

AGENDA

Tuesday, October 11, 2016
4:00 PM

4:00 CALL MEETING TO ORDER (Chairman Wade H. Blevins, Jr.)

CLOSED SESSION

Code of Virginia, Section 2.2-3711 **A.3; Land acquisition**; discussion or consideration of the acquisition of real property for a public purpose; **A.5; Industrial/Business Prospects**; discussion concerning a business or industry considering expansion with no previous announcement being made and **A.7 Legal**; discussion with legal counsel and staff pertaining to actual or probable litigation.

5:00 CALL MEETING TO OPEN SESSION

Invocation and Pledge of Allegiance

ADOPTION OF AGENDA

Adopt the agenda and the additional agenda as presented

MINUTES OF PREVIOUS MEETINGS

Request adoption of the September 13th, 2016 meeting minutes.

FINANCIAL UPDATE

Michael Carter – Inform the Board of the County's financial status

PAYMENT OF INVOICES

Consideration of appropriations and accounts payable as listed on the additional agenda.

5:15 CITIZEN'S TIME

5:30 VIRGINIA'S GREAT VALLEY LEWIS&CLARK TRAIL INITIATIVE-PEGGY CROSSON

5:45 GRANT INFORMATION-SHERIFF, CHIP SHULER

- **SELECTIVE DUI ENFORCEMENT GRANT**
- **HOMELAND SECURITY PROGRAM GRANT FOR SERT TEAM**

6:00 JOINT SESSION WITH SMYTH BLAND REGIONAL LIBRARY BOARD

NEW BUSINESS

***FY2016 FIRE DEPARTMENT DISBURSEMENTS-MICHAEL CARTER**

***RESOLUTIONS FOR GREEN HILL AND GREEN VALLEY COURT REVENUE SHARE PROJECTS-MICHAEL CARTER**

***REAL ESTATE REFUND-MICHAEL CARTER**

***COMMITTEE RECOMMENDATIONS:**

- **PERSONNEL COMMITTEE, WADE BLEVINS-CHAIR**
 - **MEALS POLICY**
 - **TOBACCO POLICY**
- **WATER/SEWER COMMITTEE, ROSCOE CALL-CHAIR**
 - **WATER PURCHASES AGREEMENT WITH TBWC**
 - **SEWER BILLING AGREEMENT WITH TBWC**

Supervisor Comment Time

Meeting reminders:

EVERGREEN SOIL AND WATER DISTRICT AWARDS BANQUET, OCTOBER 13, 2016 @6:30 PM, THE RESTAURANT AT HUNGRY MOTHER

The Smyth County Board of Supervisors held its regular meeting at 4:00 p.m., **Tuesday, September 13, 2016**. The location of the meeting was in the First Floor Board Room of the County Office Building, 121 Bagley Circle, Suite 100, Marion, Virginia.

PRESENT: Chairman, Chilhowie District Supervisor Wade H. Blevins Jr.; Vice Chair, Park District Supervisor M. Todd Dishner; Rye Valley District Supervisor Rick K Blevins; Royal Oak District Supervisor G. Blake Frazier; Atkins District Supervisor Charles Atkins; Saltville District Supervisor Roscoe D Call; North Fork District Supervisor Phil Stevenson (7)

ABSENT: None.

STAFF: County Administrator Michael Carter; Assistant County Administrator Scott Simpson; County Attorney Jeff Campbell; Administrative Assistant Kelly Woods, Director of Community and Economic Development Lori Deel (5)

 9/13/2016 4:05 PM Chairman, Chilhowie District Supervisor Wade H. Blevins Jr. called the meeting to order.

A motion was made by Rye Valley District Supervisor Rick K. Blevins to enter into closed session under the Code of Virginia, Section 2.2-3711-**A.1:Personnel Matters**; Discussion, consideration, or interviews of prospective candidates for employment and contracts; **A.5; Industrial/Business Prospects**; discussion concerning a business or industry considering expansion with no previous announcement being made and **A.7 Legal**; discussion with legal counsel and staff pertaining to actual or probable litigation; **A.29 Contracts**; Discussion of the award of public contract involving the expenditure of public funds. Saltville District Supervisor Roscoe D. Call seconded the motion.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins Jr.,
Vice Chair, Park District Supervisor M. Todd Dishner,
Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
Royal Oak District Supervisor G. Blake Frazier,
Atkins District Supervisor Charles Atkins and
North Fork District Supervisor Phil Stevenson.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

 9/13/2016 5:03 PM Chairman, Chilhowie District Supervisor Wade H. Blevins Jr. called the meeting back to order.

It was moved by Saltville District Supervisor Roscoe D. Call, seconded by Atkins District Supervisor Charles Atkins, to adopt the following resolution certifying the business conducted in closed session as follows:

**RESOLUTION
CERTIFICATION OF CLOSED SESSION**

WHEREAS, the Smyth County Board of Supervisors has convened in a closed session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Smyth County Board of Supervisors that such a meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Smyth County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed session were heard, discussed or considered by the Smyth County Board of Supervisors.


After consideration, the motion PASSED by the following vote:

AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins Jr.,
Vice Chair, Park District Supervisor M. Todd Dishner,
Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
Royal Oak District Supervisor G. Blake Frazier,
Atkins District Supervisor Charles Atkins and
North Fork District Supervisor Phil Stevenson.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

 9/13/2016 5:15 PM Royal Oak District Supervisor G Blake Frazier made a motion to appropriate \$7,187.00 for a settlement of ongoing litigation. North Fork District Supervisor Phil Stevenson seconded the motion. After consideration, the motion PASSED by the following vote:


AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins Jr.,
Vice Chair, Park District Supervisor M. Todd Dishner,
Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
Royal Oak District Supervisor G. Blake Frazier,
Atkins District Supervisor Charles Atkins and
North Fork District Supervisor Phil Stevenson.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

 9/13/2016 5:15 PM Lori Deel, Director of Community and Economic Development gave the invocation and Kelly Woods, Administrative Assistant led the Pledge of Allegiance.

 9/13/2016 5:17 PM A motion was made by Royal Oak District Supervisor G. Blake Frazier, seconded by North Fork District Supervisor Phil Stevenson to adopt the agenda and additional agendas as presented, adding the Library roof repair to the agenda.

AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins Jr.,
Vice Chair, Park District Supervisor M. Todd Dishner,
Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
Royal Oak District Supervisor G. Blake Frazier,
Atkins District Supervisor Charles Atkins and
North Fork District Supervisor Phil Stevenson.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.


 9/13/2016 5:17 PM It was moved by North Fork District Supervisor Phil Stevenson, seconded by Royal Oak District Supervisor G. Blake Frazier to approve the minutes from the August 9th and August 25th, 2016 meetings.


AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins Jr.,
Vice Chair, Park District Supervisor M. Todd Dishner,
Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
Royal Oak District Supervisor G. Blake Frazier,
Atkins District Supervisor Charles Atkins and
North Fork District Supervisor Phil Stevenson.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

 9/13/2016 5:18 PM Financial Update-Michael Carter, County Administrator presented the Board with information on the current FY16-17 budget and a current month analysis for appropriations

 9/13/2016 5:25 PM It was moved by Saltville District Supervisor Roscoe D. Call, seconded by Royal Oak District Supervisor G. Blake Frazier to appropriate \$7,273,200.00 from the General Fund. The following is an explanation of the appropriations approved:

Board of Supervisors Meeting Minutes
September 13, 2016

General County:	\$	1,940,000.00
HVAC-NHS	\$	673,200.00
Social Services (September 14-September 30, 2016)	\$	300,000.00
(October 1-October 11, 2016)	\$	60,000.00
Schools-Operating Fund	\$	4,300,000.00

AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins Jr.,
Vice Chair, Park District Supervisor M. Todd Dishner,
Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
Royal Oak District Supervisor G. Blake Frazier,
Atkins District Supervisor Charles Atkins and
North Fork District Supervisor Phil Stevenson.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

It was moved by Saltville District Supervisor Roscoe D. Call, seconded by Rye Valley District Supervisor Rick K. Blevins to appropriate \$25,000.00 from the School Textbook Fund.

AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins Jr.,
Vice Chair, Park District Supervisor M. Todd Dishner,
Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
Royal Oak District Supervisor G. Blake Frazier,
Atkins District Supervisor Charles Atkins and
North Fork District Supervisor Phil Stevenson.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

It was moved by Saltville District Supervisor Roscoe D. Call, seconded by Park District Supervisor M. Todd Dishner to appropriate \$284,095.39 for the Courthouse Project.

AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins Jr.,
Vice Chair, Park District Supervisor M. Todd Dishner,
Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
Royal Oak District Supervisor G. Blake Frazier,
Atkins District Supervisor Charles Atkins and
North Fork District Supervisor Phil Stevenson.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

It was moved by Royal Oak District Supervisor G. Blake Frazier, seconded by North Fork District Supervisor Phil Stevenson to appropriate \$1,103.82 from the Sheriff's Fund 748 for open invoices.


AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins Jr.,
Vice Chair, Park District Supervisor M. Todd Dishner,
Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call,
Royal Oak District Supervisor G. Blake Frazier,
Atkins District Supervisor Charles Atkins and
North Fork District Supervisor Phil Stevenson.


NAYS: None.


ABSTAINERS: None.

ABSENT: None.

 9/13/2016 5:28 PM Chairman, Chilhowie District Supervisor Wade H. Blevins Jr. opened citizen's time.

 9/13/2016 5:29 PM With no one wishing to speak, Chairman, Chilhowie District Supervisor Wade H. Blevins Jr. closed citizens time.

 9/13/2016 5:29 PM Conrad Hill, Virginia Department of Transportation presented an update to the Board on projects that are currently being done within the County.

 9/13/2016 5:41 PM Brian Tibbs, Interim Executive Director of the Lincoln Theatre introduced himself and gave an update on the activities at the Theatre. Mr. Tibbs stated the goal is to concentrate on the guest experience, with a New website and ticketing options

 9/13/2016 5:47 PM Michael Carter, County Administrator brought forward the following recommendations from the Planning Commission:

Commissioner Joel Pugh made a motion to recommend the Board not rezone any portion of the Agricultural District to Agricultural/Rural of the Official Zoning Map of Smyth County as presented. Commissioner David Spence seconded the motion. After consideration, the motion PASSED by the following vote:

AYES: Davidson Jr., Doyle, Pugh, Shepherd, Sparks, Spence, and Wagoner.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

Rye Valley District Supervisor Rick K. Blevins made a motion to accept the recommendation as presented by the Planning Commission. Atkins District Supervisor Charles Atkins seconded the motion.

After consideration, the recommendation PASSED by the following vote:

AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,
Rye Valley District Supervisor Rick K. Blevins,
Atkins District Supervisor Charles Atkins and
Royal Oak District Supervisor G. Blake Frazier.

NAYS: Vice Chair, Park District Supervisor M. Todd Dishner,
Saltville District Supervisor Roscoe D. Call and
North Fork District Supervisor Phil Stevenson.

ABSTAINERS: None.

ABSENT: None.

Commissioner Joel Pugh made a motion to recommend the Board consider a text amendment to reduce the minimum lot size requirement from two (2) acres to one (1) acre. Commissioner David Spence seconded the motion. After consideration, the motion PASSED by the following vote:

AYES: Davidson Jr., Doyle, Pugh, Shepherd, Sparks, Spence and Wagoner.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

Rye Valley District Supervisor Rick K. Blevins made a motion to accept the recommendation presented by the Planning Commission and to schedule a Public Hearing for the text amendment to October 27, 2016 at 7:00 P.M. Park District Supervisor M. Todd Dishner seconded the motion.

After consideration, the recommendation PASSED by the following vote:

AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,
Vice Chair, Park District Supervisor M. Todd Dishner,
Rye Valley District Supervisor Rick K. Blevins,
Atkins District Supervisor Charles Atkins,
Royal Oak District Supervisor G. Blake Frazier,
Saltville District Supervisor Roscoe D. Call and
North Fork District Supervisor Phil Stevenson.


NAYS: None.

ABSTAINERS: None.

ABSENT: None.

 9/13/2016 5:51 PM Chairman, Chilhowie District Supervisor Wade H. Blevins Jr. called for a ten-minute recess.

 9/13/2016 6:14 PM Chairman, Chilhowie District Supervisor Wade H. Blevins Jr. called the meeting back to order.

 9/13/2016 6:14 PM Michael Carter, County Administrator brought forward a recommendation from the Budget Committee. Mr. Carter stated the Committee had met on August 25, 2016 and discussed a request from the Sheriff's Office concerning the current pay of each School Resource Officer. It is the Committee's recommendation to approve the request as presented. Effective October 1, 2016 this will require the use of funds from Fund 744, line item 010000-1003 in the amount of \$2,404.00.

In addition to the increase of pay noted above, the Committee also made a recommendation to approve the hiring of two (2) full time School Resource Officers out of Fund 744, line item 010000-9006. The total combined salary of the two officers for the remaining nine months of the fiscal year will not exceed \$70,176.26. The budgeted amount in line item 010000-9006 is \$77,780.


After consideration, the two motions above PASSED by the following vote:


AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,
Vice Chair, Park District Supervisor M. Todd Dishner,
Rye Valley District Supervisor Rick K. Blevins,
Royal Oak District Supervisor G. Blake Frazier and
Saltville District Supervisor Roscoe D. Call and
North Fork District Supervisor Phil Stevenson and
Atkins District Supervisor Charles Atkins.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

 9/13/2016 6:28 PM Scott Simpson, Assistant County Administrator brought forward a recommendation from the Budget Committee. Mr. Simpson stated two (2) quotes had been received to replace the roof on the Smyth Bland Regional Library building. First bid received was from Cornett Roofing in the amount of \$31,250.00, with a 3-year warranty on labor, and a 20-year warranty on the roof system. The second bid was received from R.L. Williams Contractors in the amount of \$62,500.00, with a 20-year warranty on the roof system. It is the Committee's recommendation to award the bid to Cornett Roofing in the amount of \$31,250.00 and to allow for an internal budget transfer in the amount of \$1,250.00 from line item #011010-9006 (Specific Use-Library) to line item #011010-9005 (Specific Use-Library Heat Pump) to cover the total cost for the repair.

 9/13/2016 6:35 PM Michael Carter, County Administrator brought forward a recommendation from the Personnel Committee. Mr. Carter stated the Committee had met on August 15, 2016 and discussed three (3) options for a Security Guard to be located in the County Office Building as shown attached (#1). It is the Committee's recommendation to proceed with option three (3).

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,
Vice Chair, Park District Supervisor M. Todd Dishner,
Rye Valley District Supervisor Rick K. Blevins,
Royal Oak District Supervisor G. Blake Frazier,

Saltville District Supervisor Roscoe D. Call and
North Fork District Supervisor Phil Stevenson.

NAYS: Atkins District Supervisor Charles Atkins.

ABSTAINERS: None.

ABSENT: None.



9/13/2016 6:50 PM Saltville District Supervisor Roscoe D. Call brought forward the following recommendations from the Water/Sewer Committee. The Committee met on August 22, 2016.

It is the Committee's recommendation to accept a grant from Mt. Rogers Planning District Commission for generator receptacle replacement in the amount of \$11,250.00.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,
Vice Chair, Park District Supervisor M. Todd Dishner,
Rye Valley District Supervisor Rick K. Blevins,
Royal Oak District Supervisor G. Blake Frazier and
Saltville District Supervisor Roscoe D. Call and
North Fork District Supervisor Phil Stevenson and
Atkins District Supervisor Charles Atkins.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

It is the Committee's recommendation to approve the Bond Counsel Agreement with Spilman Thomas & Battle for the Adwolfe Sewer project, with a not to exceed amount of \$7,500.00.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,
Vice Chair, Park District Supervisor M. Todd Dishner,
Rye Valley District Supervisor Rick K. Blevins,
Royal Oak District Supervisor G. Blake Frazier and
Saltville District Supervisor Roscoe D. Call and
North Fork District Supervisor Phil Stevenson and
Atkins District Supervisor Charles Atkins.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

It is the Committee's recommendation to schedule a Public Hearing for the Bond Issuance for the Adwolfe Sewer Project to October 11, 2016 at 6:00 P.M.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,
Vice Chair, Park District Supervisor M. Todd Dishner,

Rye Valley District Supervisor Rick K. Blevins,
Royal Oak District Supervisor G. Blake Frazier and
Saltville District Supervisor Roscoe D. Call and
North Fork District Supervisor Phil Stevenson and
Atkins District Supervisor Charles Atkins.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

It is the Committee's recommendation to increase the water meter setting fee from \$535 to \$850, increase the sewer tap fee from \$675 to \$850, and the disconnect/reconnect fee from \$35 to \$50.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,
Vice Chair, Park District Supervisor M. Todd Dishner,
Rye Valley District Supervisor Rick K. Blevins,
Royal Oak District Supervisor G. Blake Frazier and
Saltville District Supervisor Roscoe D. Call and

NAYS: North Fork District Supervisor Phil Stevenson and
Atkins District Supervisor Charles Atkins.

ABSTAINERS: None.

ABSENT: None.

It is the Committee's recommendation to approve a resolution, as shown below for water projects.

#

**SMYTH COUNTY PROJECTS
RESOLUTION - 2016**

WHEREAS, Smyth County has the specific need to work to establish water service to additional County residents, and also the intention to develop additional drinking water sources;

WHEREAS, the Virginia Department of Health-Office of Drinking Water Planning Grant Funding Program, Southeast RCAP, and The Southwest Virginia Water/Wastewater Construction Fund fits the needs of these types of projects, and

WHEREAS, the County wishes to design a water main extension in the Seven Mile Ford Area; and Develop a test well in the Atkins area,

THEREFORE, BE IT RESOLVED, that the Smyth County Board of Supervisors hereby agree to seek grant funding from the Office of Drinking Water, Southeast RCAP, and The Southwest Virginia Water/Wastewater Construction Fund for the following projects in the following total amounts:

Atkins Area Cornett Well Development	\$ 200,000
Grubmore Road water main extension	\$ 275,000

THEREFORE, BE IT FURTHER RESOLVED that the Smyth County Administration shall immediately begin to process a funding application for these projects and be authorized to sign any and all documents to accept such funding contingent upon review and concurrence by the County Attorney.

Motion by: _____ Seconded by: _____

Aye _____ Nay _____ Absent _____

This 25th day of August, 2016.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,
Vice Chair, Park District Supervisor M. Todd Dishner,
Rye Valley District Supervisor Rick K. Blevins,
Royal Oak District Supervisor G. Blake Frazier and
Saltville District Supervisor Roscoe D. Call and
North Fork District Supervisor Phil Stevenson and
Atkins District Supervisor Charles Atkins.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.



9/13/2016 7:10 PM Saltville District Supervisor Roscoe D. Call made a motion to approve the Mount Rogers ASAP Property Tax Exemption Request as presented by Jeff Campbell, County Attorney. Royal Oak District Supervisor G. Blake Frazier seconded the motion.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,
Vice Chair, Park District Supervisor M. Todd Dishner,
Rye Valley District Supervisor Rick K. Blevins,
Royal Oak District Supervisor G. Blake Frazier and
Saltville District Supervisor Roscoe D. Call and
North Fork District Supervisor Phil Stevenson and
Atkins District Supervisor Charles Atkins.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.



9/13/2016 7:11 PM Michael Carter, County Administrator brought forward a request from the New River/Mount Rogers Workforce Development Board. The Board is requesting a new Business Representative be appointed due to the resignation of Ed Stringer.



9/13/2016 7:12 PM Rye Valley District Supervisor Rick K. Blevins made a motion to approve the Konnarock-Green Cove Community festival permit application. Royal Oak District Supervisor G. Blake Frazier seconded the motion. It was noted by Mr. Carter the application fee has been received and all paperwork is in order.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,
Vice Chair, Park District Supervisor M. Todd Dishner,
North Fork District Supervisor Phil Stevenson,

Atkins District Supervisor Charles Atkins,
Saltville District Supervisor Roscoe D. Call
Rye Valley District Supervisor Rick K. Blevins and
Royal Oak District Supervisor G. Blake Frazier.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.



9/13/2016 7:13 PM Supervisor Comment Time:

Atkins District Supervisor Charles Atkins informed the Board the Town of Chilhowie had received a one-million-dollar grant for Tourism.

North Fork District Supervisor Phil Stevenson stated that he had gained a lot of respect for everyone on the Board and they were undeserving of negative comments that were received from the Constitutional Officers.

Royal Oak District Supervisor G. Blake Frazier thanked everyone for taking an active part in the County and thanked the staff for all they do.



9/13/2016 7:19 PM North Fork District Supervisor Phil Stevenson made a motion to adjourn the meeting.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,
Vice Chair, Park District Supervisor M. Todd Dishner,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Saltville District Supervisor Roscoe D. Call
Rye Valley District Supervisor Rick K. Blevins and
Royal Oak District Supervisor G. Blake Frazier.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

Option 1 - Unarmed Security Guard – Full time County employee

A full time county employee who performs the functions of observation, detection, reporting, and/or notification to appropriate authorities or designated personnel regarding persons or property on the premises, and does not carry or have access to a firearm in the performance of their duties. License is not required to secure grounds and lobby, search visitors, etc.

- Full time employee with benefits including VRS, Life Insurance, Health Insurance, etc.
- Must attend 01E Entry Level Security Officer Training within 90 days of hire date
- Cost of Initial Training \$55-\$75, Training is 18 hours, locally at Bristol or Roanoke, VA
 - Additional bi-annual in-service training required(4 hours)
- Can obtain additional in service training, including ASP Baton and OC Pepper Spray available at \$70-\$75 each
- Must be 18 years or older
- High School Diploma required
- Subject to background check including criminal history, and fingerprint submittal
- Subject to County pre-employment drug testing
- US Citizen or authorized to work in United States
- No additional liability insurance coverage required
- Must be uniformed, with security patch with last name visible
- No arrest authority
- Not regulated by DCJS
- Salary \$22,803 (\$10.96 per hour - Same rate as a beginning Animal Control Officer)
 - \$27,131 Total Annual Cost (FICA tax, VRS, Group Life Insurance)
 - Possible additional \$4,924 to \$13,191 for optional health insurance
- 40 Hour week –
 - Would require lunch time/break time/vacation/sick time coverage
 - Schedule 8 to 5 or 7:30 to 4:30
 - Determine most effective start time and ending hours to avoid accumulation of comp time or overtime

Option 2 - Unarmed Security Guard – Two part time County employees

Two part time county employees who perform the functions of observation, detection, reporting, and/or notification to appropriate authorities or designated personnel regarding persons or property on the premises, and does not carry or have access to a firearm in the performance of their duties. License is not required to secure grounds and lobby, search visitors, etc.

- Two part time employees
 - Work rotating hours to provide uninterrupted coverage while the building is open
 - Maintain each employee under 29 hour per week threshold for the Affordable Care Act
 - Part time employees paid hourly with no additional benefits
 - 5 hours per day, 25 hours per week each employee
 - 1 guard @7:30 am to 12:30 pm
 - 1 guard @12:30 am to 5:30 pm
 - No gap in security coverage
 - \$548 per week (\$10.96 per hour)
 - \$30,675 total annual cost (including FICA taxes)
 - Allows flexibility to cover late meetings if desired (up to additional 4 hours)
- Must attend 01E Entry Level Security Officer Training within 90 days of hire date
- Cost of Initial Training \$55-\$75, Training is 18 hours, locally at Bristol or Roanoke, VA
 - Additional bi-annual in-service training required (4 hours)
- Can obtain additional in service training, including ASP Baton and OC Pepper Spray available at \$70-\$75 each
- Must be 18 years or older
- High School Diploma required
- Subject to background check including criminal history, and fingerprint submittal
- Subject to County pre-employment drug testing
- US Citizen or authorized to work in United States
- No additional liability insurance coverage required
- Must be uniformed, with security patch with last name visible
- No arrest authority
- Not regulated by DCJS

Option 3 - Private Security Officer

Options for an armed officer must be hired through licensed private security company or under the control of a "police department" and licensed and regulated through DCJS;

- Company must be licensed and bonded
- Both armed and unarmed services are available
- Officers have the ability to hold suspect 1 hour for law enforcement authorities or escort off the premises
- Officers have no arrest authority
 - can be obtained with additional training and at additional cost
- Cost for un-armed based on \$15 to \$15.58 per hour , armed at \$18.00 per hour
- Example of cost based on a 45 hour week:
 - Unarmed: \$675-700 per week or \$35,000 - \$36,500 annual
 - Armed: \$800 per week or \$42,100 annual
- No overtime paid by County
- No additional fees or costs incurred by County
- Incident reporting system by Security Officer
- Police style uniforms and gear provided
- Weekly management visits by provider
- Paid vacations and ACA Healthcare compliant
- 30 day contract, 30 notice of cancellation
- Coverage could be provided by two guards to cover early start time or later closing time and lunch periods.

Private Security services must be secured through the Virginia Procurement Process (Bid)

The Smyth County Sheriff's Office is pleased to announce that we have been awarded \$6,342.00 this year from the Virginia Highway Safety Office. This grant is used to do selective DUI enforcement in the county. This is a matching grant. The match comes from an in-kind match on fuel and maintenance cost on vehicles. Below is a breakdown of the grant:

80 overtime hours ----	\$2,800.00
Purchasing of 3 PBT's ----	\$1,541.94
2 officers to attend DMV training events----	\$2,000.00
Total grant award:	\$6,341.94
In-kind match----	\$3,171.00
 Total cost of project:	 \$9,512.94

The equipment will be paid for out of line item 021070-8888-25. Once equipment is purchased, a invoice is submitted to the highway safety office for reimbursement.

The overtime paid out for this grant comes out of the sheriff's department 744 fund.



COMMONWEALTH of VIRGINIA

Department of Motor Vehicles
2300 West Broad Street

Richard D. Holcomb
Commissioner

Post Office Box 27412
Richmond, VA 23269-0001

August 8, 2016

Arthur Barker
Smyth County
819 Matson Dr
Marion, VA 24354

Dear Mr. Barker:

Safety has been and will continue to be a high priority in Virginia's overall transportation system. The McAuliffe administration is committed to ensuring that safety is the highest priority in the development of the Commonwealth's multi-modal transportation system.

I am pleased to inform you that the highway safety project proposal(s) listed below has been approved for pass-through grant funding from the National Highway Traffic Safety Administration for Federal Fiscal Year (FFY) 2017.

<u>Program Project ID#</u>	<u>Project Title</u>	<u>Amount Approved</u>
K8-2017-57038-6687	Selective Enforcement - Alcohol	\$6,342.00

The availability of funds under this grant is contingent upon two conditions: (1) the project director and the fiscal contact responsible for the financial management of your grant must attend a grantee workshop and (2) the release of federal funds to the Commonwealth. Your assigned grant monitor will be contacting you to provide the dates and locations for this mandatory training.

You will receive the project agreement(s), scope of work, special conditions, and project budget during the training session. As the recipient of a FFY 2017 grant award, it is important that you read and follow the information carefully. If you have any questions regarding the conditions, please contact the grant monitor assigned to your grant.

Thank you for your commitment and participation in improving highway safety. We look forward to the positive impact that your project will have on making our roadways safer. Should you have questions regarding this grant award, contact George Bishop, Deputy Commissioner, at George.Bishop@dmv.virginia.gov or by phone at (804) 474-2284.

Sincerely,

Richard D. Holcomb

RDH/sb

Grant Monitor Rick Clark



COMMONWEALTH of VIRGINIA
Department of Emergency Management

JEFFREY D. STERN, Ph. D.
State Coordinator

BRETT A. BURDICK
Chief Deputy Coordinator

SUSAN L. MONGOLD
Deputy Coordinator

10501 Trade Court
North Chesterfield, Virginia 23236-3713
(804) 897-6500
(TDD) 674-2417
FAX (804) 897-6506

September 26, 2016

Mr. Michael L. Carter
County Administrator
Smyth County
121 Bagley Circle, Suite 100
Marion, Virginia 24354

RE: 2016 State Homeland Security Program (SHSP) Grant

Dear Mr. Carter:

The Virginia Department of Emergency Management (VDEM) is pleased to announce the allocation of a **2016 State Homeland Security Program Grant (SHSP) (CFDA # 97.067)** from the U.S. Department of Homeland Security (DHS) Federal Emergency Management Agency (FEMA). Appropriation authority for this program is *The Department of Homeland Security Appropriations Act, 2016 (Public Law 114-113)*. Your locality has been allocated funding for:

Project Title: Protection for SERT Team
Obligation Period: September 1, 2016 to March 31, 2018
Total Award: \$39,306

Funds will be formally awarded to your locality through a Grant Agreement issued by VDEM upon its satisfactory review of your application package submission and approval of a budget application in VDEM's Electronic Grants Management System (eGMS).^{*} You must initiate these steps, described under *Accessing Your Allocation*, within 30 days from the date of this notification.

"Working to Protect People, Property and Our Communities"



Shannon Williams, 911 Coordinator

all by Virginia of Loud



Phone: (276) 783-3298 Ext. 208

Fax: (276) 783-9314

E-Mail: smyth911@smythcounty.org

Smyth County 911

121 BAGLEY CIRCLE, Suite 110 • MARION, VIRGINIA 24354

September 19, 2016

Smyth County Board of Supervisors
121 Bagley Cir; Ste 100
Marion, Va 24354

Re: FY2016 Aid to Localities Allocations

Dear Smyth County Board of Supervisors:

Smyth County has received its final 10% payment from the Aid to localities FY2016 allocations for \$7,094. Staff recommends the following disbursement schedule.

Agency:	Disbursement Amount 10%
Atkins Fire Dept	\$1,515.67
Adwolfe FD	\$1,515.67
Nebo Fire Dept	\$1,515.67
Sugar Grove Fire Dept	\$1,515.67
Chilhowie FD	\$515.66
Saltville FD	\$515.66

* * Please note that the Town of Marion is not listed for disbursements because they receive more money (\$1,891) from the ATL program than what will be distributed to the other Fire Departments.

Appropriation posted to: Fund 1 032020-5604-7

Please mail checks directly to the agencies if approved.

FY2016 Aid to Localities

Smyth County has received \$7,094 dollars from the Department of Fire Programs Aid to Localities Allocation. This is final payment (10%) for the FY2016 Aid to Localities program.

Aid to Localities (ATL) FY2016 Allocations

Description	ATL FY 2015 Estimated	ATL Initial Payment (90%)	ATL Final Payment (10%)
Smyth County	\$70,937	\$63,843	7,094
Town of Chilhowie	\$10,000	\$9,000	1000
Town of Saltville	\$10,000	\$9,000	1000
Town of Marion	\$18,915	\$17,023	1,891

* * Please note that the Town of Marion is listed for information purposes only. They receive more money from ATL then any other agency and are not included in the disbursement calculation.

Distribution Formula:

Smyth County:	\$7,094
Town of Chilhowie:	\$1,000
Town of Saltville:	\$1,000
Total:	\$9,094 divided by 6 Fire Depts = \$1,515.67

Staff recommend disbursement:

Atkins FD:	\$1,515.67
Adwolfe FD:	\$1,515.67
Nebo FD:	\$1,515.67
Sugar Grove FD:	\$1,515.67
Town of Chilhowie	Town of Saltville
\$1,515.66	\$1,515.66
<1,000>	<1,000>
Total: \$515.66	Total: \$515.66

The Board of Supervisors of Smyth County, in regular meeting on the 11th day of October, 2016, adopted the following:

RESOLUTION

WHEREAS, the street described below currently serves three or more occupied dwellings and was established February 3rd, 1969, at which time it was used by motor vehicles as a public access; and

WHEREAS, the County has determined its subdivision ordinance satisfies subsection B of §33.2-335, Code of Virginia, and is therefore eligible to make qualifying additions to the secondary system of state highways maintained by the Virginia Department of Transportation and fund necessary improvements as setout therein, except as otherwise prohibited by subsection B of §33.2-336, Code of Virginia; and

WHEREAS, after examining the ownership of all property abutting this street, including the deeds and related plats, this Board finds no restriction on the use of public funds for improving of the road; and

WHEREAS, after examining the ownership of all property abutting this street, this Board finds that speculative interest does not exist; and

WHEREAS, this Board has identified immediately available funding to make improvements required to qualify the street for addition to the aforesaid secondary system of state highways, based on the Department's cost estimate of \$78,832.00 ;

NOW, THEREFORE, BE IT RESOLVED, pursuant to §33.2-335, Code of Virginia, this Board requests the following street be added to the secondary system of state highways maintained by the Virginia Department of Transportation and hereby guarantees the right-of-way of the street to be clear, unencumbered and unrestricted, which right of way guarantee shall including any necessary easements required for cuts, fills, and drainage:

- Subdivision Name: Green Hills Subdivision
- Street Name: Green Hills Circle Drive
 - From: Route 607
 - To: End Loop
 - Length: 0.32 mile
- Guaranteed Right of Way Width: 40'
- Right of Way Instrument Reference: Deed Book 230, Page 219

BE IT FURTHER RESOLVED, this Board requests the Virginia Department of Transportation to improve said street to the prescribed minimum standards, funding said improvements with the following funds;

- Source of Funds: Revenue Sharing
- Amount: \$78,832.00

BE IT FURTHER RESOLVED, this Board agrees to reimburse, within 45-days of receiving an invoice, all costs that the Virginia Department of Transportation incurs to relocate existing utilities within the right of way that are discovered during the course of and in conflict with the construction, drawing such funds from resources other than those administered by the Department; and

BE IT FURTHER RESOLVED, this Board agrees to reimburse, within 45-days of receiving an invoice, all costs that the Virginia Department of Transportation incurs in the construction of necessary improvements to the road that are over and above the estimated cost of improvements or to otherwise identify an eligible source of funds administered by the Department to cover such costs; and

BE IT FINALLY RESOLVED, that a certified copy of this resolution and a county check in the amount of \$39,416.00, be forwarded to the Residency Administrator of the Virginia Department of Transportation.

Recorded Vote

A Copy Teste:

Moved By:

Seconded By:

Yeas:

Nays:

(Name), (Title)

The Board of Supervisors of Smyth County, in regular meeting on the 11th day of October, 2016, adopted the following:

RESOLUTION

WHEREAS, the street described below currently serves three or more occupied dwellings and was established September, 1968, at which time it was used by motor vehicles as a public access; and

WHEREAS, the County has determined its subdivision ordinance satisfies subsection B of §33.2-335, Code of Virginia, and is therefore eligible to make qualifying additions to the secondary system of state highways maintained by the Virginia Department of Transportation and fund necessary improvements as setout therein, except as otherwise prohibited by subsection B of §33.2-336, Code of Virginia; and

WHEREAS, after examining the ownership of all property abutting this street, including the deeds and related plats, this Board finds no restriction on the use of public funds for improving of the road; and

WHEREAS, after examining the ownership of all property abutting this street, this Board finds that speculative interest does not exist; and

WHEREAS, this Board has identified immediately available funding to make improvements required to qualify the street for addition to the aforesaid secondary system of state highways, based on the Department's cost estimate of \$101,506.00 ;

NOW, THEREFORE, BE IT RESOLVED, pursuant to §33.2-335, Code of Virginia, this Board requests the following street be added to the secondary system of state highways maintained by the Virginia Department of Transportation and hereby guarantees the right-of-way of the street to be clear, unencumbered and unrestricted, which right of way guarantee shall including any necessary easements required for cuts, fills, and drainage:

- Subdivision Name: Green Addition Subdivision
- Street Name: Oak Street and Hill Street
 - From: Route 762
 - To: End Loop
 - Length: 0.50 mile
- Guaranteed Right of Way Width: 50'
- Right of Way Instrument Reference: Deed Book 228, Page 568

BE IT FURTHER RESOLVED, this Board requests the Virginia Department of Transportation to improve said street to the prescribed minimum standards, funding said improvements with the following funds;

- Source of Funds: Revenue Sharing
- Amount: \$101,506.00

BE IT FURTHER RESOLVED, this Board agrees to reimburse, within 45-days of receiving an invoice, all costs that the Virginia Department of Transportation incurs to relocate existing utilities within the right of way that are discovered during the course of and in conflict with the construction, drawing such funds from resources other than those administered by the Department; and

BE IT FURTHER RESOLVED, this Board agrees to reimburse, within 45-days of receiving an invoice, all costs that the Virginia Department of Transportation incurs in the construction of necessary improvements to the road that are over and above the estimated cost of improvements or to otherwise identify an eligible source of funds administered by the Department to cover such costs; and

BE IT FINALLY RESOLVED, that a certified copy of this resolution and a county check in the amount of \$50,753.00, be forwarded to the Residency Administrator of the Virginia Department of Transportation.

Recorded Vote

A Copy Teste:

Moved By:

Seconded By:

Yeas:

Nays:

(Name), (Title)

Smyth County

Commissioner of Revenue

PO Box 985

Marion VA 24354

September 13, 2016

RE: Janice M Wilson Real Estate Refund

Mrs. Wilson visited our office today and brought documentation to support the qualification for a Tax Relief Program. Upon calculations, by the Treasurer's office, the amount exceeded \$2500.00. Therefore, we must present this refund request to the Board of Supervisors.

The 2016 tax ticket has been adjusted, however taxes have been paid for 2013, 2014, and 2015. A refund is due to the taxpayer for these years at \$711.14 per year plus interest. The Treasurer calculated the refund today for a total amount due \$2537.89.

The real estate was in the name of Douglas K & Janice M Wilson. Mr. Wilson passed away September 2015 leaving property to his wife Janice M Wilson. Please note check should be issued in Janice M Wilson name only.

If you have any questions, please contact my office at 782-4040.

Sincerely,

A handwritten signature in cursive script that reads "Jeffrey T. Richardson". The signature is written in dark ink and is positioned above the printed name.

Jeff Richardson

enc

CODE 12090-5803

Smyth County Virginia
Appeal Application for Refund

Complete the following information and mail to:

Jeff Richardson, Commissioner of the Revenue
Smyth County Courthouse
PO Box 985
Marion VA 24354

The undersigned herewith applies for an appeal of taxes due from Smyth County for the tax year(s) :

Name listed on assessment: DOUGLAS K. JANICE M WILSON

Tax Year	Acct #	Description/Map #	Tax Adjustment
2013	61298	54-A-107	711.14
2014			711.14
2015			711.14

Reason for appeal (attach supplement if more space required):

Qualifies For Relief Program

Applicant Name: JANICE M WILSON

Mailing Address: 496 Chestnut Ridge Rd
MARION VA 24354

Telephone: 646-5844

Authorized Signature: By Becky Kross ^{see Attached} Print Name: JANICE M WILSON

Date Submitted: 9-13-16

Recommended for Refund:

Jeffrey T Richardson
Jeff Richardson, Commissioner of the Revenue
2133.42 + INT.

Date: 9-13-16

Amount of refund requested: 2537.89

SMYTH COUNTY
SMYTH COUNTY TREASURER
PO BOX 549 SUITE G024
109 W MAIN ST.
MARION VA 24354

Date : 11/01/2013
Register: 3 / COUNTER3
Trans. #: 41837
Dept #: RE201300
ACCT# :

REAL ESTATE 2013
SEVEN MILE FORD

000061298
Acres:

54 A 107
Land: 77800

Imp: 85400

WILSON DOUGLAS K & JANICE M
496 CHESTNUT RIDGE RD
MARION VA
24354

Previous
Balance \$ 1207.68
Principal Being Paid \$ 1207.68
Penalty \$.00
Interest \$.00
Amount Paid \$ 1207.68
*Balance Due
as of 11/01/2013 \$.00

Check# 1468 \$ 1661.54

Pd by
ANY BALANCE DUE DOES NOT INCLUDE PENALTY AND INTEREST.
TAX RECEIPT - YEAR 2014

(DUPLICATE)

Ticket #: 00152520001 (

SMYTH COUNTY
SMYTH COUNTY TREASURER
PO BOX 549 SUITE G024
109 W MAIN ST.
MARION VA 24354

Date : 11/12/2014
Register: 2 / CHRISTIAN
Trans. #: 00012
Dept #: RE201400
ACCT# :

REAL ESTATE 2014
SEVEN MILE FORD

000061298
Acres:

Land: 82800

Imp: 80700

WILSON DOUGLAS K & JANICE M
496 CHESTNUT RIDGE RD
MARION VA
24354

Previous
Balance \$ 1209.90
Principal Being Paid \$ 1209.90
Penalty \$.00
Interest \$.00
Amount Paid \$ 1209.90
*Balance Due
as of 11/12/2014 \$.00

Check# 1611 \$ 1899.46

Pd by
ANY BALANCE DUE DOES NOT INCLUDE PENALTY AND INTEREST.

(DUPLICATE)

TAX RECEIPT - YEAR 2015

Ticket #: 00152980001 (

SMYTH COUNTY
SMYTH COUNTY TREASURER
PO BOX 549 SUITE G024
109 W MAIN ST.
MARION VA 24354

Date : 9/21/2015
Register: 2 / COUNTER4
Trans. #: 05224
Dept #: RE201500
ACCT# :

REAL ESTATE 2015
SEVEN MILE FORD

000061298
Acres:

Land: 82800

Imp: 80700

WILSON DOUGLAS K & JANICE M
496 CHESTNUT RIDGE RD
MARION VA
24354

Previous
Balance \$ 1209.90
Principal Being Paid \$ 1209.90
Penalty \$.00
Interest \$.00
Amount Paid \$ 1209.90
*Balance Due
as of 9/21/2015 \$.00

Check# 1728 \$ 1814.20

October 3, 2016

A meeting of the Smyth County Personnel Committee was held at the County Office Building on Monday, October 3, 2016 at 6:15 P.M.

Committee Members Present: Chilhowie District Supervisor Wade H. Blevins Jr., Chairman
Park District Supervisor M. Todd Dishner
Royal Oak District Supervisor G. Blake Frazier

Staff Members Present: Michael Carter, County Administrator
Lisa Richardson, Human Resource Manager
Kelly Woods, Administrative Assistant

Chairman, Chilhowie District Supervisor Wade H. Blevins Jr. called the meeting to order at 3:34 P.M.

Michael Carter, County Administrator presented information concerning the meals policy and informed the Committee about some concern that has been expressed from various departments. The concerns surfaced due to distances traveled in one day and it was asked that consideration be given for when extensive travel is involved.

Park District Supervisor M. Todd Dishner made a motion to allow DAY trips over 175 miles one way be reimbursed under the current Meals Policy, with a limit of \$35.00 per day. Royal Oak District Supervisor G. Blake Frazier seconded the motion and all agreed unanimously.

Michael Carter, County Administrator then informed the Committee that several additional concerns had been received concerning the current Tobacco Use Policy at the Smyth County Administration Building from the initial concerns addressed earlier in the calendar year. Different options were discussed to assist in finding a resolution to the concerns.

After discussion, Royal Oak District Supervisor G. Blake Frazier made a motion to designate the Smyth County Administration Building as a Tobacco free facility effective January 1, 2017. Park District Supervisor M. Todd Dishner seconded the motion and all agreed unanimously.

All recommendations will be presented to the full Board at their next scheduled meeting on October 11, 2016.

With nothing further to discuss, the meeting was adjourned at 4:30 P.M.

A meeting of the Smyth County Water and Sewer Committee was held at the County Office Building on Wednesday, September 21, 2016 at 3:30 p.m.

Committee Members Present:

Saltville District Supervisor Roscoe D. Call, Chair
Rye Valley District Supervisor Rick K. Blevins

Committee Members Absent:

Royal Oak District Supervisor G. Blake Frazier

Staff Members Present:

Michael Carter, County Administrator
Scott Simpson, Assistant County Administrator
Kelly Woods, Administrative Assistant
Jeff Campbell, County Attorney

The meeting was called to order at 3:31 p.m. by Chairman Roscoe D. Call.

Michael Carter, County Administrator presented a Water Purchase Agreement from the Town of Chilhowie, to be effective January, 2017. Discussion continued on this item. Rye Valley District Supervisor Rick K. Blevins made a motion to allow staff to move forward on the agreement with the Town of Chilhowie, at a rate of \$3.85 per 1,000 gallons of water and changing some of the language in the agreement. All agreed unanimously.

Scott Simpson, Assistant County Administrator informed the Committee of a series of water main leaks along Highway 107 toward Chilhowie. Mr. Simpson stated that staff of the Water Department are investigating the issue and pursuing what is needed to fix or replace the line. Mr. Simpson stated that it is approximately \$25 to \$30 per foot of pipe to replace the line, and the county is losing an average of 35,000 gallons per day due to the leak. Staff will keep the Committee informed of the findings. Discussion continued on this item.

At 4:30 P.M. Royal Oak District Supervisor G. Blake Frazier entered the meeting.

Michael Carter, County Administrator informed the Committee the Water Purchase Agreement had been signed by Thomas Bridge Water Corporation. Rye Valley District Rick K. Blevins made a motion to recommend accepting the Water Agreement as presented. Royal Oak District Supervisor G. Blake Frazier seconded the motion and all agreed unanimously.

Jeff Campbell, County Attorney presented an updated Sewer Billing Agreement from Thomas Bridge Water Corporation. Mr. Campbell stated the TBWC attorney has requested a few minor changes, and as legal counsel for the county, he feels comfortable with those changes. Rye Valley District Supervisor Rick K. Blevins made a motion to recommend accepting the agreement as presented, allowing Mr. Campbell to make the necessary changes, and informing Thomas Bridge Water there will be no further changes allowed to the agreement. Royal Oak District Supervisor G. Blake Frazier seconded the motion and all agreed unanimously.

Water and Sewer Committee Minutes
Wednesday, September 21, 2016

Scott Simpson, Assistant County Administrator updated the Committee concerning the Adwolfe Sewer Project, and stated Mr. Jeff Campbell, County Attorney was working on the Deed research, and CHA Consulting were still working on obtaining the few remaining easements. Mr. Simpson stated that an ad would be in the Bristol Herald Courier on Sunday, October 2, 2016 for bids on the project. The bids will be due no later than October 27, 2016 at 2:00 P.M., and will be considered for award at the continued meeting on October 27, 2016. There were no other comments from the Committee regarding the project.

With nothing further to discuss, the meeting was continued to October 27, 2016 at 6:00 P.M. to review and recommend bids received on the Adwoldfe Sewer Project.