](http://www.omnihotels.com/homestead).*

*Mail to: Group Reservations, P.O. Box 2000, Hot Springs, Virginia 24445*

*FAX request may be sent to 540-839-7670*

*Reservations by fax or mail only, no phone calls please.*

*All reservations will be confirmed by e-mail within 5 business days upon receipt of fax. If you do not receive your confirmation within 5 business days, please call Lynsey Morris at 540-839-7852 or Cortnie Walton at 540-839-3876.*

Arrival date: \_\_\_\_\_/Time: \_\_\_\_\_ Departure date: \_\_\_\_\_/Time: \_\_\_\_\_

Name (please print) \_\_\_\_\_ No. of adults \_\_\_\_\_

Roommate (if applicable) \_\_\_\_\_

Name of County or Name of Exhibitor Company \_\_\_\_\_

Split Billing Required: Yes \_\_\_ No \_\_\_ (please check the line)

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Daytime Telephone \_\_\_\_\_ FAX \_\_\_\_\_

Email Address: \_\_\_\_\_

Children's names and ages: \_\_\_\_\_

An advance deposit equal to one night's room rate plus resort charge and tax is required to guarantee your reservation. **Early mailing of reservations is highly recommended.** Confirmed reservations are based on room availability. Reservations must be received by **October 18, 2019** or until the room block has been filled. Deposit may be made with Visa, MasterCard, American Express, Diner's Club, and Discover, **which will be charged when reservation request is received.** If deposit is by check payment must be received with this reservation request. **Changes or cancellations may be made to your reservation without any penalty until 7 days prior to your arrival. Changes or cancellations within 7 days of arrival will result in forfeiture of the deposit.** Failure to show on the first night of stay will cause cancellation of all activities and dining reservations for the entire stay.

Reservations request made by: \_\_\_\_\_ Date: \_\_\_\_\_

Credit Card No. \_\_\_\_\_ Expiration date \_\_\_\_\_

Visa \_\_\_\_\_ MasterCard \_\_\_\_\_ American Express \_\_\_\_\_ Discover \_\_\_\_\_ Diner's Club \_\_\_\_\_

For pre-payment, Guest may go to <http://omnionlinepayment.com> to access the form with their last name and confirmation number.

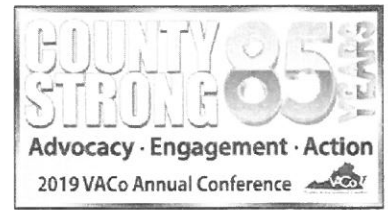
1) Form must be completed 30 days prior to the stay. (Deposit will still be taken at time of reservation)

# REGISTRATION



## 85<sup>th</sup> VACo Annual Conference November 10-12, 2019

The Omni Homestead • Bath County, Virginia



### You Are Invited

VACo's 85th Annual Conference will convene November 10-12. Local officials, legislators, exhibitors, associate members and their guests are expected to attend. The agenda is packed with educational sessions and opportunities to discuss county concerns. A preliminary schedule is in this packet and additional details will be provided in VACo's newsletter *County Connections* and on the website at [www.vaco.org](http://www.vaco.org). This is your meeting. Register today – your presence and input can make a difference.

### VACo's 2020 Legislative Program

The development of VACo's 2020 legislative program is one of the most important components of the conference agenda. VACo's steering committees meet on Sunday and members discuss and adopt the final draft program. The full VACo membership will vote on the legislative program during Tuesday's business meeting.

### Exhibit Hall

A vital part of the conference is the Exhibit Hall featuring companies and organizations offering products and services of particular interest to Virginia counties. Ask them what they can do for your county. Support our business partners, sponsors and exhibitors and make visiting the Exhibit Hall part of your conference experience.

### Early Bird Discount

Early bird discount is available from Aug. 15 through Sept. 30. Deadline for registration is Oct. 31. Registrations submitted after Oct. 31 will be charged a \$50 late fee.

### Submitting Registration Forms

In compliance with the PCIS (Payment Card Industry Security) guidelines and for security, VACo cannot accept or process credit card information sent via email. You can still scan & email your registration form and call 804.788.6652 with your credit card number.

### Lodging

Hotel reservations are made directly with The Omni Homestead. The 2019 room reservation forms are available to those who have registered for the conference and must be used to receive the special conference rate. The Modified American Plan includes breakfast and dinner.

### Alternative Lodging Information

Alternative lodging is available at nearby bed and breakfast inns, motels and cottages. VACo has prepared a list for your convenience and is posted on our website. The list is general information only; VACo does not have agreements or special arrangements with any of the listed establishments.

### Wi-Fi Access

Wi-Fi will be available throughout the conference areas and is once again sponsored by AETNA.

### Banquet Tickets

The banquet will take place on Sunday, Nov. 10. Conference attendees who are staying at The Omni Homestead may attend the banquet at no additional cost. For those not staying at the hotel, banquet tickets are available for \$75.

### Golf Tournament

VACo will host a golf tournament on Saturday, Nov. 9. Registration is \$75; rental golf clubs are available for \$85. The tournament fee is refundable if cancellation is received by **Oct. 31**. Notify VACo in writing to cancel. No-shows are not eligible for refunds. Substitute players will be accepted.

### Guest/Spouse Activities

The Omni Homestead offers a wide variety of activities. Information is available at the Concierge Desk or online at [www.omnihotels.com/hotels/homestead-virginia](http://www.omnihotels.com/hotels/homestead-virginia).

### Charging Locker

For your convenience, a charging locker will be available in the Exhibit Hall at Booth 100, Nationwide Retirement Solutions. The charger works with both Android and Apple devices.

### Refund Policy

Cancellations may be made by sending requests **in writing** to [ccameron@vaco.org](mailto:ccameron@vaco.org) by **Oct. 31**. All cancellations are subject to a \$50 processing fee which is deducted from the refund amount. Refunds will not be issued for cancellations received after **Oct. 31** or no-shows.

**Questions? Call us at 804.788.6652**

# 2019 CONFERENCE REGISTRATION

## ATTENDEE INFORMATION

Please print or type.

FIRST & LAST NAME	
PREFERRED NAME TAG NAME	
TITLE	
COMPANY OR ORGANIZATION	
MAILING ADDRESS (street or P.O. Box)	
CITY/STATE/ZIP	
EMAIL (for confirmation/receipt)	
<b>OPTIONAL</b> - Send receipt to a 2nd recipient	
(In case of questions) CONTACT PHONE	Area Code _____ - _____

## GUEST INFORMATION

There is no additional fee for a spouse or other guest.

SPOUSE or GUEST NAME	
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## BANQUET INFORMATION

The Banquet is Sunday, Nov. 10, at 6:30 p.m.




Those who are staying at The Omni Homestead may attend the banquet at no additional cost. Please mark your choice below. Attendees staying elsewhere may purchase banquet tickets @ \$75 per person.

YES, I PLAN TO ATTEND THE BANQUET <input type="checkbox"/>	NO, I am not going to the banquet <input type="checkbox"/>
YES, GUEST PLANS TO ATTEND BANQUET <input type="checkbox"/>	Guest is not going to the banquet <input type="checkbox"/>
Check here for <b>VEGETARIAN</b> <input type="checkbox"/>	Other dietary request: _____

## PAYMENT INFORMATION

\*\*\* Early bird: Aug. 15 thru Sept. 30 \*\*\*

Early bird discount applies to registrations received by VACo by Sept. 30.  
A late fee of \$50 applies to any registrations received Nov. 1 or later.

	EARLY BIRD	Regular Registration	Late Fee	
	Up to Sept. 30	Oct. 1 thru Oct. 31	Nov. 1 & After	<b>TOTALS</b>
<b>Member Conference fee</b> (County Members and Associate Members)	\$225	\$250	\$300	
<b>Non-Member Conference fee</b>	\$250	\$275	\$350	
Banquet Ticket (for those not staying at The Omni Homestead)	\$75	\$75	\$75	
 VACo's Annual Golf Tournament, Saturday, Nov. 9 [Golf handicap or Average Score is: _____]	\$75	\$75	\$75	
 Rental Golf Clubs for the tournament	\$85	\$85	\$85	
 VLGMA Networking Luncheon, Monday, Nov. 11	\$55	\$55	\$55	
<b>*Please note that payment is due at the time of registration.</b>				<b>GRAND TOTAL</b>

## CREDIT CARD PAYMENT OPTIONS - For your security, FAX or mail only

Check one: <input type="checkbox"/> American Express <input type="checkbox"/> VISA <input type="checkbox"/> MasterCard <input type="checkbox"/> Discover
Card Number: _____ Exp. Date _____ / _____
Name as it appears on card: _____
Authorized Signature: _____
Email for credit card receipt: _____

Registrations with credit card payments  **FAX to: 804.788.0083**

**Questions? Call us at 804.788.6652**

**CHECK IS ENCLOSED** ☐

Make checks payable to **VACo**. Mail check with completed registration form(s) to:  
Virginia Association of Counties, 1207 E. Main St., Suite 300, Richmond, VA 23219

# Virginia Association of Counties

## 2019 Annual Conference Agenda



### Saturday, November 9

- 11 a.m.** VACo Annual Golf Tournament | Old Golf Course  
(Ticketed Event)
- 5 p.m.** Budget Committee | Wilson
- 5 p.m.** VACORP Board of Directors | Lexington

### Sunday, November 10

- 7:30 a.m.** Nondenominational Worship Service | Chesapeake
- 9 a.m. – 2 p.m.** Exhibitor Setup | Grand Ballroom and Colonnade
- 9 a.m.** VACo Board of Directors | Dominion
- 10 a.m.** VACORP Business Meeting | Crystal and Empire

- 10 a.m. – 5 p.m.** Annual Conference Registration | Mount Vernon Foyer  
**Lanyards Sponsored by Aetna**
- 1 – 4:15 p.m.** Sunday Afternoon Coffee Break | MV/ST Rotunda |
- 1 – 2:30 p.m.** Steering Committee Meetings
- Education | Piedmont
  - Environment and Agriculture | Blue Ridge
  - Health and Human Resources | Mount Vernon
  - Transportation | Stratford
- 2 – 5 p.m.** Sunday Afternoon Football & Refreshments | Exhibit Hall
- 2 – 5:30 p.m.** Exhibit Hall Opens | Grand Ballroom and Colonnade
- 2:45 – 4:15 p.m.** Steering Committee Meetings
- Economic Development and Planning | Stratford
  - Finance | Mount Vernon
  - General Government | Blue Ridge
- 4:30 – 5:30 p.m.** Regional Caucuses to Nominate Representatives on VACo Board of Directors
- Region 2 | Blue Ridge
  - Region 3 | Stratford
  - Region 4 | Appalachian
  - Region 7 | Mount Vernon
  - Region 8 | Tower Suite
  - Region 9 | Madison
  - Region 10 | Wilson
  - Region 13 | Piedmont
- 5:30 – 6:30 p.m.** Sunday Evening Opening Reception | Crystal and Empire

- 6:30 p.m.** VACo Annual Banquet | Regency Ballroom  
(Must present Banquet ticket to attend)
- 7:45 p.m.** VACo Dessert Social | Commonwealth Room
- 8 p.m.** Sponsor Hospitality | Downtime

## Monday, November 11

- 7:30 a.m.** Resolutions Committee | Dominion
- 8 a.m. – 2 p.m.** Annual Conference Registration | Mount Vernon Foyer
- 8:15 a.m.** Monday Morning Coffee Break | Exhibit Hall
- 8:30 a.m.** Exhibit Hall Opens | Grand Ballroom and Colonnade

- 8:30 a.m.** **OPENING GENERAL SESSION** | Regency Ballroom

### • KEYNOTE SPEAKERS •

The Honorable **Ralph Northam**, Governor,  
Commonwealth of Virginia

**Dr. George H. Gilliam**, Lecturer, Corcoran  
Department of History, University of Virginia

## 10 – 11:15 a.m. **CONCURRENT SESSIONS**

**FINANCE** | Mount Vernon

**SECURING THE WORK ENVIRONMENT** | Stratford

**ARTS AND ATHLETICS AS ECONOMIC  
DEVELOPMENT** | Appalachian

**SNAPSHOTS OF INNOVATIVE COUNTY  
PROGRAMS** | Blue Ridge

**VACORP** | Piedmont | **Sponsored by VACORP**

**11:30 a.m. - 12:45 p.m.**      **CONCURRENT SESSIONS**

**BROADBAND EXPANSION** | Mount Vernon

**UTILITY-SCALE SOLAR** | Stratford

**CHILD WELFARE AND FOSTER CARE** |  
Appalachian

**CHESAPEAKE BAY ISSUES** | Blue Ridge

**12:45 p.m.**      Deli Lunch | Exhibit Hall

**12:45 p.m.**      VLGMA Luncheon | Crystal and Empire  
(Must have ticket to attend)

**1 p.m.**      Credentials Committee | Monroe

**1:45 p.m.**      Exhibitor Drawing | Exhibit Hall

**2 p.m.**      COUNTY STRONG 85 YEARS: Advocacy • Engagement  
• Action | Free Time in the Exhibit Hall



**2 p.m.**

Monday Afternoon Break | Exhibit Hall

**2:45 - 4 p.m.**

**CONCURRENT SESSIONS**

**COIA TRAINING FOR ELECTED OFFICIALS** |

Mount Vernon

**CRISIS MANAGEMENT/COMMUNICATIONS  
WORKSHOP** | Stratford

**EDUCATION/WORKFORCE DEVELOPMENT** |  
Appalachian

**CURRENT ISSUES IN ELECTIONS** | Blue Ridge

**DOMINION** | Piedmont | **Sponsored by  
Dominion Energy**

**4 p.m.**

High Growth Coalition | Stratford

**4 p.m.**

Rural Caucus | Dominion

**4 p.m.**

Nominating Committee | Appalachian

**5:45 – 7 p.m.**

President's Reception | Crystal and Empire |  
**Sponsored by Robinson, Farmer, Cox Associates**

**8 p.m.**

Sponsor Hospitality | Downtime

## Tuesday, November 12

**8:45 a.m.** Tuesday Morning Coffee Break | Regency Ballroom  
Foyer | **Sponsored by the Virginia Housing  
Development Authority**

**9a.m.** **ANNUAL BUSINESS MEETING** | Regency  
Ballroom

- Adoption of Legislative Program •
- Election of New VACo President and Officers •

**10:30 a.m.** **CLOSING GENERAL SESSION** | Regency  
Ballroom

- ACHIEVEMENT AWARDS CEREMONY •
- VIRGINIA CERTIFIED COUNTY SUPERVISORS'  
GRADUATION •
- KEYNOTE SPEAKER •

**NOON** **ADJOURNMENT/CHECK OUT**