

AGENDA

Tuesday, May 14, 2019
4:00 PM

4:00 CALL MEETING TO ORDER (M. Todd Dishner, Chairman)

CLOSED SESSION

Code of Virginia, Section 2.2-3711- **A.7 Legal**; discussion with legal counsel and staff pertaining to actual or probable litigation and **A.8 Legal**; Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel.

5:00 CALL MEETING TO OPEN SESSION

Invocation and Pledge of Allegiance

ADOPTION OF AGENDA

Adopt the agenda and the additional agenda as presented

MINUTES OF PREVIOUS MEETINGS

Request adoption of the April 9th, 2019 meeting minutes.

FINANCIAL STATUS

Michael Carter – Inform the Board of the County's financial status

PAYMENT OF INVOICES

Consideration of appropriations and accounts payable as listed on the additional agenda

5:15 CITIZENS TIME

5:30 SWIFA Annual Report-Curtis Rhea

5:45 FAM Tour Update-Kendra Hayden

6:00 Public Hearing Smyth County School Board Budget FY2019-2020

NEW BUSINESS

*** Committee Recommendations:**

- **Budget Committee, Todd Dishner-Chair**
- **Building and Grounds Committee, Phil Stevenson-Chair**
- **Emergency Communications Committee Update, Todd Dishner-Chair**

- **Insurance Committee, Rick Blevins-Chair**
- **Ordinance Committee Recommendation, Judy Wyant-Chair**
- **Personnel Committee Recommendation, Todd Dishner-Chair**
- **Water/Sewer Committee Recommendation, Roscoe Call-Chair**

***Schedule Public Hearing for Rich Valley Fair Festival Permit on June 11, 2019
at 6:30 P.M.**

***Supervisor Comment Time**

The Smyth County Board of Supervisors held its regular meeting at 4:00 p.m., **Tuesday, April 9, 2019**. The location of the meeting was in the First-Floor Board Room of the County Office Building, 121 Bagley Circle, Suite 100, Marion, Virginia.

PRESENT: Chairman, Park District Supervisor M. Todd Dishner; Vice Chairman, Rye Valley District Supervisor Rick K Blevins; Saltville District Supervisor Roscoe D Call; North Fork District Supervisor Phil Stevenson; Chilhowie District Supervisor R. Curtis Rhea; and Royal Oak District Supervisor Judy Wyant (6)

ABSENT: Atkins District Supervisor Charles Atkins (1)

STAFF: County Administrator Michael Carter; County Attorney Jeff Campbell; Assistant County Administrator Lisa Richardson; Administrative Assistant Kelly Woods (4)

 4/9/2019 4:10 PM Chairman, Park District Supervisor M. Todd Dishner called the meeting to order.

A motion was made by Rye Valley District Supervisor Rick K. Blevins to enter into closed session under Code of Virginia, Section 2.2-3711 —**A.7 Legal**; discussion with legal counsel and staff pertaining to actual or probable litigation. Saltville District Supervisor Roscoe D. Call seconded the motion.

Royal Oak District Supervisor Judy Wyant requested to abstain from the vote approving closed session and certifying closed session, due to concerns with the procedure, stating she feels the Board is not being descriptive enough as to the reasons for going into Closed Session. Ms. Wyant stated she would like an opinion from the Virginia Freedom of Information Advisory Council concerning the guidelines for closed session.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner, Vice Chairman, Rye Valley District Supervisor Rick K. Blevins, Saltville District Supervisor Roscoe D. Call, North Fork District Supervisor Phil Stevenson and Chilhowie District Supervisor R. Curtis Rhea.

NAYS: None.

ABSTAINERS: Royal Oak District Supervisor Judy Wyant.

ABSENT: Atkins District Supervisor Charles Atkins.

 4/9/2019 5:08 PM Chairman, Park District Supervisor M. Todd Dishner called the meeting back to order from Closed session.

PRESENT: Chairman, Park District Supervisor M. Todd Dishner; Vice Chairman, Rye Valley District Supervisor Rick K Blevins; Saltville District Supervisor Roscoe D Call; North Fork District Supervisor Phil Stevenson; Chilhowie District Supervisor R. Curtis Rhea; Atkins District Supervisor Charles Atkins; and Royal Oak District Supervisor Judy Wyant (7)

ABSENT: None (0)

STAFF: County Administrator Michael Carter; County Attorney Jeff Campbell; Administrative Assistant Kelly Woods (3)

OTHERS: Sheriff Chip Shuler, Deputy Courtney Widener with Smyth County Sheriff's Department, Stephanie Porter Nichols with Smyth County News and Messenger, and several citizens.

 4/9/2019 5:08 Kendra Hayden, Administrative Assistant gave the invocation and Kelly Woods, Administrative Assistant led the Pledge of Allegiance.

 4/9/2019 5:09 PM It was moved by Rye Valley District Supervisor Rick K. Blevins, seconded by Saltville District Supervisor Roscoe D. Call, to adopt the following resolution certifying the business conducted in closed session as follows:

RESOLUTION

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Smyth County Board of Supervisors has convened in a closed session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Smyth County Board of Supervisors that such a meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Smyth County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed session were heard, discussed or considered by the Smyth County Board of Supervisors.


After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
Vice Chairman, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson and
Chilhowie District Supervisor R. Curtis Rhea.

NAYS: Royal Oak District Supervisor Judy Wyant.

ABSTAINERS: Atkins District Supervisor Charles Atkins.

ABSENT: None.

 4/9/2019 5:10 PM Michael Carter, County Administrator introduced Lisa Richardson as the Assistant County Administrator and Wayne Smith as the Project Coordinator for Smyth County.

 4/9/2019 5:12 PM A motion was made by Saltville District Supervisor Roscoe D. Call, seconded by Chilhowie District Supervisor R. Curtis Rhea to adopt the agenda and additional agenda as presented.


After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
Vice Chairman, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Chilhowie District Supervisor R. Curtis Rhea and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

 4/9/2019 5:12 PM It was moved by Saltville District Supervisor Roscoe D. Call, seconded by Chilhowie District Supervisor R. Curtis Rhea to approve the minutes of the February 12th, 2019 meeting, Royal Oak District Supervisor Judy Wyant asked that a correction be made to the statement for closed session, stating she feels as if the Board is not being descriptive enough going into Closed Session.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
Vice Chairman, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Chilhowie District Supervisor R. Curtis Rhea and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

 4/9/2019 5:13 PM Michael Carter, County Administrator presented the Board with information on the current FY2018-2019 Budget and a current month analysis for appropriations.

 4/9/2019 5:24 PM Chairman, Park District Supervisor M. Todd Dishner opened Citizens time.

County Attorney, Jeff Campbell addressed the issue concerning the Rouse Outlaw Mountain, stating the County had reached an agreement with the Rouse's. Mr. Campbell stated the agreement had been signed and recorded in the Clerk's Office.

Pamela Rouse, 325 Lions Gap Road, Chilhowie, spoke concerning the issues with adjoining property owners, stating that Rouse Outlaw Mountain had closed the operation in early Fall 2018. Mrs. Rouse informed the Board she felt they are in compliance with the Smyth County Zoning Ordinance; however, family, friends and neighbors will still continue to ride ATV's and such on the property as permitted.

Darrell Peake, 2368 Meade Drive Abingdon, owns an adjacent property to the Rouse property, stated he was concerned about the Rouses cutting trees and paths for ATV's on his property. Mr. Peak stated he had contacted the Sheriff Department about trespassing, however no law enforcement has been out to address the concern.

Linda Larmer, 216 Gregory Avenue, Chilhowie, representing Saltville Rescue Squad, presented follow up information concerning the financial needs of the Squad. Ms. Larmer stated Saltville Rescue Squad would need more funding to continue to operate. The Squad has several fund-raising efforts underway, but is unsure of the outcome of them.

Jim Kelly, 1126 Prater Lane, Marion, Virginia spoke in support of the Back of the Dragon Overlook project, and would like to see the project move forward. Mr. Kelly urges the Board of Supervisors to accept the land donation from Mr. J.S. Staley for the project.

Susie Peake, 633 Middle Fork Road, Chilhowie, stated she felt the people who choose to ride on the Rouse property have no respect for anyone or their land, and would like for them to respect the citizens within the neighborhood.


North Fork District Supervisor Phil Stevenson spoke concerning the issue with Rouse Outlaw Mountain, and stated at this point there was nothing else the Board of Supervisors could do, since the Rouses were in compliance with the Smyth County Zoning Ordinance.

Anna Leigh DeBord, 343 Fowler Street, Marion, informed the Board the Smyth County Museum would open April 28, 2019 and invited all the Board members to visit the Museum.

Chairman, Park District Supervisor M. Todd Dishner stated the Board understood the concerns with the Rouse Outlaw Mountain, however the Board has done all they can do to assist with the complaints being received from adjoining property owners.

 4/9/2019 5:55 PM With no one else wishing to speak, Chairman Park District Supervisor M. Todd Dishner closed Citizens Time.

 4/9/2019 5:55 PM Chairman, Park District Supervisor M. Todd Dishner called for a recess.

 4/9/2019 6:07 PM Chairman of the Board of Supervisors, Park District Supervisor M. Todd Dishner, called the public hearing for VDOT 6 Year Plan to order.

John Bechtold, VDOT Residency Administrator gave an overview of the projects forecasted for the 6-year plan and read the Resolution as shown below, for the record.

RESOLUTION

APPROVAL OF SECONDARY HIGHWAY SIX-YEAR PLAN (2019/20 THROUGH 2024/2025)

AND CONSTRUCTION PRIORITY LIST (2019/20)

SMYTH COUNTY, VIRGINIA


WHEREAS, Sections 33.1-23 and 33.1-23.4 of the 1950 Code of Virginia, as amended, provides the opportunity for each county to work with the Virginia Department of Transportation in developing a Secondary Six-Year Road Plan, and


WHEREAS, this Board had previously agreed to assist in the preparation of this Plan, in accordance with the Virginia Department of Transportation policies and procedures, and participated in a public hearing on the proposed Plan (2019/20 through 2024/25) as well as the Construction Priority List (2019/20) on April 9, 2019, after duly advertised so that all citizens of the County had the opportunity to participate in said hearing and to make comments and recommendations concerning the proposed Plan and Priority List, and

WHEREAS, John Bechtold, Residency Administrator, Virginia Department of Transportation, appeared before the Board and recommended approval of the Six-Year Plan for Secondary Roads (2019/20 through 2024/25) and the Construction Priority List (2019/20) for Smyth County, Virginia.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Smyth County, Virginia that since said Plan appears to be in the best interests of the Secondary Road System in Smyth County and of the citizens residing on the Secondary System, said Secondary Six-Year Plan (2019/20 through 2024/25) and Construction Priority List (2019/20) are hereby approved as presented at the public hearing.

DONE this the 9th day of April, 2019.

 4/9/2019 6:14 PM With no one wishing to speak, Chairman, Park District Supervisor M. Todd Dishner closed the Public Hearing.

 4/9/2019 6:14 PM Atkins District Supervisor Charles Atkins made a motion to waive the rules relating to Public Hearings, and allow for a motion to be considered concerning the VDOT 6-year Plan. North Fork District Supervisor Phil Stevenson seconded the motion.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
Vice Chairman, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Chilhowie District Supervisor R. Curtis Rhea and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

Atkins District Supervisor Charles Atkins made a motion to approve the Resolution as presented for the VDOT 6-year plan. Chilhowie District Supervisor R. Curtis Rhea seconded the motion.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
Vice Chairman, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Chilhowie District Supervisor R. Curtis Rhea and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

 4/9/2019 6:15 PM Chairman, Park District Supervisor M. Todd Dishner called the Public Hearing for the Transient Occupancy Tax Ordinance to order. Michael Carter, County Administrator read the advertisement as placed in the Smyth County News and Messenger.

Public Hearing Notice

The Smyth County Board of Supervisors will conduct a public hearing at the next regularly scheduled meeting of the Board on Tuesday, April 9, 2019 at 6:00 P.M., at the Smyth County Office Building, 121 Bagley Circle, Marion, VA.

This hearing will consider the re-adoption of an amendment to the Smyth County Transient Occupancy Tax pursuant to amended Section 58.1-3819 of the Code of Virginia. The hearing will take

public comment on amending Section 23-42: Finance and Taxation, of the Smyth County Code. The Board will consider to readopt the Transient Occupancy Tax Ordinance of 5%.

At the above-mentioned day, time, and place, any citizen of Smyth County, subject to the rules of procedure of the Board of Supervisors, may appear to express an opinion on this ordinance amendment. A full copy of the proposed amendment to the Smyth County Code is on file at the above address in the County Administrator's Office, 121 Bagley Circle, Suite 100, Marion, VA, and may be reviewed, or a copy obtained, Monday – Friday, during normal business hours, 8:00 a.m. - 5:00 p.m.

Done by order of the Smyth County Board of Supervisors

Michael L. Carter, County Administrator

Atkins District Supervisor Charles Atkins made a motion to waive the reading of the rules relating to Public Hearings. Saltville District Supervisor Roscoe D. Call seconded the motion.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
Vice Chairman, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Chilhowie District Supervisor R. Curtis Rhea and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

No one chose to speak.

Chairman, Park District Supervisor M. Todd Dishner closed the Public Hearing.

Atkins District Supervisor Charles Atkins made a motion to adopt the Transient Occupancy Tax Ordinance as shown below. Chilhowie District Supervisor R. Curtis Rhea seconded the motion.

AN ORDINANCE TO AMEND ARTICLE XIII, SECTION 23, TRANSIENT

OCCUPANCY TAX, SECTION 23-426, ET SEQ, OF THE SMYTH COUNTY CODE,

TO ADOPT AND READOPT THE TAX RATE AT 5%, EFFECTIVE APRIL 1, 2019.

WHEREAS, the Board is authorized, pursuant to Va. Code Section 58.1-3819 to levy a transient occupancy tax, not to exceed five percent (5%) on hotels, motels, boarding houses, travel campgrounds, and other facilities offering guest rooms rented out for continuous occupancy for fewer than 30 consecutive days; and

WHEREAS, pursuant to Va. Code Section 58.1-3819, any excess over two percent of said tax shall be designated and spent solely for tourism and travel, marketing of tourism or initiatives that, as determined after consultation with the local tourism industry organizations, including representatives of lodging properties located in the county, attract travelers to the County, increase occupancy at lodging properties, and generate tourism revenues in the County; and

WHEREAS, the Board has held a duly advertised public hearing to consider adopting and readopting the Transient Occupancy Tax at five percent (5%) beginning on April 1, 2019.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Smyth County Board of Supervisors this 9th day of April, 2019 that Section 23 of Article XIII – Transient Occupancy Tax, of the Smyth County Code be, and it hereby is, amended as follows:

- **ARTICLE XIII. - TRANSIENT OCCUPANCY TAX**
- **Sec. 23-426. - Definitions.**

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Hotel means any public or private hotel, inn, apartment hotel, hostelry, tourist home or house, motel, boardinghouse, rooming house or other lodging place in the county which offers lodging to any transient for compensation.

Lodging means any space or room furnished to any transient.

Person includes any individual, firm, partnership, association, corporation, person acting in a representative capacity, or any group of individuals acting as a unit.

Room rental means the total charge, exclusive of any tax imposed on such charge, made by any hotel or travel campground for lodging furnished to any transient. If the charge made by the hotel or travel campground to a transient includes any charge for services or accommodations in addition to that of lodging and/or use of space, then such portion of the total charge representing only lodging and/or space rental shall be distinctly set out and billed to such transient by such hotel or travel campground as a separate item.

Transient means any person who, for a period of not more than 29 consecutive days, either at his own expense or at the expense of another, obtains lodging or use of space in any hotel or travel campground for which a charge is made.

Travel campground means any area, site, lot, field or tract of land offering spaces for recreational vehicles, campers or campsites for transient dwelling purposes, or temporary dwelling during travel, camping, recreation or vacation uses.

- **Sec. 23-427. - Levy and rate.**

In addition to any other tax imposed by law, there is hereby imposed and levied on each and every transient a tax equivalent to five percent of the total amount paid for room rental by or for such transient to any hotel or travel campground as defined in section 23-426. Any excess over two percent shall be designated and spent solely for tourism and travel, marketing of tourism or initiatives that, as determined after consultation with the local tourism industry organizations, including representatives of lodging properties located in the county, attract travelers to the locality, increase occupancy at lodging properties, and generate tourism revenues in the locality.

- **Sec. 23-428. - Exceptions to tax.**

No tax shall be payable under this article on room rental paid to any hospital, medical clinic, convalescent home, or home for the aged.

- **Sec. 23-429. - Collection.**

Every person receiving any payment for room rental with respect to which a tax is levied under this article shall collect the amount of tax imposed by this article from the transient on whom the tax is levied, or from the person paying for such room rental, at the time payment for such room rental is made. Such tax shall be deemed to be held in trust by the person required to collect the tax until remitted to the county as required by section 23-430.

- **Sec. 23-430. - Reports required and remittance of tax.**

The person collecting the tax levied under this article shall make a report upon such forms and setting forth such information as the commissioner of the revenue may prescribe and require. Such report shall show the amount of room rental charges collected and the tax required to be collected. The form shall be signed and delivered to the commissioner of the revenue with the remittance of such tax. Such reports and remittances shall be made quarterly on or before October 31, January 31, April 30 and July 31 in each year and shall include the amount of tax collected during the three months immediately preceding the months in which such reports and remittances are required. If the remittance is by check or money order, the check or money order shall be made payable to the county treasurer. The commissioner of the revenue and county treasurer shall have the power to examine pertinent records for the purpose of administering or enforcing the provisions of this article.

- **Sec. 23-431. - Commission allowed for collection of tax.**

The person collecting the tax provided for in this article shall be allowed a commission of five percent of the total amount collected during each quarterly reporting period. The

commission shall be deducted from the remittance of the amount of tax due and accounted for in each quarterly reporting period specified in this article. No commission shall be allowed if the amount due is delinquent. The commission allowed in this section is for the purpose of defraying the expenses incurred by persons required to collect this tax.

- **Sec. 23-432. - Surcharge and interest.**

If any person fails or refuses to remit to the commissioner of the revenue the tax required to be collected and paid under this article within the time and in the amount specified in this article, there shall be added to such tax by the county treasurer a surcharge of ten percent. Further, if the tax remains delinquent and unpaid for a period of one month from the date it is due and payable, there shall be added to such tax by the treasurer interest at the rate of ten percent per annum, which shall be computed on the taxes and surcharge from the first day of the month for each month or portion thereof from the date upon which the tax was due as provided in this article.

- **Sec. 23-433. - Penalty.**

It shall be unlawful for any person to fail or refuse to collect the taxes proposed under this article, or to fail or refuse to make the reports and remittance as required. Whoever violates or fails to comply with any of the provisions of this article, or any regulation promulgated pursuant thereto, shall upon conviction of this failure be guilty of a class 3 misdemeanor and punished as provided in section 1-6 of this Code. The punishment provided for in this section shall be in addition to any other remedy for the collection of taxes provided for by law.

- **Sec. 23-434. - Applicability.**

The provisions of this article shall apply throughout the county, including the incorporated towns within the county that do not impose a tax on transient occupancy.

The amendments to this section shall become effective on and after April 1, 2019.


After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
Vice Chairman, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Chilhowie District Supervisor R. Curtis Rhea and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

 4/9/2019 6:19 PM It was moved by Saltville District Supervisor Roscoe D. Call, seconded by Atkins District Supervisor Charles Atkins to appropriate \$1,900,000.00 from the General Fund. The following is an explanation of the appropriations approved:

General County

Accounts Payable Listing:	\$1,193,422.92
Payroll:	\$682,878.81
Auto Draft Rural Development:	\$8,974.00
AEP/Century Link Bills:	\$25,000.00
County Administration Fund:	\$5,000.00
Minus Beginning Appropriation:	\$(46,275.68)
New Carryover:	\$31,000.35
Total County Appropriation:	\$1,900,000.00

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
Vice Chairman, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Chilhowie District Supervisor R. Curtis Rhea and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

It was moved by Saltville District Supervisor Roscoe D. Call, seconded by Chilhowie District Supervisor R. Curtis Rhea to appropriate \$410,000.00 from the General Fund for the Department of Social Services. The following is an explanation of the appropriations approved:

Social Services

(April 10-April 30, 2019)	\$ 350,000.00
(May 1-May 14, 2019)	\$ 60,000.00
Total Social Services:	\$ 410,000.00

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
Vice Chairman, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Chilhowie District Supervisor R. Curtis Rhea and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

It was moved by Atkins District Supervisor Charles Atkins, seconded by Saltville District Supervisor Roscoe D. Call to appropriate \$3,915,000.00 from the General Fund for the Smyth County School Board Operating Fund. The following is an explanation of the appropriations approved:

Schools-Operating Fund

Instruction	\$ 2,800,000.00
Administration, Attendance, & Health	\$ 100,000.00
Transportation	\$ 175,000.00
Facilities	\$ 400,000.00
School Food Service	\$ 340,000.00
Technology	\$ 100,000.00
Total School Operating Fund:	\$ 3,915,000.00

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
Vice Chairman, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Chilhowie District Supervisor R. Curtis Rhea and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

It was moved by Atkins District Supervisor Charles Atkins, seconded by Saltville District Supervisor Roscoe D. Call to appropriate \$62,500.00 from the General Fund for School Debt Service.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
Vice Chair, Rye Valley District Supervisor Rick K. Blevins,
North Fork District Supervisor Phil Stevenson,
Saltville District Supervisor Roscoe D. Call,
Atkins District Supervisor Charles Atkins,
Chilhowie District Supervisor R. Curtis Rhea and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

It was moved by Atkins District Supervisor Charles Atkins, seconded by Saltville District Supervisor Roscoe D. Call to appropriate \$1,200.66 from the Sheriff's Fund 748 for open invoices.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
Vice Chairman, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Chilhowie District Supervisor R. Curtis Rhea and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

It was moved by Saltville District Supervisor Roscoe D. Call, seconded by Chilhowie District Supervisor R. Curtis Rhea to appropriate \$11,940.71 from Fund 749 for Drug Recovery Court open invoices.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
Vice Chairman, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Chilhowie District Supervisor R. Curtis Rhea and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.



4/9/2019 6:22 PM Saltville District Supervisor brought forward a recommendation from the Surplus Committee. It is the Committee's recommendation to declare all vehicles shown below as surplus property and to advertise for bids, with the exception of the last two vehicles. Due to the condition, the titles for the two (2) 2011 Dodge Sedan's will be signed over to the Smyth Career and Technology Center for proper disposal of any remaining parts.

<u>YEAR</u>	<u>MAKE</u>	<u>MODEL</u>	<u>VIN</u>
2000	Jeep	Sport Utility	1J4FF28S0YL233214
2000	Jeep	Sport Utility	1J4FF28S2YL233215
2009	Chevrolet	Sedan	2G1WS57M59113170

2010	Ford	Explorer	1FMEU7D84AUA7178
2011	Dodge	Sedan	2B3CL1CT0BH583749
2011	Dodge	Sedan	2B3CL1CT4BH600679


After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Chilhowie District Supervisor R. Curtis Rhea and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: Vice Chairman, Rye Valley District Supervisor Rick K. Blevins.

ABSENT: None.

 4/9/2019 6:23 PM North Fork District Supervisor Phil Stevenson made a motion to release the lien on the parcel in Green Valley Court owned by Harold S. and Sharon Debord, tax map number 64A-5-109. Final payment was received and recorded by the Treasurer's Office for the special assessment. The motion was seconded by Chilhowie District Supervisor R. Curtis Rhea.


After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
Vice Chairman, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Chilhowie District Supervisor R. Curtis Rhea and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

 4/9/2019 6:24 PM Kendra Hayden, Administrative Assistant presented information to the Board of Supervisors concerning a Broadband project for Smyth County. Mrs. Hayden stated the first step with the project is to conduct a Community Broadband Survey to gather information regarding citizen's and businesses' internet access, usage and needs. Grant opportunities are available to assist with the survey and collection of data; however, the Board would need to partner with the Center for Innovative Technology, which would be the firm conducting the survey for Smyth County.

Atkins District Supervisor Charles Atkins made a motion to partner with CIT on the Broadband initiative for Smyth County. Rye Valley District Supervisor Rick K. Blevins seconded the motion.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
Vice Chairman, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Chilhowie District Supervisor R. Curtis Rhea and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

 4/9/2019 6:41 PM Michael Carter, County Administrator brought forward the following recommendation from the Planning Commission:

Commissioner Tony Dean made a motion to recommend approval of Mr. Fields' Special Use Permit request for a kennel. The property is located near Rifton Drive, Marion, Virginia, identified as tax map no. 47-A-67B. Commissioner David Spence seconded the motion.

After consideration, the motion PASSED by the following vote:

AYES: Pugh, Spence, Wagoner, Shepherd, Davidson Jr., Dean.

NAYS: None.

ABSTAINERS: None.

ABSENT: Campbell.

North Fork District Supervisor Phil Stevenson made a motion to accept the recommendation as presented from the Planning Commission. Chilhowie District Supervisor R. Curtis Rhea seconded the motion.


After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
Vice Chairman, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Chilhowie District Supervisor R. Curtis Rhea and
Royal Oak District Supervisor Judy Wyant.

NAYS: Atkins District Supervisor Charles Atkins.

ABSTAINERS: None.

ABSENT: None.

 4/9/2019 6:46 PM Jeff Campbell presented a Local Agreement between Smyth Machine and Fabrication and Smyth County regarding the recent incentive funding that was provided by Smyth County to Smyth Machine and Fabrication. Mr. Campbell stated this would allow for the County to have an assurance or collateral for the money given in support of the expansion project.

North Fork District Supervisor Phil Stevenson made a motion to adopt the agreement as presented, and to allow Chairman of the Board, and County Administrator to sign the document. Saltville District Supervisor Roscoe D. Call seconded the motion.


After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
Vice Chairman, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Chilhowie District Supervisor R. Curtis Rhea and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

 4/9/2019 6:49 PM Chairman, Park District Supervisor M. Todd Dishner brought forward the following recommendation from the Budget Committee. It is the Committee's recommendation to approve the budget transfer as shown below for the Smyth County Sheriff Department in the amount of \$250.00.

EXPENSE

From:	To:	Amount:
001-021070-5503 (Travel)	001-021070-5103 (Water&Sewer)	\$250.00


After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
Vice Chairman, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Chilhowie District Supervisor R. Curtis Rhea and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

 4/9/2019 6:51 PM Chairman, Park District Supervisor M. Todd Dishner reviewed the Emergency Communications Meeting minutes from a meeting on April 2, 2019 stating, RFP's had been received for Emergency Services for Smyth County. The RFP was for qualified Contractors to provide 24 hours per day, 7 days per week, 9-1-1 Advanced Life Support (ALS) & Basic Life Support (BLS) emergency medical transportation service as the 1st due agency in the geographic service area that includes all areas of the County.

Charlie Harrington, Emergency Services Coordinator had asked for time to review the RFP's before a recommendation is made to the Board of Supervisors for Emergency Services for Smyth County.



4/9/2019 6:52 PM Saltville District Supervisor Roscoe D. Call brought forward the following recommendation from the Water/Sewer Committee. It is the Committee's recommendation to deduct \$350.00 of late fees off of Mr. Watson Gollehon's account for a 15-acre tract on Preston Hill, which is located beside Loman's Gym, 1977 Lee Highway, Marion, Virginia. This is with the understanding Mr. Gollehon is still responsible for the past and current monthly charges on the account.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
Vice Chairman, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Chilhowie District Supervisor R. Curtis Rhea and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.



4/9/2019 6:57 PM Rye Valley District Supervisor Rick K. Blevins made a motion to set the Public Hearing for the Smyth County School Board FY2019-2020 Budget for May 14, 2019 at 6:00 P.M. Chilhowie District Supervisor R. Curtis Rhea seconded the motion.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
Vice Chairman, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Chilhowie District Supervisor R. Curtis Rhea and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.



4/9/2019 6:58 PM Supervisor Comment time:

Saltville District Supervisor Roscoe D. Call stated he was glad to hear Saltville rescue squad is able to keep operating and appreciates all the efforts being made in support of the Squad.

Atkins District Supervisor Charles Atkins stated he was also glad the Saltville Rescue Squad is able to keep operating.

North Fork District Supervisor Phil Stevenson stated he will not be seeking office for another term.

Royal Oak District Supervisor Judy Wyant made a motion to appoint Karen Copenhaver, 515 Crab Orchard Lane, Marion, as the Royal Oak District Representative to the Smyth County Economic Development Authority. Ms. Copenhaver will fill the remainder of the term vacated by Harry Dean, which will expire June 30, 2020. Atkins District Supervisor Charles Atkins seconded the motion.

After consideration, the motion PASSED by the following vote:


AYES: Chairman, Park District Supervisor M. Todd Dishner,
Vice Chairman, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Chilhowie District Supervisor R. Curtis Rhea and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

Chairman, Park District Supervisor M. Todd Dishner thanked everyone for attending the meeting.

 4/9/2019 7:02 PM A motion was made by Rye Valley District Supervisor Rick K. Blevins to enter into closed session under Code of Virginia, Section 2.2-3711 — **A.1; Personnel Matters**; Discussion, consideration, or interviews of prospective candidates for employment and contracts, concerning the County Administration Office. Saltville District Supervisor Roscoe D. Call seconded the motion.


After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
Vice Chairman, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Chilhowie District Supervisor R. Curtis Rhea and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

 4/9/2019 7:21 PM Saltville District Supervisor Roscoe D. Call made a motion to go out of Closed Session. North Fork District Supervisor Phil Stevenson seconded the motion.

After consideration, the motion PASSED by the following vote:


AYES: Chairman, Park District Supervisor M. Todd Dishner,
Vice Chairman, Rye Valley District Supervisor Rick K. Blevins,

Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Chilhowie District Supervisor R. Curtis Rhea and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

 4/9/2019 7:21 PM It was moved by Rye Valley District Supervisor Rick K. Blevins, seconded by North Fork District Supervisor Phil Stevenson, to adopt the following resolution certifying the business conducted in closed session as follows:

RESOLUTION

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Smyth County Board of Supervisors has convened in a closed session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Smyth County Board of Supervisors that such a meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Smyth County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed session were heard, discussed or considered by the Smyth County Board of Supervisors.

AYES: Chairman, Park District Supervisor M. Todd Dishner,
Vice Chairman, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Chilhowie District Supervisor R. Curtis Rhea and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

**NOTICE OF PUBLIC HEARING
ON THE SMYTH COUNTY SCHOOL BUDGET
FOR FISCAL YEAR COMMENCING
July 1, 2019– June 30, 2020
On May 14, 2019 at 6:00 p.m.**

This budget synopsis is prepared and published in accordance with Section 15.2-2506 and 22.1-93, of the Code of Virginia of 1950, as amended. The budget has been prepared and proposed on the basis of estimates made by the Smyth County School Board. The adoption of this proposed budget shall require a monthly appropriation by the Smyth County Board of Supervisors as required in Section 15.2-2506 for any contemplated expenditures.

The Smyth County Board of Supervisors will conduct a hearing for the purpose of receiving public comments on the proposed School Board budget for the fiscal year beginning July 1, 2019. The public hearing will be held in the **Board of Supervisors meeting room, 121 Bagley Circle, Smyth County Office Building on May 14, 2019 at 6:00 p.m.**

Subject to the rules and procedures of the Board of Supervisors, at the above-mentioned day, time, and place any citizen of Smyth County may appear and express their opinion(s).

A full copy of the proposed Smyth County School Board budget is on file at the Office of the County Administrator, 121 Bagley Circle, Suite 100, Marion, Virginia, and may be viewed during regular business hours 8:00 a.m. – 5:00 p.m., Monday – Friday.

By order of the Smyth County Board of Supervisors
Michael Carter, County Administrator

Smyth County School Board			
Operations Budget For the Year Ending June 30, 2020			
Revenue Summary for Operations Budget			
	2018-2019	2019-2020	Difference
State Revenue	\$ 27,425,895	\$ 27,586,055	\$ 160,160
Local Revenue	\$ 7,950,850	\$ 7,815,575	\$ (135,275)
Federal Revenue	\$ 5,437,419	\$ 5,529,055	\$ 91,636
State Sales Tax	\$ 4,795,569	\$ 4,973,005	\$ 177,436
Other Revenue	\$ 2,489,029	\$ 2,657,641	\$ 168,612
TOTAL OPERATIONS	\$ 48,098,762	\$ 48,561,331	\$ 462,569
Expenditure Summary for Operations Budget			
	2018-2019	2019-2020	Difference
Instruction	\$ 34,446,904	\$ 35,056,046	\$ 609,142
Administration	\$ 1,452,675	\$ 1,454,563	\$ 1,888
Transportation	\$ 2,629,108	\$ 2,513,032	\$ (116,076)
Facilities	\$ 4,490,165	\$ 4,340,455	\$ (149,710)
Food Service	\$ 3,700,578	\$ 3,802,506	\$ 101,928
Technology	\$ 1,379,332	\$ 1,394,729	\$ 15,397
TOTAL OPERATIONS	\$ 48,098,762	\$ 48,561,331	\$ 462,569

Smyth County School Board
Capital Outlay and Debt Service Budget For the Year Ending June 30, 2020

Revenue Summary for Capital Outlay and Debt Service Budget

	2018-2019	2019-2020	Difference
Local Funds - Capital Outlay	\$ -0-	\$ -0-	\$ -0-
Local Funds - Debt Service	\$ 2,205,460	\$ 2,192,564	\$ (12,896)
Other Funds – Interest Rebate	\$ 487,113	\$ 487,113	\$ -0-
TOTAL CAPITAL OUTLAY	\$ 2,692,573	\$ 2,679,677	\$ (12,896)

Expenditure Summary for Capital Outlay and Debt Service Budget

	2018-2019	2019-2020	Difference
Capital Outlay – Facilities	\$ -0-	\$ -0-	\$ -0-
Capital Outlay - Debt Service	\$ 2,692,573	\$ 2,679,677	\$ (12,896)
TOTAL CAPITAL OUTLAY	\$ 2,692,573	\$ 2,679,677	\$ (12,896)

A meeting of the Smyth County Budget Committee was held at the County Office Building on Tuesday, May 7, 2019 at 3:30 p.m.

Committee Members Present:

Park District Supervisor M. Todd Dishner, Chair
Rye Valley District Supervisor Rick K. Blevins
Chilhowie District Supervisor R. Curtis Rhea

Staff Members Present:

Michael Carter, County Administrator
Lisa Richardson, Assistant County Administrator
Kelly Woods, Administrative Assistant

Chairman, Park District Supervisor M. Todd Dishner called the meeting to order at 3:34 P.M.

Jeff Richardson, Commissioner of Revenue presented information concerning the Machine and Tool tax for Smyth County. Mr. Richardson stated the Commissioner of Revenue's Office had received a request from a current business in Smyth County for a reduction of valuation of equipment due to the lower usage of equipment by the company. Mr. Richardson has researched the request, and stated statutorily this reduction is not allowed.

Sheriff Chip Shuler and Mark Blevins with the Smyth County Sheriff's Department was present to discuss a lease Program option on vehicles with Enterprise. Discussion continued on this item, with the Committee requesting more information be brought to the next scheduled meeting.

Kelly Woods, Administrative Assistant presented the following budget transfer requests:

*A request from the Smyth County Maintenance Department

<u>From:</u>	<u>To:</u>	<u>Amount:</u>
001-043040-5102 (Heating Services)	001-043040-5405 (Janitorial)	\$2,000.00

Chilhowie District Supervisor R. Curtis Rhea made a motion to recommend approving the budget transfer as presented for the Maintenance Department in the amount of \$2,000.00. Rye Valley District Supervisor Rick K. Blevins seconded the motion. All agreed unanimously.

*A request from County Administration

<u>From:</u>	<u>To:</u>	<u>Amount:</u>
001-012010-1001 (Salaries and Wages)	001-012040-3002 (Legal Dept.)	\$14,000.00

Chilhowie District Supervisor R. Curtis Rhea made a motion to recommend approving the budget transfer as presented for the Maintenance Department in the amount of \$14,000.00. Rye Valley District Supervisor Rick K. Blevins seconded the motion. All agreed unanimously.

Chilhowie District Supervisor R. Curtis Rhea made a motion to recommend scheduling a Public Hearing for the Smyth County FY2019-2020 Budget on June 11, 2019 at 6:00 P.M. Supervisor Rick K. Blevins seconded the motion. All agreed unanimously.

At 4:59 p.m. Chairman, Park District Supervisor M. Todd Dishner adjourned the meeting. Next meeting will be held on May 9, 2019 at 3:30 p.m.

A meeting of the Smyth County Board of Supervisors Building and Grounds Committee was held at the County Office Building on Wednesday, April 24, 2019 at 4:00 p.m.

Committee Members Present:

North Fork District Supervisor Phil Stevenson, Chair
Rye Valley District Supervisor Rick K. Blevins
Saltville District Supervisor Roscoe D. Call

Staff Members Present:

Michael Carter, County Administrator
Lisa Richardson, Assistant County Administrator
Kelly Woods, Administrative Assistant

Others Present:

J.S. Staley

Chairman, North Fork District Supervisor Phil Stevenson called the meeting to order at 3:59 p.m.

Michael Carter, County Administrator presented an update to the Committee concerning the Back of the Dragon Project. Mr. Carter stated the project was progressing well, and the County had received an appraisal for the easement that is needed to go into the construction phase. Mr. Carter and Mr. Dishner met with the land owner, Mr. J. S. Staley and presented him with a copy of the appraisal for the property in the amount of \$2,500.00. Mr. Staley stated he would like to donate the property with the following conditions; the project to be named after his father, with stipulations the overlook must be kept clean, neat, and free of graffiti; lastly should any ensuing entities attempt to amend the above provisions, the property shall revert back to the heirs of J. S. Staley Jr. Discussion continued on this matter.

Rye Valley District Supervisor Rick K. Blevins made a motion for staff to communicate with VDOT and County Attorney Jeff Campbell, concerning the requests being made by Mr. Staley, to allow for them to give feedback and approval on the stipulations. Saltville District Supervisor Roscoe D. Call seconded the motion. North Fork District Supervisor Phil Stevenson was not in favor of the motion.

Michael Carter, County Administrator then informed the Committee it had been brought to his attention there are some dead trees on the backside of the Cornerstone Building that would likely need to be cut down. Rye Valley District Supervisor Rick K. Blevins made a motion to request quotes for the removal of the trees. Saltville District Supervisor Roscoe D. Call seconded the motion. All agreed unanimously.

Having no other business to discuss, Chairman, North Fork District Supervisor Phil Stevenson adjourned the meeting at 4:37 pm.

A meeting of the Smyth County Emergency Communications Committee was held at the County Office Building on Tuesday, April 23, 2019 at 5:00 P.M.

Committee Members Present:

Park District Supervisor M. Todd Dishner, Chairman
Rye Valley District Supervisor Rick K. Blevins
Michael Carter, County Administrator

Staff Members Present:

Lisa Richardson, Assistant County Administrator
Kelly Woods, Administrative Assistant
Charlie Harrington, Emergency Management Coordinator
Shannon Williams, 911 Coordinator

Others Present:

Dave Haynes
John Clark
Jim Talley
Chris Lloyd
Julius Winebarger
Jason Mash
Stephanie Porter Nichols

Chairman, Park District Supervisor M. Todd Dishner called the meeting to order at 4:30 P.M.

Michael Carter, County Administrator stated the reason for today's meeting was to review bids received for 9-1-1 Emergency Medical Transportation Services. An RFP was placed in local papers and on Smyth County's website, with bids due by 4:00 p.m. on Friday, March 26, 2019. Mr. Carter stated 5 bids had been received from various agencies as shown attached.

Charlie Harrington, Emergency Management Coordinator stated he had reviewed each bid thoroughly, and does not feel any of the RFP's received meet the needs required by Smyth County at this time. Mr. Harrington stated it is his recommendation to reject all the bids, and allow Saltville Rescue Squad to continue to operate.

Discussion continued with the Committee and members of the community in attendance concerning the Saltville Rescue Squad. The Squad has stated it is their intention to continue to operate until July 1, 2019 when new funding may be available from the Town of Saltville, and Smyth County.

All members of the Committee communicated it was not the intent of the Smyth County Board of Supervisors to shut down the Saltville Rescue Squad, stating it was in the best interest of the citizens for them to continue to operate.

After discussion, Michael Carter, County Administrator made a motion to reject all RFP's received for Emergency Services for Smyth County, form a Committee to continue working towards a solution for the EMS issues within Smyth County, and to support the efforts being put forth by the Saltville Rescue Squad to continue to operate. Rye Valley District Supervisor Rick K. Blevins seconded the motion. All agreed unanimously.

At 6:02 p.m. Chairman, Park District Supervisor M. Todd Dishner adjourned the meeting.

Monthly Bid Amount				Yearly Total			
Agency	Area 1	Areas 1 & 2	Entire Population	Area 1	Areas 1 & 2	Entire Population	
Saltville Rescue Squad	\$ 12,500.00			\$ 150,000.00			
Richardson Ambulance	\$ 18,333.00	\$ 50,000.00	\$ 99,584.00	\$ 219,996.00	\$ 600,000.00	\$ 1,195,008.00	
Trinity Ambulance	\$ 41,625.00		\$ 437,500.00	\$ 499,500.00		\$ 5,250,000.00	
AMR			\$ 98,000.00			\$ 1,176,000.00	
Lifecare Medical Transport	\$ 48,960.00	\$ 112,320.00	\$ 239,040.00	\$ 587,520.00	\$ 1,347,840.00	\$ 2,868,480.00	

A meeting of the Smyth County Insurance Committee was held at the County Office Building on Wednesday, April 24, 2019 at 3:45 P.M.

Committee Members

Present:

Rye Valley District Supervisor Rick K. Blevins, Chair
Saltville District Supervisor Roscoe D. Call
Atkins District Supervisor Charles Atkins (Entered meeting at 3:53)

Staff Members:

Michael Carter, County Administrator
Lisa Richardson, Assistant County Administrator
Kelly Woods, Administrative Assistant

Chairman, Rye Valley District Supervisor Rick K. Blevins called the meeting to order at 3:48 P.M.

Lisa Richardson, Assistant County Administrator presented information to the Committee concerning the Genworth Long Term Care Optional Insurance offered through VRS. Open enrollment period will be September 16-October 11, 2019. This is at no cost to the County and a voluntary benefit for any qualifying full-time employee. After discussion, Saltville District Supervisor Roscoe D. Call made a motion to make this an available option to all employees who may be interested. All agreed unanimously.

Lisa Richardson, Assistant County Administrator then updated the Committee concerning a vendor change for the VACORP Hybrid Plan Disability. VACORP selected Anthem as the Disability Plan Administrator, replacing Standard Insurance. This change resulted in a lower rate offered to the County for short term and long-term disability premiums.

With no other matters to discuss, Chairman, Rye Valley District Supervisor Rick K. Blevins adjourned the meeting at 3:56 p.m.

Joint Ordinance Committee Meeting Minutes

April 17, 2019

A meeting of the Smyth County Joint Ordinance Committee was held at the County Office Building on Wednesday, April 17, 2019 at 4:00 p.m.

Board Members Present:

Royal Oak District Supervisor Judy Wyant, Chair
Saltville District Supervisor Roscoe D. Call
Atkins District Supervisor Charles Atkins

Planning Commission Members Present:

Park District, Joel Pugh, Chair
Saltville District, David Spence
Chilhowie District, Graham Davidson Jr.

Staff Present:

Lisa Richardson, Assistant County Administrator
Kelly Woods, Administrative Assistant
Clegg Williams, Building and Zoning Administrator

At 4:02 p.m. Royal Oak District Supervisor Judy Wyant and Park District Planning Commission member Joel Pugh called the Joint meeting to order.

Lisa Richardson, Assistant County Administrator, stated that during the March 12, 2019 Board of Supervisors meeting, a recommendation had been sent to the Planning Commission to incorporate the more than 530 roads within the County in the Comprehensive Plan that could be utilized by VDOT. Since that time, requests have been received by Citizen's to apply for a Revenue Share Project with VDOT. In order for the projects to be considered, VDOT is looking for roads to be listed within the Comprehensive Plan. The Committee discussed the best place to acknowledge the addition within the Comp Plan. After discussion, Atkins District Supervisor Charles Atkins made a motion to allow for the addition of the roads to page 109, under Transportation Goal, as an objective and referenced as an attachment. The Committee would also like for staff to consult with legal for proper wording to be placed within the Comp Plan. Saltville District Supervisor Roscoe D. Call seconded the motion. All agreed unanimously.

The Committee then discussed Land Use and Conservations Easements. Clegg Williams, Building and Zoning Administrator explained the process land owner's use to place property in a conservation easement. Mr. Williams stated once a parcel is placed into Conservation Easement, all development rights are given up to that property. After discussion, the Committee scheduled a meeting for May 1, 2019 at 4:00 to continue the discussion on Conservation Easements.

Chilhowie District Planning Commission Member Graham Davidson Jr. made a motion to close the Joint Committee Meeting. Saltville District Planning Commission Member David Spence seconded the motion. All agreed unanimously.

Clegg Williams, Building and Zoning Administrator brought forward information concerning the Storm Water Management Program, and difficulties the Building and Zoning Department was experiencing with staffing and managing the program. The Committee discussed options presented by Mr. Williams, with no one in favor of repealing the Storm Water Management Ordinance. Saltville District Supervisor Roscoe D. Call made a motion to send the issue to the Personnel Committee, with the recommendation to hire 2 (two) people within the Building and Zoning Department. Atkins District Supervisor Charles Atkins seconded the motion. All agreed unanimously.

With nothing else to discuss, the meeting was adjourned 5:20 P.M.

Joint Ordinance Committee Meeting Minutes
May 1, 2019

A meeting of the Smyth County Joint Ordinance Committee was held at the County Office Building on Wednesday, May 1, 2019 at 4:00 p.m.

Board Members Present:

Royal Oak District Supervisor Judy Wyant, Chair
Saltville District Supervisor Roscoe D. Call
Atkins District Supervisor Charles Atkins

Planning Commission Members Present:

Park District, Joel Pugh, Chair
Saltville District, David Spence
Chilhowie District, Graham Davidson Jr.

Staff Present:

Lisa Richardson, Assistant County Administrator
Kelly Woods, Administrative Assistant
Clegg Williams, Building and Zoning Administrator
Manual Street, GIS Coordinator

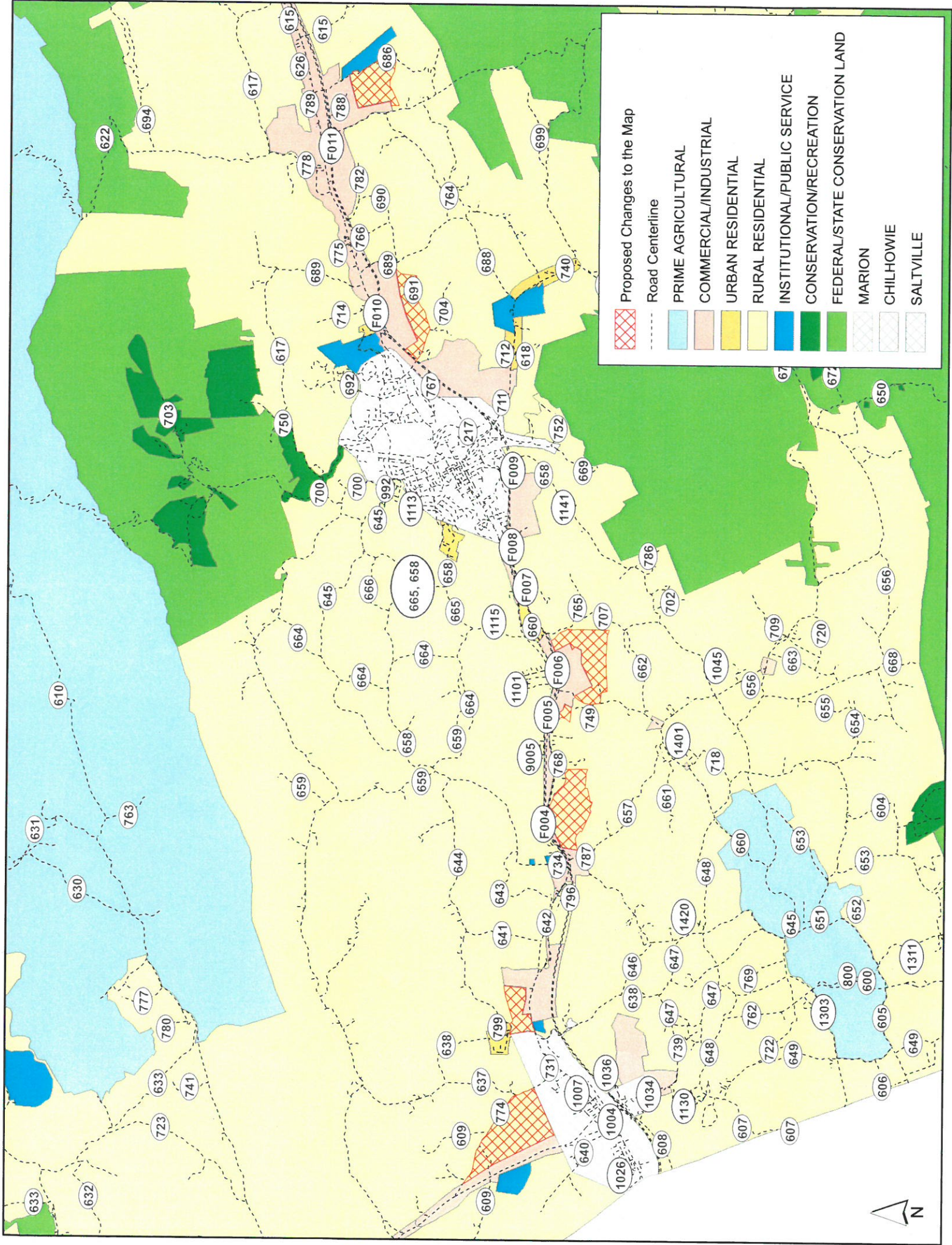
At 4:04 p.m. Royal Oak District Supervisor Judy Wyant and Park District Planning Commission member Joel Pugh called the Joint meeting to order.

The Committee discussed Land Use and Conservations Easements. Clegg Williams, Building and Zoning Administrator explained the process land owner's use to place property in a conservation easement. Mr. Williams stated once a parcel is placed into Conservation Easement, all development rights are given up to that property.

Clegg Williams, Building and Zoning Administrator then reviewed the Land Use Map that is currently in the Comprehensive Plan. The Committee reviewed parcels along the I-81 corridor that are currently zoned Commercial/Industrial, and made suggestions on incorporating new parcels into the map as shown attached.

Saltville District Supervisor Roscoe D. Call made a motion to accept the changes as presented to the Comprehensive Plan and to schedule a Public Hearing on June 11, 2019 at 5:30 P.M. for public input on these changes. Atkins District Supervisor Charles Atkins seconded the motion. All agreed unanimously.

With nothing else to discuss, the meeting was adjourned 5:26 P.M.



Proposed Changes to the Map

- Road Centerline
- PRIME AGRICULTURAL
- COMMERCIAL/INDUSTRIAL
- URBAN RESIDENTIAL
- RURAL RESIDENTIAL
- INSTITUTIONAL/PUBLIC SERVICE
- CONSERVATION/RECREATION
- FEDERAL/STATE CONSERVATION LAND
- MARION
- CHILHOWIE
- SALTVILLE



A meeting of the Smyth County Personnel Committee was held at the County Office Building on Wednesday, April 24, 2019 at 5:00 pm.

Committee Members Present: Park District Supervisor M. Todd Dishner, Chairman
Saltville District Supervisor Roscoe D. Call
North Fork District Supervisor Phil Stevenson

Staff Present: Michael Carter, County Administrator
Lisa Richardson, Assistant County Administrator
Kelly Woods, Administrative Assistant
Clegg Williams, Building and Zoning Administrator

Chairman, Park District Supervisor M. Todd Dishner called the meeting to order at 5:10 P.M.

Michael Carter, County Administrator stated a recommendation had been made by the Ordinance Committee for the Personnel Committee to address the staffing needs within the Building and Zoning Department and the request to hire two (2) individuals for the department. Mr. Carter stated the Ordinance Committee had met on Wednesday, April 17 to discuss the Storm Water Management Program for Smyth County and the committee did not want to repeal the Ordinance, stating it was best for citizens for the program to remain on the County level.

Lisa Richardson, Assistant County Administrator gave an overview of the positions within the Building and Zoning Department, regarding retirements, new hires, etc. Discussion continued by the Committee and Staff regarding the concerns within the Building and Zoning Department. After lengthy discussion, North Fork District Supervisor Phil Stevenson made a motion to deny the recommendation made by the Ordinance Committee to hire additional staff requested by the Building and Zoning Department. Mr. Stevenson stated an advertisement has been placed to replace a Building Official, due to Bud Owens' retirement, and a former retired County Building Official was available to utilize as part time in the interim. Saltville District Supervisor Roscoe D. Call seconded the motion. All agreed unanimously.

Michael Carter, County Administrator stated it was becoming difficult to hire CDL drivers due to the starting pay. Mr. Carter stated the Budget Committee would discuss the salaries, and try to make adjustments as needed to aid in the hiring of CDL drivers.

With nothing further to discuss, the meeting was adjourned at 6:11 P.M.

A meeting of the Smyth County Water and Sewer Committee was held at the County Office Building on Wednesday, April 24, 2019 at 4:30 p.m.

Board Members Present: Saltville District Supervisor Roscoe D. Call, Chair
North Fork District Supervisor Phil Stevenson
Chilhowie District Supervisor R. Curtis Rhea

Staff Present: Michael Carter, County Administrator
Kelly Woods, Administrative Assistant
Lisa Richardson, Assistant County Administrator
Wally Blevins, Water Department Foreman

Others Present: Dave Fields

At 4:39 p.m. Chairman, Saltville District Supervisor Roscoe D. Call called the meeting to order.

Dave Fields, spoke concerning a request for the County to work with him on a Water/Sewer project for a property located near Rifton Drive, Marion Virginia, identified as Tax Map No. 47-A-67B. Mr. Fields stated he is interested in placing a dog rescue kennel on the property, but currently has no water or sewer services. Lengthy discussion continued on this request by the Committee and Mr. Fields. No recommendation was brought forward at this time. The Committee encouraged Mr. Fields to work on getting drawings needed for the system and to contact the Health Department to see what the guidelines would be for the placement of the pipes, etc.

Michael Carter, County Administrator presented a Water Purchase contract, as shown attached, with the Town of Saltville. Mr. Carter stated the rate would be \$3.50 per 1,000 gallons effective July 1, 2019. Chilhowie District Supervisor R. Curtis Rhea made a motion to recommend approving the contract as presented. North Fork District Supervisor Phil Stevenson seconded the motion. All agreed unanimously.

With nothing else to discuss, Chairman, Saltville District Supervisor Roscoe D. Call adjourned the meeting at 5:09 P.M.

WATER PURCHASE CONTRACT

This contract for the sale and purchase of water is entered into as of the ____ day of _____, 2019 between SMYTH COUNTY, a political subdivision of the Commonwealth of Virginia, hereinafter referred to as the "County" or "Purchaser", and the TOWN OF SALTVILLE, a municipality of the Commonwealth of Virginia, hereinafter referred to as the "Town" or "Seller".

WITNESSETH:

WHEREAS, the Purchaser has constructed and operates water supply distribution systems serving water users in Smyth County; and

WHEREAS, the Seller owns and operates a water production and supply distribution system with the capacity currently capable of serving the present customers of the Seller's system and supplying a quantity of the water to the Purchaser; and,

WHEREAS, by resolution enacted on the ____ day of _____, 2019 by the Seller, that sale of water to the Purchaser in accordance with the provisions of this contract was approved, and execution of this contract carrying out the said agreement by the Mayor of the Town of Saltville, and attested by the Clerk of the Town of Saltville was duly authorized;

NOW, THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained herein, the parties do agree as follows:

- 1) The Seller shall furnish to the Purchaser at the specified delivery points, potable treated water meeting applicable purity standards of the Commonwealth of Virginia and such other regulatory agencies as may, from time to time, be authorized to regulate public water systems in such quantities as may be required by the Purchaser.
- 2) Water will be furnished to the Purchaser at a reasonably constant pressure calculated at the point of delivery. If greater than is normally available at the points of delivery is required by the Purchaser, the Purchaser shall bear the costs of providing such greater pressure. Emergency failures of pressure or supply due to main supply line breaks, power failures, flood, fire, and use of water to fight fire, earthquake or other catastrophe shall excuse the Seller from this provision for such reasonable period of time as may be necessary to restore service.
- 3) The Seller and Purchaser shall establish mutually agreeable points at which Seller shall deliver water to Purchaser's water lines. On new systems, the Purchaser shall install a meter and vault that meets Seller's specifications. The Seller shall operate and maintain all meters at each point of delivery and the necessary metering equipment including a meter house or pit and required devices of standard types properly measuring the quality of water delivered to the Purchaser and to calibrate such metering equipment whenever requested by the Purchaser, but not more than once each twelve (12) months. A meter registering not more than two percent (2%)

above or below the test result shall be deemed to be accurate. Any meter found to be inaccurate (measuring more than 2% above or below the test result) shall be replaced and the cost of such replacement meter shall be borne by the Seller. The previous readings of any meter disclosed by test to be inaccurate shall be corrected for the three (3) months previous to such test in accordance with the percentage of the inaccuracy found by such tests. If any meter fails to register for any period, the amount of water delivered in the corresponding period immediately prior to the failure, unless the Seller and the Purchaser shall agree upon a different amount. The metering equipment shall be read on a monthly basis. An appropriate official of the Purchaser shall have access to the meter for the purpose of verifying its readings at all reasonable times. The Purchaser shall also provide a similar meter for any by-pass line and allow inspection and reading of the meter by the Seller.

- 4) The Seller shall furnish to the Purchaser at its address, specified herein, a bill not later than the 5th of each month with an itemized statement for the amount of water furnished to the Purchaser during the preceding month at all points of delivery. The Purchaser shall pay the Seller no later than the 15th day of each month for water delivered in accordance with this agreement. The rate of \$3.50 per 1000 gallons shall be effective on July 1, 2019. Furthermore, the rate shall only be increased when the Seller's rate is increased to its own customers. The rate shall not be raised more than the rate the Seller charges its own customers.
- 5) The initial term of this contract shall be five (5) years commencing on the date of this agreement.
- 6) The points of delivery provided for by the contract shall be on existing water distribution lines of the seller at the time the proposed tapping is done. The cost of tapping that line and installing a point of delivery shall be at the sole expense of the Purchaser. Additional points of delivery may be agreed upon from time to time by the Purchaser and the Seller subject to the other provisions of this contract.
- 7) In order to prevent contamination from other sources of water, the Purchaser shall not connect any line served by water purchased from the Seller to any other line transmitting water from any other source without the written consent of the Seller.
- 8) The delivery of water by the Seller to the Purchaser shall be subject to the rules and regulation of the water department of the Seller, provided that such rules and regulations shall be uniformly applied to all customers of the Seller. In the event of an extended shortage of water, or if the supply of water available to the Seller is otherwise diminished over an extended of time, the supply of water to the Purchaser shall be reduced, diminished, or limited in the same ratio or proportion and on the same terms and conditions as the supply to the Seller's residential customers is reduced, diminished, or limited. The Seller shall exercise reasonable care and diligence to furnish water service to the Purchaser hereunder. Regardless of all other provisions of this contract, Seller shall not be required to furnish water to the Purchaser such that insufficient water remains for the citizens of the Town of Saltville and other customers in the Saltville service area. Neither the seller not the Purchaser shall be liable to one another for any damage resulting from curtailment, interruption, or apportionment of such service

occasioned by necessary repairs or maintenance of the water distribution system, threatened or actual water shortage, or other shortages beyond either party's control.

- 9) This contract shall nullify and replace any and all other Water Agreements between the Purchaser and the Seller and is intended to consolidate all water sales and purchases under this one agreement.
- 10) This contract shall be binding upon and inure to the benefit of the successors and assigns the parties hereto.
- 11) If any provision of this contract of the application thereof to any person or circumstance shall to any extent be held void, unenforceable or invalid, then the remainder of this contract or the application of such provision to persons or circumstances other than those as to which it is held void, unenforceable or invalid, shall not be affected thereby, and each provision of this contract shall be valid and enforced to the fullest extent permitted by law.
- 12) This contract represents the entire understanding between the parties, and there are no collateral or oral agreements or understandings not contained herein. This contract shall not be modified, changed, or terminated unless in writing of equal dignity signed by both parties.

IN WITNESS WHEREOF the parties, acting under authority of their respected bodies, have caused this contract to be executed in duplicate each of which shall constitute an original.

**C. Todd Young, Mayor
Town of Saltville**

**Steven Johnson, Clerk
Town of Saltville**

**M. Todd Dishner, Chairman
Smyth County Board of Supervisors**

Clerk

As to the Town of Saltville:

COMMONWEALTH OF VIRGINIA
County of Smyth, to-wit:

The foregoing instrument was acknowledged before me this ____ day of _____, 2019,
by C. Todd Young, Mayor, after proper approval by the Town Council of the Town of Saltville, Virginia.

NOTARY PUBLIC

My Commission expires: _____

My registration number: _____

As to Smyth County:

COMMONWEALTH OF VIRGINIA
County of Smyth, to-wit:

The foregoing instrument was acknowledged before me this ____ day of _____, 2019,
by M. Todd Dishman, Chairman, after proper approval by the Board of Supervisors for the County of
Smyth, Virginia

NOTARY PUBLIC

My Commission expires: _____

My registration number: _____