

AGENDA

Wednesday, November 13, 2019
4:00 PM

4:00 CALL MEETING TO ORDER (M. Todd Dishner, Chairman)

CLOSED SESSION

Code of Virginia, Section 2.2-3711 **A.7 Legal**; discussion with legal counsel and staff pertaining to actual or probable litigation.

5:00 CALL MEETING TO OPEN SESSION (M. Todd Dishner, Chairman)

Invocation and Pledge of Allegiance

ADOPTION OF AGENDA

Adopt the agenda and the additional agenda as presented

MINUTES OF PREVIOUS MEETINGS

Request adoption of the October 8th and October 24th, 2019 meeting minutes.

FINANCIAL STATUS

Michael Carter – Inform the Board of the County's financial status

PAYMENT OF INVOICES

Consideration of appropriations and accounts payable as listed on the additional agenda

5:15 CITIZENS TIME

5:30 Smyth County Extension Office- Andy Overbay

5:45 Hungry Mother State Park-Andrew Philpot

6:00 Department of Game and Inland Fisheries-Steven Gregory

NEW BUSINESS

***Planning Commission Recommendation-Michael Carter**

***CDBG Planning Grant-Kendra Hayden**

***Census Day Proclamation-Lisa Richardson**

***Release of Lien for Green Hill Circle-Jeff Campbell**

***Acceptance of Funds from Animal Friendly Plates by the DMV-Kelly Woods**

***Back of the Dragon Project Update-Kelly Woods**

***EMS Committee Update-Todd Dishner**

***Supervisor Comment Time**

Vice Chairman, Rye Valley District Supervisor Rick K. Blevins called the meeting to order and welcomed everyone.


PRESENT: Vice Chairman, Rye Valley District Supervisor Rick K. Blevins; Saltville District Supervisor Roscoe D Call; North Fork District Supervisor Phil Stevenson; Atkins District Supervisor Charles Atkins; and Royal Oak District Supervisor Judy Wyant (5)

ABSENT: Chairman, Park District Supervisor M. Todd Dishner and Chilhowie District.

STAFF: County Administrator Michael Carter; Assistant County Administrator Lisa Richardson; County Attorney Jeff Campbell; Administrative Assistant Kelly Woods (4)

OTHERS: Deputy with Smyth County Sheriff's Department, Stephanie Porter Nichols with Smyth County News and Messenger, and several citizens.

Kendra Hayden, Administrative Assistant gave the invocation and Kelly Woods, Administrative Assistant led the Pledge of Allegiance.

 10/8/2019 5:01 PM A motion was made by North Fork District Supervisor Phil Stevenson, seconded by Saltville District Supervisor Roscoe D. Call to adopt the agenda and additional agenda as presented.


After consideration, the motion PASSED by the following vote:

AYES: Vice Chairman, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: Chairman, Park District Supervisor M. Todd Dishner and
Chilhowie District Supervisor.

 10/8/2019 5:02 PM It was moved by Saltville District Supervisor Roscoe D. Call, seconded by North Fork District Supervisor Phil Stevenson to approve the minutes of the September 10th, 2019 meeting.


After consideration, the motion PASSED by the following vote:


AYES: Vice Chairman, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins and
Royal Oak District Supervisor Judy Wyant.


NAYS: None.


ABSTAINERS: None.

ABSENT: Chairman, Park District Supervisor M. Todd Dishner and
Chilhowie District Supervisor.

 10/8/2019 5:02 PM Michael Carter, County Administrator presented the Board with information on the current FY2019-2020 Budget and a current month analysis for appropriations.

 10/8/2019 5:18 PM Vice Chairman, Rye Valley District Supervisor Rick K. Blevins opened Citizens Time.

 10/8/2019 5:19 PM With no one wishing to speak, Vice Chairman Rye Valley District Supervisor Rick K. Blevins closed Citizens Time.

 10/8/2019 5:19 PM It was moved by Atkins District Supervisor Charles Atkins, seconded by Saltville District Supervisor Roscoe D. Call to appropriate \$2,330,000.00 from the General Fund. The following is an explanation of the appropriations approved:

General County

Accounts Payable Listing:	\$1,588,809.52
Payroll:	\$718,546.73
Auto Draft Rural Development:	\$8,974.00
AEP/Century Link Bills:	\$25,000.00
County Administration Fund:	\$5,000.00
Minus Beginning Appropriation:	\$(136,725.88)
New Carryover:	\$120,395.63
Total County Appropriation:	\$2,330,000.00

After consideration, the motion PASSED by the following vote:

AYES: Vice Chairman, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: Chairman, Park District Supervisor M. Todd Dishner and
Chilhowie District Supervisor.

It was moved by Saltville District Supervisor Roscoe D. Call, seconded by Atkins District Supervisor Charles Atkins to appropriate \$410,000.00 from the General Fund for the Department of Social Services. The following is an explanation of the appropriations approved:

Social Services

(October 9, 2019)	\$ 350,000.00
(November 1-November 12, 2019)	\$ 60,00.00
Total Social Services:	\$ 410,00.00

After consideration, the motion PASSED by the following vote:

AYES: Vice Chairman, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: Chairman, Park District Supervisor M. Todd Dishner and
Chilhowie District Supervisor.

It was moved by Atkins District Supervisor Charles Atkins, seconded by Saltville District Supervisor Roscoe D. Call to appropriate \$4,110,000.00 from the General Fund for the Smyth County School Board Operating Fund. The following is an explanation of the appropriations approved:

Schools-Operating Fund

Instruction	\$ 3,000,000.00
Administration, Attendance, & Health	\$ 135,000.00
Transportation	\$ 200,000.00
Facilities	\$ 300,000.00
School Food Service	\$ 335,000.00
Technology	\$ 140,000.00
Total School Operating Fund:	\$ 4,110,000.00

After consideration, the motion PASSED by the following vote:

AYES: Vice Chairman, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: Chairman, Park District Supervisor M. Todd Dishner and
Chilhowie District Supervisor.

It was moved by Saltville District Supervisor Roscoe D. Call, seconded by Atkins District Supervisor Charles Atkins to appropriate \$210,000.00 from the General Fund for Smyth County School Board Debt Service.

After consideration, the motion PASSED by the following vote:

AYES: Vice Chairman, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: Chairman, Park District Supervisor M. Todd Dishner and
Chilhowie District Supervisor.

It was moved by Saltville District Supervisor Roscoe D. Call, seconded by North Fork District Supervisor Phil Stevenson to appropriate \$15,000.00 from the EDA's Fund 4 for open invoices.

After consideration, the motion PASSED by the following vote:

AYES: Vice Chairman, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: Chairman, Park District Supervisor M. Todd Dishner and
Chilhowie District Supervisor.

It was moved by Atkins District Supervisor Charles Atkins, seconded by Saltville District Supervisor Roscoe D. Call to appropriate \$1,200.68 from the Sheriff's Fund 748 for open invoices.

After consideration, the motion PASSED by the following vote:

AYES: Vice Chairman, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: Chairman, Park District Supervisor M. Todd Dishner and
Chilhowie District Supervisor.

It was moved by Atkins District Supervisor Charles Atkins, seconded by Saltville District Supervisor Roscoe D. Call to appropriate \$515.33 from the Recovery Court Fund 749 for open invoices.


After consideration, the motion PASSED by the following vote:

AYES: Vice Chairman, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: Chairman, Park District Supervisor M. Todd Dishner and
Chilhowie District Supervisor.

 10/8/2019 5:21 PM Michael Carter, County Administrator read a letter received by Andy Overbay, Smyth County Extension Agent explaining concerns with recent weeks of practically no rain. The letter stated that due to the lack of rain for Smyth County, farmers in the area could experience issues with pastures and feeding livestock. Mr. Overbay encouraged the Board of Supervisors to contact the local Farm Service Agency and ask for actions that would open USDA relief programs.

North Fork District Supervisor Phil Stevenson made a motion to allow Michael Carter, County Administrator to reach out to the local Farm Service Agency as suggested by Mr. Overbay. Saltville District Supervisor Roscoe D. Call seconded the motion.


After consideration, the motion PASSED by the following vote:

AYES: Vice Chairman, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins and
Royal Oak District Supervisor Judy Wyant.


NAYS: None.

ABSTAINERS: None.

ABSENT: Chairman, Park District Supervisor M. Todd Dishner and
Chilhowie District Supervisor.

 10/8/2019 5:24 PM Kendra Hayden, CSA Coordinator, reviewed FY18-19 total expenditures, total children served and reviewed the most utilized categories in which funds were spent for the CSA program in Smyth County. Mrs. Hayden explained that treatment Foster Care is the highest spending category at 37% usage, residential education just below that at 31% usage, and the most highly used category of Community Based services at 16%. Mrs. Hayden continued, stating Community Based Services incorporates an array of services such as foster care prevention services, assessments and evaluations, counseling, parent education, and foster care maintenance. Mrs. Hayden explained the epidemic of substance abuse issues; incarcerations and childhood trauma are leading causes of the 51% of out of home placements within Smyth County's children served through the CSA program. Finally, Mrs. Hayden encouraged members of the Board and Community alike to be kind to individuals who have had past issues with substances or who are continuing to work to get their children back in their homes; this will allow them to feel supported and a part of something better for themselves and their families.

Karen Johnson, Foster Care Supervisor and Helen Holman, CPS Supervisor also presented information to the Board of Supervisors regarding the programs offered to those children within the communities of Smyth County that have been removed from home for various reasons and the resources available to them such as counseling, foster care, schooling etc. There is a growing need for more Foster families in Smyth County for children of all ages and Ms. Holman and Ms. Johnson both encouraged the citizens to contact the Department of Social Services for more information.

 10/8/2019 5:43 PM Vice Chairman, Rye Valley District Supervisor Rick K. Blevins brought forward a recommendation from the Appointment Committee. It is the Committee's recommendation to appoint Carol Greer, 758 Meadow Drive, Marion, Virginia to the Smyth County Public Library Board for a four (4) year term, beginning July 1, 2019 and ending June 30, 2023.

After consideration, the motion PASSED by the following vote:

AYES: Vice Chair, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: Chairman, Park District Supervisor M. Todd Dishner and
Chilhowie District Supervisor.

North Fork District Supervisor Phil Stevenson brought forward a recommendation from the Building and Grounds Committee. It is the Committee's recommendation to approve a request being made for the donation of a building from the Commonwealth, located on the campus of Southwest Virginia Mental Health Institute, to be used for a Women's Residential Substance Abuse Treatment Facility.


After consideration, the motion PASSED by the following vote:

AYES: Vice Chair, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: Chairman, Park District Supervisor M. Todd Dishner and
Chilhowie District Supervisor.

 10/8/2019 5:49 PM Michael Carter, County Administrator presented the following Resolution of Support for the Women's Treatment Facility and read for the record:

SMYTH COUNTY, VIRGINIA BOARD OF SUPERVISORS

RESOLUTION OF SUPPORT

WHEREAS, Smyth County recognizes the need for a residential treatment facility not only for Smyth County citizens but those citizens region wide; and

WHEREAS, there is an existing facility located on the grounds of Southwest Virginia Mental Health Institute, Marion, Virginia, that could be utilized for a Women's Residential Treatment Facility to aid in providing services to assist in helping women stay clean and sober; and

WHEREAS, communication has occurred between the Commonwealth of Virginia and interested parties from Smyth County to lease said building, as a budget neutral lease for three (3) years, requesting all repairs and renovations be made by the Commonwealth before entering into such a lease; and with the understanding should the programs not be successful, the building will remain as property of SWVMHI; and

WHEREAS, there is great hope with the request and acquisition of the building, Smyth County can continue to offer more services to those regions wide to aid in battling ongoing addictions that have plagued much of our Region; and

NOW, THEREFORE, BE IT RESOLVED, Smyth County Board of Supervisors hereby requests and supports consideration for receiving the building from the Commonwealth of Virginia with said terms.

Approved this the 8th day of October, 2019

North Fork District Supervisor Phil Stevenson made a motion to adopt the Resolution as presented. Atkins District Supervisor Charles Atkins seconded the motion.

After consideration, the motion PASSED by the following vote:

AYES: Vice Chair, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: Chairman, Park District Supervisor M. Todd Dishner and
Chilhowie District Supervisor.



10/8/2019 5:51 PM Rye Valley District Supervisor Rick K. Blevins brought forward the following recommendations from the Budget Committee.

Item #1: It is the committee's recommendation to award the bid for the purchase of a 40-yard receiver container to Baker's Waste Equipment in the amount of \$6,387.00.

After consideration, the motion PASSED by the following vote:

AYES: Vice Chair, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins and

Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: Chairman, Park District Supervisor M. Todd Dishner and
Chilhowie District Supervisor.

Item #2: It is the Committee's recommendation to award the bid to Worldwide Ford for the purchase of one (1) 2020, Ford F-150, extended cab pickup truck to be utilized by the Animal Control Department in the amount of \$23,891.00.

After consideration, the motion PASSED by the following vote:

AYES: Vice Chair, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: Chairman, Park District Supervisor M. Todd Dishner and
Chilhowie District Supervisor.

Item #3: It is the Committee's recommendation to award the bid to Empire Ford for the purchase of one (1) Regular Cab Pick UP truck in the amount of \$21,995.40 to be utilized by the Water/Sewer Department.

Atkins District Supervisor Charles Atkins stated he felt it was important to support Local Smyth County Businesses.

After consideration, the motion FAILED by the following vote:

AYES: Vice Chair, Rye Valley District Supervisor Rick K. Blevins.

NAYS: Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins and
Royal Oak District Supervisor Judy Wyant.

ABSTAINERS: None.

ABSENT: Chairman, Park District Supervisor M. Todd Dishner and
Chilhowie District Supervisor.

Atkins District Supervisor Charles Atkins made a motion to award the bid to Worldwide Ford for the purchase of one (1) 2020 Regular Cab Ford F-150 in the amount of \$22,182.00. Saltville District Supervisor Roscoe D. Call seconded the motion.

After consideration, the motion PASSED by the following vote:


AYES: Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,


Atkins District Supervisor Charles Atkins and
Royal Oak District Supervisor Judy Wyant.


NAYS: Vice Chair, Rye Valley District Supervisor Rick K. Blevins.

ABSTAINERS: None.


ABSENT: Chairman, Park District Supervisor M. Todd Dishner and
Chilhowie District Supervisor.

 10/8/2019 5:59 PM Nick Brown, Case Manager with Smyth County Recovery Court presented an update to the Board of Supervisors concerning the Recovery Court program. The Recovery Court seeks to help troubled individuals break free from addictions and behaviors that have resulted in their involvement in the criminal justice system. Mr. Brown stated that to date two (2) participants have graduated from the program which consists of four (4) phases lasting twelve (12) to twenty-four (24) months, and are productive citizens in Smyth County. Currently the Recovery Court program has sixteen (16) participants within various stages of the program. Mr. Brown thanked the Board of Supervisors and the citizens of Smyth County for all of the support the program has received.

 10/8/2019 6:14 PM Christy Lowe, Manager with Virginia Employment Commission, presented some local employment information for Smyth County. The Community Profile for Smyth County gives citizens information such as the population, unemployment rates, and employment by industry. Ms. Lowe stated the rate for Smyth County is improving and appreciates the support given by the Board of Supervisors. Ms. Lowe went on to inform the Board that new office hours had been established for the VEC office located within the Morrison Building. The new hours will be Tuesday and Thursday from 8:30 am to 3:00 pm.

 10/8/2019 6:40 PM Vice Chairman, Rye Valley District Supervisor Rick K. Blevins called for a five (5) minute recess.

 10/8/2019 6:53 PM Vice Chairman, Rye Valley District Supervisor Rick K. Blevins called the meeting back to order from recess.

 10/8/2019 6:53 PM Saltville District Supervisor Roscoe D. Call brought forward the following recommendations from the Water/Sewer Committee:

Item #1: It is the Committee's recommendation to deny a request made by Eva Cullop to fix a road issue on Jordan Lane, Marion, which is a private road. Ms. Cullop stated the road is in need of repair so the postal service will continue to deliver mail to the residents.

After consideration, the motion PASSED by the following vote:

AYES: Vice Chair, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: Chairman, Park District Supervisor M. Todd Dishner and

Chilhowie District Supervisor.

Item #2: It is the Committee's recommendation to apply the \$50.00 late fee for Ray Thompson, acct#7686, back to his account.

After consideration, the motion PASSED by the following vote:


AYES: Vice Chair, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: Chairman, Park District Supervisor M. Todd Dishner and
Chilhowie District Supervisor.

The current water/sewer fee structure was also discussed and discussion will continue at the next scheduled Committee Meeting.

 10/8/2019 7:00 PM Michael Carter, County Administrator presented an Animal Damage Claim for Tim Spencer for two (2) lambs in the amount of \$270.00. Smyth County Animal Control investigated the claim and feel the damage was done by dogs.

North Fork District Supervisor Phil Stevenson made a motion to approve the claim as presented. Atkins District Supervisor Charles Atkins seconded the motion.


After consideration, the motion PASSED by the following vote:

AYES: Vice Chair, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins and
Royal Oak District Supervisor Judy Wyant.


NAYS: None.

ABSTAINERS: None.

ABSENT: Chairman, Park District Supervisor M. Todd Dishner and
Chilhowie District Supervisor.

 10/8/2019 7:02 PM Kelly Woods, Administrative Assistant presented an update to the Board of Supervisors concerning the Back of Dragon Project. Ms. Woods stated the deed from Mr. Staley that was needed for the project has been received and approved by VDOT, along with the Right-of-Way certification. VDOT will facilitate the paper work necessary for the certification, and also provide the County with templates needed to advertise the project for construction. Funding for the project provided by VDOT and the Tobacco Commission will stay in place, with the County requesting a grant extension from the Tobacco Commission for another year which was approved at the Tobacco

Commission Meeting on October 9, 2019. The project is on schedule and should be under construction in the near future.

 10/8/2019 7:05 PM Lisa Richardson, Assistant County Administrator informed the Board the Smyth County Animal Shelter received their annual inspection on August 26, 2019 and there were no significant findings of noncompliance.

 10/8/2019 7:06 PM Lisa Richardson, Assistant County Administrator informed the Board the Youth Government Day was being held on October 22, 2019 and invited all those able to attend.

 10/8/2019 7:07 PM Vice Chairman, Rye Valley District Supervisor Rick K. Blevins opened the floor for discussion regarding the recent resignation of the Chilhowie District Board of Supervisor member.

Michael Carter, County Administrator explained that notification had been received from R. Curtis Rhea requesting to resign as the Chilhowie District Board of Supervisors member effective September 30, 2019.

North Fork District Supervisor Phil Stevenson made a motion to accept the resignation provided by Mr. Rhea. Saltville District Supervisor Roscoe D. Call seconded the motion.

After consideration, the motion PASSED by the following vote:

AYES: Vice Chair, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: Chairman, Park District Supervisor M. Todd Dishner and
Chilhowie District Supervisor.

Mr. Carter went on to explain stated the he had spoken to Sandy Elswick, Registrar of Voters and Ms. Elswick stated the Board would need to hold a special election to fill the vacant seat.

Jeff Campbell, County Attorney informed the Board that an interim member could be appointed to fill the seat until the special election took place.

Chairman, Rye Valley District Supervisor Rick K. Blevins opened the floor for nominations of an interim Chilhowie District Board of Supervisors member.

Atkins District Supervisor Charles Atkins made a motion to appoint William B. Blevins to fill the vacant Board of Supervisors seat for the Chilhowie District. Royal Oak District Supervisor Judy Wyant seconded the motion.

Saltville District Supervisor Roscoe D. Call made a motion to appoint Wade H. Blevins Jr. to fill the vacant Board of Supervisor seat for the Chilhowie District. North Fork District Supervisor Phil Stevenson seconded the motion.

Chairman, Rye Valley District Supervisor Rick K. Blevins closed the nominations.

Chairman, Rye Valley District Supervisor Rick K. Blevins called for a vote for William B. Blevins' nomination.

After consideration, the motion FAILED by the following vote:

AYES: Atkins District Supervisor Charles Atkins and
Royal Oak District Supervisor Judy Wyant.

NAYS: Vice Chair, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson.

ABSTAINERS: None.

ABSENT: Chairman, Park District Supervisor M. Todd Dishner and
Chilhowie District Supervisor.

Chairman, Rye Valley District Supervisor Rick K. Blevins called for a vote for Wade H. Blevins Jr's nomination.

After consideration, the motion PASSED by the following vote:

AYES: Vice Chair, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson.

NAYS: Atkins District Supervisor Charles Atkins and
Royal Oak District Supervisor Judy Wyant.

ABSTAINERS: None.

ABSENT: Chairman, Park District Supervisor M. Todd Dishner and
Chilhowie District Supervisor.

Michael Carter, County Administrator then asked Mr. Jeff Campbell, County Attorney the process that needs to take place to hold a special election. Mr. Campbell stated the Board of Supervisors would need to petition the Circuit Court requesting the special election to take place.

Saltville District Supervisor Roscoe D. Call made a motion for Mr. Jeff Campbell to petition the Smyth County Circuit Court and request for the special election to take place. North Fork District Supervisor Phil Stevenson seconded the motion.

After consideration, the motion PASSED by the following vote:

AYES: Vice Chair, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.


ABSENT: Chairman, Park District Supervisor M. Todd Dishner and
Chilhowie District Supervisor.

 10/8/2019 7:23 PM Supervisor Comment Time:

Saltville District Supervisor Roscoe D. Call updated the Board concerning the Saltville Rescue Squad and stated the Squad is doing much better and appreciates all the support that has been received.

North Fork District Supervisor Phil Stevenson stated he appreciated the effort being made by the Saltville Rescue Squad to provide services for Smyth County residents.

Rye Valley District Supervisor Rick K. Blevins thanked everyone for their patience during the meeting and thanked Mr. Bill Blevins for attending the meeting.

 10/8/2019 7:26 PM Vice Chairman, Rye Valley District Supervisor Rick K. Blevins continued the meeting to October 24, 2019 at 7:00 P.M.

The Smyth County Board of Supervisors held its continued meeting at 7:00 p.m., **Thursday, October 24, 2019**. The location of the meeting was in the First-Floor Board Room of the County Office Building, 121 Bagley Circle, Suite 100, Marion, Virginia.

PRESENT: Chairman, Park District Supervisor M. Todd Dishner; Vice-Chairman, Rye Valley District Supervisor Rick K Blevins; Saltville District Supervisor Roscoe D Call; North Fork District Supervisor Phil Stevenson Chilhowie District Supervisor Wade H. Blevins Jr.; Atkins District Supervisor Charles Atkins; Royal Oak District Supervisor Judy Wyant (7)

Park District Planning Commissioner Joel Pugh; Chilhowie District Planning Commissioner Graham Davidson Jr.; Rye Valley District Planning Commissioner Paul D. Shepherd; Atkins District Planning Commissioner Hazel Wagoner; Saltville District Supervisor David Spence (6)

ABSENT: North Fork District Planning Commissioner Robert Campbell and Royal Oak District Planning Commissioner Tony Dean (2)

STAFF: County Administrator Michael Carter; Assistant County Administrator Lisa Richardson; Building & Zoning Administrator Clegg Williams; Administrative Assistant Sarah Parris; Administrative Assistant Kelly Woods; County Attorney Jeff Campbell (6)

Others Present: Stephanie Porter Nichols, Smyth County News and Messenger, a Deputy with Smyth County Sheriff's Office and several citizens.

Chairman of the Board of Supervisors, M. Todd Dishner and Joel Pugh, Chairman of the Planning Commission, called the joint public hearing to order. Michael Carter, County Administrator read the advertisement as placed in the Smyth County News and Messenger.

BEFORE THE SMYTH COUNTY BOARD OF SUPERVISORS AND SMYTH COUNTY PLANNING COMMISSION

The Smyth County Board of Supervisors and the Smyth County Planning Commission will conduct a joint public hearing on Thursday, October 24, 2019, at 7:00 P.M. or as soon after 7:00 P.M. as an application may be heard, in the Smyth County Office Building, 121 Bagley Circle, Marion, Virginia, to consider the following application(s) to the Zoning Ordinance of Smyth County, Virginia:

An application from James Craig Harper for a Special Use Permit for a Service Business. The property is located beside 174 Southwood Lane, Saltville Virginia, identified as Tax Map No. 41A-4-2 and zoned Agricultural/Rural.

At this public hearing, subject to the rules of procedure of the Board of Supervisors and Planning Commission of Smyth County, Virginia, any person may appear and state his/her views thereon.

Copies of the application(s) along with their maps/drawings are on file in the Office of the County Administrator of Smyth County. Copies are also maintained by the County Zoning Administrator at the address given above, and may be viewed during regular business hours Monday through Friday.

In compliance with the Americans with Disabilities Act, persons requiring special assistance to attend and participate in this hearing should contact Clegg Williams, ADA Coordinator, at (276) 706-8315 at least 48 hours prior to the hearing.

Done by order of the Board of Supervisors and the Planning Commission.


Clegg Williams, Building and Zoning Administrator explained Mr. Harper's request for the special use permit.


Allan Dinsmore, Nannie Woodward, Bill Woodward, Jim Carter, and Dottie Carter all spoke in opposition of the Special Use Permit due to fearing the property would turn into a junk yard and decrease the value of their homes.

Board of Supervisors Chairman, Park District Supervisor M. Todd Dishner and Planning District Commission Vice Chairman Joel Pugh closed the joint public hearing.

The Board of Supervisors portion of the meeting recessed to allow for the Planning Commission to consider the application being requested by Mr. Harper.

 10/24/2019 7:34 PM Chairman, Park District Supervisor M. Todd Dishner called the Board of Supervisors meeting to order.

 10/24/2019 7:34 PM Chairman, Park District Supervisor M. Todd Dishner opened Citizens Time. With no one wishing to speak, Chairman, Park District Supervisor M. Todd Dishner closed citizens time.

 10/24/2019 7:34 PM Chairman, Park District Supervisor opened the floor for discussion by the Board of Supervisors concerning Special Election and the date to hold the Special Election.

Michael Carter, County Administrator stated Sandy Elswick, Registrar of voters had given a suggestion of dates in which the Special Election can be held. Ms. Elswick stated the dates are December 17th, 2019 (which is now not a possibility), January 7th, 2020 and any Tuesday between July 7th, 2020 and September 8, 2020.

The Board of Supervisors discussed the dates and what would work best for Smyth County.

Atkins District Supervisor Charles Atkins made a motion to set the Special Election for the Chilhowie District Board of Supervisors on January 7th, 2020. Royal Oak District Supervisor Judy Wyant seconded the motion.

Several Board members expressed concern with this date, and not allowing those that wish to seek the seat enough time to campaign.

Atkins District Supervisor Charles Atkins and Royal Oak District Supervisor Judy Wyant stated they felt it best for the citizens of the Chilhowie District to hold the election sooner rather than later.

After consideration, the motion FAILED by the following vote:

AYES: Atkins District Supervisor Charles Atkins and
Royal Oak District Supervisor Judy Wyant.

NAYS: Chairman, Park District Supervisor M. Todd Dishner,
Vice Chairman, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson.

ABSTAINERS: Chilhowie District Supervisor Wade H. Blevins Jr.

ABSENT: None.

North Fork District Supervisor Phil Stevenson made a motion to set the Special Election for the Chilhowie District Board of Supervisors on July 14th, 2020. Rye Valley District Supervisor Rick K. Blevins seconded the motion.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
Vice Chairman, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call and
North Fork District Supervisor Phil Stevenson.

NAYS: Atkins District Supervisor Charles Atkins and
Royal Oak District Supervisor Judy Wyant.

ABSTAINERS: Chilhowie District Supervisor Wade H. Blevins Jr.

ABSENT: None.



10/24/2019 7:51 PM Rye Valley District Supervisor Rick K. Blevins brought forward a recommendation from the Appointment Committee. It is the Committee's recommendation to appoint Wade H. Blevins Jr. to fill all appointments where former member R. Curtis Rhea served.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
Vice Chairman, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call and
North Fork District Supervisor Phil Stevenson.

NAYS: Atkins District Supervisor Charles Atkins and
Royal Oak District Supervisor Judy Wyant.

ABSTAINERS: Chilhowie District Supervisor Wade H. Blevins Jr.

ABSENT: None.



10/24/2019 7:51 PM Park District Supervisor M. Todd Dishner brought forward a recommendation from the Budget Committee. It is the Committee's recommendation to allow staff to negotiate with a

Temp Agency for the clerical position needed for the 2020 reassessment for Smyth County. Base pay will be set at \$10.00 per hour.


After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
Vice Chairman, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: Chilhowie District Supervisor R. Curtis Rhea.

ABSENT: None.

 10/24/2019 7:52 PM Atkins District Supervisor Charles Atkins made a motion to reappoint Marvin Craig as the Atkins District Representative to the Smyth County Economic Development Authority for a four (4) year term, beginning July 1, 2019 and ending June 30, 2023. Saltville District Supervisor Roscoe D. Call seconded the motion.


After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
Vice Chairman, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Chilhowie District Supervisor Wade H. Blevins Jr.,
Atkins District Supervisor Charles Atkins and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

 10/24/2019 7:53 PM Michael Carter, County Administrator presented a ten (10) Year Supervisor Service Award, from Virginia Association of Counties acknowledging the service of Park District Supervisor M. Todd Dishner, Saltville District Supervisor Roscoe D. Call and Chilhowie District Supervisor Wade H. Blevins Jr. to Smyth County.

Park District Supervisor M. Todd Dishner thanked Mr. Carter for the acknowledgement and for the support he has received within his district and Smyth County.

North Fork District Supervisor Phil Stevenson thanked Mr. Wade Blevins Jr. for serving on the interim for the Chilhowie District.

 10/24/2019 8:07 PM Meeting Adjourned.



Smyth County Planning Commission

121 Bagley Circle, Suite 120, Marion, VA 24354
Phone (276) 706-8316 Fax (276) 783-9314

Hazel Wagoner, Atkins District
Graham Davidson Jr., Chilhowie District
Robert Campbell, North Fork District
Joel Pugh, Park District
Tony Dean, Royal Oak District
Paul Shepherd, Rye Valley District
David Spence, Saltville District
Clegg Williams, Zoning Administrator
Sarah Parris, Administrative Assistant

To: Michael L. Carter
From: Clegg Williams *CW*
Date: November 5, 2019
Subject: Recommendations from Planning Commission

At the joint public hearing on Thursday, October 24, 2019, the following motion was rendered:

Recommendation on the request of James Craig Harper – Special Use Permit:

Commissioner Graham Davidson made a motion to recommend the Board of Supervisors deny James Craig Harper's Special Use Permit request for a service business. Commissioner Paul Shepherd seconded the motion.

After consideration, the motion PASSED by the following vote:

AYES: Pugh, Spence, Wagoner, Shepherd, Davidson Jr.
NAYS: None.
ABSTAINERS: None.
ABSENT: Campbell, Dean

Kelly Woods

From: Michael Carter
Sent: Friday, November 01, 2019 10:09 AM
To: Kelly Woods
Subject: Fwd: James Harper Special Use Permit

----- Forwarded message -----

From: **P Frye** <pafrye2@gmail.com>
Date: Wed, Oct 30, 2019, 4:58 PM
Subject: James Harper Special Use Permit
To: <mcarter@smythcounty.org>

After reading the Smyth County News concerning Mr. Harper's request for Special Use Permit in order to expand his towing & storage of junked or wrecked vehicles, as a resident of the Pleasant Heights subdivision, I do have concerns. Some of those are, property value of entire subdivision homes, additional noise, church near by, Valley Road is already busy with farm trucks & trailers and appearance. Seems open for a chance for the appearance of a salvage or junk yard.n

I too, am all for progress for business owners, however, feel we as a county should maintain our zoning ordinances and fit businesses properly within those parameters.

I respectfully submit my opinion to the Board of Supervisors for ruling, although meaning no disrespect to Mr. Harper.

Thank you,

Mrs. R. Frye



Ralph S. Northam
Governor

R. Brian Ball
Secretary of
Commerce and Trade

COMMONWEALTH of VIRGINIA

DEPARTMENT OF
HOUSING AND COMMUNITY DEVELOPMENT

Erik C. Johnston
Director

November 1, 2019

Mr. Michael Carter
County Administrator
Smyth County
121 Bagley Circle, Suite 100
Marion, VA 24354

RE: 2019 Community Development Block Grant
(CDBG) Planning Grant - Initial Response
Smyth County

Dear Mr. Carter:

We have reviewed the county's request for CDBG Planning Grant assistance for the proposed Smyth County Telecommunication Planning Grant Project. Due to the county's prior involvement in state funded regional telecommunication planning efforts in 2008 with the Towns of Chilhowie and Saltville, as well the most recently ARC POWER Funded Regional Telecommunication Planning Effort with Planning Districts 1(Cumberland Plateau), 2 (LENOWISCO PDC) and 3 (Mount Rogers PDC). We are prepared to offer Planning Grant Assistance in the amount of \$15,000 and have reserved \$2,000 in Planning Grant Funding to reimburse the county for completion of the following activities:

1. Completion of an initial public meeting

The county must schedule a public meeting to give citizens and stakeholders an overview of the proposed project. Citizens must be informed about the county's intentions to identify the need for high-speed telecommunications, and to survey residents, businesses, and other potential beneficiaries to confirm need and demand. Citizens must also be informed of potential future activities under the study, including additional public and management team meetings, feasibility studies, and need and demand surveys for the county. The county must disclose that future Planning Grant and Community Improvement Grant Funding depends on completion of these initial activities. At this meeting, energized community leaders called "sparkplugs" must be identified and included as members of the management team.

2. Completion of an initial management team meeting

The county must identify key stakeholders and secure their commitment in serving on a project management team. The management team must include, at a minimum, the County Manager or designee, a member of the Mount Rogers Planning District Commission, a representative from the Retail Merchant's Association, a representative from the local community college and universities within the region, representatives from community businesses, a representative from the local school system, a representative from a local health care provider, local telephone and

Partners for Better Communities



www.dhcd.virginia.gov

Internet service providers, and at least two community representatives. At this initial meeting, management team members must help the County develop a plan for completing these initial Planning Grant Activities.

3. Engagement of the Center for Innovative Technology

The county should consult the Center for Innovative Technology to assist with the completion of the community needs assessment survey. Documentation of the consultation should be including with the response to completion of all Initial Activities.

The county must conduct a community-wide survey to assess existing broadband telecommunication assets and services and identify needs. Efforts must be made to target and receive responses from a good representation of residents, businesses and industries in the county. The survey also should include income information for residents, a sample question has been attached. The income data to populate the survey can be found at https://www.huduser.gov/portal/datasets/il/il2019/select_Geography.odn.

4. Completion of a second management team meeting

The county must schedule a meeting of the management team wherein members can review the results of the survey. Potential project activities and plan of action should be discussed at this meeting.

Upon completion of these five initial items, the county must submit a copy of the survey results, draft RFP, the meeting minutes and attendance sheets to the Virginia Department of Housing and Community Development (DHCD). The responses must be submitted online using the agency's Centralized Application and Management System (CAMS). If you have questions about how to access or use CAMS, please contact us.

If the local government completes the activities outlined above (# 1-4) by January 7, 2020, the county will have access to the \$2,000 reserved. The actual funding amount, not to exceed a total of \$15,000, will be dependent upon costs to complete the identified and agreed upon activities. If the county fails to complete the identified activities, the balance of the Planning Grant Funding may not be awarded.

Should you have any questions, please contact me at (804) 371-7056.

Sincerely,



Tamarah Holmes, Ph.D.
Associate Director

c: Aaron Sizemore, Mount Rogers PDC



Park District
M. Todd Dishner (Chair)

Rye Valley District
Rick K. Blevins (V. Chair)

Saltville District
Roscoe Call

North Fork District
Phil Stevenson

Smyth County, Virginia
121 Bagley Circle, Suite 100
Marion, VA 24354

Atkins District
Charles Atkins

Chilhowie District
R. Curtis Rhea

Royal Oak District
Judy Wyant

Michael L. Carter
County Administrator

Alicia Richardson
Assistant County Administrator

Proclamation Census Awareness Day

WHEREAS, every ten years, Article 1, Section 2 of the United States Constitution mandates a count of all the people living in the United States and its territories; and

WHEREAS, the 2020 Census will address every household in the nation with a simple questionnaire with the goal of counting everyone once, only once, and in the right place; and

WHEREAS, data obtained by the survey will be used to help determine how approximately \$675 billion will be distributed from the federal government to state, local, and tribal governments annually; and

WHEREAS, up to \$2000 of federal funding will be lost for each person not counted; as well as upwards of \$20,000 of federal funding lost every ten years; and

WHEREAS, a complete count requires that we bring together leaders from all communities of the Commonwealth, so that every Virginian regardless of racial, social, or economic background is counted, and

WHEREAS, Governor Ralph S. Northam has established the Virginia Complete Count Commission, which is comprised of 40 members to collaborate with community partners and local Complete Count Committees to ensure an accurate 2020 Census count; and

WHEREAS, Smyth County has established a Complete Count Committee with the goals of disseminating 2020 Census information to the general public, encouraging all residents to participate in events and initiatives that will raise the overall awareness of the 2020 Census and increase participation, provide Census advocates to speak to community organizations and events, provide support for census takers as they help the community complete an accurate count, and strive to achieve a complete and accurate count of all persons within the County of Smyth.

NOW, THEREFORE, the Board of Supervisors of the County of Smyth, hereby proclaims March 12, 2020, as Census Awareness Day and commends the work of the Complete Count Committee.

Adopted this, the 13th Day of November 2019 in the County of Smyth, Virginia.

By: _____
M. Todd Dishner, Chair
Smyth County Board of Supervisors

Attest: _____
Michael L. Carter, Clerk
Smyth County Board of Supervisors



TREASURER OF SMYTH COUNTY

THOMAS W. BURKETT, II
TREASURER

P.O. Box 549 • MARION, VA 24354-0549
276-782-4059
EMAIL: SMYHTREASURER@SMYTHCOUNTY.ORG

DEBRA O. SCHWARTZ
CHIEF DEPUTY

CHRISTY HUTTON
AMY FRYE
JOELLA SMITH
DEPUTIES

October 18, 2019

Mr. Jeff Campbell, County Attorney
121 Bagley Circle, Suite 100
Marion, VA. 24354

Dear Jeff,

Attached you will find a paid receipt for Joe E. & Susie H. Threlkeld. This receipt represents their final payment for the special assessment for residents of Green Hill Circle in Chilhowie.

Please request the Board of Supervisors take the necessary action to release the lien on their property as they have fulfilled their financial obligation.

Thank you, and please let me know should you need additional information.

Sincerely,

A handwritten signature in black ink, appearing to read "Tom Burkett". The signature is stylized and fluid.

Tom Burkett
Treasurer

C: Mike Carter, County Administrator

SMYTH COUNTY
SMYTH COUNTY TREASURER
PO BOX 549 SUITE G024
109 W MAIN ST.
MARI ON VA 24354

Date : 10/18/2019
Regi ster : DOS/ DEB2
Trans. #: 08517
Dept # : SPE13
Acct # :

GREEN HILL CIRCLE

000072842
Acres:

Land: 0 Imp: 0

Principal Being Paid \$ 2102.40
Penalty \$.00
Interest \$.00

THRELKELD JOE E & SUSIE H
HAYWOOD JONATHAN W
OCTOBER 18, 2019

Amount Paid \$ 2102.40

* Balance Due \$.00

Pd by Check 2102.40 # 35496BLUE RIDGE
BALANCE DUE INCLUDES PENALTY/INTEREST THRU THE MONTH 10/2019



TREASURER OF SMYTH COUNTY

THOMAS W. BURKETT, II
TREASURER

P.O. Box 549 • MARION, VA 24354-0549
276-782-4059
EMAIL: SMYHTREASURER@SMYTHCOUNTY.ORG

DEBRA O. SCHWARTZ
CHIEF DEPUTY

CHRISTY HUTTON
AMY FRYE
JOELLA SMITH
DEPUTIES

October 18, 2019

Mr. Jeff Campbell, County Attorney
121 Bagley Circle, Suite 100
Marion, VA. 24354

Dear Jeff,

Attached you will find a paid receipt for Willard H. & Suzanne R. Lester. This receipt represents their final payment for the special assessment for residents of Green Hill Circle in Chilhowie.

Please request the Board of Supervisors take the necessary action to release the lien on their property as they have fulfilled their financial obligation.

Thank you, and please let me know should you need additional information.

Sincerely,

Tom Burkett
Treasurer

C: Mike Carter, County Administrator

SMYTH COUNTY
SMYTH COUNTY TREASURER
PO BOX 549 SUITE G024
109 W MAIN ST.
MARION VA 24354

Date : 10/18/2019
Register: DOS/DEB2
Trans. #: 08518
Dept #: SPE13
Acct# :

GREEN HILL CIRCLE

000150177
Acres:

Previous
Balance \$ 1839.60

Principal Being Paid \$ 1839.60

Land: 0 Imp: 0 Penalty \$.00
Interest \$.00

LESTER, WILLARD H & SUZANNE R
OCT 18, 2019

Amount Paid \$ 1839.60

*Balance Due \$.00

Pd by Check 1839.60 # 35495BLUE RIDGE
BALANCE DUE INCLUDES PENALTY/INTEREST THRU THE MONTH 10/2019



COMMONWEALTH of VIRGINIA

Department of Motor Vehicles
2300 West Broad Street

Richard D. Holcomb
Commissioner

Post Office Box 27412
Richmond, VA 23269-0001

October 21, 2019

County Administrator
Smyth County
121 Bagley Circle, Suite 100
Marion, VA 24354

Dear County Administrator:

The Department of Motor Vehicles sells the Animal Friendly license plate, which is authorized by Virginia Code, §46.2-749.2:7, as part of its special license plate program. This plate is issued to supporters of dog and cat sterilization programs at a cost of \$25.00 per year in addition to the prescribed fee for vehicle registration. After the first 1,000 sets of plates are sold, \$15.00 of each fee is made available to the locality in which the vehicle is registered, to be used to support sterilization programs for dogs and cats. This money is set aside in a special fund titled the Dog and Cat Sterilization Fund for distribution to localities, regardless of the amount of funds involved. For Fiscal Year 2019, DMV's records indicate that your locality is due \$465.00 from this Fund.

Virginia Code §46.2-749.2:7 requires each locality to certify that this money will be used to support sterilization of dogs and cats. If your locality does not have a program for this purpose, the statute provides the locality options. You may make the funds available to any private, nonprofit sterilization program for dogs and cats in your locality or decline receipt of funds. Any funds that are declined shall be distributed to other affected localities on a pro rata basis.

Attached to this letter is a form to make your choice pertaining to the amount stated above. Complete the form and return it no later than December 20, 2019, to:

Financial Management Services
Department of Motor Vehicles
Post Office Box 25700
Richmond, Virginia 23260
Attn: Christie Parker, Room 711
Fax: (804) 367-6339

If the form is not received by the above date, it will be assumed that your locality is declining the funds. If you have any questions regarding the Animal Friendly Plate, the funds due your locality or about completing the Certification of Funds form FMS 225, please email DMV at accountspayable@dmv.virginia.gov.

With kindest regards.

Sincerely,

A handwritten signature in black ink, appearing to read "Richard D. Holcomb".

Richard D. Holcomb

RDH:msc

Attachment

A meeting of the Smyth County Emergency Communications Committee was held at the County Office Building on October 22, 2019 at 3:30 P.M.

Committee Members Present:

Park District Supervisor M. Todd Dishner, Chairman
Rye Valley District Supervisor Rick K. Blevins
Michael Carter, County Administrator

Staff Members Present:

Kelly Woods, Administrative Assistant
Charlie Harrington, Emergency Management Coordinator
Shannon Williams, 911 Coordinator

Others Present:

Bill Rush	Randy Sturgill
Samantha White	David Haynes
Billy Hamm	John Clark
Brian Martin	Chip Shuler
Courtney Widener	Erik Puckett

Chairman, Park District Supervisor M. Todd Dishner called the meeting to order at 3:35 P.M.

Charlie Harrington, EMS Coordinator spoke and gave an update to the Committee regarding the subcommittee that has met to continue to address the Emergency Services needs for Smyth County. Mr. Harrington stated the Committee discussed where the County is, where the County is going, needs for Smyth County and long-term goals of three (3) to five (5) years. Mr. Harrington stated the meeting went well, and had active participation. Everyone seems to be willing to work together to address the lack of volunteer organizations for EMS Services and the needs for Smyth County.

The Committee discussed what those in attendance felt were current issues and asked Mr. Harrington to discuss them with the subcommittee at the next scheduled meeting. Issues such as dispatch, personnel and capital expenses are just a few of the things brought forward by the Committee. Everyone would also like to see that EMS Services stay as a priority so issues can be resolved in a timely manner, allowing for planning within budgets etc. Mr. Harrington will report information back to the Emergency Communications Committee at the next scheduled meeting.

At 4:50 p.m. Chairman, Park District Supervisor M. Todd Dishner adjourned the meeting.