

# AGENDA

Tuesday, December 12, 2017  
4:00 PM

**4:00 CALL MEETING TO ORDER** (Wade H. Blevins Jr., Chairman)

## **CLOSED SESSION**

Code of Virginia, Section 2.2-3711 **A.7 Legal**; discussion with legal counsel and staff pertaining to actual or probable litigation.

**5:00 CALL MEETING TO OPEN SESSION**

Invocation and Pledge of Allegiance

## **ADOPTION OF AGENDA**

Adopt the agenda and the additional agenda as presented

## **MINUTES OF PREVIOUS MEETINGS**

Request adoption of the November 15<sup>th</sup>, 2017 meeting minutes.

## **FINANCIAL STATUS**

Michael Carter – Inform the Board of the County's financial status

## **PAYMENT OF INVOICES**

Consideration of appropriations and accounts payable as listed on the additional agenda

**5:15 CITIZENS TIME**

**5:30 Robinson, Farmer & Cox-Audit presentation**

## **NEW BUSINESS**

**\*Four for Life-Shannon Williams**

**\*Committee Recommendations:**

- **Appointment Committee-Rick K. Blevins, Chair**
- **Budget Committee-Rick K. Blevins, Acting Chair**
- **Building and Grounds Committee-Roscoe D. Call, Chair**
- **Water/Sewer Committee-Roscoe D. Call, Chair**

**\*Consideration of Resolution for Pear Street/VDOT Revenue Share Project-Michael Carter**

**\*Adwolfe Sewer Project Update-Scott Simpson**

**Supervisor Comment Time**

**Meeting Reminders:**

The Smyth County Board of Supervisors held its regular meeting at 4:00 p.m., **Wednesday, November 15, 2017**. The location of the meeting was in the First-Floor Board Room of the County Office Building, 121 Bagley Circle, Suite 100, Marion, Virginia.

**PRESENT:**

Vice Chairman Park District Supervisor M. Todd Dishner; Rye Valley District Supervisor Rick K Blevins; Saltville District Supervisor Roscoe D Call; Royal Oak District Supervisor G. Blake Frazier; North Fork District Supervisor Phil Stevenson; Atkins District Supervisor Charles Atkins (6)

**ABSENT:**


Chairman, Chilhowie District Supervisor Wade H Blevins, Jr. (1)

**STAFF:**

County Administrator Michael Carter; Assistant County Administrator Scott Simpson; County Attorney Jeff Campbell; Administrative Assistant Kelly Woods; Building and Zoning Administrator Clegg Williams (5)

**OTHERS:**

Stephanie Porter Nichols, Smyth County News and Messenger, Deputy from Smyth County Sheriff Department, and several citizens.

 11/15/2017 4:07 PM Vice Chairman, Park District Supervisor M. Todd Dishner called the meeting to order.

A motion was made by Saltville District Supervisor Roscoe D. Call to enter into closed session under Code of Virginia, Section 2.2-3711 – **A.7 Legal**; discussion with legal counsel and staff pertaining to actual or probable litigation. Rye Valley District Supervisor Rick K. Blevins seconded the motion.

After consideration, the motion PASSED by the following vote:

**AYES:** Vice Chairman, Park District Supervisor M. Todd Dishner,  
Saltville District Supervisor Roscoe D. Call,  
Rye Valley District Supervisor Rick K. Blevins,  
Royal Oak District Supervisor G. Blake Frazier,  
North Fork District Supervisor Phil Stevenson and  
Atkins District Supervisor Charles Atkins.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** Chairman, Chilhowie District Supervisor Wade H. Blevins Jr.

 11/15/2017 5:00 PM Vice Chairman, Park District Supervisor M. Todd Dishner called the meeting back to order from Closed session.

It was moved by Rye Valley District Supervisor Rick K. Blevins, seconded by Saltville District Supervisor Roscoe D. Call to adopt the following resolution certifying the business conducted in closed session as follows:

**RESOLUTION**

**CERTIFICATION OF CLOSED SESSION**

**WHEREAS**, the Smyth County Board of Supervisors has convened in a closed session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

**WHEREAS**, Section 2.2-3712 of the Code of Virginia requires a certification by the Smyth County Board of Supervisors that such a meeting was conducted in conformity with Virginia law;

**NOW, THEREFORE, BE IT RESOLVED** that the Smyth County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed session were heard, discussed or considered by the Smyth County Board of Supervisors.


After consideration, the motion PASSED by the following vote:


**AYES:** Vice Chairman, Park District Supervisor M. Todd Dishner,  
Saltville District Supervisor Roscoe D. Call,  
Rye Valley District Supervisor Rick K. Blevins,  
Royal Oak District Supervisor G. Blake Frazier,  
North Fork District Supervisor Phil Stevenson and  
Atkins District Supervisor Charles Atkins.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** Chairman, Chilhowie District Supervisor Wade H. Blevins Jr.

 11/15/2017 5:00 PM Frank Branson, Pastor of Chilhowie Christian Church gave the Invocation and Kelly Woods, Administrative Assistant led the Pledge of Allegiance.

 11/15/2017 5:02 PM A motion was made by Saltville District Supervisor Roscoe D. Call to adopt the agenda and additional agenda as presented. Royal Oak District Supervisor G. Blake Frazier seconded the motion.


After consideration, the motion PASSED by the following vote:

**AYES:** Vice Chairman, Park District Supervisor M. Todd Dishner,  
Saltville District Supervisor Roscoe D. Call,  
Rye Valley District Supervisor Rick K. Blevins,  
Royal Oak District Supervisor G. Blake Frazier,  
North Fork District Supervisor Phil Stevenson and  
Atkins District Supervisor Charles Atkins.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** Chairman, Chilhowie District Supervisor Wade H. Blevins Jr.

 11/15/2017 5:02 PM It was moved by Royal Oak District Supervisor G. Blake Frazier, seconded by North Fork District Supervisor Phil Stevenson to adopt the minutes of the October 10<sup>th</sup> and October 26<sup>th</sup>, 2017 meeting, with a correction to be made to page 13, removing a repeated paragraph, of the October 10<sup>th</sup>, 2017 minutes.


After consideration, the motion PASSED by the following vote:


**AYES:** Vice Chairman, Park District Supervisor M. Todd Dishner,  
Saltville District Supervisor Roscoe D. Call,  
Rye Valley District Supervisor Rick K. Blevins,  
Royal Oak District Supervisor G. Blake Frazier,  
North Fork District Supervisor Phil Stevenson and  
Atkins District Supervisor Charles Atkins.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** Chairman, Chilhowie District Supervisor Wade H. Blevins Jr.

 11/15/2017 5:04 PM Michael Carter, County Administrator presented the Board with information on the current FY2017-2018 budget and a current month analysis for appropriations.

 11/15/2017 5:15 PM It was moved by Saltville District Supervisor Roscoe D. Call, seconded by Royal Oak District Supervisor G. Blake Frazier to appropriate \$1,535,000.00 from the General Fund. The following is an explanation of the appropriations approved:

**General County**

Accounts Payable Listing:	\$ 833,926.77
Payroll:	\$ 672,015.17
Auto Draft Rural Development:	\$ 8,974.00
AEP/Century Link Bills:	\$ 25,000.00
County Administration Fund:	\$ 5,000.00

**Total County Appropriation (Plus Carryover):** \$1,535,000.00

After consideration, the motion PASSED by the following vote:

**AYES:** Vice Chairman, Park District Supervisor M. Todd Dishner,  
Saltville District Supervisor Roscoe D. Call,  
Rye Valley District Supervisor Rick K. Blevins,  
Royal Oak District Supervisor G. Blake Frazier,  
North Fork District Supervisor Phil Stevenson and  
Atkins District Supervisor Charles Atkins.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** Chairman, Chilhowie District Supervisor Wade H. Blevins Jr.

It was moved by Saltville District Supervisor Roscoe D. Call, seconded by Rye Valley District Supervisor Rick K. Blevins to appropriate \$431,000.00 from the General Fund for the Department of Social Services. The following is an explanation of the appropriations approved:

**Social Services**

(November 15-November 30, 2017)	\$ 371,000.00
(December 1-December 12, 2017)	\$ 60,000.00
<b>Total Social Services:</b>	<b>\$ 431,000.00</b>

After consideration, the motion PASSED by the following vote:

**AYES:** Vice Chairman, Park District Supervisor M. Todd Dishner,  
Saltville District Supervisor Roscoe D. Call,  
Rye Valley District Supervisor Rick K. Blevins,  
Royal Oak District Supervisor G. Blake Frazier,  
North Fork District Supervisor Phil Stevenson and  
Atkins District Supervisor Charles Atkins.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** Chairman, Chilhowie District Supervisor Wade H. Blevins Jr.

It was moved by Royal Oak District Supervisor G. Blake Frazier, seconded by Rye Valley District Supervisor Rick K. Blevins to appropriate \$4,085,000.00 from the General Fund for the Smyth County School Board Operating Fund. The following is an explanation of the appropriations approved:

**Schools-Operating Fund**

Instruction	\$2,900,000.00
Administration, Attendance, & Health	\$ 130,000.00
Transportation	\$ 215,000.00
Facilities	\$ 300,000.00
School Food Service	\$ 450,000.00
Technology	\$ 90,000.00
<b>Total School Operating Fund:</b>	<b>\$4,085,000.00</b>

After consideration, the motion PASSED by the following vote:

**AYES:** Vice Chairman, Park District Supervisor M. Todd Dishner,  
Saltville District Supervisor Roscoe D. Call,  
Rye Valley District Supervisor Rick K. Blevins,  
Royal Oak District Supervisor G. Blake Frazier,  
North Fork District Supervisor Phil Stevenson and  
Atkins District Supervisor Charles Atkins.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** Chairman, Chilhowie District Supervisor Wade H. Blevins Jr.

It was moved by Rye Valley District Supervisor Rick K. Blevins, seconded by Royal Oak District Supervisor G. Blake Frazier to appropriate \$860,000.00 from the General Fund for School Debt Service.

After consideration, the motion PASSED by the following vote:

**AYES:** Vice Chairman, Park District Supervisor M. Todd Dishner,  
Saltville District Supervisor Roscoe D. Call,  
Rye Valley District Supervisor Rick K. Blevins,  
Royal Oak District Supervisor G. Blake Frazier,  
North Fork District Supervisor Phil Stevenson and  
Atkins District Supervisor Charles Atkins.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** Chairman, Chilhowie District Supervisor Wade H. Blevins Jr.

It was moved by Saltville District Supervisor Roscoe D. Call, seconded by Atkins District Supervisor Charles Atkins to appropriate \$13,859.52 from the Sheriff's Fund 748 for open invoices.

After consideration, the motion PASSED by the following vote:

**AYES:** Vice Chairman, Park District Supervisor M. Todd Dishner,  
Saltville District Supervisor Roscoe D. Call,  
Rye Valley District Supervisor Rick K. Blevins,  
Royal Oak District Supervisor G. Blake Frazier,  
North Fork District Supervisor Phil Stevenson and  
Atkins District Supervisor Charles Atkins.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** Chairman, Chilhowie District Supervisor Wade H. Blevins Jr.

It was moved by Saltville District Supervisor Roscoe D. Call, seconded by Royal Oak District Supervisor G. Blake Frazier to appropriate \$3,000.00 from the EDA Fund 4 for open invoices.

After consideration, the motion PASSED by the following vote:

**AYES:** Vice Chairman, Park District Supervisor M. Todd Dishner,  
Saltville District Supervisor Roscoe D. Call,  
Rye Valley District Supervisor Rick K. Blevins,  
Royal Oak District Supervisor G. Blake Frazier,  
North Fork District Supervisor Phil Stevenson and  
Atkins District Supervisor Charles Atkins.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** Chairman, Chilhowie District Supervisor Wade H. Blevins Jr.

It was moved by Royal Oak District Supervisor G. Blake Frazier, seconded by Rye Valley District Supervisor Rick K. Blevins to appropriate \$403,113.95 from Fund 307 for the Adwolfe Sewer Project.


After consideration, the motion PASSED by the following vote:

**AYES:** Vice Chairman, Park District Supervisor M. Todd Dishner,  
Saltville District Supervisor Roscoe D. Call,  
Rye Valley District Supervisor Rick K. Blevins,  
Royal Oak District Supervisor G. Blake Frazier,  
North Fork District Supervisor Phil Stevenson and  
Atkins District Supervisor Charles Atkins.


**NAYS:** None.


**ABSTAINERS:** None.

**ABSENT:** Chairman, Chilhowie District Supervisor Wade H. Blevins Jr.

 11/15/2017 5:18 PM Vice Chairman, Park District Supervisor M. Todd Dishner opened Citizens time.

Betty Waring, 482 Tattle Branch Road, Chilhowie, Virginia, asked to speak, concerning the recommendation from the Planning Commission for a Special Use Permit. Vice Chairman, Park District Supervisor M. Todd Dishner explained to Ms. Waring that since the Board had previously had a Public Hearing relating to the issue at hand, there would be no other comments heard concerning the matter.

 11/15/2017 5:20 PM With no one wishing to speak, Vice Chairman, Park District Supervisor M. Todd Dishner closed Citizens time.

 11/15/2017 5:20 PM Michael Carter, County Administrator brought forward a recommendation from the Surplus Committee. It is the Committee's recommendation to donate an ambulance previously used by the Smyth County Sheriff's Department to the Town of Saltville.


After consideration, the motion PASSED by the following vote:

**AYES:** Vice Chairman, Park District Supervisor M. Todd Dishner,  
Saltville District Supervisor Roscoe D. Call,  
Rye Valley District Supervisor Rick K. Blevins,  
Royal Oak District Supervisor G. Blake Frazier,  
North Fork District Supervisor Phil Stevenson and  
Atkins District Supervisor Charles Atkins.

**NAYS:** None.

**ABSTAINERS:** None.


**ABSENT:** Chairman, Chilhowie District Supervisor Wade H. Blevins Jr.

 11/15/2017 5:22 PM Scott Simpson, Assistant County Administrator informed the Board of Supervisors they were in possession of the water loss report for the month of October, and stated if there were any questions now or in future, to please let him know.



Mr. Simpson then updated the Board concerning the Adwolfe Sewer project, stating the project is approximately 95% complete and Rural Development approval of the additional gravity line work is anticipated very soon. The contractor is completing the paving activities prior to the seasonal shutdown of the asphalt mix plants and will begin additional line work upon receiving formal approval from Rural Development. There is approximately \$90,000.00 remaining in the budget for other line extensions or eligible equipment purchases.

Mr. Simpson informed the Board of Supervisors the pump station for the Exit 39 area was scheduled for delivery the first week of September, however due to a manufacturing delay, it is now expected for delivery later the week of November 13. The contractor will need approximately 3 weeks to complete the installation of the pump once it is delivered.

 11/15/2017 5:27 PM Atkins District Supervisor Charles Atkins made a motion to appoint Melissa Hall, 128 Churchland Drive, Atkins, Virginia to represent the Atkins District on the Area Beautification Committee, filling the remainder of the term for Karen Gillespie, ending January 1, 2018. Saltville District Supervisor Roscoe D. Call seconded the motion.

After consideration, the motion PASSED by the following vote:

**AYES:** Vice Chair, Park District Supervisor M. Todd Dishner,  
Saltville District Supervisor Roscoe D. Call,  
Rye Valley District Supervisor Rick K. Blevins,  
North Fork District Supervisor Phil Stevenson,  
Royal Oak District Supervisor G. Blake Frazier and  
Atkins District Supervisor Charles Atkins.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.

Atkins District Supervisor Charles Atkins made a motion to appoint Norma Teaters, 273 Pierce Road, Atkins, Virginia, to the Board for Social Services as the Atkins District Representative, for a four (4) year term beginning November 1, 2017 and ending October 31, 2021. Saltville District Supervisor Roscoe D. Call seconded the motion.


After consideration, the motion PASSED by the following vote:

**AYES:** Vice Chair, Park District Supervisor M. Todd Dishner,  
Saltville District Supervisor Roscoe D. Call,  
Rye Valley District Supervisor Rick K. Blevins,  
North Fork District Supervisor Phil Stevenson,  
Royal Oak District Supervisor G. Blake Frazier  
Atkins District Supervisor Charles Atkins.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.

 11/15/2017 5:28 PM Rye Valley District Supervisor Rick K. Blevins brought forward a recommendation from the Appointment Committee. It is the committee's recommendation to appoint Lisa Bourne, TDT Director with Family Preservation Services, 661 E. Main Street, Abingdon, Virginia, 24210, as the Private Provider Representative to the Community Policy Management Team. Ms. Bourne will fill the remainder of the term for Josh Carter, which expires June 30, 2018.


After consideration, the motion PASSED by the following vote:

**AYES:** Vice Chair, Park District Supervisor M. Todd Dishner,  
Saltville District Supervisor Roscoe D. Call,  
Rye Valley District Supervisor Rick K. Blevins,  
North Fork District Supervisor Phil Stevenson,  
Atkins District Supervisor Charles Atkins and  
Royal Oak District Supervisor G. Blake Frazier.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.

 11/15/2017 5:30 PM Clegg Williams, Building and Zoning Administrator brought forward a public nuisance complaint concerning a property located at 450 Adwolfe Road, Marion, Virginia, Tax Map Number 56B-2-12, owned by Steve and Karen Miller.

Mr. Williams stated that first-class and certified mailings had been sent out to the property owners, and to date there had been no contact received from Mr. or Mrs. Miller.

Don Musser, 456 Adwolfe Road, Marion, Virginia spoke concerning the property and stated all the neighbors had concerns due to the trash and rats that are now on the property. Mr. Musser also stated that due to the condition the property is currently in, it was affecting his and others property values on their homes.

After discussion, Royal Oak District Supervisor G. Blake Frazier motioned to declare the property located at 450 Adwolfe Road, Marion, Virginia, Tax map number 56B-2-12 a public nuisance and permit the County Attorney to take legal action to abate the nuisance. North Fork District Supervisor Phil Stevenson seconded the motion.

After consideration, the motion PASSED by the following vote:

**AYES:** Vice Chair, Park District Supervisor M. Todd Dishner,  
Saltville District Supervisor Roscoe D. Call,  
Rye Valley District Supervisor Rick K. Blevins,  
North Fork District Supervisor Phil Stevenson,  
Royal Oak District Supervisor G. Blake Frazier and  
Atkins District Supervisor Charles Atkins.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.

 11/15/2017 5:42 PM Clegg Williams, Building and Zoning Administrator brought forward the following recommendations from the Planning Commission:

*Commissioner David Spence made a motion to recommend approval of Alan and Tammy Bales request for a Special Use Permit to construct and operate a Childcare Center next to 5773 Lee Highway, Atkins, Virginia. Commissioner Graham Davidson Jr. seconded the motion and the following vote was recorded.*

*After consideration, the motion passed by the following vote:*

**AYES:** Wagoner, Davidson Jr., Doyle, Shepherd, and Spence.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** Sparks, Pugh

Saltville District Supervisor Roscoe D. Call made a motion to accept the recommendation as presented from the Planning Commission. Royal Oak District Supervisor G. Blake Frazier seconded the motion.

After consideration, the recommendation PASSED by the following vote:

**AYES:** Vice Chair, Park District Supervisor M. Todd Dishner,  
Royal Oak District Supervisor G. Blake Frazier,  
Rye Valley District Supervisor Rick K. Blevins,  
Saltville District Supervisor Roscoe D. Call,  
North Fork District Supervisor Phil Stevenson and  
Atkins District Supervisor Charles Atkins.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.

*Commissioner David Spence made a motion to recommend approval Duane Witmer's application for a Special Use Permit to construct and operate a Meat Processing Facility, next to 478 Tattle Branch Road, Chilhowie, Virginia, with two conditions. First, Commissioner Spence suggested Mr. Witmer be limited to one cow per day. Second, a privacy fence must be constructed around any portion of the facility located outside the building. Commissioner Graham Davidson Jr. seconded the motion and the following vote was recorded.*

*After consideration, the motion passed by the following vote:*

**AYES:** Wagoner, Davidson Jr., Doyle, Shepherd, and Spence.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** Sparks, Pugh

Royal Oak District Supervisor G. Blake Frazier made a motion to accept the recommendation approving the Special Use Permit, removing the restrictions that were placed by the Planning Commission. North Fork District Supervisor Phil Stevenson seconded the motion.

After consideration, the recommendation PASSED by the following vote:


**AYES:** Vice Chair, Park District Supervisor M. Todd Dishner,  
Royal Oak District Supervisor G. Blake Frazier,


Rye Valley District Supervisor Rick K. Blevins,  
Saltville District Supervisor Roscoe D. Call,  
North Fork District Supervisor Phil Stevenson and  
Atkins District Supervisor Charles Atkins.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.

 11/15/2017 5:51 PM Charlie Harrington, Emergency Services Coordinator presented an update to the Board concerning the Everbridge System. Everbridge is the reverse 911 system the County is currently implementing for notification purposes to the public for Emergency situations. Mr. Harrington stated there will be a media push in the coming months to rollout the system and provide registration information to citizens.

 11/15/2017 6:01 PM Michael Carter, County Administrator brought forward the following recommendations from the Budget Committee.

It is the Committee's recommendation to approve a request from the Sheriff's Department to order four new vehicles as budgeted from fund 744-010000-9003, in the amount of \$93,201.80 per the State contract. The Committee also recommends allowing Mr. Carter to sign checks as needed when the vehicles are delivered.

After consideration, the motion PASSED by the following vote:

**AYES:** Vice Chair, Park District Supervisor M. Todd Dishner,  
Saltville District Supervisor Roscoe D. Call,  
Rye Valley District Supervisor Rick K. Blevins,  
North Fork District Supervisor Phil Stevenson,  
Atkins District Supervisor Charles Atkins, and  
Royal Oak District Supervisor G. Blake Frazier.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.

It is the Committee's recommendation to continue donating the Animal Friendly Plate Reimbursement to the Smyth County Humane Society to aid in supporting the services they provide to the citizens of Smyth County.

After consideration, the motion PASSED by the following vote:

**AYES:** Vice Chair, Park District Supervisor M. Todd Dishner,  
Saltville District Supervisor Roscoe D. Call,  
Rye Valley District Supervisor Rick K. Blevins,  
North Fork District Supervisor Phil Stevenson,  
Atkins District Supervisor Charles Atkins, and

Royal Oak District Supervisor G. Blake Frazier.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.

It is the Committee's recommendation to award the following bids, for repairs to the Smyth County Transfer Station due to a fire. VACorp, who is the insurance provider for Smyth County has approved a claim in the amount of \$246,712.40 for the Building and \$43,000.00 for equipment replacement.

- Fab-N-All, Saltville, Virginia, in the amount of \$8,800.00 for loading chute replacement.
- Friendship Electric, Chilhowie, Virginia, in the amount of \$19,500.00 for electrical items.
- The Scale Works, Blountville, Tennessee, in the amount of \$57,200.00 for scale replacement.
- A Frame Contracting, Saltville, Virginia, in the amount of \$96,798.00 for building repairs.

After consideration, the motion PASSED by the following vote:

**AYES:** Vice Chair, Park District Supervisor M. Todd Dishner,  
Saltville District Supervisor Roscoe D. Call,  
Rye Valley District Supervisor Rick K. Blevins,  
North Fork District Supervisor Phil Stevenson,  
Atkins District Supervisor Charles Atkins, and  
Royal Oak District Supervisor G. Blake Frazier.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.

It is the Committee's recommendation to enter into a 60 month lease agreement with Meade Tractor, Marion, Virginia, for a M544K, 2017 John Deere loader. The payments will be \$2,469.00 per month for 60 months, with the option to purchase for \$54,600.00 once the lease has expired.

After consideration, the motion PASSED by the following vote:

**AYES:** Vice Chair, Park District Supervisor M. Todd Dishner,  
Saltville District Supervisor Roscoe D. Call,  
Rye Valley District Supervisor Rick K. Blevins,  
North Fork District Supervisor Phil Stevenson,  
Atkins District Supervisor Charles Atkins, and  
Royal Oak District Supervisor G. Blake Frazier.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.

Michael Carter, County Administrator presented a request to amend the FY2017-2018 budget as follows:

**Expense:**

001-011010-8901 (Insurance Recoveries-SW Fire)	\$289,463.00
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**Revenue:**

001-018030-0008 (Insurance Recoveries-SW Fire)

\$289,463.00

After the above referenced increase is made the total FY2017-2018 budget will increase from \$89,922,412.00 to \$90,211,875.00.

After consideration, the motion PASSED by the following vote:

**AYES:** Vice Chair, Park District Supervisor M. Todd Dishner,  
Saltville District Supervisor Roscoe D. Call,  
Rye Valley District Supervisor Rick K. Blevins,  
North Fork District Supervisor Phil Stevenson,  
Royal Oak District Supervisor G. Blake Frazier and  
Atkins District Supervisor Charles Atkins.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.

Scott Simpson, Assistant County Administrator brought forward the following recommendation from the Budget Committee. It is the Committee's recommendation to approve the budget transfer as shown below for the Water Department.

**EXPENSE**

From	TO	Amount
501-085020-0205(Apple Valley Meter)	501-085020-0104(HMSP Walker's Ebenezer)	\$41,000.00


After consideration, the motion PASSED by the following vote:

**AYES:** Vice Chair, Park District Supervisor M. Todd Dishner,  
Saltville District Supervisor Roscoe D. Call,  
Rye Valley District Supervisor Rick K. Blevins,  
North Fork District Supervisor Phil Stevenson,  
Royal Oak District Supervisor G. Blake Frazier and  
Atkins District Supervisor Charles Atkins.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.

 11/15/2017 6:36 PM Saltville District Supervisor Roscoe D. Call brought forward a recommendation from the Building and Grounds Committee. It is the Committee's recommendation to allow Mr. Campbell, County Attorney to revise the lease as needed, for the Riverside Community Building and present the modified agreement to the Riverside Ruritan Club.

After consideration, the motion PASSED by the following vote:

**AYES:** Vice Chair, Park District Supervisor M. Todd Dishner,  
Saltville District Supervisor Roscoe D. Call,

Rye Valley District Supervisor Rick K. Blevins,  
North Fork District Supervisor Phil Stevenson,  
Royal Oak District Supervisor G. Blake Frazier and  
Atkins District Supervisor Charles Atkins.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.

 11/15/2017 6:37 PM Supervisor Comment Time:


Royal Oak District Supervisor G. Blake Frazier recognized and congratulated the successful candidates who were in attendance of the meeting.

North Fork District Supervisor Phil Stevenson stated it was good to see County employees at the Board meeting.

Atkins District Supervisor Charles Atkins asked Mr. Carter about the time frame on the County Audit.

Saltville District Supervisor Roscoe D. Call thanked everyone for attending the meeting and for the votes he received during the election.

Park District Supervisor M. Todd Dishner recognized and congratulated the successful candidates who were in attendance of the meeting.

 11/15/2017 6:40 PM North Fork District Supervisor Phil Stevenson made a motion to adjourn the meeting. Saltville District Supervisor Roscoe D. Call seconded the motion.

After consideration, the motion PASSED by the following vote:

**AYES:** Vice Chair, Park District Supervisor M. Todd Dishner,  
Saltville District Supervisor Roscoe D. Call,  
Rye Valley District Supervisor Rick K. Blevins,  
North Fork District Supervisor Phil Stevenson,  
Royal Oak District Supervisor G. Blake Frazier and  
Atkins District Supervisor Charles Atkins.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.



Shannon Williams, 911 Coordinator

Art by Virginia M. Green



Phone: (276) 783-3298 Ext. 208

Fax: (276) 783-9314

E-Mail: [smyth911@smythcounty.org](mailto:smyth911@smythcounty.org)

## Smyth County 911

121 BAGLEY CIRCLE, Suite 110 • MARION, VIRGINIA 24354

December 4, 2017

Mike Carter  
County Administrator  
121 Bagley Cir; Ste 100  
Marion, Va 24354

Re: Four-For-Life Distribution

Dear Mike,

Smyth County has received their Fiscal Year 2017 "Four-For-Life" payment for Emergency Medical Services (EMS) in the amount of \$24,273.60. These funds are for the collection period March 1, 2016 through February 28, 2017.

Staff recommends the following appropriation disbursement schedule:

- Town of Marion Fire&EMS: \$6,068.40
- Town of Chilhowie FD&EMS: \$6,068.40
- Saltville Rescue Squad: \$6,068.40
- Sugar Grove Life Saving: \$6,068.40



Fri, August 04, 2017

Page 1

# Commonwealth of Virginia

## EDI Remittance Detail

Total Amount: 24,273.60

TFLS

Deposit Date: 08/07/2017

Trace Number 80560343

Agy No	Amount	Offset Amount	Invoice Number	Invoice Date	Customer Number	Voucher Number	Description
601	24,273.60	0.00	517072420178	06/16/2017		0002145	4 FOR LIFE FY17 PMT
Tot 601	24,273.60						

A meeting of the Smyth County Appointment Committee was held at the County Office Building on Monday, December 4, 2017 at 4:00 P.M.

**Committee Members**

**Present:**

Rye Valley District Supervisor Rick K. Blevins, Chair  
Park District Supervisor M. Todd Dishner

**Staff Members:**

Michael Carter, County Administrator  
Scott Simpson, Assistant County Administrator  
Kelly Woods, Administrative Assistant

Chairman, Rye Valley District Supervisor Rick K. Blevins called the meeting to order at 4:08 pm.

Kelly Woods, Administrative Assistant informed the committee of several appointments that needed to be made.

Park District Supervisor M. Todd Dishner made a motion to reappoint Michael Carter to the Appalachian Juvenile Commission for a four (4) year term, beginning January 1, 2018 and ending December 31, 2021. All agreed unanimously.

Park District Supervisor M. Todd Dishner made a motion to reappoint Charles Atkins, with Todd Dishner being the alternate, to the District Three Governmental Cooperative Board for a one (1) year term, beginning January 1, 2018 and ending December 31, 2018. All agreed unanimously.

Park District Supervisor M. Todd Dishner made a motion to reappoint Clegg Williams to the UTRR Board of Directors for a two (2) year term, beginning January 1, 2018 and ending December 31, 2019. All agreed unanimously.

Park District Supervisor M. Todd Dishner made a motion to appoint Judy Wyant to the Mount Rogers ASAP Board for a four (4) year term, beginning January 1, 2018 and ending December 31, 2021. All agreed unanimously.

Park District Supervisor M. Todd Dishner made a motion to reappoint Suzanne Jennings, Susan Snead, and Beverly Mountain to the Mount Rogers Community Services Board for a three (3) year term, beginning January 1, 2018 and ending December 31, 2020. All agreed unanimously.

Park District Supervisor M. Todd Dishner made a motion to reappoint Roscoe D. Call to the Mount Rogers Planning District Commission for a four (4) year term, beginning January 1, 2018 and ending December 31, 2021. All agreed unanimously.

Park District Supervisor M. Todd Dishner made a motion to appoint Curtis Rhea to the Mountain Community Action Program, Inc, with a term that is at the pleasure of the Board of Supervisors. All agreed unanimously.

Park District Supervisor M. Todd Dishner made a motion to appoint Michael Carter to the Ninth District Development Financing Incorporated Board for a two (2) year term, beginning January 1, 2018 and ending December 31, 2019. All agreed unanimously.

Park District Supervisor M. Todd Dishner made a motion to appoint Curtis Rhea to the Smyth-Washington Regional Industrial Facilities Authority, to fill the remainder of Wade Blevins term, which expires

December 31, 2019. All agreed unanimously.

Park District Supervisor M. Todd Dishner made a motion to appoint Judy Wyant to the Chamber of Commerce Board for a three (3) year term beginning January 1, 2018 and ending December 31, 2020. All agreed unanimously.

These recommendations will be brought before the Board of Supervisors at the next scheduled meeting for December 12, 2017.

With nothing further to discuss, Chairman Rye Valley District Supervisor Rick K. Blevins adjourned the meeting at 4:25 P.M.

A meeting of the Smyth County Budget Committee was held at the County Office Building on Monday, December 4, 2017 at 4:30 P.M.

**Committee Members Present:**

Rye Valley District Supervisor Rick K. Blevins, Acting Chair  
Park District Supervisor M. Todd Dishner

**Staff Members Present:**

Michael Carter, County Administrator  
Scott Simpson, Assistant County Administrator  
Kelly Woods, Administrative Assistant

**Others Present:**

Dennis Carter, Smyth County School Superintendent  
Julie Bear, Director of Finance, Smyth County Schools

The meeting was called to order at 4:44 P.M.

Michael Carter, County Administrator presented a request from the Smyth County School Board for the use of carry over funds in the amount of \$170,655.35, to be used for capital projects at several different schools. Discussion continued on this item with the Committee deciding to address the request later in the 3<sup>rd</sup> quarter of FY2017-2018.

Mr. Carter then identified a few line items within the current FY17-18 budget that will likely require consideration by the Committee in the coming month as expenditures in these line items are expected to exceed the original adopted amount.

Next, the Committee discussed a few scenarios involving the State budget and the ability of the County to attempt to further recognize additional savings moving forward in its endeavors. Review of Virginia Code Section 42.1-36 was discussed and as a result, a Resolution requesting local legislators to include Smyth County into Section 42.1-36 was created to provide for such potential cost saving measures. After discussion, Park District Supervisor M. Todd Dishner made a motion to recommend the attached resolution to the full Board of Supervisors for consideration at their December 12<sup>th</sup>, 2017 meeting. All agreed unanimously.

With nothing further to discuss, the meeting was adjourned at 5:19 P.M.



## Smyth County Board of Supervisors

121 Bagley Circle, Suite 100, Marion, VA 24354  
Phone (276) 783-3298 Fax (276) 783-9314  
[www.smythcounty.org](http://www.smythcounty.org)

Michael L. Carter  
County Administrator

Scott R. Simpson, P.E.  
Assistant County Administrator

**Whereas**, the Smyth County Board of Supervisors, in a collaborative effort with the Bland County Board of Supervisors on June 30, 2017, jointly dissolved the Smyth Bland Regional Library System, in an effort to reduce administrative costs associated with the operation of a Regional Library System; and

**Whereas**, the Smyth County Board Supervisors on July 1, 2017 herby created the Smyth County Public Library, in an effort to provide modern, innovative and efficient public library services to the citizens of Smyth County; and

**Whereas**, the Smyth County Board of Supervisors are committed to providing the citizens of Smyth County the highest level of library services available and agree that this endeavor was an essential first step and positive action to identify and act on solutions to improve such services to citizens while maximizing available resources; and

**Whereas**, Section 42.1-36 of the Code of Virginia states the formation, creation, or continued existence of library boards shall in nowise be considered or construed in any manner as mandatory upon any city or town with a manager, or upon any county with a county manager, county executive, urban county manager, urban county executive form of government, or charter, or upon the Counties of Chesterfield and Shenandoah, or by virtue of this chapter; and

**Whereas**, the Smyth County Board of Supervisors acknowledges Section 42.1-36 of the Code of Virginia and desires to be included along with the Counties of Chesterfield and Shenandoah by virtue of this chapter; and

**Now, be it therefore resolved**, the Smyth County Board of Supervisors formally requests the Commonwealth of Virginia to be included along with the Counties of Chesterfield and Shenandoah as it relates to this section; and

**Be it further resolved**, the Smyth County Board of Supervisors requests the inclusion into Section 42.1-36 of the Code of Virginia become effective July 1, 2018.

Adopted this, the xx day of xx, 2017.

After consideration, the motion PASSED by the following vote:

AYES:

NAYS:

ABSTAINERS:

ABSENT:

A Copy Teste:

Michael L. Carter  
County Administrator and Clerk

Saltville District  
Roscoe D Call

North Fork District  
Phil Stevenson

Chilhowie District  
Wade H Blevins Jr.

Park District  
M Todd Dishner

Atkins District  
Charles Atkins

Royal Oak District  
G. Blake Frazier

Rye Valley District  
Rick K Blevins

A meeting of the Smyth County Board of Supervisors Building and Grounds Committee was held at the County Office Building on Tuesday, December 5, 2017 at 4:30 p.m.

**Committee Members Present:**

Saltville District Supervisor Roscoe D. Call, Chairman  
Rye Valley District Supervisor Rick K. Blevins  
North Fork District Supervisor Phil Stevenson

**Staff Members Present:**

Michael Carter, County Administrator  
Scott Simpson, Assistant County Administrator  
Lisa Richardson, Human Resource Manager  
Kelly Woods, Administrative Assistant  
Tina Combs, Building and Grounds Superintendent

Saltville District Supervisor Roscoe D. Call, Chairman called the meeting to order at 4:30 p.m.

Michael Carter, County Administrator updated the Committee concerning the security for the County Administration Building. Mr. Carter informed the Committee that work had been completed on the installation of a door on the fourth (4<sup>th</sup>) floor, and he had spoken with employees and they feel safety is better with the installation of the door.

Mr. Carter also stated that RFP's had been requested for private security service and three (3) proposals had been received. Holston Security for \$19.00 an hour, BDS Security for \$20.00 per hour, and Steadfast Security for \$23.67 per hour. Discussion continued, with Rye Valley District Supervisor Rick K. Blevins making a motion to move forward with the proposal from Holston Security, allowing staff to establish a contract for a trial basis of six (6) months. North Fork District Supervisor Phil Stevenson seconded the motion and all agreed unanimously.

Having no other business to discuss, Chairman, Saltville District Supervisor Roscoe D. Call adjourned the meeting at 4:56 pm.

A meeting of the Smyth County Water and Sewer Committee was held at the County Office Building on Monday, October 23, 2017 at 5:00 p.m.

**Board Members Present:** Saltville District Supervisor Roscoe D. Call, Chairman  
Rye Valley District Supervisor Rick K. Blevins  
North Fork District Supervisor Phil Stevenson

**Staff Present:** Michael Carter, County Administrator  
Scott Simpson, Assistant County Administrator  
Kelly Woods, Administrative Assistant  
Wally Blevins, Water Department Foreman

**Others Present:** Stevie Steele, CHA Consulting

At 4:58 p.m. Chairman, Saltville District Supervisor Roscoe D. Call called the meeting to order.

Scott Simpson, Assistant County Administrator identified the remaining items for King General Contractors related to potential additional work for the project. The additional excavation item carried over from last month was discussed further. After discussion, North Fork District Supervisor Phil Stevenson made a motion to recommend approval of \$ 14,465.20 for this additional work. Rye Valley District Supervisor Rick K. Blevins seconded the motion and it passed unanimously.

Mr. Simpson presented a second work item for this contract related to installation of an electrical breaker panel between the service entrance and the packaged pump station. This panel is required to regulate the amperage to protect the pump station and has a cost of \$ 3,783.14. After discussion, North Fork District Supervisor Phil Stevenson made a motion to recommend approval of this additional work. Rye Valley District Supervisor Rick K. Blevins seconded the motion and it passed unanimously.

The final item requested by the contractor is a request for payment of the price difference for the color of the Force Main piping where the contractor submitted blue and the Engineer approved blue, however the County requires and specified green. After discussion, North Fork District Supervisor Phil Stevenson made a motion to deny approval of this additional pipe cost. Rye Valley District Supervisor Rick K. Blevins seconded the motion and it passed unanimously.

Scott Simpson, Assistant County Administrator explained that several line items in the contract are unit prices and the quantities have underrun the estimated amounts. These 6 lines total a contract credit of \$17,906.15. North Fork District Supervisor Phil Stevenson made a motion to recommend approval of the reconciliation. Rye Valley District Supervisor Rick K. Blevins seconded the motion and it passed unanimously.

Mr. Simpson then reviewed the remaining funding for the overall project as identified in the following:

**Available Funds**

Contingency	\$ 229,464.38
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Water/Sewer Committee Meeting Minutes  
December 5, 2017

Previously Approved Additional Line work	\$ (197,779.00)
King Change Orders	\$ (18,248.34)
Base Bid Savings King	\$ 17,906.15
Base Bid Savings Mendon	\$ 36,493.00
Spare Pump Equipment	\$ (8,545.00)
C.1 - (Condemnation)	\$ (30,278.00)
MRPDC Grant	<u>\$ 50,000.00</u>

Available for equipment or additional pipeline \$ 87,558.19

Scott Simpson, Assistant County Administrator presented a request to purchase 2 spare pumps for the new grinder station. The pumps are 480-volt 4hp and currently the Water/Sewer Department has no spare pumps of this type in stock. The cost of the pumps is \$ 2,985 each plus freight. North Fork District Supervisor Phil Stevenson made a motion to recommend approval of the purchase of 2 pumps up to \$ 6,400.00. Rye Valley District Supervisor Rick K. Blevins seconded the motion and it passed unanimously.

Mr. Simpson then presented a request to purchase 1 spare pump for the new E-One station, this pump is universal in the E-One stations and is a light duty pump. The cost of the pump is \$ 2,145. North Fork District Supervisor Phil Stevenson made a motion to recommend approval of the purchase of the pump. Rye Valley District Supervisor Rick K. Blevins seconded the motion and it passed unanimously.

The committee members discussed the remaining funding of \$ 79,013.19 and how to best utilize the money. The discussion involved additional line segments and the needs for equipment such as an excavator. After discussion, North Fork District Supervisor Phil Stevenson made a motion to recommend receiving quotes for the purchase of a small excavator that fell within the available funding and to present those quotes to the full Board at the meeting on December 12<sup>th</sup> 2017. Rye Valley District Supervisor Rick K. Blevins seconded the motion and it passed unanimously.

Mr. Simpson explained the wastewater treatment plant upgrades at the Town of Marion location. The total upgrades are estimated at \$ 275,000 and the County's participation by operations agreement is 17.65%, equating to \$ 48,537.50. Staff applied for, and the County received a grant in the amount of \$ 75,000 for this upgrade and any other portions of the project if there were remaining funds. The below breakdown identifies the components of the upgrade and the funding sources for the project.

ESTIMATED COSTS OF UPGRADES AND REPLACEMENTS

<u>Project Components</u>	
Amwell Grit Remover	\$175,000.00
Weissman Screen	\$54,350.00
Building Improvements	<u>\$45,650.00</u>
	\$275,000.00
County Contractual Participation	17.65%
County Amount Required	\$48,537.50
<u>Funding Secured</u>	



Water/Sewer Committee Meeting Minutes  
December 5, 2017

Town of Marion Cash	\$100,000.00
MRPDC Marion Grant	\$100,000.00
MRPDC Smyth County Grant	<u>\$75,000.00</u>

\$275,000.00

County Purchases	
Weissman Screen	\$54,350.00
Excess Grant to Marion for Amwell	<u>\$20,650.00</u>

Total County Contribution	\$75,000.00
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The Weissman Screen complete replacement cost will be in excess of \$ 100,000, however, remanufacturing the existing unit by keeping the shell and frame and replacing the working components with new parts and motors is quoted from the manufacturer at a total price of \$54,350. The remanufactured units historically last 10 plus years and new units are generally remanufactured within 15 years of service. Staff recommends following the route of remanufacturing as the time in service versus a new unit is advantageous to the Town and County, as well as the cost falls within available funding.

North Fork District Supervisor Phil Stevenson made a motion to recommend declaring Hydro-Dyne Engineering as a sole source supplier of this proprietary equipment. Rye Valley District Supervisor Rick K. Blevins seconded the motion and it passed unanimously.

North Fork District Supervisor Phil Stevenson made a motion to recommend issuing a Purchase Order to Hydro-Dyne Engineering in the amount of \$ 54,350 for the remanufacturing of the existing piece of equipment. Rye Valley District Supervisor Rick K. Blevins seconded the motion and it passed unanimously.

With nothing else to discuss, Chairman, Saltville District Supervisor Roscoe D. Call adjourned the meeting at 5:45 P.M.

Excavator Pricing - Water Department									
Provider	Brand	Model	Horsepower	Tracks	Angle Blade	Cab	Bucket	Price	Warranty
East Tenn Rent-Alls	Bobcat	E45 T4	42.7 HP	Rubber	Yes	Yes	24" Bucket	\$ 50,266.60	12 mos. / unlim. hrs.
East Tenn Rent-Alls	Bobcat	E50 T4	49.8 HP	Rubber	Yes	Yes	24" Bucket	\$ 55,237.90	12 mos. / unlim. hrs.
Greene Cojunty Equipment	Kubota	KX057	47.6 HP	Rubber	Yes	Yes	24" Bucket	\$ 61,200.00	24 mos. / 2,000 hours
Rish Equipment	Komatsu	PC55MR	39.0 HP	Rubber	Yes	Yes	24" Bucket	\$ 89,920.00	24 mos. / 3,000 Hours
Carter CAT	Caterpillar	305E2	40.2 HP	Rubber	Fixed	Yes	24" Bucket	\$ 59,980.00	36 mos. / 1,500 hours
Carter CAT	Caterpillar	304E2	40.2 HP	Rubber	Fixed	Yes	24" Bucket	\$ 51,900.00	36 mos. / 1,500 hours
Meade Equipment	John Deere	50G	35.9 HP	Rubber	Yes	Yes	24" & 12" Bucket	\$ 56,597.99	60 mos. / 2,500 hours
Meade Equipment	John Deere	50G	35.9 HP	Rubber	No	Yes	24" & 12" Bucket	\$ 54,565.59	60 mos. / 2,500 hours
Meade Equipment	John Deere	50G	35.9 HP	Rubber	No	Canopy/Short Arr	24" & 12" Bucket	\$ 49,546.04	60 mos. / 2,500 hours
Meade Equipment	John Deere	60G	53.0 HP	Rubber	Yes	Yes	24" & 12" Bucket	\$ 63,719.40	60 mos. / 2,500 hours

**Staff recommendation - Meade Equipment, John Deere, 50G, \$ 56,597.99**

**Contingent upon Rural Development Concurrence.**

The Board of Supervisors of Smyth County, in a regular meeting on the 12<sup>th</sup> day of December, 2017, adopted the following:

### RESOLUTION

WHEREAS, the street described below currently serves three or more occupied dwellings and was established July, 1961, at which time it was used by motor vehicles as a public access; and

WHEREAS, the County has determined its subdivision ordinance satisfies subsection B of §33.2-335, Code of Virginia, and is therefore eligible to make qualifying additions to the secondary system of state highways maintained by the Virginia Department of Transportation and fund necessary improvements as set out therein, except as otherwise prohibited by subsection B of §33.2-336, Code of Virginia; and

WHEREAS, after examining the ownership of all property abutting this street, including the deeds and related plats, this Board finds no restriction on the use of public funds for improving of the road; and

WHEREAS, after examining the ownership of all property abutting this street, this Board finds that speculative interest does not exist; and

WHEREAS, this Board has identified immediately available funding to make improvements required to qualify the street for addition to the aforesaid secondary system of state highways, based on the Department's cost estimate of \$24,000.00;

NOW, THEREFORE, BE IT RESOLVED, pursuant to §33.2-335, Code of Virginia, this Board requests the following street be added to the secondary system of state highways maintained by the Virginia Department of Transportation and hereby guarantees the right-of-way of the street to be clear, unencumbered and unrestricted, which right of way guarantee shall include any necessary easements required for cuts, fills, and drainage:

- Subdivision Name: R. S. Harris Subdivision
- Street Name: Pear Street
  - From: Route 645
  - To: Myers Street
  - Length: 0.07 mile
- Guaranteed Right of Way Width: 40'
- Right of Way Instrument Reference: Deed Book 6, Page 168

BE IT FURTHER RESOLVED, this Board requests the Virginia Department of Transportation to improve said street to the prescribed minimum standards, funding said improvements with the following funds;

- Source of Funds: Revenue Sharing
- Amount: \$24,000.00

BE IT FURTHER RESOLVED, this Board agrees to reimburse, within 45-days of receiving an invoice, all costs that the Virginia Department of Transportation incurs to relocate existing utilities within the right of way that are discovered during the course of and in conflict with the construction, drawing such funds from resources other than those administered by the Department; and

BE IT FURTHER RESOLVED, this Board agrees to reimburse, within 45-days of receiving an invoice, all costs that the Virginia Department of Transportation incurs in the construction of necessary improvements to the road that are over and above the estimated cost of improvements or to otherwise identify an eligible source of funds administered by the Department to cover such costs; and

BE IT FINALLY RESOLVED, that a certified copy of this resolution and a county check in the amount of \$12,000.00, has been forwarded to the Residency Administrator of the Virginia Department of Transportation.

Recorded Vote

A Copy Teste:

Moved By:

Seconded By:

Yeas:

Nays:

(Name), (Title)