

AGENDA

Wednesday, November 14, 2018
4:00 PM

4:00 CALL MEETING TO ORDER (M. Todd Dishner, Chairman)

CLOSED SESSION

Code of Virginia, Section 2.2-3711 **A.5; Industrial/Business Prospects**; discussion concerning a business or industry considering expansion with no previous announcement being made and **A.7 Legal**; discussion with legal counsel and staff pertaining to actual or probable litigation.

5:00 CALL MEETING TO OPEN SESSION

Invocation and Pledge of Allegiance

ADOPTION OF AGENDA

Adopt the agenda and the additional agenda as presented

MINUTES OF PREVIOUS MEETINGS (Pgs.3-21)

Request adoption of the October 9th, 2018 meeting minutes

FINANCIAL STATUS

Michael Carter – Inform the Board of the County's financial status

PAYMENT OF INVOICES

Consideration of appropriations and accounts payable as listed on the additional agenda

5:15 CITIZENS TIME

5:30 Conrad Hill-VDOT (Pgs.22-24)

5:45 Nate Clark-Hungry Mother State Park

6:00 Michelle Ward-Update on the progress of Smyth County Recovery Court

NEW BUSINESS

***Reconsideration of Vote for refund to Konnarock Community Center from the October 9, 2018 Board of Supervisors Meeting (Pgs.25-26)**

***Open Discussion Regarding District Specific Appointees for Smyth County Public Library**

***Four-for-Life Distribution (Pgs.27-28)**

***Release of Special Assessment-Green Valley Court (Pgs.29-30)**

***Committee Recommendations:**

- **Budget Committee-Todd Dishner, Chair (Pgs.31-33)**
- **Building & Grounds Committee-Phil Stevenson, Chair (Pg.34)**
- **Ordinance Committee (No recommendations) Charlie Atkins, Acting Chair (Pgs.35-36)**
- **Water/Sewer Committee-Roscoe Call, Chair (Pgs.37-38)**

***County Holiday Notification Reminder**

- **Smyth County Offices will be closed ½ day on November 21st, and all-day November 22nd and November 23rd for the Thanksgiving Holiday.**


***Supervisor Comment Time**

The Smyth County Board of Supervisors held its regular meeting at 4:00 p.m., **Tuesday, October 9, 2018**. The location of the meeting was in the First-Floor Board Room of the County Office Building, 121 Bagley Circle, Suite 100, Marion, Virginia.

PRESENT: Chairman, Park District Supervisor M. Todd Dishner; Saltville District Supervisor Roscoe D Call; North Fork District Supervisor Phil Stevenson; Atkins District Supervisor Charles Atkins; Royal Oak District Supervisor Judy Wyant (5)

ABSENT: Vice Chairman, Rye Valley District Supervisor Rick K Blevins; Chilhowie District Supervisor R. Curtis Rhea (2)

STAFF: County Administrator Michael Carter; Assistant County Administrator Scott Simpson; County Attorney Jeff Campbell; Administrative Assistant Kelly Woods (4)

 10/9/2018 4:05 PM Chairman, Park District Supervisor M. Todd Dishner called the meeting to order. A motion was made by Saltville District Supervisor Roscoe D. Call to enter into closed session under Code of Virginia, Section 2.2-3711 **–A.5; Industrial/Business Prospects**; discussion concerning a business or industry considering expansion with no previous announcement being made, **A.7 Legal**; discussion with legal counsel and staff pertaining to actual or probable litigation and to invite Jeff Richardson, Commissioner of Revenue to participate in closed session. Atkins District Supervisor Charles Atkins seconded the motion.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner, Saltville District Supervisor Roscoe D. Call, North Fork District Supervisor Phil Stevenson, Atkins District Supervisor Charles Atkins and Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: Vice Chairman, Rye Valley District Supervisor Rick K. Blevins and Chilhowie District Supervisor R. Curtis Rhea.


 10/9/2018 4:16 PM Chilhowie District Supervisor R. Curtis Rhea entered the meeting.

PRESENT: Chairman, Park District Supervisor M. Todd Dishner; Saltville District Supervisor Roscoe D Call; North Fork District Supervisor Phil Stevenson; Atkins District Supervisor Charles Atkins; Royal Oak District Supervisor Judy Wyant (5)

ABSENT: Vice Chairman, Rye Valley District Supervisor Rick K Blevins; Chilhowie District Supervisor R. Curtis Rhea (2)

STAFF: County Administrator Michael Carter; Assistant County Administrator Scott Simpson; County Attorney Jeff Campbell; Administrative Assistant Kelly Woods (4)

OTHERS: Deputy with the Smyth County Sheriff's Office, Stephanie Porter
Nichols with Smyth County News and Messenger, and several citizens.

 10/9/2018 5:01 PM Chairman, Park District Supervisor M. Todd Dishner called the meeting back to order from Closed session.

It was moved by Saltville District Supervisor Roscoe D. Call, seconded by Chilhowie District Supervisor R. Curtis Rhea, to adopt the following resolution certifying the business conducted in closed session as follows:

RESOLUTION

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Smyth County Board of Supervisors has convened in a closed session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Smyth County Board of Supervisors that such a meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Smyth County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed session were heard, discussed or considered by the Smyth County Board of Supervisors.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
Saltville District Supervisor Roscoe D. Call,


North Fork District Supervisor Phil Stevenson,
Chilhowie District Supervisor R. Curtis Rhea,
Atkins District Supervisor Charles Atkins and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: Vice Chairman, Rye Valley District Supervisor Rick K. Blevins.

 10/9/2018 5:10 PM Kendra Hayden, CSA Coordinator gave the Invocation and led the Pledge of Allegiance.

 10/9/2018 5:11 PM Chilhowie District Supervisor R. Curtis Rhea made a motion to approve the Performance Agreement for an undisclosed business as discussed during closed session. North Fork District Supervisor Phil Stevenson seconded the motion.


After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Chilhowie District Supervisor R. Curtis Rhea,
Atkins District Supervisor Charles Atkins and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: Vice Chairman, Rye Valley District Supervisor Rick K. Blevins.

 10/9/2018 5:11 PM A motion was made by Saltville District Supervisor Roscoe D. Call, seconded by Chilhowie District Supervisor R. Curtis Rhea to adopt the agenda and additional agenda as presented.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Chilhowie District Supervisor R. Curtis Rhea,
Atkins District Supervisor Charles Atkins and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: Vice Chairman, Rye Valley District Supervisor Rick K. Blevins.

 10/9/2018 5:12 PM It was moved by Saltville District Supervisor Roscoe D. Call, seconded by Chilhowie District Supervisor R. Curtis Rhea to approve the minutes of the September 11th, 2018 meeting.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Chilhowie District Supervisor R. Curtis Rhea,
Atkins District Supervisor Charles Atkins and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: Vice Chairman, Rye Valley District Supervisor Rick K. Blevins.

 10/9/2018 5:12 PM Michael Carter, County Administrator presented the Board with information on the current FY2018-2019 Budget and a current month analysis for appropriations.

Royal Oak District Supervisor Judy Wyant requested for the financial information to be displayed in a different manner to aid in the ability to compare numbers more easily.

 10/9/2018 5:25 PM Chairman, Park District Supervisor M. Todd Dishner opened Citizens time.

Lynne Pease, 752 Skyview Drive Chilhowie, Virginia spoke in support of having seven (7) members on the Smyth County Public Library Board.

Chester Cole, 212 Magnolia Street, Marion Virginia stated he would like for the Board agenda to include a detail of what tax payer money is being applied to each month. Mr. Cole also stated he would like for the Board to consider purchasing lights for the flags at the Courthouse, and he also supports having seven (7) members on the Smyth County Public Library Board.

Frances Detwiller, 744 Meadow Drive, Marion, Virginia spoke in support of having seven (7) members on the Board for the Smyth County Public Library.

Tom Vogleweed, 598 Keller Lane, Marion, Virginia spoke as a friend of the Library and stated he too was in support of having seven (7) members for the Smyth County Public Library.

Chilhowie District Supervisor R. Curtis Rhea, asked Mr. Vogleweed if he could inform the Board what services were suffering or missing without having seven (7) members on the Board for the Library and Mr. Vogleweed stated that he hasn't noticed anything different with the services at the Library.

Royal Oak District Supervisor Judy Wyant spoke and stated that she felt something needs to be done with the decision on the members for the Smyth County Public Library and would like the issue resolved.


John Graham, 611 East Main Street, Marion, Virginia spoke concerning the comments received about the flags not being flown more frequently at the Courthouse.


Robb Farmer, 2221 Hwy 16 Marion, Virginia spoke concerning the Smyth County Public Library and stated he was fortunate the Library has such compassion from members in the Community. Mr. Farmer updated the Board of Supervisors concerning the programs that are currently available at the Library.

Sheriff Chip Shuler, 819 Matson Drive, Marion, Virginia spoke concerning the School Resource Officer Positions that were discussed at a previous Board meeting. Sheriff Shuler clarified that two (2) additional SRO's had been allocated within the FY2018-2019 budget, along with a raise for current officers in order to retain employment.

Beverly Cole, 212 Magnolia Street, Marion, Virginia spoke and stated there are those in the Community that are willing to serve on the Smyth County Public Library Board.

David Helms, 821 Middle Avenue Marion, Virginia, stated that at a recent meeting he attended Smyth County and the Town of Marion had been recognized for Economic progress that is being made within each locality. Mr. Helms stated that Speyside Bourbon Cooperage, Inc. located in the Atkins area had been mentioned along with several new business that are located within the downtown portion of Marion.

 10/9/2018 5:55 PM With no one else wishing to speak, Chairman, Park District Supervisor M. Todd Dishner closed Citizens Time.

 10/9/2018 5:55 PM Leanna Kilby and Karen McDowell with the Smyth County Department of Social Services presented the following proclamation for consideration for Adoption Day Recognition which is scheduled to be held on November 17, 2018. National Day of Adoption is an effort to raise awareness of the children in foster care waiting to find permanent, loving families. This proclamation will be presented during the ceremony showing the Smyth County Board of Supervisors support for the cause. Michael Carter, County Administrator read the proclamation for the record:

PROCLAMATION

WHEREAS, the County of Smyth, Virginia recognizes the importance of providing safe, loving and permanent homes and families through adoption; and

WHEREAS, there are more than 100,000 children in foster care in the United States awaiting adoption and over 5,000 children in the Commonwealth of Virginia in foster care awaiting their forever families;

WHEREAS to help these children find permanent, nurturing families through education and to celebrate those that have found their forever families the Bristol/Washington/Smyth Best

Practice Court Team will host the third annual Adoption Day Celebration for the 28th Judicial District on National Adoption Day, Saturday, November 17, 2018; and

NOW, THERFORE, the County of Smyth, does hereby proclaim November 17, 2018, as

NATIONAL ADOPTION DAY

and encourages all citizens to join us in this worthy observance.

This Proclamation was adopted on the 9th day of October, 2018.

Chairman, Board of Supervisors

ATTEST:

Clerk, Board of Supervisors

Saltville District Supervisor Roscoe D. Call made a motion to adopt the proclamation as presented.
North Fork District Supervisor Phil Stevenson seconded the motion.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Chilhowie District Supervisor R. Curtis Rhea,
Atkins District Supervisor Charles Atkins and
Royal Oak District Supervisor Judy Wyant.


NAYS: None.

ABSTAINERS: None.

ABSENT: Vice Chairman, Rye Valley District Supervisor Rick K. Blevins.

 10/9/2018 5:58 PM Chairman, Park District Supervisor M. Todd Dishner called for a 10-minute recess.

 10/9/2018 6:18 PM Chairman, Park District Supervisor M. Todd Dishner called the meeting back to order from recess.

 10/9/2018 6:18 PM Michael Carter, County Administrator presented the attached Resolution (#1) for consideration. This would allow for Mt. Rogers to apply for an open line of credit, to be used as needed for operating expenses. Chilhowie District Supervisor R. Curtis Rhea made a motion to adopt the resolution as presented for Mt. Rogers Community Services Board. North Fork District Supervisor Phil Stevenson seconded the motion.


After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Chilhowie District Supervisor R. Curtis Rhea,
Atkins District Supervisor Charles Atkins and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: Vice Chairman, Rye Valley District Supervisor Rick K. Blevins.

 10/9/2018 6:19 PM Chairman, Park District Supervisor M. Todd Dishner brought forward a recommendation from the Appointment Committee.

It is the Committee's recommendation to appoint Jane Tate, 1002 North Main Street, Marion, Virginia to the Smyth County Public Library Board to fill the remainder of the term for Howard Burton, which will expire June 30, 2021.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Chilhowie District Supervisor R. Curtis Rhea and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: Vice Chair, Rye Valley District Supervisor Rick K. Blevins.



10/9/2018 6:21 PM Scott Simpson, Assistant County Administrator brought forward the following recommendations from the Budget Committee:

Item #1: A request has been received from the Konnarock-Green Cove-Laurel Valley Association for a refund of their festival permit. The festival had to be cancelled due to weather, and the Association has requested a refund of the \$200.00. An advertisement had been placed in the Smyth County News and Messenger for the Permit, at a cost of \$138.00. It is the Committee's recommendation to refund the difference of the cost for the permit minus the cost for the advertisement, in the amount of \$62.00 to the Konnarock-Green Cove-Laurel Valley Association.

After consideration, the motion DID NOT PASS by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
Saltville District Supervisor Roscoe D. Call and
Chilhowie District Supervisor R. Curtis Rhea.

NAYS: North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins and
Royal Oak District Supervisor Judy Wyant.

ABSTAINERS: None.

ABSENT: Vice Chair, Rye Valley District Supervisor Rick K. Blevins.

Item #2: It is the Committee's recommendation to approve the agreements needed for the Back of the Dragon Overlook project. Mr. Simpson stated this would allow the project to move into the construction phase.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
Saltville District Supervisor Roscoe D. Call and
Chilhowie District Supervisor R. Curtis Rhea.

NAYS: North Fork District Supervisor Phil Stevenson and
Atkins District Supervisor Charles Atkins.

ABSTAINERS: Royal Oak District Supervisor Judy Wyant.

ABSENT: Vice Chair, Rye Valley District Supervisor Rick K. Blevins.

Item #3: It is the Committee's recommendation to approve the budget transfer as shown below for the Solid Waste Department in the amount of \$179,460.00.

EXPENSE

From:	To:	Amount:
001-031040-9000 (Capital Outlay)	001-042030-3026 (SW Truck)	\$99,630.00
001-042030-1001 (Salaries)	001-042030-3026 (SW Truck)	\$13,800.00
001-042030-2005 (Hosp & Medical)	001-042030-3026 (SW Truck)	\$7,200.00
001-042030-5406 (Fuel)	001-042030-3026 (SW Truck)	\$5,000.00

001-042030-5408 (Vehicle Supply)	001-042030-3026 (SW Truck)	\$5,000.00
001-011010-9008 (Emergency Fund)	001-042030-3026 (SW Truck)	\$17,830.00
001-035050-7011(Emergency Mgmt. Fund)	001-042030-3026 (SW Truck)	\$9,000.00
001-081020-1001 (Salaries & Wages)	001-042030-3026 (SW Truck)	<u>\$22,000.00</u>

Total: \$179,460.00

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
North Fork District Supervisor Phil Stevenson,
Saltville District Supervisor Roscoe D. Call,
Atkins District Supervisor Charles Atkins,
Chilhowie District Supervisor R. Curtis Rhea and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: Vice Chair, Rye Valley District Supervisor Rick K. Blevins.

Item #4: Scott Simpson, Assistant County Administrator brought forward the following recommendation from the Budget Committee. The Sheriff is requesting funds be placed into Fund 744-Special Investigation to allow for overtime pay as shown below. Funds will be totally reimbursed by the Drug Enforcement Agency. It is the Committee's Recommendation to approve the Budget Amendment in the amount of \$5,383.00.

<u>Expense</u>	<u>Amount</u>
744-011010-1001 (Salaries and Wages)	\$5,000.00
744-011010-2001 (FICA)	\$383.00
<u>Revenue</u>	<u>Amount</u>
744-010000-0006 (Other Revenue)	\$5,383.00

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
North Fork District Supervisor Phil Stevenson,
Saltville District Supervisor Roscoe D. Call,
Atkins District Supervisor Charles Atkins,
Chilhowie District Supervisor R. Curtis Rhea and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: Vice Chair, Rye Valley District Supervisor Rick K. Blevins.

Item #5: During a previous Budget Committee meeting, members had asked if there was a way to terminate the financing for the trucks, due to being able to make the purchase within the FY18-19 Budget. Mr. Simpson stated that he had contacted BB&T, and the loan has closed but the option exists for the County to pay off the loan at a cost of \$2,794.01. It is the Committee's recommendation to pay off the loan with BB&T, with administrative costs to be \$2,794.01.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
North Fork District Supervisor Phil Stevenson,
Saltville District Supervisor Roscoe D. Call,
Atkins District Supervisor Charles Atkins,
Chilhowie District Supervisor R. Curtis Rhea and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: Vice Chair, Rye Valley District Supervisor Rick K. Blevins.

Item #6: Mr. Simpson then updated the Board of Supervisors concerning project savings that were available from the Adwolfe Sewer Project. After all final payments, there is a recognized savings of \$20,220.92 from the project that can be used to purchase equipment. Staff is recommending to allow for the purchase of a new pick-up truck for the Water/Sewer Department. The last pickup truck purchased by the County had a cost of \$23,624.00, therefore it is estimated an additional \$4,000.00 would be needed. Utilization of savings within the FY18-19 Budget will be used to complete the purchase of the truck. This item was discussed by the Water/Sewer Committee on Tuesday, October 2, 2018, with the Committee agreeing with staff's recommendation to purchase a new pickup truck.

It is the Budget Committee's recommendation to allow the use of the savings from the Adwolfe Sewer Project in the amount of \$20,922.92 to purchase a truck for the Water/Sewer Department, with any additional funds needed to come from cost savings within the FY18-19 budget.

Michael Carter, County Administrator informed the Board that due to an issue with an air compressor, staff would like to delay the purchase of a pickup truck.

After Discussion by the Board, this item has been tabled at this time.

 10/9/2018 6:51 PM Scott Simpson, Assistant County Administrator brought forward the following recommendations from the Building and Grounds Committee:

Item #1: It is the Committee's recommendation to allow staff to solicit sealed bids for the sale of the Cornerstone Building, with the option to reject any and all bids if necessary, including but not limited to the highest bid, while providing for the best interest of Smyth County.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
North Fork District Supervisor Phil Stevenson,

Saltville District Supervisor Roscoe D. Call,
Atkins District Supervisor Charles Atkins,
Chilhowie District Supervisor R. Curtis Rhea and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: Vice Chair, Rye Valley District Supervisor Rick K. Blevins

Item #2: It is the Committee's recommendation to approve the Property Valuation Report submitted by VACORP, with the exception of the Riverside Community Center, requesting an agreed upon value of \$500,000.00 for that facility.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
North Fork District Supervisor Phil Stevenson,
Saltville District Supervisor Roscoe D. Call,
Atkins District Supervisor Charles Atkins,
Chilhowie District Supervisor R. Curtis Rhea and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: Vice Chair, Rye Valley District Supervisor Rick K. Blevins.

 10/9/2018 7:01 PM Saltville District Supervisor Roscoe D. Call brought forward the following recommendations from the Water Sewer Committee:

Item #1: A request had been made by Mr. Lishen, 2538 Walkers Creek Road, Marion for refunding of charges related to a leak on his property in Walker's Creek. A standard leak adjustment has been previously applied to the account for the leak, however Mr. Lishen does not feel he is responsible for any of the charges. After discussion of the leak and the outcome of the findings, it is the Committee's recommendation to deny the request for any further adjustment to Mr. Lishen's account for this particular leak.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
North Fork District Supervisor Phil Stevenson,
Saltville District Supervisor Roscoe D. Call,
Chilhowie District Supervisor R. Curtis Rhea and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: Atkins District Supervisor Charles Atkins.

ABSENT: Vice Chair, Rye Valley District Supervisor Rick K. Blevins.

Item #2: It is the Committee's recommendation to enter into an agreement with the Bank of Marion for Automatic Clearing House deductions, on line payments and credit card terminal services to aid in the ease of paying Water/Sewer bills for the citizens of Smyth County.

Royal Oak District Supervisor Judy Wyant questioned the process that is taken for employees that handle sensitive information within the County, asking if background checks are conducted for those employees.

Michael Carter, County Administrator stated that effective December 8, 2015 all new hires go through the process of background checks and drug testing. Employees previously hired before December 8, 2015 were not subject to the change of policy.


After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
North Fork District Supervisor Phil Stevenson,
Saltville District Supervisor Roscoe D. Call,
Chilhowie District Supervisor R. Curtis Rhea,
Atkins District Supervisor Charles Atkins and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: Vice Chair, Rye Valley District Supervisor Rick K. Blevins.

 10/9/2018 7:14 PM It was moved by Atkins District Supervisor Charles Atkins, seconded by Saltville District Supervisor Roscoe D. Call to appropriate \$2,300,000.00 from the General Fund. The following is an explanation of the appropriations approved:

General County

Accounts Payable Listing:	\$1,928,818.77
Payroll:	\$674,513.03
Auto Draft Rural Development:	\$8,974.00
Solid Waste Truck Purchase:	\$206,460.00
AEP/Century Link Bills:	\$25,000.00
County Administration Fund:	\$5,000.00
Minus Beginning Appropriation:	\$(32,645.44)
New Carryover:	\$23,879.64
Total County Appropriation:	\$2,840,000.00

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
North Fork District Supervisor Phil Stevenson,
Saltville District Supervisor Roscoe D. Call,
Chilhowie District Supervisor R. Curtis Rhea,
Atkins District Supervisor Charles Atkins and

Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: Vice Chair, Rye Valley District Supervisor Rick K. Blevins.

It was moved by Saltville District Supervisor Roscoe D. Call, seconded by Chilhowie District Supervisor R. Curtis Rhea to appropriate \$410,000.00 from the General Fund for the Department of Social Services. The following is an explanation of the appropriations approved:

Social Services

(October 10-October 31, 2018)	\$ 350,000.00
(November 1-November 13, 2018)	\$ 60,000.00
Total Social Services:	\$ 410,000.00

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
North Fork District Supervisor Phil Stevenson,
Saltville District Supervisor Roscoe D. Call,
Chilhowie District Supervisor R. Curtis Rhea,
Atkins District Supervisor Charles Atkins and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: Vice Chair, Rye Valley District Supervisor Rick K. Blevins.

It was moved by Saltville District Supervisor Roscoe D. Call, seconded by North Fork District Supervisor Phil Stevenson to appropriate \$4,125,000.00 from the General Fund for the Smyth County School Board Operating Fund. The following is an explanation of the appropriations approved:

Schools-Operating Fund

Instruction	\$ 2,950,000.00
Administration, Attendance, & Health	\$ 120,000.00
Transportation	\$ 190,000.00
Facilities	\$ 375,000.00
School Food Service	\$ 350,000.00
Technology	\$ 140,000.00
Total School Operating Fund:	\$4,125,000.00

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
North Fork District Supervisor Phil Stevenson,
Saltville District Supervisor Roscoe D. Call,
Chilhowie District Supervisor R. Curtis Rhea,
Atkins District Supervisor Charles Atkins and

Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: Vice Chair, Rye Valley District Supervisor Rick K. Blevins.

It was moved by Atkins District Supervisor Charles Atkins, seconded by Saltville District Supervisor Roscoe D. Call to appropriate \$125,000.00 from the General Fund for School Debt Service.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
North Fork District Supervisor Phil Stevenson,
Saltville District Supervisor Roscoe D. Call,
Chilhowie District Supervisor R. Curtis Rhea,
Atkins District Supervisor Charles Atkins and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: Vice Chair, Rye Valley District Supervisor Rick K. Blevins.

It was moved by Atkins District Supervisor Charles Atkins, seconded by Saltville District Supervisor Roscoe D. Call to appropriate \$100,000.00 from the School Textbook Fund.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
North Fork District Supervisor Phil Stevenson,
Saltville District Supervisor Roscoe D. Call,
Chilhowie District Supervisor R. Curtis Rhea,
Atkins District Supervisor Charles Atkins and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: Vice Chair, Rye Valley District Supervisor Rick K. Blevins.

It was moved by Saltville District Supervisor Roscoe D. Call, seconded by Atkins District Supervisor Charles Atkins to appropriate \$16,153.61 from Fund 301 for the Courthouse Project.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
North Fork District Supervisor Phil Stevenson,
Saltville District Supervisor Roscoe D. Call,
Chilhowie District Supervisor R. Curtis Rhea,
Atkins District Supervisor Charles Atkins and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: Vice Chair, Rye Valley District Supervisor Rick K. Blevins.

It was moved by Saltville District Supervisor Roscoe D. Call, seconded by North Fork District Supervisor Phil Stevenson to appropriate \$131,940.46 for the Adwolfe Sewer Project.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
North Fork District Supervisor Phil Stevenson,
Saltville District Supervisor Roscoe D. Call,
Chilhowie District Supervisor R. Curtis Rhea,
Atkins District Supervisor Charles Atkins and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: Vice Chair, Rye Valley District Supervisor Rick K. Blevins.

It was moved by Saltville District Supervisor Roscoe D. Call, seconded by Chilhowie District Supervisor R. Curtis Rhea to appropriate \$52,880.00 from EDA Fund 4 for open invoices.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
North Fork District Supervisor Phil Stevenson,
Saltville District Supervisor Roscoe D. Call,
Chilhowie District Supervisor R. Curtis Rhea,
Atkins District Supervisor Charles Atkins and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: Vice Chair, Rye Valley District Supervisor Rick K. Blevins.

It was moved by Atkins District Supervisor Charles Atkins, seconded by Saltville District Supervisor Roscoe D. Call to appropriate \$12,385.47 from Commonwealth Attorney Fund 760 for open invoices.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
North Fork District Supervisor Phil Stevenson,
Saltville District Supervisor Roscoe D. Call,
Chilhowie District Supervisor R. Curtis Rhea,
Atkins District Supervisor Charles Atkins and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: Vice Chair, Rye Valley District Supervisor Rick K. Blevins.

It was moved by Saltville District Supervisor Roscoe D. Call, seconded by Atkins District Supervisor Charles Atkins to appropriate \$5,565.82 from the Sheriff's Fund 748 for open invoices.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
North Fork District Supervisor Phil Stevenson,
Saltville District Supervisor Roscoe D. Call,
Chilhowie District Supervisor R. Curtis Rhea,
Atkins District Supervisor Charles Atkins and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: Vice Chair, Rye Valley District Supervisor Rick K. Blevins.

It was moved by Saltville District Supervisor Roscoe D. Call, seconded by Chilhowie District Supervisor R. Curtis Rhea to appropriate \$1,102.12 from Fund 749 for Drug Recovery Court open invoices.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
North Fork District Supervisor Phil Stevenson,
Saltville District Supervisor Roscoe D. Call,
Chilhowie District Supervisor R. Curtis Rhea,
Atkins District Supervisor Charles Atkins and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: Vice Chair, Rye Valley District Supervisor Rick K. Blevins.

It was moved by Saltville District Supervisor Roscoe D. Call, seconded by North Fork District Supervisor Phil Stevenson to appropriate \$42.84 from the Water/Sewer Refund account.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
North Fork District Supervisor Phil Stevenson,
Saltville District Supervisor Roscoe D. Call,
Chilhowie District Supervisor R. Curtis Rhea,
Atkins District Supervisor Charles Atkins and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.


ABSTAINERS: None.

ABSENT: Vice Chair, Rye Valley District Supervisor Rick K. Blevins.



10/9/2018 7:18 PM Scott Simpson, Assistant County Administrator informed the Board of Supervisors that Century Link had protested the bids for the 911 Call Handling Equipment. The

documents have been reviewed by County Attorney Jeff Campbell and Mr. Campbell feels Century Link has no valid reason to protest the bid.


 10/9/2018 7:23 PM Supervisor Comment Time:

Saltville District Supervisor Roscoe D. Call stated for everyone to have safe trip home.

Chilhowie District Supervisor R. Curtis Rhea stated that everyone, including citizens, needed to be mindful of things that were discussed concerning those that are employed by Smyth County. Mr. Rhea also stated that comments about leadership and who was performing a certain job within the County were becoming too personal and it was very concerning to him. Mr. Rhea also stated everyone that works for Smyth County are also human and had families within Smyth County, and would like for everyone to be conscious of that fact.

Royal Oak District Supervisor Judy Wyant stated that as member of the Board of Supervisors, she felt each member should act in a professional manner, and everyone had a right to state their opinions without being flogged by another Board Member. Ms. Wyant stated that she expects everyone to be courteous to each other when speaking and she would like the Chairman of the Board to uphold that.

Park District Supervisor M. Todd Dishner stated that he hoped there is good that comes from all the constructive criticism that was given during the Board Meeting this evening and he feels it is important to listen to the citizens of Smyth County and their concerns. Mr. Dishner also stated he would like to see all Board Members on the same page so productive work is accomplished for Smyth County.

 10/9/2018 7:27 PM Meeting adjourned.



Attachment #1

Smyth County Board of Supervisors

121 Bagley Circle, Suite 100, Marion, VA 24354
Phone (276) 783-3298 Fax (276) 783-9314
www.smythcounty.org

Michael L. Carter
County Administrator

Scott R. Simpson, P.E.
Assistant County Administrator

**Resolution of the Board of Supervisors of the County of Smyth, Virginia
Pursuant To Virginia Code Section 37.2-504.A.11
Authorizing Mount Rogers Community Services Board
To Incur a Borrowing Obligation**

RESOLUTION

WHEREAS, the County of Smyth, Virginia (the "County"), with the Counties of Bland, Carroll, Grayson, and Wythe, Virginia, and the City of Galax, established Mount Rogers Community Services Board ("MRCSB") as required by Section 37.2-500 of the *Code of Virginia, 1950, as amended* ("Code of Virginia"); and

WHEREAS, Section 37.2-504.A.11 of the *Code of Virginia* permits community services boards ("CSBs") to apply for and accept loans as authorized by the governing body of each city or county that established it; and

WHEREAS, Sections 37.2-508 and 37.2-608 of the *Code of Virginia* and *State Board Policy 4018* establish the annual *Community Services Performance Contract* as the primary accountability and funding mechanism between the Department of Behavioral Health and Developmental Services ("DBHDS") and each CSB; and

WHEREAS, DBHDS has included in the *FY 2019 Community Services Performance Contract*, in Exhibit J (Other CSB Accountability Requirements), section E (Financial Management), regarding financial management, a section that states *the CSB shall maintain an operating reserve of funds sufficient to cover at least two months of personnel and operating expenses*;

WHEREAS, MRCSB's personnel and operating expenses are budgeted at approximately \$61 million including regional/special project/restricted funds, and \$56 million excluding regional/special project/restricted funds, in the original budget for Fiscal Year 2019;

WHEREAS, two months of MRCSB's personnel and operating expenses based on the Fiscal Year 2019 original budget approximate \$10.2 million including regional/special project/restricted funds, and \$9.3 million excluding regional/special project/restricted funds;

WHEREAS, a line of credit of two months of personnel and operating expenses would total approximately \$10 million;

WHEREAS, the Board of Directors ("Board") of MRCSB has determined that it is necessary and desirable to obtain a line of credit in an amount up to that necessary to cover two months of personnel and operating expenses ("LOC Financing");

WHEREAS, by resolution, the Boards of Supervisors of the Counties of Carroll, Bland, Grayson, Smyth, and Wythe, Virginia, and the City Council of the City of Galax have been requested to authorize the Board to establish an LOC Financing of up to \$10 million; and

WHEREAS, a financial institution or other credit-granting entity will be requested to extend a line of credit commitment of up to \$10 million to MRCSB; and

WHEREAS, MRCSB's Executive Director, staff, and Board have determined that, in order to ensure compliance with the *FY 2019 Community Services Performance Contract*, Exhibit J (Other CSB

Accountability Requirements), section E (Financial Management), establishing an LOC Financing of up to \$10 million is prudent; and

WHEREAS, MRCSB seeks the County's authorization solely to meet the statutory requirement for governing body approval; and

WHEREAS, an LOC Financing of up to \$10 million will enable MRCSB to continue carrying out governmental activities in connection with its mental health, developmental disabilities, and substance use disorder services in the Counties of Carroll, Bland, Grayson, Smyth, and Wythe, Virginia, and the City of Galax; and

WHEREAS, MRCSB and the County understand and agree that no payments will be requested by MRCSB from the County in connection with any repayments of borrowings on the LOC Financing and that the LOC Financing will not constitute a debt or pledge of the full faith and credit of the County and will not impose any liability on the County, nor is the requested authorization a guarantee of the LOC Financing on the part of the County;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY OF SMYTH, VIRGINIA:

1. That pursuant to the requirement of Section 37.2-504.A.11 of the *Code of Virginia*, authorization is hereby given to MRCSB for the above described LOC Financing of up to \$10 million to be applied for and accepted by MRCSB on the terms and conditions of the documents required by the Lender to evidence and secure the LOC Financing, and such authorization shall include any and all modifications to and refundings or refinancings of the LOC Financing (other than any modification which would increase the principal amount of the LOC Financing in excess of the amounts set forth herein).

2. The authorization of the above described LOC Financing of up to \$10 million to be applied for and accepted by MRCSB does not constitute an endorsement to the Lender of the creditworthiness of MRCSB nor is it a guarantee of the LOC Financing. Furthermore, the County shall not be obligated to pay nor to guarantee any debt incurred by MRCSB as a result of the LOC Financing to be applied for and accepted by MRCSB, nor any interest or other costs associated therewith. Accordingly, no debt of MRCSB shall constitute a debt or pledge of the faith and credit of the County, and the taxing power of the County shall not be pledged thereto.

3. This Resolution shall take effect immediately upon its adoption.

Adopted at the regular meeting of the Board of Supervisors of the County of Smyth, Virginia held on September 11, 2018.

Signed by M. Todd Dishner
M. Todd Dishner, Chair of the Board

Date 10-11-18

Attested by Michael Carter
Michael Carter, County Administrator

Date 10-11-2018

**SAMPLE RESOLUTION: Statutory (No-cost) Rural Addition
§33.2-705 Addition**

The Board of Supervisors of Smyth County, in regular meeting on the _____ day of _____, 2018 adopted the following:

**RESOLUTION FOR THE ADDITION OF A PORTION OF OLD ELEVEN ROAD
INTO THE SECONDARY SYSTEM OF STATE HIGHWAYS**

WHEREAS, the Abingdon Residency Office of the Virginia Department of Transportation recommends that the street(s) referenced in this Board's resolution be added to the secondary system of state highways as a no-cost rural addition pursuant to Section 33.2-705 and Commonwealth Transportation Board policy, because the street(s) meets current minimum standards, the condition of the existing hard surface is serviceable, the street(s) has provided continuous public service since its establishment in 1846 as part of the Southwest Virginia Turnpike and currently serves no less than ten occupied residential dwellings, and

WHEREAS, the Abingdon Residency Office of the Virginia Department of Transportation confirms that no Department funds are required to improve the street(s) described on the attached addition sketch and form AM-4.3 to meet current minimum design or maintenance standards of the Department, and

NOW, THEREFORE, BE IT RESOLVED, this Board requests the Virginia Department of Transportation to add the street(s) described on the attached sketch and form AM-4.3 to the secondary system of state highways, pursuant to Section 33.2-705, Code of Virginia and the Rural Addition Policy of the Commonwealth Transportation Board of the Virginia Department of Transportation, and

BE IT FURTHER RESOLVED, this Board guarantees a clear and unrestricted right of way, as described on the attached form AM-4.3, and any necessary easements for cuts, fills and drainage, and

BE IT FINALLY RESOLVED, that a certified copy of this resolution be forwarded to the Resident Engineer of the Virginia Department of Transportation.

Recorded Vote

Moved by: _____
Seconded by: _____

In the County of Smyth

By resolution of the governing body adopted November 14, 2018

The following VDOT Form AM-4.3 is hereby attached and incorporated as part of the governing body's resolution for changes in the secondary system of state highways.

A Copy Testee

Signed (County Official): _____

Report of Changes in the Secondary System of State Highways

Project/Subdivision 0768-086 Extension

Type Change to the Secondary System of State Highways:

Addition

The following additions to the Secondary System of State Highways, pursuant to the statutory provision or provisions cited, are hereby requested; the right of way for which, including additional easements for cuts, fills and drainage, as required, is hereby guaranteed:

Reason for Change:

Rural Addition (CTB Policy - No Cost)

Pursuant to Code of Virginia Statute:

§33.2-705

Street Name and/or Route Number

◆ **Old Eleven Road, State Route Number 768**

Old Route Number: 0

- From: 0.06 mi SW Rte 11

To: Cul-de-Sac, a distance of: 0.44 miles.

Recordation Reference: Ch 111 & 112 Acts of Gen Assembly 1846

Right of Way width (feet) = 60



Segment	Route	Action	From
A-B	768	33.2-705 No-cost rural addition	0.06 mi SW Route 11
A-C	768	Mileage Split	0.06 mi SW Route 11
A-D			

Route 768 Extension (Old Eleven Road): No-Cost Rural Addition

Section 33.2-705 Rural Addition (CTB Policy-No Cost)



Smyth County Board of Supervisors

121 Bagley Circle, Suite 100, Marion, VA 24354
Phone (276) 783-3298 Fax (276) 783-9314
www.smythcounty.org

Michael L. Carter
County Administrator

Scott R. Simpson, P.E.
Assistant County Administrator

To: Smyth County Board of Supervisors

From: Michael L. Carter, County Administrator

Date: October 31, 2018

Subject: Reconsideration of Vote

At the Regular Board meeting on Tuesday, October 9, 2018 the following motions were rendered:

Scott Simpson, Assistant County Administrator brought forward a recommendation from the Budget Committee. A request has been received from the Konnarock-Green Cove-Laurel Valley Association for a refund of their festival permit. The festival had to be cancelled due to weather, and the Association has requested a refund of the \$200.00. An advertisement had been placed in the Smyth County News and Messenger for the Permit, at a cost of \$138.00. It is the Committee's recommendation to refund the difference of the cost for the permit minus the cost for the advertisement, in the amount of \$62.00 to the Konnarock-Green Cove-Laurel Valley Association.

After consideration, the motion DID NOT PASS by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
Saltville District Supervisor Roscoe D. Call and
Chilhowie District Supervisor R. Curtis Rhea.

NAYS: North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins and
Royal Oak District Supervisor Judy Wyant.

ABSTAINERS: None.

ABSENT: Vice Chair, Rye Valley District Supervisor Rick K. Blevins.

Rye Valley District Supervisor Rick K. Blevins was absent during the meeting and has requested for the above-mentioned motion to be reconsidered. As a result, this item will be included for reconsideration on the agenda for the November 14, 2018 meeting.

This letter serves as a notice to all Board members that notification has been received from an absent member requesting the reconsideration.

Additionally, the excerpt from the Rules of Procedures adopted on January 9, 2018 is attached below as it relates to reconsideration of an item.

Reconsideration.

If all members are present for a meeting, action may be reconsidered only upon a motion of a member voting with the prevailing side on the original vote, which motion must be made on the same or immediate subsequent regular meeting. A motion to reconsider may be seconded by any member. If a member was absent for the entire meeting when such action was taken, the absent member may make a motion to reconsider at the immediate subsequent regular meeting or a continuation of the present meeting, whichever next occurs. Action on a question pending reconsideration at the next meeting shall be taken only following notice to all members of the Board given prior to the action being reconsidered, unless such action is taken at the same meeting as the original action. In instances involving the reconsideration of the adoption of an ordinance, notice of the proposed option of a new ordinance shall be given in accordance with law prior to action on the reconsidered question.

Please contact me should you have any further questions.

C:MLC/kdw



Shannon Williams, 911 Coordinator

SMYTH COUNTY VIRGINIA



Phone: (276) 783-3298 Ext. 208

Fax: (276) 783-9314

E-Mail: smyth911@smythcounty.org

Smyth County 911

121 BAGLEY CIRCLE, Suite 110 • MARION, VIRGINIA 24354

October 19, 2018

Mike Carter
County Administrator
121 Bagley Cir; Ste 100
Marion, Va 24354

Re: Four-For-Life Distribution

Dear Mike,

Smyth County has received their Fiscal Year 2018 "Four-For-Life" payment for Emergency Medical Services (EMS) in the amount of \$27,495.52. These funds are for the collection period March 1, 2017 through February 28, 2018.

Staff recommends the following appropriation disbursement schedule:

- Town of Marion Fire&EMS: \$6,873.88
- Town of Chilhowie FD&EMS: \$6,873.88
- Saltville Rescue Squad: \$6,873.88
- Sugar Grove Life Saving: \$6,873.88

Funds will be distributed from fund 1 032030-8888

Commonwealth of Virginia

EDI Remittance Detail

Total Amount: 27,495.52

TF25

Deposit Date: 10/01/2018

Trace Number 80903310

Agy No	Amount	Offset Amount	Invoice Number	Invoice Date	Customer Number	Voucher Number	Description
601	27,495.52	0.00	517097201813	08/29/2018		0035628	4 FOR LIFE FY18
Tot 601	27,495.52						

Date: October 31, 2018

Please have the Board of Supervisors release the Special Assessment
lien on Spe 114 - Green Valley Court in the name of
William S Firestone, Etal #54771. - pd in full

From the court.

Thank you,

received
11-1-18KW

E114 TAX RECEIPT

Ticket #:00000230001

SMYTH COUNTY
SMYTH COUNTY TREASURER
PO BOX 549 SUITE G024
109 W. MAIN ST.
MARION VA 24354

Date : 10/31/2018
Register: JES/COUNTER1
Trans. #: 71340
Dept # : SPE114
Acct# :

GREEN VALLEY COURT IMPROVEMENT
000054771
Acres:

Land: 0 Imp: 0

FIRESTONE WILLIAM S ETAL
OCTOBER 31 2018
2303 JAGUAR LANE
MARION VA 24354

Previous Balance \$	1492.73
Principal Being Paid \$	1492.73
Penalty \$.00
Interest \$.00

Amount Paid \$	1492.73
----------------	---------

*Balance Due \$.00
-----------------	-----

Pd by Check 3271.10 # 4557
BALANCE DUE INCLUDES PENALTY/INTEREST THRU THE MONTH 10/2018

Special Assessment

Green Valley Court

Due: December 5, 2018

Tom Burkett
Treasurer Smyth County
Drawer 549
Marion, Va. 24354

Code: SPE14
Account # 54771

Tax Due 149.27
Delq. Amt.

Total Due ~~149.27~~
1492.73

William S Firestone Et Al
2303 Jaguar Lane
Marion, Va. 24354

Please Return With Payment

A meeting of the Smyth County Budget Committee was held at the County Office Building on Wednesday, November 7, 2018 at 3:30 p.m.

Committee Members Present:

Park District Supervisor M. Todd Dishner, Chair
Rye Valley District Supervisor Rick K. Blevins
Chilhowie District Supervisor R. Curtis Rhea

Staff Members Present:

Michael Carter, County Administrator
Kelly Woods, Administrative Assistant
Scott Simpson, Assistant County Administrator

Others Present:

Sheriff Chip Shuler
Dr. Dennis Carter, School Superintendent

Chairman, Park District Supervisor M. Todd Dishner called the meeting to order at 3:33 P.M.

Michael Carter, County Administrator presented a budget transfer request as shown below for the Sheriff's Department. The Department has vacancy savings from the Compensation Board that can be utilized for vehicle expenses and maintenance.

From:	To:	Amount:
001-021070-1001 (Salaries)	001-021070-5408(Vehicle Maint.)	\$2,189.00

Rye Valley District Supervisor Rick K. Blevins made a motion to recommend approving the Budget Transfer in the amount of \$2,189.00 as requested by the Sheriff's Department. Chilhowie District Supervisor R. Curtis Rhea seconded the motion. All agreed unanimously.

Michael Carter, County Administrator presented a Budget Amendment request as shown attached (#1) by the Sheriff's Department. The Sheriff is requesting funds be placed into Fund 761. These are remaining Abbott Funds distributed to the Sheriff's Department by the Commonwealth Attorney's Office. This will increase the current FY2018-2019 budget from \$87,875,546.00 to \$87,888,151.00.

<u>Expense</u>	<u>Amount</u>
761-010000-0001 (CWA Fed Shared Funds)	\$12,605.00

<u>Revenue</u>	<u>Amount</u>
761-010000-0001 (Federal Money from CA)	\$12,605.00

Chilhowie District Supervisor R. Curtis Rhea made a motion to approve the Budget Amendment as requested by the Sheriff's Department. Rye Valley District Supervisor Rick K. Blevins seconded the motion. All agreed unanimously.

Sheriff Shuler brought forward concerns that had been received by his department regarding School Resource Officers being placed in each school. Mr. Shuler identified he felt there is a need for an

additional SRO to be placed at Atkins Elementary, Rich Valley Elementary, and Marion Elementary. Discussion continued between the Committee, Sheriff Shuler and Dr. Dennis Carter, where several ideas were brought forward. Dr. Carter, Sheriff Shuler, and Staff will continue to work together, looking at hours needed for coverage, and days remaining in the current school year to provide information that will be brought to the Committee at a future meeting.

Michael Carter, County Administrator brought forward a tax refund request by Russell's Chapel, tax map #57C-2-1, due to the property being used for religious services and therefore should be non-taxable. After discussion, the Committee would like for more information from the Commissioner of Revenue's Office. Staff will request for Jeff Richardson to attend the next Budget Committee Meeting.

Mr. Carter then presented a proposal from Alcalde & Fay, a government and public affairs consulting firm. The proposal is for consulting services to Smyth County as a member of the "Tax Fairness Coalition". If consulting services are retained, the goal would be to secure passage in both the House, Senate and enactment by the Governor, allowing Virginia Counties the right to levy a tax on the retail sale of cigarettes. Discussion continued on this item, with the Committee choosing to not take any action at this time.

Michael Carter, County Administrator presented a letter from Hicok, Fern and Company, the auditing firm who performs the "pre-audit" work. The letter identifies areas of concern with outside agencies or departments in regard to compiling information needed for the firm to complete their work for the audit. Mr. Carter stated meetings would take place with the School Board, Sheriff's Department and the Treasurer's Office to discuss the items that have been identified by Hicok, Fern and Company.

Mr. Carter then presented a request received from Gregg Pratt for potential refund on a piece of property identified as tax map #20-2-2A. Mr. Pratt is asking for the purchase price of \$4,000.00 and clean up costs of \$5,200.00 be refunded due to miscommunication concerning the property that was being purchased. After discussion, the Committee chose to not take any action on this item.

The Committee continued discussion concerning flags, and their proper display. Chairman, Park District Supervisor M. Todd Dishner stated he had attended a meeting with the VFW on November 1, 2018, and it is the recommendation of the VFW to purchase and display an all-weather flag, 24 hours a day, 365 days a year. After discussion, Rye Valley District Supervisor made a recommendation to allow staff a maximum of \$1,500.00 to purchase the proper flags and lights needed to display the flags at the Courthouse and Administration Building as recommended by the VFW. Chilhowie District Supervisor R. Curtis Rhea seconded the motion. All agreed unanimously.

At 5:41 p.m. Chairman Park District Supervisor M. Todd Dishner adjourned the meeting.



#1

Sheriff's Office of Smyth County

819 MATSON DRIVE • MARION, VIRGINIA 24354
PHONE (276) 782-4056 • FAX (276) 782-4058

B.C. "Chip" SHULER
Sheriff

November 7, 2018

Michael Carter, County Administrator
Smyth County Board of Supervisors
121 Bagley Circle, Suite 100
Marion, VA 24354

Dear Michael:

I respectfully request that the Board consider the following budget amendment to the FY18/19 Budget for Smyth County:

1. Restore fund 761; this is the left over funds in the Abbott Money from the Commonwealth's Attorney Office. The balance in this fund for our Office is \$12,605.32 according to the most recent report from the Treasurer's Office. Line 761 did not get included in our FY18/19 budget packet and I failed to include it in my FY18/19 request. We need these funds to equip the remainder of our deputies with Tasers. I am not asking for any additional funds for this line, but only to add a line to allow usage of the funds already available.

Thank you for your consideration of this request and if you need any additional from me please do not hesitate to call.

Sincerely,

A handwritten signature in black ink, appearing to read "BC Shuler", written over a horizontal line.

Sheriff B.C. "Chip" Shuler
FBINA 234

BCS

A meeting of the Smyth County Board of Supervisors Building and Grounds Committee was held at the County Office Building on Monday, October 29, 2018 at 4:00 p.m.

Committee Members Present:

North Fork District Supervisor Phil Stevenson, Chair
Rye Valley District Supervisor Rick K. Blevins
Saltville District Supervisor Roscoe D. Call

Staff Members Present:

Michael Carter, County Administrator
Scott Simpson, Assistant County Administrator
Kelly Woods, Administrative Assistant
Tina Combs, Maintenance Superintendent

North Fork District Supervisor Phil Stevenson, Chairman called the meeting to order at 4:06 p.m.

Scott Simpson, Assistant County Administrator updated the Committee concerning the Back of the Dragon Overlook Project. Mr. Simpson stated there were questions concerning the ownership of the asset and who would maintain the property after completion of construction. Meetings have taken place with VDOT and Hungry Mother State Park. More information will be brought to the Committee after completion concerning this issue at a future meeting. Discussion also centered around the land acquisition for a portion of the Overlook, the Committee supported moving forward with the purchase of the 932 square foot parcel utilizing project funds and following VDOT procedure.

Michael Carter, County Administrator informed the Committee the advertisement for sealed bids for the Cornerstone Building has been completed and will be placed in the Smyth County News and Messenger.

Tina Combs, Maintenance Superintendent updated the Committee concerning each facility, stating there are no major problems, and each building is in working order. Mr. Carter informed the Committee that due to a water leak within the IT department, necessary steps were being taken to remove surface mold from the walls and flooring.

Scott Simpson, Assistant County Administrator then updated the Committee concerning the Riverside Community Center that is currently being leased by the Riverside Ruritan Club. Mr. Simpson stated that it has become a task to collect the insurance from the Ruritan Club for the last two (2) years and the building needs some repairs. Several mailings and phone calls have taken place with no response to date. After discussion, Rye Valley District Supervisor Rick K. Blevins made a motion to allow staff to send a certified mailing to the Riverside Center requesting prompt payment of the insurance premium and the discontinuation of the lease. Saltville District Supervisor Roscoe D. Call seconded the motion and all agreed unanimously.

Having no other business to discuss, Chairman, North Fork District Supervisor Phil Stevenson adjourned the meeting at 4:46 pm.

Ordinance Committee Meeting Minutes
October 25, 2018

A meeting of the Smyth County Ordinance Committee was held at the County Office Building on Thursday, October 25, 2018 at 4:00 p.m.

Board Members Present: Saltville District Supervisor Roscoe D. Call
Atkins District Supervisor Charles Atkins

Board Members Absent: Royal Oak District Supervisor Judy Wyant

Staff Present: Michael Carter, County Administrator
Kendra Hayden, Administrative Assistant
Clegg Williams, Building and Zoning Administrator
Jeff Campbell, Campbell Law Firm

At 4:00 p.m. Atkins District Supervisor, Charlie Atkins called the meeting to order.

County Administrator, Michael Carter, discussed a letter previously sent by Zoning Administrator, Clegg Williams. This letter indicated a desire from the Planning Commission to seek direction from the Board of Supervisors on the review process and changes to the County's Comprehensive Plan.

County Administrator, Michael Carter, explained to the Committee that VDOT is looking to the Comprehensive Plan for revenue share projects using a ranking system. Mr. Carter stated there are more than 530 roads within the County and in order to ensure identification of potential upgrades to those roads; there needs to be documentation in the Comprehensive Plan that could be utilized by VDOT. Assistant County Administrator, Scott Simpson, suggested the Comprehensive Plan include a paragraph containing various rural area projects with an attached priority listing for both revenue share projects and road improvements for commercial and industrial development. County Attorney, Jeff Campbell, stated once changes were discussed and agreed upon by the Planning Commission, a public hearing would need to be held to adopt those changes. Discussion continued on this item.

County Administrator, Michael Carter, stated another item for consideration within the Comprehensive Plan is conservation easements. Zoning Administrator, Clegg Williams, explained that he receives emails from Neil Kilgore and others with Virginia Outdoor Foundation requesting conservation easements be reviewed and considered. The only procedure preventing those easements from being granted is the Comprehensive Plan indicating properties that would be zoned for commercial or industrial development. Saltville District Supervisor, Roscoe Call asked if the County still receives tax revenue from the conservation easement properties. Mr. Williams stated the County receives very little tax revenue since the properties are listed under land use. County Administrator, Michael Carter, stated both the Planning Commission and the Board of Supervisors need to consider properties that have the potential of growth and development and identify those areas in the Comprehensive Plan.

County Attorney, Jeff Campbell stated his recommendation is for the Planning Commission to review the Comprehensive Plan, document the review in minutes and adopt the plan with no changes. The Board of Supervisors and the Planning Commission could then review and consider changes if desired during future meetings. There is no motion or action required from the Board of Supervisors for this review to occur.

Atkins District Supervisor, Charlie Atkins, spoke briefly regarding broadband availability and requesting the Board of Supervisors make this issue a priority. County Administrator, Michael Carter, explained that he recently had a meeting with Comcast to gain a better understanding of their service areas and to learn

Ordinance Committee Meeting Minutes
October 25, 2018

of opportunities their subscribers may have as it relates to the Comcast system. Discussion continued regarding consideration of resources in the upcoming fiscal year that would identify a mechanism to assist residents and business owners in attaining broadband services.

With nothing else to discuss, the meeting was adjourned 4:54 P.M.

A meeting of the Smyth County Water and Sewer Committee was held at the County Office Building on Tuesday, November 6, 2018 at 4:00 p.m.

Board Members Present: Saltville District Supervisor Roscoe D. Call, Chair
Chilhowie District Supervisor R. Curtis Rhea

Staff Present: Scott Simpson, Assistant County Administrator
Kelly Woods, Administrative Assistant

At 3:59 p.m. Chairman, Saltville District Supervisor Roscoe D. Call called the meeting to order.

Scott Simpson, Assistant County Administrator presented the fee options for the acceptance of Credit/Debit cards at the Water Sewer office as well as the Building Inspection Department. The rates for utilities are set by the exchange and is 1.25%+10 cents per transaction. The county has 2 programs to implement, in person payments and online payments. Due to banking regulations, a Debit card cannot be surcharged a usage fee in person, but a credit card can be. Discussion of different payment options and fees continued. The Treasurer's office currently accepts in person credit/debit card payments and the County absorbs those fees which total approximately \$10,000 to \$13,000 annually for taxes.

The cost of absorbing the fees in the Water Sewer and Building Departments is difficult to calculate since we do not know the amount of usage; however, an estimate of 20% of collections would amount to approximately \$3,500 per year in usage fees. The online system would charge a user convenience fee by the third-party processor comparable to our current provider arrangement. This new provider will charge a 3.5% fee for credit cards. This percentage structure will provide a savings to our customers whose bills are less than \$84 (which are most of them) as compared to the \$2.95 flat fee charged by our current provider. The cost of the terminals is a one-time fee of \$ 300 each.

After discussion, Chilhowie District Supervisor R. Curtis Rhea made a motion to provide 2 terminals in the Water Sewer office and 1 terminal in the Building Department and for the County to absorb all in-person fees; and to allow the third-party vendor to charge the customer the convenience fee for online payment services. This provides consistency between all locations taking over the counter payments. All agreed unanimously.

Staff was directed to determine a budget amount and areas from which to transfer the funds necessary to implement this service.

Mr. Simpson informed the committee since the time a recommendation was made to purchase a pickup truck with remaining Rural Development funds, a much more pressing need has arisen. The portable air compressor in the Water/Sewer Department has quit working and it does not appear to be cost effective to break the machine down to determine the specific repair needs. This compressor is approximately 25 years old and has served the County well, but it is likely time for a new portable air compressor. Staff solicited proposals from vendors for a new machine equivalent to our current compressor. The low bid is from Carter Caterpillar in the amount of \$18,650 for a Sullair 185, which is the exact Make and Model the County currently has. Chilhowie District Supervisor R. Curtis Rhea made

Water/Sewer Committee Meeting Minutes
Tuesday, November 6, 2018

a motion to recommend award the bid Carter Caterpillar for the purchase of an air compressor in the amount of \$18,650.00. All agreed unanimously.

Scott Simpson, Assistant County Administrator then presented the Annual Water Sewer rate report compiled by Draper Aden, and a spreadsheet of the Smyth County rates as compared to our neighboring communities. The Smyth County rates for water and sewer fall within the median when compared to adjoining providers.

Mr. Simpson informed the committee of the First Quarter revenues and expenses for the Water/Sewer Department as compared to Q1 of last fiscal year. The revenue is up \$ 67,629 and expenses have increased by \$39,454. To date a total of 25.46% of budgeted revenues has been collected in the first quarter.

With nothing else to discuss, Chairman, Saltville District Supervisor Roscoe D. Call adjourned the meeting at 4:50 P.M.