

AGENDA

Tuesday, February 9, 2016
4:00 PM

4:00 CALL MEETING TO ORDER (Chairman Wade H. Blevins, Jr.)

CLOSED SESSION

Code of Virginia, Section 2.2-3711 – **A.1; Personnel Matters;** Discussion, consideration, or interviews of prospective candidates for employment and contracts; **A.5; Industrial/Business Prospects;** discussion concerning a business or industry considering expansion with no previous announcement being made.

5:00 CALL MEETING TO OPEN SESSION

Invocation and Pledge of Allegiance

ADOPTION OF AGENDA

Adopt the agenda and the additional agenda as presented

MINUTES OF PREVIOUS MEETINGS

Request adoption of the January 12th, 2016 meeting minutes.

FINANCIAL UPDATE

Michael Carter – Inform the Board of the County's financial status

PAYMENT OF INVOICES

Consideration of appropriations and accounts payable as listed on the additional agenda.

5:15 CITIZENS TIME

5:30 Aaron Sizemore-Mt. Rogers Planning District Commission

5:40 Davenport & Company- Refinancing Opportunities

6:00 Harry Dean- Presentation of SWIFA's Annual Report

NEW BUSINESS

***Consideration of Criminal Background Checks- Michelle Clayton**

***Amendment of section 4.5 of the Board's Rules of Procedures-Michelle Clayton**

***DERA Designation for Rural Retreat- Michelle Clayton**

***Southview Apartments Appeal on Residential Rehabilitation Application- Michelle Clayton**

***Certificate of Lien Release-Clark Crest Subdivision Road Improvements-Michelle Clayton**

***EMS Council Appointment- Michael Carter**

***Smyth County Tourism Board Appointment- Michael Carter**

***UTRR Appointment- Michael Carter**

***Personnel Committee Recommendations- Wade Blevins, Chair**

***Water/Sewer Committee Recommendations- Roscoe Call, Chair**

***Budget Committee Recommendations- Wade Blevins, Chair**

***Appointment Committee Recommendations- Rick Blevins, Chair**

Supervisor Comment Time

Meeting reminders:

Board of Supervisors Meeting Minutes
January 12, 2016

The Smyth County Board of Supervisors held its regular meeting at 4:00 p.m., **Tuesday, January 12, 2016**. The location of the meeting was in the First Floor Board Room of the County Office Building, 121 Bagley Circle, Suite 100, Marion, Virginia.

PRESENT: Chilhowie District Supervisor Wade H Blevins, Jr., Park District Supervisor M. Todd Dishner; Rye Valley District Supervisor Rick K Blevins; North Fork District Supervisor Phil Stevenson; Atkins District Supervisor Charles Atkins; Saltville District Supervisor Roscoe D Call (6)

ABSENT: Royal Oak District Supervisor G. Blake Frazier (1)

STAFF: County Administrator Michael Carter; Assistant County Administrator Scott Simpson; County Attorney Michelle Clayton; Administrative Assistant Kelly Woods; Director Community & Economic Development Lori Hester (5)

OTHERS: Stephanie Porter-Nichols, Smyth County News and Messenger, Sheriff Chip Shuler, Johnny Joannou with the Smyth County Sheriff's Office and approximately 5 citizens.

4:03:51 PM Michael Carter, County Administrator called the meeting to order.

4:01:36 PM A motion was made by Rye Valley District Supervisor Rick K Blevins to enter into closed session under Code of Virginia, Section 2.2-3711 – **A.1**; Discussion, consideration, or interviews of prospective candidates for employment and **A.5; Industrial/Business Prospects**; discussion concerning a business or industry considering expansion with no previous announcement being made, and **A.7 Legal**; discussion with legal counsel and staff pertaining to actual or probable litigation. Chilhowie District Supervisor Wade H. Blevins Jr. seconded the motion.

After consideration, the motion PASSED by the following vote:

AYES: Chilhowie District Supervisor Wade H. Blevins, Jr.,
Park District Supervisor M. Todd Dishner
Rye Valley District Supervisor Rick K. Blevins,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Saltville District Supervisor Roscoe D. Call.

NAYS: None.

ABSTAINERS: None.

ABSENT: Royal Oak District Supervisor G. Blake Frazier.

4:07:16 PM Royal Oak District Supervisor G. Blake Frazier entered the meeting during closed session.

4:59:58 PM Michael Carter, County Administrator called the meeting back to order from Closed session.

It was moved by Rye Valley District Supervisor Rick K Blevins, seconded by Chilhowie District Supervisor Wade H. Blevins Jr., to adopt the following resolution certifying the business conducted in closed session as follows:

**RESOLUTION
CERTIFICATION OF CLOSED SESSION**

WHEREAS, the Smyth County Board of Supervisors has convened in a closed session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Smyth County Board of Supervisors that such a meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Smyth County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed session were heard, discussed or considered by the Smyth County Board of Supervisors.

After consideration, the motion PASSED by the following vote:

AYES: Chilhowie District Supervisor Wade H. Blevins, Jr.,
Park District Supervisor M. Todd Dishner
Rye Valley District Supervisor Rick K. Blevins,
Royal Oak District Supervisor G. Blake Frazier,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Saltville District Supervisor Roscoe D. Call.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

5:00:52 PM A motion was made by Saltville District Supervisor Roscoe D Call, seconded by Park District Supervisor M. Todd Dishner to adopt the agenda and additional agenda as presented.

After consideration, the motion PASSED by the following vote:

AYES: Chilhowie District Supervisor Wade H. Blevins, Jr.,
Park District Supervisor M. Todd Dishner

Rye Valley District Supervisor Rick K. Blevins,
Royal Oak District Supervisor G. Blake Frazier,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Saltville District Supervisor Roscoe D. Call.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

5:01:23 PM Sandy Elswick, Voter Registrar gave the invocation and Human Resource Manager Lisa Richardson led the Pledge of Allegiance.

5:02:35 PM Michael Carter, County Administrator opened the floor to discussion and nominations for the Election of Officers for the calendar year of 2016.

Saltville District Supervisor Roscoe D. Call made a motion to nominate Chilhowie District Supervisor Wade H. Blevins, Jr. as Chairman. The motion was seconded by Rye Valley District Supervisor Rick K. Blevins. Atkins District Supervisor Charles Atkins made a motion to nominate Rye Valley District Supervisor Rick K. Blevins as Chairman. North Fork District Supervisor Phil Stevenson seconded the motion.

Saltville District Supervisor Roscoe D. Call made a motion to close the nominations, seconded by Park District Supervisor M. Todd Dishner.

After consideration, the motion PASSED by the following vote:

AYES: Chilhowie District Supervisor Wade H. Blevins, Jr.,
Park District Supervisor M. Todd Dishner
Rye Valley District Supervisor Rick K. Blevins,
Royal Oak District Supervisor G. Blake Frazier,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Saltville District Supervisor Roscoe D. Call.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

Michael Carter, County Administrator called for a vote on Chilhowie District Supervisor Wade H. Blevins, Jr.'s nomination for Chairman.

After consideration, the motion PASSED by the following vote:

AYES: Park District Supervisor M. Todd Dishner,
Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call and
Royal Oak District Supervisor G. Blake Frazier.

NAYS: North Fork District Supervisor Phil Stevenson and
Atkins District Supervisor Charles Atkins.

ABSTAINERS: Chilhowie District Supervisor Wade H. Blevins.

ABSENT: None.

Michael Carter, County Administrator called for a vote on Rye Valley District Supervisor Rick K. Blevins' nomination for Chairman.

AYES: North Fork District Supervisor Phil Stevenson and
Atkins District Supervisor Charles Atkins.

NAYS: Chilhowie District Supervisor Wade H. Blevins, Jr.,
Park District Supervisor M. Todd Dishner,
Royal Oak District Supervisor G. Blake Frazier and
Saltville District Supervisor Roscoe D. Call.

ABSTAINERS: Rye Valley District Supervisor Rick K. Blevins.

ABSENT: None.

5:05:13 PM Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr. opened the floor for nominations of Vice Chairman for calendar year 2016. Saltville District Supervisor Roscoe D. Call nominated Park District Supervisor M. Todd Dishner as Vice Chairman. The motion was seconded by Royal Oak District Supervisor G. Blake Frazier. Rye Valley District Supervisor Rick K. Blevins made a motion to close the nominations for Vice Chairman. The motion was seconded by Saltville District Supervisor Roscoe D. Call.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,
Rye Valley District Supervisor Rick K. Blevins,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Saltville District Supervisor Roscoe D. Call and
Royal Oak District Supervisor G. Blake Frazier.

NAYS: None.

ABSTAINERS: Park District Supervisor M. Todd Dishner.

ABSENT: None.

Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr. called for a vote on Park District Supervisor M. Todd Dishner's nomination for Vice Chairman.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,
Rye Valley District Supervisor Rick K. Blevins,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Saltville District Supervisor Roscoe D. Call and
Royal Oak District Supervisor G. Blake Frazier.

NAYS: None.

ABSTAINERS: Park District Supervisor M. Todd Dishner.

ABSENT: None.

5:05:55 PM Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr. opened the floor for nominations of Clerk for calendar year 2016. Saltville District Supervisor Roscoe D. Call nominated Michael Carter for Clerk. The motion was seconded by Park District Supervisor M. Todd Dishner. Vice Chair, Park District Supervisor M. Todd Dishner made a motion to close the nominations and Saltville District Supervisor Roscoe D. Call seconded the motion.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,
Vice Chair, Park District Supervisor M. Todd Dishner,
Rye Valley District Supervisor Rick K. Blevins,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Saltville District Supervisor Roscoe D. Call and
Royal Oak District Supervisor G. Blake Frazier.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr. called for a vote on Michael Carter's nomination for Clerk.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,
Vice Chair, Park District Supervisor M. Todd Dishner,
Rye Valley District Supervisor Rick K. Blevins,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Saltville District Supervisor Roscoe D. Call and
Royal Oak District Supervisor G. Blake Frazier.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

5:06:39 PM Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr. opened the floor for nominations of Deputy Clerk for calendar year 2016. Saltville District Supervisor Roscoe D. Call nominated Scott Simpson for Deputy Clerk. The motion was seconded by Park District Supervisor M. Todd Dishner. Vice Chair, Park District Supervisor M. Todd Dishner made a motion to close the nominations and the motion was seconded by Rye Valley District Supervisor Rick K. Blevins.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,
Vice Chair, Park District Supervisor M. Todd Dishner,
Rye Valley District Supervisor Rick K. Blevins,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Saltville District Supervisor Roscoe D. Call and

Royal Oak District Supervisor G. Blake Frazier.

NAYS: None.

ABSTAINERS: None.

Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr. called for a vote on Scott Simpson's nomination for Deputy Clerk.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,
Vice Chair, Park District Supervisor M. Todd Dishner,
Rye Valley District Supervisor Rick K. Blevins,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Saltville District Supervisor Roscoe D. Call and
Royal Oak District Supervisor G. Blake Frazier.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

5:07:30 PM Michael Carter, County Administrator asked the Board their desired meeting schedule for calendar year 2016 and suggested the meetings stays as scheduled on the 2nd Tuesday of each month. Saltville District Supervisor Roscoe D. Call made a motion to continue with the regular meeting schedule on the second Tuesday of each month with closed session beginning at 4:00 p.m. Royal Oak District Supervisor G. Blake Frazier seconded the motion.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,
Vice Chair, Park District Supervisor M. Todd Dishner,
Rye Valley District Supervisor Rick K. Blevins,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Saltville District Supervisor Roscoe D. Call and
Royal Oak District Supervisor G. Blake Frazier.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

5:09:41 PM A motion was made by Saltville District Supervisor Roscoe D. Call to adopt the Board of Supervisors Rules of Procedures as amended April 14, 2015. Vice Chair, Park District Supervisor M. Todd Dishner seconded the motion.

Michelle Clayton, County Attorney proposed an amendment to section 4.5 of the Rules of Procedures, which will be voted on at the February 9, 2016 scheduled meeting.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,
Vice Chair, Park District Supervisor M. Todd Dishner,

Rye Valley District Supervisor Rick K. Blevins,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Saltville District Supervisor Roscoe D. Call and
Royal Oak District Supervisor G. Blake Frazier.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

5:13:52 PM A motion was made by Saltville District Supervisor Roscoe D. Call to adopt the 2016 state holiday schedule as approved by the Governor and amended throughout the year. The motion was seconded by Royal Oak District Supervisor G. Blake Frazier.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,
Vice Chair, Park District Supervisor M. Todd Dishner,
Rye Valley District Supervisor Rick K. Blevins,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Saltville District Supervisor Roscoe D. Call and
Royal Oak District Supervisor G. Blake Frazier.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

5:15:07 PM It was moved by Saltville District Supervisor Roscoe D. Call, seconded by Rye Valley District Supervisor Rick K. Blevins, to approve the minutes of the December 8, 2015 with changes made to Page 2, regarding the vote out of closed session. Minutes will read as follows: North Fork District Supervisor Ron C. Blevins made a motion to approve the employment contract for the County Administrator as discussed during closed session. Also, change to page 5, concerning the Accounts Payable Listing. It will state to approve the Accounts Payable listing instead of appropriate.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,
Vice Chair, Park District Supervisor M. Todd Dishner,
Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call and
Royal Oak District Supervisor G. Blake Frazier.

NAYS: None.

ABSTAINERS: North Fork District Supervisor Phil Stevenson and
Atkins District Supervisor Charles Atkins.

ABSENT: None.

5:17:08 PM Financial Update-Michael Carter, County Administrator presented the Board with information on the current FY15-16 budget and a current month analysis for appropriations.

5:31:01 PM It was moved by Saltville District Supervisor Roscoe D. Call, seconded by Royal Oak District Supervisor G. Blake Frazier to appropriate \$5,870,000.00 from the General Fund. The following is an explanation of the appropriations approved:

| | |
|---|----------------|
| General County: | \$1,810,000.00 |
| Social Services (January 13-January 31, 2016) | \$325,000.00 |
| Social Services (February 1-February 9, 2016) | \$60,000.00 |
| Schools-Operating Fund | \$3,425,000.00 |
| School Debt and Capital Outlay Fund | \$250,000.00 |

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,
Vice Chair, Park District Supervisor M. Todd Dishner,
Rye Valley District Supervisor Rick K. Blevins,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Saltville District Supervisor Roscoe D. Call and
Royal Oak District Supervisor G. Blake Frazier.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

It was moved by Saltville District Supervisor Roscoe D. Call seconded by Vice Chair, Park District Supervisor M. Todd Dishner to appropriate \$518,513.81 for the Courthouse Project.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,
Vice Chair, Park District Supervisor M. Todd Dishner,
Rye Valley District Supervisor Rick K. Blevins,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Saltville District Supervisor Roscoe D. Call and
Royal Oak District Supervisor G. Blake Frazier.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

It was moved by Saltville District Supervisor Roscoe D. Call, seconded by Royal Oak District Supervisor G. Blake Frazier to appropriate \$19,534.67 from the Commonwealth's Attorney Fund 760 for open invoices.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,
Vice Chair, Park District Supervisor M. Todd Dishner,
Rye Valley District Supervisor Rick K. Blevins,

North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Saltville District Supervisor Roscoe D. Call and
Royal Oak District Supervisor G. Blake Frazier.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

It was moved by Saltville District Supervisor Roscoe D. Call, seconded by Royal Oak District Supervisor G. Blake Frazier to appropriate \$3,121.07 from the Sheriff's Fund 748 for open invoices.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,
Vice Chair, Park District Supervisor M. Todd Dishner,
Rye Valley District Supervisor Rick K. Blevins,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Saltville District Supervisor Roscoe D. Call and
Royal Oak District Supervisor G. Blake Frazier.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

5:34:38 PM Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr., opened citizen's time. With no one wishing to speak, Chairman, Chilhowie District Supervisor Wade H. Blevins Jr. closed citizen's time.

5:34:51 PM Lennie Gail Mitcham, Executive Director of Southwest Virginia Alliance for Manufacturing presented an update to the Board. Stephanie Surret, Co-Executive Director of SVAM presented an update on the Center of Excellence.

5:48:53 PM Michael Armbrister-Executive Director of the Mel Leaman Free Clinic, presented an update to the Board and stated the Clinic plans to relocate to the Department of Physical Therapy Building by August 1, 2016 and this will be a space provided to them rent free from Emory & Henry College.

6:00:35 PM Chairman, Chilhowie District Supervisor Wade H. Blevins Jr. opened the Public Hearing for Criminal Background Checks. Michael Carter, County Administrator read the following advertisement as published in the Smyth County News & Messenger.

**PUBLIC HEARING
CRIMINAL BACKGROUND CHECK ORDINANCE
FOR COUNTY EMPLOYEE APPLICANTS**

Pursuant to § 15.2-1505.1 of the Code of Virginia, (1950), as amended, the Smyth County Board of Supervisors proposes to amend the Smyth County Code, Chapter 2 on Administration to provide a new Section 2-6 relating to the review of criminal history record

information of applicants for county employment. The County Administrator or his designee shall, in the interest of public welfare and safety, conduct investigations of all applicants to whom a conditional offer of employment is made to determine if the past criminal conduct of an applicant with a conviction record would be compatible with the nature of the employment under consideration. Fingerprinting and other personal descriptive information would be required but shall be confidential. Any applicant denied employment because of information obtained shall be notified of the information obtained leading to the denial.

A Public Hearing will be conducted by the Smyth County Board of Supervisors on Tuesday, January 12, 2016 beginning at 6:00 p.m. in the Board of Supervisors meeting room, 121 Bagley Circle, Marion, Virginia. A copy of the present and proposed ordinance is on file at the Smyth County Administrators Office, 121 Bagley Circle, Marion, Virginia and can be viewed between the hours of 8:00 am and 5:00 pm, Monday through Friday.

In compliance with the Americans with Disabilities Act, persons requiring special assistance to attend and participate in the public hearing should contact Clegg Williams, ADA Coordinator for Smyth County, at (276) 706-8315 at least forty eight (48) hours prior to the public hearing.

6:03:18 PM With no one wishing to speak, Chairman, Chilhowie District Supervisor Wade H. Blevins Jr. closed the Public Hearing.

6:03:34 PM Saltville District Supervisor Roscoe D. Call made a motion to accept the 911 Agreements as discussed in previous meetings. Royal Oak District Supervisor G. Blake Frazier seconded the motion.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,
Vice Chair, Park District Supervisor M. Todd Dishner,
Rye Valley District Supervisor Rick K. Blevins,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Saltville District Supervisor Roscoe D. Call and
Royal Oak District Supervisor G. Blake Frazier.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

6:06:38 PM Michael Carter, County Administrator informed the Board that an appointment needed to be made to the Emergency Medical Services Council, due to Bryan Saunders resigning his appointment.

6:10:57 PM Rye Valley District Supervisor Rick K. Blevins made a motion to reappoint the following to the Board of Zoning Appeals on recommendation from Michelle Clayton, County Attorney. Royal Oak Supervisor G. Blake Frazier seconded the motion.

Park District
John Saunders
2240 Teapot Lane
Marion, Va. 24354

Alternate
Bill Moss
917 Oak Lane
Marion, Va. 24354

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,
Vice Chair, Park District Supervisor M. Todd Dishner,
Rye Valley District Supervisor Rick K. Blevins,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Saltville District Supervisor Roscoe D. Call and
Royal Oak District Supervisor G. Blake Frazier.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

6:12:45 PM Budget Request deadline-Michael Carter informed the board the deadline for receiving budget requests is February 12, 2016 for FY2016-2017.

6:13:39 PM Revenue Sharing Project Update-Michael Carter, County Administrator explained the process to those in attendance of the Board meeting. VDOT has informed Mr. Carter of a change in their procedures. They are requesting all Revenue Sharing Projects be included in the Capital Improvement Plan for the County.

Royal Oak District Supervisor G. Blake Frazier made a motion to add Green Valley Court to Smyth County's Capital Improvement Plan and submit the correct documents to VDOT. North Fork District Supervisor Phil Stevenson seconded the motion.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,
Vice Chair, Park District Supervisor M. Todd Dishner,
Rye Valley District Supervisor Rick K. Blevins,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Saltville District Supervisor Roscoe D. Call and
Royal Oak District Supervisor G. Blake Frazier.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

6:25:17 PM Scott Simpson, Assistant County Administrator presented information concerning the Back of the Dragon Overlook Project. After discussion, Vice Chair, Park District Supervisor M. Todd Dishner made a motion to move forward with the Project. Saltville District Supervisor Roscoe D. Call seconded the motion.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,
Vice Chair, Park District Supervisor M. Todd Dishner,
Rye Valley District Supervisor Rick K. Blevins,
Saltville District Supervisor Roscoe D. Call and
Royal Oak District Supervisor G. Blake Frazier.

NAYS: North Fork District Supervisor Phil Stevenson and
Atkins District Supervisor Charles Atkins.

ABSTAINERS: None.

ABSENT: None.

6:39:12 PM Scott Simpson, Assistant County Administrator presented a slide show to inform the Board on the progress of the Courthouse renovation. Mr. Simpson stated the project was progressing nicely, and was still under budget at this point.

6:49:10 PM Old Business- Saltville District Supervisor Roscoe D. Call made a motion to remove all items listed under Old Business on the Board agenda. Royal Oak District Supervisor G. Blake Frazier seconded the motion.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,
Vice Chair, Park District Supervisor M. Todd Dishner,
Rye Valley District Supervisor Rick K. Blevins,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Saltville District Supervisor Roscoe D. Call and
Royal Oak District Supervisor G. Blake Frazier.

NAYS: None.

ABSTAINERS: None.

ABSENT: None.

6:49:47 PM Supervisor Comment Time: Royal Oak District Supervisor G. Blake Frazier thanked the staff for all of the hard work being conducted at the Courthouse and welcomed the two new Board members. Mr. Frazier also thanked the 911 operators and staff. North Fork District Supervisor Phil Stevenson stated he was honored to sit on the Board and thanked Mr. Carter for all of his help. Rye Valley District Supervisor Rick K. Blevins welcomed the two new Board members and stated he was looking forward to the future with the new Board. Atkins District Supervisor Charlie Atkins thanked everyone for welcoming him and stated that he hopes for more Economic Development growth in 2016. Vice Chair, Park District Supervisor M. Todd Dishner welcomed the two new Board members and Sheriff Shuler and stated that he hopes the good of the County stays as the main focus of everyone. Saltville District Supervisor Roscoe D.

Call welcomed the two new Board members and the new Sheriff. Chairman, Chilhowie District Supervisor Wade H. Blevins welcomed the two new Board members.

6:53:57 PM Michael Carter, County Administrator informed the Board of the heating problems with the building and stated that progress has been made to the current heating system in the County Building.

Saltville District Supervisor Roscoe D. Call made a motion to reappoint Wade H. Blevins Jr. as the SWIFA representative for another term. Royal Oak District Supervisor G. Blake Frazier seconded the motion.

After consideration, the motion PASSED by the following vote:

AYES: Vice Chair, Park District Supervisor M. Todd Dishner,
Rye Valley District Supervisor Rick K. Blevins,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Saltville District Supervisor Roscoe D. Call and
Royal Oak District Supervisor G. Blake Frazier.

NAYS: None.

ABSTAINERS: Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.

6:55:45 PM North Fork District Supervisor Phil Stevenson made a motion to adjourn the meeting. Saltville District Supervisor Roscoe D. Call seconded the motion.

After consideration, the motion PASSED by the following vote:

AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,
Vice Chair, Park District Supervisor M. Todd Dishner,
Rye Valley District Supervisor Rick K. Blevins,
North Fork District Supervisor Phil Stevenson,
Atkins District Supervisor Charles Atkins,
Saltville District Supervisor Roscoe D. Call and
Royal Oak District Supervisor G. Blake Frazier.

NAYS: None.

ABSTAINERS: None.

Refinancing Opportunity

VRA Refinancing of 2012 Bank Loan

Smyth County, VA



February 9, 2016

Background

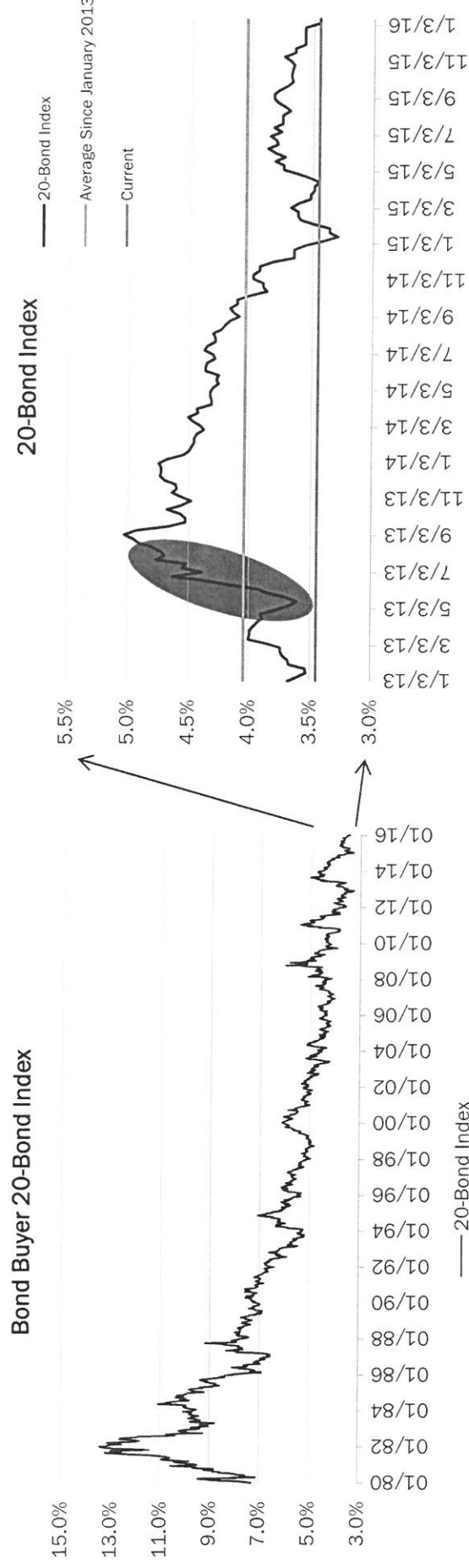


- Davenport & Company LLC, has historically served as Smyth County's (the "County") Financial Advisor and routinely reviews the County's debt portfolio for potential refinancing opportunities that provide cash flow and economic savings.
- Davenport has identified a potential refunding opportunity with respect to the County's Series 2012 Bond (which is a direct bank loan from Carter Bank).
 - The 2012 Bond is currently repaid from the County's water and sewer fund and any savings would benefit the water and sewer fund's cash flows by reducing debt service expense.
- The County may have the opportunity to refinance the 2012 Bond by participating in Virginia Resources Authority's Spring pooled bond issue.
 - It is important to note that the County would not have to proceed with the refinancing unless certain pre-determined savings threshold target is met with the refinancing.
 - If market conditions change such that the refinancing does not meet the savings threshold target, then the County would not proceed with the transaction and would not incur any transaction costs with respect to the refinancing.
- We have enclosed herein:
 - A summary of the current interest rate environment;
 - Preliminary refinancing results (assuming participation VRA's Spring pooled bond issue); and
 - Next steps for implementing the refinancing through VRA.

Interest Rate Trends



- Although interest rates remain near all-time lows, it is impossible to predict how long rates will remain this favorable. Interest rates are capable of rising quickly, as evidenced by the roughly 100 basis point jump that occurred in May to June of 2013 (highlighted below).



**As reflected by the index above,
Interest Rates
(i.e., borrowing costs)
are near 40 Year lows.**

The "20-Bond Index" shown above consists of 20 tax-exempt bonds with an average rating of Aa2 / AA (Moody's / S&P) that mature in 20 Years and serves as a general indicator of prevailing interest rates for tax-exempt borrowers.



Preliminary Savings – Refinancing of the 2012 Bond

- Based on market conditions as of February 2, 2016, the Refinancing of the 2012 Bond generates⁽¹⁾:
 - Preliminary cash flow savings of \$378,103 from FY 2017 through FY 2030.
 - Average annual cash flow savings of \$27,000.
 - On a present value basis this translates into approximately 5.67% of the Bonds refunded.
- **The industry standard benchmark for a successful refinancing is 3.0% Net PV Savings % or greater.**
- **As a safety mechanism in meeting a certain minimum savings threshold, the County could establish a minimum cash flow savings target of \$225,000 total cash flow savings (or approximately \$16,000 per year)*.**
- **If the savings is less than this figure, then the County would not proceed with the refinancing and no transaction costs would be incurred.**

| Maturities Refunded (2) | Preliminary Results (1) | |
|-----------------------------|-------------------------------|-------------------|
| | Spring VRA Pool (May Closing) | 6/1/2017-6/1/2030 |
| Bonds Refunded | \$ | 5,252,000 |
| Average Coupon | | 3.25% |
| Final Maturity | | 6/1/2030 |
| Bonds Issued | \$ | 4,315,000 |
| Final Maturity | | 11/1/2029 |
| True Interest Cost | | 2.13% |
| Gross Savings | \$ | 378,103 |
| % Net Present Value Savings | | 5.67% |
| Average Annual Savings | \$ | 27,007 |

(1) Market conditions as of February 2, 2016. Preliminary, subject to change until VRA bonds are sold and interest rates are locked in (Estimated to be on or about Mid-April).
 (2) Note assumes County makes regularly schedule June 1, 2016 payment at closing.

| FY | Refunding Savings(1) | | |
|--------------|------------------------|------------------------|-------------------|
| | Prior Net Debt Service | Refunding Debt Service | Net Savings |
| 6/30/2017 | \$ 461,589 | \$ 438,271 | \$ 23,318 |
| 6/30/2018 | 458,823 | 433,206 | 25,616 |
| 6/30/2019 | 460,829 | 436,034 | 24,794 |
| 6/30/2020 | 458,445 | 433,222 | 25,223 |
| 6/30/2021 | 460,769 | 434,769 | 26,000 |
| 6/30/2022 | 459,703 | 435,547 | 24,156 |
| 6/30/2023 | 460,295 | 430,684 | 29,611 |
| 6/30/2024 | 459,498 | 430,181 | 29,316 |
| 6/30/2025 | 459,359 | 433,781 | 25,578 |
| 6/30/2026 | 459,830 | 431,484 | 28,346 |
| 6/30/2027 | 459,814 | 433,291 | 26,523 |
| 6/30/2028 | 460,424 | 429,200 | 31,224 |
| 6/30/2029 | 449,660 | 419,469 | 30,191 |
| 6/30/2030 | 417,945 | 389,738 | 28,208 |
| Total | \$ 6,386,980 | \$ 6,008,877 | \$ 378,103 |

* Translates into approximately 3.0% Net PV Savings.

Next Steps



| Date | Action |
|----------------------------|---|
| February 5 | VRA Spring Application deadline. However, given the County's Board of Supervisors meeting date of February 9, VRA generally allows for flexibility in receiving its application shortly after the deadline. |
| February 9 | Smyth County Board of Supervisors approves submission of application for Spring Pool Bond Sale to VRA. |
| February 10 | Davenport/Smyth County submits application to VRA. |
| Balance of February | VRA due diligence; Bond Counsel to draft bond documentation |
| March (Date TBD) | Smyth County approval of local bond sale documents with savings parameters. |
| Mid-April | VRA sells its bond via public markets – Savings levels are locked in and known. |
| May | Refinancing is completed via VRA Bond closing and 2012 Bonds are repaid in full. |

Note: general monthly time schedule provided after February 9. Exact dates to be provided by VRA.

Richmond Office
One James Center
901 East Cary Street
11th Floor
Richmond, VA 23219

David Rose
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804-697-2905
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Municipal Advisor Disclosure



The enclosed information relates to an existing or potential municipal advisor engagement.

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AT A REGULAR MEETING
OF THE BOARD OF SUPERVISORS OF SMYTH COUNTY, VIRGINIA,
HELD AT THE SMYTH COUNTY ADMINISTRATION BUILDING
ON TUESDAY, FEBRUARY 9, 2016

**AN ORDINANCE AMENDING THE SMYTH COUNTY CODE,
CHAPTER 2 – ADMINISTRATION, ARTICLE 1, SECTION 2-6,
“REVIEW OF CRIMINAL HISTORY RECORD INFORMATION
OF APPLICANTS FOR COUNTY EMPLOYMENT,”.**

WHEREAS, Pursuant to § 15.2-1505.1 of the Code of Virginia (1950), as amended, a locality may be ordinance and in accordance with §19.2-389, require applicants upon offer of employment with the locality to submit to fingerprinting and to provide personal descriptive information to be forwarded for criminal history record information; and,

WHEREAS, notice was properly published for a public hearing held at the regular meeting on January 12, 2016.

NOW, THEREFORE BE IT ORDAINED, by the Board of Supervisors of Smyth County:

1. That the Smyth County Code, Chapter 2, Administration, Article 1 In General, is hereby amended with the addition of Section 2-6 as set forth below:

**CHAPTER 2
ADMINISTRATION
ARTICLE I. IN GENERAL**

Sec. 2-6. Review of criminal history record information of applicants for county employment

- (a) The county administrator or his designee shall, in the interest of public welfare and safety, conduct investigations of all applicants to whom a conditional offer of employment is made to determine if the past criminal conduct of all applicants to whom a conditional offer of employment is made to determine if the past criminal conduct of an applicant with a conviction record would be compatible with the nature of the

employment under consideration, in accordance with Virginia Code §15.2-1505.1, as amended.

- (b) The county administrator or his designee shall require such applicants to submit to fingerprinting and provide personal descriptive information to be forwarded along with the applicant's fingerprints through the Central Criminal Records Exchange and the Federal Bureau of Investigation for the purpose of obtaining criminal history record information.
- (c) Criminal history record information shall be confidential.
- (d) If an applicant is denied employment because of information appearing in his criminal history record, the county administrator or designee shall notify the applicant that information obtained from the Central Criminal Records Exchange contributed to such denial.

Secs. 2-7-2-26. Reserved.

2. That should any section or provision of this ordinance be decided to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity or constitutionality of any other section or provision of this ordinance or of the Smyth County Code:

3. That this ordinance shall be effective on the date of adoption.

On motion of Supervisor to adopt the ordinance, seconded by Supervisor, the members of the Smyth County Board of Supervisors voted to approve Ordinance No. 15-01, Amendment to Smyth County Code, Chapter 2 Administration, Article 1, Section 2-4, Review of criminal history record information of applicants for County employment as follows:

AYES: Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.
Vice Chair, Park District Supervisor M. Todd Dishner
Rye Valley District Supervisor Rick K. Blevins
North Fork District Supervisor Charles "Phil" Stevenson
Atkins District Supervisor Charles E. Atkins
Saltville District Supervisor Roscoe D. Call
Royal Oak District Supervisor G. Blake Frazier

NAYS: None

ABSENT: None

Adopted: February 9, 2016

A COPY TESTE:

Michael L. Carter
County Clerk to the Board of Supervisors

cc: Michelle W. Clayton, County Attorney

RESOLUTION

WHEREAS, the Code of Virginia § 15.2-955 provides that no volunteer rescue squad, emergency medical service organization or other organization providing similar type services, or volunteer fire-fighting organization shall be established in any locality on or after July 1, 1984, without the prior approval by resolution of the governing body, i.e. the Smyth County Board of Supervisors;

WHEREAS, the Code of Virginia § 15.2-955 also provides that each locality shall seek to ensure that emergency medical services are maintained throughout the entire locality.

WHEREAS, Emergency Medical Services Agency or “EMS Agency” means a person licensed by the Office of EMS to engage in the business, service, or regular activity, whether or not for profit, of transporting immediate medical care to persons who are sick, injured, or otherwise incapacitate.

WHEREAS, the Virginia Administrative Code 12VA5-31-10, defines “Designated Emergency Response Agency” (“DERA”) as an EMS agency recognized by an ordinance or a resolution of the governing body of any county, city or town as an integral part of the official public safety program of the county, city or town with a responsibility for providing emergency medical response.

WHEREAS, the County may from time-to-time review the status of already recognized and approved EMS agencies operating within its boundaries.

NOW, THEREFORE, BE IT RESOLVED, on this the 9th Day of February, 2016, by the Smyth County Board of Supervisors:

Smyth County hereby recognizes that the following volunteer rescue squads as DERA designated because they are an integral part of the official safety system of the county:

- Chilhowie Fire/EMS Department
- Marion Life Saving Crew
- Nebo Volunteer Fire Department
- Rural Retreat Volunteer Rescue Squad (Wythe County)
- Saltville Rescue Squad
- Sugar Grove Life Saving Crew

Adopted this 9th day of February, 2016.

By: _____
Wade H. Blevins, Jr. Chairman
Smyth County Board of Supervisors

Southview Apartments II, L.P.

900 South Gay Street, Suite 2000
Knoxville, TN 37902

January 29, 2016

VIA ELECTRONIC MAIL AND FEDERAL EXPRESS

Ms. Michelle Clayton
County Attorney
121 Bagley Circle, Room 101
Marion, Virginia 24354

Re: Appeal of Denial of Southview Apartments Residential Rehabilitation Partial Exemption

Dear Ms. Clayton:

Please accept this letter as an appeal of the denial of an application for residential real estate tax exemption by the Commissioner of Revenue in connection with real property located at 252 View Drive, Marion, Virginia 24354 (the "Property"). As described in a letter to the Commissioner dated as of January 25, 2016, the Property meets the following requirements for exemption pursuant to Section 23-340 of the Code of the County of Smyth, Virginia: (1) The Property is located within the boundaries of Smyth County, Virginia; (2) The improvements located on the Property were constructed in approximately 1981 (please note that the original letter erroneously stated 1982); (3) The Property contains 72 residential units; (4) The Property will be rehabilitated at a cost of approximately \$55,000 per unit; and (5) It is anticipated that the rehabilitation of the Property will result in an increase of the assessed value of the Property.

The building permits for the property were issued on November 17, 2015 and November 19, 2015. The application for tax exemption was submitted on January 26, 2016. It is our understanding that the Commissioner has denied our application because the application was filed later than thirty (30) days after the building permits were issued. We also understand that our application was acceptable in all other respects. The late submission of the application was the result of an oversight on our part. We would respectfully request that you place this appeal on the February 9, 2016 agenda of the Board of Supervisors for their consideration. Although we made an error by submitting our application more than thirty (30) days after our building permits were issued, we believe that the Property meets all other criteria for a partial tax exemption and is a project that will benefit Smyth County.

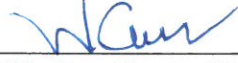
We are also now aware that application should have been made by a form provided by the Commissioner of the Revenue Office. A completed form is enclosed herewith along with proof that taxes for the 2015 tax year have been paid. Our \$250 fee has already been submitted to the Commissioner.

We very much appreciate your consideration of granting a reversal of the Commissioner's denial of a residential rehabilitation partial exemption to the Property. Please do not hesitate to contact me should you have any questions or need anything further.

Yours truly,

SOUTHVIEW APARTMENTS II, L.P.

By: Southview GP, LLC, its general partner

By: 
W. Carr Hagan III, Vice President

cc: Mr. Jeff Richardson (via electronic mail)
Mr. Mike Rodgers (via electronic mail)

Smyth County Enterprise Zone

Rehabilitated Real Estate Tax Exemption Program

Name of Property Owners: Southview Apartments II L.P.

Contact Name: Jordana Nelson

Mailing Address: 400 S. Gay St., Ste. 2000

Phone Number: () Business Number: (865) 824-7234
(direct dial)

Tap Map # of Property: 55-A-19A 911 Address: 252 View Dr
Marion VA 24354

Date of application: 9/24/15 Date Received by COR: 1/26/16

Date building permit was issued: 11-17-15 / 11-19-15 Date Verified with Building Inspector: 1/26/16

Year structure was built: 1981

Is sole purpose commercial or industrial use after the completion of rehabilitation? yes

Are all taxes on the applicant property paid in full, including the most recently concluded taxable year? yes Concluded Tax Year: 2015 Date Verified with Treasurer: 1/26/16
paid 11/30/15

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE, ALL INFORMATION PRESENTED ABOVE IS CORRECT. I also hereby certify that I have received a copy of the Enterprise Zone Real Estate Exemption Ordinance, and agree to pay the required nonrefundable \$250 application fee. I will make available for review by the Commissioner of the Revenue all documents that he deems necessary to determine if I have met the requirements necessary for the tax exemption.

[Signature] 1/29/2016
Signature of Authorized Representative Date

Please return this form to: Jeff Richardson
Commissioner of the Revenue
119 West Main St Rm 245
PO Box 985
Marion VA 24354

Revised 8/23/10

*filed pursuant to Sec. 23-242 of the Code of the County of Smyth.

CERTIFICATE OF RELEASE AND SATISFACTION

The Circuit Court of Smyth County, Virginia is the location of the following lien record referenced by this certificate:

SPECIAL TAX ASSESSMENT

Date of Lien: July 18, 2004

Name of taxpayers on original and current lien:

Lot # 34 Clarkcrest Subdivision

Account # 83260

Deed Book: 658, Page: 575

Charles L. and Sherrie D. Henderson

Tax Map No. 64C-1-34

Total Lien = \$3,658.53

Brief description of the property covered by lien: those certain lots of parcel of land lying and being in the Colecrest (Clarkcrest) Subdivision, located South of the Town of Chilhowie, in the Chilhowie Election District, Smyth County, Virginia, and being described in a deed recorded in Deed Book 647, Page 705 in the Smyth County Circuit Court Clerk's Office. This land is known as Lot 34 of the plat of the Clarkcrest Subdivision which plat is recorded in Plat Book 8, Page 114 in the records of the aforementioned Clerk's Office.

I CERTIFY that the lien created and applicable to the property described above was fully released on January 29, 2016. The taxpayers have now fully satisfied the entire lien with respect to the above property by the payment of the amount of the special assessment and penalties and interest imposed on the taxpayers. This special assessment was imposed on the land of the taxpayers referenced above by action of the Smyth County Board of Supervisors in a regular meeting on July 13, 2004. This is a certificate in full satisfaction of the tax lien and special assessment tax debt to Smyth County, Virginia which was created by improvements to streets in Clarkcrest Subdivision and in which improved streets taxpayers own property abutting the same.

The person making this release on behalf of Smyth County, Virginia has been properly authorized by appropriate action of the Board of Supervisors of Smyth County to make this release. Done at Marion, Virginia on this 9th day of February, 2016.

By: _____
Wade H. Blevins, Jr.
Chair, Smyth County Board of Supervisors

COMMONWEALTH OF VIRGINIA,
COUNTY OF SMYTH, to-wit:

I, Kelly Woods, a Notary Public of and for the State of Virginia, do certify that Wade H. Blevins, Jr., Chairman of the Smyth County Board of Supervisors has this day acknowledged his acceptance of the said release on behalf of Smyth County. Given under my hand this 9th day of February, 2016.

NOTARY PUBLIC

My Commission Expires: _____

Approved as to form by Michelle Clayton, Smyth County Attorney

January 28, 2016

A meeting of the Smyth County Personnel Committee was held at the County Office Building on Thursday, January 28, 2016 at 3:00 P.M.

Committee Members Present: Chilhowie District Supervisor Wade H. Blevins Jr., Chairman
Park District Supervisor M. Todd Dishner

Committee Members Absent: Royal Oak District Supervisor G. Blake Frazier

Staff Members: Michael Carter, County Administrator
Michelle Clayton, County Attorney
Scott Simpson, Assistant County Administrator
Kelly Woods, Administrative Assistant
Lisa Richardson, Human Resource Manager

Chairman, Chilhowie District Supervisor Wade H. Blevins called the meeting to order at 3:09 P.M.

Lisa Richardson, Human Resource Manager presented a proposal for vacation schedule changes to be effective 01/01/2016, as shown below.

*New employees earn 8 hours per month, up to first anniversary.

*Additional 3 vacation days for employees with 22+ years of service.

After discussion, Park District Supervisor M. Todd Dishner made a motion to approve the proposed vacation changes as presented and recommend to the Board of Supervisors at the next scheduled meeting on February 9, 2016. All agreed unanimously.

Lisa Richardson, Human Resource Manager then presented a new Personnel Manual Statement regarding Hybrid Employees, as shown below.

Hybrid Plan Employees:

VRS Hybrid plan employees hired after January 1, 2014 have short-term and long term disability benefits available through their benefits plan. This disability coverage provides income protection in an employee can't work due to a work-related or non-work related illness, injury or other condition. Hybrid plan employees must follow the requirements of the plan, and meet the qualifying periods for disability benefits. Benefits are based on a percentage of the employee's pre-disability earnings and amount of months of continuous service in the hybrid retirement plan. Additional information is available from the Human Resource Director.

After discussion, Park District Supervisor M. Todd Dishner made a motion to approve the proposed change as presented and recommend to the Board of Supervisors at the next scheduled meeting on February 9, 2016. All agreed unanimously.

Lisa Richardson, then informed the committee of the benefit of a Company Nurse, which is a VACO sponsored third party worker's compensation reporting provider. This will be available to all County Employee's at no cost to the County.

After discussion, Park District Supervisor M. Todd Dishner made a motion to approve the Company Nurse, as sponsored by VACO and recommend to the Board of Supervisors at the next scheduled meeting on February 9, 2016. All agreed unanimously.

Michael Carter, County Administrator informed the committee that he had received a request to transfer the six (6) County dispatch positions to the Sheriff's Office. There are a total of 11 positions. Five are Comp Board and six are County funded positions. After discussion, the committee's decision at this time is to leave the six County funded positions as they currently are, with operational control by the Sheriff's Department.

With no other matters to discuss, Chairman Chilhowie District Supervisor, Wade H. Blevins Jr. adjourned the meeting at 3:41 P.M.

A meeting of the Smyth County Water and Sewer Committee was held at the County Office Building on Thursday, January 26, 2016 at 4:00 P.M.

Committee Members Present: Saltville District Supervisor Roscoe D. Call, Chair
Rye Valley District Supervisor Rick K. Blevins

Committee Members Absent: Royal Oak District Supervisor G. Blake Frazier

Staff Members: Michael Carter, County Administrator
Scott Simpson, Assistant County Administrator
Kelly Woods, Administrative Assistant
Mike Neal, Water/Sewer Department Manager

Saltville District Supervisor Roscoe D. Call, Chairman called the meeting to order at 4:02 P.M.

Scott Simpson, Assistant County Administrator spoke regarding the Term Services Agreements and requested consideration to renew the following Agreement's for Professional Architect/Engineering Services for the period of February 12, 2016 to February 12, 2017.

1. Anderson & Associates
2. CHA Consulting, Inc
3. Draper & Aden Associates, Inc.
4. ECS Mid-Atlantic, LLC
5. The Lane Group, Inc.

Rye Valley District Supervisor Rick K. Blevins made a motion to recommend to the Board of Supervisors at the February 9, 2016 meeting to renew all Terms of Service Agreements as presented by Mr. Simpson. All members unanimously agreed.

Scott Simpson, Assistant County Administrator spoke concerning the Water Loss Report for the newer systems located within the County. After review it was noted that a number of systems were showing a water loss. The Atkins System in particular was identified and plans are to actively look and fix any problems found within the system. An update will be provided to the Committee at the next meeting.

Scott Simpson, Assistant County Administrator then informed the committee of the Mandatory Hookup Ordinance that is referenced in the County Code. Mr. Simpson stated the ordinance is not enforced at this time and a strategy is being devised to incorporate users within the service area to begin receiving an availability fee. Further information is needed to complete the study as well as legal interpretation of how the County shall proceed on this issue.

The committee scheduled the next meeting for February 17, 2016 at 4:00 P.M.

The meeting adjourned at 4:45 p.m.

A meeting of the Smyth County Budget Committee was held at the County Office Building on Thursday, January 28, 2016 at 4:30 P.M.

Committee Members Present:

Chilhowie District Supervisor Wade H. Blevins Jr., Chairman
Rye Valley District Supervisor Rick K. Blevins
Park District Supervisor M. Todd Dishner

Staff Members Present:

Michael Carter, County Administrator
Kelly Woods, Administrative Assistant
Scott Simpson, Assistant County Administrator

Michael Carter, County Administrator informed the Committee that he had spoken with Dr. Robinson, Superintendent of Smyth County Schools concerning a heating issue at Northwood High School. Dr. Robinson informed Mr. Carter that one boiler is down, and the second one is working. The School Board is in the process of obtaining quotes for a new system and will be including this in their FY2016-2017 Budget proposal.

Rye Valley District Supervisor Rick K. Blevins made a motion to continue with categorical funding for the Smyth County School Board in the FY2016-2017 budget cycle. Park District Supervisor M. Todd Dishner seconded the motion and all agreed unanimously.

Michael Carter, County Administrator informed the Committee of recent re-classifications of various positions that fall under Constitutional Officers.

Michael Carter, County Administrator presented to the committee a recommendation to set aside 1% of the total budget for the FY16-17 budget, with the ability to review this as needed. Discussion continued on this item.

At 5:34 p.m. Chairman Wade H. Blevins Jr., adjourned the meeting.

A meeting of the Smyth County Appointment Committee was held at the County Office Building on Thursday, January 26, 2016 at 3:30 P.M.

Committee Members

Present: Rye Valley District Supervisor Rick K. Blevins, Chair
Chilhowie District Supervisor Wade H. Blevins, Jr.
Park District Supervisor M. Todd Dishner

Staff Members: Michael Carter, County Administrator
Scott Simpson, Assistant County Administrator
Kelly Woods, Administrative Assistant

Chairman, Rye Valley District Supervisor Rick K. Blevins called the meeting to order at 3:44 pm.

Kelly Woods, Administrative Assistant informed the committee of several appointments that needed to be made.

Chilhowie District Supervisor Wade H. Blevins Jr. made a motion to re-appoint Brian Reynolds, Les Whit, Charles Greer, and Jim May to the Local Board of Building Code Appeals. All will have four (4) year terms beginning 1-31-2016 and ending 1-31-2020. Park District Supervisor M. Todd Dishner seconded the motion. All agreed unanimously.

Park District Supervisor M. Todd Dishner made a motion to appoint Atkins District Supervisor Charlie Atkins to the New River/Mt. Rogers Workforce Consortium Board for a one (1) year term beginning 12-31-15 and ending 12-31-16. Chilhowie District Supervisor Wade H. Blevins Jr. seconded the motion. All agreed unanimously.

Chilhowie District Supervisor Wade H. Blevins Jr. made a motion to re-appoint Josh Carter as the Private Provider Representative and Carol Greer as the Parent Representative to the Community Policy Management Team for a one (1) year term, beginning 01-31-2016 and ending 01-31-2017. Park District Supervisor M. Todd Dishner seconded the motion. All agreed unanimously.

These recommendations will be brought before the full Board at the next scheduled meeting for February 9, 2016.

With nothing further to discuss, Chairman Rye Valley District Supervisor Rick K. Blevins adjourned the meeting at 3:52 P.M.