

# AGENDA

Tuesday, May 12, 2015  
4:00 PM

**4:00 CALL MEETING TO ORDER** (Chairman Wade H. Blevins, Jr.)

## **CLOSED SESSION**

Code of Virginia, Section 2.2-3711 –**A.5; Industrial/Business Prospects**; discussion concerning a business or industry considering expansion with no previous announcement being made, and **A.7 Legal**; discussion with legal counsel and staff pertaining to actual or probable litigation.

## **5:00 CALL MEETING TO OPEN SESSION**

Invocation and Pledge of Allegiance

## **ADOPTION OF AGENDA**

Adopt the agenda and the additional agenda as presented

## **MINUTES OF PREVIOUS MEETINGS**

Request adoption of the April 14, 2015 minutes

## **FINANCIAL UPDATE**

Michael Carter – Inform the Board of the County's financial status

## **PAYMENT OF INVOICES**

Consideration of appropriations and accounts payable as listed on the additional agenda

## **5:15 CITIZENS TIME**

## **NEW BUSINESS**

- 5:30 Harry Howe-RAM Clinic
- 5:40 Four-For-Life Distribution-Shannon Williams
- Water Projects-Accept Grants and Execute Agreements-Scott Simpson
- VDOT 6 Year Plan-Schedule Public Hearing for June 9, 2015 at 5:30 P.M.
- Schedule Public Hearing for Smyth County Budget FY2015-2016 for June 9, 2015 at 6:00 P.M.
- 6:00 Public Hearing-Smyth County School Board Budget FY2015-2016

- **Consideration of Residential Rehab Rebate- Michelle Clayton**
- **Appointment Committee Recommendation- Rick Blevins**
- **Budget Committee Recommendation- Wade Blevins**
- **Insurance Committee Recommendation- Blake Frazier**

**OLD BUSINESS**

1. Collection of delinquent taxes. **(8-10-04)**
2. Financial Discussion. **(7-9-13)**
3. Mega-Site Project **(11-17-11)**

**Supervisor Comment Time:**

**Meeting reminders:**

Board of Supervisors Meeting Minutes  
April 14, 2015

The Smyth County Board of Supervisors held its regular meeting at 4:00 p.m., **Tuesday, April 14, 2015**. The location of the meeting was in the First Floor Board Room of the County Office Building, 121 Bagley Circle, Suite 100, Marion, Virginia.

**PRESENT:** Chairman, Chilhowie District Supervisor Wade H Blevins, Jr.; Vice Chair, Park District Supervisor M. Todd Dishner; Rye Valley District Supervisor Rick K Blevins; North Fork District Supervisor Ron C Blevins; Atkins District Supervisor J. Howard Burton; Saltville District Supervisor Roscoe D Call; Royal Oak District Supervisor G. Blake Frazier (7)

**ABSENT:** None (0)

**STAFF:** County Administrator Michael Carter; County Attorney Michelle Clayton; Administrative Assistant Kelly Woods; Director Community & Economic Development Lori Hester (4)

4:08:40 PM Chairman, Chilhowie District Supervisor Wade H. Blevins Jr. called the meeting to order.

A motion was made by Rye Valley District Supervisor Rick K. Blevins to enter into closed session under Code of Virginia, Section 2.2-3711-A.3 **Land Acquisition; A.5; Industrial/Business Prospects**; discussion concerning a business or industry considering expansion with no previous announcement being made.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,  
Vice Chair, Park District Supervisor M. Todd Dishner  
Rye Valley District Supervisor Rick K. Blevins,  
Atkins District Supervisor J. Howard Burton,  
North Fork District Supervisor Ron C. Blevins,  
Saltville District Supervisor Roscoe D. Call and  
Royal Oak District Supervisor G. Blake Frazier

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** None.

4:53:13 PM Chairman, Chilhowie District Supervisor Wade H. Blevins Jr. called the meeting to order from closed session.

It was moved by North Fork District Supervisor Ron C. Blevins, seconded by Royal Oak District Supervisor G. Blake Frazier to adopt the following Resolution certifying the business conducted In Closed session as follows:

**RESOLUTION  
CERTIFICATION OF CLOSED SESSION**

**WHEREAS**, the Smyth County Board of Supervisors has convened in a closed session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

**WHEREAS**, Section 2.2-3712 of the Code of Virginia requires a certification by the Smyth County Board of Supervisors that such a meeting was conducted in conformity with Virginia law;

**NOW, THEREFORE, BE IT RESOLVED** the Smyth County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed session were heard, discussed or considered by the Smyth County Board of Supervisors.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,  
Vice Chair, Park District Supervisor M. Todd Dishner  
Rye Valley District Supervisor Rick K. Blevins,  
Atkins District Supervisor J. Howard Burton,  
North Fork District Supervisor Ron C. Blevins,  
Saltville District Supervisor Roscoe D. Call and  
Royal Oak District Supervisor G. Blake Frazier

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** None.

5:12:19 PM Lori Hester, Director of Community and Economic Development gave the Invocation and Shannon Williams, 911 Coordinator led the Pledge of Allegiance.

5:13:05 PM A motion was made by Saltville District Supervisor Roscoe D. Call to adopt the Agenda and Additional Agenda, with the addition of School Resource Officer Grant per the request of Michael Carter, County Administrator. Saltville District Supervisor Ron C. Blevins seconded the motion.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,  
Vice Chair, Park District Supervisor M. Todd Dishner  
Rye Valley District Supervisor Rick K. Blevins,  
Atkins District Supervisor J. Howard Burton,  
North Fork District Supervisor Ron C. Blevins,  
Saltville District Supervisor Roscoe D. Call and  
Royal Oak District Supervisor G. Blake Frazier

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** None.

5:14:23 PM It was moved by Royal Oak District Supervisor G. Blake Frazier, seconded by North Fork District Supervisor Ron C. Blevins to approve the minutes of the March 10, 2015 and March 26, 2015 meetings.

After consideration, the motion PASSED by the following vote:



**AYES:** Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,  
Vice Chair, Park District Supervisor M. Todd Dishner  
Rye Valley District Supervisor Rick K. Blevins,  
Atkins District Supervisor J. Howard Burton,  
North Fork District Supervisor Ron C. Blevins,  
Saltville District Supervisor Roscoe D. Call and  
Royal Oak District Supervisor G. Blake Frazier

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** None.

5:14:38 PM Michael Carter, County Administrator presented the Board with information on the current FY14-15 budget and a current month analysis for appropriations.

5:21:12 PM It was moved by Saltville District Supervisor Roscoe D. Call, seconded by Royal Oak District Supervisor G. Blake Frazer to appropriate \$6,495,000.00 from the General Fund. The following is an explanation of the appropriations approved:

General County:	\$2,150,000.00
Social Services (April 15-April 30, 2015)	\$310,000.00
Social Services (May 1-May 12, 2015)	\$60,000.00
Schools-Operating Fund	\$3,900,000.00
School Debt and Capital Outlay Fund	\$75,000.00

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,  
Vice Chair, Park District Supervisor M. Todd Dishner  
Rye Valley District Supervisor Rick K. Blevins,  
North Fork District Supervisor Ron C. Blevins,  
Atkins District Supervisor J. Howard Burton,  
Saltville District Supervisor Roscoe D. Call and  
Royal Oak District Supervisor G. Blake Frazier

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** None.

It was moved by Saltville District Supervisor Roscoe D. Call seconded by Royal Oak District Supervisor G. Blake Frazier to appropriate \$11,546.14 for the Pioneer/Fox Valley Water Project.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,  
Vice Chair, Park District Supervisor M. Todd Dishner  
Rye Valley District Supervisor Rick K. Blevins,

North Fork District Supervisor Ron C. Blevins,  
Atkins District Supervisor J. Howard Burton,  
Saltville District Supervisor Roscoe D. Call and  
Royal Oak District Supervisor G. Blake Frazier

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** None.

It was moved by Saltville District Supervisor Roscoe D. Call seconded by Royal Oak District Supervisor G. Blake Frazier to appropriate \$5,215.01 from EDA-Fund 4.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,  
Vice Chair, Park District Supervisor M. Todd Dishner  
Rye Valley District Supervisor Rick K. Blevins,  
North Fork District Supervisor Ron C. Blevins,  
Atkins District Supervisor J. Howard Burton,  
Saltville District Supervisor Roscoe D. Call and  
Royal Oak District Supervisor G. Blake Frazier

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** None.

It was moved by Saltville District Supervisor Roscoe D. Call seconded by Park District Supervisor M. Todd Dishner to appropriate \$675,585.31 for the Courthouse Project.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,  
Vice Chair, Park District Supervisor M. Todd Dishner  
Rye Valley District Supervisor Rick K. Blevins,  
Atkins District Supervisor J. Howard Burton  
Saltville District Supervisor Roscoe D. Call and  
Royal Oak District Supervisor G. Blake Frazier

**NAYS:** North Fork District Supervisor Ron C. Blevins

**ABSTAINERS:** None.

**ABSENT:** None

It was moved by Saltville District Supervisor Roscoe D. Call seconded by North Fork District Supervisor Ron C. Blevins to appropriate \$162,201.03 from the Commonwealth Attorney-Fund 760.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,  
Vice Chair, Park District Supervisor M. Todd Dishner  
Rye Valley District Supervisor Rick K. Blevins,  
North Fork District Supervisor Ron C. Blevins,  
Atkins District Supervisor J. Howard Burton,

Saltville District Supervisor Roscoe D. Call and  
Royal Oak District Supervisor G. Blake Frazier

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** None.

It was moved by Saltville District Supervisor Roscoe D. Call seconded by Royal Oak District Supervisor G. Blake Frazier to appropriate \$75.00 for the Lick Skillet Housing Project.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,  
Vice Chair, Park District Supervisor M. Todd Dishner  
Rye Valley District Supervisor Rick K. Blevins,  
North Fork District Supervisor Ron C. Blevins,  
Atkins District Supervisor J. Howard Burton,  
Saltville District Supervisor Roscoe D. Call and  
Royal Oak District Supervisor G. Blake Frazier

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** None.

It was moved by Atkins District Supervisor J. Howard Burton seconded by Park District Supervisor M. Todd Dishner to appropriate \$1,221.60 from Sheriff Fund-748 for outstanding invoices.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,  
Vice Chair, Park District Supervisor M. Todd Dishner  
Rye Valley District Supervisor Rick K. Blevins,  
North Fork District Supervisor Ron C. Blevins,  
Atkins District Supervisor J. Howard Burton,  
Saltville District Supervisor Roscoe D. Call and  
Royal Oak District Supervisor G. Blake Frazier

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** None.

It was moved by Saltville District Supervisor Roscoe D. Call, seconded by Rye Valley District Supervisor Rick K. Blevins to appropriate \$986,834.11 for the Accounts Payable listing.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,  
Vice Chair, Park District Supervisor M. Todd Dishner  
Rye Valley District Supervisor Rick K. Blevins,  
North Fork District Supervisor Ron C. Blevins,  
Atkins District Supervisor J. Howard Burton,  
Saltville District Supervisor Roscoe D. Call and

Royal Oak District Supervisor G. Blake Frazier

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** None

5:24:12 PM Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr., opened citizen's time. Lester Hutton, 195 Dry Run Road, Marion Va. verbalized a complaint about the penalty of 5% applied to your Water bill for late payment. He would like for the Board to waive this for certain situations, such as a death in the family.

5:29:31 PM Sharon Eure 366 Old Airport Road Chilhowie informed the Board that her backyard is washing out and she has contacted VDOT and the Town of Chilhowie. She would appreciate The Board doing something about spring water running across road and washing out yard.

5:36:28 PM Lauren Kopp, Smyth County 4-H extension agent introduced herself to the Board as the new extension agent.

5:37:15 PM Anna DeBord 343 College Street Marion, April 26, 2015 spoke on behalf of the Smyth County Historic Society and would like to invite everyone to join the Society.

5:39:40 PM With no one else wishing to speak, Chairman, Chilhowie District Supervisor Wade H. Blevins Jr. closed citizen's time.

5:39:45 PM James Tyler, CEO of Smyth County Community Hospital presented update on the hospital and thanked the Board for the opportunity to speak.

5:48:42 PM Charlie Harrington, Emergency Management Coordinator presented the Emergency Operations Plan Resolution and Declaration for the County as shown.

**Resolution  
Emergency Operations Plan**

WHEREAS the Board of Supervisors of Smyth County, Virginia recognizes the need to prepare for, respond to, and recover from natural and manmade disasters; and

WHEREAS Smyth County has a responsibility to provide for the safety and well being of its citizens and visitors; and

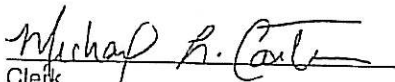
WHEREAS Smyth County has established and appointed a Director and Coordinator of Emergency Management.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Smyth County, Virginia, this Emergency Operations Plan as revised is officially adopted, and

IT IS FUTHER RESOLVED AND ORDERED that the Director of Emergency Management, or his/her designee, are tasked and authorized to maintain and revise as necessary this document over the next four (4) year period or until such time be ordered to come before this board.

  
Chairman, County Board of Supervisors

ATTEST:

  
Clerk  
County Board of Supervisors

Adopted this 14 day of April 2015

OK

**Declaration of Adoption  
National Incident Management System**

BE IT RESOLVED by the Smyth County Department of Emergency Management as follows:

WHEREAS, at the request of the President, the Department of Homeland Security has developed the National Incident Management System (NIMS) for the purpose of unifying and coordinating all emergency responders' efforts during disasters; and

WHEREAS, the Department of Homeland Security has directed all Federal, State, Territorial, Tribal, and local entities involved in emergency response to adopt NIMS; and

WHEREAS, the Governor of the Commonwealth of Virginia has similarly endorsed NIMS by proclaiming it the official basis for management of incident response in Virginia; and

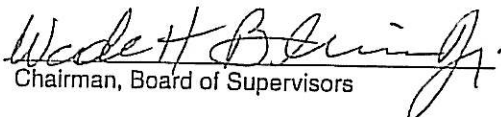
WHEREAS, the NIMS will enable responders at all levels to work together more effectively and efficiently to manage domestic incidents no matter what the cause, size or complexity, including catastrophic acts of terrorism and natural disaster; and

WHEREAS, Smyth County Department of Emergency Management currently uses the Incident Command System (ICS) as referred to in NIMS; and

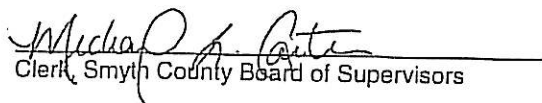
WHEREAS, Smyth County Department of Emergency Management recognizes the need for a single Incident Management System to be used by all local agencies and disciplines;

BE IT THEREFORE RESOLVED, that Smyth County Department of Emergency Management (DEM) adopts the National Incident Management System. That this system will be used at all incidents and drills, taught in all DEM training courses, and reflected in all DEM emergency mitigation, preparedness, response and recovery plans and programs.

Adopted by the Smyth County Board of Supervisors and effective on the date of adoption.

  
Chairman, Board of Supervisors

ATTEST:

  
Clerk, Smyth County Board of Supervisors

Adopted this 14 day of April 2015

Saltville District Supervisor Roscoe D. Call made a motion to approve the EOP as presented.  
North Fork District Supervisor Ron C. Blevins seconded the motion.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,  
Vice Chair, Park District Supervisor M. Todd Dishner  
Rye Valley District Supervisor Rick K. Blevins,  
North Fork District Supervisor Ron C. Blevins,  
Atkins District Supervisor J. Howard Burton,  
Saltville District Supervisor Roscoe D. Call and  
Royal Oak District Supervisor G. Blake Frazier

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** None

5:55:55 PM Shannon Williams, 911 Coordinator presented information for the FY2015 Aid to Localities payments as presented below:

Agency:	Disbursement Amount 90%
Atkins Fire Dept	\$13,083
Adwolfe FD	\$13,083
Nebo Fire Dept	\$13,083
Sugar Grove Fire Dept	\$13,083
Chilhowie FD	\$4,083
Saltville FD	\$4,083

The disbursements total \$60,498.00.

Rye Valley District Supervisor Rick K. Blevins made a motion to approve the FY2015 Aid to Localities payments as presented. Royal Oak District Supervisor G. Blake Frazier seconded the motion.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,  
Vice Chair, Park District Supervisor M. Todd Dishner,  
Rye Valley District Supervisor Rick K. Blevins,  
North Fork District Supervisor Ron C. Blevins,  
Atkins District Supervisor J. Howard Burton,  
Saltville District Supervisor Roscoe D. Call and  
Royal Oak District Supervisor G. Blake Frazier.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** None.

5:57:48 PM Rye Valley District Supervisor Rick K. Blevins brought forward a recommendation from the Smyth County Appointment Committee. At the request of the Town of Saltville, the committee recommends appointing C. Todd Young to the Mt. Rogers Planning District Commission as the Town of Saltville representative for a four (4) year term, ending June 30, 2018,

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.  
Vice Chair, Park District Supervisor M. Todd Dishner,  
Rye Valley District Supervisor Rick K. Blevins,  
North Fork District Supervisor Ron C. Blevins,  
Saltville District Supervisor Roscoe D. Call,  
Atkins District Supervisor J. Howard Burton and



Royal Oak District Supervisor G. Blake Frazier

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** None.

Rye Valley District Supervisor Rick K. Blevins brought forward a recommendation from the Smyth County Appointment Committee. The committee recommends Bryan Sounders to the Southwest Virginia Emergency Medical Services Council, Inc., to fill the remainder of the term for Doug Testerman. Mr. Testerman has resigned his position due to medical reasons. The term will expire on December 31, 2016.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.  
Vice Chair, Park District Supervisor M. Todd Dishner,  
Rye Valley District Supervisor Rick K. Blevins,  
North Fork District Supervisor Ron C. Blevins,  
Saltville District Supervisor Roscoe D. Call,  
Atkins District Supervisor J. Howard Burton and  
Royal Oak District Supervisor G. Blake Frazier

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** None.

5:59:24 PM Michael Carter, County Administrator informed the Board the November 19<sup>th</sup> meeting date was incorrect and suggested that it be changed to November 12. Atkins District Supervisor J. Howard Burton made a motion to change the November meeting date from the 19<sup>th</sup> to the 12<sup>th</sup>. Saltville District Supervisor Roscoe D. Call seconded the motion.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.  
Vice Chair, Park District Supervisor M. Todd Dishner,  
Rye Valley District Supervisor Rick K. Blevins,  
North Fork District Supervisor Ron C. Blevins,  
Saltville District Supervisor Roscoe D. Call,  
Atkins District Supervisor J. Howard Burton and  
Royal Oak District Supervisor G. Blake Frazier

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** None.

6:00:01 PM Chairman, Chilhowie District Supervisor Wade H. Blevins Jr. called the Public Hearing to order concerning the Residential Rehabilitation Tax Exemption. Michael Carter, County Administrator read the advertisement as placed in the Smyth County News and Messenger.

**Public Hearing**  
**Residential Rehabilitation Tax Exemption**



Pursuant to §58.1-3220 of the Code of Virginia, (1950), as amended, the Smyth County Board of Supervisors proposes to amend Chapter 23 (Finance and Taxation) of the Smyth County Code to provide one-year of tax abatement on increased assessed value for certain rehabilitated residential units, effective immediately upon adoption.

A new Smyth County Code, Article IX, Chapter 23, Division 3 (Sections 23-338 through 340) on Residential Rehabilitation Tax Exemption is proposed to permit applications for partial exemption on the increased assessed value for completed rehabilitation of residential multi-family residences of ten units or more with no less than fifteen years of age and located in Smyth County.

A Public Hearing will be continued by the Smyth County Board of Supervisors and conducted on Tuesday, April 14, 2015 beginning at 6:00p.m. or soon thereafter in the Board of Supervisors meeting room, 121 Bagley Circle, Marion, Virginia. A copy of the present and proposed ordinance is on file at the Smyth County Administrators Office, 121 Bagley Circle, Marion, Virginia and can be viewed between the hours of 8:00 am and 5:00 pm, Monday through Friday.

In compliance with the Americans with Disabilities Act, persons requiring special assistance to attend and participate in the public hearing should contact Clegg Williams, ADA Coordinator for Smyth County, at (276) 783-3298 x 8315 at least forty eight (48) hours prior to the public hearing.

By order of the Smyth County Board of Supervisors - Michael L. Carter, County Administrator

Rye Valley District Supervisor Rick K. Blevins made a motion to waive the reading of the rules for public hearings. North Fork District Supervisor Ron C. Blevins seconded the motion.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.  
Vice Chair, Park District Supervisor M. Todd Dishner,  
Rye Valley District Supervisor Rick K. Blevins,  
North Fork District Supervisor Ron C. Blevins,  
Saltville District Supervisor Roscoe D. Call,  
Atkins District Supervisor J. Howard Burton and  
Royal Oak District Supervisor G. Blake Frazier

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** None.

No one signed up to speak concerning the Public Hearing.

6:02:26 PM Chairman, Chilhowie District Supervisor Wade H. Blevins Jr. closed the Public Hearing.

6:02:32 PM Michael Carter, County Administrator presented information concerning the McArthur Grant, which is a grant the The Southwest Virginia Regional Jail Authority has applied for to receive funding through, to participate in a Safety and Justice Challenge Project. The project focuses on jail population management and includes all

stakeholders. If selected, there will be one year of data collection followed by an intensive study of programs and alternatives. Mr. Carter stated this is a letter of support for the grant as shown below and not a commitment of funds.

MacArthur Foundation  
Office of Grants Management  
140 S. Dearborn Street  
Chicago, IL 60603-5285

Dear MacArthur Foundation:

The Smyth County Board of Supervisors is committed to supporting and participating in the execution of the Safety and Justice Challenge project as applied for by the Southwest Virginia Regional Jail Authority. The Smyth County Board of Supervisors understands that effective jail population management strategies require a system wide scope. No single stakeholder can impact local jail populations without the support and involvement of their counterparts in law enforcement, the criminal defense bar, prosecutors' offices, the judiciary, pretrial service agencies, probation and parole, and other local service providers.

The Smyth County Board of Supervisors will provide data and agency leaders to support the Southwest Virginia Regional Jail Authority in its efforts to complete this project if awarded.

North Fork District Supervisor Ron C. Blevins made a motion to support the MacArthur Grant being submitted by the Southwest Virginia Regional Jail Authority with the understanding there are no commitment of funds from the Board of Supervisors. Royal Oak District Supervisor G. Blake Frazier seconded the motion.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.  
Vice Chair, Park District Supervisor M. Todd Dishner,  
Rye Valley District Supervisor Rick K. Blevins,  
North Fork District Supervisor Ron C. Blevins,  
Saltville District Supervisor Roscoe D. Call,  
Atkins District Supervisor J. Howard Burton and  
Royal Oak District Supervisor G. Blake Frazier

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** None.

6:04:29 PM Michael Carter, County Administrator brought forward recommendations from the Planning Commission as shown below.

Commissioner Joel Pugh made a recommendation to recommend to the Board of Supervisors to approve the Special Use Permit requested by the Rich Valley Agricultural and Fair Association, Inc. to expand their non-conforming use to include the following activities: bull riding, demolition derby,

donkey softball games, go cart racing, lawnmower pulls and races, mixed marital arts, musical concerts, tough truck contest, tractor pulls, truck mud races, truck pulls, wrestling and circus events with the following conditions: Events can only be held on Friday, Saturday, and/or Sunday until Midnight. The property is identified as 325 and 329 Long Hollow Road, Saltville; Tax Map nos. 19-A-51, 19-A-36B, and 19-A-36C; and is zoned Agricultural. Commissioner Wayne Venable seconded the motion.

Vote: Yays: Davidson, Doyle, Pugh, Shepherd, Sparks, Venable, and Wagoner.  
Nays: None.  
Abstainers: None.  
Absent: None.

North Fork District Supervisor Ron C. Blevins made a motion to approve the recommendation as presented by the Planning Commission. Royal Oak District Supervisor G. Blake Frazier seconded the motion.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,  
Vice Chair, Park District Supervisor M. Todd Dishner,  
Rye Valley District Supervisor Rick K. Blevins,  
Atkins District Supervisor J. Howard Burton,  
North Fork District Supervisor Ron C. Blevins,  
Saltville District Supervisor Roscoe D. Call and  
Royal Oak District Supervisor G. Blake Frazier.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** None.

Commissioner Wayne Venable made a motion to recommend to the Board of Supervisors approving the resolution for a Letter of Substantial Accord for CPV as presented. Commissioner Joel Pugh seconded the motion.

Vote: Yays: Davidson, Doyle, Pugh, Shepherd, Sparks, Venable, and Wagoner.  
Nays: None.  
Abstainers: None.  
Absent: None.

Atkins District Supervisor J. Howard Burton made a motion to approve the Planning Commission's recommendation and finding that pursuant to Virginia Code Section 15.2-2232 (A), the general location, character and extent of the electric generating facility approved by the Special Use Permit on November 15, 2012 is substantially in accord with the 2013 Smyth County Comprehensive Plan, as amended. Royal Oak District Supervisor G. Blake Frazier seconded the motion.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,  
Vice Chair, Park District Supervisor M. Todd Dishner,  
Rye Valley District Supervisor Rick K. Blevins,  
Atkins District Supervisor J. Howard Burton,

North Fork District Supervisor Ron C. Blevins,  
Saltville District Supervisor Roscoe D. Call and  
Royal Oak District Supervisor G. Blake Frazier.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** None.

Michael Carter, County Administrator brought forward a recommendation from the Smyth County Planning Commission. It is the committee's recommendation to appoint Robbie Doyle, 234 Rolling Hills Drive, Marion, Va. to the Mount Rogers Planning District Commission.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.  
Vice Chair, Park District Supervisor M. Todd Dishner,  
Rye Valley District Supervisor Rick K. Blevins,  
North Fork District Supervisor Ron C. Blevins,  
Saltville District Supervisor Roscoe D. Call,  
Atkins District Supervisor J. Howard Burton and  
Royal Oak District Supervisor G. Blake Frazier

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** None.

6:09:48 PM Saltville District Supervisor Roscoe D. Call brought forward a recommendation from the Building and Grounds Committee. Mr. Call stated that two (2) proposals had been received for HVAC services for the County. The proposals received were from Cook's Mechanical Service and Trane-Tri Cities. It is the committee's recommendation to award the bid to Cook's Mechanical Service and enter into a one year agreement in the amount of \$26,900 which includes regular preventative maintenance service for the Morrison Building, a scaled back service for the Courthouse and full all inclusive preventative maintenance and warranty for both the Sheriff's Office and the Health Department. The agreement shall have the option to renew for up to four (4) additional one (1) year terms.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,  
Vice Chair, Park District Supervisor M. Todd Dishner,  
Rye Valley District Supervisor Rick K. Blevins,  
North Fork District Supervisor Ron C. Blevins,  
Atkins District Supervisor J. Howard Burton,  
Saltville District Supervisor Roscoe D. Call and  
Royal Oak District Supervisor G. Blake Frazier.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** None.

6:10:53 PM Michelle Clayton, County Attorney presented a recommendation from the Personnel Committee as shown below. These changes are recommended to be effective immediately and to be placed in the current personnel manual.

**Use of County Equipment**

(a) Telephone Use and Use of the Internet:

- (i) The County provides telephones and computers for employees who need them to conduct County business.
- (ii) Personal use of office telephones for long distance and toll calls is prohibited.
- (iii) Personal calls shall not be made or received on any County office or cell phones, when they are of a nature or extent that interrupt or interfere with the employee's work or ability of others to perform their work, or where such calls either prevent or hinder the use of the phone for County business.
- (iv) Use of County-owned cell phones including smart phones, Email, and internet service shall be limited to hours during which an employee is performing work on behalf of the County or is on-call.
- (v) Reimbursement shall be required if any excess charges arise due to unauthorized personal use.

(b) Postage. The use of County-paid postage for personal correspondence is prohibited.

(c) Other Property and Equipment. Unauthorized removal of County equipment or property from County worksites, and the use of County equipment or property for personal reasons, is prohibited.

(d) **EMPLOYEES ARE HEREBY PLACED ON NOTICE THAT THEY SHALL NOT HAVE AN EXPECTATION OF PRIVACY WHEN USING COUNTY TELEPHONES, COMPUTERS, INTERNET SERVICES, WI-FI, EMAIL, TEXTING AND OTHER ELECTRONIC AND TELECOMMUNICATIONS SYSTEMS AND EQUIPMENT.** All County electronic and telecommunications systems and equipment are owned by the County. Information and records created, sent, received, accessed or stored using such systems and equipment are property of the County. The County reserves the right to monitor all activities without notice and the County may monitor, access and review all such information and records, at any time, as the County deems necessary for the efficient, effective and secure use and operation of such systems. Users must recognize that computer generated documents (e.g., old email) are public records subject to the Freedom of Information Act.

(e) All internet use shall be conducted in compliance with applicable federal and state laws governing electronic and telecommunications.

(f) The use of County electronic and telecommunications systems and equipment for illegal or inappropriate purposes is prohibited. Illegal use means any use in violation of local, state and/or federal laws and regulations. Inappropriate use means any use that would violate the County's policies or procedures, including, without limitation, the following:

Email: creating or forwarding jokes, chain messages, or any other non-work related messages.

- i. Internet: pirating software; stealing passwords; hacking other machines on the Internet or County network; participating in the viewing or exchange of pornography or obscene materials; engaging in other illegal or inappropriate activities using the Internet.
- ii. Any unauthorized access to any computer system, application or service.
- iii. Concealing or misrepresentation of an employee's identity when sending or receiving communications using County electronic or telecommunications systems or equipment, including, without limitation, using "identifiers" of other individuals as your own, and using a computer logon ID other than the individual user ID assigned.
- iv. Any activities for private, commercial purposes, such as business transactions between individuals and/or commercial organizations.
- v. Any usage that significantly interferes with or disrupts network users, services, or computers. Disruptions include, but are not limited to, distribution of unsolicited advertising and deliberate propagation of computer viruses.
- vi. Any activities where users engage in acts that are deliberately wasteful of computing resources or which unfairly monopolize resources to the exclusion of others. These acts include, but are not limited to, broadcasting unsolicited mailings or other messages, creating unnecessary output or printing, or creating unnecessary network traffic.

(g) Minimal use of County systems for personal internet accounts while on breaks is permissible. Abuse of this privilege may result in disciplinary action up to and including termination.

h) Smyth County's Policy on Use of Internet and Electronic Communications provides more detailed guidelines for use of these systems and is available through the Information Systems Department as well as the County's website.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,  
Vice Chair, Park District Supervisor M. Todd Dishner,  
Rye Valley District Supervisor Rick K. Blevins,  
North Fork District Supervisor Ron C. Blevins,  
Atkins District Supervisor J. Howard Burton,  
Saltville District Supervisor Roscoe D. Call and  
Royal Oak District Supervisor G. Blake Frazier.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** None.

6:11:58 PM Atkins District Supervisor J. Howard Burton made a motion to allow Becca Creasy, Administrative Assistant to sign documents related to the Building and Zoning Department as needed in addition to Bud Owens, Building Official and Clegg Williams, Building and Zoning Administrator. North Fork District Supervisor Ron C. Blevins seconded the motion.

After consideration, the motion PASSED by the following vote:



**AYES:** Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,  
Vice Chair, Park District Supervisor M. Todd Dishner,  
Saltville District Supervisor Roscoe D. Call,  
Rye Valley District Supervisor Rick K. Blevins,  
North Fork District Supervisor Ron C. Blevins,  
Atkins District Supervisor J. Howard Burton, and  
Royal Oak District Supervisor G. Blake Frazier.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** None.

6:13:17 PM Saltville District Supervisor Roscoe D. Call made a motion to approve the Board of Supervisors Rules of Procedures. North Fork District Supervisor Ron C. Blevins seconded the motion.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,  
Vice Chair, Park District Supervisor M. Todd Dishner,  
Saltville District Supervisor Roscoe D. Call,  
Rye Valley District Supervisor Rick K. Blevins,  
North Fork District Supervisor Ron C. Blevins,  
Atkins District Supervisor J. Howard Burton, and  
Royal Oak District Supervisor G. Blake Frazier.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** None.

6:14:19 PM North Fork District Supervisor Ron C. Blevins made a recommendation to approve the following Animal Damage Claims:

	<u>NAME</u>	<u>APPROVED</u>
1)	Mark Burkett, 1 Calf	\$300.00
2.)	Michael Billings, 17 Chickens	\$85.00

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,  
Vice Chair, Park District Supervisor M. Todd Dishner  
Rye Valley District Supervisor Rick K. Blevins,  
North Fork District Supervisor Ron C. Blevins,  
Atkins District Supervisor J. Howard Burton  
Saltville District Supervisor Roscoe D. Call and  
Royal Oak District Supervisor G. Blake Frazier

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** None.

6:18:04 PM Michael Carter, County Administrator brought a recommendation before the Board of

Supervisors from the Budget Committee to amend the FY 14-15 Budget from \$90,036,212 to \$90,278,414 as shown below.

Line Item Number	Title	Expense
502-012010-0238	RD-Adwolfe Sewer PER	\$30,000.00
502-012010-0239	MRPDC-Atkins Source-TA	\$20,000.00
502-012010-0240	MRPDC-Ebenezer Well	\$30,000.00
760-010000-0001	Comm Attorney Federal Drug Asset	\$162,202.00

Line Item Number	Title	Revenue
502-012010-0142(New Line Item #)		\$30,000.00
502-012010-0143 (New Line Item #)		\$20,000.00
502-012010-0144 (New Line Item #)		\$30,000.00
760-010000-0001	Federal Money	\$162,202.00

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,  
Vice Chair, Park District Supervisor M. Todd Dishner,  
Saltville District Supervisor Roscoe D. Call,  
Rye Valley District Supervisor Rick K. Blevins,  
North Fork District Supervisor Ron C. Blevins,  
Atkins District Supervisor J. Howard Burton, and  
Royal Oak District Supervisor G. Blake Frazier.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** None.

Michael Carter, County Administrator brought a recommendation before the Board from the Budget Committee. Two (2) bids have been received for the Ebenezer Well Project, one from Rorrer Well Drilling in the amount of \$42,927.00 and the second one from Boyer Well Drilling in the amount of \$119,020.00. It is the committee's recommendation to award the bid to Rorrer Well Drilling in the amount of \$42,927.00 to be paid from line item #501-085060-0008.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,  
Rye Valley District Supervisor Rick K. Blevins,  
North Fork District Supervisor Ron C. Blevins,  
Atkins District Supervisor J. Howard Burton,



Saltville District Supervisor Roscoe D. Call and  
Royal Oak District Supervisor G. Blake Frazier.

**NAYS:** None.

**ABSTAINERS:** Vice Chair, Park District Supervisor M. Todd Dishner.

**ABSENT:** None.

Michael Carter, County Administrator brought a recommendation before the Board from the Budget Committee. It is the Committee's recommendation to schedule a Public Hearing for the Smyth County School Board Budget on May 12, 2015 at 6 PM.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,  
Vice Chair, Park District Supervisor M. Todd Dishner,  
Saltville District Supervisor Roscoe D. Call,  
Rye Valley District Supervisor Rick K. Blevins,  
North Fork District Supervisor Ron C. Blevins,  
Atkins District Supervisor J. Howard Burton, and  
Royal Oak District Supervisor G. Blake Frazier.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** None.

Michael Carter, County Administrator brought a recommendation forward from the Budget Committee. Mr. Carter stated that one (1) bid had been received for the cleanup of properties the Board has declared as a public nuisance. It is the committee's recommendation to reject the bid received for such cleanup and to re-advertise at a later date.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.  
Vice Chair, Park District Supervisor M. Todd Dishner,  
Rye Valley District Supervisor Rick K. Blevins,  
North Fork District Supervisor Ron C. Blevins,  
Saltville District Supervisor Roscoe D. Call,  
Atkins District Supervisor J. Howard Burton and  
Royal Oak District Supervisor G. Blake Frazier

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** None.

6:26:08 PM Michael Carter, County Administrator presented information on the School Resource Officer Grants, and stated that Arthur Barker with the Smyth County Sheriff's Office needed approval to submit the grants, which will allow Michael Carter to sign the application for consideration. Atkins District Supervisor J. Howard Burton made a motion to allow Michael Carter, County Administrator to sign the grant applications for submittal for the School Resource Officers. North Fork District Supervisor Ron C. Blevins seconded the motion.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.  
Vice Chair, Park District Supervisor M. Todd Dishner,  
Rye Valley District Supervisor Rick K. Blevins,  
North Fork District Supervisor Ron C. Blevins,  
Saltville District Supervisor Roscoe D. Call,  
Atkins District Supervisor J. Howard Burton and  
Royal Oak District Supervisor G. Blake Frazier

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** None.

6:27:38 PM Nothing was discussed concerning Old Business.

6:28:13 PM Supervisor Comment Time-North Fork District Supervisor Ron C. Blevins informed the Board that he had received information concerning 200 miles of trails to be closed by Mt. Rogers and after further investigation he was informed by the Mount Rogers National Recreation Area these trails were user made, therefore they would be closed by Mount Rogers NRA. Royal Oak District Supervisor G. Blake Frazier would like to continue to thank the County employees and those in the County for all they do.

6:32:02 PM Saltville District Supervisor Roscoe D. Call made a motion to adjourn the meeting. North Fork District Supervisor Ron C. Blevins seconded the motion.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,  
Vice Chair, Park District Supervisor M. Todd Dishner,  
Rye Valley District Supervisor Rick K. Blevins,  
North Fork District Supervisor Ron C. Blevins,  
Atkins District Supervisor J. Howard Burton,  
Saltville District Supervisor Roscoe D. Call and  
Royal Oak District Supervisor G. Blake Frazier.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** None.



Shannon Williams, 911 Coordinator

Art by Virginia M. Lippert



Phone: (276) 783-3298 Ext. 208

Fax: (276) 783-9314

E-Mail: [smyth911@smythcounty.org](mailto:smyth911@smythcounty.org)

## Smyth County 911

121 BAGLEY CIRCLE, Suite 110 • MARION, VIRGINIA 24354

April 15, 2015

Mike Carter  
County Administrator  
121 Bagley Cir; Ste 100  
Marion, Va 24354

Re: Four-For-Life Distribution

Dear Mike,

Smyth County has received their Fiscal Year 2015 "Four-For-Life" payment for Emergency Medical Services (EMS) in the amount of \$26,861.12. These funds are for the collection period March 1, 2014 through February 28, 2015.

Staff recommends the following disbursement schedule:

- Town of Marion Fire&EMS: \$6,715.28
- Town of Chilhowie FD&EMS: \$6,715.28
- Saltville Rescue Squad: \$6,715.28
- Sugar Grove Life Saving: \$6,715.28

Please note that as of March 1<sup>st</sup>, 2015 Marion Life Saving Crew is no longer. The Town of Marion has absorbed them to form one combined Fire/EMS agency. If approved please make sure this and all future checks are made out to **Town of Marion Fire & EMS.**



## MOUNT ROGERS PLANNING DISTRICT COMMISSION

WILLIE GREENE, Chairman  
GUY ODUM, Vice-Chairman

STEVE WINESETT, Treasurer  
AARON SIZEMORE, Executive Director

1021 Terrace Drive    Marion, Virginia 24354    Phone 276-783-5103    Fax 276-783-6949

April 28, 2015

Smyth County  
Scott Simpson, Assistant County Administrator  
121 Bagley Circle, Suite 100  
Marion, VA 24354

RE: Ebenezer Source Test Well (Construction), and Cornett Spring PER (TA)

Dear Scott:

Congratulations! Mount Rogers Planning District Commission would like to inform you that Smyth County has been awarded \$30,000 in grant funds from the 2015 Southwest Virginia Regional Water/Wastewater Construction Funds for the Ebenezer Test Well Project, and \$20,000 in WW-TA funds for the Cornett Spring PER. These funds, however, are subject to availability and may decrease as a result of future reductions to the budget of the Commonwealth of Virginia as approved by the Governor's Office.

The MRPDC and the County shall arrange a meeting to review your projects readiness to proceed, go over the terms and conditions of the Individual Project Agreements and sign the IPAs.

Also, as a condition of this award, MRPDC requires its participation in all press conferences or announcements of this grant.

If you have any further questions please feel free to contact me [breed@mrpdc.org](mailto:breed@mrpdc.org).

Sincerely,

Brian J. Reed  
Deputy Director

SERVING LOCAL GOVERNMENTS  
BLAND - CARROLL - GRAYSON - SMYTH  
BRISTOL - GALATHEA

MRPDC is an equal opportunity provider

Scott  
Have  
Michael Sign  
All the attached  
MOU's send  
1 of each back  
to me.  
BJR

15-WW-03  
AGREEMENT

This AGREEMENT entered into as of this 12<sup>th</sup> day of MAY 2015, by and between the Mount Rogers Planning District Commission hereinafter referred to as "PDC" and the Smyth County hereinafter referred to as "GRANTEE."

WITNESSETH

WHEREAS, PDC staff has been authorized by the Mount Rogers Planning District Commission's Executive Committee to distribute and administer the Southwest Virginia Regional Water/Wastewater Construction Fund (SVRWWCF) according to the SVRWWCF Program Guidelines, and

WHEREAS, the PROJECT as described in the SVRWWCF Application as submitted by the GRANTEE has achieved a sufficiently high ranking to qualify for construction funding on the basis of the SVRWWCF Program Guidelines,

Now THEREFORE, the above mentioned parties hereto do mutually agree as follows:

1. PDC agrees to award the GRANTEE a Southwest Virginia Water/Wastewater Construction Fund grant in an amount of \$30,000 for the construction of the Project. This amount is subject to availability of funds and may decrease as a result of future reductions to the budget of the Commonwealth of Virginia as approved by the Governor's Office.
2. Grantee agrees to provide at least \$30,000. This amount must be matched or exceeded by the ~~Town~~ COUNTY
3. Grantee shall provide documentation of matching funds at the signing of the IPA. Documentation of matching funds shall be grant awards, grant contracts, loan agreements, etc.
4. PDC agrees to provide the GRANTEE with technical assistance in setting up and carrying out the administration of its Southwest Virginia Regional Water/Wastewater Construction Fund.
5. The GRANTEE will commence, carry out and complete the following scope of work (more thoroughly described in the GRANTEE'S SVRWWCF Application).

**Project Title: Ebenezer Source Test Well**

**Location:** Smyth County Virginia

**Outcome:** Drill test well to serve 674 existing users in Ebenezer, Walkers Creek, Cleghorn and Apple Valley and benefit the 107 corridor.



The aforementioned OUTCOME and all project activities as specified in the SVRWWCF application shall be fully completed by the completion date regardless of the availability of other funds anticipated for use on this PROJECT by the GRANTEE. No budget revision, AMENDMENT or termination of this CONTRACT shall be made which affects the GRANTEE's responsibility to fully complete the SCOPE OF WORK.

6. The aforementioned PROJECT shall be carried out, and grant payments made in strict conformance with the CONTRACT DOCUMENTS.
7. The GRANTEE will use the lesser of (1) the amount specified above, or (2) if, at total project completion, there are cost underruns or project savings, these costs shall revert to the PDC and other funding sources committed to the project in the grant proposal on a proportional basis, unless superceded by other funding source requirements.
8. The GRANTEE will initiate the PRODUCT(S) required by the CONTRACT DOCUMENTS beginning **May 1, 2015** unless grant special conditions require additional action on specified activity(s) before proceeding with that activity(s). In such instances the GRANTEE will initiate action relative to removal of the special conditions beginning with the execution of this agreement.
9. The GRANTEE shall complete the work as described in the CONTRACT DOCUMENTS on or before **June 30, 2016**. If the ACTIVITIES are not completed by that date all SVRWWCF funding shall be terminated and the Grantee shall return all unexpended funds, unless an amendment to the CONTRACT DOCUMENT provides otherwise. Notwithstanding, the GRANTEE shall be obligated to fully complete the SCOPE OF WORK.
10. PDC agrees to make payment to the GRANTEE upon receipt of a properly completed and signed invoice. Request may be made allowing approximately twenty-one days to receive the funds. Funds are to be immediately disbursed by the GRANTEE and should not be deposited in an interest-bearing account.
11. The term CONTRACT DOCUMENTS means the following documents which are a part of this Agreement, and are incorporated by reference herein as if set out in full.
  - (A) GRANTEE'S SVRWWCF Application;
  - (B) AGREEMENT;
  - (C) Special Conditions;
  - (D) AMENDMENTS;
  - (E) SVRWWCF Program Guidelines; and
  - (F) All applicable provisions of the CODE OF VIRGINIA, including but not limited to the Virginia Public Procurement Act.

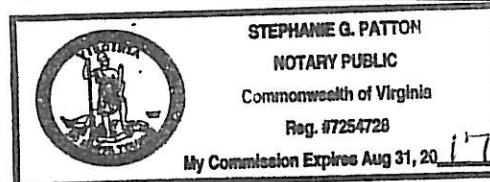
In witness whereof, the parties hereto have executed or caused to be executed by their duly authorized official this Agreement in duplicate, each copy of which will be deemed an original.

Mount Rogers Planning District Commission

BY: [Signature]  
Aaron Sizemore, PDC Executive Director

DATE: 4/29/15

County of Smyth  
Commonwealth of Virginia



I do certify that Aaron Sizemore personally appeared before me and made oath that he is Executive Director of the Mount Rogers Planning District Commission and that he is duly authorized to execute the foregoing document.

My term of office expires August 31, 2017.

Given under my hand this 30 day of April, 2015

[Signature: Stephanie G. Patton]  
Notary Public

7254728  
Registration #

Smyth County

BY: \_\_\_\_\_  
Michael Carter, County Administrator

DATE: 05/12/2015

County of \_\_\_\_\_  
Commonwealth of Virginia

I do certify that Michael Carter personally appeared before me and made oath that he is the Smyth County Administrator and that he is duly authorized to execute the foregoing document.

My term of office expires \_\_\_\_\_.

Given under my hand this \_\_\_\_\_ day of \_\_\_\_\_, 2015

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
Registration #

## SPECIAL CONDITIONS

1. Matching Funds. Non-SVRWWCF monies must be expended on the GRANTEE's projects that will, collectively, equal to or exceed the amount of SVRWWCF monies expended. Documentation on the expenditure of these funds shall be maintained by the GRANTEE and reported to PDC as part of the determination of final project closeout status.
2. Accessing SVRWWCF Obligated Monies. GRANTEE must sign an Individual Project Agreement (IPA) for this project they undertake prior to being able to access SVRWWCF monies for the project.
3. Force Account. Reimbursement of labor costs incurred where force account is utilized shall be based only on current payroll costs in terms of hourly payroll rates of employees directly involved in on-site construction activities. Reimbursement for supervisory and support staff will not be permitted. Reimbursement of fringe benefit costs will not be permitted. Documentation of costs must adhere to Force Account guidelines including use of current VDOT equipment rates.
4. Management Team Meetings. GRANTEE must establish management teams to oversee construction of SVRWWCF projects and meet on at least a monthly basis.
5. Bi-Monthly Status Reports. GRANTEE must submit a status report on the project covered by this contract to PDC not later than the second to last Wednesday of every other month.
6. Eligible Project Costs. Eligible activities for payment with SVRWWCF monies are limited to administrative and construction activities.
7. Retainage. PDC will withhold 5% or \$10,000 of the SVRWWCF funds allocated this project, whichever is greater, until receipt of proof of final completion of construction and submittal of any required PDC documentation related thereto.

Signature: \_\_\_\_\_  
Michael Carter



15-WW-03  
AGREEMENT

This AGREEMENT entered into as of this 12<sup>th</sup> day of MAY 2015,  
by and between the Mount Rogers Planning District Commission hereinafter referred to as  
"PDC" and the Smyth County hereinafter referred to as "GRANTEE."

WITNESSETH

WHEREAS, PDC staff has been authorized by the Mount Rogers Planning District Commission's Executive Committee to distribute and administer the Southwest Virginia Regional Water/Wastewater Construction Fund (SVRWWCF) according to the SVRWWCF Program Guidelines, and

WHEREAS, the PROJECT as described in the SVRWWCF Application as submitted by the GRANTEE has achieved a sufficiently high ranking to qualify for construction funding on the basis of the SVRWWCF Program Guidelines,

Now THEREFORE, the above mentioned parties hereto do mutually agree as follows:

1. PDC agrees to award the GRANTEE a Southwest Virginia Water/Wastewater Construction Fund grant in an amount of \$30,000 for the construction of the Project. This amount is subject to availability of funds and may decrease as a result of future reductions to the budget of the Commonwealth of Virginia as approved by the Governor's Office.
2. Grantee agrees to provide at least \$30,000. This amount must be matched or exceeded by the ~~Town~~ COUNTY
3. Grantee shall provide documentation of matching funds at the signing of the IPA. Documentation of matching funds shall be grant awards, grant contracts, loan agreements, etc.
4. PDC agrees to provide the GRANTEE with technical assistance in setting up and carrying out the administration of its Southwest Virginia Regional Water/Wastewater Construction Fund.
5. The GRANTEE will commence, carry out and complete the following scope of work (more thoroughly described in the GRANTEE'S SVRWWCF Application).

**Project Title:** Ebenezer Source Test Well

**Location:** Smyth County Virginia

**Outcome:** Drill test well to serve 674 existing users in Ebenezer, Walkers Creek, Cleghorn and Apple Valley and benefit the 107 corridor.

The aforementioned OUTCOME and all project activities as specified in the SVRWWCF application shall be fully completed by the completion date regardless of the availability of other funds anticipated for use on this PROJECT by the GRANTEE. No budget revision, AMENDMENT or termination of this CONTRACT shall be made which affects the GRANTEE's responsibility to fully complete the SCOPE OF WORK.

6. The aforementioned PROJECT shall be carried out, and grant payments made in strict conformance with the CONTRACT DOCUMENTS.
7. The GRANTEE will use the lesser of (1) the amount specified above, or (2) if, at total project completion, there are cost underruns or project savings, these costs shall revert to the PDC and other funding sources committed to the project in the grant proposal on a proportional basis, unless superceded by other funding source requirements.
8. The GRANTEE will initiate the PRODUCT(S) required by the CONTRACT DOCUMENTS beginning **May 1, 2015** unless grant special conditions require additional action on specified activity(s) before proceeding with that activity(s). In such instances the GRANTEE will initiate action relative to removal of the special conditions beginning with the execution of this agreement.
9. The GRANTEE shall complete the work as described in the CONTRACT DOCUMENTS on or before **June 30, 2016**. If the ACTIVITIES are not completed by that date all SVRWWCF funding shall be terminated and the Grantee shall return all unexpended funds, unless an amendment to the CONTRACT DOCUMENT provides otherwise. Notwithstanding, the GRANTEE shall be obligated to fully complete the SCOPE OF WORK.
10. PDC agrees to make payment to the GRANTEE upon receipt of a properly completed and signed invoice. Request may be made allowing approximately twenty-one days to receive the funds. Funds are to be immediately disbursed by the GRANTEE and should not be deposited in an interest-bearing account.
11. The term CONTRACT DOCUMENTS means the following documents which are a part of this Agreement, and are incorporated by reference herein as if set out in full.
  - (A) GRANTEE'S SVRWWCF Application;
  - (B) AGREEMENT;
  - (C) Special Conditions;
  - (D) AMENDMENTS;
  - (E) SVRWWCF Program Guidelines; and
  - (F) All applicable provisions of the CODE OF VIRGINIA, including but not limited to the Virginia Public Procurement Act.

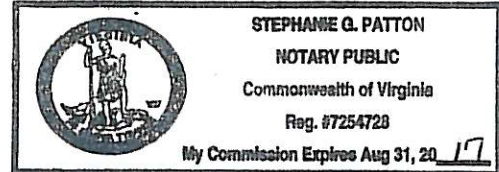
In witness whereof, the parties hereto have executed or caused to be executed by their duly authorized official this Agreement in duplicate, each copy of which will be deemed an original.

Mount Rogers Planning District Commission

BY: [Signature]  
Aaron Sizemore, PDC Executive Director

DATE: 4/29/15

County of Smyth  
Commonwealth of Virginia



I do certify that Aaron Sizemore personally appeared before me and made oath that he is Executive Director of the Mount Rogers Planning District Commission and that he is duly authorized to execute the foregoing document.

My term of office expires August 31, 2017.

Given under my hand this 30 day of April, 2015

[Signature: Stephanie G. Patton]  
Notary Public

7254728  
Registration #

Smyth County

BY: \_\_\_\_\_  
Michael Carter, County Administrator

DATE: 05/12/2015

County of \_\_\_\_\_  
Commonwealth of Virginia

I do certify that Michael Carter personally appeared before me and made oath that he is the Smyth County Administrator and that he is duly authorized to execute the foregoing document.

My term of office expires \_\_\_\_\_.

Given under my hand this \_\_\_\_\_ day of \_\_\_\_\_, 2015

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
Registration #

## SPECIAL CONDITIONS

1. Matching Funds. Non-SVRWWCF monies must be expended on the GRANTEE's projects that will, collectively, equal to or exceed the amount of SVRWWCF monies expended. Documentation on the expenditure of these funds shall be maintained by the GRANTEE and reported to PDC as part of the determination of final project closeout status.
2. Accessing SVRWWCF Obligated Monies. GRANTEE must sign an Individual Project Agreement (IPA) for this project they undertake prior to being able to access SVRWWCF monies for the project.
3. Force Account. Reimbursement of labor costs incurred where force account is utilized shall be based only on current payroll costs in terms of hourly payroll rates of employees directly involved in on-site construction activities. Reimbursement for supervisory and support staff will not be permitted. Reimbursement of fringe benefit costs will not be permitted. Documentation of costs must adhere to Force Account guidelines including use of current VDOT equipment rates.
4. Management Team Meetings. GRANTEE must establish management teams to oversee construction of SVRWWCF projects and meet on at least a monthly basis.
5. Bi-Monthly Status Reports. GRANTEE must submit a status report on the project covered by this contract to PDC not later than the second to last Wednesday of every other month.
6. Eligible Project Costs. Eligible activities for payment with SVRWWCF monies are limited to administrative and construction activities.
7. Retainage. PDC will withhold 5% or \$10,000 of the SVRWWCF funds allocated this project, whichever is greater, until receipt of proof of final completion of construction and submittal of any required PDC documentation related thereto.

Signature: \_\_\_\_\_  
Michael Carter

MEMORANDUM OF AGREEMENT  
Regional 15-WW-TA-03

This agreement, entered into this 12<sup>th</sup> day of MAY, 2015 by and between the Mount Rogers Planning District Commission, hereinafter referred to as the "PDC" and the Smyth County, hereinafter referred to as the "County" be it therefore agreed:

1. That the PDC is providing \$20,000 to the County for the purpose of funding the Cornett Spring PER.
2. That the County will be responsible for securing engineering services in accordance with the procurement laws of Virginia.
3. That the County shall provide a copy of the final report, PER, or design work, invoices and comments from the permitting agencies if applicable.
4. That the County will work with due diligence to insure that the project is completed in a timely manner and shall provide the PDC with regular status reports.



Aaron Sizemore Executive Director  
Mount Rogers Planning District Commission

Michael Carter, County Administrator  
Smyth County

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Aaron Sizemore Executive Director  
Mount Rogers Planning District Commission

Michael Carter, County Administrator  
Smyth County

**NOTICE OF PUBLIC HEARING  
ON THE SMYTH COUNTY SCHOOL BUDGET  
FOR FISCAL YEAR COMMENCING  
July 1, 2015– June 30, 2016  
On May 12, 2015 at 6:00 p.m.**

This budget synopsis is prepared and published in accordance with Section 15.2-2506 and 22.1-93, of the Code of Virginia of 1950, as amended. The budget has been prepared and proposed on the basis of estimates made by the Smyth County School Board. The adoption of this proposed budget shall require a monthly appropriation by the Smyth County Board of Supervisors as required in Section 15.2-2506 for any contemplated expenditures.

The Smyth County Board of Supervisors will conduct a hearing for the purpose of receiving public comment on the proposed School Board budget for fiscal year beginning July 1, 2015. The public hearing will be held in the **Board of Supervisors meeting room, 121 Bagley Circle, Smyth County Office Building on May 12, 2015 at 6:00 p.m.**

Subject to the rules and procedures of the Board of Supervisors, at the above-mentioned day, time, and place any citizen of Smyth County may appear and express their opinion(s).

A full copy of the proposed Smyth County School Board budget is on file at the Office of the County Administrator, 121 Bagley Circle, Suite 100, Marion, Virginia, and may be viewed during regular business hours 8:00 a.m. – 5:00 p.m., Monday – Friday.

By order of the Smyth County Board of Supervisors  
Michael Carter, County Administrator

<b>Smyth County School Board Operations Budget For the Year Ending June 30, 2016</b>			
<b>Revenue Summary for Operations Budget</b>			
	<b>2014-2015</b>	<b>2015-2016</b>	<b>Difference</b>
State Revenue	\$ 26,164,239	\$ 25,307,660	\$ (856,579)
Local Revenue	\$ 8,011,575	\$ 8,557,087	\$ 545,512
Federal Revenue	\$ 4,875,798	\$ 4,788,520	\$ (87,278)
State Sales Tax	\$ 4,614,471	\$ 4,773,990	\$ 159,519
Other Revenue	\$ 2,227,195	\$ 2,670,195	\$ 443,000
<b>TOTAL OPERATIONS</b>	<b>\$ 45,893,278</b>	<b>\$ 46,097,452</b>	<b>\$ 204,174</b>
<b>Expenditure Summary for Operations Budget</b>			
	<b>2014-2015</b>	<b>2015-2016</b>	<b>Difference</b>
Instruction	\$ 33,498,237	\$ 33,728,880	\$ 230,643
Administration	\$ 1,563,831	\$ 1,496,268	\$ (67,563)
Transportation	\$ 2,259,133	\$ 2,432,626	\$ 173,493
Facilities	\$ 4,204,486	\$ 4,223,882	\$ 19,396
Food Service	\$ 3,029,480	\$ 2,877,609	\$ (151,871)
Technology	\$ 1,338,111	\$ 1,338,187	\$ 76
<b>TOTAL OPERATIONS</b>	<b>\$ 45,893,278</b>	<b>\$ 46,097,452</b>	<b>\$ 204,174</b>



**Smyth County School Board**  
**Capital Outlay and Debt Service Budget For the Year Ending June 30, 2016**

**Revenue Summary for Capital Outlay and Debt Service Budget**

	<b>2014-2015</b>	<b>2015-2016</b>	<b>Difference</b>
Local Funds - Capital Outlay	\$ 185,138	\$ 185,138	\$ -
Local Funds - Debt Service	\$ 1,905,321	\$ 1,759,443	\$ (145,878)
Other Funds – Interest Rebate	\$ 487,113	\$ 487,113	\$ -
<b>TOTAL CAPITAL OUTLAY</b>	<b>\$ 2,577,572</b>	<b>\$ 2,431,694</b>	<b>\$ (145,878)</b>

**Expenditure Summary for Capital Outlay and Debt Service Budget**

	<b>2014-2015</b>	<b>2015-2016</b>	<b>Difference</b>
Capital Outlay – Facilities	\$ 185,138	\$ 185,138	\$ -
Capital Outlay - Debt Service	\$ 2,392,434	\$ 2,246,556	\$ (145,878)
<b>TOTAL CAPITAL OUTLAY</b>	<b>\$ 2,577,572</b>	<b>\$ 2,431,694</b>	<b>\$ (145,878)</b>



***AN ORDINANCE TO AMEND THE CODE OF THE COUNTY OF SMYTH, VIRGINIA  
(2009) TO PROVIDE RESIDENTIAL REHABILITATION PARTIAL EXEMPTION***

*WHEREAS, the Board of Supervisors of the County of Smyth, Virginia seeks to encourage the rehabilitation of low-to-moderate income multi-family housing for Smyth County residents;*

*WHEREAS, Virginia Code §58.1-3220 provides localities the ability to permit partial tax exemption on residential rehabilitation to preserve low- and moderate-income housing in older structures;*

*WHEREAS, adoption of such an ordinance may assist in achieving federal grant funding for projects to rehabilitate apartment complexes;*

*WHEREAS, the Smyth County Board of Supervisors Ordinance Committee considered the issue and recommended consideration of an ordinance to provide a partial exemption for one year of increased value after completion of rehabilitation of a multi-family residential dwelling with ten or more units of no less than 15 years of age;*

*WHEREAS, there is no direct cost to the County and future real and personal property taxes would likely be increased;*

*WHEREAS, the required notice and public hearing was held by Board of Supervisors of Smyth County on April 14, 2015;*

*WHEREAS, the amendments, if approved, should be codified in the Smyth County Code Zoning Ordinance Appendix;*

*NOW, THEREFORE, BE IT ORDAINED, by the Smyth County Board of Supervisors after notice and public hearing, as required by law and on the basis of the foregoing finds it in the best interest of Smyth County:*

- 1. That the ordinance shall become effective immediately upon adoption*
- 2. That should any section or provision of this ordinance be decided to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity or constitutionality of any other section or provision of this ordinance or of the Smyth County Code.*
- 3. That the Code of the County of Smyth shall be amended by the addition of the following text amendments:*

**ARTICLE IX. ENTERPRISE ZONE EXEMPTIONS, LOCAL TECHNOLOGY ZONES\*  
AND RESIDENTIAL REHABILITATION PARTIAL EXEMPTION\*\***

\* State Law References: Enterprise zone grant act, Code of Virginia, § 59.1-538 et seq.;

\*\* State Law Reference: Partial exemption of certain rehabilitated, renovated or replacement residential structure, Code of Virginia §§ 58.1-3220 et seq.

**DIVISION 3. RESIDENTIAL REHABILITATION PARTIAL EXEMPTION\***

- **State Law Reference,** Partial exemption for certain rehabilitated, renovated or replacement residential structures, § 58.1-3220, Code of Virginia.

**Sec. 23-338. Legislative authority, designation, and purpose of the residential rehabilitation partial exemption.** The ordinance from which this article is derived was adopted by the Board of Supervisors by virtue of authority granted by Code of Virginia, §§ 58.1-3220 et seq. The partial exemption is designated by the governing body by virtue of an approved application and completion of the project under certain conditions. The purpose of the partial exemption on residential rehabilitation is to preserve low- and moderate-income housing in older structures. Certain partial tax exemptions are authorized when real estate, by virtue of age and use, have undergone substantial renovation, rehabilitation or replacement.  
(Ord. of 05-12-2015)

**Sec. 23-339. Definitions.** The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Multifamily residential real estate* means land containing a structure or other improvement of ten (10) or more units constructed or used for residential purposes in accordance with this Code and other applicable law.

*Rehabilitation* means the process of restoring or increasing the assessed value over the base value of a qualified structure through (i) renovation and (ii) replacement.  
(Ord. of 05-12-2015)

**Sec. 23-340. Rehabilitated real estate tax exemption--Eligibility.** The commissioner has sole authority to determine, pursuant to the requirements of this article, whether a structure is an eligible structure. In order to qualify for the partial exemption from real property taxation for eligible structures, the applicant for such exemption shall have paid all taxes on the affected property up to and including the most recently concluded taxable year paid in full, both at time of application and at time of completion of rehabilitation, and shall comply with all mandatory administrative requirements as set forth in this article. In addition, the structure for which an application for partial exemption is filed shall meet all of the following criteria: (1) Located within the boundaries of Smyth County; (2) Be a structure of no less than 15 years old; (3) Designed as and suitable for the sole purpose of at least ten (10) multi-family residential units use after completion of rehabilitation; (4) Be rehabilitated after filing an application for tax exemption and after issuance of all appropriate building permits, including a certificate of occupancy upon completion of the rehabilitation; (5) The rehabilitation of such structure shall result in an increase in assessed value of the structure.

(Ord. of 05-12-2015)

**Sec. 23-241. Same--Amount of exemption.**

(a) For eligible structures, a one-year rehabilitated residential real estate tax exemption is allowed in the amount of 100% of increased value during the first year of newly assessed value upon completion of the rehabilitation.

(b) The exemption from county taxation for real estate awarded by this section shall terminate at the end of the first tax year.

(Ord. of 05-12-2015)

**Sec. 23-242. Same--Application.**

(a) Applications shall be filed and processed in accordance with the following procedures: (1) To qualify, the owner shall file a written application for a rehabilitated real estate tax exemption. The owner carries the burden of proof to show that the property for which an application has been filed complies with all eligibility criteria established in 34-340. The commissioner may require documentary proof of eligibility, and, in such cases, the owner shall present documentation satisfactory to the commissioner. (2) The owner shall file a written application with the office of the commissioner prior to initiation of the rehabilitation and no later than 30 days after obtaining the building permit for the rehabilitation. (3) The owner shall include with each application a nonrefundable processing fee of \$250.00. (4) Within a reasonable amount of time after receipt of an application, the commissioner shall determine if the structure described by the application meets the age, location, and use criteria of an eligible structure and shall determine the assessed base value of the structure, if it is an eligible structure. If the structure does not meet the age, location, or use criteria of an eligible structure, then the commissioner shall, in a timely manner, provide to the owner written notice of such determination. The owner shall have ten days after receipt of such notice to provide documentation to the commissioner to show that such criteria are satisfied by the structure, and the commissioner shall make a final determination on the basis of such additional information in a timely manner after submission of such additional information. (5) An appeal of the commissioner of revenue's determination may be made in writing to the Board of Supervisors within 30 days of the commissioner's final determination. (6) The application shall be effective for a period of two years from the date of filing. No extensions of this time period will be granted. (7) The rehabilitation must be completed (and evidenced by the date of the certificate of occupancy issued by the county building official) within two years after the date of the filing of the application. (8) Within 60 days of the issue date of the certificate of occupancy, the owner shall notify the commissioner in writing that the rehabilitation is complete, and the commissioner shall, within a reasonable time period, inspect the property to determine whether the subject of the application is an eligible structure and to determine the amount of the rehabilitated real estate tax exemption. (9) Upon determination of the partial tax exemption, the commissioner shall provide timely notice to the county administrator and county treasurer. Following this notification, the Board of Supervisors may authorize the commissioner of the revenue to exonerate the appropriate value in order to carry out the tax exemption.

(b) The commissioner, with advice of the county administrator and county treasurer, may adopt and promulgate rules and regulations not inconsistent with the provisions of this section as are deemed necessary for the effective administration of this article.

(c) The exemption resulting from the rehabilitation of an eligible structure shall commence on January 1 of the next tax year following completion of the rehabilitation, as defined by the date of issuance of the certificate of occupancy, and the commissioner's determination that the structure is eligible for the rehabilitated real estate tax exemption.

(e) Only one partial exemption under this section may be applicable to any eligible structure during the life of the eligible structure.

(f) Nothing in this article shall be construed as to permit the commissioner to list upon the land book any reduced value due to the exemption provided in this section.

(g) The making of any false statement in any application, affidavit or other information supplied for the purpose of determination of eligible structure and the amount of the rehabilitated real estate tax exemption shall constitute a Class 2 misdemeanor.

(Ord. of 05-12-2015)

A meeting of the Smyth County Appointment Committee was held at the County Office Building on Thursday, April 30, 2015 at 3:30P.M.

**Committee Members**

**Present:**

Rye Valley District Supervisor Rick K. Blevins, Chair  
Chilhowie District Supervisor Wade H. Blevins, Jr.  
Park District Supervisor M. Todd Dishner

**Staff Members:**

Michael Carter, County Administrator  
Scott Simpson, Assistant County Administrator  
Kelly Woods, Administrative Assistant

Chairman, Rye Valley District Supervisor Rick K. Blevins called the meeting to order at 3:33 pm.

Park District Supervisor M. Todd Dishner made a motion to appoint Chilhowie District Supervisor Wade H. Blevins Jr. or his designee to the Mountain Community Action Program, Inc. All agreed unanimously.

This recommendation will be brought before the full Board at the next scheduled meeting for May 12, 2015.

With nothing further to discuss, Acting Chairman Park District Supervisor M. Todd Dishner adjourned the meeting at 3:45 P.M.

A meeting of the Smyth County Budget Committee was held at the County Office Building on Tuesday, April 21, 2015 at 3:30 p.m.

**Committee Members Present:**

Wade Blevins, Chairman

Rick Blevins

Todd Dishner

**Staff Members Present:**

Michael Carter, County Administrator

Kelly Woods, Administrative Assistant

Scott Simpson, Assistant County Administrator

Michael Carter, County Administrator discussed all budgets in detail with the Committee.

Rick Blevins made a motion to recommend to the Board of Supervisors at the May 12, 2015 meeting a budget line transfer for the Animal Shelter in the amount of \$850.00 as shown below.

\$850.00 from line item 035010-5420 (Animal Control Supplies & Equipment) to line item 035010-5102 (Propane Service) for \$700.00 and line item 035010-5103 (Water & Sewer) for \$150.00.

Todd Dishner seconded the motion and all agreed unanimously.

At 4:55 p.m. Chairman Wade H. Blevins Jr., adjourned the meeting. Next meeting will be held on April 30, 2015 at 3:45p.m.

A meeting of the Smyth County Insurance Committee was held at the County Office Building on Wednesday, April 29, 2015 at 4:00 P.M.

**Committee Members Present:** Royal Oak District Supervisor G. Blake Frazier, Chair  
Saltville District Supervisor Roscoe D. Call  
Rye Valley District Supervisor Rick K. Blevins

**Staff Members:** Michael Carter, County Administrator  
Scott Simpson, Assistant County Administrator  
Lisa Richardson, Human Resources  
Kelly Woods, Administrative Assistant

**Others Present:** Chris Austin, Director of Social Services  
Rodney Ford, Accountant-Department of Social Services

Chairman, Royal Oak District Supervisor G. Blake Frazier called the meeting to order at 4:00 P.M.

Chris Austin, Director of Social Services presented a recommendation from the Social Services Board to allow the Department of Social Services to go to a 90/10 employer-employee split contribution on Health Insurance for one (1) fiscal year. Social Services currently has the same 80/20 employer-employee contribution as the County. Discussion continued on this item.

Rye Valley District Supervisor Rick K. Blevins made a motion to recommend to the Board of Supervisors to not support the 90/10 contribution change the Department of Social Services has requested. Saltville District Supervisor Roscoe D. Call seconded the motion and all agreed unanimously.

With no other matters to discuss, Chairman Royal Oak District Supervisor G. Blake Frazier adjourned the meeting at 4:30 p.m.