

AGENDA

Tuesday, February 13, 2018
4:00 PM

4:00 CALL MEETING TO ORDER (M. Todd Dishner, Chairman)

CLOSED SESSION

Code of Virginia, Section 2.2-3711 **A.7 Legal**; discussion with legal counsel and staff pertaining to actual or probable litigation.

5:00 CALL MEETING TO OPEN SESSION

Invocation and Pledge of Allegiance

ADOPTION OF AGENDA

Adopt the agenda and the additional agenda as presented

MINUTES OF PREVIOUS MEETINGS

Request adoption of the January 9th, 2018 meeting minutes

FINANCIAL STATUS

Michael Carter – Inform the Board of the County's financial status

PAYMENT OF INVOICES

Consideration of appropriations and accounts payable as listed on the additional agenda

5:15 CITIZENS TIME

5:30 Conrad Hill-VDOT

5:45 Harry Dean-SWIFA Report

NEW BUSINESS

***Nuisance Suspension Update-Michael Carter**

***VDOT Resolution for Posting of Speed Limit Sign-Michael Carter**

***Committee Recommendations:**

- **Animal Control-Charles Atkins, Chair**
- **Budget Committee-M. Todd Dishner, Chair**
- **Building and Grounds Committee-Phil Stevenson, Chair**
- **Courthouse Committee-Phil Stevenson, Chair**
- **Insurance Committee-Rick Blevins, Chair**
- **Personnel Committee-M. Todd Dishner, Chair**

- **Solid Waste Committee-R. Curtis Rhea, Chair**
- **Water/Sewer Committee-Roscoe Call, Chair**

***Board of Zoning Appeals Appointment Recommendations:**

- **Saltville District**
- **Atkins District**

Supervisor Comment Time

Meeting Reminders:

The Smyth County Board of Supervisors held its regular meeting at 4:00 p.m., Tuesday, January 9, 2018. The location of the meeting was in the First-Floor Board Room of the County Office Building, 121 Bagley Circle, Suite 100, Marion, Virginia.

PRESENT: Park District Supervisor M. Todd Dishner; Rye Valley District Supervisor Rick K Blevins; Saltville District Supervisor Roscoe D Call; North Fork District Supervisor Phil Stevenson; Chilhowie District Supervisor R. Curtis Rhea; Atkins District Supervisor Charles Atkins; Royal Oak District Supervisor Judy Wyant (7)

ABSENT: None.

STAFF: County Administrator Michael Carter; Assistant County Administrator Scott Simpson; County Attorney Travis Lee; Administrative Assistant Kelly Woods (4)

OTHERS: Stephanie Porter-Nichols, Smyth County News and Messenger, Deputy with the Smyth County Sheriff's Office and several citizens.

 1/9/2018 4:00 PM Michael Carter, County Administrator called the meeting to order.

A motion was made by Rye Valley District Supervisor Rick K Blevins to enter into closed session under Code of Virginia, Section 2.2-3711 –A.7 Legal; discussion with legal counsel and staff pertaining to actual or probable litigation. Park District Supervisor M. Todd Dishner seconded the motion.


After consideration, the motion PASSED by the following vote:


AYES: Park District Supervisor M. Todd Dishner,
Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Chilhowie District Supervisor R. Curtis Rhea and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

 1/9/2018 5:00 PM Michael Carter, County Administrator called the meeting back to order from Closed session.

 1/9/2018 5:00 PM It was moved by Rye Valley District Supervisor Rick K Blevins, seconded by North Fork District Supervisor Phil Stevenson, to adopt the following resolution certifying the business conducted in closed session as follows:

RESOLUTION

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Smyth County Board of Supervisors has convened in a closed session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Smyth County Board of Supervisors that such a meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Smyth County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed session were heard, discussed or considered by the Smyth County Board of Supervisors.


After consideration, the motion PASSED by the following vote:


AYES: Park District Supervisor M. Todd Dishner,
Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Chilhowie District Supervisor R. Curtis Rhea and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

 1/9/2018 5:01 PM Kendra Hayden, Administrative Assistant gave the invocation and Lisa Richardson, Human Resource Manager led the Pledge of Allegiance.

 1/9/2018 5:01 PM A motion was made by Saltville District Supervisor Roscoe D. Call, seconded by Atkins District Supervisor Charles Atkins to adopt the agenda and additional agenda as presented.

After consideration, the motion PASSED by the following vote:

AYES: Park District Supervisor M. Todd Dishner,
Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Chilhowie District Supervisor R. Curtis Rhea and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.
ABSTAINERS: None.
ABSENT: None.

 1/9/2018 5:02 PM Michael Carter, County Administrator opened the floor for discussion and nominations for the Election of Officers for calendar year 2018.

Saltville District Supervisor Roscoe D. Call made a motion to nominate Park District Supervisor M. Todd Dishner as Chairman for calendar year 2018. The motion was seconded by Rye Valley District Supervisor Rick K. Blevins.

North Fork District Supervisor Phil Stevenson made a motion to close the nominations, seconded by Saltville District Supervisor Roscoe D. Call.

After consideration, the motion PASSED by the following vote:

AYES: Park District Supervisor M. Todd Dishner,
Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Chilhowie District Supervisor R. Curtis Rhea and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.
ABSTAINERS: None.
ABSENT: None.

Michael Carter, County Administrator called for a vote on Park District Supervisor M. Todd Dishner's nomination for Chairman for calendar year 2018.

After consideration, the motion PASSED by the following vote:

AYES: Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Chilhowie District Supervisor R. Curtis Rhea and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.
ABSTAINERS: Park District Supervisor M. Todd Dishner.
ABSENT: None.

Chairman, Park District Supervisor M. Todd Dishner opened the floor for nominations of Vice Chairman for calendar year 2018. North Fork District Supervisor Phil Stevenson nominated Rye Valley District Supervisor Rick K. Blevins as Vice Chairman for calendar year 2018. The motion was seconded by Saltville District Supervisor Roscoe D. Call.

Saltville District Supervisor Roscoe D. Call made a motion to close the nominations for Vice Chairman.
North Fork District Supervisor Phil Stevenson seconded the motion.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Chilhowie District Supervisor R. Curtis Rhea and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

Chairman, Park District Supervisor M. Todd Dishner called for a vote on Rye Valley District Supervisor Rick K. Blevins's nomination for Vice Chairman for calendar year 2018.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson and
Chilhowie District Supervisor R. Curtis Rhea.

NAYS: None.

ABSTAINERS: Rye Valley District Supervisor Rick K. Blevins, Atkins District Supervisor Charles Atkins and
Royal Oak District Supervisor Judy Wyant.

ABSENT: None.

Chairman, Park District Supervisor M. Todd Dishner opened the floor for nominations of Clerk for calendar year 2018. North Fork District Supervisor Phil Stevenson nominated Michael Carter for Clerk. Saltville District Supervisor Roscoe D. Call seconded the motion.

Saltville District Supervisor Roscoe D. Call made a motion to close the nominations for Clerk and North Fork District Supervisor Phil Stevenson seconded the motion.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
Vice Chairman, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Chilhowie District Supervisor R. Curtis Rhea and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

Chairman, Park District Supervisor M. Todd Dishner called for a vote on Michael Carter's nomination for Clerk for calendar year 2018.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
Vice Chairman, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Chilhowie District Supervisor R. Curtis Rhea and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

Chairman, Park District Supervisor M. Todd Dishner opened the floor for nominations of Deputy Clerk for calendar year 2018. North Fork District Supervisor Phil Stevenson nominated Scott Simpson for Deputy Clerk. Saltville District Supervisor Roscoe D. Call seconded the motion.

Saltville District Supervisor Roscoe D. Call made a motion to close the nominations for Deputy Clerk and North Fork District Supervisor Phil Stevenson seconded the motion.

Chairman, Park District Supervisor M. Todd Dishner called for a vote on Scott Simpson's nomination for Deputy Clerk for calendar year 2018.


After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
Vice Chairman, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Chilhowie District Supervisor R. Curtis Rhea and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

 1/9/2018 5:06 PM Michael Carter, County Administrator asked the Board their desired meeting schedule for calendar year 2018 and suggested the meeting stays as scheduled on the 2nd Tuesday of each month, with the exception of November's meeting to be held on Wednesday, November 14, 2018. A second meeting, as needed will be the fourth Thursday of each month. Saltville District Supervisor Roscoe D. Call made a motion to continue with the regular meeting schedule on the second Tuesday of each month, with closed session beginning at 4:00 p.m., and for November's meeting to be held on Wednesday the 14th, with a second meeting the fourth Thursday of each month as needed. North Fork District Supervisor Phil Stevenson seconded the motion.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
Vice Chairman, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Chilhowie District Supervisor R. Curtis Rhea and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.



1/9/2018 5:09 PM A motion was made by Vice Chairman, Rye Valley District Supervisor Rick K. Blevins to adopt the Board of Supervisors Rules of Procedures as Amended March 8, 2016, with the addition of the Resolution for Electronic Participation by a Board Member the Board of Supervisors approved on June 23, 2016. North Fork District Supervisor Phil Stevenson seconded the motion.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
Vice Chairman, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Chilhowie District Supervisor R. Curtis Rhea and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.



1/9/2018 5:10 PM A motion was made by Saltville District Supervisor Roscoe D. Call to adopt the 2018 state holiday schedule as approved by the Governor and amended throughout the year. North Fork District Supervisor Phil Stevenson seconded the motion.


After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
Vice Chairman, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Chilhowie District Supervisor R. Curtis Rhea and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

 1/9/2018 5:11 PM It was moved by Vice Chairman, Rye Valley District Supervisor Rick K. Blevins, seconded by Saltville District Supervisor Roscoe D. Call to approve the minutes from the December 12th, 2017 meeting, with a correction being made to page 8, concerning Susan Rutherford speaking as a citizen of Smyth County.


After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
Vice Chairman, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Chilhowie District Supervisor R. Curtis Rhea and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

 1/9/2018 5:13 PM Michael Carter, County Administrator asked the Board to consider setting the budget deadline for the FY18-19 budget on February 23, 2018 at close of business. Saltville District Supervisor Roscoe D. Call made a motion to set the budget deadline for FY2018-2019 on February 23, 2018 at close of business. Atkins District Supervisor Charles Atkins seconded the motion.


After consideration, the motion PASSED by the following vote:


AYES: Chairman, Park District Supervisor M. Todd Dishner,
Vice Chairman, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Chilhowie District Supervisor R. Curtis Rhea and
Royal Oak District Supervisor Judy Wyant.


NAYS: None.


ABSTAINERS: None.

ABSENT: None.

 1/9/2018 5:15 PM Chairman, Park District Supervisor M. Todd Dishner opened citizens time.

 1/9/2018 5:16 PM With no one wishing to speak, Chairman Park District Supervisor M. Todd Dishner closed citizens time.

 1/9/2018 5:16 PM Michael Carter, County Administrator presented the Board with information on the current FY2017-2018 budget and a current month analysis for appropriations.

 1/9/2018 5:27 PM It was moved by Saltville District Supervisor Roscoe D. Call, seconded by North Fork District Supervisor Phil Stevenson to appropriate \$1,580,000.00 from the General Fund. The following is an explanation of the appropriations approved:

General County	
Accounts Payable Listing:	\$ 920,764.71
Payroll:	\$ 664,327.66
Auto Draft Rural Development:	\$ 8,974.00
AEP/Century Link Bills:	\$ 25,000.00
County Administration Fund:	\$ 5,000.00
 Total County Appropriation (Plus Carryover):	 \$1,580,000.00

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
Vice Chairman, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Chilhowie District Supervisor R. Curtis Rhea and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

It was moved by Saltville District Supervisor Roscoe D. Call, seconded by Atkins District Supervisor Charles Atkins to appropriate \$400,000.00 from the General Fund for the Department of Social Services. The following is an explanation of the appropriations approved:

Social Services	
(January 10-January 31, 2018)	\$ 340,000.00
(February 1-February 13, 2018)	\$ 60,000.00
Total Social Services:	\$ 400,000.00

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
Vice Chairman, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Chilhowie District Supervisor R. Curtis Rhea and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

It was moved by Atkins District Supervisor Charles Atkins, seconded by Saltville District Supervisor Roscoe D. Call to appropriate \$4,120,000.00 from the General Fund for the Smyth County School Board Operating Fund. The following is an explanation of the appropriations approved:

Schools-Operating Fund	
Instruction	\$2,800,000.00
Administration, Attendance, & Health	\$ 115,000.00
Transportation	\$ 175,000.00
Facilities	\$ 425,000.00
School Food Service	\$ 550,000.00
Technology	\$ 55,000.00
Total School Operating Fund:	\$4,120,000.00

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
Vice Chairman, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Chilhowie District Supervisor R. Curtis Rhea and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

It was moved by Atkins District Supervisor Charles Atkins, seconded by Saltville District Supervisor Roscoe D. Call to appropriate \$385,000.00 from the General Fund for School Debt Service.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
Vice Chairman, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Chilhowie District Supervisor R. Curtis Rhea and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

It was moved by Saltville District Supervisor Roscoe D. Call, seconded by Atkins District Supervisor Charles Atkins to appropriate \$6,581.73 from the Sheriff's Fund 748 for open invoices.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
Vice Chairman, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,

Chilhowie District Supervisor R. Curtis Rhea and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

It was moved by Saltville District Supervisor Roscoe D. Call, seconded by Atkins District Supervisor Charles Atkins to appropriate \$3,000.00 from the EDA Fund 4 for open invoices.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
Vice Chairman, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Chilhowie District Supervisor R. Curtis Rhea and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

It was moved by Saltville District Supervisor Roscoe D. Call, seconded by Vice Chairman, Rye Valley District Supervisor Rick K. Blevins to appropriate \$190,124.68 from Fund 307 for the Adwolfe Sewer Project.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
Vice Chairman, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Chilhowie District Supervisor R. Curtis Rhea and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

It was moved by Atkins District Supervisor Charles Atkins, seconded by Saltville District Supervisor Roscoe D. Call to appropriate \$1,894.59 from the Commonwealth Attorney's Fund 760 for open invoices.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
Vice Chairman, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,

Chilhowie District Supervisor R. Curtis Rhea and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

It was moved by Saltville District Supervisor Roscoe D. Call, seconded by Vice Chairman, Rye Valley District Supervisor Rick K. Blevins to appropriate \$100.00 from the Water/Sewer Deposit Refund account for open invoices.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
Vice Chairman, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Chilhowie District Supervisor R. Curtis Rhea and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

It was moved by Saltville District Supervisor Roscoe D. Call, seconded by Atkins District Supervisor Charles Atkins to appropriate \$56.63 from the Drug Recovery Court Fund 749 for open invoices.

After consideration, the motion PASSED by the following vote:


AYES: Chairman, Park District Supervisor M. Todd Dishner,
Vice Chairman, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Chilhowie District Supervisor R. Curtis Rhea and
Royal Oak District Supervisor Judy Wyant.


NAYS: None.

ABSTAINERS: None.

ABSENT: None.

 1/9/2018 5:31 PM Chairman, Park District Supervisor M. Todd Dishner called for recess.

 1/9/2018 5:33 PM Josh Lewis, Executive Director with Virginia's Industrial Advancement Alliance presented a slide show to the Board of Supervisors, updating them on the Economic Development process provided by VIAA in Southwest Virginia and the GO Virginia Initiative.

 1/9/2018 6:12 PM Atkins District Supervisor Charles Atkins brought forward a recommendation from the Insurance Committee. It is the Committee's recommendation to allow Ms. Lisa Richardson, Human Resource Manager, to inform the Virginia Department of Human Resource Management, the

County's decision to not move forward with the COVA program, which is a health care plan for localities similar to state agencies.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
Vice Chairman, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Chilhowie District Supervisor R. Curtis Rhea and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

Royal Oak District Supervisor Judy Wyant made a motion to adopt a resolution as shown below, allowing Smyth County to provide Worker's Compensation benefits to acting Board of Supervisors members. Saltville District Supervisor Roscoe D. Call seconded the motion.

Be it Resolved the members of the Smyth County Board of Supervisors are hereby authorized to be included as employees for the purpose of the Workers' Compensation Act of the Commonwealth of Virginia and are entitled to coverage provided under said Act.

ADOPTED this 9th day of January, 2018.


After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
Vice Chairman, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Chilhowie District Supervisor R. Curtis Rhea and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

 1/9/2018 6:17 PM Michael Carter, County Administrator updated the Board of Supervisors concerning the Bond Rating for Smyth County. Mr. Carter stated that according to Moody's rating services, the State Intercept Rating has been modified from an Aa3 to an Aa1.

 1/9/2018 6:25 PM Michael Carter, County Administrator presented House Bill 222 for consideration by the Board of Supervisors and read aloud the following resolution for the record:

JOINT RESOLUTION IN SUPPORT OF HOUSE BILL NUMBER :222

WHEREAS, Delegate James W. Morefield has introduced House Bill Number 222 into the Virginia General Assembly for consideration in the 2018 session, which seeks to provide a state income tax incentive for Corporations who invest in Smyth County and create at least fifty jobs for County residents and provide state income tax breaks for the employees of such new businesses;

WHEREAS, such tax incentives will provide incentives for private persons, partnerships, and corporations to locate their enterprises in Smyth County, broaden the tax base with their investment, and improve the economy by creating employment opportunities for County residents; and

WHEREAS, the Smyth County Board of Supervisors desire to support said legislation by joining with the other affected localities in approving this joint resolution;

NOW THEREFORE, the Smyth County Board of Supervisors do hereby **RESOLVE** to support House Bill Number 222, sponsored by Delegate James W. Morefield, for the purposes of increasing economic development opportunities for the residents of Smyth County.

Adopted this 9th day of January, 2018 in the County of Smyth, Virginia

North Fork District Supervisor Phil Stevenson made a motion to adopt the Resolution as presented. Chilhowie District Representative R. Curtis Rhea seconded the motion.


After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
Vice Chairman, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Chilhowie District Supervisor R. Curtis Rhea and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

 1/9/2018 6:30 PM Scott Simpson, Assistant County Administrator updated the Board concerning the Adwolfe Sewer project and stated the project is essentially complete with the field construction

work. The pump station portion of the contract is almost complete with the site work and fencing which is anticipated to be completed by the end of the month. Mr. Simpson stated that AEP has the Highway 11 electrical service scheduled for installation the last week of January. The Exit 39 pump station electrical service is still in easement acquisition, as there is one landowner who has not returned their easement despite repeated attempts to contact them. AEP and the County staff are following up on this on a consistent basis.

The gravity sewer portion of the project is lacking about 350 feet of pipe installation in order to be complete. This piping is planned to be installed January 16th through the 18th, at that time all piping installation will be completed. The remaining testing of these line segments of added work is expected to be complete by the end of January.

Mr. Simpson then informed the Board of Supervisors of the challenges that had been faced in recent weeks by the Water/Sewer Department due to the prolonged cold weather and the repairs that have been needed such as frozen water meters, burst meters, and water main breakage. Mr. Simpson commended the employees of the Water/Sewer Department for their dedication and ongoing work in these tough conditions.

North Fork District Supervisor Phil Stevenson made a motion to allow staff to send a letter to the employees of the Water/Sewer Department on behalf of the Board of Supervisors, thanking them for their hard work and dedication. Saltville District Supervisor Roscoe D. Call seconded the motion.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
Vice Chairman, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Chilhowie District Supervisor R. Curtis Rhea and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.



1/9/2018 6:36 PM Supervisor Comment Time:


Chairman, Park District Supervisor M. Todd Dishner thanked all those in attendance of the Board meeting.

Saltville District Supervisor Roscoe D. Call thanked all those in attendance of the Board meeting and welcomed Mr. Curtis Rhea and Ms. Judy Wyant to the Board.

Atkins District Supervisor Charles Atkins thanked those in the attendance of the meeting as well and welcomed Mr. Curtis Rhea and Ms. Judy Wyant. Mr. Atkins also stated he would like to continue to see things moving in a more positive direction for Smyth County and urged everyone to concentrate on Economic Development.

Chilhowie District Supervisor R. Curtis also thanked everyone in attendance of the meeting and stated that he is looking forward to working with everyone to move the County forward in 2018.

Royal Oak District Supervisor Judy Wyant thanked everyone in attendance of the meeting and thanked those in the Royal Oak District for entrusting her to represent them.

 1/9/2018 6:41 PM North Fork District Supervisor Phil Stevenson made a motion to adjourn the meeting. Saltville District Supervisor Roscoe D. Call seconded the motion.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Park District Supervisor M. Todd Dishner,
Vice Chairman, Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Chilhowie District Supervisor R. Curtis Rhea and
Royal Oak District Supervisor Judy Wyant.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.



Smyth County Board of Supervisors

121 Bagley Circle, Suite 100, Marion, VA 24354
Phone (276) 783-3298 Fax (276) 783-9314
www.smythcounty.org

Michael L. Carter
County Administrator

Scott R. Simpson, P.E.
Assistant County Administrator

RESOLUTION

At a regular meeting of the Board of Supervisors of Smyth County held in Marion, Virginia this 13th day of February, 2018 it was duly moved and seconded that:

WHEREAS, State Route 604, Ramblewood Road, from U. S. Route 600 in an easterly direction to Route 800 in the Chilhowie Election District is traveled by motorists at a high rate of speed creating a hazard to the health, lives and property of citizens living in the area, as well as other motorists traveling through said area,

NOW, THEREFORE, BE IT RESOLVED, this Board requests that the Virginia Department of Transportation consider posting speed limits in the above-mentioned area.

Adopted this the 13th day of February, 2018.

Recorded Vote

Moved by: _____

Seconded by: _____

Yeas: _____

Nays: _____

A COPY TEST:

Michael L. Carter, County Administrator

Saltville District
Roscoe D Call

North Fork District
Phil Stevenson

Chilhowie District
R. Curtis Rhea

Park District
M. Todd Dishner

Atkins District
Charles Atkins

Royal Oak District
Judy Wyant

Rye Valley District
Rick K Blevins

Kelly Woods

From: Hill, Conrad (VDOT)
Sent: Monday, January 08, 2018 1:49 PM
To: Carter, Michael L.; P. E. Smyth Scott R. Simpson (ssimpson@smythcounty.org)
Cc: Kelly Woods; Bechtold, John (VDOT)
Subject: Speed Reduction Request Route 604 Ramblewood Road
Attachments: Constituant Issue.pdf

Mike, Scott,

We have received this request for a speed study from Mr. Ronald Adkins on Route 604 Ramblewood Road, from Route 600 to Route 800. John Bechtold was working with our Traffic Division, and it has been determined that a 40 mph speed limit is appropriate for this road. We will need a resolution from the board requesting that we post this limit. I believe John had spoken to Scott back in the early fall about this. If you already have a resolution, please forward it, or if you could do one at your next meeting, we can move forward quickly with the posting.

Thanks.

Conrad L. Hill

Abingdon Residency Administrator
Phone (276) 676-5582
Cell (276) 591-6027

From: Neal, Tina (VDOT) **On Behalf Of** Hamilton, Randy L, P.E. (VDOT)
Sent: Wednesday, December 27, 2017 12:30 PM
To: Hill, Conrad (VDOT) <Conrad.Hill@VDOT.Virginia.gov>
Cc: Hamilton, Randy L, P.E. (VDOT) <Randy.Hamilton@VDOT.Virginia.gov>; Neal, Tina (VDOT) <Tina.Neal@vdot.virginia.gov>
Subject: FW: Constituent Issue

Conrad,

Please look into and advise.

Thanks,
Tina

From: senate district40 [mailto:district40@senate.virginia.gov]
Sent: Wednesday, December 27, 2017 11:10 AM
To: Hamilton, Randy L, P.E. (VDOT)
Cc: pugperson@comcast.net
Subject: Constituent Issue

Mr. Hamilton,

I hope you had a wonderful Christmas!

Congressman Griffith's office forwarded me an issue a Chilhowie man is having regarding road signs on Ramblewood Road. I have attached Mr. Adkins' correspondence and contact information below. If you wouldn't mind following up with Mr. Adkins by phone, I'd greatly appreciate it. And, if there is anything I can do to assist in this matter, of course, I am more than happy to lend a hand.

Mr. Ronald Adkins
(H) 276-521-0361
(C) 276-706-7678

Respectfully,

Dylan Bishop

Legislative Aide
Senator Bill Carrico
804.698.7640
district40@senate.virginia.gov

H. MORGAN GRIFFITH
9TH DISTRICT, VIRGINIA

COMMITTEE ON
ENERGY AND COMMERCE
SUBCOMMITTEES

Energy

Health

OVERSIGHT AND INVESTIGATIONS
Vice Chair

www.morgangriffith.house.gov



Congress of the United States
House of Representatives
Washington, DC 20515-4609

2202 RAYBURN HOUSE OFFICE BUILDING
WASHINGTON, DC 20515
(202) 225-3861 PHONE
(202) 225-0076 FAX

323 WEST MAIN STREET
ARLINGTON, VA 22210
(703) 525-1405 PHONE
(703) 525-1444 FAX

12 WEST MAIN STREET
CHRISTIANBURG, VA 24073
(540) 381-5671 PHONE
(540) 381-5675 FAX

December 15, 2017

The Honorable Bill W. Carrico, Sr.
District Office
PO Box 1100
Galax, VA 24333-1100

Dear Senator Carrico,

Please find the enclosed correspondence that I have received from our constituent, Ronald E. Adkins, which is regarding the Virginia Department of Motor Vehicles. I hope that you are able to assist Mr. Adkins. If I can be of further assistance on this matter, please do not hesitate to let me know. I remain

Sincerely yours,


H. MORGAN GRIFFITH
Member of Congress

Email Viewer

Message	Details	Attachments	Headers
Source			

[HTML](#)

From: "pugperson@comcast.net" <pugperson@comcast.net>
Date: 12/9/2017 6:53:29 PM
To: "VA09mgima@mail.house.gov" <VA09mgima@mail.house.gov>
Cc:
Subject: IMA MAIL ON TRAN

Traffic Sign (Speed Signs)

Mr.Griffith I am requesting two speed signs on State maintained Ramblewood Road. This road runs perpendicular to Whitetop Road and St. Claire Creek Road. Ramblewood is used as a way to get to one main road to the other. Lots of speeding on our road. We have children, seniors, and pets on this road. We have followed the requests to file a application for signs and the application was met with not important enough. We are only talking about 300.00 dollars maybe less for the signs. We need help from you and your office. Would you please help us. Merry Christmas and great New Year to you all.

*****Additional Information:*****

X-URL: <https://morgangriffith.house.gov/contact/contactform.htm>
User Agent: Mozilla/5.0 (Windows NT 6.3; ARM; Trident/7.0; Touch; rv:11.0) like Gecko
X-Remote-Host: 68.34.162.118, 24.143.193.197, 68.34.162.118
DATE: 12/9/2017 6:53:29 PM
TRANS ID: 7948796f-e33e-4eed-9c29-c94d6a0727eb

[Close](#)

A meeting of the Smyth County Animal Control Committee was held at the County Office Building on Monday, February 5, 2018 at 3:15 P.M.

Committee Members

Present: Atkins District Supervisor Charles Atkins, Chairman
Park District Supervisor M. Todd Dishner
Royal Oak District Supervisor Judy Wyant

Staff Members

Present: Michael Carter, County Administrator
Scott Simpson, Assistant County Administrator
Kelly Woods, Administrative Assistant

Chairman, Atkins District Supervisor Charles Atkins called the meeting to order at 3:14 P.M.

The Committee met to consider the following Animal Control (dog damage) claim. The claim amount is based on fair market value, according to Virginia Code Section 3.2-6553, which identifies a not to exceed amount of \$750 per animal and \$10 per fowl.

Lewis Olinger for 2 female sheep. Smyth County Extension Office advised a price of \$150.00 for each sheep. After review, Park District Supervisor M. Todd Dishner made a motion to deny the claim, as recommended by Smyth County Animal Control. Royal Oak District Supervisor Judy Wyant seconded the motion and all agreed unanimously.

Chairman, Atkins District Supervisor Charles Atkins adjourned the meeting at 3:19 p.m.

A meeting of the Smyth County Budget Committee was held at the County Office Building on Monday, January 22, 2018 at 3:30 P.M.

Committee Members Present:

Park District Supervisor M. Todd Dishner, Chair
Rye Valley District Supervisor Rick K. Blevins
Chilhowie District Supervisor R. Curtis Rhea

Staff Members Present:

Michael Carter, County Administrator
Scott Simpson, Assistant County Administrator
Kelly Woods, Administrative Assistant

The meeting was called to order at 3:38 P.M.

Michael Carter, County Administrator presented a request from the Commissioner of Revenue's Office for a refund of \$1,143.23 on tax map #48A1-3-14, and stated the parcel qualifies for a tax relief program offered by Smyth County. Rye Valley District Supervisor made a motion to approve the request as presented. Chilhowie District Supervisor R. Curtis Rhea seconded the motion and all agreed unanimously.

Mr. Carter then presented a Budget Amendment and Transfer request for the FY17-18 Budget from the CSA Department as shown below.

TRANSFER:

EXPENSE

From	TO	Amount
502-012010-0242 (Back of the Dragon)	001-083040-5701 (CSA Pool Funds)	\$305,564.00

REVENUE

From	TO	Amount
502-012010-0147(Back of the Dragon)	001-022500-0001 (CSA Pool Funds)	\$305,564.00

Rye Valley District Supervisor Rick K. Blevins made a motion to approve the budget transfer request of \$305,564.00 for the CSA Department as presented. Chilhowie District Supervisor R. Curtis Rhea seconded the motion and all agreed unanimously.

AMENDMENT

Expense:

001-083040-5701 (CSA Pool Funds)	\$93,137.00
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Revenue:

001-022500-0005 (CSA Local Match) \$93,137.00

The Budget Amendment of \$93,137.00 will increase the FY2017-2018 from \$90,211,875.00 to \$90,305,012.00.

Rye Valley District Supervisor Rick K. Blevins made a motion to approve the budget amendment request of \$93,137.00 as presented. Chilhowie District Supervisor R. Curtis Rhea seconded the motion and all agreed unanimously.

Scott Simpson, Assistant County Administrator presented a Budget Amendment request of \$5,000.00 for the FY17-18 Budget as shown below from the Commonwealth Attorney's Office. This amendment of \$5,000.00 will increase the FY2017-2018 Budget from \$90,305,012.00 to \$90,310,012.00.

AMENDMENT

Expense:

001-022010-8888-50 (Comm. Attorney Reimb. Training) \$5,000.00

Revenue:

001-023010-0005 (Comm. Attorney Reimb. Training) \$5,000.00

Chilhowie District Supervisor R. Curtis Rhea made a motion to approve the budget amendment request of \$5,000.00 for the Commonwealth Attorney's Office as presented. Rye Valley District Supervisor Rick K. Blevins seconded the motion and all agreed unanimously.

Mr. Simpson then presented a budget transfer request of \$4,000.00 as shown below for the Board of Supervisors FY2017-2018 budget:

From:

\$ 4,000.00 001-011010-8888-60 Unassigned Fund Balance

To:

\$ 4,000.00 001-011010-8100 Court Appointed Attorney Fees

Rye Valley District Supervisor Rick K. Blevins made a motion to approve the budget transfer request of \$4,000.00 as presented. Chilhowie District Supervisor R. Curtis Rhea seconded the motion and all agreed unanimously.

With nothing further to discuss, the meeting was adjourned at 4:03 P.M.

A meeting of the Smyth County Budget Committee was held at the County Office Building on Thursday, February 1, 2018 at 3:30 P.M.

Committee Members Present:

Park District Supervisor M. Todd Dishner, Chair
Rye Valley District Supervisor Rick K. Blevins
Chilhowie District Supervisor R. Curtis Rhea

Staff Members Present:

Michael Carter, County Administrator
Scott Simpson, Assistant County Administrator
Kendra Hayden, Administrative Assistant

The meeting was called to order at 3:39 P.M.

Jeff Richardson, Commission of Revenue, presented an update regarding upcoming reassessments in 2020. Mr. Richardson explained that fieldwork will possibly begin late this fiscal year 2017-2018 and must be completed by November or December of 2019. The total cost of the reassessments will vary depending on the RFP's received with an approximate total of \$257,250.00; two thirds of which (\$172,357.50) would need to be planned for in the upcoming budget cycle for fiscal year 2018-2019.

Michael Carter, County Administrator requested Jeff Richardson give an update regarding the GD Marion lawsuit. Mr. Richardson explained the facility has been updated to a warehousing code due to the fact the building is being primarily used for storage. Mr. Richardson continued, stating the assessment has been adjusted to a figure that he thought was fair, as of the date of new occupancy owner on January 4, 2018. The total calculated refund due is \$13,176.00, however, the 2017 taxes have not been paid. With the pending approval from both the County and GD Marion to apply the refund to the 2017 taxes due, the remaining refund amount would be \$4,317.90. Mr. Richardson stated they have submitted the information above to the attorney's and are awaiting a response on how to move forward.

Sheriff Shuler discussed the need for a transfer from Fund 739 Sheriff DARE Expense to Fund 1 5401-3 Neighborhood Watch & DARE for \$5,000.00. Questions arose among the Budget Committee members and staff regarding the best way to utilize the fund balance to accommodate this transfer. The decision was made to table this topic for the time being and discuss solutions at the next meeting.

Sheriff Shuler presented a Budget Transfer request for the FY17-18 Budget from Smyth County Basic 911 as shown below.

TRANSFER:

EXPENSE

From	TO	Amount
001-031040-1001 (FT Salaries & Wages)	001-031040-1003 (PT Salaries & Wages)	\$2,300.00

Chilhowie District Supervisor R. Curtis Rhea made a motion to approve the budget transfer request of \$2,300.00 for the Smyth County Basic 911 as presented. Rye Valley District Supervisor Rick K. Blevins seconded the motion

and all agreed unanimously.

Mr. Carter then presented a Budget Amendment request for the FY17-18 Budget from the Smyth County School Board for Chilhowie High School window replacement as shown below. This amendment of \$90,000.00 will increase the FY2017-2018 Budget from \$90,310,012.00 to \$90,400,012.00.

AMENDMENT

Expense:

009-099990-5804 (Co. School Operation – Facilities)	\$ 90,000.00
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Revenue:

001-040000-0002 (Local Funds Transfer – Smyth Co. School Board)	\$ 90,000.00
009-022000-0001 (Local Funds Transfer – From General Fund)	\$-90,000.00

Create New Revenue Line Item:

001-040000-0005 (Local Funds Transfer – Use of Fund Balance)	\$-90,000.00
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Rye Valley District Supervisor Rick K. Blevins made a motion to approve the budget amendment request of \$90,000.00 for the School Board as presented. Chilhowie District Supervisor R. Curtis Rhea seconded the motion and all agreed unanimously.

Scott Simpson, Assistant County Administrator presented a Budget Amendment request of \$30,000.00 for the FY17-18 Budget as shown below for Fund 38 Expense Dispatch Supplemental. This amendment of \$30,000.00 will increase the FY2017-2018 Budget from \$90,400,012.00 to \$90,430,012.00 if the above \$90,000.00 amendment is approved.

AMENDMENT

Expense:

038-011010-9005 (Specific Use)	\$30,000.00
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Revenue:

038-011010-0003 (Use of Fund Balance)	\$30,000.00
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Chilhowie District Supervisor R. Curtis Rhea made a motion to approve the budget amendment request of \$30,000.00 for Fund 38 Expense Dispatch Supplemental as presented. Rye Valley District Supervisor Rick K. Blevins seconded the motion and all agreed unanimously.

Mr. Simpson then informed the budget committee regarding the Lightning Protection System at the Sheriff's Department. Mr. Simpson stated four of the six modules that power the system have malfunctioned and are in need of replacement. The modules will be sent back and identified if they are under warranty to determine the cost to the County. Each module is \$900.00 for a total cost of \$3,600.00; if in fact they are under warranty, the County will receive reimbursement for the new modules. Mr. Simpson noted that there currently is enough to cover this expense in Fund 38.

Michael Carter, County Administrator informed the Budget Committee that he has been in communication with Davenport & Company recently regarding the County's bond rating. Davenport & Company indicated to Mr. Carter that since the County has demonstrated financial stability, coupled with the recent State Aid Intercept Bond Rating increase, it would be a good time to consider revisiting the Underlying Bond Rating. Mr. Carter noted that there is a cost involved in this process, ranging from \$12,000.00 - \$14,000.00 and that it is something to consider moving into the fiscal year 2018 – 2019 budget discussions.

With nothing further to discuss, the meeting was adjourned at 5:09 P.M.

A meeting of the Smyth County Board of Supervisors Building and Grounds Committee was held at the County Office Building on Friday, January 19, 2018 at 3:30 p.m.

Committee Members Present:

North Fork District Supervisor Phil Stevenson, Chairman
Saltville District Supervisor Roscoe D. Call
Rye Valley District Supervisor Rick K. Blevins

Staff Members Present:

Michael Carter, County Administrator
Scott Simpson, Assistant County Administrator
Kelly Woods, Administrative Assistant
Tina Combs, Building and Grounds Superintendent

North Fork District Supervisor Phil Stevenson, Chairman called the meeting to order at 3:30 p.m.

Michael Carter, County Administrator updated the Committee concerning the security for the County Administration Building. Mr. Carter informed the Committee that Holston Security Services would be providing Security Services for the Administration Building beginning February 1, 2018. The Security Officer will rotate each floor, parking lot, associated grounds and monitor them accordingly.

Mr. Carter also informed the Committee concerning the lease for the Morrison Building. Mr. Carter stated the lease is due to expire towards the end of 2018 and discussion is currently underway with the State of Virginia for the County to continue utilizing the building.

Having no other business to discuss, Chairman, North Fork District Supervisor Phil Stevenson adjourned the meeting at 3:51 pm.

A meeting of the Smyth County Courthouse Committee was held at the County Office Building on Monday, February 5, 2018 at 4:00 p.m.

Committee Members Present:

North Fork District Supervisor Phil Stevenson, Chairman
Rye Valley District Supervisor Rick K. Blevins
Royal Oak District Supervisor Judy Wyant

Staff Members Present:

Michael Carter, County Administrator
Scott Simpson, Assistant County Administrator
Kelly Woods, Administrative Assistant

Others Present:

John Graham, Clerk of Circuit Court

North Fork District Supervisor Phil Stevenson, Chairman called the meeting to order at 3:52 p.m.

John Graham, Clerk of Circuit Court presented a request to the Committee to designate a room in the Courthouse to be used for the training of local staff by the Supreme Court instructors. This training is currently held in multiple places across the Commonwealth and by it being local would reduce travel expenses for our local staff, as well as increase sporadically the visitors to the County.

The Supreme Court IT Division has offered to provide the materials for the new data cabling that will be required. Mr. Graham stated that any additional expenses would very likely be covered in the current FY2017-2018 budget for the Clerk's Office. There is a need to procure for the electrical work and the installation of the data cabling and boxes.

Rye Valley District Supervisor Rick K. Blevins made a motion to allow the utilization of a room at the Courthouse for training by the Supreme Court and to allow for procurement of the work that is needed to be completed. Royal Oak District Supervisor Judy Wyant seconded the motion and all agreed unanimously.

Having no other business to discuss, Chairman, North Fork District Supervisor Phil Stevenson adjourned the meeting at 4:09 pm.

A meeting of the Smyth County Insurance Committee was held at the County Office Building on Monday, February 5, 2018 at 3:30 P.M.

Committee Members

Present: Rye Valley District Supervisor Rick K. Blevins, Chair
Saltville District Supervisor Roscoe D. Call
Atkins District Supervisor Charles Atkins

Staff Members: Michael Carter, County Administrator
Scott Simpson, Assistant County Administrator
Lisa Richardson, Human Resources
Kelly Woods, Administrative Assistant

Others Present: Royal Oak District Supervisor Judy Wyant

Chairman, Rye Valley District Supervisor Rick K. Blevins called the meeting to order at 3:28 P.M.

Lisa Richardson, Human Resource Manager presented information on the contract renewal for the Anthem/Local Choice employee health insurance plan for July 1, 2018 through June 30, 2019. Ms. Richardson informed the Committee the renewal rate for the County increased by 4.1%. Smyth County's Anthem/Local Choice employee health insurance plan currently offers a contribution rate to the Employee at 80% and 79% for spouse and/or dependents.

At this time the Committee would like to allow for review of proposed budgets for FY2018-2019 before they make a recommendation.

Michael Carter, County Administrator informed the Committee of recent requests that have been received concerning insurance information for County employees and the process in which the requested information was disseminated. Discussion continued on this item, with the Committee directing staff to continue with the process already in place associated with the distribution of this information.

With no other matters to discuss, Chairman, Rye Valley District Supervisor Rick K. Blevins adjourned the meeting at 3:50 p.m.

A meeting of the Smyth County Personnel Committee was held at the County Office Building on Monday, February 5, 2018 at 5:15 P.M.

Committee Members Present: Park District Supervisor M. Todd Dishner, Chairman
Saltville District Supervisor Roscoe D. Call
North Fork District Supervisor Phil Stevenson

Staff Members Present: Michael Carter, County Administrator
Scott Simpson, Assistant County Administrator
Kelly Woods, Administrative Assistant

Chairman, Park District Supervisor M. Todd Dishner called the meeting to order at 5:20 P.M.

Michael Carter, County Administrator presented an update to the Committee concerning the Building and Zoning Department's job duties and related items. In prior Committee meetings, several programs had been discussed to assist in reducing the work load within the department. Such programs discussed include Storm Water Management, Inspections for the Town of Marion, the Assign-A-Highway and Carnival Ride Inspections.

Mr. Carter informed the Committee that an internal decision was made to no longer participate in the Assign-A-Highway program earlier in the month of January. A letter was written to that effect and provided to Mr. Mark Moss with the Virginia Department of Corrections, the Honorable Judge Simmons with the Smyth County Circuit Court, Clegg Williams, Zoning Administrator and Michael Carter, County Administrator. Recently, it was brought to staff's attention this program was implemented by the Board of Supervisors in 2007, along with a monetary incentive given to those employees that were concluded to become a part of the program. As a result, of this notification, the internal discontinuation of the program was questioned and led to the questioning of the ability to internally end this program without Board approval. To provide clarification, a Personnel Committee was set up for February 5th, 2018 to allow the Committee to discuss the issue at hand and provide a formal recommendation to the Board of Supervisors regarding the continuation or discontinuation of the program.

After discussion, North Fork District Supervisor Phil Stevenson made a motion to recommend to discontinue the Assign-A-Highway Program and additionally remove the monetary incentive given to those employees identified within the program in accordance with the Board of Supervisor minutes dated June 28, 2007. Saltville District Supervisor Roscoe D. Call seconded the motion and all agreed unanimously.

With nothing further to discuss, the meeting was adjourned at 5:38 P.M.

A meeting of the Smyth County Solid Waste Committee was held at the County Office Building on Friday, January 19, 2018 at 4:00 P.M.

Committee Members Present: Chilhowie District Supervisor R. Curtis Rhea, Chairman
North Fork District Supervisor Phil Stevenson
Atkins District Supervisor Charles Atkins

Staff Members: Michael Carter, County Administrator
Scott Simpson, Assistant County Administrator
Wally Blevins, Solid Waste Foreman
Kelly Woods, Administrative Assistant

Chairman, Chilhowie District Supervisor R. Curtis Rhea called the meeting to order at 4:03 pm.

Michael Carter, County Administrator informed the committee the Leases for Solid Waste Haul and Disposal Services were in their 5th year, and set to expire in October of 2018. The County currently has a contract with W&L for hauling of trash and the City of Bristol for disposal of trash. The current agreement identifies that either party can notify the intent to discontinue services within 120 days of the lease expiration. Mr. Carter informed the Committee of the cost currently paid for the services and the costs associated with prior years. Discussion continued on this item. North Fork District Supervisor Phil Stevenson made a motion to recommend not continuing with the current contract for Haul and Disposal services, and to place them out for new bids. Atkins District Supervisor Charles Atkins seconded the motion and all agreed unanimously.

Wally Blevins, Solid Waste Foreman updated the Committee concerning the repairs to the Transfer Station due to a fire last fall. Mr. Blevins stated the repairs were coming along nicely, and contractors were working diligently to complete.

With nothing else to discuss, Chairman, Chilhowie District Supervisor R. Curtis Rhea adjourned the meeting at 4:28 p.m.

A meeting of the Smyth County Water and Sewer Committee was held at the County Office Building on Monday, February 5, 2018 at 4:30 p.m.

Board Members Present: Saltville District Supervisor Roscoe D. Call, Chairman
North Fork District Supervisor Phil Stevenson
Chilhowie District Supervisor R. Curtis Rhea

Staff Present: Michael Carter, County Administrator
Scott Simpson, Assistant County Administrator
Kelly Woods, Administrative Assistant
Wally Blevins, Water Department Foreman

At 4:26 p.m. Chairman, Saltville District Supervisor Roscoe D. Call called the meeting to order.

Mr. Scott Simpson, Assistant County Administrator informed the committee of a visitor to the County offices a couple of weeks ago. Mr. Rusty Cox who owns the Highway 107 tank access road came by and was insistent the County needs to do more to maintain the roadway, trim trees, mow grass, and overall maintenance on the road in question. Mr. Cox also indicated that he was going to ask the County to participate in the paving of the roadway at the next Board of Supervisors meeting. The committee reviewed the agreement for the tank access and determined the County is performing the necessary improvements to the roadway as identified by the agreement. The committee took no action on the matter.

Mr. Simpson then presented information on 22 homes located along Spring Valley Road and asked to perform well testing for a Grant Application on those residences. The testing itself could be covered within the adopted budget for FY2017-2018 and is anticipated to be less than \$500. Northfork District Supervisor Phil Stevenson motioned to recommend the wells be tested. Chilhowie District Supervisor R. Curtis Rhea seconded the motion and all agreed unanimously.

The Committee then discussed the possibility of developing an interconnect with Wythe County to possibly supply residents of the Atkins portion of Smyth County with another source of potable water. Both Mr. Simpson and Michael Carter, County Administrator indicated they had discussion with representatives from Wythe County regarding this possibility. Mr. Carter identified that Wythe County will be having a Water Committee meeting later this month and discussion on this issue will be had internally with Wythe County officials. He also suggested that a meeting of the two localities committees would be considered moving forward to ensure proper communication between both parties occur and recommended developing a plan of action to engage in to assist in determining the feasibility of the project. The Committee provided instruction to continue with the discussions and would remain flexible moving forward to allow for the joint meeting to occur to discuss the issue in more detail.

Northfork District Supervisor Phil Stevenson then inquired about a spring located on the Spring Valley Road section of the County which reportedly flows at over 200 gpm. After discussion, Northfork District Supervisor Phil Stevenson made a motion to allow staff to pursue discussions with the landowner regarding additional information about the proposed site, determining the feasibility of the site and to begin discussions regarding a possible option agreement on the site in order to perform the appropriate

testing of the spring source. Chilhowie District R. Curtis Rhea seconded the motion and all agreed unanimously.

Mr. Simpson then informed the committee it was time for the annual renewal of the Term Services Agreements for engineering firms to provide services to the County for smaller projects along the way. The current listing includes Draper Aden, ECS Limited, Hurt and Profit, The Lane Group and CHA Engineering. After discussion, Northfork District Supervisor Phil Stevenson made a motion to renew the agreements with Draper Aden, ECS Limited, Hurt and Profit and The Lane Group and to not renew the agreement for CHA Engineering. Chilhowie District Supervisor seconded the motion and all agreed unanimously.

A brief update was given on the Adwolfe sewer project. The project is completed except for the startups which are being scheduled for the coming weeks. In addition, there are no lingering issues we are aware of at this time.

At this time, Mr. Simpson presented a spreadsheet of the Audited Financial reports for the Water Sewer Department, the information indicates the department is continuing to move in a positive direction and is making strides to become self-supporting in the years ahead.

Mr. Carter then presented information of the Mandatory Connection Ordinance for both water and sewer customers. A request was made to local legislators to include Smyth County in House Bill 22 to allow for the proper language included in the Code of Virginia to allow for such mandatory connections. As of February 2, 2018, the Bill had made it through the House and was being moved over to the Senate for consideration as well. At this point it has been assigned to the Senate Committee on Local Government. Mr. Carter will continue to monitor the status of the Bill and report the progress in the days ahead. Staff will continue to gather information regarding the impact this opportunity will present to Smyth County and report back to the Committee accordingly.

Lastly, the Committee discussed options to ease the process for citizens paying a Water/Sewer bill. After discussion, Chilhowie District Supervisor R. Curtis Rhea made a motion to allow staff to prepare a request for proposals for services that would allow citizens the ability to use debit/credit cards or ACH (Automated Clearing House) debits for payment of Water/Sewer bills. North Fork District Supervisor Phil Stevenson seconded the motion and all agreed unanimously.

With nothing else to discuss, Chairman, Saltville District Supervisor Roscoe D. Call adjourned the meeting at 5:11 P.M.