

# **AGENDA**

Tuesday, December 9, 2014  
4:00 PM

**4:00 CALL MEETING TO ORDER** (Chairman Wade H. Blevins, Jr.)

## **CLOSED SESSION**

Code of Virginia, Section 2.2-3711 -**A.3**; Discussion or consideration of the acquisition of real property for a public purpose and **A.5; Industrial/Business Prospects**; discussion concerning a business or industry considering expansion with no previous announcement being made. **A.7** Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation.

## **5:00 CALL MEETING TO OPEN SESSION**

Invocation and Pledge of Allegiance

## **ADOPTION OF AGENDA**

Adopt the agenda and the additional agenda as presented

## **MINUTES OF PREVIOUS MEETINGS**

Request adoption of the October 28<sup>th</sup>, November 12<sup>th</sup>, and November 24<sup>th</sup> meeting minutes.

## **FINANCIAL UPDATE**

Michael Carter – Inform the Board of the County's financial status

## **PAYMENT OF INVOICES**

Consideration of appropriations and accounts payable as listed on the additional agenda.

## **5:15 CITIZENS TIME**

## **NEW BUSINESS**

**\*Tom Elliot-Virginia's @Corridor**

**\*Nancy Smith- Octagon House Project**

**\*Resolution-Airport Commission- Michael Carter**

**\*Jeff Richardson-Household Item Exemption**

**\*Thomas Bridge Water Corp.- Michelle Clayton**

**\*Animal Control Committee Recommendations- Chair, Todd Dishner**

**\*Courthouse Committee Recommendation- Chair, Blake Frazier**

**\*Building and Grounds Committee Recommendation- Chair, Roscoe Call**

**\*Economic and Industrial Regional Development Committee Recommendation- Chair,  
Howard Burton**

**OLD BUSINESS**

1. Collection of delinquent taxes. (8-10-04)
2. Financial Discussion. (7-9-13)
3. Mega-Site Project (11-17-11)

**Supervisor Comment Time**

The Smyth County Board of Supervisors held its continued meeting at 4:00 p.m., **Tuesday, October 28, 2014**. The location of the meeting was in the First Floor Board Room of the County Office Building, 121 Bagley Circle, Suite 100, Marion, Virginia.

**PRESENT:** Chairman, Chilhowie District Supervisor Wade H Blevins, Jr.; Vice Chair, Park District Supervisor M. Todd Dishner; North Fork District Supervisor Ron C Blevins; Royal Oak District Supervisor G. Blake Frazier (4)

**ABSENT:** Rye Valley District Supervisor Rick K Blevins; Atkins District Supervisor J. Howard Burton; Saltville District Supervisor Roscoe D Call (3)

**STAFF:** County Administrator Michael Carter; Assistant County Administrator Scott Simpson; County Attorney Michelle Clayton; Administrative Assistant Kelly Woods; Director Community & Economic Development Lori Hester (5)

4:17:02 PM Chairman, Chilhowie District Supervisor Wade H Blevins, Jr. opened citizen's time. With no one wishing to speak Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr. closed citizen's time.

4:17:14 PM It was moved by North Fork District Supervisor Ron C. Blevins, seconded by Royal Oak District Supervisor G. Blake Frazier to appropriate \$3,839,926.48 from the General Fund. The following is an explanation of the appropriations approved:

|  |                 |
|--|-----------------|
| General County                                 | \$ 679,926.48   |
| Social Services (November 1-November 11, 2014) | \$ 60,000.00    |
| Schools - Operating Fund                       | \$ 3,100,000.00 |

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,  
Vice Chair, Park District Supervisor M. Todd Dishner  
North Fork District Supervisor Ron C. Blevins and  
Royal Oak District Supervisor G. Blake Frazier

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** Rye Valley District Supervisor Rick K. Blevins, Atkins District Supervisor J. Howard Burton and Saltville District Supervisor Roscoe D. Call.

4:17:47 PM North Fork District Supervisor Ron C. Blevins made a motion to approve the revised Voluntary Settlement Agreement from July 2014. Royal Oak District Supervisor G. Blake Frazier seconded the motion.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,  
Vice Chair, Park District Supervisor M. Todd Dishner  
North Fork District Supervisor Ron C. Blevins and  
Royal Oak District Supervisor G. Blake Frazier

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** Rye Valley District Supervisor Rick K. Blevins, Atkins District Supervisor J. Howard Burton and Saltville District Supervisor Roscoe D. Call.

4:18:31 PM North Fork District Supervisor Ron C. Blevins made a motion to forward the revised Voluntary Settlement Agreement to the Virginia Supreme Court. Park District Supervisor M. Todd Dishner seconded the vote.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,  
Vice Chair, Park District Supervisor M. Todd Dishner  
North Fork District Supervisor Ron C. Blevins and  
Royal Oak District Supervisor G. Blake Frazier

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** Rye Valley District Supervisor Rick K. Blevins, Atkins District Supervisor J. Howard Burton and Saltville District Supervisor Roscoe D. Call.

4:18:55 PM Nothing was discussed concerning old business.

4:19:21 PM North Fork District Supervisor Ron C. Blevins made a motion to adjourn the meeting. Royal Oak District Supervisor G. Blake Frazier seconded the motion.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,  
Vice Chair, Park District Supervisor M. Todd Dishner  
North Fork District Supervisor Ron C. Blevins and  
Royal Oak District Supervisor G. Blake Frazier

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** Rye Valley District Supervisor Rick K. Blevins, Atkins District Supervisor J. Howard Burton and Saltville District Supervisor Roscoe D. Call.

The Smyth County Board of Supervisors held its regular meeting at 4:00 p.m., **Wednesday, November 12, 2014**. The location of the meeting was in the First Floor Board Room of the County Office Building, 121 Bagley Circle, Suite 100, Marion, Virginia.

**PRESENT:** Chairman, Chilhowie District Supervisor Wade H Blevins, Jr.; Vice Chair, Park District Supervisor M. Todd Dishner; Rye Valley District Supervisor Rick K Blevins; North Fork District Supervisor Ron C Blevins; Atkins District Supervisor J. Howard Burton; Saltville District Supervisor Roscoe D Call; Royal Oak District Supervisor G. Blake Frazier (7)

**ABSENT:** None (0)

**STAFF:** County Administrator Michael Carter; Assistant County Administrator Scott Simpson; County Attorney Michelle Clayton; Administrative Assistant Kelly Woods; Director of Community & Economic Development Lori Hester (5)

4:17:02 PM A motion was made by North Fork District Supervisor Ron C. Blevins to enter into closed session under Code of Virginia, Section 2.2-3711 **A.5; Industrial/Business Prospects**; discussion concerning a business or industry considering expansion with no previous announcement being made. Royal Oak District Supervisor G. Blake Frazier seconded the motion.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,  
Vice Chair, Park District Supervisor M. Todd Dishner  
Rye Valley District Supervisor Rick K. Blevins,  
North Fork District Supervisor Ron C. Blevins,  
Atkins District Supervisor J. Howard Burton  
Saltville District Supervisor Roscoe D. Call and  
Royal Oak District Supervisor G. Blake Frazier

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** None.

It was moved by Rye Valley District Supervisor Rick K. Blevins, seconded by North Fork District Supervisor Ron C. Blevins to adopt the following resolution certifying the business conducted in closed session as follows:

**RESOLUTION  
CERTIFICATION OF CLOSED SESSION**

**WHEREAS**, the Smyth County Board of Supervisors has convened in a closed session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

**WHEREAS**, Section 2.2-3712 of the Code of Virginia requires a certification by the Smyth County Board of Supervisors that such a meeting was conducted in conformity with Virginia law;

**NOW, THEREFORE, BE IT RESOLVED** the Smyth County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed session were heard, discussed or considered by the Smyth County Board of Supervisors.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,  
Vice Chair, Park District Supervisor M. Todd Dishner  
Rye Valley District Supervisor Rick K. Blevins,  
North Fork District Supervisor Ron C. Blevins,  
Atkins District Supervisor J. Howard Burton  
Saltville District Supervisor Roscoe D. Call and  
Royal Oak District Supervisor G. Blake Frazier

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** None.

5:03:43 PM Lori Hester, Director of Community and Economic Development gave the invocation and Scott Simpson, Assistant County Administrator led the Pledge of Allegiance.

A motion was made by North Fork District Supervisor Ron C. Blevins, seconded by Park District Supervisor M. Todd Dishner to adopt the agenda and additional agenda as presented.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,  
Vice Chair, Park District Supervisor M. Todd Dishner  
Rye Valley District Supervisor Rick K. Blevins,  
North Fork District Supervisor Ron C. Blevins,  
Atkins District Supervisor J. Howard Burton

Saltville District Supervisor Roscoe D. Call and  
Royal Oak District Supervisor G. Blake Frazier

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** None.

5:09:05 PM A motion was made by North Fork District Supervisor Ron C. Blevins, seconded by Park District Supervisor M. Todd Dishner to approve the minutes from the September 9<sup>th</sup>, September 25<sup>th</sup>, and October 14<sup>th</sup>, 2014 meetings.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,  
Vice Chair, Park District Supervisor M. Todd Dishner  
Rye Valley District Supervisor Rick K. Blevins,  
North Fork District Supervisor Ron C. Blevins,  
Atkins District Supervisor J. Howard Burton  
Saltville District Supervisor Roscoe D. Call and  
Royal Oak District Supervisor G. Blake Frazier

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** None.

5:09:32 PM Financial Update-Michael Carter, County Administrator presented the Board with information on the current FY14-15 budget and a current month analysis for appropriations.

5:10:39 PM It was moved by Saltville District Supervisor Roscoe D. Call, seconded by North Fork District Supervisor Ron C. Blevins to appropriate \$3,015,000.00 from the General Fund. The following is an explanation of the appropriations approved:

|   |                |
|---|----------------|
| General County:                               | \$1,000,000.00 |
| Social Services(November 12-November 30,2014) | \$310,000.00   |
| Schools-Operating Fund                        | \$1,000,000.00 |
| School Debt and Capital Outlay Fund           | \$705,000.00   |

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,  
Vice Chair, Park District Supervisor M. Todd Dishner  
Rye Valley District Supervisor Rick K. Blevins,  
North Fork District Supervisor Ron C. Blevins,  
Atkins District Supervisor J. Howard Burton

Saltville District Supervisor Roscoe D. Call and  
Royal Oak District Supervisor G. Blake Frazier

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** None.

It was moved by Saltville District Supervisor Roscoe D. Call, seconded by North Fork District Supervisor Ron C. Blevins to appropriate \$400,000.00 from EDA-Fund 4.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,  
Vice Chair, Park District Supervisor M. Todd Dishner  
Rye Valley District Supervisor Rick K. Blevins,  
North Fork District Supervisor Ron C. Blevins,  
Atkins District Supervisor J. Howard Burton  
Saltville District Supervisor Roscoe D. Call and  
Royal Oak District Supervisor G. Blake Frazier

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** None.

It was moved by Saltville District Supervisor Roscoe D. Call seconded by Royal Oak District Supervisor G. Blake Frazier to appropriate \$353,132.65 for the Courthouse Project.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,  
Vice Chair, Park District Supervisor M. Todd Dishner  
Rye Valley District Supervisor Rick K. Blevins,  
Atkins District Supervisor J. Howard Burton  
Saltville District Supervisor Roscoe D. Call and  
Royal Oak District Supervisor G. Blake Frazier

**NAYS:** North Fork District Supervisor Ron C. Blevins

**ABSTAINERS:** None.

**ABSENT:** None

It was moved by Saltville District Supervisor Roscoe D. Call, seconded by North Fork District Supervisor Ron C. Blevins to appropriate \$27,540.00 for the Lick Skillet Housing Project.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,  
Vice Chair, Park District Supervisor M. Todd Dishner



Rye Valley District Supervisor Rick K. Blevins,  
North Fork District Supervisor Ron C. Blevins,  
Atkins District Supervisor J. Howard Burton  
Saltville District Supervisor Roscoe D. Call and  
Royal Oak District Supervisor G. Blake Frazier

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** None.

It was moved by Saltville District Supervisor Roscoe D. Call, seconded by Royal Oak District Supervisor G. Blake Frazier to appropriate \$921,961.29 for the Accounts Payable listing.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,  
Vice Chair, Park District Supervisor M. Todd Dishner  
Rye Valley District Supervisor Rick K. Blevins,  
North Fork District Supervisor Ron C. Blevins,  
Atkins District Supervisor J. Howard Burton  
Saltville District Supervisor Roscoe D. Call and  
Royal Oak District Supervisor G. Blake Frazier

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** None.

5:12:50 PM Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr., opened citizen's time. Don Bales, Atkins Va, spoke concerning the 27 acres he currently owns in Atkins. Mr. Bales stated that every time it rains it washes his driveway out, due to the runoff from the Industrial Park located behind his property.

5:19:46 PM Earl McClure, Sugar Street, indicated he has heard a lot of complaints on Security located at the Court House.

5:23:22 PM With no one else wishing to speak, Chairman, Chilhowie District Supervisor Wade H. Blevins Jr. closed citizens time.

5:23:38 PM Crystal Breeding, with United Way of Southwest Virginia presented the Board with an update on the program.

5:27:30 PM Dr. Gene Couch, President of Virginia Highlands Community College presented the Board with the Virginia Highlands Community College President's Report for 2013-2014.

5:37:20 PM Lori Hester, Director of Community and Economic Development introduced Frank Castanon with Mayville Engineering Company. MEC is a new industry that will be located at the old Merillat Facility on Mulberry Lane in Atkins, Va. Ms. Hester presented Mr. Castanon with a check from the County that matches the Tobacco Commission Funding they received. Mr. Castanon gave an over view of the company, showing the products MEC manufacture, and the history of the company.

5:39:53 PM Michael Carter, County Administrator presented a Resolution as shown below from VDOT.

### **RESOLUTION FOR BRIDGE CLOSING**

Dotson Ridge Road

The Board of Supervisors of Smyth County, in regular meeting on the 12<sup>th</sup> day of November, 2014, adopted the following:

#### **RESOLUTION**

**WHEREAS**, the Virginia Department of Transportation has deemed it necessary to close Dotson Ridge Road in Smyth County for approximately 90 days in the replacement of a steel truss bridge; and

**NOW, THEREFORE, BE IT RESOLVED**, the Smyth County Board of Supervisors hereby concurs with the Virginia Department of Transportation's decision to close Dotson Ridge Road to traffic when the bridge work occurs in 2016 until reconstruction of structure is complete.

**BE IT FURTHER RESOLVED** that a certified copy of this resolution is forwarded to the Resident Administrator for the Virginia Department of Transportation.

Saltville District Supervisor Roscoe D. Call made a motion to approve the resolution as presented. North Fork District Supervisor Ron C. Blevins seconded the motion.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,  
Vice Chair, Park District Supervisor M. Todd Dishner  
Rye Valley District Supervisor Rick K. Blevins,  
North Fork District Supervisor Ron C. Blevins,  
Atkins District Supervisor J. Howard Burton  
Saltville District Supervisor Roscoe D. Call and  
Royal Oak District Supervisor G. Blake Frazier

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** None.

5:43:06 PM Michelle Clayton, County Attorney presented the bids on the Brown Subdivision property the County currently owns. One (1) bid was received by Mr. and Mrs. Plowman in the amount of \$26,024.00. Saltville District Supervisor Roscoe D. Call made a motion to accept the bid from Mr. and Mrs. Plowman. Royal Oak District Supervisor G. Blake Frazier seconded the motion.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,  
Vice Chair, Park District Supervisor M. Todd Dishner  
Rye Valley District Supervisor Rick K. Blevins,  
North Fork District Supervisor Ron C. Blevins,  
Atkins District Supervisor J. Howard Burton  
Saltville District Supervisor Roscoe D. Call and  
Royal Oak District Supervisor G. Blake Frazier

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** None.

5:45:03 PM Michelle Clayton, County Attorney presented a resolution concerning the municipalities continuing disclosure cooperation initiative as shown below.

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE  
COUNTY OF SMYTH, VIRGINIA, REGARDING THE  
MUNICIPALITIES CONTINUING DISCLOSURE  
COOPERATION INITIATIVE**

A. The Board of Supervisors of the County of Smyth, Virginia (the "**Board of Supervisors**"), has been provided information regarding the Securities and Exchange Commission's (the "**SEC**") Municipalities Continuing Disclosure Cooperation Initiative (the "**MCDC Initiative**"), which relates to the description of past compliance with continuing disclosure obligations related to SEC Rule 15c2-12.

B. The County of Smyth, Virginia (the "**County**"), has issued certain general obligation bonds that are subject to continuing disclosure obligations related to SEC Rule 15c2-12.

C. The Board of Supervisors has been informed that the County has the option to participate in the MCDC Initiative to the extent that (i) the County did not

comply with all its continuing disclosure requirements and (ii) did not describe such incomplete compliance in offering documents for certain of the County's general obligation bonds.

**D.** The Board of Supervisors desires to authorize the County Administrator, in consultation with the County Attorney, to determine whether the County should participate in the MCDC Initiative and if so, take action to do so.

**E.** The Board of Supervisors desires to further authorize the County Administrator and the County Attorney to consult with bond counsel to the County ("**Bond Counsel**") to prepare a disclosure policy relating to compliance with SEC Rule 15c2-12.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF SMYTH, VIRGINIA:**

**Authorization of and Delegation to the County Administrator and County Attorney.** The Board of Supervisors hereby authorizes the County Administrator and the County Attorney, or either of them (i) to consult with Bond Counsel and the County's financial advisor regarding the MCDC Initiative, (ii) to determine whether it is in the County's interest to participate in the MCDC Initiative, and (iii) to take all action necessary or appropriate in connection with the County's participation in the MCDC Initiative, including completing and signing the self-reporting questionnaire on behalf of the County.

**Continuing Disclosure Policy.** The Board of Supervisors has been informed that the standard settlement terms under the MCDC Initiative require the County to adopt a formal continuing disclosure policy, and accordingly, the Board of Supervisors hereby authorizes the County Administrator and the County Attorney, in consultation with Bond Counsel, to prepare and approve a formal continuing disclosure policy or policies for the County.

**Authorization of Further Actions.** The Board of Supervisors hereby authorizes the County Administrator and the County Attorney, or either of them, to execute and deliver on the County's behalf such other-instruments, documents or certificates, and to do and perform such things and acts as he or she shall deem necessary or appropriate to carry out the actions authorized by this Resolution. Any of the foregoing previously done or performed by the County Administrator or the County Attorney is in all respects approved, ratified and confirmed.

**Effective Date** This Resolution shall take effect immediately upon adoption.

Adopted at a meeting of the Board of Supervisors of the County of Smyth,  
Virginia duly called and held on November 12, 2014, by the following recorded vote.

MEMBER

VOTE

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Clerk, Board of Supervisors of the County of  
Smyth, Virginia

Saltville District Supervisor Roscoe D. Call made a motion to approve the resolution as presented. North Fork District Supervisor Ron C. Blevins seconded the motion.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,  
Vice Chair, Park District Supervisor M. Todd Dishner  
Rye Valley District Supervisor Rick K. Blevins,  
North Fork District Supervisor Ron C. Blevins,  
Atkins District Supervisor J. Howard Burton  
Saltville District Supervisor Roscoe D. Call and  
Royal Oak District Supervisor G. Blake Frazier

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** None.

5:46:31 PM Scott Simpson, Assistant County Administrator presented grant information from Rural Development for the Adwolfe Water/Sewer Projects beginning phase in the amount of \$30,000.00. Mr. Simpson stated the county is not required to provide a local match for this grant. Royal Oak District Supervisor G. Blake Frazier made a motion to move forward with this grant and allow Mr. Simpson to sign. Saltville District Supervisor Roscoe D. Call seconded the motion.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,  
Vice Chair, Park District Supervisor M. Todd Dishner  
Rye Valley District Supervisor Rick K. Blevins,  
North Fork District Supervisor Ron C. Blevins,  
Atkins District Supervisor J. Howard Burton  
Saltville District Supervisor Roscoe D. Call and

Royal Oak District Supervisor G. Blake Frazier

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** None.

5:49:08 PM Michael Carter, County Administrator presented information concerning the Green Hill Circle Revenue Sharing Project with VDOT, as shown below.-

Resolution:

At a regularly scheduled meeting of the Smyth County Board of Supervisors held on November 12, 2014, on a motion by Royal Oak District Supervisor G. Blake Frazier, seconded by Park District Supervisor M. Todd Dishner, the following resolution was adopted by a vote of 7 to 0:

WHEREAS, the Smyth County Board of Supervisors desires to submit an application for an allocation of funds of up to \$39,416.00 through the Virginia Department of Transportation Fiscal Year 2015-2016 Revenue Sharing Program; and,

WHEREAS, \$39,416.00 of these funds are requested to upgrade of roadway and drainage for addition into the State Systems of Road for Green Hill Circle and,

NOW, THEREFORE, BE IT RESOLVED THAT: The Smyth County Board of Supervisors hereby supports this application for an allocation of \$39,416.00 through the Virginia Department of Transportation Revenue Sharing Program.

ADOPTED this 12th day of November 2014.

**A COPY ATTEST**

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Michael L. Carter,  
County Administrator

Royal Oak District Supervisor G. Blake Frazier made a motion to allow Michael Carter to sign the documents needed for this project, and for the project to move forward. Park District Supervisor M. Todd Dishner seconded the motion.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,  
Vice Chair, Park District Supervisor M. Todd Dishner  
Rye Valley District Supervisor Rick K. Blevins,  
North Fork District Supervisor Ron C. Blevins,  
Atkins District Supervisor J. Howard Burton  
Saltville District Supervisor Roscoe D. Call and  
Royal Oak District Supervisor G. Blake Frazier

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** None.

5:55:34 PM Scott Simpson, Assistant County Administrator updated the Board concerning the Courthouse Project.

6:01:48 PM Michelle Clayton, County Attorney informed the Board that she would be starting to make attempts collect delinquent taxes for the County and would be sending letters out to those with delinquent taxes.

6:08:44 PM Supervisor Comment Time: Royal Oak District Supervisor G. Blake Frazier stated that he was glad to have MEC in the County. North Fork District Supervisor Ron C. Blevins would like to thank Lori Hester for all of her hard work. Rye Valley District Supervisor Rick K. Blevins would like to thank the Board for allowing him to take part in the VACO Supervisors class and VACO Conference. Atkins District Supervisor J. Howard Burton stated that he feels the County has a great staff of people in place. Park District Supervisor M. Todd Dishner stated that he enjoyed the VACO Conference and thanked the Board for the opportunity to attend. Saltville District Supervisor Roscoe D. Call stated he also enjoyed attending the VACO Conference.

6:15:12 PM North Fork District Supervisor Ron C. Blevins made a motion to continue the meeting until Monday, November 24th, 2014 at 4:00 p.m. Royal Oak District Supervisor G. Blake Frazier seconded the motion.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,  
Vice Chair, Park District Supervisor M. Todd Dishner,  
Rye Valley District Supervisor Rick K. Blevins,  
North Fork District Supervisor Ron C. Blevins,  
Atkins District Supervisor J. Howard Burton  
Saltville District Supervisor Roscoe D. Call and  
Royal Oak District Supervisor G. Blake Frazier.

**NAYS:** None.



**ABSTAINERS:** None.

**ABSENT:** None.

DRAFT



The Smyth County Board of Supervisors held its continued meeting at 4:00 p.m., **Monday, November 24, 2014**. The location of the meeting was in the First Floor Board Room of the County Office Building, 121 Bagley Circle, Suite 100, Marion, Virginia.

**PRESENT:** Chairman, Chilhowie District Supervisor Wade H Blevins, Jr.; Vice Chair, Park District Supervisor M. Todd Dishner; North Fork District Supervisor Ron C Blevins; Rye Valley District Supervisor Rick K Blevins; Atkins-District Supervisor J. Howard Burton; Saltville District Supervisor Roscoe D Call (6)

**ABSENT:** Royal Oak District Supervisor G. Blake Frazier (1)

**STAFF:** Assistant County Administrator Scott Simpson; County Attorney Michelle Clayton; Administrative Assistant Kelly Woods; (3)

4:01:27 PM Chairman, Chilhowie District Supervisor Wade H Blevins, Jr. opened citizen's time. With no one wishing to speak Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr. closed citizen's time.

4:01:56 PM North Fork District Supervisor Ron C. Blevins entered the meeting.

4:02:14 PM It was moved by Atkins District Supervisor J. Howard Burton, seconded by Saltville District Supervisor Roscoe D. Call to appropriate \$3,919,864.19 from the General Fund. The following is an explanation of the appropriations approved:

|   |                 |
|---|-----------------|
| General County                                | \$ 659,864.19   |
| Social Services (December 1-December 9, 2014) | \$ 60,000.00    |
| Schools - Operating Fund                      | \$ 3,200,000.00 |

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,  
Vice Chair, Park District Supervisor M. Todd Dishner  
North Fork District Supervisor Ron C. Blevins  
Rye Valley District Supervisor Rick K. Blevins,  
Atkins District Supervisor J. Howard Burton and  
Saltville District Supervisor Roscoe D. Call.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** Royal Oak District Supervisor G. Blake Frazier

It was moved by Saltville District Supervisor Roscoe D. Call, seconded by Atkins District Supervisor J. Howard Burton to appropriate \$50,541.75 from EDA-Fund 4.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,  
Vice Chair, Park District Supervisor M. Todd Dishner

North Fork District Supervisor Ron C. Blevins  
Rye Valley District Supervisor Rick K. Blevins,  
Atkins District Supervisor J. Howard Burton and  
Saltville District Supervisor Roscoe D. Call.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** Royal Oak District Supervisor G. Blake Frazier

4:02:57 PM Scott Simpson, Assistant County Administrator presented a Personnel Committee Recommendation to the Board. The recommendation is an adjustment to the Administration salary line item for a current employee being assigned additional tasks due to the restructuring of the Accounting Department. In order to facilitate the adjustment, the following budget line item transfers are recommended.

\*\$6,000 from line item 012150-1001 to line item 012010-1001

\*\$459 from line item 012150-2001 to line item 012010-2001

\*\$776.40 from line item 012150-2002 to line item 012010-2002

\*\$71.40 from line item 012150-2006 to line item 012010-2006

\*\$85.20 from line item 012150-2011 to line item 012010-2011

Total amount to be transferred: \$7,392 from 12150 to 12010.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,  
Vice Chair, Park District Supervisor M. Todd Dishner  
North Fork District Supervisor Ron C. Blevins  
Rye Valley District Supervisor Rick K. Blevins,  
Atkins District Supervisor J. Howard Burton and  
Saltville District Supervisor Roscoe D. Call.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** Royal Oak District Supervisor G. Blake Frazier

4:04:43 PM Michelle Clayton, County Attorney explained the changes to the Conflict Of Interest Act to the Board and stated if anyone has any questions they could direct them to her or Roy Evans, who is the official FOYA Officer for the County.

4:06:32 PM Park District Supervisor M. Todd Dishner entered meeting.

4:14:21 PM Nothing was discussed concerning Old Business.

4:14:27 PM Supervisor Comment Time- Atkins District Supervisor J. Howard Burton made a recommendation to appoint Hazel Wagoner, 612 Bear Creek Road, Atkins, V.A.

to the Planning Commission. North Fork District Supervisor Ron C. Blevins seconded the motion.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,  
Vice Chair, Park District Supervisor M. Todd Dishner  
North Fork District Supervisor Ron C. Blevins  
Rye Valley District Supervisor Rick K. Blevins,  
Atkins District Supervisor J. Howard Burton and  
Saltville District Supervisor Roscoe D. Call.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** Royal Oak District Supervisor G. Blake Frazier

4:17:43 PM North Fork District Supervisor Ron C. Blevins made a motion to adjourn the meeting. Rye Valley District Supervisor Rick K. Blevins seconded the motion.

After consideration, the motion PASSED by the following vote:

**AYES:** Chairman, Chilhowie District Supervisor Wade H. Blevins, Jr.,  
Vice Chair, Park District Supervisor M. Todd Dishner  
North Fork District Supervisor Ron C. Blevins  
Rye Valley District Supervisor Rick K. Blevins,  
Atkins District Supervisor J. Howard Burton and  
Saltville District Supervisor Roscoe D. Call.

**NAYS:** None.

**ABSTAINERS:** None.

**ABSENT:** Royal Oak District Supervisor G. Blake Frazier



## Smyth County Board of Supervisors

121 Bagley Circle, Suite 100, Marion, VA 24354  
Phone (276) 783-3298 Fax (276) 783-9314  
[www.smythcounty.org](http://www.smythcounty.org)

*Michael L. Carter*  
County Administrator

*Scott R. Simpson, P.E.*  
Assistant County Administrator

### RESOLUTION

**Whereas**, Smyth County, the Town of Marion, the Town of Wytheville and Wythe County have participated in creating and funding the Smyth Wythe Airport Commission; and,

**Whereas**, Smyth County, the Town of Marion, the Town of Wytheville and Wythe County support the continued maintenance and improvements to the airport that serves the funding localities and others; and,

**Whereas**, Smyth County, the Town of Marion, the Town of Marion, the Town of Wytheville and Wythe County are committed to the continued success of the Smyth Wythe Airport Commission; and,

**Whereas**, Smyth County, the Town of Marion, the Town of Wytheville and Wythe County are committed to providing guidance to the Smyth Wythe Airport Commission; and,

**Whereas**, Smyth County, the Town of Marion, the Town of Wytheville and Wythe County require that all agencies that are jointly funded provide information prior to any commitment of funds to the total project scope, schedule and funding streams required to fund the project; and,

**Whereas**, Smyth County, the Town of Marion, the Town of Wytheville and Wythe County require that all agencies that are jointly funded follow all procurement guidelines of the localities and state and the Commission keep available for inspection the procurement of all services and contracts.

**Now, Therefore, Be It Resolved** the Governing Bodies of Smyth County, the Town of Marion, the Town of Wytheville and Wythe County strongly recommend the following:

1. An annual presentation be made jointly to the Governing Bodies prior to any budget adoption.
2. Provide detailed cost estimates, funding streams, schedules of all projects for approval of all the Governing Bodies prior to committing any funds to the project.
3. Develop pricing for all services at the airport to include total cost including labor and utilities for hangar rental and fuel sales.
4. Communicate requirements of the airport to include both existing and changes to state and federal laws governing airports.

Adopted this 9<sup>th</sup> day of December, 2014.

\_\_\_\_\_  
Wade H. Blevins Jr, Chairman Board of Supervisors

ATTEST:

\_\_\_\_\_  
Michael L. Carter, County Administrator

|                           |                            |                           |                       |                        |                           |                            |
|---------------------------|----------------------------|---------------------------|-----------------------|------------------------|---------------------------|----------------------------|
| <i>Saltville District</i> | <i>North Fork District</i> | <i>Chilhowie District</i> | <i>Park District</i>  | <i>Atkins District</i> | <i>Royal Oak District</i> | <i>Rye Valley District</i> |
| <i>Roscoe D Call</i>      | <i>Ron C Blevins</i>       | <i>Wade H Blevins Jr.</i> | <i>M Todd Dishner</i> | <i>J Howard Burton</i> | <i>G. Blake Frazier</i>   | <i>Rick K Blevins</i>      |

**Animal Control Committee**  
**Tuesday, December 2, 2014**  
**3:30 p.m.**

**Committee Members**  
**Present:**

Park District Supervisor M. Todd Dishner, Chairman  
North Fork District Supervisor Ron C. Blevins  
Royal Oak District Supervisor G. Blake Frazier

**Staff Members**  
**Present:**

Kelly Woods, Administrative Assistant  
Michael Carter, County Administrator  
Scott Simpson, Assistant County Administrator  
Bill Turman, Animal Control Officer

Chairman Dishner called the meeting to order at 3:35 p.m.

The Committee met to consider the following Animal Control (dog damage) claims. The claim amounts are based on fair market value.

David Salks for 1 Hog. Upon discussion by the committee it was agreed upon to approve this claim for \$250.00 and the motion passed unanimously.

Donnie Counts for 2 Lamb. Upon discussion by the committee, it was agreed upon to approve this claim for \$120.00, and the motion passed unanimously.

The claims above (totaling \$370.00) will be recommended to the Board for approval and appropriation at the December 9<sup>th</sup>, 2014 meeting.

Chairman, Park District Supervisor M. Todd Dishner adjourned the meeting at 3:48 p.m.

A meeting of the Smyth County Courthouse Committee was held at the County Office Building on Tuesday, December 2, 2014 at 3:00 p.m.

**Committee Members Present:**

Chilhowie District Supervisor Wade H. Blevins Jr.  
Atkins District Supervisor J. Howard Burton  
Royal Oak District Supervisor G. Blake Frazier, Chairman

**Staff Members Present:**

Michael Carter, County Administrator  
Scott Simpson, Assistant County Administrator  
Kelly Woods, Administrative Assistant

Blake Frazier, Chairman called the meeting to order at 3:06 p.m.

Mr. Simpson presented an overview of the Courthouse Project for the committee. He also provided an updated spreadsheet of the budget as it relates to the project (See attachment #1). Mr. Simpson suggested the Committee make a recommendation to the Board allowing for a change order for Moseley Architects (See attachment #2) in the amount of \$55,800.91 for the Courthouse Project.

Atkins District Supervisor J. Howard Burton made a motion to recommend the change order from Moseley Architects in the amount of \$55,800.91 to the Board of Supervisors at their regular meeting to be held on Tuesday, December 9<sup>th</sup>, 2014. Chilhowie District Supervisor Wade H. Blevins Jr. seconded the motion, and all agreed unanimously.

Having no other business to discuss, Chairman, Royal Oak District Supervisor G. Blake Frazier adjourned the meeting at 3:26 pm.

A meeting of the Smyth County Building and Grounds Committee was held at the County Office Building on Tuesday, December 2, 2014 at 4:00 p.m.

**Committee Members Present:**

Saltville District Supervisor Roscoe D. Call, Chairman  
Rye Valley District Supervisor Rick K. Blevins  
North Fork District Supervisor Ron C. Blevins

**Staff Members Present:**

Michael Carter, County Administrator  
Scott Simpson, Assistant County Administrator  
Kelly Woods, Administrative Assistant

Roscoe D. Call, Chairman called the meeting to order at 4:00 p.m.

Michael Carter, County Administrator informed the committee of a water leak on the 4<sup>th</sup> Floor of the County Office Building. Mr. Carter informed the committee that Jim Bise, Maintenance Superintendent had solicited bids for repair of the guttering on the building, and only received one (1) bid. The bid was in the amount of \$6,850.00 from Bluff Mountain Builders, Inc.

After discussion North Fork District Supervisor Ron C. Blevins made a motion to accept the bid from Bluff Mountain Builders, and recommend this to the Board of Supervisors at the December 9, 2014 meeting. Rye Valley District Supervisor Rick K. Blevins seconded the motion, and all agreed unanimously.

Having no other business to discuss, Chairman, Saltville District Supervisor Roscoe D. Call adjourned the meeting at 4:28 pm.

A meeting of the Smyth County Economic and Industrial Regional Development Committee was held at the County Office Building on Monday, October 6, 2014 at 4:00 p.m.

**Committee Members Present:**

Atkins District Supervisor J. Howard Burton, Chairman  
North Fork District Supervisor Ron C. Blevins  
Royal Oak District Supervisor G. Blake Frazier

**Staff Members Present:**

Scott Simpson, Assistant County Administrator  
Lori Hester, Director of Community and Economic Development  
Kelly Woods, Administrative Assistant

Atkins District Supervisor J. Howard Burton, Chairman called the meeting to order at 4:00 p.m.

Lori Hester, Director of Community and Economic Development presented information concerning the Community and Economic Development budget for FY14-15.

After discussion, Royal Oak District Supervisor G. Blake Frazier made a motion to recommend at a future date to the Board of Supervisors to consider withdrawing from the Virginia's @Corridor, to provide more focus marketing efforts solely on Smyth County moving forward. North Fork District Supervisor Ron C. Blevins seconded the motion and all agreed unanimously.

Having no other business to discuss, Chairman, Atkins District Supervisor J. Howard Burton adjourned the meeting at 4:56 pm.