

BOARD OF SUPERVISORS



TUESDAY, OCTOBER 13, 2020
5:00 P.M.



SMYTH COUNTY BOARD OF SUPERVISORS

MEETING AGENDA

Tuesday, October 13, 2020

5:00 PM

5:00 CALL MEETING TO OPEN SESSION (Judy Wyant, Chair)

Invocation and Pledge of Allegiance

PRESENTATION OF RESOLUTION IN HONOR OF CHARLES "DOG" WOODS (Pg. 2)

MINUTES OF PREVIOUS MEETINGS

Request adoption of the September 8 and September 24, 2020 meeting minutes (Pg. 3-19)

FINANCIAL STATUS

Inform the Board of the County's financial status

PAYMENT OF INVOICES

Consideration of appropriations and accounts payable as listed on the additional agenda

5:15 Citizen's Time

*The Board welcomes your input. You may **address the Board** by signing in on the Speaker's Sheet available at the door. At this time, you may address the Board on items that may or may not be on the agenda. Time limit is three (3) minutes.*

1. New Business

- a. Budget Amendment #2: VDEM Active Threat Response Grant (Pg. 20-27) – Shawn Utt
- b. Committee Recommendations
 - Water and Sewer Committee – Lori Deel, Chair (Pg. 28-29)
 - Animal Damage Committee – Charlie Atkins, Chair (Pg. 30)

2. Attorney Report

3. County Administrator/Staff Reports

4. Supervisor Comment Time

5. Adjourn



SMYTH COUNTY BOARD OF SUPERVISORS

RESOLUTION IN HONOR OF FIREFIGHTER CHARLES “DOG” WOODS

WHEREAS, Charles C. “Dog” Woods, a dedicated, courageous, and beloved firefighter, who was born in and has been a lifelong resident of Smyth County; and,

WHEREAS, Firefighter Woods served his community for 34 years as a member of Adwolfe Volunteer Fire Department, Marion Lifesaving Crew, and Marion Fire Department; and,

WHEREAS, on the morning of September 23rd, 2020, Firefighter Woods answered the call to protect his community and assist a neighbor in a time of need, and responded to a house fire in the call of duty, and during that duty made the ultimate sacrifice; and

WHEREAS, Firefighter Woods lived selflessly, always thinking of others in life by providing aid to neighbors and the communities of Smyth County and even in death in being an organ donor; and,

WHEREAS, to honor his bravery and service to others, full fireman’s honors were rendered by the Adwolfe Volunteer Fire Department during Firefighter Woods’s interment; and,

WHEREAS, Firefighter Woods was a dedicated husband of 35 years to his wife, Missy and father of two sons, Zach and Jimmy, both of whom have followed in his footsteps to serve the community; and,

THEREFORE, BE IT RESOLVED that the Smyth County Board of Supervisors would like to formally honor the family of Firefighter Woods for their support that allowed him to faithfully serve his community in so many ways for so many years; and

THEREFORE, BE IT FURTHER RESOLVED that the Smyth County Board of Supervisors hereby note with great sadness the sacrifice of Firefighter Charles “Dog” Woods, a dedicated firefighter/EMT and a beloved member of the Adwolfe community and the Smyth County community as a whole.

Adopted this the 13th day of October, 2020

ATTEST:

**SMYTH COUNTY
BOARD OF SUPERVISORS**

Shawn M. Utt, Clerk

Judy Wyant, Chair

The Smyth County Board of Supervisors held a regular meeting on Tuesday, September 8, 2020. The location of the meeting was in the First Floor Board Room of the County Office Building, 121 Bagley Circle, Suite 100, Marion, Virginia.

PRESENT: Chair, Judy Wyant, Royal Oak District Supervisor; Charles Atkins, Atkins District Supervisor; Michael Sturgill, Chilhowie District Supervisor; Kristopher S. Ratliff, Park District Supervisor Roscoe Call, Saltville District Supervisor (5)

ABSENT: Vice Chair Lori H. Deel, Rye Valley District Supervisor; Phil Stevenson, North Fork District Supervisor (2)

STAFF: County Administrator Shawn Utt; Assistant County Administrator Lisa Richardson; County Attorney Scot Farthing; Administrative Assistant Christy Bise (4)

OTHERS: Smyth County Sheriff Chip Shuler and Department Deputy; Dr. Karen Shelton, Director of the Mount Rogers Health District; James Tyler, Ballad Health Vice-President/Hospital CEO; Peggy Hurley, Census

 9/8/2020 5:04 PM Chair, Royal Oak District Supervisor Judy Wyant called the meeting to order.

 9/8/2020 5:04 PM Reverend Alan Gray, Royal Oak Presbyterian Church, gave the invocation. Administrative Assistant Christy Bise led the Pledge of Allegiance.

 9/8/2020 5:08 PM A motion was made by Saltville District Supervisor Roscoe Call, seconded by Chilhowie District Supervisor Michael Sturgill to approve the minutes of the August 11, 2020 meeting.

After consideration, the motion PASSED by the following vote:

AYES: Chair, Royal Oak District Supervisor Judy Wyant,
Saltville District Supervisor Roscoe D. Call,
Park District Supervisor Kris Ratliff,
Chilhowie District Supervisor Michael Sturgill, and
Atkins District Supervisor Charles Atkins

NAYS: None.

ABSTAINERS: None.

ABSENT: Vice Chair, Rye Valley District Supervisor Lori Deel,
North Fork District Supervisor Phil Stevenson.

 9/8/2020 5:08 PM A motion was made by Saltville District Supervisor Roscoe Call, seconded by Chilhowie District Supervisor Michael Sturgill, to approve the minutes of the August 27, 2020 meeting.

After consideration, the motion PASSED by the following vote:

AYES: Chair, Royal Oak District Supervisor Judy Wyant,
Saltville District Supervisor Roscoe D. Call,

*Park District Supervisor Kris Ratliff, and
 Chilhowie District Supervisor Michael Sturgill.*

NAYS: None.

ABSTAINERS: *Atkins District Supervisor Charles Atkins.*

ABSENT: *Vice Chair, Rye Valley District Supervisor Lori Deel,
 North Fork District Supervisor Phil Stevenson.*

 9/8/2020 5:09 PM Assistant County Administrator Lisa Richardson reviewed the County financial information.

 9/8/2020 5:13 PM Saltville District Supervisor Roscoe Call made a motion to approve the following payment of invoices:

General County	
Accounts Payable Listing:	\$1,364,678.42
Payroll:	\$730,000.00
Auto Draft Rural Development:	\$15,515.00
Utilities/Misc	\$30,000.00
County Administration Fund:	\$5,000.00
Total County Appropriation (Plus Carryover):	\$2,150,000.00

Atkins District Supervisor Charles Atkins seconded the motion.

After consideration, the motion PASSED by the following vote:

AYES: *Chair, Royal Oak District Supervisor Judy Wyant,
 Saltville District Supervisor Roscoe D. Call,
 Park District Supervisor Kris Ratliff,
 Chilhowie District Supervisor Michael Sturgill, and
 Atkins District Supervisor Charles Atkins*

NAYS: None.

ABSTAINERS: None.

ABSENT: *Vice Chair, Rye Valley District Supervisor Lori Deel,
 North Fork District Supervisor Phil Stevenson.*

 9/8/2020 5:13 PM Saltville District Supervisor Roscoe Call made a motion to approve the following Social Services appropriations:

Social Services	
(September 9 – 30, 2020)	\$385,000.00
(October 1 – 13, 2020)	\$60,000.00
Total Social Services:	\$445,000.00

Atkins District Supervisor Charles Atkins seconded the motion.

After consideration, the motion PASSED by the following vote:

AYES: *Chair, Royal Oak District Supervisor Judy Wyant,
 Saltville District Supervisor Roscoe D. Call,
 Park District Supervisor Kris Ratliff,
 Chilhowie District Supervisor Michael Sturgill, and
 Atkins District Supervisor Charles Atkins*

NAYS: *None.*

ABSTAINERS: *None.*

ABSENT: *Vice Chair, Rye Valley District Supervisor Lori Deel,
 North Fork District Supervisor Phil Stevenson.*

 *9/8/2020 5:14 PM Saltville District Supervisor Roscoe Call made a motion to approve the following School Board appropriations:*

Schools-Operating Fund	
Instruction	\$3,105,000.00
Administration, Attendance, & Health	\$143,000.00
Transportation	\$160,000.00
Facilities	\$345,000.00
School Food Service	\$400,000.00
Technology	\$200,000.00
Total School Operating Fund:	\$4,353,000.00
School Debt and Capital Outlay	\$0.00
School Textbook Fund	\$0.00

Atkins District Supervisor Charles Atkins seconded the motion.

After consideration, the motion PASSED by the following vote:

AYES: *Chair, Royal Oak District Supervisor Judy Wyant,
 Saltville District Supervisor Roscoe D. Call,
 Park District Supervisor Kris Ratliff,
 Chilhowie District Supervisor Michael Sturgill, and
 Atkins District Supervisor Charles Atkins*

NAYS: *None.*

ABSTAINERS: *None.*

ABSENT: *Vice Chair, Rye Valley District Supervisor Lori Deel,
 North Fork District Supervisor Phil Stevenson.*

 9/8/2020 5:14 PM Saltville District Supervisor Roscoe Call made a motion to approve the following EDA Fund 4 appropriation:

EDA Fund 4	\$36,170.00
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Atkins District Supervisor Charles Atkins seconded the motion.

After consideration, the motion PASSED by the following vote:

AYES: Chair, Royal Oak District Supervisor Judy Wyant,
Saltville District Supervisor Roscoe D. Call,
Park District Supervisor Kris Ratliff,
Chilhowie District Supervisor Michael Sturgill, and
Atkins District Supervisor Charles Atkins

NAYS: None.

ABSTAINERS: None.

ABSENT: Vice Chair, Rye Valley District Supervisor Lori Deel,
North Fork District Supervisor Phil Stevenson.

 9/8/2020 5:14 PM Saltville District Supervisor Roscoe Call made a motion to approve the following Sheriff's Department Fund 748 appropriation:

Sheriff Dept Fund 748	\$3,864.72
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Atkins District Supervisor Charles Atkins seconded the motion.

After consideration, the motion PASSED by the following vote:

AYES: Chair, Royal Oak District Supervisor Judy Wyant,
Saltville District Supervisor Roscoe D. Call,
Park District Supervisor Kris Ratliff,
Chilhowie District Supervisor Michael Sturgill, and
Atkins District Supervisor Charles Atkins

NAYS: None.

ABSTAINERS: None.

ABSENT: Vice Chair, Rye Valley District Supervisor Lori Deel,
North Fork District Supervisor Phil Stevenson.

 9/8/2020 5:14 PM Saltville District Supervisor Roscoe Call made a motion to approve the following Recovery Court Fund 749 appropriation:

Recovery Court Fund 749	\$332.08
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Atkins District Supervisor Charles Atkins seconded the motion.

After consideration, the motion PASSED by the following vote:

AYES: Chair, Royal Oak District Supervisor Judy Wyant,
Saltville District Supervisor Roscoe D. Call,
Park District Supervisor Kris Ratliff,
Chilhowie District Supervisor Michael Sturgill, and
Atkins District Supervisor Charles Atkins

NAYS: None.

ABSTAINERS: None.

ABSENT: Vice Chair, Rye Valley District Supervisor Lori Deel,
North Fork District Supervisor Phil Stevenson.

 9/8/2020 5:14 PM Atkins District Supervisor Charles Atkins made a motion to approve the following CARES Act Fund 775 appropriation:

CARES Act Fund 775	\$966,184.00
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Saltville District Supervisor Roscoe Call seconded the motion.

After consideration, the motion PASSED by the following vote:


AYES: Chair, Royal Oak District Supervisor Judy Wyant,
Saltville District Supervisor Roscoe D. Call,
Park District Supervisor Kris Ratliff,
Chilhowie District Supervisor Michael Sturgill, and
Atkins District Supervisor Charles Atkins


NAYS: None.

ABSTAINERS: None.


ABSENT: Vice Chair, Rye Valley District Supervisor Lori Deel,
North Fork District Supervisor Phil Stevenson.


 9/8/2020 5:15 PM Chair, Royal Oak District Supervisor Judy Wyant opened citizen's time.


 9/8/2020 5:15 PM With no one wishing to speak, Chair, Royal Oak District Supervisor Judy Wyant closed citizen's time.

 9/8/2020 5:15 PM Dr. Karen Shelton, Director of the Mount Rogers Health District, presented information to the Board concerning the COVID-19 situation within the County and Mount Rogers Health District. Dr. Shelton gave an overview of case numbers, testing sites, trends, available resources, and safety measures that can be taken to help prevent the spread of the disease. Dr. Shelton also provided an update on the comprehensive harm reduction program through the Health Department which helps link those struggling with substance abuse to available recovery resources. Chilhowie District Supervisor Michael Sturgill thanked Dr. Shelton for her expertise and accessibility during the pandemic. Park District Supervisor Kris Ratliff expressed concern to Dr. Shelton about Hepatitis C and the financial impacts it could create. Chair, Royal Oak District Supervisor Judy Wyant thanked Dr. Shelton for her presentation and asked if there was any way for active cases to be tracked

Dr. Shelton stated that Virginia does not track active cases, but looking at the total number of daily cases for the previous 10 days on the dashboard would give an approximate number of active cases. Dr. Shelton noted that large gatherings such as religious groups, protests, or family gatherings cannot be regulated by the Board, but she encouraged them to be done smartly and safely by following the recommended VDH guidelines.

 9/8/2020 5:49 PM James Tyler, CEO of Smyth County Community Hospital, provided a FY2020 update on the hospital and how Ballad Health is handling COVID-19 hospitalizations. He reviewed the hospital's financial performance, quality metrics, and patient satisfaction metrics. He noted that both the hospital and Francis Marion Manor ended the fiscal year over budget. The hospital also placed in the 90th percentile in quality target measures with the exception of one category. Mr. Tyler also reported that Smyth County Community Hospital is the only five-star rated hospital in Virginia through the healthcare Content Management System (CMS). Hospital staff have worked closed with the Health Department during the COVID-19 pandemic. He noted that there is currently an average of 100 COVID patients throughout the 21 Ballad hospitals. Some staff have been deployed to other hospitals based on their specialty and patient need. Park District Supervisor Kris Ratliff asked questions concerning daily census, rate of transfers to other hospitals, the status of the local Urgent Care, substance abuse treatment and local mental health options. Mr. Tyler encouraged anyone with further questions to please reach out to him for more information.

 9/8/2020 6:17 PM Peggy Hurley provided an update on the 2020 Census. She reported that Virginia currently has an overall self-response rate of 70%, while Smyth County is at 60.7%. She noted that the Sugar Grove area has a particularly low response rate. Outreach efforts to the low responding areas have been limited due to the pandemic. The Census Bureau is working on a mobile questionnaire assistance program (MQA) to help with self-response for individuals who don't have mobile devices or internet access. Ms. Hurley stated she is open to suggestions on outreach opportunities because the County's future funding depends on the response rates. She reported that the response cut-off date has not been officially determined yet, but MQA events run through the end of September. Enumerators are being sent out to the areas with low response rates. Mr. Utt asked Ms. Hurley to provide him with information that can be put on the County's website and social media to help encourage participation.

 9/8/2020 6:32 PM Mr. Utt presented an MOU for child care services funded through CARES Act money. The County is partnering with Smyth County Schools to provide this service at the Education Center in the Atkins Industrial Park for front-line workers. The program would house 40 slots not to exceed \$25,000. Mr. Utt is requesting approval of the MOU and authorization to execute the MOU to have it in place before virtual school ends. The goal is to replicate this program on the western side of the County through United Way. *A motion was made by Chilhowie District Supervisor Michael Sturgill to approve and execute the MOU for child care services. Atkins District Supervisor Charles Atkins seconded the motion.*

After consideration, the motion PASSED by the following vote:


*AYES: Chair, Royal Oak District Supervisor Judy Wyant,
Saltville District Supervisor Roscoe D. Call,*

*Park District Supervisor Kris Ratliff,
Chilhowie District Supervisor Michael Sturgill, and
Atkins District Supervisor Charles Atkins*

NAYS: None.

ABSTAINERS: None.

ABSENT: *Vice Chair, Rye Valley District Supervisor Lori Deel,
North Fork District Supervisor Phil Stevenson.*

 9/8/2020 6:35 PM Mr. Utt presented a letter from Northwood High School outlining their plans for a prom this Saturday evening outside in the Town square. They do have a need for the \$400 donation from the County to apply toward expenses. Mr. Utt spoke with Chilhowie parents and their 2020 prom has already been held and was fully funded by private donations. They asked the Board to consider donating the \$400 toward the 2021 prom since the juniors of 2020 did not get to participate in this year's prom. *Saltville District Supervisor Roscoe Call made a motion to approve the donations of \$400 each to Northwood and Chilhowie's proms. Park District Supervisor Kris Ratliff seconded the motion.*


After consideration, the motion PASSED by the following vote:


AYES: *Chair, Royal Oak District Supervisor Judy Wyant,
Saltville District Supervisor Roscoe D. Call,
Park District Supervisor Kris Ratliff,
Chilhowie District Supervisor Michael Sturgill, and
Atkins District Supervisor Charles Atkins*

NAYS: None.

ABSTAINERS: None.

ABSENT: *Vice Chair, Rye Valley District Supervisor Lori Deel,
North Fork District Supervisor Phil Stevenson.*

 9/8/2020 6:37 PM Mr. Farthing reported that the petition to appoint the BZA members had been filed with the Clerk's Office this afternoon. The three members are being reappointed so any action that may have been taken by the members before their reappointment is fine.

 9/8/2020 6:38 PM Mr. Utt reported that an offer had been made for the Emergency Management Coordinator position and they will be starting on October 1st. Mr. Utt also discussed an e-mail he had received from Herb Clay requesting a day of unity in Smyth County, but Mr. Utt wants to do more research and the matter will be on a future agenda. A proclamation was presented from the Daughters of the American Revolution that Mr. Utt and Chair, Royal Oak District Supervisor Judy Wyant have been asked to sign. Also, the Commissioner of Revenue has asked for tax exoneration on two properties totaling \$768.70 relative to the Enterprise Zone exemption.

- Mt. View Properties – Acct #6874 – building located at 1204 N. Main St., Marion
- Richards Comm Properties – Acct #149233 – building located at 129/131 E. Main St., Chilhowie

A motion was made by Atkins District Supervisor Charles Atkins to approve the tax exemption as requested by the Commissioner of Revenue's Office. Saltville District Supervisor Roscoe Call seconded the motion.


After consideration, the motion PASSED by the following vote:

*AYES: Chair, Royal Oak District Supervisor Judy Wyant,
Saltville District Supervisor Roscoe D. Call,
Park District Supervisor Kris Ratliff,
Chilhowie District Supervisor Michael Sturgill, and
Atkins District Supervisor Charles Atkins*

NAYS: None.

ABSTAINERS: None.

*ABSENT: Vice Chair, Rye Valley District Supervisor Lori Deel,
North Fork District Supervisor Phil Stevenson.*

 9/8/2020 6:42 PM Saltville District Supervisor Roscoe Call reported that the Saltville District representative on the Library Board, Iris Worley, has resigned. *Saltville District Supervisor Roscoe Call made a motion to appoint Heather Colley, 213 Woodbury Drive, Saltville to serve on the Library Board. Atkins District Supervisor Charles Atkins seconded the motion.*

After consideration, the motion PASSED by the following vote:


*AYES: Chair, Royal Oak District Supervisor Judy Wyant,
Park District Supervisor Kris Ratliff,
Chilhowie District Supervisor Michael Sturgill, and
Atkins District Supervisor Charles Atkins*

NAYS: None.

ABSTAINERS: Saltville District Supervisor Roscoe D. Call.


*ABSENT: Vice Chair, Rye Valley District Supervisor Lori Deel,
North Fork District Supervisor Phil Stevenson.*

Ms. Colley will complete the unexpired term ending 6/30/2022.

 9/8/2020 6:44 PM Chilhowie District Supervisor Michael Sturgill reported that he had ordered 100 hot spots from Verizon through the School Board. The jump drives are being sent out with the food service deliveries to those areas that don't have internet available. He also noted that 75-80% of those without internet live in areas that do have cell service so the hot spots will help with providing them internet access. Also, the hot spots can be used at the daycare as a back-up if needed. The schools are doing everything they can to help get through this crisis and he is proud of the work being done.

 9/8/2020 6:45 PM Chair, Royal Oak District Supervisor Judy Wyant thanked the Health District and Smyth County Community Hospital for tonight's helpful presentations.

 9/8/2020 6:46 PM Atkins District Supervisor Charles Atkins urged everyone to be safe.

 9/8/2020 6:46 PM Park District Supervisor Kris Ratliff welcomed Mr. Sturgill to the Board since this was the first meeting they have attended together. Mr. Ratliff thanked law enforcement for a job well done. He appreciated the packet put together by the County Administration office for this meeting. He also thanked the local clergy for providing the invocation at tonight's meeting.

 9/8/2020 6:47 PM Chilhowie District Supervisor Michael Sturgill also thanked the Board for supporting the school system and expressed appreciation to the EMS and healthcare workers for the challenges they face every day.

 9/8/2020 6:48 PM Chair, Royal Oak District Supervisor Judy Wyant continued the meeting until Thursday, September 24, 2020 at 5:00 P.M.

The Smyth County Board of Supervisors held a continued meeting on Thursday, September 24, 2020. The location of the meeting was in the First Floor Board Room of the County Office Building, 121 Bagley Circle, Suite 100, Marion, Virginia.

PRESENT: Chair, Judy Wyant, Royal Oak District Supervisor; Vice Chair Lori H. Deel, Rye Valley District Supervisor; Charles Atkins, Atkins District Supervisor; Michael Sturgill, Chilhowie District Supervisor; Kristopher S. Ratliff, Park District Supervisor Roscoe Call, Saltville District Supervisor (6)

ABSENT: Phil Stevenson, North Fork District Supervisor (1)

STAFF: County Administrator Shawn Utt; Assistant County Administrator Lisa Richardson; County Attorney Scot Farthing; Administrative Assistant Christy Bise (4)

OTHERS: Smyth County Sheriff's Department Deputies

 9/24/2020 5:01 PM Chair, Royal Oak District Supervisor Judy Wyant called the meeting to order.

 9/24/2020 5:01 PM Vice Chair, Rye Valley District Supervisor Lori Deel led a moment of silence for Charles "Dog" Woods, an Adwolfe Volunteer Fire Department member who recently passed away from a medical emergency while at the scene of a fire. The Board expressed their condolences to Mr. Woods' family.

 9/24/2020 5:05 PM Chair, Royal Oak District Supervisor Judy Wyant opened the public hearing for the FY20-21 budget amendment. Assistant County Administrator Lisa Richardson read the public notice below for the record:

**NOTICE OF PUBLIC HEARING
Smyth County Board of Supervisors
BUDGET AMENDMENT FOR FISCAL YEAR 2020-2021**

Pursuant to Section 15.2-2507 of the Code of Virginia, notice is hereby given that the Board of Supervisors of Smyth County, Virginia, will hold a public hearing in the Boardroom of the Smyth County Administration Building at 121 Bagley Circle, Marion, Virginia, on Thursday, September 24, 2020 at 5:00 p.m. or soon thereafter, to receive comments on a proposed amendment of the budget for fiscal year 2020-2021.

This amendment will increase the Fiscal Year 2020-2021 adopted budget for additional federal CARES Act funding. The new total budget amount will be \$97,135,790.

All interested persons may express their views by emailing sutt@smythcounty.org prior to the meeting. Written comments may also be mailed to County Administrator, 121 Bagley Circle, Suite 100, Marion, VA 24354; or by fax to (276) 783-9314. All

emails, written comments and faxes must be received by 2:00 PM Thursday, September 24, 2020. A copy of the proposed budget amendment is available for public review by contacting the County Administrator's Office. Anyone having questions regarding the above may contact the County Administrator's Office at 276-783-3298, Monday through Friday from 8:00 AM to 5:00 PM.

In compliance with the provisions of the Americans with Disabilities Act, persons requiring special assistance to attend and participate in this hearing should contact Clegg Williams, ADA Coordinator at (276) 706-8315 at least 24 hours prior to the hearing.

BY ORDER OF THE BOARD OF SUPERVISORS
SMYTH COUNTY, VIRGINIA
Shawn Utt, County Administrator

 9/24/2020 5:08 PM A motion was made by ~~Atkins~~ District Supervisor Charles Atkins to waive the reading of the rules. Saltville District Supervisor Roscoe Call seconded the motion.

After consideration, the motion PASSED by the following vote:

AYES: Chair, Royal Oak District Supervisor Judy Wyant,
Vice Chair, Rye Valley District Supervisor Lori Deel,
Saltville District Supervisor Roscoe D. Call,
Park District Supervisor Kris Ratliff,
Chilhowie District Supervisor Michael Sturgill, and
Atkins District Supervisor Charles Atkins


NAYS: None.


ABSTAINERS: None.

ABSENT: North Fork District Supervisor Phil Stevenson.

 9/24/2020 5:08 PM County Administrator Shawn Utt summarized the proposed budget amendments to the FY 20-21 budget. The total budget amendment of \$2,926,458 includes:

- Increase of \$2,626,458 to CARES Act Fund (775);
- Increase/transfer of \$300,000 to EDA Fund (004) from CARES Act Fund (775);
- Decrease of budgeted funds for Appalachian Juvenile Commission (General Fund, 001) in the amount of (\$24,852);
- Increase of I.T. Internet costs (General Fund, 001) by \$10,320; and
- Increase of Capital Outlay budget in Board of Supervisors budget (General Fund, 001) by \$14,532.

 9/24/2020 5:14 PM With no one else wishing to speak, Chair, Royal Oak District Supervisor Judy Wyant closed the public hearing.

 9/24/2020 5:14 PM A motion was made by Vice Chair, Rye Valley District Supervisor Lori Deel to waive the rules of public hearings and vote on the proposed FY20-21 budget amendment. Saltville District Supervisor Roscoe Call seconded the motion.


After consideration, the motion PASSED by the following vote:

AYES: *Chair, Royal Oak District Supervisor Judy Wyant,
Vice Chair, Rye Valley District Supervisor Lori Deel,
Saltville District Supervisor Roscoe D. Call,
Park District Supervisor Kris Ratliff,
Chilhowie District Supervisor Michael Sturgill, and
Atkins District Supervisor Charles Atkins*

NAYS: *None.*

ABSTAINERS: *None.*

ABSENT: *North Fork District Supervisor Phil Stevenson.*

 9/24/2020 5:15 PM Mr. Utt presented the budget committee recommendations from the September 21, 2020 meeting.

- *Rye Valley District Supervisor Lori Deel made a motion to approve the FY20-21 budget amendments as presented. Royal Oak District Supervisor Judy Wyant seconded the motion and it was unanimously approved.*

Saltville District Supervisor Roscoe Call made a motion to approve recommendation along with the resolution for the FY 20-21 budget amendments as presented. Vice Chair, Rye Valley District Supervisor Lori Deel seconded the motion.

**RESOLUTION
SMYTH COUNTY BUDGET FISCAL YEAR 2020-2021 – AMENDMENT #1**

WHEREAS, the Smyth County Board of Supervisors, on June 30, 2020 adopted the Fiscal Year 2020-2021 Budget in the original amount of \$94,209,332; and

WHEREAS, the Smyth County Board of Supervisors properly prepared a budget amendment #1 for Fiscal Year 2020-2021 and has advertised and held the required public hearings required by the Code of Virginia Section 15.2-2503, as amended; and

WHEREAS, the aggregate amount of budget amendment #1 is \$2,926,458 which would increase the Fiscal Year 2020-2021 budget to a total of \$97,135,790 as described in greater detail on Exhibit A attached hereto.

NOW, THEREFORE, BE IT RESOLVED, the Smyth County Board of Supervisors sets forth and approves the amended Smyth County Budget for the fiscal year 2020-2021 in the amount of \$97,135,790.

BE IT FURTHER RESOLVED, the approval of this budget shall not constitute an appropriation of funds.

Adopted this the 24th day of September, 2020

ATTEST:



Shawn M. Utz, Clerk

**SMYTH COUNTY
BOARD OF SUPERVISORS**



Judy Wyant, Chair

After consideration, the motion PASSED by the following vote:

AYES: Chair, Royal Oak District Supervisor Judy Wyant,
Vice Chair, Rye Valley District Supervisor Lori Deel,
Saltville District Supervisor Roscoe D. Call,
Park District Supervisor Kris Ratliff,
Chilhowie District Supervisor Michael Sturgill, and
Atkins District Supervisor Charles Atkins

NAYS: None.

ABSTAINERS: None.

ABSENT: North Fork District Supervisor Phil Stevenson.

 9/24/2020 5:16 PM Mr. Utt presented the second recommendation from the budget committee to appropriate the remaining Phase 1 CARES Act money along with all of Phase 2.

- *Rye Valley District Supervisor Lori Deel made a motion to appropriate the remaining Phase 1 and all of Phase 2 CARES Act Funding totaling \$4,286,732 . Royal Oak District Supervisor Judy Wyant seconded the motion and it was unanimously approved.*

Saltville District Supervisor Roscoe Call made a motion to approve the recommendation for appropriation of the remaining Phase 1 CARES Act money along with all of the Phase 2 money. Vice Chair, Rye Valley District Supervisor Lori Deel seconded the motion.


After consideration, the motion PASSED by the following vote:

*AYES: Chair, Royal Oak District Supervisor Judy Wyant,
Vice Chair, Rye Valley District Supervisor Lori Deel,
Saltville District Supervisor Roscoe D. Call,
Park District Supervisor Kris Ratliff,
Chilhowie District Supervisor Michael Sturgill, and
Atkins District Supervisor Charles Atkins*

NAYS: None.

ABSTAINERS: None.

ABSENT: North Fork District Supervisor Phil Stevenson.

 9/24/2020 5:18 PM Mr. Utt presented the budget committee's recommendation to enter into an agreement with HGACBuy for local government procurement services. They are required to meet procurement standards that the County is held to and several other locations in the Mount Rogers region are using their services. The County would continue to shop between the cooperative and state contract for the best savings.


- *Rye Valley District Supervisor Lori Deel made a motion to approve execution of the purchase agreement documents with HGACBuy for national government procurement services and authorizes the County Administrator to execute the necessary documents. Royal Oak District Supervisor Judy Wyant seconded the motion and it was unanimously approved.*

Chilhowie District Supervisor Michael Sturgill made a motion to approve the recommendation and authorize signing the agreement with HGACBuy procurement services. Saltville District Supervisor Roscoe Call seconded the motion.

After consideration, the motion PASSED by the following vote:

*AYES: Chair, Royal Oak District Supervisor Judy Wyant,
Vice Chair, Rye Valley District Supervisor Lori Deel,
Saltville District Supervisor Roscoe D. Call,
Park District Supervisor Kris Ratliff,
Chilhowie District Supervisor Michael Sturgill, and
Atkins District Supervisor Charles Atkins*

NAYS: None.
ABSTAINERS: None.
ABSENT: North Fork District Supervisor Phil Stevenson.

 9/24/2020 5:20 PM Mr. Utt presented the budget committee’s recommendation for the School Board’s FY20 rollover funding request for window replacement at Marion Senior High School.

- Rye Valley District Supervisor Lori Deel made a motion to approve the School Board’s request for use of their unspent funds in the amount of \$83,568. Royal Oak District Supervisor Judy Wyant seconded the motion and it was unanimously approved.

Vice Chair, Rye Valley District Supervisor Lori Deel made a motion to approve the rollover funding request. Saltville District Supervisor Roscoe Call seconded the motion.

After consideration, the motion PASSED by the following vote:

AYES: Chair, Royal Oak District Supervisor Judy Wyant,
 Vice Chair, Rye Valley District Supervisor Lori Deel,
 Saltville District Supervisor Roscoe D. Call,
 Park District Supervisor Kris Ratliff, and
 Atkins District Supervisor Charles Atkins

NAYS: None.
ABSTAINERS: Chilhowie District Supervisor Michael Sturgill.
ABSENT: North Fork District Supervisor Phil Stevenson.


 9/24/2020 5:21 PM A motion was made by Atkins District Supervisor Charles Atkins, seconded by Saltville District Supervisor Roscoe Call, to approve the following General County appropriation:

General County	
Accounts Payable Listing	\$58,685.51
Total County Appropriation:	\$58,685.51

After consideration, the motion PASSED by the following vote:

AYES: Chair, Royal Oak District Supervisor Judy Wyant,
 Vice Chair, Rye Valley District Supervisor Lori Deel,
 Saltville District Supervisor Roscoe D. Call,
 Park District Supervisor Kris Ratliff,
 Chilhowie District Supervisor Michael Sturgill, and
 Atkins District Supervisor Charles Atkins

NAYS: None.
ABSTAINERS: None.
ABSENT: North Fork District Supervisor Phil Stevenson.

 9/24/2020 5:22 PM A motion was made by Vice Chair, Rye Valley District Supervisor Lori Deel, seconded by Saltville District Supervisor Roscoe Call, to approve the following EDA Fund 4 appropriation:

EDA Fund 4 – Smyth Strong Fund (CARES Act funds)	\$300,000.00
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After consideration, the motion PASSED by the following vote:

AYES: Chair, Royal Oak District Supervisor Judy Wyant,
 Vice Chair, Rye Valley District Supervisor Lori Deel,
 Saltville District Supervisor Roscoe D. Call,
 Park District Supervisor Kris Ratliff,
 Chilhowie District Supervisor Michael Sturgill, and
 Atkins District Supervisor Charles Atkins

NAYS: None.

ABSTAINERS: None.

ABSENT: North Fork District Supervisor Phil Stevenson.

 9/24/2020 5:22 PM A motion was made by Vice Chair, Rye Valley District Supervisor Lori Deel, seconded by Atkins District Supervisor Charles Atkins, to approve the following Fund 749 appropriation:

Recovery Court Fund 749	\$331.70
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After consideration, the motion PASSED by the following vote:

AYES: Chair, Royal Oak District Supervisor Judy Wyant,
 Vice Chair, Rye Valley District Supervisor Lori Deel,
 Saltville District Supervisor Roscoe D. Call,
 Park District Supervisor Kris Ratliff,
 Chilhowie District Supervisor Michael Sturgill, and
 Atkins District Supervisor Charles Atkins

NAYS: None.

ABSTAINERS: None.

ABSENT: North Fork District Supervisor Phil Stevenson.

 9/24/2020 5:22 PM A motion was made by Saltville District Supervisor Roscoe Call, seconded by Vice Chair, Rye Valley District Supervisor Lori Deel, to approve the following amendment to the School Board's Operating Fund/Instruction:

Schools – Operating Fund Amendment (Pg. 15)	
Instruction	\$21,100.00

After consideration, the motion PASSED by the following vote:


AYES: Chair, Royal Oak District Supervisor Judy Wyant,
 Vice Chair, Rye Valley District Supervisor Lori Deel,

*Saltville District Supervisor Roscoe D. Call,
Park District Supervisor Kris Ratliff, and
Atkins District Supervisor Charles Atkins*

NAYS: None.

ABSTAINERS: *Chilhowie District Supervisor Michael Sturgill.*

ABSENT: *North Fork District Supervisor Phil Stevenson.*

 9/24/2020 5:22 PM *With no further business to discuss, a motion was made by Saltville District Supervisor Roscoe Call, seconded by Vice Chair, Rye Valley District Supervisor Lori Deel, to adjourn the meeting.*

After consideration, the motion PASSED by the following vote:

AYES: *Chair, Royal Oak District Supervisor Judy Wyant,
Vice Chair, Rye Valley District Supervisor Lori Deel,
Saltville District Supervisor Roscoe D. Call,
Park District Supervisor Kris Ratliff,
Chilhowie District Supervisor Michael Sturgill, and
Atkins District Supervisor Charles Atkins*

NAYS: None.

ABSTAINERS: None.

ABSENT: *North Fork District Supervisor Phil Stevenson.*



SMYTH COUNTY BOARD OF SUPERVISORS

RESOLUTION

SMYTH COUNTY BUDGET FISCAL YEAR 2020-2021 – AMENDMENT #2

WHEREAS, the Smyth County Board of Supervisors, on June 30, 2020 adopted the Fiscal Year 2020-2021 Budget in the original amount of \$94,209,332; and

WHEREAS, the Smyth County Board of Supervisors adopted an amended budget for Fiscal Year 2020-2021 in the amount of \$97,135,790; and,

WHEREAS, the aggregate amount of budget amendment #2 is \$27,973 which would increase the Fiscal Year 2020-2021 budget to a total of \$97,163,763 as described in greater detail on Exhibit A attached hereto.

NOW, THEREFORE, BE IT RESOLVED, the Smyth County Board of Supervisors sets forth and approves the amended Smyth County Budget for the fiscal year 2020-2021 in the amount of \$97,163,763.

BE IT FURTHER RESOLVED, the approval of this budget shall not constitute an appropriation of funds.

Adopted this the 13th day of October, 2020

**SMYTH COUNTY
ATTEST:**

BOARD OF SUPERVISORS

Shawn M. Utt, Clerk

Judy Wyant, Chair

Exhibit A
 FY 2020-21
 Proposed Budget Amendment #2

Part 1. REVENUES

Fund	Department	Line Item Number	Account Title	Adopted Budget	Amount of Amendment	Budget with Amendment	Notes
Fund 001	State Grant Money	001-021100-0014	VDEM Active Threat Response Grant	\$ -	(27,973.00) \$	(27,973.00) \$	Grant funding without match requirements
Total Revenues With Amendment				\$ (97,135,790.00) \$	(27,973.00) \$	(97,163,763.00) \$	

Part 2. EXPENDITURES

Fund	Department	Line Item Number	Account Title	Adopted Budget	Amount of Amendment	Amended Budget Amount	Notes
Fund 002	Emergency Management	001-035050-7012	VDEM Active Threat Response Grant	\$ -	27,973.00 \$	27,973.00 \$	Purchase of gear for mass casualty response
Total Expenditures With Amendment				\$ 97,135,790.00 \$	27,973.00 \$	97,163,763.00 \$	

	Current Budget Amt.	Amendment Amt.	Revised Budget Amt.
Revenues	\$ (97,135,790.00) \$	(27,973.00) \$	(97,163,763.00) \$
Expenditures	\$ 97,135,790.00 \$	27,973.00 \$	97,163,763.00 \$
Difference	\$ - \$	- \$	- \$



COMMONWEALTH OF VIRGINIA

Department of Emergency Management

1.a

9711 Farrar Court, Suite 200, North Chesterfield, Virginia 23236
TEL 804.267.7600 TDD 804.674.2417 FAX 804.272.2046

CURTIS C. BROWN
State Coordinator of
Emergency Management

September 17, 2020

Mr. Shawn Utt
County Administrator
Smyth County
121 Bagley Circle, Suite 100
Marion, VA 24354

RE: FY 2020 State Homeland Security Grant Program (SHSP)

Dear Mr. Utt:

The Virginia Department of Emergency Management (VDEM) is pleased to announce the allocation of a **2020 State Homeland Security Grant Program (SHSP) CFDA 97.067** from the U.S. Department of Homeland Security (DHS) Federal Emergency Management Agency (FEMA). Appropriation authority for this program is *The Department of Homeland Security Appropriations Act, 2020 (Public Law 116-93)*. Your locality has been allocated funding for:

EGMS Award Title: 2020 Homeland Security Grant Program
Proposal Title: County Active Threat Response Smyth
Federal Grant Allocation: \$27,973.00
Subrecipient's Required Cost Share/Match Amount: N/A
Total Grant Award: \$27,973.00
Obligation Period: October 01, 2020 to June 30, 2022

***This letter serves as notification of your allocation and is not an authorization to incur expenditures.** Funds will be formally awarded to your locality through a Grant Agreement issued by VDEM upon its satisfactory review of your application package submission and approval of a budget application in VDEM's electronic Grants Management System (eGMS).*

You must initiate these steps, described under *Accessing Your Allocation*, **within 30 days from the date of this notification.**

Mr. Shawn Utt
Page 2 of 6
September 17, 2020

OPT-Out Notice

Complete and return this form via email to: vdemgrants@vdem.virginia.gov with the subject line: "OPT-Out Notice", **before October 16, 2020**.

I **do not** want to be a recipient of the SHSP funds at this time, but reserve the right to enter the program next fiscal year.

Please note that your decision will not be made effective until **October 16, 2020**

PRINT Name: _____

Signature: _____ Date: _____
CITY/TOWN or COUNTY OFFICIAL MM/DD/YYYY

Program Objectives

The objective of the State Homeland Security Program is to assist state and local preparedness activities that address high-priority preparedness gaps across all core capabilities that support terrorism preparedness. All supported investments are based on capability targets and gaps identified during the Threat and Hazard Identification and Risk Assessment (THIRA) process, and assessed in the State Preparedness Report (SPR).

The FY 2020 Homeland Security Grant Program (HSGP) supports state and local efforts to prevent terrorism and other catastrophic events and to prepare the Nation for the threats and hazards that pose the greatest risk to the security of the United States. References to these priorities can be found throughout this document. The FY 2020 HSGP provides funding to implement investments that enhance terrorism preparedness and serve to build, sustain, and deliver the 32 core capabilities essential to achieving the National Preparedness Goal (the Goal) of a secure and resilient Nation. The allowable costs under FY 2020 HSGP support the core capabilities across the five mission areas of Prevention, Protection, Mitigation, Response, and Recovery.

Important Award Terms and Conditions

Subrecipients must comply with the following federal requirements:

- FY 2020 Homeland Security Grant Program (HSGP) Notice of Funding Opportunity
[Homeland Security Grant Program \(HSGP\) NOFO](#)

Mr. Shawn Utt
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- Department of Homeland Security Standard Terms and Conditions for 2020
[DHS Standard Terms and Conditions](#)
- 2 CFR Part 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards
[2 CFR Part 200 Uniform Administrative Requirements](#)

Management and Administration (M&A)

Your local emergency management agency may retain and use up to five percent of the award for local management and administration purposes. M&A activities are those directly related to managing and administering SHSP Program funds, such as financial management and monitoring. It should be noted that salaries of local emergency managers are not typically categorized as M&A, unless the local emergency management agency chooses to assign personnel to specific M&A activities.

Indirect (Facilities & Administrative [F&A]) Costs

Indirect costs are allowable under this program, as described in 2 C.F.R. § 200.414. With the exception of recipients who have never received a negotiated, indirect cost rate as described in 2 C.F.R. § 200.414(f), recipients must have an approved indirect cost rate agreement with their cognizant Federal agency to charge indirect costs to this award. A copy of the approved rate (a fully executed, agreement negotiated with the applicant's cognizant Federal agency) is required at the time of application, and must be provided to FEMA before indirect costs are charged to the award.

Accessing Your Allocation

To access your allocation, you must complete the following steps **within 30 days from the date of this notification:**

Step 1: Log in to the VDEM electronic Grants Management System (eGMS) at <https://www.ttegms.com/virginia/login.cfm> to download your subaward acceptance documents from the home page. Re-upload all required forms to eGMS. Read how to upload required forms by [clicking here](#) to view the home page of your eGMS user account. Below is the list of required items that comprise the VDEM subaward acceptance package:

- Application Checklist [cover sheet]
- SHSP Proposal Form
- Online Budget (to be built and submitted in [eGMS](#))

Mr. Shawn Utt
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- Points of Contact (POC) Form
- FEMA Environmental and Historic Preservation (EHP) Screening Form
 - All projects must comply with EHP requirements. Subrecipients must not obligate and/or expend any (federal and/or non-federal matching) funds on any project having the potential to impact environments planning and historical preservation resources without the prior approval of FEMA. For more information, please visit <http://www.vaemergency.gov/em-community/grants/> or contact your Grants Administrator.
- Grant Assurances Form
- FEMA 20-16C Form
- SF-LLL – Certification Regarding Lobbying Form
- ****Federally Negotiated Indirect Cost Rate Agreement – [**Only required if you intend to charge indirect costs. Must be valid for the period of performance and federally signed]**

Step 2: Log in to the VDEM electronic Grants Management System (eGMS) at <https://www.ttegms.com/virginia/login.cfm> to complete and submit a budget application for your allocation. If you do not have access to eGMS, please contact your Grants Administrator.

[Click on Grant Management, Budget Application, from the drop-down menu. Click the link named 2020 State Homeland Security Grant Program (SHSP) to complete your budget application.]

Following review and approval of the budget by the Grants Administrator, notification will be sent through an eGMS automated email message to the subrecipient point of contact entered in the budget application.

Reporting

Subrecipients are obligated to submit [Quarterly Progress Reports](#) as a condition of their subaward. Quarterly progress reports must be uploaded directly into your eGMS account within **15 days** following the end of the quarter. The schedule for reporting is as follows:

Timetable and Deadlines for 2020 HSGP Progress Reporting (includes SHSP, UASI and NSGP subawards):

[Quarter 1 of 7] Time Period: October 1, 2020 to December 31, 2020

Quarter 1 Report Due: On or Before January 15, 2021

[Quarter 2 of 7] Time Period: January 1, 2020 to March 31, 2021

Quarter 2 Report Due: On or Before April 15, 2021

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[Quarter 3 of 7] Time Period: April 1, 2021 to June 30, 2021
Quarter 3 Report Due: On or Before July 15, 2021
[Quarter 4 of 7] Time Period: July 1, 2021 to September 30, 2021
Quarter 4 Report Due: On or Before October 15, 2021
[Quarter 5 of 7] Time Period: October 1, 2021 to December 31, 2021
Quarter 5 Report Due: On or Before January 15, 2022
[Quarter 6 of 7] Time Period: January 1, 2022 to March 31, 2022
Quarter 6 Report Due: On or Before April 15, 2022
[Quarter 7 of 7] Time Period: April 1, 2022 to June 30, 2022
Quarter 7 Report Due: On or Before July 15, 2022

HSGP Final Progress Reports:
Due: On or Before July 30, 2022

Within 30 days following the end of the period of performance, subrecipients must upload a **Final Progress Report** detailing all accomplishments throughout the period of performance into their eGMS account. After these reports have been submitted, reviewed and approved by the Grants Office and Chief Regional Coordinators, a close-out notice will be issued which will indicate the period of performance as closed, list any remaining funds that will be deobligated, and address the record retention requirements for grant records. The subrecipient must return any funds that have been drawn down, but remain unliquidated in its financial records.

Period of Performance Extensions

Extensions to this program are allowed. Extensions to the initial period of performance identified in the subaward will only be considered through formal, written requests addressed to VDEM, and must contain specific and compelling justifications as to why an extension is required. Subrecipients are advised to coordinate with the Grant Administrator, as needed, when preparing an extension request. All extension requests must address the following:

1. Grant program, fiscal year, and subaward ID number in eGMS
2. Reason for delay that must include details of the legal, policy, or operational challenges that prevent the final outlay of awarded funds by the applicable deadline
3. Current status of the activity/activities
4. Approved period of performance termination date and new project completion date
5. Amount of funds drawn down to date
6. Remaining available funds, both Federal and non-Federal

Mr. Shawn Utt
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September 17, 2020

7. Budget outlining how remaining Federal and non-Federal funds will be expended
8. Plan for completion, including milestones and timeframes for achieving each milestone, and the position/person responsible for implementing the plan for completion
9. Certification that the activity/activities will be completed within the extended period of performance without any modification to the original Statement of Work, as described in the approved budget

Extension requests will be granted only due to compelling legal, policy, or operational challenges. Extension requests will only be considered for the following reasons:

- Contractual commitments by the grant recipient with vendors or subrecipients prevent completion of the project within the existing period of performance
- The project must undergo a complex environmental review that cannot be completed within existing period of performance
- Projects are long-term by design and therefore acceleration would compromise core programmatic goals
- Where other special circumstances exist

Recipients must submit all extension requests to VDEM via upload into eGMS **no later than 90 days prior to June 30, 2022.**

Please initiate the steps described under *Accessing Your Allocation* **within 30 days from the date of this notification**. If you have any questions regarding this award, please contact James Turner in the Grants Office at 804-461-0022 or at james.turner@vdem.virginia.gov.

Sincerely,



Cheryl Adkins
Chief Financial Officer

CA/jt

cc: Mr. Charles P. Harrington, Emergency Management Coordinator
Mr. Rusty Hamm, Lieutenant
Mr. Ted Costin, Director of Regional Support, West Division
Mr. Timothy Estes, Chief Regional Coordinator, Region 4

A meeting of the Smyth County Water and Sewer Committee was held at the County Office Building on Tuesday, October 6, 2020 at 1:30 p.m.

Committee Members Present:

Rye Valley District Supervisor Lori Deel, Chair
Atkins District Supervisor Charles Atkins
North Fork District Supervisor Phil Stevenson

Staff Members:

County Administrator, Shawn Utt
Assistant County Administrator, Lisa Richardson
Planner Aaron Sizemore
Administrative Assistant, Christy Bise
Water and Sewer Foreman Wally Blevins

Chair, Rye Valley District Supervisor Lori Deel called the meeting to order at 1:30 PM.

Lisa Richardson presented a request from the Bank of Marion asking the County to consider a reduction of the water and sewer lien for the property located at 1902 Ashton Lane, Marion. The bank wants to foreclose on the property, but the lien held by the County is expected to be more than what the property is worth. The sewer bill for the property has not been paid since September 2016 with a \$50 late fee being added each month along with the \$47 sewer bill plus a 5% penalty. The lien was put on the property in 2017. The committee discussed the option of putting a plug in the sewer line before allowing residents to get this far behind on payment. In the past, there had been some concern from the Health Department that plugging the sewer could be a health hazard, so Mr. Utt will check with the Health Department to see if this would be an option going forward. *North Fork District Supervisor Phil Stevenson made a motion to deny the Bank of Marion's request for a reduction of the County's lien on the property located at 1902 Ashton Lane, Marion. Atkins District Supervisor Charles Atkins seconded the motion and it was unanimously approved. Additionally, North Fork District Supervisor Phil Stevenson motioned that, upon approval from the Health Department, the sewer be plugged off at this property. Atkins District Supervisor Charles Atkins and it was unanimously approved.*

Mr. Atkins expressed concern that the County might be exceeding what the Commonwealth of Virginia allows to be charged by adding the 5% penalty each month. More research will be done on this issue.

Ms. Richardson presented a request for a pump and haul permit to be located at 1105 South Main Street, Marion. The County currently has one pump and haul permit for the Dip Dog Stand, but they have been notified they will need to connect to the sewer since they now have a sewer tap. The process for obtaining the permit includes applications, deposits, insurance requirements, along with Board approval. Mr. Atkins noted that, in the past, the County has denied pump and haul requests and citizens need to be made aware if that policy is going to change. Mr. Utt reported that sewer is available on the opposite side of the road of the property requesting the permit and the cost to connect to the sewer would be expensive. *The committee unanimously agreed to table this matter until the Health Department makes their determination on the request.*

Mr. Utt reported that the County recently had a sewer tap that was 14 feet deep and the County didn't have the equipment or safety items to do the project so it had to be contracted out to a third party. The cost of the project was over \$4,000 and the customer paid the \$875 connection fee, leaving the County responsible for paying the difference. Mr. Utt requested that the committee consider restructuring connection fees if a third party is required to be involved. The committee discussed safety concerns about

County water and sewer staff working in sewer trenches. *North Fork District Supervisor Phil Stevenson made a motion to leave the sewer connection fees the same and buy a trench box this fiscal year and reassess the fee schedule in the future. Atkins District Supervisor Charles Atkins and it was unanimously approved.*

Ms. Richardson discussed the refund of \$655.72 the committee approved at their last meeting to be paid to Mrs. Foster for sewer fees collected in her deceased son's name along with the refund of \$525.63 paid to the tenant at the property. After that meeting, Mrs. Foster contacted the County and stated that she was owed more money for what her said had paid for sewer fees. The water department contacted the Town of Marion and did a history search showing where Mrs. Foster's son paid \$3,367.20 for sewer between March 2000 and March 2016. The committee discussed Mrs. Foster's request for the additional refund. *North Fork District Supervisor Phil Stevenson made a motion to deny the additional refund request from Mrs. Foster for sewer fees paid by her deceased son. Atkins District Supervisor Charles Atkins seconded the motion and it was unanimously approved.*

With no further business to discuss, the meeting was adjourned at 2:07 PM.

A meeting of the Smyth County Animal Control/Damage Claim Committee was held at the County Office Building on Tuesday, October 6, 2020 at 2:30 p.m.

Committee Members Present:

Atkins District Supervisor Charles Atkins, Chair
North Fork District Supervisor Phil Stevenson
Chilhowie District Supervisor Mike Sturgill

Staff Members:

County Administrator, Shawn Utt
Assistant County Administrator, Lisa Richardson
Planner Aaron Sizemore
Administrative Assistant, Christy Bise
Kristy Moore, Animal Control
John Cantrell, Animal Control

Chair, Atkins District Supervisor Charles Atkins called the meeting to order at 2:30 PM.

The following animal damage claims were presented:

- Amanda McClure – 10 chickens – After review and discussion, North Fork District Supervisor Phil Stevenson made a motion approving \$30.00 to be paid for the claim. Chilhowie District Supervisor Mike Sturgill seconded the motion and it was unanimously approved.
- Walter Thorpe – 6 chickens, 1 duck – After review and discussion, North Fork District Supervisor Phil Stevenson made a motion approving \$70.00 to be paid for the claim. Chilhowie District Supervisor Mike Sturgill seconded the motion and it was unanimously approved.
- Wayne Talbert – 1 sheep – After review and discussion, North Fork District Supervisor Phil Stevenson made a motion to deny the claim based on the inability to determine how the sheep died. Chilhowie District Supervisor Mike Sturgill seconded the motion and it was unanimously approved.
- Tiphney Evans – 1 pregnant goat – After review and discussion, North Fork District Supervisor Phil Stevenson made a motion to deny the claim based on the inability to determine how the goat died. Chilhowie District Supervisor Mike Sturgill seconded the motion and it was unanimously approved.

With no further business to discuss, the meeting was adjourned at 2:49 PM.