

AGENDA

Tuesday, September 12, 2017
4:00 PM

4:00 CALL MEETING TO ORDER (Wade H. Blevins Jr., Chairman)

CLOSED SESSION

Code of Virginia, Section 2.2-3711 **A.1; Personnel Matters;** Discussion, consideration, or interviews of prospective candidates for employment and contracts; **A.5; Industrial/Business Prospects;** discussion concerning a business or industry considering expansion with no previous announcement being made and **A.7 Legal;** discussion with legal counsel and staff pertaining to actual or probable litigation.

5:00 CALL MEETING TO OPEN SESSION

Invocation and Pledge of Allegiance

ADOPTION OF AGENDA

Adopt the agenda and the additional agenda as presented

MINUTES OF PREVIOUS MEETINGS

Request adoption of the August 8th, 2017 meeting minutes.

FINANCIAL STATUS

Scott Simpson – Inform the Board of the County's financial status

PAYMENT OF INVOICES

Consideration of appropriations and accounts payable as listed on the additional agenda

5:15 CITIZENS TIME

5:30 Arthur Barker-Highway Safety Grant

5:45 Tom Burkett Treasurer-Update on Delinquent Taxes

NEW BUSINESS

***Committee Recommendations:**

- **Budget Committee-Wade H. Blevins Jr., Chair**
- **Building and Grounds Committee-Roscoe Call, Chair**
- **Personnel Committee-Wade H. Blevins Jr., Chair**
- **Water/Sewer Committee-Roscoe Call, Chair**

***Adwolfe Sewer Update-Scott Simpson**

***Rabies Vaccination Clinic Update-Michael Carter**

Supervisor Comment Time

Meeting Reminders:


The Smyth County Board of Supervisors held its regular meeting at 4:00 p.m., **Tuesday, August 8, 2017**. The location of the meeting was in the First-Floor Board Room of the County Office Building, 121 Bagley Circle, Suite 100, Marion, Virginia.

PRESENT: Chairman, Chilhowie District Supervisor Wade H Blevins, Jr; Vice Chairman Park District Supervisor M. Todd Dishner; Rye Valley District Supervisor Rick K Blevins; Saltville District Supervisor Roscoe D Call; North Fork District Supervisor Phil Stevenson; Atkins District Supervisor Charles Atkins (6)

ABSENT: Royal Oak District Supervisor G. Blake Frazier (1)

STAFF: County Administrator Michael Carter; Assistant County Administrator Scott Simpson; County Attorney Jeff Campbell; Administrative Assistant Kelly Woods; (4)

OTHERS: Stephanie Porter Nichols, Smyth County News and Messenger and several citizens.

 8/8/2017 4:05 PM Chairman, Chilhowie District Supervisor Wade H. Blevins Jr. called the meeting to order.

A motion was made by Rye Valley District Supervisor Rick K. Blevins to enter into closed session under Code of Virginia, Section 2.2-3711 – **A.7; Legal**; discussion with legal counsel and staff pertaining to actual or probable litigation. Saltville District Supervisor Roscoe D. Call seconded the motion.


After consideration, the motion PASSED by the following vote:

AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins Jr.,
Vice Chairman, Park District Supervisor M. Todd Dishner
Saltville District Supervisor Roscoe D. Call,
Rye Valley District Supervisor Rick K. Blevins,
North Fork District Supervisor Phil Stevenson and
Atkins District Supervisor Charles Atkins.

NAYS: None.

ABSTAINERS: None.

ABSENT: Royal Oak District Supervisor G. Blake Frazier.

 8/8/2017 4:45 PM Royal Oak District Supervisor G. Blake Frazier entered the meeting.

 8/8/2017 5:01 PM Chairman, Chilhowie District Supervisor Wade H. Blevins Jr. called the meeting back to order from Closed session.

It was moved by Rye Valley District Supervisor Rick K. Blevins, seconded by Saltville District Supervisor Roscoe D. Call to adopt the following resolution certifying the business conducted in closed session as follows:

RESOLUTION

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Smyth County Board of Supervisors has convened in a closed session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Smyth County Board of Supervisors that such a meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Smyth County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed session were heard, discussed or considered by the Smyth County Board of Supervisors.


After consideration, the motion PASSED by the following vote:

AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins Jr.,
Vice Chairman, Park District Supervisor M. Todd Dishner
Saltville District Supervisor Roscoe D. Call,
Rye Valley District Supervisor Rick K. Blevins,
North Fork District Supervisor Phil Stevenson and
Atkins District Supervisor Charles Atkins.

NAYS: None.

ABSTAINERS: Royal Oak District Supervisor G. Blake Frazier.

ABSENT: None.

 8/8/2017 5:02 PM Kendra Hayden, Administrative Assistant gave the Invocation, and Clegg Williams, Building and Zoning Administrator led the Pledge of Allegiance.

 8/8/2017 5:02 PM A motion was made by Royal Oak District Supervisor G. Blake Frazier to adopt the agenda and additional agenda as presented. Saltville District Supervisor Roscoe D. Call seconded the motion.


After consideration, the motion PASSED by the following vote:

AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins Jr.,
Vice Chairman, Park District Supervisor M. Todd Dishner
Saltville District Supervisor Roscoe D. Call,
Rye Valley District Supervisor Rick K. Blevins,
Royal Oak District Supervisor G. Blake Frazier,
North Fork District Supervisor Phil Stevenson and
Atkins District Supervisor Charles Atkins.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

 8/8/2017 5:03 PM It was moved by Saltville District Supervisor Roscoe D. Call, seconded by Royal Oak District Supervisor G. Blake Frazier to adopt the minutes of the July 11th and July 27th, 2017 meetings.


After consideration, the motion PASSED by the following vote:


AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins Jr.,
Vice Chairman, Park District Supervisor M. Todd Dishner
Saltville District Supervisor Roscoe D. Call,
Rye Valley District Supervisor Rick K. Blevins,
Royal Oak District Supervisor G. Blake Frazier,
North Fork District Supervisor Phil Stevenson and
Atkins District Supervisor Charles Atkins.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

 8/8/2017 5:03 PM Financial status-Michael Carter, County Administrator presented the Board with information on the current FY2017-2018 budget and a current month analysis for appropriations.

 8/8/2017 5:04 PM It was moved by Saltville District Supervisor Roscoe D. Call, seconded by Atkins District Supervisor Charles Atkins to appropriate \$1,605,000.00 from the General Fund. The following is an explanation of the appropriations approved:

General County

Accounts Payable Listing:	\$877,475.38
Payroll:	\$660,000.00
Auto Draft Rural Development:	\$8,974.00
AEP/Century Link Bills:	\$25,000.00
County Administration Fund:	\$5,000.00

Total County Appropriation (Plus Carryover):	\$1,605,000.00
---	-----------------------

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins Jr.,
Vice Chairman, Park District Supervisor M. Todd Dishner
Saltville District Supervisor Roscoe D. Call,
Rye Valley District Supervisor Rick K. Blevins,
Royal Oak District Supervisor G. Blake Frazier,
North Fork District Supervisor Phil Stevenson and
Atkins District Supervisor Charles Atkins.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

It was moved by Saltville District Supervisor Roscoe D. Call, seconded by Park District Supervisor M. Todd Dishner to appropriate \$397,000.00 from the General Fund for the Department of Social Services. The following is an explanation of the appropriations approved:

Social Services

(August 9-August 31, 2017)	\$ 337,000.00
(September 1-September 12, 2017)	\$60,000.00
Total Social Services:	\$397,000.00

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins Jr.,
Vice Chairman, Park District Supervisor M. Todd Dishner
Saltville District Supervisor Roscoe D. Call,
Rye Valley District Supervisor Rick K. Blevins,
Royal Oak District Supervisor G. Blake Frazier,
North Fork District Supervisor Phil Stevenson and
Atkins District Supervisor Charles Atkins.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

It was moved by Atkins District Supervisor Charles Atkins, seconded by Saltville District Supervisor Roscoe D. Call to appropriate \$1,295,000.00 from the General Fund for the Smyth County School Board Operating Fund. The following is an explanation of the appropriations approved:

Schools-Operating Fund

Instruction	\$410,000.00
Administration, Attendance, & Health	\$80,000.00
Transportation	\$60,000.00
Facilities	\$300,000.00
School Food Service	\$80,000.00
Technology	\$365,000.00
Total School Operating Fund:	\$1,295,000.00

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins Jr.,
Vice Chairman, Park District Supervisor M. Todd Dishner
Saltville District Supervisor Roscoe D. Call,
Rye Valley District Supervisor Rick K. Blevins,
Royal Oak District Supervisor G. Blake Frazier,

North Fork District Supervisor Phil Stevenson and
Atkins District Supervisor Charles Atkins.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

It was moved by Saltville District Supervisor Roscoe D. Call, seconded by Royal Oak District Supervisor G. Blake Frazier to appropriate \$1,203.45 from the Sheriff's Fund 748 for open invoices.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins Jr.,
Vice Chairman, Park District Supervisor M. Todd Dishner
Saltville District Supervisor Roscoe D. Call,
Rye Valley District Supervisor Rick K. Blevins,
Royal Oak District Supervisor G. Blake Frazier,
North Fork District Supervisor Phil Stevenson and
Atkins District Supervisor Charles Atkins.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

It was moved by Saltville District Supervisor Roscoe D. Call, seconded by Royal Oak District Supervisor G. Blake Frazier to appropriate \$3,000.00 from the EDA Fund 4 for open invoices.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins Jr.,
Vice Chairman, Park District Supervisor M. Todd Dishner
Saltville District Supervisor Roscoe D. Call,
Rye Valley District Supervisor Rick K. Blevins,
Royal Oak District Supervisor G. Blake Frazier,
North Fork District Supervisor Phil Stevenson and
Atkins District Supervisor Charles Atkins.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

It was moved by Royal Oak District Supervisor G. Blake Frazier, seconded by Saltville District Supervisor Roscoe D. Call to appropriate \$431,727.00 from Fund 307 for the Adwolfe Sewer Project.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins Jr.,
Vice Chairman, Park District Supervisor M. Todd Dishner
Saltville District Supervisor Roscoe D. Call,
Rye Valley District Supervisor Rick K. Blevins,
Royal Oak District Supervisor G. Blake Frazier,

North Fork District Supervisor Phil Stevenson and
Atkins District Supervisor Charles Atkins.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

It was moved by Saltville District Supervisor Roscoe D. Call, seconded by Atkins District Supervisor Charles Atkins to appropriate \$64,724.35 from the Commonwealth Attorney's Fund 760 for open invoices.


After consideration, the motion PASSED by the following vote:

AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins Jr.,
Vice Chairman, Park District Supervisor M. Todd Dishner
Saltville District Supervisor Roscoe D. Call,
Rye Valley District Supervisor Rick K. Blevins,
Royal Oak District Supervisor G. Blake Frazier,
North Fork District Supervisor Phil Stevenson and
Atkins District Supervisor Charles Atkins.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

 8/8/2017 5:07 PM Rye Valley District Supervisor Rick K. Blevins made a motion to approve the Konnarock-Green Cove Community festival permit application. North Fork District Supervisor Phil Stevenson seconded the motion. It was noted by Michael Carter, County Administrator the application fee has been received and all paperwork is in order.


After consideration, the motion PASSED by the following vote:

AYES: Vice Chair, Park District Supervisor M. Todd Dishner,
Saltville District Supervisor Roscoe D. Call,
Rye Valley District Supervisor Rick K. Blevins,
Royal Oak District Supervisor G. Blake Frazier,
North Fork District Supervisor Phil Stevenson and
Atkins District Supervisor Charles Atkins.

NAYS: None.

ABSTAINERS: Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.

ABSENT: None.

 8/8/2017 5:09 PM Park District Supervisor M. Todd Dishner brought forward a recommendation from the Surplus Committee. It is the Committee's recommendation to award the bids as listed below to the highest bidder for Surplus property, except for the two (2) Ford Taurus, which the Committee recommends being sold as scrap.

YEAR	MAKE	MODEL	MILEAGE	VIN	Bid #1	Bid #2
------	------	-------	---------	-----	--------	--------

1997	Ford	Taurus	82,388	1FALP52U9VA229435	\$100.00	
1998	Ford	Taurus	90,440	1FAFP52U1WA106842	\$100.00	
1995	Ford	Van	212,590	1FBJS31H7SHB50071	\$500.00	
1997	Dodge	Van	295,219	2B5WB35Z0VK555591	\$600.00	
2007	Chevrolet	Trailblazer	120,968	1GNDT13S072182283	\$1,105.00	
2008	Dodge	Charger	114,678	2B3LA43H58H299884	\$875.00	
2009	Dodge	Charger	102,004	2B3LA43T89H540813	\$1,685.00	\$300.00

Office Chair used in Gen Dist. Court \$72.00

Large Office Chair \$17.76


After consideration, the motion PASSED by the following vote:

AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins Jr.,
Vice Chairman, Park District Supervisor M. Todd Dishner
Saltville District Supervisor Roscoe D. Call,
Rye Valley District Supervisor Rick K. Blevins,
Royal Oak District Supervisor G. Blake Frazier,
North Fork District Supervisor Phil Stevenson and
Atkins District Supervisor Charles Atkins.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

 8/8/2017 5:09 PM Conrad Hill, Virginia Department of Transportation presented an update to the Board on several road projects that are currently being completed within the County and allowed for any Board member to present concerns they may have within their respective districts.

Michael Carter, County Administrator presented an update to the Board concerning the VDOT Green Valley Court Revenue Sharing project and stated that a letter had been sent to all of the parcel owners allowing them to prepay for their portion of the project until August 4, 2017. To date, 15 parcels have been prepaid, leaving 18 parcels remaining to be paid. Mr. Carter also stated that VDOT now plans to pave the road instead of surface treating it as originally proposed.

 8/8/2017 5:15 PM Chairman, Chilhowie District Supervisor Wade H. Blevins Jr. opened Citizens Time.

Blake Frazier, 1272 Laurel Springs Road Marion, Virginia, spoke on behalf of the Social Services Board and stated he would like for the Board of Supervisors to re-consider the funding needed to provide a Security Officer to be present in the County Administration Building.

Leanna Doss, 341 Stage Coach Road, Foster Care worker for Smyth County Social Services expressed her concern over the lack of security in the County Administration Building and would like for the Board to re-consider the funding to provide a Security Officer in the building.

Royal Oak District Supervisor G. Blake Frazier made a motion to allow staff to work with the Smyth County Sheriff's Department to develop the best option to provide security for the County Administration Building. North Fork District Supervisor Phil Stevenson seconded the motion.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins Jr.,
Vice Chairman, Park District Supervisor M. Todd Dishner
Saltville District Supervisor Roscoe D. Call,
Rye Valley District Supervisor Rick K. Blevins,
Royal Oak District Supervisor G. Blake Frazier,
North Fork District Supervisor Phil Stevenson and
Atkins District Supervisor Charles Atkins.


NAYS: None.


ABSTAINERS: None.


ABSENT: None.


John Graham, 611 East Main Street, Marion Virginia spoke to the Board of Supervisors and stated he was impressed by the representation of Social Services staff seeking security for the building. Mr. Graham also asked the Board to once again re-consider restoring the funding for part time wages in the Clerk of Circuit Court's budget for FY17-18.


Rob Farmer, 2221 Highway 16 Marion, Virginia introduced himself as the new Library Director for the Smyth County Public Library and thanked the Board for their support to the library.

 8/8/2017 5:46 PM With no one else wishing to speak, Chairman, Chilhowie District Supervisor Wade H. Blevins Jr. closed Citizens Time.

 8/8/2017 5:46 PM Dr. Karen Shelton, Medical Director for the Smyth County Health Department gave an update to the Board of Supervisors and the services the Health Department currently provides to the citizens of Smyth County.

 8/8/2017 5:52 PM Russell Giles, Mosley Architects presented an update to the Board concerning the Courthouse Project and stated he felt the project was very successful. Mr. Giles thanked the Board for allowing Mosely Architects to work with the County, and appreciates all the support from the Board of Supervisors for the Courthouse Project.

 8/8/2017 5:55 PM Stevie Steele, CHA Consulting spoke concerning the Adwolfe Sewer Project and stated that CHA will do what it takes to make the project successful for the County. Mr. Steele informed the Board there are some minor design errors in the project, however CHA is currently working with the contractor to provide the proper information so the project can continue to move forward. Mr. Steele also informed the Board there are a few other items being adjusted within the project, such as sewer line depths and elimination of a retaining wall, which will result in a cost savings to the County. Several Board members asked questions regarding the finances of the project. Mr. Steele stated any change orders would be presented in a timely manner to the Water/Sewer Committee for proper consideration.

 8/8/2017 6:11 PM Michael Carter, County Administrator presented a Proclamation for Virginia Highlands Community College as shown below.

Proclamation

WHEREAS, Virginia Highlands Community College was established by the State Board of Community Colleges on Nov. 30, 1967, to serve the people of the City of Bristol Virginia, Washington County and western Smyth County; and

WHEREAS, the College is located on a scenic 100-acre tract that celebrates the natural beauty of our region and provides easy access to all who live within the service region; and

WHEREAS, throughout its proud history, VHCC has remained committed to strengthening the community by providing access to quality, affordable higher education, including both Career and Technical Programs for those seeking immediate entry into the workforce and Transfer Programs that provide a pathway to four-year colleges and universities; and

WHEREAS, since its first Commencement Ceremony in 1970, VHCC has honored 12,784 graduates and enriched the lives of countless others through its comprehensive programs and services; and

WHEREAS, regional employers have reaped the benefits of a well-trained workforce, thanks to the overwhelming majority of VHCC students who remain in the community following graduation; and

WHEREAS, the diverse talents of the College's faculty, staff and administrators - those employed throughout the years and those currently serving students throughout the area - have enhanced the quality of life in our community through their unwavering commitment to student success;

NOW, THEREFORE BE IT RESOLVED, that we, Cathy Lowe, Mayor of the Town of Abingdon; Kevin Mumpower, Mayor of the City of Bristol Virginia; Randy Pennington, Chairman of the Washington County Board of Supervisors; and Wade H. Blevins, Jr., Chairman of the Smyth County Board of Supervisors; commend Virginia Highlands Community College on its 50th Anniversary and recognize its tremendous impact on the economic vitality and quality of life enjoyed in our region.
Dated this 17th day of August, 2017.

Park District Supervisor M. Todd Dishner made a motion to allow Chairman, Chilhowie District Supervisor Wade H. Blevins Jr. to sign the proclamation as presented. Royal Oak District Supervisor G. Blake Frazier seconded the motion.


After consideration, the motion PASSED by the following vote:


AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins Jr.,
Vice Chairman, Park District Supervisor M. Todd Dishner
Saltville District Supervisor Roscoe D. Call,
Rye Valley District Supervisor Rick K. Blevins,
Royal Oak District Supervisor G. Blake Frazier,
North Fork District Supervisor Phil Stevenson and
Atkins District Supervisor Charles Atkins.


NAYS: None.

ABSTAINERS: None.

ABSENT: None.

 8/8/2017 6:14 PM Chairman, Chilhowie District Supervisor Wade H. Blevins Jr. called for a five (5) minute recess.

 8/8/2017 6:27 PM Chairman, Chilhowie District Supervisor Wade H. Blevins Jr. called the meeting back to order from recess.

 8/8/2017 6:27 PM Clegg Williams, Building and Zoning Administrator presented the following recommendation from the Planning Commission:

Commissioner Robbie Doyle made a motion to recommend the Board approve Brandon Farmer's variance request with the condition the obstruction light recommended by the Federal Aviation Administration, the Virginia Department of Aviation, and the Smyth-Wythe Airport Commission be installed and maintained. In addition, he recommended a back-up power source be provided to the obstruction light. Lastly, it was recommended a condition be placed on Mr. Farmer that he abide by the reporting requirements cited by the aforementioned agencies. Commissioner David Spence seconded the motion and the following vote was recorded.

After consideration, the motion passed by the following vote:

AYES: Wagoner, Davidson Jr., Sparks, Doyle, Shepherd, Pugh and Spence.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

North Fork District Supervisor Phil Stevenson asked Clegg Williams, Building and Zoning Administrator to monitor all lights on structures where the Board has granted a variance to insure guidelines are being met that have been set forth.

Rye Valley District Supervisor Rick K. Blevins made a motion to accept the recommendation as presented from the Planning Commission. North Fork District Supervisor Phil Stevenson seconded the motion.

After consideration, the recommendation PASSED by the following vote:

AYES: Vice Chair, Park District Supervisor M. Todd Dishner,

Royal Oak District Supervisor G. Blake Frazier,
Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
North Fork District Supervisor Phil Stevenson and
Atkins District Supervisor Charles Atkins.

NAYS: None.

ABSTAINERS: Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.

ABSENT: None.

6:33 PM Royal Oak District Supervisor G. Blake Frazier excused himself from the meeting.

 8/8/2017 6:33 PM Jeff Campbell, County Attorney presented a Lease agreement as shown below.

This **Lease Amendment and Lease Extension**, effective on the 31st day of August, 2017, between Smyth County, Virginia, a political subdivision of the Commonwealth of Virginia, hereinafter called **Smyth**, and Eddie Stokes, hereinafter called **Stokes**.

WITNESSET

H

WHEREAS, the said Stokes holds a lease from Smyth by virtue of a written agreement dated the 8th day of August, 1995, and of record in the Clerk's Office of the Circuit Court of Smyth County in Deed Book 475, Page 638; and,

WHEREAS, this lease was extended by the parties by a subsequent writing between Smyth and Stokes dated August 31, 2000 for a period ending August 31, 2006; and,

WHEREAS, this lease was again extended by the parties by another subsequent writing between Smyth and Stokes dated August 31, 2006 for a period ending August 31, 2012; and,

WHEREAS, this lease was again extended by the parties by another subsequent writing between Smyth and Stokes dated August 31, 2012 for a period ending August 31, 2017; and

WHEREAS, Smyth holds a lease from Stokes for a small tract of land, with a right of way access thereto, for a monitoring well for the old Smyth County Landfill which is located off of Route 107, and adjacent to the lands of Stokes; and,

WHEREAS, at a regular meeting of the Board of Supervisors of Smyth held on

October 9, 2012, Smyth determined that the land of Stokes covered by the Lease dated December 27, 1995 and the extensions of August 31, 2000 and August 31, 2006 is a sole source resource for Smyth for the required monitoring well required by DEQ for the old landfill; and,

WHEREAS, in consideration of the renewal by Stokes of the lease to Smyth for this monitoring well on the land of Stokes for a period of five (5) years to conform the dates of the Stokes lease and the Smyth lease to the same timetable, with an option in Smyth to renew the same for an additional five (5) years for a total of ten (10) additional years; and,

WHEREAS, if after the five (5) year extension, Smyth renews this lease for another five (5) years, Smyth agrees to continue the lease of Stokes to a portion of the old landfill property land and to negotiate with Stokes for an additional term of five (5) years on successive one (1) year terms; and,

WHEREAS, Smyth had reserved a part of the property located in the old landfill in the extension of August 31, 2006, and the reason for this exclusion from the extended lease has ended, and the parties now desire for the Stokes to be permitted to lease the same land covered in the original lease of August 8, 1995 from Smyth to Stokes, based upon the undertakings herein.

NOW, THEREFORE, in consideration of the covenants herein, and in consideration of the right of Stokes to extend the original lease dated August 8, 1995, and the three extensions dated August 31, 2000, August 31, 2006, and August 31, 2012 as modified herein for the additional land, and the extension of the lease of Smyth of the property of Stokes dated August 31, 2017, the parties do hereby agree as follows:

1. Stokes shall be permitted to use the pasture, and to remove hay from a portion of the land of Smyth that is part of the old Smyth County landfill. Stokes shall have the right to use the area north of the road leading to the scales from Route 107, the area west of Route 107 and north of the entrance road to the landfill, the land east of the area of landfill closure, and near and north of the Plum Creek Road for a period of five (5) years terminating August 31, 2022, and subject to the possible extension described hereunder. Smyth reseeded a part of the leased area, and repaired the ground in this part of the area during the extension of August 31, 2000, and later surrendered the entire area to the Stokes for his use, and all of the original leased area is included in the present extension.

2. Stokes shall be responsible for all the fences needed to separate his use of

the land from the old landfill and areas of buried trash. Stokes will provide all labor, including any necessary machinery and equipment, to maintain these fences, which will be sufficient to turn cattle or other livestock from the areas of buried trash and closure in the old landfill.

3. The extended term of this extension shall be for five (5) additional years for Stokes. Within ninety (90) days of the end of lease, Stokes shall give Smyth written notice of his intention to renew this lease for an additional five years until the final year in 2022.

4. Smyth shall have continuing access to the monitoring well on Stokes for an additional period of five (5) original years from August 31, 2017 to August 31, 2022 to match the term of the Stokes lease. Smyth shall have the option to extend this lease term by an additional five (5) years beginning on July 1, 2022. Smyth shall give Stokes written notice of its intention to renew this lease for an additional five (5) years at least ninety (90) days prior to the end of the present five (5) year extension. As a part of the lease, Smyth shall be permitted to use the roadway across Stokes off of Plum Creek Road for access to this leased property. If circumstances change, Smyth may cancel this lease on written notice to Stokes, and will cancel the lease of the monitoring well is no longer needed or required to be maintained on the land of Stokes.

5. Smyth reserves the use of all monitoring wells in the area leased by Stokes, and all rights of ingress and egress to these other monitoring wells or across any part of the land leased to Stokes, including the right to move any existing monitoring well to another location on the leased premises. Smyth further reserves the right, on sixty (60) days written notice to cancel the lease to Stokes if the land under the lease, or any part thereof, is required for any purpose of Smyth.

6. In the event Smyth is required to use a part of the premises leased to Stokes, Stokes will move the fences to accommodate this use by Smyth. Stokes shall keep the land cleared and use his best efforts to remove and eradicate briars, thorn or other noxious plants, including mowing, bush hogging, spraying, and grazing of livestock on the leased premises. Except as modified herein, the original leases and former extensions described above shall continue in full force and effect.

North Fork District Supervisor Phil Stevenson made a motion to approve the lease as presented. Rye Valley District Supervisor Rick K. Blevins seconded the motion.


After consideration, the motion PASSED by the following vote:

AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins Jr.,
Vice Chairman, Park District Supervisor M. Todd Dishner
Saltville District Supervisor Roscoe D. Call,
Rye Valley District Supervisor Rick K. Blevins,
North Fork District Supervisor Phil Stevenson and
Atkins District Supervisor Charles Atkins.

NAYS: None.

ABSTAINERS: None.

ABSENT: Royal Oak District Supervisor G. Blake Frazier.

 8/8/2017 6:34 PM Saltville District Supervisor Roscoe D. Call brought forward a recommendation from the Building and Grounds Committee. Mr. Call stated that proposals had been received for Fire Alarm System Testing and Maintenance on the following four (4) County Buildings, the County Administration Building, Smyth County Health Department, Smyth County Courthouse, and the Smyth County Sheriff's Department. The proposals also included Fire Sprinkler Maintenance and Testing for the Courthouse and Sheriff's Department. It is the Committee's recommendation to accept the proposal from VSC, and to provide the appropriate notification to the current provider which is Simplex Grinnell that their term agreement is complete upon expiration. Due to each building being on a different contract renewal basis, the transition will occur as the corresponding dates end.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins Jr.,
Vice Chairman, Park District Supervisor M. Todd Dishner
Saltville District Supervisor Roscoe D. Call,
Rye Valley District Supervisor Rick K. Blevins,
North Fork District Supervisor Phil Stevenson and
Atkins District Supervisor Charles Atkins.

NAYS: None.

ABSTAINERS: None.

ABSENT: Royal Oak District Supervisor G. Blake Frazier.

Saltville District Supervisor Roscoe D. Call brought forward a recommendation from the Building and Grounds Committee. Mr. Call stated that proposals had been received for elevator maintenance on the unit located at the County Office Building and the four units located within the Courthouse. It is the Committee's recommendation to accept the proposal from Vertical Solutions Inc., out of Johnson City, Tennessee in the amount of \$6,000.00 annually for maintenance on the elevator located at the County office and the four elevators located within the Smyth County Courthouse.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins Jr.,
Vice Chairman, Park District Supervisor M. Todd Dishner

Saltville District Supervisor Roscoe D. Call,
Rye Valley District Supervisor Rick K. Blevins,
North Fork District Supervisor Phil Stevenson and
Atkins District Supervisor Charles Atkins.

NAYS: None.

ABSTAINERS: None.

ABSENT: Royal Oak District Supervisor G. Blake Frazier.



8/8/2017 6:37 PM Michael Carter, County Administrator presented the following recommendations from the Budget Committee.

It is the committee's recommendation to deny the request from the Clerk of Circuit Court's Office to restore funding for part time wages in the FY2017-2018 budget.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins Jr.,
Vice Chairman, Park District Supervisor M. Todd Dishner
Saltville District Supervisor Roscoe D. Call,
Rye Valley District Supervisor Rick K. Blevins and
North Fork District Supervisor Phil Stevenson.

NAYS: None.

ABSTAINERS: Atkins District Supervisor Charles Atkins.

ABSENT: Royal Oak District Supervisor G. Blake Frazier.

It is the Committee's recommendation to approve the 2% increase to the base salary of the Voter Registrar, which excludes the mandated VRS contribution that went into effect in 2012. Additionally, the Chairman and Vice Chairman of the Board of Elections will receive an increase of \$42.00 annually and the Secretary will receive an increase of \$84.00 annually.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins Jr.,
Vice Chairman, Park District Supervisor M. Todd Dishner
Saltville District Supervisor Roscoe D. Call,
Rye Valley District Supervisor Rick K. Blevins,
North Fork District Supervisor Phil Stevenson and
Atkins District Supervisor Charles Atkins.

NAYS: None.

ABSTAINERS: None.

ABSENT: Royal Oak District Supervisor G. Blake Frazier.

It is the Committee's recommendation to approve a vehicle lease agreement with Marion Redevelopment and Housing for the use of a 2009 Chevrolet Suburban by the Emergency Management Department. The lease will be for a period of one year, at a cost of \$150.00 per month.

After consideration, the motion PASSED by the following vote:


AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins Jr.,

Vice Chairman, Park District Supervisor M. Todd Dishner
Saltville District Supervisor Roscoe D. Call,
Rye Valley District Supervisor Rick K. Blevins,
North Fork District Supervisor Phil Stevenson and
Atkins District Supervisor Charles Atkins.

NAYS: None.

ABSTAINERS: None.

ABSENT: Royal Oak District Supervisor G. Blake Frazier.

 8/8/2017 6:48 PM Scott Simpson, Assistant County Administrator presented the following recommendations from the Courthouse Committee.

It is the Committee's recommendation to approve change order #5 (shown as attachment #1, pages 22-23) for Bur-Wil Construction in the amount of \$117,901.88.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins Jr.,
Vice Chairman, Park District Supervisor M. Todd Dishner
Saltville District Supervisor Roscoe D. Call,
Rye Valley District Supervisor Rick K. Blevins,
North Fork District Supervisor Phil Stevenson and
Atkins District Supervisor Charles Atkins.

NAYS: None.

ABSTAINERS: None.

ABSENT: Royal Oak District Supervisor G. Blake Frazier.

It is the Committee's recommendation to approve the final acceptance (shown as attachment #2, pages 24-25) of the Courthouse Project, and to appropriate \$167,901.88 as the final payment for the project.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins Jr.,
Vice Chairman, Park District Supervisor M. Todd Dishner
Saltville District Supervisor Roscoe D. Call,
Rye Valley District Supervisor Rick K. Blevins,
North Fork District Supervisor Phil Stevenson and
Atkins District Supervisor Charles Atkins.

NAYS: None.

ABSTAINERS: None.

ABSENT: Royal Oak District Supervisor G. Blake Frazier.

Mr. Simpson then informed the Board the Courthouse Committee discussed several historical items remaining from the original Courthouse that need to be disposed of. The items consist of tin ceiling pieces, pieces of the original marble steps, railings from the steps and original seats from the Courtroom.

It is the Committee's recommendation to donate one piece of each item to the Smyth County Historical Society, and to properly dispose of the remainder.


After consideration, the motion PASSED by the following vote:

AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins Jr.,
Vice Chairman, Park District Supervisor M. Todd Dishner
Saltville District Supervisor Roscoe D. Call,
Rye Valley District Supervisor Rick K. Blevins,
North Fork District Supervisor Phil Stevenson and
Atkins District Supervisor Charles Atkins.

NAYS: None.

ABSTAINERS: None.

ABSENT: Royal Oak District Supervisor G. Blake Frazier.

 8/8/2017 6:53 PM Scott Simpson, Assistant County Administrator presented the following recommendations from the Water/Sewer Committee.

Mr. Simpson informed the Board the Water/Sewer Committee had met on July 25, 2017 and heard a complaint from Nykki Wyatt, 522 Valley Road, Saltville, Virginia. Ms. Wyatt stated that her bill is usually under the minimum and it read high in early 2016, therefore she would like an adjustment made to her account accordingly.

It is the Committee's recommendation is to deny the request from Ms. Wyatt for a refund or adjustment to her account.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins Jr.,
Vice Chairman, Park District Supervisor M. Todd Dishner
Saltville District Supervisor Roscoe D. Call,
Rye Valley District Supervisor Rick K. Blevins,
North Fork District Supervisor Phil Stevenson and
Atkins District Supervisor Charles Atkins.

NAYS: None.

ABSTAINERS: None.

ABSENT: Royal Oak District Supervisor G. Blake Frazier.

Mr. Simpson then informed the Board the Committee also heard a complaint from Alvin Jones, concerning a water theft issue he had with a rental property located at 412 Beulah Lane, Marion, Virginia and does not feel as if he is responsible for the charges due to this.

After discussion, it is the Committee's recommendation is to deny the request from Mr. Jones.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins Jr.,
Vice Chairman, Park District Supervisor M. Todd Dishner
Saltville District Supervisor Roscoe D. Call,
Rye Valley District Supervisor Rick K. Blevins,
North Fork District Supervisor Phil Stevenson and
Atkins District Supervisor Charles Atkins.

NAYS: None.

ABSTAINERS: None.

ABSENT: Royal Oak District Supervisor G. Blake Frazier.

It is the Committee's recommendation to allow staff to write a letter to all of the Fire Departments requesting each of them to stop drawing non-fire suppression related water from the fire hydrants except in specific instance. For example, the filling of swimming pools, construction activities and the use of water for dust control. If the practice continued it could affect their funding from the County.

After consideration, the motion PASSED by the following vote:

AYES: Vice Chairman, Park District Supervisor M. Todd Dishner
Saltville District Supervisor Roscoe D. Call,
Rye Valley District Supervisor Rick K. Blevins,
North Fork District Supervisor Phil Stevenson and

NAYS: Chairman, Chilhowie District Supervisor Wade H. Blevins Jr.
Atkins District Supervisor Charles Atkins.

ABSTAINERS: None.

ABSENT: Royal Oak District Supervisor G. Blake Frazier.

It is the Committee's recommendation to allow for the testing of wells for three (3) water main extensions, Grubmore Road, Little Walker Way, and Daywood Lane, to determine grant eligibility for the projects.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins Jr.,
Vice Chairman, Park District Supervisor M. Todd Dishner
Saltville District Supervisor Roscoe D. Call,
Rye Valley District Supervisor Rick K. Blevins,
North Fork District Supervisor Phil Stevenson and
Atkins District Supervisor Charles Atkins.

NAYS: None.

ABSTAINERS: None.

ABSENT: Royal Oak District Supervisor G. Blake Frazier.

Mr. Simpson then presented an update on the Adwolfe Sewer project as discussed during the Water/Sewer Committee Meeting on July 25, 2017. The Gravity Sewer portion (Contract 2) is progressing well, about 35% complete, and is ahead of schedule. There are no anticipated change orders at this time on that contract. Mr. Simpson presented to the Committee, sewer lines which are additive alternates to the project. There is currently about \$250,000 of funding allocated as contingency. The committee at this time is still unsure of the amount of any change orders for the project and is not ready to commit these available funds at this stage of the project with the following exception; the Grubmore Road line adjustment which takes the sewer main out of the road and places it in the adjacent field now that the easement is secured.

It is the Committee's recommendation to accept the Grubmore road line adjustment which is an approximate credit of \$ 30,000.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins Jr.,
Vice Chairman, Park District Supervisor M. Todd Dishner
Saltville District Supervisor Roscoe D. Call,
Rye Valley District Supervisor Rick K. Blevins,
North Fork District Supervisor Phil Stevenson and
Atkins District Supervisor Charles Atkins.

NAYS: None.

ABSTAINERS: None.

ABSENT: Royal Oak District Supervisor G. Blake Frazier.

The Pump Station portion of the project (Contract 1) is progressing slowly and there are a few items which will likely be change orders and additional cost to the project. The existing pump station top slab replacement, provision of new guiderails for the pumps, and the correction of a design error for the depth of the new Exit 39 wet well. There was much discussion relating to the ability to determine the time and material costs for the excavation and the efficiency with which the contractor is performing. Additional discussion centered around the dewatering process and the discharge of the pumps onto private property. Staff was directed to check with the property owners and contractor to assess the potential concerns of the situation.

 8/8/2017 7:13 PM Supervisor Comment Time


Saltville District Supervisor Roscoe D. Call stated he appreciates the Board members and all they do for the County.

Park District Supervisor M. Todd Dishner stated he would like for the Board to continue to work on the Security issues that were brought to everyone's attention during the meeting.

Atkins District Supervisor Charles Atkins stated that he supports the Security Officer being placed in the FY2017-2018 budget.

Rye Valley District Supervisor Rick K. Blevins thanked Mr. Farmer, new Director of the Smyth County Public Library for coming to the meeting.

North Fork District Supervisor Phil Stevenson also welcomed Mr. Farmer to the meeting and thanked all of those in attendance of the meeting.

 8/8/2017 7:16 PM North Fork District Supervisor Phil Stevenson made a motion to appoint Kristin Carter, 240 Roberts Hollow Road, Saltville, Virginia to represent the North Fork District on the Area Beautification Committee, filling the remainder of the term for George Bowman, ending January 1, 2018. Saltville District Supervisor Roscoe D. Call seconded the motion.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins Jr.,
Vice Chairman, Park District Supervisor M. Todd Dishner
Saltville District Supervisor Roscoe D. Call,
Rye Valley District Supervisor Rick K. Blevins,
North Fork District Supervisor Phil Stevenson and
Atkins District Supervisor Charles Atkins.

NAYS: None.

ABSTAINERS: None.

ABSENT: Royal Oak District Supervisor G. Blake Frazier.

Rye Valley District Supervisor Rick K. Blevins made a motion to reappoint Sammy Parsons to the Rye Valley Water Authority Board, for a four (4) year term beginning June 30, 2017 and ending June 30, 2021. North Fork District Supervisor Phil Stevenson seconded the motion.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins Jr.,
Vice Chairman, Park District Supervisor M. Todd Dishner
Saltville District Supervisor Roscoe D. Call,
Rye Valley District Supervisor Rick K. Blevins,
North Fork District Supervisor Phil Stevenson and
Atkins District Supervisor Charles Atkins.

NAYS: None.

ABSTAINERS: None.

ABSENT: Royal Oak District Supervisor G. Blake Frazier.

Rye Valley District Supervisor Rick K. Blevins made a motion to reappoint Bobby Coe to the Rye Valley Water Authority Board, for a four (4) year term beginning June 30, 2017 and ending June 30, 2021. North Fork District Supervisor Phil Stevenson seconded the motion.


After consideration, the motion PASSED by the following vote:

AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins Jr.,
Vice Chairman, Park District Supervisor M. Todd Dishner
Saltville District Supervisor Roscoe D. Call,
Rye Valley District Supervisor Rick K. Blevins,
North Fork District Supervisor Phil Stevenson and
Atkins District Supervisor Charles Atkins.

NAYS: None.

ABSTAINERS: None.

ABSENT: Royal Oak District Supervisor G. Blake Frazier.

 8/8/2017 7:18 PM North Fork District Supervisor Phil Stevenson made a motion to adjourn the meeting. Park District Supervisor M. Todd Dishner seconded the motion.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins Jr.,
Vice Chairman, Park District Supervisor M. Todd Dishner
Saltville District Supervisor Roscoe D. Call,
Rye Valley District Supervisor Rick K. Blevins,
North Fork District Supervisor Phil Stevenson and
Atkins District Supervisor Charles Atkins.

NAYS: None.

ABSTAINERS: None.

ABSENT: Royal Oak District Supervisor G. Blake Frazier.

Smyth County Courthouse Expansion

Change Order Number: 05

Project # 430401

To Contractor:

Burwil Construction Company, Inc.
620 Locust Street
Bristol, TN 37621

Change Order Date: 06/23/2017

Contract Date: 03/11/2014

The Contract is hereby revised by the following items:

<u>PCO</u>	<u>Description</u>	<u>Days</u>	<u>Amount</u>
025	Additional blinds (2 each) in Rooms G013, 1027 and 2035 and also on the individual service counter glass in Rooms 1024, 2008, 2029 and 2097 for a total of ten (10).	0	\$2,206.64
055R1	Casework Covey	0	\$1,269.29
059	Additional Cast Letters from the Sign Allowance	0	\$0.00
066	Extra Asbestos Abatement	0	\$13,673.87
067	Emergency Power - Slider Doors (Bi-fold), Judges Gate, Clerks Office	0	\$900.35
068	Remove Asbestos at Dome Glass Panels	0	\$1,992.34
070	Replace Doors & Frames 1070B & 2086 and add Deadbolt to Toilet <i>code</i>	0	\$2,982.08
✓071	Circuit Courtroom & Office Revisions	0	\$17,173.99
072	Replace Lower Sash of Existing Glass	0	\$1,418.15
073	Wainscot Panels	0	\$2,708.05
074	Deed Room Modifications	0	(\$4,251.00)
075	Door Additions and Modifications	0	\$1,960.50
076	Door Remote Control at 2099	0	\$1,160.31
077	Code Compliance at Stair 1085	0	\$2,760.06
079	Additional Cable in Courtroom 2074	0	\$763.47
080	Change Jury Seating Mechanism	0	\$269.09
082	Circuit Court Clerk Data Cables	0	\$2,700.59
083	Tin Ceiling Light Fixtures	0	\$7,887.18
085	Wall Hydrant	0	\$2,304.87
086	Additional Cast Letters	0	\$0.00
✓087R1	Circuit Courtroom Modification	0	\$10,089.24
089	Additional Exterior Signs & Post	0	\$1,530.73
090	Relocate Sewer Line Corridor G052A (In Reference to RFI 118)	0	\$1,529.00
091	Revisions to Data	0	\$3,659.16
092	Replace Lower Sashes in 1082 With Clear Insulated Units (four)	0	\$898.78
093	Replace Deed Room Plastic Laminate Tops	0	\$3,915.18
094	Picture Shelf in Deed Room	0	\$4,588.52
✓095R1	Circuit Court Judge's Bench	0	\$8,175.23
096	Change Doors 1080 A&B to Dutch Door	0	\$673.89
097	Add Drywall to Walls in 1083	0	\$1,223.67
098	Install Plaques	0	\$1,439.56
100	Paint Existing Concrete Floor	0	\$593.99
101	Automatic Flush Valves in Restrooms <i>code</i>	0	\$1,150.07

MOSELEYARCHITECTS

Change Order

Smyth County Courthouse Expansion

Change Order Number: 05

Project # 430401

102	Steel Pipe Rails in Courtrooms <i>Code</i>	0	\$3,383.85
103R1	Circuit Court Room Litigate Tables	0	\$10,812.98
104	Exit Light at Door G009B <i>Code</i>	0	\$645.81
105	HVAC Revision to Basement Ductwork, G060 <i>Code</i>	0	\$2,472.24
106	Trim at Circuit Court Clerk Desk	0	\$1,240.15
107	Contract Completion Date - Updated to February 20, 2017	19	\$0.00

Total for this Change Order: 19 Days \$117,901.88

The original Contract Sum was..... \$13,796,000.00
Sum of changes by prior Change Orders..... \$292,820.24
The Contract Sum prior to this Change Order was..... \$14,088,820.24
The Contract Sum will be changed by this Change Order in the amount of..... \$117,901.88
The new Contract Sum including this Change Order will be..... \$14,206,722.12
The Contract duration will be changed by..... 19 Days
The revised Substantial Completion date as of this Change Order is..... 2/20/2017

ARCHITECT
Moseley Architects
3200 Norfolk St
Richmond, VA 23230

CONTRACTOR
Burwil Construction Company, Inc.
620 Locust Street
Bristol, TN 37621

OWNER
Smyth County
121 Bagley Circle, Suite 100
Marion, VA 24354

SIGNATURE


SIGNATURE


SIGNATURE

DATE 6/26/2017

DATE 7/3/2017

DATE _____

#2



AIA® Document G702™ - 1992

Application and Certificate for Payment

TO OWNER:

County of Smyth, Virginia
121 Bagley Circle, Suite 100
Marion, VA 24354

PROJECT: Smyth Co. Courthouse Expansion

Invoice No. 9465

APPLICATION NO: 37

PERIOD TO: 6/30/2017

CONTRACT FOR:

CONTRACT DATE: 03/11/2014

PROJECT NOS: 469-120-00 / 430401 /

Distribution to:

OWNER ☐

ARCHITECT ☐

CONTRACTOR ☐

FIELD ☐

OTHER ☐

FROM CONTRACTOR:

VIA ARCHITECT: Moseley Architects
BurWil Construction Company, Inc.
P. O. Box 637
Bristol, TN 37621
3200 Norfolk Street
Richmond, VA 23230

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
AIA Document G703™, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM

\$ 13,796,000.00

2. NET CHANGE BY CHANGE ORDERS

\$ 410,722.12

3. CONTRACT SUM TO DATE (Line 1 + 2)

\$ 14,206,722.12

4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)

\$ 14,206,722.12

5. RETAINAGE:

a. 0.33% of Completed Work

(Columns D + E on G703)

\$ 50,000.00

b. % of Stored Material

\$

Total Retainage (Lines 5a + 5b, or Total in Column I of G703)

\$ 50,000.00

6. TOTAL EARNED LESS RETAINAGE

\$ 14,156,722.12

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT

\$ 14,038,820.24

8. CURRENT PAYMENT DUE

\$ 117,901.88

9. BALANCE TO FINISH, INCLUDING RETAINAGE

\$ 50,000.00

\$ 117,901.88

CHANGE ORDER SUMMARY

	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ 425,786.81	\$ -132,966.57
Total approved this month	\$ 122,152.90	\$ -4,251.02
TOTAL	\$ 547,939.71	\$ -137,217.59

NET CHANGES by Change Order

\$ 410,722.12

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: BurWil Construction Company, Inc.

By: *[Signature]*

Date: June 28, 2017

County of: Sullivan
Subscribed and sworn to before me this Twenty-eighth day of June, 2017

Notary Public: *[Signature]*
My commission expires: October 23, 2018

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED

\$ 117,901.88

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: Moseley Architects

By: *[Signature]*

Date: 7/27/17

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

24



AIA Document G702™ - 1992

Application and Certificate for Payment

TO OWNER:

County of Smyth, Virginia
121 Bagley Circle, Suite 100
Marion, VA 24354

PROJECT: Smyth Co. Courthouse Expansion

Invoice No. 9473

APPLICATION NO: 38

PERIOD TO: 6/30/2017

CONTRACT FOR:

CONTRACT DATE: 03/11/2014

PROJECT NOS: 469-120-00 / 430401

Distribution to:

OWNER ☐

ARCHITECT ☐

CONTRACTOR ☐

FIELD ☐

OTHER ☐

FROM CONTRACTOR:

Bur Wil Construction Company, Inc.
P. O. Box 637
Bristol, TN 37621

VIA ARCHITECT: Moseley Architects
3200 Norfolk Street
Richmond, VA 23230

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
AIA Document G703™, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM

\$ 13,796,000.00

2. NET CHANGE BY CHANGE ORDERS

\$ 410,722.12

3. CONTRACT SUM TO DATE (Line 1 ± 2)

\$ 14,206,722.12

4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)

\$ 14,206,722.12

5. RETAINAGE:

a. % of Completed Work

(Columns D + E on G703)

b. % of Stored Material

(Column F on G703)

Total Retainage (Lines 5a + 5b, or Total in Column I of G703) \$ 0.00

6. TOTAL EARNED LESS RETAINAGE

\$ 14,206,722.12

(Line 4 minus Line 5 Total)

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT

\$ 14,156,722.12

(Line 6 from prior Certificate)

8. CURRENT PAYMENT DUE

\$ 50,000.00

9. BALANCE TO FINISH, INCLUDING RETAINAGE

\$ 0.00

(Line 3 minus Line 6)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ 425,786.81	\$ -132,966.57
Total approved this month	\$ 122,152.90	\$ -4,251.02
TOTAL	\$ 547,939.71	\$ -137,217.59
NET CHANGES by Change Order	\$ 410,722.12	

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

AIA Document G702™ - 1992. Copyright © 1953, 1963, 1965, 1971, 1978, 1983 and 1992 by The American Institute of Architects. All rights reserved. WARNING: This AIA Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law. Purchasers are permitted to reproduce ten (10) copies of this document when completed. To report copyright violations of AIA Contract Documents, e-mail The American Institute of Architects' legal counsel, copyright@aia.org.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Bur Wil Construction Company, Inc.

By: *[Signature]* Date: July 7, 2017

State of: Tennessee

County of: Sullivan

Subscribed and sworn to before

me this Seventh

day of July, 2017

Notary Public:

My commission expires: October 23, 2018

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED

\$ 50,000

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: Moseley Architects

By: *[Signature]*

Date: 7/21/17

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.





COMMONWEALTH of VIRGINIA

Department of Motor Vehicles
2300 West Broad Street

Richard D. Holcomb
Commissioner

Post Office Box 27412
Richmond, VA 23269-0001

August 1, 2017

Mr. Arthur Barker
Smyth County
819 Matson Dr.
Marion, VA 24354

Dear Mr. Barker:

Safety has been and will continue to be a high priority in Virginia's overall transportation system. The McAuliffe administration is committed to ensuring that safety is the highest priority in the development of the Commonwealth's multi-modal transportation system.

I am pleased to inform you that the highway safety project proposal(s) listed below has been approved for pass-through grant funding from the National Highway Traffic Safety Administration for Federal Fiscal Year (FFY) 2018.

<u>Program Project ID#</u>	<u>Project Title</u>	<u>Amount Approved</u>
K8-2018-58025-8025	Selective Enforcement - Alcohol	\$5,898

The availability of funds under this grant is contingent upon two conditions: (1) the project director and the fiscal contact responsible for the financial management of your grant must attend a grantee workshop and (2) the release of federal funds to the Commonwealth. Your assigned grant monitor will be contacting you to provide the dates and locations for this mandatory training.

You will receive the project agreement(s), scope of work, special conditions, and project budget during the training session. As the recipient of a FFY 2018 grant award, it is important that you read and follow the information carefully. If you have any questions regarding the conditions, please contact the grant monitor assigned to your grant.

Thank you for your commitment and participation in improving highway safety. We look forward to the positive impact that your project will have on making our roadways safer.

Sincerely,

Richard D. Holcomb

RDH/sb

Grant Monitor Rick Clark

A meeting of the Smyth County Budget Committee was held at the County Office Building on Thursday, August 17, 2017 at 4:30 P.M.

Committee Members Present:

Chilhowie District Supervisor Wade H. Blevins Jr., Chairman
Rye Valley District Supervisor Rick K. Blevins
Park District Supervisor M. Todd Dishner

Staff Members Present:

Michael Carter, County Administrator
Scott Simpson, Assistant County Administrator
Kelly Woods, Administrative Assistant

Others Present:

Johnny Joannou, Smyth County Sheriff Department

The meeting was called to order at 4:41 P.M.

Michael Carter, County Administrator presented a request from the Sheriff's Department to give a 2% raise, out of Fund 744, for unfunded Compensation Board positions that are currently paid within the fund. There are eight (8) positions currently being paid out of Fund 744. The Sheriff has requested to utilize line item 744-010000-9012 (Training) to accommodate the request. After discussion, Park District Supervisor M. Todd Dishner made a motion to recommend approving the request for the 2% raise as presented. Rye Valley District Supervisor Rick K. Blevins seconded the motion and all agreed unanimously.

Mr. Carter then presented a copier lease for the IT Department to replace a six (6) year old copier. Two quotes were received for the copier. The first one is from Tri Cities Business Machines, with a yearly cost including maintenance of \$1,134.48. The second one is from Hungate Business Services, with a yearly cost including maintenance of \$1,157.28. Park District Supervisor M. Todd Dishner made a motion to recommend approving the lease from Tri Cities Business Machines at a yearly cost of \$1,134.48, including maintenance. Rye Valley District Supervisor Rick K. Blevins seconded the motion and all agreed unanimously.

Michael Carter, County Administrator presented an update concerning the security measures being taken at the County Administration Building. Mr. Carter stated that work had begun on the door being installed on the fourth floor, and once again options were being explored to bring in a Security Guard to monitor the Building.

Mr. Carter then informed the Committee that a letter had been received from the Smyth County Tourism Association identifying the reworking of their internal budget, allowing for the increase to the Tourism Director's salary.

All recommendations will be presented to the full Board at their next scheduled meeting on September 12, 2017. With nothing further to discuss, the meeting was adjourned at 5:12 P.M.

A meeting of the Smyth County Budget Committee was held at the County Office Building on Tuesday, September 5, 2017 at 4:30 P.M.

Committee Members Present:

Chilhowie District Supervisor Wade H. Blevins Jr., Chairman
Rye Valley District Supervisor Rick K. Blevins
Park District Supervisor M. Todd Dishner

Staff Members Present:

Michael Carter, County Administrator
Scott Simpson, Assistant County Administrator
Kelly Woods, Administrative Assistant

The meeting was called to order at 4:27 P.M.

Michael Carter, County Administrator presented information on the PPTRA rate and stated the Board of Supervisors is required to establish the PPTRA tax relief rate to be applied to qualifying vehicles each year. The Commissioner of Revenue is recommending a relief rate of 52%.

Rye Valley District Supervisor Rick K. Blevins made a motion to accept the recommendation from the Commissioner of Revenue for a 52% PPTRA relief rate and to request the Commissioner of Revenues presence at the September 12, 2017 Board meeting. Park District Supervisor M. Todd Dishner seconded the motion. All agreed unanimously.

Mr. Carter then presented a request to consider allowing the one-time compression raise given by the Comp Board in August 2017 to County funded dispatch positions. Employees must meet the criteria identified by the Comp Board in order to be eligible to receive the raise. The total amount annually is \$2,397.46. Rye Valley District Supervisor Rick K. Blevins made a motion to recommend approving the compression raise for the two (2) County Dispatchers. Park District Supervisor M. Todd Dishner seconded the motion and all agreed unanimously.

Michael Carter, County Administrator updated the Committee concerning the possibility of establishing a Recovery Court in Smyth County. Mr. Carter stated that a grant had been applied for and the County would receive notification by the end of September regarding the status of Recovery Court. The County portion of the grant would be provided by in kind services, such as office space, telephone and internet services. Park District Supervisor M. Todd Dishner made a motion to approve the in-kind match for the Recovery Court Grant. Rye Valley District Supervisor Rick K. Blevins seconded the motion and all agreed unanimously.

Mr. Carter then presented a request for a new VDOT Revenue Sharing project for Evergreen Court and Green Acres Drive, located in Chilhowie. Mr. Carter stated that four (4) parcels located within the new project, also abut Green Valley Court; which is a current VDOT Revenue Sharing project. The property owners have requested to be exempt from the new project due to a their participation in the previous

Green Valley Court project.

After discussion, Rye Valley District Supervisor Rick K. Blevins made a motion to exempt the four (4) parcels from the Evergreen Court/Green Acres Drive VDOT Revenue Sharing project due to their participation in the Green Valley Court project. The (4) parcels to be exempt are identified as tax map numbers 64-A-21, 64A-1-20, 64A-1-19 and 64A-1-18. Park District Supervisor M. Todd Dishner seconded the motion and all agreed unanimously.

Michael Carter, County Administrator presented a request for appropriation of \$25,000.00 from line item 744-010000-9003 (Motorized Equipment). This will be used along with the \$4,995.80 insurance check that has been received as payment for a totaled vehicle.

Park District Supervisor M. Todd Dishner made a motion to recommend approving the request as presented, also allowing for the check to be written and signed as needed by Mr. Carter. Rye Valley District Supervisor Rick K. Blevins seconded the motion and all agreed unanimously.

All recommendations will be presented to the full Board at their next scheduled meeting on September 12, 2017. With nothing further to discuss, the meeting was adjourned at 5:08 P.M.

A meeting of the Smyth County Board of Supervisors Building and Grounds Committee was held at the County Office Building on Thursday, August 24, 2017 at 5:00 p.m.

Committee Members Present:

Saltville District Supervisor Roscoe D. Call, Chairman
Rye Valley District Supervisor Rick K. Blevins
North Fork District Supervisor Phil Stevenson

Staff Members Present:

Michael Carter, County Administrator
Scott Simpson, Assistant County Administrator
Kelly Woods, Administrative Assistant
Tina Combs, Building and Grounds Superintendent

Saltville District Supervisor Roscoe D. Call, Chairman called the meeting to order at 5:02 p.m.

Michael Carter, County Administrator presented an opportunity for use of office space at the County Administration Building by the Virginia State Police. Mr. Carter informed the committee there is currently space available on the fourth (4th) floor and feels this could accommodate the need. Discussion continued on this item. Rye Valley District Supervisor Rick K. Blevins made a motion to allow staff to offer the space available on the fourth (4th) floor to the Virginia State Police. North Fork District Supervisor Phil Stevenson seconded the motion and all agreed unanimously.

Mr. Carter then spoke to the Committee regarding the Confederate statue that currently resides on the Smyth County Courthouse lawn. Discussion continued on this item with the Committee taking no action at this time.

Michael Carter, County Administrator presented a request for a Memorial bench to be placed near the flag pole at the Smyth County Administration Building in memory of Sue McVey, who worked for the Department of Social Services. Discussion continued on this item with the Committee taking no action at this time.

Having no other business to discuss, Chairman, Saltville District Supervisor Roscoe D. Call adjourned the meeting at 5:30 pm.

A meeting of the Smyth County Board of Supervisors Building and Grounds Committee was held at the County Office Building on Friday, September 1, 2017 at 4:30 p.m.

Committee Members Present:

Saltville District Supervisor Roscoe D. Call, Chairman
Rye Valley District Supervisor Rick K. Blevins
North Fork District Supervisor Phil Stevenson

Staff Members Present:

Michael Carter, County Administrator
Scott Simpson, Assistant County Administrator
Kelly Woods, Administrative Assistant
Tina Combs, Building and Grounds Superintendent

Saltville District Supervisor Roscoe D. Call, Chairman called the meeting to order at 4:34 p.m.

Michael Carter, County Administrator updated the Committee concerning the security for the County Administration Building. Mr. Carter informed the Committee that work would begin on the installation of a door on the fourth (4th) floor within the next week. Mr. Carter also stated that he had met with Sheriff Chip Shuler to discuss the option of using a Smyth County Sheriff's Office Deputy to serve as the Security Guard for the building; as well as; the option of using a Private Security Company to provide the service. After further discussion, comparing the abilities of both a Deputy and Private Security Personnel, the consensus is to solicit for RFP's for Private Security Services, including an armed guard or private police force for the County Administration Building.

Rye Valley District Supervisor Rick K. Blevins made a motion to allow staff to send out RFP's for private security services, including an armed guard or private police force, for the Smyth County Administration Building. North Fork District Supervisor Phil Stevenson seconded the motion. All agreed unanimously.

Options were also discussed surrounding the potential relocation of the Department of Social Services into the bottom portion of the newly completed Courthouse. After further discussion with several key participants involving the potential move, the preferred route is to keep the DSS unit located within the County Administration Building and provide the necessary security as needed for the facility.

Having no other business to discuss, Chairman, Saltville District Supervisor Roscoe D. Call adjourned the meeting at 5:30 pm.

A meeting of the Smyth County Personnel Committee was held at the County Office Building Thursday, August 17, 2017 at 4:00 P.M.

Committee Members Present: Chilhowie District Supervisor Wade H. Blevins Jr., Chairman
Park District Supervisor M. Todd Dishner
Royal Oak District Supervisor G. Blake Frazier

Staff Members Present: Michael Carter, County Administrator
Scott Simpson, Assistant County Administrator
Jeff Campbell, County Attorney
Lisa Richardson, Human Resource Manager
Kelly Woods, Administrative Assistant

Chairman, Chilhowie District Supervisor Wade H. Blevins Jr. called the meeting to order at 4:02 P.M.

Lisa Richardson, Human Resource Manager informed the Committee that Workman's Compensation benefits were now available through VaCorp for Board of Supervisors members. Ms. Richardson stated she felt the cost was not high and she would gather exact numbers and present them to the Committee at a later date.

Michael Carter, County Administrator informed the Committee the advertisement for a Building Code Enforcement Inspector had been placed, and interviews for the position had been conducted. An offer of the job was made to an individual, and after consideration it was declined. The Building and Zoning Department feels it may be best to advertise again, but for a more clerical type position. Discussion continued on this item.

The committee then discussed the operating hours for the County Administration Building. It was noted that several Departments within the building have various hours they are open for the public and the Committee would like for it to be more consistent for all departments. After discussion, Royal Oak District Supervisor G. Blake Frazier made a motion to set the operating hours for the County Administration Building to 8:00 A.M to 5:00 P.M., with everyone receiving one hour for lunch. Park District Supervisor M. Todd Dishner seconded the motion and all agreed unanimously.

With nothing further to discuss, the meeting was adjourned at 4:40 P.M.

A meeting of the Smyth County Personnel Committee was held at the County Office Building on Tuesday, September 5, 2017 at 3:30 P.M.

Committee Members Present: Chilhowie District Supervisor Wade H. Blevins Jr., Chairman
Park District Supervisor M. Todd Dishner
Royal Oak District Supervisor G. Blake Frazier

Staff Members Present: Michael Carter, County Administrator
Scott Simpson, Assistant County Administrator
Lisa Richardson, Human Resource Manager
Kelly Woods, Administrative Assistant

Chairman, Chilhowie District Supervisor Wade H. Blevins Jr. called the meeting to order at 3:35 P.M.

Michael Carter, County Administrator presented a job description for the Director of Community and Economic Development position that is currently open. Mr. Carter asked the Committee to look over the job description and identify any changes they deemed necessary prior to posting the announcement. One item in particular that was discussed included the ability to incorporate a public relations component to the existing description to allow for information to be provided at different levels to the general public. After discussion, the Committee directed Mr. Carter to incorporate the new idea into the existing description, and to bring the modified job description to them at a future meeting for final approval.

Mr. Carter then updated the Committee on the position within the Building and Zoning Department and stated staff would be advertising for a more clerical type position in the coming days. Mr. Carter also informed the Committee the custodian position within the Building and Grounds Department had been filled and the employee began work on September 1, 2017.

With nothing further to discuss, the meeting was adjourned at 4:24 P.M.

A meeting of the Smyth County Water and Sewer Committee was held at the County Office Building on Thursday, August 24, 2017 at 5:00 p.m.

Committee Members Present:

Saltville District Supervisor Roscoe D. Call, Chair
Rye Valley District Supervisor Rick K. Blevins
North Fork District Supervisor Phil Stevenson

Staff Members Present:

Michael Carter, County Administrator
Scott Simpson, Assistant County Administrator
Kelly Woods, Administrative Assistant
Wally Blevins, Water/Sewer Foreman

The meeting was called to order at 5:00 p.m. by Chairman Roscoe D. Call.

Scott Simpson, Assistant County Administrator presented a request from the property owner to place the Exit 39 sewer pump station electrical service underground so to not affect the view of his property. Mr. Simpson stated the AEP cost for pulling the power underground is \$18,726.44. In addition, the County would be responsible to perform the conduit installation, road bore, and transformer pads, which is approximately \$20,000.00. The overhead service for the pump station is at no cost to the County by AEP. Discussion continued on this item. The Committee agreed unanimously to deny the request for underground power and to move forward with installation of overhead power.

Mr. Simpson presented an update to the Committee concerning the Adwolfe Sewer Project. Mr. Simpson stated that CHA Consulting, who is the engineering firm for the project has taken a more active role managing the project.

Scott Simpson, Assistant County Administrator presented an update to the Committee concerning second notices being mailed for delinquent Water/Sewer Accounts. Mr. Simpson stated each month there were typically 50-60 customers on the cut off list, and this month there were only 19. Staff feels this has been a positive approach for handling delinquent accounts.

Mr. Simpson also informed the Committee the letter to notify all Fire Departments about the concern of using water from County fire hydrants for anything other than fire suppression would be mailed by the end of the week and copies will be emailed to the Board of Supervisors.

Wally Blevins, Water/Sewer Foreman informed the Committee on the work his department had completed, including painting all fire hydrants in the northern half of the County and maintaining water tank access roads that needed repair.

With nothing further to discuss, the meeting was adjourned at 4:58 P.M.

LOCAL HEALTH DEPARTMENTS
SERVING THE PEOPLE OF

Bland
Wythe
Carroll
Galax
Grayson
Smyth
Washington
Bristol



Karen Shelton, MD, District Director
Phone: 276/781-7450
Fax: 276/781-7455

Email
karen.shelton@vdh.virginia.gov

COMMONWEALTH of VIRGINIA

Mount Rogers Health District

201 Francis Marion Lane

Marion, VA 24354

August 31, 2017

To: Smyth County Administrators

121 Bagley Circle

Marion, VA 24354

Attn: Michael Carter

Mr. Carter:

This is a request for funding for the Smyth County Rabies Clinic ad to be placed in the Smyth County News Messenger. The Cost of the ad is \$70.50 and it will be run in four additions. We appreciate your consideration for this request.

Sincerely,

A handwritten signature in cursive script that reads "Lavonda Brickey".

Lavonda Brickey

Enviromental Health Specialist Sr.
Smyth County Health Department

dar

NOTICE: CAT & DOG OWNERS

DOG AND DOMESTICATED CAT VACCINATION CLINICS

THE ANNUAL CLINICS FOR IMMUNIZATION OF DOGS AND CATS AGAINST RABIES WILL BE HELD IN SMYTH COUNTY SEPTEMBER 16 & OCTOBER 7, 2017, IN ACCORDANCE WITH THE FOLLOWING SCHEDULES. STATE LAW REQUIRES THAT ALL DOGS AND DOMESTICATED CATS 4 MONTHS OLD OR OLDER BE VACCINATED AGAINST RABIES BY A LICENSED VETERINARIAN. A CERTIFICATE OF VACCINATION MUST BE PRESENTED TO THE COUNTY TREASURER BEFORE A DOG OR CAT LICENSE CAN BE PURCHASED.



Saturday, September 16, 2017

8:30 am - 9:30 am..... (NEW) Chilhowie Town Hall
10:00 am – 11:00 am.....Thomas Bridge
11:30 am – 12:30 pm.....Sugar Grove Diner at Sugar Grove

Saturday, October 7, 2017

8:30 am-9:30 am.....Atkins - Davis Memorial Church
10:00 am – 11:00 am.....VFW - Ball Park
11:30 am-12:30 pm.....Saltville Little League Field

PLEASE BE PATIENT: IF WE DO NOT ARRIVE ON SCHEDULE PLEASE WAIT! WE WILL VACCINATE ALL DOGS AND CATS BEFORE MOVING ON TO THE NEXT LOCATION. A FEE OF \$10.00 WILL BE CHARGED FOR ONE YEAR VACCINATION AND \$15.00 FOR A THREE-YEAR VACCINATION. *Please bring cats in carriers.

SMYTH COUNTY
HEALTH DEPARTMENT

VDH VIRGINIA
DEPARTMENT
OF HEALTH
Protecting You and Your Environment
www.vdh.state.va.us