

# AGENDA

Tuesday, February 11, 2020  
5:00 PM

## **5:00 CALL MEETING TO OPEN SESSION (Judy Wyant, Chair)**

Invocation and Pledge of Allegiance

## **ADOPTION OF AGENDA**

Adopt the agenda and the additional agenda as presented

## **MINUTES OF PREVIOUS MEETINGS (Pgs.2-27)**

Request adoption of the January 14<sup>th</sup> and January 23<sup>rd</sup>, 2020 meeting minutes.

## **FINANCIAL STATUS**

Lisa Richardson – Inform the Board of the County's financial status

## **PAYMENT OF INVOICES**

Consideration of appropriations and accounts payable as listed on the additional agenda

## **5:15 CITIZENS TIME**

**5:30 Retiree Recognition by the Board**

**5:45 Blue Ridge Discovery Center-Gavin Blevins**

## **NEW BUSINESS**

**\*Town of Saltville Tax Exempt Request-Aaron Sizemore (Pg.28)**

**\*Enterprise Zone Incentive-Lisa Richardson (Pgs.29-37)**

**\*Audit RFP Discussion-Lisa Richardson**

**\*Department Reports-Aaron Sizemore**

**\*Discussion regarding requests by Park District Supervisor (Pg.38)**

**\*Continue Board Meeting to February 27<sup>th</sup>, 2020 at 7:00 P.M.**

**Supervisor Comment Time**

Lisa Richardson, Assistant County Administrator called the meeting to order and welcomed everyone.


PRESENT: Saltville District Supervisor Roscoe D Call; North Fork District Supervisor Phil Stevenson; Chilhowie District Supervisor Wade H. Blevins Jr.; Atkins District Supervisor Charles Atkins; Royal Oak District Supervisor Judy Wyant; Rye Valley District Supervisor Lori Deel; Park District Supervisor Kris Ratliff (7)

ABSENT: None (0)

STAFF: Assistant County Administrator Lisa Richardson; Administrative Assistant Kelly Woods (2)

OTHERS: Smyth County News and Messenger and several citizens.

Lisa Richardson, Assistant County Administrator gave the invocation and Kelly Woods, Administrative Assistant led the Pledge of Allegiance.

 1/14/2020 5:05 PM A motion was made by Saltville District Supervisor Roscoe D. Call, seconded by Chilhowie District Supervisor Wade H. Blevins Jr. to adopt the agenda and additional agenda as presented.


After consideration, the motion PASSED by the following vote:

AYES: Saltville District Supervisor Roscoe D. Call,  
North Fork District Supervisor Phil Stevenson,  
Chilhowie District Supervisor Wade H. Blevins Jr.,  
Atkins District Supervisor Charles Atkins,  
Royal Oak District Supervisor Judy Wyant,  
Rye Valley District Supervisor Lori Deel, and  
Park District Supervisor Kris Ratliff.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

 1/14/2020 5:05 PM Lisa Richardson, Assistant County Administrator opened the floor for discussion and nominations for the Election of Officers for calendar year 2020.

Saltville District Supervisor Roscoe D. Call nominated Royal Oak District Supervisor Judy Wyant as Chairperson for calendar year 2020. The nomination was seconded by North Fork District Supervisor Phil Stevenson.

Park District Supervisor Kris Ratliff nominated Atkins District Supervisor Charles Atkins. Rye Valley District Supervisor Lori Deel seconded the nomination.

Saltville District Supervisor Roscoe D. Call made a motion to close the nominations, seconded by North Fork District Supervisor Phil Stevenson.

After consideration, the motion PASSED by the following vote:

AYES: Saltville District Supervisor Roscoe D. Call,  
North Fork District Supervisor Phil Stevenson,  
Chilhowie District Supervisor Wade H. Blevins Jr.,  
Atkins District Supervisor Charles Atkins,  
Royal Oak District Supervisor Judy Wyant,  
Rye Valley District Supervisor Lori Deel, and  
Park District Supervisor Kris Ratliff.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

Lisa Richardson, Assistant County Administrator called for a vote on Royal Oak District Supervisor Judy Wyant's nomination for Chairperson for calendar year 2020.

After consideration, the motion PASSED by the following vote:

AYES: Saltville District Supervisor Roscoe D. Call,  
North Fork District Supervisor Phil Stevenson,  
Chilhowie District Supervisor Wade H. Blevins Jr. and  
Royal Oak District Supervisor Judy Wyant,

NAYS: Atkins District Supervisor Charles Atkins  
Rye Valley District Supervisor Lori Deel  
Park District Supervisor Kris Ratliff

ABSTAINERS: None.

ABSENT: None.

Lisa Richardson, Assistant County Administrator called for a vote on Atkins District Supervisor Charles Atkins' vote for Chairman for calendar year 2020.

After consideration, the motion FAILED by the following vote:

AYES: Atkins District Supervisor Charles Atkins  
Rye Valley District Supervisor Lori Deel and  
Park District Supervisor Kris Ratliff.

NAYS: Saltville District Supervisor Roscoe D. Call,  
North Fork District Supervisor Phil Stevenson,  
Chilhowie District Supervisor Wade H. Blevins Jr. and  
Royal Oak District Supervisor Judy Wyant.

ABSTAINERS: None.

ABSENT: None.

Lisa Richardson, Assistant County Administrator turned the meeting over to Chairperson, Royal Oak District Supervisor Judy Wyant.

Chair, Royal Oak District Supervisor Judy Wyant opened the floor for nominations of Vice Chairman for calendar year 2020.

Saltville District Supervisor Roscoe D. Call nominated Rye Valley District Supervisor Lori Deel as Vice Chair for calendar year 2020. North Fork District Supervisor Phil Stevenson seconded the nomination.

Park District Supervisor Kris Ratliff nominated Atkins District Supervisor as Vice Chair for calendar year 2020. Rye Valley District Supervisor Lori Deel seconded the nomination.

Atkins District Supervisor Charles Atkins made a motion to close the nominations for Vice Chair. Saltville District Supervisor Roscoe D. Call seconded the motion.

After consideration, the motion PASSED by the following vote:

AYES: Saltville District Supervisor Roscoe D. Call,  
North Fork District Supervisor Phil Stevenson,  
Chilhowie District Supervisor Wade H. Blevins Jr.,  
Atkins District Supervisor Charles Atkins,  
Royal Oak District Supervisor Judy Wyant,  
Rye Valley District Supervisor Lori Deel, and  
Park District Supervisor Kris Ratliff.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

Chair, Royal Oak District Supervisor Judy Wyant called for a vote on Rye Valley District Supervisor Lori Deel's nomination for Vice Chair for calendar year 2020.

After consideration, the motion PASSED by the following vote:

AYES: Chair, Royal Oak District Supervisor Judy Wyant  
Saltville District Supervisor Roscoe D. Call,  
North Fork District Supervisor Phil Stevenson,  
Chilhowie District Supervisor Wade H. Blevins Jr.

NAYS: Atkins District Supervisor Charles Atkins  
Park District Supervisor Kris Ratliff

ABSTAINERS: Rye Valley District Supervisor Lori Deel.

ABSENT: None.

Chair, Royal Oak District Supervisor Judy Wyant called for a vote on Atkins District Supervisor Charles Atkins' nomination for Vice Chair for calendar year 2020.

After consideration, the motion FAILED by the following vote:

AYES: Rye Valley District Supervisor Lori Deel and  
Park District Supervisor Kris Ratliff.

NAYS: Chair, Royal Oak District Supervisor Judy Wyant  
Saltville District Supervisor Roscoe D. Call,  
North Fork District Supervisor Phil Stevenson and



Chilhowie District Supervisor Wade H. Blevins Jr.  
ABSTAINERS: Atkins District Supervisor Charles Atkins.  
ABSENT: None.

Chair, Royal Oak District Supervisor Judy Wyant opened the Floor for nominations of Clerk for calendar year 2020.

Atkins District Supervisor Charles Atkins stated according to the Board of Supervisors Rules and Regulations, the County Administrator filled the role of Clerk to the Board.

Saltville District Supervisor Roscoe D. Call made a motion to table the nominations for Clerk and Deputy Clerk for calendar year 2020 until the next scheduled Board of Supervisor meeting. North Fork District Supervisor Phil Stevenson seconded the motion.


After consideration, the motion PASSED by the following vote:

AYES: Chair, Royal Oak District Supervisor Judy Wyant,  
Vice Chair, Rye Valley District Supervisor Lori Deel  
Saltville District Supervisor Roscoe D. Call,  
North Fork District Supervisor Phil Stevenson,  
Chilhowie District Supervisor Wade H. Blevins Jr.,  
Atkins District Supervisor Charles Atkins and  
Park District Supervisor Kris Ratliff.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

 1/14/2020 5:14 PM Chair, Royal Oak District Supervisor Judy Wyant opened the floor for discussion regarding desired meeting schedule for calendar year 2020 and suggested the Regular Board of Supervisors meeting stays as scheduled on the 2<sup>nd</sup> Tuesday of each month, with the exception of November's meeting to be held on Thursday, November 12, 2020. A second meeting, as needed will be the fourth Thursday of each month. North Fork District Supervisor Phil Stevenson made a motion to continue with the regular meeting schedule on the second Tuesday of each month, with closed session beginning at 4:00 p.m., and for November's meeting to be held on Thursday, November 12<sup>th</sup>, with a second meeting the fourth Thursday of each month as needed. Saltville District Supervisor Roscoe D. Call seconded the motion.


After consideration, the motion PASSED by the following vote:

AYES: Chair, Royal Oak District Supervisor Judy Wyant,  
Vice Chair, Rye Valley District Supervisor Lori Deel  
Saltville District Supervisor Roscoe D. Call,  
North Fork District Supervisor Phil Stevenson,  
Chilhowie District Supervisor Wade H. Blevins Jr.,  
Atkins District Supervisor Charles Atkins and  
Park District Supervisor Kris Ratliff.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

 1/14/2020 5:17 PM A motion was made by Saltville District Supervisor Roscoe D. Call to adopt the Board of Supervisors Rules of Procedures as Amended January 9, 2018, with changes to be made in future. Rye Valley District Supervisor Lori Deel seconded the motion.

Rye Valley District Supervisor Lori Deel commented regarding the concealed weapons notation within the Board of Supervisors Rules of Procedure and stated she felt that needed to be addressed by the Board.


After consideration, the motion PASSED by the following vote:

AYES: Chair, Royal Oak District Supervisor Judy Wyant,  
Vice Chair, Rye Valley District Supervisor Lori Deel  
Saltville District Supervisor Roscoe D. Call,  
Chilhowie District Supervisor Wade H. Blevins Jr.,  
Atkins District Supervisor Charles Atkins and  
Park District Supervisor Kris Ratliff.

NAYS: None.

ABSTAINERS: North Fork District Supervisor Phil Stevenson.

ABSENT: None.

 1/14/2020 5:19 PM A motion was made by Rye Valley District Supervisor Phil Stevenson to adopt the 2020 state holiday schedule as approved by the Governor and amended throughout the year. Saltville District Supervisor Roscoe D. Call seconded the motion.

After consideration, the motion PASSED by the following vote:

AYES: Chair, Royal Oak District Supervisor Judy Wyant,  
Vice Chair, Rye Valley District Supervisor Lori Deel  
Saltville District Supervisor Roscoe D. Call,  
North Fork District Supervisor Phil Stevenson,  
Chilhowie District Supervisor Wade H. Blevins Jr.,  
Atkins District Supervisor Charles Atkins and  
Park District Supervisor Kris Ratliff.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

 1/14/2020 5:20 PM Saltville District Supervisor Roscoe D. Call made a motion to approve the minutes of the December 10<sup>th</sup>, 2019 meeting. North Fork District Supervisor Phil Stevenson seconded the motion.


After consideration, the motion PASSED by the following vote:

AYES: Chair, Royal Oak District Supervisor Judy Wyant,  
Saltville District Supervisor Roscoe D. Call,  
North Fork District Supervisor Phil Stevenson,  
Atkins District Supervisor Charles Atkins and  
Park District Supervisor Kris Ratliff.

NAYS: None.

ABSTAINERS: Vice Chair, Rye Valley District Supervisor Lori Deel and  
Chilhowie District Supervisor Wade H. Blevins Jr.

ABSENT: None.

 1/14/2020 5:21 PM Lisa Richardson, Assistant County Administrator made the request for Staff to advertise for Attorney services for Smyth County. As of December 30, 2019, the County does not have any services due to the resignation of Campbell Law Firm.

Vice Chair, Rye Valley District Supervisor Lori Deel made a motion to appoint Scot Farthing as temporary legal counsel for Smyth County. Atkins District Supervisor Charles Atkins seconded the motion.

North Fork District Supervisor Phil Stevenson questioned Mr. Farthing, who was in attendance of the meeting, where he is located and what his background is. Mr. Stevenson also expressed his concern regarding the rate of \$250.00 per hour for legal services. Mr. Farthing responded to Mr. Stevenson's questions.

After consideration, the motion PASSED by the following vote:

AYES: Chair, Royal Oak District Supervisor Judy Wyant,  
Vice Chair, Rye Valley District Supervisor Lori Deel,  
Atkins District Supervisor Charles Atkins and  
Park District Supervisor Kris Ratliff.

NAYS: Saltville District Supervisor Roscoe D. Call,  
North Fork District Supervisor Phil Stevenson and  
Chilhowie District Supervisor Wade H. Blevins Jr.

ABSTAINERS: None.

ABSENT: None.

Vice Chair, Rye Valley District Supervisor Lori Deel made a motion to allow staff to advertise for Legal Services for Smyth County. Park District Supervisor Kris Ratliff seconded the motion.

After consideration, the motion PASSED by the following vote:

AYES: Chair, Royal Oak District Supervisor Judy Wyant,  
Vice Chair, Rye Valley District Supervisor Lori Deel,  
Saltville District Supervisor Roscoe D. Call,  
North Fork District Supervisor Phil Stevenson,  
Chilhowie District Supervisor Wade H. Blevins Jr.,  
Atkins District Supervisor Charles Atkins and  
Park District Supervisor Kris Ratliff.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.


 1/14/2020 5:35 PM Chair, Royal Oak District Supervisor Judy Wyant opened Citizens Time.


Mac Buchanan, 5732 Valley Road Saltville, welcomed the newly elected Board Members to Smyth County. Mr. Buchanan stated his opinion on funding for Economic Development, stating it felt it was in

the best interest of Smyth County to hire the Best County Administrator and EDA Director. Mr. Buchanan went on to express his concern with the delinquent taxes for Smyth County and encouraged the Board to work diligently with the Smyth County School Board Budget Committee on the upcoming budget.

Charlie Harrington, EMS Director, informed the Board of requirements that needed to be met by the local governing body regarding EMS services.

 1/14/2020 5:44 PM Chair, Royal Oak District Supervisor Judy Wyant closed Citizens Time.

 1/14/2020 5:44 PM Lisa Richardson, Assistant Administrator presented the Board with information on the current FY2019-2020 budget and a current month analysis for appropriations.

 1/14/2020 5:51 PM It was moved by Saltville District Supervisor Roscoe D. Call, seconded by Vice Chair, Rye Valley District Supervisor Lori Deel to appropriate \$2,000,000.00 from the General Fund. The following is an explanation of the appropriations approved:

**General County**

Accounts Payable Listing:	\$1,215,808.93
Payroll:	\$735,266.75
Auto Draft Rural Development:	\$8,974.00
AEP/Century Link Bills:	\$25,000.00
BB&T Debt payment:	\$10,789.60
County Administration Fund:	\$5,000.00
Minus Beginning Appropriation:	\$(127,268.87)
New Carryover:	\$126,426.59
Total County Appropriation:	\$2,000,000.00

After consideration, the motion PASSED by the following vote:

AYES: Chair, Royal Oak District Supervisor Judy Wyant,  
Vice Chair, Rye Valley District Supervisor Lori Deel  
Saltville District Supervisor Roscoe D. Call,  
North Fork District Supervisor Phil Stevenson,  
Chilhowie District Supervisor Wade H. Blevins Jr.,  
Atkins District Supervisor Charles Atkins and  
Park District Supervisor Kris Ratliff.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

It was moved by Saltville District Supervisor Roscoe D. Call, seconded by Vice Chair, Rye Valley District Supervisor Lori Deel to appropriate \$425,000.00 from the General Fund for the Department of Social Services. The following is an explanation of the appropriations approved:

Social Services:	(January 15-January 31, 2020)	\$365,000.00
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(February 1-February 11, 2020)

\$60,000.00

Total Social Services:

\$425,000.00

After consideration, the motion PASSED by the following vote:

AYES: Chair, Royal Oak District Supervisor Judy Wyant,  
Vice Chair, Rye Valley District Supervisor Lori Deel  
Saltville District Supervisor Roscoe D. Call,  
North Fork District Supervisor Phil Stevenson,  
Chilhowie District Supervisor Wade H. Blevins Jr.,  
Atkins District Supervisor Charles Atkins and  
Park District Supervisor Kris Ratliff.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

It was moved by Atkins District Supervisor Charles Atkins, seconded by Saltville District Supervisor Roscoe D. Call to appropriate \$3,940,000.00 from the General Fund for the Smyth County School Board Operating Fund. The following is an explanation of the appropriations approved:

**Schools-Operating Fund**

Instruction	\$ 2,850,000.00
Administration, Attendance, & Health	\$ 110,000.00
Transportation	\$ 130,000.00
Facilities	\$ 475,000.00
School Food Service	\$ 300,000.00
Technology	\$ 75,000.00
Total School Operating Fund:	\$ 3,940,000.00

After consideration, the motion PASSED by the following vote:

AYES: Chair, Royal Oak District Supervisor Judy Wyant,  
Vice Chair, Rye Valley District Supervisor Lori Deel  
Saltville District Supervisor Roscoe D. Call,  
North Fork District Supervisor Phil Stevenson,  
Chilhowie District Supervisor Wade H. Blevins Jr.,  
Atkins District Supervisor Charles Atkins and  
Park District Supervisor Kris Ratliff.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

It was moved by Saltville District Supervisor Roscoe D. Call, seconded by Vice Chair, Rye Valley District Supervisor Lori Deel to appropriate \$330,000.00 from the General Fund for Smyth County School Board Debt Service.

After consideration, the motion PASSED by the following vote:

AYES: Chair, Royal Oak District Supervisor Judy Wyant,  
Vice Chair, Rye Valley District Supervisor Lori Deel  
Saltville District Supervisor Roscoe D. Call,  
North Fork District Supervisor Phil Stevenson,  
Chilhowie District Supervisor Wade H. Blevins Jr.,  
Atkins District Supervisor Charles Atkins and  
Park District Supervisor Kris Ratliff.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

It was moved by Vice Chair, Rye Valley District Supervisor Lori Deel, seconded by Saltville District Supervisor Roscoe D. Call to appropriate \$10,847.53 from EDA Fund 4 for open invoices.

After consideration, the motion PASSED by the following vote:

AYES: Chair, Royal Oak District Supervisor Judy Wyant,  
Vice Chair, Rye Valley District Supervisor Lori Deel  
Saltville District Supervisor Roscoe D. Call,  
North Fork District Supervisor Phil Stevenson,  
Chilhowie District Supervisor Wade H. Blevins Jr.,  
Atkins District Supervisor Charles Atkins and  
Park District Supervisor Kris Ratliff.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

It was moved by Vice Chair, Rye Valley District Supervisor Lori Deel, seconded by Saltville District Supervisor Roscoe D. Call to appropriate \$2,082.62 from the Sheriff's Fund 748 for open invoices.

After consideration, the motion PASSED by the following vote:

AYES: Chair, Royal Oak District Supervisor Judy Wyant,  
Vice Chair, Rye Valley District Supervisor Lori Deel  
Saltville District Supervisor Roscoe D. Call,  
North Fork District Supervisor Phil Stevenson,  
Chilhowie District Supervisor Wade H. Blevins Jr.,  
Atkins District Supervisor Charles Atkins and  
Park District Supervisor Kris Ratliff.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

It was moved by Saltville District Supervisor Roscoe D. Call, seconded by Vice Chair, Rye Valley District Supervisor Lori Deel to appropriate \$5,674.20 from Recovery Court Fund 749 for open invoices.

After consideration, the motion PASSED by the following vote:

AYES: Chair, Royal Oak District Supervisor Judy Wyant,  
Vice Chair, Rye Valley District Supervisor Lori Deel  
Saltville District Supervisor Roscoe D. Call,  
North Fork District Supervisor Phil Stevenson,  
Chilhowie District Supervisor Wade H. Blevins Jr.,  
Atkins District Supervisor Charles Atkins and  
Park District Supervisor Kris Ratliff.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

It was moved by Saltville District Supervisor Roscoe D. Call, seconded by Atkins District Supervisor Charles Atkins to appropriate \$347.32 from Circuit Court Fund 770 for open invoices.


After consideration, the motion PASSED by the following vote:

AYES: Chair, Royal Oak District Supervisor Judy Wyant,  
Vice Chair, Rye Valley District Supervisor Lori Deel  
Saltville District Supervisor Roscoe D. Call,  
North Fork District Supervisor Phil Stevenson,  
Chilhowie District Supervisor Wade H. Blevins Jr.,  
Atkins District Supervisor Charles Atkins and  
Park District Supervisor Kris Ratliff.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

 1/14/2020 5:51 PM Lisa Richardson, Assistant County Administrator informed the Board that due to the resignation of Michael Carter, the Board needed to designate someone on staff to sign the Accounts Payable checks for processing.

Saltville District Supervisor Roscoe D. Call made a motion to allow Lisa Richardson to be the AP signature needed to process checks. Vice Chair, Rye Valley District Supervisor Lori Deel seconded the motion.

After consideration, the motion PASSED by the following vote:


AYES: Chair, Royal Oak District Supervisor Judy Wyant,  
Vice Chair, Rye Valley District Supervisor Lori Deel  
Saltville District Supervisor Roscoe D. Call,  
North Fork District Supervisor Phil Stevenson,  
Chilhowie District Supervisor Wade H. Blevins Jr.,  
Atkins District Supervisor Charles Atkins and  
Park District Supervisor Kris Ratliff.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.



 1/14/2020 5:52 PM Jeff Richardson, Commissioner of Revenue spoke regarding the 2020 General Reassessment, informing the Board the field work has been completed for the assessment.

Mr. Richardson stated the Board of Supervisors would need to make recommendations to the Circuit Court Judge regarding appointing three (3) to five (5) members to the Board of Equalization and gave the Board an overview of the responsibilities of the BOE.

Mr. Richardson went on to request the Board pass a special ordinance regarding Land Use, and the ability to process the paperwork for property owners.

Due to the lack of information regarding the ordinance that needed to be considered, Atkins District Supervisor Charles Atkins made a motion to table the request until the next scheduled Board Meeting to allow for legal counsel to review. Park District Supervisor Kris Ratliff seconded the motion.

After consideration, the motion PASSED by the following vote:


AYES: Chair, Royal Oak District Supervisor Judy Wyant,  
Vice Chair, Rye Valley District Supervisor Lori Deel  
Saltville District Supervisor Roscoe D. Call,  
North Fork District Supervisor Phil Stevenson,  
Chilhowie District Supervisor Wade H. Blevins Jr.,  
Atkins District Supervisor Charles Atkins and  
Park District Supervisor Kris Ratliff.


NAYS: None.


ABSTAINERS: None.

ABSENT: None.

 1/14/2020 6:11 PM Chair, Royal Oak District Supervisor Judy Wyant called for a Recess.

 1/14/2020 6:29 PM Chair, Royal Oak District Supervisor Judy Wyant called the meeting back to order from recess.

 1/14/2020 6:29 PM Kelly Woods, Administrative Assistant presented the Board of Supervisors information regarding Legislative Day that will take place in Richmond on February 6, 2020.

 1/14/2020 6:33 PM Cathy Smith, VEA District President, presented a Resolution as shown below for consideration by the Board and read aloud for the record.

**Resolution to Support an Increase in State Funding for Small and Rural School Divisions**

**WHEREAS, Virginia's unemployment rate is the lowest it has been in recent history, at 2.8%; and Smyth County's unemployment rate is 3.4%; and**

**WHEREAS, Virginia has been recognized as the top state in America to do business; and**

**WHEREAS, Virginia has been designated as the 10th wealthiest state in America; and**

**WHEREAS, Virginia finished with a significant budget surplus last year of \$230 million; and**



WHEREAS, over half of Virginia's schools and 12 of 14 Smyth County Schools were built over 50 years ago; and

WHEREAS, when inflation is accounted for, state per-pupil funding is down 8% from pre-Great Recession levels, despite a significant improvement in Virginia's economy; and

WHEREAS, Virginia ranks 32nd in per pupil funding nationally; and

WHEREAS, per pupil spending varies widely across Virginia, from \$11,919 in Smyth County to \$20,000 in some suburban districts and the statewide average in per pupil spending trails the national average by about \$1,800 per student; and

WHEREAS, Virginia's teachers are paid more than \$9,000 less than the national average which ranks us 35th; and

WHEREAS, since the Great Recession, localities have increased their share of funding public education by 2.9 percentage points, while the state has decreased their share by 3.3 percentage points; and

WHEREAS, in Virginia's rural schools, where localities have seen the least post-Recession growth, those numbers are even worse. Rural localities have increased their share of education funding by 3.9 percentage points and the state has decreased their funding to rural schools by 4.4 percentage points; and

WHEREAS, the national average for the additional funding for high poverty students has been estimated between 20% and 29% and Virginia caps this funding stream at 16%; and

WHEREAS, the research is clear that teaching students whose families live in poverty is more expensive than providing education to students of affluent families; and

WHEREAS, when all funding sources are considered, Virginia spends less, on average, on per pupil education in high poverty districts than the rest of the country; and

WHEREAS, Small and Rural Stakeholders believe that PK-12 public education is critical to the vitality of their region and to the Commonwealth as a whole; and

WHEREAS, Rural School Divisions have seen a decline in K-12 enrollment of almost 24,000 students since 2009 which represents an 8% decline and Smyth County has experienced a 787 student decline during the same time period; and

WHEREAS, 16% of students in the Rural School Divisions live below the Federal Poverty Level; and

WHEREAS, 48% of students in Rural School Divisions and 76.90% of Smyth County students are eligible for Free or Reduced Priced Lunch; and

WHEREAS, these Rural Localities have the ability to raise only \$19,941,000 and Smyth County to raise only \$140,100 by increasing property taxes by one penny (.01); and

WHEREAS, over 80 school divisions across the Commonwealth could be defined as Rural and/or Small; and

WHEREAS, local poverty and tax revenues prevent Rural Localities from funding schools at the same level as affluent Localities.

NOW, THEREFORE, BE IT RESOLVED that the Smyth County Board of Supervisors asks the Commonwealth of Virginia to adopt a budget that increases teacher pay to ensure we are able to keep and hire the best talent, increases the At-Risk Add On either through the VDOE's proposed Equity Fund or in its current form, provides state funding for school construction and renovation, and reinstates the Enrollment Loss

funding stream.

**ADOPTED this 14th day of January, 2020**

Vice Chair, Rye Valley District Supervisor Lori Deel made a motion to adopt the Resolution as presented. Atkins District Supervisor Charles Atkins seconded the motion.


After consideration, the motion PASSED by the following vote:

**AYES:** Chair, Royal Oak District Supervisor Judy Wyant,  
Vice Chair, Rye Valley District Supervisor Lori Deel  
Saltville District Supervisor Roscoe D. Call,  
North Fork District Supervisor Phil Stevenson,  
Chilhowie District Supervisor Wade H. Blevins Jr.,  
Atkins District Supervisor Charles Atkins and  
Park District Supervisor Kris Ratliff.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** None.

 1/14/2020 6:49 PM Kelly Woods, Administrative Assistant presented a request to set the Budget submittal deadline for FY2020-2021 to February 14, 2020.

Kelly Woods, Administrative Assistant then presented the following Budget Transfers for consideration:

North Fork District Supervisor Phil Stevenson made a motion to approve a budget transfer as shown below for the Smyth County Sheriff Department in the amount of \$4,169.00. Chilhowie District Supervisor Wade H. Blevins Jr. seconded the motion.

**EXPENSE**

**From:**

001-021070-1001 (Salaries)

**To:**

001-021070-5408 (Veh. Maint.)

**Amount:**

\$4,169.00

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Royal Oak District Supervisor Judy Wyant,  
Vice Chair, Rye Valley District Supervisor Lori Deel,  
Saltville District Supervisor Roscoe D. Call,  
North Fork District Supervisor Phil Stevenson,  
Chilhowie District Supervisor Wade H. Blevins Jr.,  
Atkins District Supervisor Charles Atkins  
Park District Supervisor Kris Ratliff.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** None.

North Fork District Supervisor Phil Stevenson made a motion to approve a budget transfer as shown below for the Smyth County Animal Control Department in the amount of \$500.00. Saltville District Supervisor Roscoe D. Call seconded the motion.

**EXPENSE**

<b>From:</b>	<b>To:</b>	<b>Amount:</b>
001-035010-5420 (Supplies)	001-035010-9001 (Shelter Upgrade)	\$500.00


After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Royal Oak District Supervisor Judy Wyant,  
Vice Chair, Rye Valley District Supervisor Lori Deel,  
Saltville District Supervisor Roscoe D. Call,  
North Fork District Supervisor Phil Stevenson,  
Chilhowie District Supervisor Wade H. Blevins Jr.,  
Atkins District Supervisor Charles Atkins  
Park District Supervisor Kris Ratliff.


**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** None.

 1/14/2020 6:57 PM Lisa Richardson, Assistant County Administrator presented a letter submitted by Clegg Williams, Building and Zoning Administrator regarding the appointment of members to the Board of Zoning Appeals. Mrs. Richardson explained the process of appointing people had not been followed correctly previously and Mr. Williams is asking for the Board of Supervisors to address the issue.

This item will be continued to the next scheduled Board meeting.

 1/14/2020 7:03 PM Lisa Richardson, Assistant County Administrator informed the Board the deadline for filing a Statement of Economic Interest is February 3, 2020. Each elected official is required to file the documents necessary with the Clerk by the deadline or risk being assessed a \$250.00 fine.

 1/14/2020 7:06 PM Lisa Richardson, Assistant County Administrator requested to advertise the position of County Administrator.

Atkins District Supervisor Charles Atkins made a motion to allow for Mt. Rogers Planning District Commission to aid in the interim. Park District Supervisor Kris Ratliff seconded the motion.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Royal Oak District Supervisor Judy Wyant,  
Saltville District Supervisor Roscoe D. Call,  
North Fork District Supervisor Phil Stevenson,  
Atkins District Supervisor Charles Atkins  
Park District Supervisor Kris Ratliff.

**NAYS:** Chilhowie District Supervisor Wade H. Blevins Jr.

**ABSTAINERS:** Vice Chair, Rye Valley District Supervisor Lori Deel.

**ABSENT:** None.

 1/14/2020 7:12 PM Supervisor Comment Time:

Saltville District Supervisor Roscoe D. Call welcomed all of the new Board members and congratulated newly appointed Chair, Royal Oak District Supervisor Judy Wyant.


North Fork District Supervisor Phil Stevenson also welcomed all of the new members, stating that now that the elections were over, he would like for everyone to work together to move Smyth County forward.

Park District Supervisor Kris Ratliff gave a brief background on himself. Mr. Ratliff stated the opioid addiction a real problem and would like for everyone to find ways to address the issue, such as offering more educational resources to children.

Vice Chair, Rye Valley District Supervisor Lori Deel thanked everyone for attending the meeting, stating she felt citizens should be involved in the decisions that are made by the Board of Supervisors.

Atkins District Supervisor Charles Atkins stated he looks forward to a good year and hopes everyone can work together.

Chair, Royal Oak District Supervisor Judy Wyant stated she was very humbled to be working with a talented group of people and hoped she served Smyth County well.

 1/14/2020 7:17 PM A motion was made by Atkins District Supervisor Charles Atkins to enter into closed session under Code of Virginia, Section 2.2-3711 – **A.1; Personnel Matters**; Discussion, consideration, or interviews of prospective candidates for employment and contracts **A.6**; Discussion or consideration of the investment of public funds where competition or bargaining is involved, where, if made public initially, the financial interest of the governmental unit would be adversely affected. Mr. Atkins also invited Mr. Haynes, Mr. Shuler, Mr. Barker, Mr. Clark and Mr. Rush to participate in closed session. Park District Supervisor Kris Ratliff seconded the motion.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Royal Oak District Supervisor Judy Wyant,  
Vice Chair, Rye Valley District Supervisor Lori Deel,  
Saltville District Supervisor Roscoe D. Call,  
North Fork District Supervisor Phil Stevenson,  
Chilhowie District Supervisor Wade H. Blevins Jr.,  
Atkins District Supervisor Charles Atkins  
Park District Supervisor Kris Ratliff.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** None.

It was moved by Atkins District Supervisor Charles Atkins, seconded by Saltville District Supervisor Roscoe D. Call, to adopt the following resolution certifying the business conducted in closed session as follows:

**RESOLUTION**

**CERTIFICATION OF CLOSED SESSION**

WHEREAS, the Smyth County Board of Supervisors has convened in a closed session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Smyth County Board of Supervisors that such a meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Smyth County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed session were heard, discussed or considered by the Smyth County Board of Supervisors.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Royal Oak District Supervisor Judy Wyant,  
Vice Chair, Rye Valley District Supervisor Lori Deel,  
Saltville District Supervisor Roscoe D. Call,  
Atkins District Supervisor Charles Atkins and  
Park District Supervisor Kris Ratliff.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** North Fork District Supervisor Phil Stevenson and  
Chilhowie District Supervisor Wade H. Blevins Jr.

The meeting was continued to January 23, 2020 at 5:00 P.M.


Chair, Royal Oak District Supervisor Judy Wyant called the meeting to order and welcomed everyone.


**PRESENT:** Chair, Royal Oak District Supervisor Judy Wyant; Vice Chair, Rye Valley District Supervisor Lori Deel Saltville District Supervisor Roscoe D Call; Chilhowie District Supervisor Wade H. Blevins Jr.; Atkins District Supervisor Charles Atkins; Park District Supervisor Kris Ratliff (6)


**ABSENT:** North Fork District Supervisor Phil Stevenson (1)

**STAFF:** Assistant County Administrator Lisa Richardson; Administrative Assistant Kelly Woods; Interim County Attorney Scot Farting (3)

**OTHERS:** Smyth County News and Messenger and several citizens.

 1/23/2020 5:04 PM Jeff Richardson, Commissioner of Revenue spoke regarding the Land Use Emergency Ordinance as requested during the January 14, 2020 Board meeting. Mr. Farthing, County Attorney spoke and informed the Board a vote could be taken for the emergency ordinance, however a full Public Hearing and adoption of a permanent ordinance would need to take place.

 1/23/2020 5:08 PM Park District Supervisor Kris Ratliff entered the meeting.

 1/23/2020 5:08 PM Mr. Jeff Richardson continued to discuss the topic of land with the proposed rate of 15, 20, or 25 dollars. He would like to know the direction the Board of Supervisors wants to set for the fee structure moving forward. Once established, he intends to inform the public regarding the rate, structure and process.

Saltville District Supervisor Roscoe D. Call made a motion to set the land use rate at \$20.00 per parcel, and continue with the emergency ordinance that allows the Commissioner to proceed. This amendment is valid for 90 days. Vice Chair, Rye Valley District Supervisor Lori Deel seconded the motion.


After consideration, the motion PASSED by the following vote:

**AYES:** Chair, Royal Oak District Supervisor Judy Wyant,  
Vice Chair, Rye Valley District Supervisor Lori Deel  
Saltville District Supervisor Roscoe D. Call,  
North Fork District Supervisor Phil Stevenson,  
Chilhowie District Supervisor Wade H. Blevins Jr. and  
Park District Supervisor Kris Ratliff.

**NAYS:** Atkins District Supervisor Charles Atkins.

**ABSTAINERS:** None.

**ABSENT:** None.

 1/23/2020 5:11 PM Chilhowie District Supervisor Wade H. Blevins Jr. made a motion to recommend the re-appointment of Kim Davidson, 3045 Whitetop Road, Chilhowie, VA to represent the Chilhowie District on the Board of Zoning Appeals. Saltville District Supervisor Roscoe D. Call seconded the motion. As required by Virginia Code Section 15.2-2308, this is notice by the Smyth County Board of Supervisors for the Judge of Circuit Court to consider and accept this nomination.



After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Royal Oak District Supervisor Judy Wyant,  
Vice Chair, Rye Valley District Supervisor Lori Deel,  
Saltville District Supervisor Roscoe D. Call,  
Chilhowie District Supervisor Wade H. Blevins Jr.,  
Atkins District Supervisor Charles Atkins, and  
Park District Supervisor Kris Ratliff.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** North Fork District Supervisor Phil Stevenson.

Saltville District Supervisor Roscoe D. Call made a motion to recommend the re-appointment of John DeBusk III, 1482 Cedar Branch Road, Saltville, VA to represent the Saltville District on the Board of Zoning Appeals. Saltville District Supervisor Roscoe D. Call seconded the motion. As required by Virginia Code Section 15.2-2308, this is notice by the Smyth County Board of Supervisors for the Judge of Circuit Court to consider and accept this nomination.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Royal Oak District Supervisor Judy Wyant,  
Vice Chair, Rye Valley District Supervisor Lori Deel,  
Saltville District Supervisor Roscoe D. Call,  
Chilhowie District Supervisor Wade H. Blevins Jr.,  
Atkins District Supervisor Charles Atkins, and  
Park District Supervisor Kris Ratliff.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** North Fork District Supervisor Phil Stevenson.

Royal Oak District Supervisor Judy Wyant made a motion to recommend the re-appointment of Newell Johnson, 255 Thomas Bridge Road, Marion, VA to represent the Royal Oak District on the Board of Zoning Appeals. Rye Valley District Supervisor Lori Deel seconded the motion. As required by Virginia Code Section 15.2-2308, this is notice by the Smyth County Board of Supervisors for the Judge of Circuit Court to consider and accept this nomination.


After consideration, the motion PASSED by the following vote:


**AYES:** Chairman, Royal Oak District Supervisor Judy Wyant,  
Vice Chair, Rye Valley District Supervisor Lori Deel,  
Saltville District Supervisor Roscoe D. Call,  
Chilhowie District Supervisor Wade H. Blevins Jr.,  
Atkins District Supervisor Charles Atkins, and  
Park District Supervisor Kris Ratliff.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** North Fork District Supervisor Phil Stevenson.

 1/23/2020 5:13 PM Chair, Royal Oak District Supervisor Judy Wyant opened Citizens Time. With no one wishing to speak, Chair, Royal Oak District Supervisor Judy Wyant closed citizens time.

 1/23/2020 5:14 PM Lisa Richardson, Assistant County Administrator presented the following Contract for consideration allowing Mt. Rogers to aid in the interim for the County Administrator.

**Interim County Administration Agreement between the Mount Rogers Planning District Commission and Smyth County, Virginia**

The Mount Rogers Planning District Commission agrees to provide a staff member for the following County Administration performance standards and objectives:

*County Administration*

- Attend official county meetings as required.
- Respond promptly to individual supervisor requests for information and services.
- Assist with and attend public hearings as required.
- Conduct his or herself in a professional manner.
- Work closely with the Board of Supervisor on administration of the county and direction of staff.
- Represent the county with other public bodies, federal and state agencies, and their staff.
- Assist the county in contract negotiations.
- Assist the county in enforcing the code, ordinances, and all applicable state codes in a fair and equitable manner.
- Assist the county in the preparation and amendments of contracts, plans, and ordinances.
- Treat Board of Supervisors, as a group and individually, with respect at all times.
- Treat citizens in a respectful manner.
- Assist the county in responding to complaints in a timely manner.
- Assist the county when working with the town attorney on legal issues.
- Assist committees to meet their goals.
- Other activities as directed by the Board of Supervisors.

The Board of Supervisors agrees as part of this contract to do the following:

- Understand that the interim county administrator position is to provide part time administrative services to assist with county operations.
- Understand that the PDC staff member assigned to Smyth county has other responsibilities pertaining to separately contracted services.
- Understand that the PDC staff member assigned to Smyth County has additional responsibilities within the Planning District that do not pertain to the Smyth County.
- Treat the Interim County Administrator in a professional manner.
- Be specific in requests for information, studies, or requests for services.
- Back the Interim Country Administrator on issues, which have been approved by the Board of Supervisors.
- Help the Interim Country Administrator to perform at his or her best for the benefit of the county.
- Deal with complaints and failures in a professional and positive manner.
- Criticize performance when deserved, but not in a public setting.



- Clearly define results that are expected.
- needed to provide services.
- Agree to compensate the Mount Rogers Planning District Commission on a monthly basis for services addressed in this agreement.
- Understand additional compensation may be required for services above and beyond the services addressed in this agreement.

#### COMPENSATION

The Mount Rogers Planning District Commission and Smyth County agree that the annual compensation for Interim Country Administrator services will be \$5,000 per month to be paid in monthly installments as invoiced by the PDC.

#### DURATION

The Mount Rogers Planning District Commission will provide no less than 24 hours of service per week during the contract duration. Services will end when the Board of Supervisors deems they are no longer necessary.

#### AMENDMENT

This contract may be amended from time to time by written authorization of the PDC and the County and shall be subject to renegotiation if such amendment results in the change in the scope of services, compensation, and/or method of payment.

Saltville District Supervisor Roscoe D. Call made a motion to accept the contract as presented. Atkins District Supervisor Charles Atkins seconded the motion.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Royal Oak District Supervisor Judy Wyant,  
Vice Chair, Rye Valley District Supervisor Lori Deel,  
Saltville District Supervisor Roscoe D. Call,  
Atkins District Supervisor Charles Atkins, and  
Park District Supervisor Kris Ratliff.

**NAYS:** Chilhowie District Supervisor Wade H. Blevins Jr.

**ABSTAINERS:** None.

**ABSENT:** North Fork District Supervisor Phil Stevenson.

 1/23/2020 5:16 PM Vice Chair, Rye Valley District Supervisor Lori Deel made a motion to appoint Aaron Sizemore as the interim Clerk to the Board of Supervisors. Atkins District Supervisor Charles Atkins seconded the motion.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Royal Oak District Supervisor Judy Wyant,  
Vice Chair, Rye Valley District Supervisor Lori Deel,  
Saltville District Supervisor Roscoe D. Call,

Atkins District Supervisor Charles Atkins, and  
Park District Supervisor Kris Ratliff.

**NAYS:** Chilhowie District Supervisor Wade H. Blevins Jr.

**ABSTAINERS:** None.

**ABSENT:** North Fork District Supervisor Phil Stevenson.

Vice Chair, Rye Valley District Supervisor Lori Deel made a motion to appoint Lisa Richardson as the Deputy Clerk to the Smyth County Board of Supervisors. Saltville District Supervisor Roscoe D. Call seconded the motion.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Royal Oak District Supervisor Judy Wyant,  
Vice Chair, Rye Valley District Supervisor Lori Deel,  
Saltville District Supervisor Roscoe D. Call,  
Chilhowie District Supervisor Wade H. Blevins Jr.,  
Atkins District Supervisor Charles Atkins, and  
Park District Supervisor Kris Ratliff.

**NAYS:** None.

**ABSTAINERS:** None.


**ABSENT:** North Fork District Supervisor Phil Stevenson.

 1/23/2020 5:17 PM Lisa Richardson, Assistant County Administrator presented the Cost Allocation Plan for 2019 from Robinson, Farmer, Cox Associates.

Park District Supervisors Kris Ratliff asked if any other agency has been contacted to do provide the same services. Mr. Ratliff stated he would also like for the Board to consider pursuing a forensic audit.

Atkins District Supervisor Charles Atkins also stated he felt the Board should do the forensic audit.

Atkins District Supervisor Charles Atkins made a motion to approve the contract with Robinson, Farmer Cox Associates for one year, at a cost of \$4,750.00 for the Cost Allocation Plan for fiscal year end 2019.

 1/23/2020 5:22 PM Chair, Royal Oak District Supervisor Judy Wyant opened the floor for discussion concerning the County audit.

Park District Supervisor Kris Ratliff spoke, stating he felt the County needed to have a forensic audit completed along with the annual audit. Mr. Ratliff stated an in-depth audit had not been completed for many years and would like for a deep dive to be done into the financials for Smyth County.

Saltville District Supervisor Roscoe D. Call questioned the difference between an annual audit and a forensic audit.

Mr. Scot Farthing, County Attorney spoke concerning the RFP for the auditing services, stating it would need to be listed as two separate items in the RFP.

Park District Supervisor Kris made a motion direct staff to draft and publish and RFP for an annual audit and a forensic audit. Vice Chair, Rye Valley District Supervisor Lori Deel seconded the motion.


After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Royal Oak District Supervisor Judy Wyant,  
Vice Chair, Rye Valley District Supervisor Lori Deel,  
Saltville District Supervisor Roscoe D. Call,  
Chilhowie District Supervisor Wade H. Blevins Jr.,  
Atkins District Supervisor Charles Atkins, and  
Park District Supervisor Kris Ratliff.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** North Fork District Supervisor Phil Stevenson.

 1/23/2020 5:26 PM Saltville District Supervisor Roscoe D. Call made a motion to appropriate \$10,000.00 from the EDA Fund 4 for open invoices. Chilhowie District Supervisor Wade H. Blevins Jr. seconded the motion.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Royal Oak District Supervisor Judy Wyant,  
Vice Chair, Rye Valley District Supervisor Lori Deel,  
Saltville District Supervisor Roscoe D. Call,  
Chilhowie District Supervisor Wade H. Blevins Jr.,  
Atkins District Supervisor Charles Atkins, and  
Park District Supervisor Kris Ratliff.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** North Fork District Supervisor Phil Stevenson.

Kelly Woods, Administrative Assistant brought forward a request as shown below for the Smyth County Circuit Clerk to amend the current FY2019-2020 budget in the amount of \$5,000.00. This will change the current FY19-20 budget from \$89,769,539.00 to \$89,774,539.00. Saltville District Supervisor Roscoe D. Call made a motion to approve the budget amendment in the amount of \$5,000.00 as shown below. Chilhowie District Supervisor Wade H. Blevins Jr. seconded the motion.

**Revenue:**

Fund 770-010000-0001 (Collections from Circuit Court) \$5,000.00

**Expense:**

Fund 770-010000-0001 (Expenses Circuit Court) \$5,000.00

After consideration, the motion PASSED by the following vote:


**AYES:** Chairman, Royal Oak District Supervisor Judy Wyant,  
Vice Chair, Rye Valley District Supervisor Lori Deel,  
Saltville District Supervisor Roscoe D. Call,

Chilhowie District Supervisor Wade H. Blevins Jr.,  
Atkins District Supervisor Charles Atkins, and  
Park District Supervisor Kris Ratliff.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** North Fork District Supervisor Phil Stevenson.

 1/23/2020 5:29 PM Atkins District Supervisor Charles Atkins made a motion to direct staff to add the pre-audit work and the Cost Allocation Plan to the RFP for auditing services. Vice Chair, Rye Valley District Supervisor Lori Deel seconded the motion.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Royal Oak District Supervisor Judy Wyant,  
Vice Chair, Rye Valley District Supervisor Lori Deel,  
Saltville District Supervisor Roscoe D. Call,  
Chilhowie District Supervisor Wade H. Blevins Jr.,  
Atkins District Supervisor Charles Atkins, and  
Park District Supervisor Kris Ratliff.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** North Fork District Supervisor Phil Stevenson.

 1/23/2020 5:30 PM Supervisor Comment Time:

Park District Supervisor Kris Ratliff thanked everyone for attending the meeting and stated he looks forward to working hard for the citizens of Smyth County.

Atkins District Supervisor Charles Atkins thanked all those in attendance of the meeting.

Vice Chair, Rye Valley District Supervisor Lori Deel stated she also appreciate everyone for attending the meeting and informed the citizens that herself, Judy Wyant and Kris Ratliff would be attending Legislative Day in Richmond.

Rye Valley District Supervisor Lori Deel made a motion to appoint Charles Atkins, 6235 Lee Highway, Atkins, VA, 24311 to represent the Board of Supervisors on the Southwest Virginia Regional Jail Authority. Saltville District Supervisor Roscoe D. Call seconded the motion.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Royal Oak District Supervisor Judy Wyant,  
Vice Chair, Rye Valley District Supervisor Lori Deel,  
Saltville District Supervisor Roscoe D. Call,  
Chilhowie District Supervisor Wade H. Blevins Jr.,  
Atkins District Supervisor Charles Atkins, and  
Park District Supervisor Kris Ratliff.


**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** North Fork District Supervisor Phil Stevenson.

Chair, Royal Oak District Supervisor Judy Wyant thanked the Mayor of the Town of Marion and the Town Manager for attending the meeting. Ms. Wyant also thanked Mr. Barker who is a council member for the Town of Marion for attending.

Saltville District Supervisor Roscoe D. Call thanked all those in attendance of the meeting.

 1/23/2020 5:34 PM A motion was made by Atkins District Supervisor Charles Atkins to enter into closed session under Code of Virginia, Section 2.2-3711 – **A.1; Personnel Matters;** Discussion, consideration, or interviews of prospective candidates for employment and contracts **A.5; Industrial/Business Prospects;** discussion concerning a business or industry considering expansion with no previous announcement being made. Mrs. Deel also invited legal counsel to participate in closed session, and excused staff from closed session. Atkins District Supervisor Charles Atkins seconded the motion.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Royal Oak District Supervisor Judy Wyant,  
Vice Chair, Rye Valley District Supervisor Lori Deel,  
Saltville District Supervisor Roscoe D. Call,  
Chilhowie District Supervisor Wade H. Blevins Jr.,  
Atkins District Supervisor Charles Atkins, and  
Park District Supervisor Kris Ratliff.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** North Fork District Supervisor Phil Stevenson.

It was moved by Atkins District Supervisor Charles Atkins, seconded by Saltville District Supervisor Roscoe D. Call, to adopt the following resolution certifying the business conducted in closed session as follows:

#### RESOLUTION

##### CERTIFICATION OF CLOSED SESSION

WHEREAS, the Smyth County Board of Supervisors has convened in a closed session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Smyth County Board of Supervisors that such a meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Smyth County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed session were heard, discussed or considered by the Smyth County Board of Supervisors.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Royal Oak District Supervisor Judy Wyant,  
Vice Chair, Rye Valley District Supervisor Lori Deel,  
Saltville District Supervisor Roscoe D. Call,  
Chilhowie District Supervisor Wade H. Blevins Jr.,  
Atkins District Supervisor Charles Atkins, and  
Park District Supervisor Kris Ratliff.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** North Fork District Supervisor Phil Stevenson.

Chilhowie District Supervisor Wade H. Blevins Jr. made a motion to appoint Lori Deel, 1606 South Fork Road, Marion, Virginia, to the SWIFA Board, as Smyth County Board of Supervisors Representative. Atkins District Supervisor Charles Atkins seconded the motion.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Royal Oak District Supervisor Judy Wyant,  
Vice Chair, Rye Valley District Supervisor Lori Deel,  
Saltville District Supervisor Roscoe D. Call,  
Chilhowie District Supervisor Wade H. Blevins Jr.,  
Atkins District Supervisor Charles Atkins, and  
Park District Supervisor Kris Ratliff.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** North Fork District Supervisor Phil Stevenson.

Vice Chair, Rye Valley District Supervisor Lori Deel made a motion to allow staff to advertise for a Public Hearing on March 10, 2020 at 6:00 PM to allow for public input to ratify/re-adopt the Land Use Ordinance. Atkins District Supervisor Charles Atkins seconded the motion.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Royal Oak District Supervisor Judy Wyant,  
Vice Chair, Rye Valley District Supervisor Lori Deel,  
Saltville District Supervisor Roscoe D. Call,  
Chilhowie District Supervisor Wade H. Blevins Jr.,  
Atkins District Supervisor Charles Atkins, and  
Park District Supervisor Kris Ratliff.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** North Fork District Supervisor Phil Stevenson.

Vice Chair, Rye Valley District Supervisor Lori Deel requested for Lisa Richardson, Assistant County Administrator extend an invitation to the recent retirees of Smyth County and invite them to the next Board Meeting for recognition.

Park District Supervisor Kris Ratliff requested the Board of Supervisors include a presentation at a future meeting regarding a program that offers a two-year tuition free program for Smyth County seniors. Malcom Brown, a local Smyth County Attorney is available to be contacted for more information.

Meeting adjourned.

DRAFT



OFFICERS:

TOWN MANAGER  
BRIAN MARTIN

CLERK-TREASURER  
STEVEN W. JOHNSON

CHIEF OF POLICE  
ERIK C. PUCKETT

PUBLIC WORKS DIRECTOR  
R.B. HENDERSON

TOWN ATTORNEY  
CASSELL AND CREWE

# SALTVILLE

Preserving history for over 30,000 years  
217 Palmer Avenue  
P.O. Box 730

**Saltville, Virginia 24370**

*Council Meets Second Tuesday of Each Month*

FAX (276) 496-4814  
Telephone (276) 496-5342  
Web: saltville.org

MAYOR:  
C. TODD YOUNG

COUNCIL:  
THOMAS W. HOLLEY  
RON ORR  
BRYAN MORRIS  
HIRAM ROBINSON  
EUGENE CALL  
STEVE SURBER

January 30, 2020

Mr. Aaron Sizemore  
Interim County Administrator  
121 Bagley Circle, Suite 100  
Marion, VA 24354

RE: Lifetime Wellness Center at Saltville

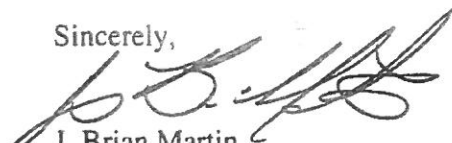
Dear Sir:

As you are aware, the Lifetime Wellness Center located in Marion is now constructing an expansion facility in the Town of Saltville. This project will directly and positively impact the lives of residents in not only Saltville, but the entire county as well.

This project is a partnership between the Smyth County Community Foundation, the Lifetime Wellness Center, the Saltville Industrial Development Authority, and the Town of Saltville. Funding for the project comes from all of these non-profit entities. To make this much needed project happen, the Smyth County Community Foundation has entered into a multi-year agreement to lease the former GCS Building from the Town of Saltville.

With that said, since this project is comprised of a non-profit charitable organization leasing real estate only from a municipality within the Commonwealth of Virginia, the Town of Saltville respectfully requests that all potential taxes associated with this project be waived by Smyth County. We are available to discuss this request in more depth at your convenience. Please do not hesitate to contact me with any questions you may have.

Sincerely,



J. Brian Martin  
Town Manager





Smyth County, Virginia  
121 Bagley Circle, Suite 100  
Marion, VA 24354

Park District  
Kris Ratcliff

Rye Valley District  
Lori Deel

Saltville District  
Roscoe Call

North Fork District  
Phil Stevenson

Atkins District  
Charles Atkins


Chilhowie District  
Wade H. Blevins, Jr.

Royal Oak District  
Judy Wyant

Alicia Richardson  
Assistant County Administrator

### MEMO

TO: Smyth County Economic Development Authority  
Smyth County Board of Supervisors

FROM: Kendra Hayden, Economic Development Assistant 

DATE: February 4, 2020

SUBJECT: Request for Local Enterprise Zone Incentive: Building Permit Rebate

As you all may be aware, Blue Ridge Knives expanded its previous operations located in Adwolfe, Virginia and built a larger facility that resides within Smyth County's Enterprise Zone #51 in Chilhowie, Virginia. With this expansion they qualify for Smyth County's Local Enterprise Zone Incentive of a Building Permit Rebate. The below information constitutes their request:

Type of Incentive	Percentage of Rebate	Type of Permit	Original Amount (Building Permit)	Amount Approved	Other Information
Building Permit Fee Rebate	50%	Non-Residential Building	\$ 40,394.10	\$ 10,000.00	Permit paid on 3/5/18
	50%	Foundation Permit	\$ 51.00		Permit paid on 12/5/17

All documentation that was submitted by Blue Ridge Knives has been verified by the Building and Zoning Department for accuracy. Please use this memo as my request for the EDA and Smyth County Board of Supervisors to approve the total payment of \$10,000.00 to Blue Ridge Knives from line item 004-012010-8888 (EDA Incentive Fund).

Please let me know should you have any questions or require any additional documentation.

Cc: Accounts Payable

**SMYTH COUNTY ENTERPRISE ZONE PROGRAM  
APPLICATION FOR BUILDING PERMIT FEE REBATE**

Name of Company (*applicant*) Blue Ridge Knives, Inc.

As part of the Enterprise Zone Program, the County rebates 50% of building permit fees for new commercial and industrial structures of at least \$500,000 in value and any renovations or expansions of existing industrial or commercial structures of at least \$100,000 in value. The rebate is capped at \$10,000 for any one permit issued.

Complete legal name of building owner BRK of Marion, LLC  
Address of building owner 314 Lee Highway Marion, VA 24354  
Street address of building 314 Lee Highway Marion, VA 24354  
Phone: (276)-783-6143  
Cost of Construction or Renovation/Expansion \$10,000,000.00

I have attached the following document that is required in order to process this application:

- Copy of building permit showing fee paid
- Copy of Certificate of Occupancy (Applicant is not eligible for rebate until construction is complete).

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE, ALL INFORMATION PRESENTED ABOVE IS CORRECT. I will make available for review by the County Administrator and/or the Commissioner of the Revenue all of the records relevant to information required by this form.

*Charles J. Suter*  
Signature of Authorized Representative

1/30/20  
Date

Please return this form to:  
Kendra Hayden, Administrative Assistant to the County Administrator  
121 Bagley Circle, Suite 100, Marion, VA 24354,  
Phone: 276-783-3298 Fax: 276-783-9314

**FOR OFFICE USE ONLY** - Building Permit Fee Rebate

Amount of Building Permit (excluding taxes) \$ 40,445.10

**TOTAL AMOUNT ELIGIBLE FOR** \$ 10,000.00

Date Payment Approved Staff KH 2-4-20 IDA \_\_\_\_\_ Board \_\_\_\_\_  
Other Notes \_\_\_\_\_

Revised June 17, 2013



# Certificate of Occupancy

SMYTH COUNTY, VA

Building Inspection Department

121 Bagley Circle, Suite 120

Marion, VA 24354

(276) 783-3298, Ext. 2

This Certificate of Occupancy is issued pursuant to the requirements of the Virginia Uniform Statewide Building Code. Certifying that at the time of issuance this structure was in compliance with the building codes regulating the use of the building.

Permit Type

NON RESIDENTIAL BLDG

Bldg. Permit No.

NRB-12-17-37183

Owner

BRK OF MARION LLC

Occupancy:

627

Approved Use:

NEW NON-RES. BUILDING

Construction Type:

II-B

VIRGINIA UNIFORM STATEWIDE BUILDING: 2012

Sprinkler System:

YES

I HAVE REVIEWED THE INSPECTION REPORTS AND  
ACKNOWLEDGE THIS STRUCTURE IS IN COMPLIANCE WITH THE  
SMYTH COUNTY ZONING ORDINANCE ON THE ISSUE DATE OF THIS  
CERTIFICATE OF OCCUPANCY.

Use Group:

S-2

Modifications:

*Clegg Williams*

Zoning Administrator Signature

*Clegg Williams*

Building Official Signature

Location

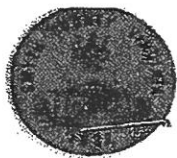
314 LEE HIGHWAY  
MARION VA 24354

CO-1818

POST IN A CONSPICUOUS PLACE NEAR THE ENTRANCE OF THE BUILDING

7/17/2019

Not Transferable



# SMYTH COUNTY, VA

121 BAGLEY CIRCLE SUITE 120

MARION, VA 24354-0000

Phone: (276)783-3298 ext: 2 Fax: (276)783-9314

## Building Permit

Permit Status: ACTIVE

Permit Number: NRB-12-17-37183

Application Date: 12/5/17

Issue Date: 3/5/2018

Expires: Not Issued

Applicant: BRK OF MARION LLC

Permit Type: NON RESIDENTIAL BLDG

Address: 166 ADWOLFE ROAD

Work Classification: NEW NON-RES. BUILDING

MARION, VA 24354-

Parcel #: N/A

Phone: (276)783-6143

Job Address:

314 LEE HIGHWAY

Contractor(s)	Phone	License	Specification	License Number
H'S WILLIAMS COMPANY INC	(276)783-3185	A	CBC	2701007557

FIRST FLOOR: 0 SECOND FLOOR: 0 BASEMENT: SQFT: 0  
GARAGE: SQFT: 0 RIGHT OF WAY: NO STRUCTURE TYPE: METAL  
FOUNDATION: SLAB BASEMENT: HEAT TYPE I:  
CHIMNEY: FIREPLACE: CARPORT:  
GARAGE: FLOOD: N/A PLAIN VDOT: SEE FILE  
Code Edition: 2012 CONST TYPE: II-B HEALTH: CHILHOWIE  
BUILDING USE: BUSINESS  
FRONT SETBACK: 35' FROM VDOT: SEE FILE LEFT SETBACK: 15' FROM LOT LINE  
RIGHT OF WAY BACK SETBACK: 15' FROM LOT LINE  
RIGHT SETBACK: 15' FROM LOT LINE

Checklist

Complete

Comments: PARCEL # 54-A-28C

MIXED USE GROUP - B 20,408.90 SQ. FT., - STORAGE 227,104 SQ. FT. SIZE 690' X 62' PLUS OFFICE SPACE IS 74' X 272'

OWNERS AFFIDAVIT: I certify that all the foregoing information is accurate and that all work will be done in compliance with all applicable laws regulating construction and zoning. Furthermore, I authorize the above-named contractor to do the work stated.  
For Inspections, Call (276) 783-3298 ext 213. Allow 48 hours advance notice. Obtain Certificate of Occupancy Before Using the Building.

Fees Due	Amount
NON-RESIDENTIAL FEE 2011	\$39,602.06
TAX LEVY	\$792.04
Total:	\$40,394.10

Invoice Number	Amt Due	Pay Type	Trans #	Amt Paid
NRB-12-17-1126	\$ 40,394.10	Check	009196	\$ 40,394.10
Total:				\$40,394.10

### AFFIDAVIT FOR OWNER ACTING AS HIS/HER OWN CONTRACTOR:

If I have indicated that I am acting as my own contractor on this application for a building permit, this is to confirm by my signature below that I am familiar with the Code of Virginia Title 54.1-1111 which regulates contractors, and that I am aware that anyone who performs work for me with a value that exceeds \$1000.00 (including "by-the-hour" labor) is required to have a state contractor's license and master's card (if applicable); that I may be subject to withholding taxes for those working on my project; and that I am not subject to licensure as a contractor or subcontractor for this project.

*Bud Owens*  
Building Official Signature

(BT)

AGREEMENT IN LIEU OF PLAN: If this application is for a manufactured home or a single family dwelling, I agree by my signature that all land disturbing activity (grading, etc) will be contained to my property, that erosion will not leave the site, and that should erosion result from my site work onto adjoining property, stream, and/or the public road, I will take immediate measures to stop the erosion.

*[Signature]*  
Signature of Owner or Agent

For Inspections, Call (276) 783-3298 ext 213. Allow 48 hours advance notice. Obtain Certificate of Occupancy/Completion Before Using the Building





# SMYTH COUNTY, VA

121 BAGLEY CIRCLE SUITE 120  
MARION, VA 24354-0000  
Phone: (276)783-3298 ext: 2 Fax: (276)783-9314

## Building Permit

Permit Status: ACTIVE

Permit Number: FOUN-12-17-37185

Application Date: 12/5/17

Issue Date: 12/5/2017

Expires: Not Issued

Applicant: BRK OF MARION LLC

Permit Type: FOUNDATION PERMIT

Address: 166 ADWOLFE ROAD

Work Classification: NON RES. BUILDING

MARION, VA 24354-

Parcel #: N/A

Phone: (276)783-6143

Job Address:

314 LEE HIGHWAY

Contractor(s)	Phone	Primary Contractor	License Type	License Number
H S WILLIAMS COMPANY INC	(276)783-3185	Yes	A	2701007557

WIDTH: RIGHT SETBACK: 15' FROM LOT LINE  
LENGTH:  
CODE EDITION: 2012  
FRONT SETBACK: 35' FROM VDOT RIGHT OF WAY  
BACK SETBACK: 15' FROM LOT LINE  
LEFT SETBACK: 15' FROM LOT LINE

Comments: FOUNDATION PERMIT

**OWNERS AFFIDAVIT:** I certify that all the foregoing information is accurate and that all work will be done in compliance with all applicable laws regulating construction and zoning. Furthermore, I authorize the above-named contractor to do the work stated.  
For Inspections, Call (276) 783-3298 ext 213. Allow 48 hours advance notice. Obtain Certificate of Occupancy Before Using the Building.

Fees Due	Amount
PERMIT FEE 2011	\$50.00
STATE TAX LEVY	\$1.00
<b>Total:</b>	<b>\$51.00</b>

Invoice Number	Amt Due	Pay Type	Trans #	Amt Paid
FOUN-12-17-11264	\$51.00	Check	079098	\$51.00
<b>Total:</b>				<b>\$51.00</b>

**AFFIDAVIT FOR OWNER ACTING AS HIS/HER OWN CONTRACTOR:**  
If I have indicated that I am acting as my own contractor on this application for a building permit, this is to confirm by my signature below that I am familiar with the Code of Virginia Title 54.1-1111 which regulates contractors, and that I am aware that anyone who performs work for me with a value that exceeds \$1000.00 (including "by-the-hour" labor) is required to have a state contractor's license and master's card (if applicable); that I may be subject to withholding taxes for those working on my project; and that I am not subject to licensure as a contractor or subcontractor for this project.

**AGREEMENT IN LIEU OF PLAN:** If this application is for a manufactured home or a single family dwelling, I agree by my signature that all land disturbing activity (grading, etc) will be contained to my property, that erosion will not leave the site, and that should erosion result from my site work onto adjoining property, stream, and/or the public road, I will take immediate measures to stop the erosion.

  
Building Official Signature

  
Signature of Owner or Agent

For Inspections, Call (276) 783-3298 ext 213. Allow 48 hours advance notice. Obtain Certificate of Occupancy/Completion Before Using the Building

## Kendra Hayden

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**From:** Clegg Williams <cwilliams@smythcounty.org> on behalf of Clegg Williams  
**Sent:** Monday, February 03, 2020 8:44 AM  
**To:** Kendra Hayden  
**Cc:** Emily Moore; Sarah Parris  
**Subject:** RE: 200131121635\_0001.pdf

Yes, the fees shown on the attached permits is the amount remitted by BRK. In addition to the two permits you forwarded, we issued seven more permits for the project. Should you need copies of them, let me know.

**From:** Kendra Hayden <khayden@smythcounty.org>  
**Sent:** Friday, January 31, 2020 12:18 PM  
**To:** Clegg Williams <cwilliams@smythcounty.org>  
**Subject:** FW: 200131121635\_0001.pdf

Clegg,

Can you please verify the cost of their permits listed in the attached so I can process their rebate.

Thank you!

**Kendra Hayden**  
Economic Development Assistant  
CSA Coordinator/Administrative Assistant  
Smyth County Administrator's Office  
(276) 706-8304 | [khayden@smythcounty.org](mailto:khayden@smythcounty.org)

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### Confidentiality Notice

*The information transmitted by this email is intended only for the addressee and may contain confidential material. Any interception, review, retransmission, dissemination, or other use of, or taking of any action upon this information by persons or entities other than the intended recipient, is prohibited by law and may subject them to criminal or civil liability. If you receive this communication in error, please contact the sender and the communication should then be deleted from any computer or network system.*

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**From:** Becky McKinnon [mailto:[becky@blueridgeknives.com](mailto:becky@blueridgeknives.com)]  
**Sent:** Friday, January 31, 2020 11:19 AM  
**To:** [khayden@smythcounty.org](mailto:khayden@smythcounty.org)  
**Cc:** Phil Martin  
**Subject:** 200131121635\_0001.pdf

Good Morning Kendra,

Enclosed is the paperwork you requested. Thank you for your help.

Have a great weekend!

Becky

**Smyth County Enterprise Zone:**  
**CHILHOWIE, MARION, AND ATKINS**  
**Local EZ Incentives**

REVISED JANUARY 1, 2013

**Local Financial Assistance**

• ***Economic Stimulus Grant – Applicable to Manufacturers Only***

A three-year local grant provided to companies that make new machinery and equipment investments and create new jobs. The grant would be provided through the Smyth County Industrial Development Authority and would be equivalent to the following percentage of the machinery and tools tax due and paid on new equipment and machinery of a minimum investment of \$500,000 in one year.

<u>No. of new jobs created</u>	<u>Year One</u>	<u>Year Two</u>	<u>Year Three</u>
100 or more	100%	50%	25%
50-99 new jobs	80%	40%	20%
5-49 new jobs	60%	30%	15%

A cap amount of \$50,000 per year currently applies to this incentive.

• ***Building Permit Fee Rebate***

New industrial and commercial buildings of at least \$500,000 in value and any renovations or expansion of existing industrial and commercial structures of at least \$100,000 in value are eligible for a rebate of fifty (50) percent of the building permit fee paid. The current county charge for building permits is \$0.16 per square foot for new commercial and industrial buildings and for any renovations or expansion. The rebate is capped at \$10,000 for any one permit issued.

• ***Water and Sewer Cost Reductions***

The increased cost of water and sewer service for town and county customers will be rebated fifty percent (50%) for one year based on the creation of at least 5 or more full-time, permanent jobs. (The increase will be measured from the average of one 12-month period compared to the next consecutive 12-month period).

In addition, any initial water and sewer hook-up fees (town or County) are rebated at 100% for any business or industry locating in the zone creating at least 5 or more full-time, permanent jobs within the first year.

**Tax Incentives**

• ***Real Estate Rehabilitation Tax Exemption***

A nine-year decreasing exemption on the increase in assessed property value resulting from substantial rehabilitation of certain commercial or industrial real estate (15 years old or older), starting with 100% credit in the first five years, and decreasing 20% each year to a bottom of 20% in the ninth year. The property value must increase by sixty (60) percent or more to be eligible for this incentive.



- ***BPOL Tax Credit. (Only applies within the Towns of Chilhowie and Marion).***

A decreasing tax credit over a 5-year period following the creation of new full-time, permanent jobs based on the following:

# of jobs	<u>Amount of Credit</u>		
	Year 1	Year 2 – 3	Year 4 – 5
10 & up	50%	25%	10%
5 – 9	20%	10%	5%

**From:** Kris Ratliff

**Sent:** Wednesday, January 29, 2020 5:08 PM

**To:** Lisa Richardson; Judy Wyant

**Cc:** Lori H. Deel; Charlie Atkins; Phil Stevenson; Rosco Call; Wade Blevins Jr

**Subject:** February Agenda

Mrs Richardson,

Regarding the upcoming regularly schedule February board meeting, I submit for inclusion on the agenda;

1. Discuss (re)Survey on Smyth / Washington County boundary lines thru the salt fields / wells in the Saltville area
2. Discuss possible acquisition of property & building for purpose of housing county office / services
3. Discuss Posting of available county employment opportunities with defined job descriptions
  - a. County Administrator
  - b. In house Legal Services (permanent)
  - c. Economic Director
  - d. Engineer
  - e. Building Inspector
  - f. Human Resource Director
  - g. CDL holders
  - h. Various Department Head as Identified
4. Discuss aggregate applicant status
5. Discuss possible ways to reduce Regional Jail expenditures. Input from Sheriff Department needed