

MINUTES

BOARD OF SUPERVISORS REGULAR MEETING

NOVEMBER 12, 2014
6:30 PM

The Silver Spring Township Board of Supervisors met in a regular session on Wednesday, November 12, 2014 at the Township Building, 8 Flowers Drive, Mechanicsburg, Pennsylvania.

Chairman Nancy Konhaus Griffie called the Board of Supervisors meeting to order at 6:30 pm and the Pledge of Allegiance to the Flag was given.

Supervisors present: Nancy Konhaus Griffie, Nathan Spade, Vincent DiFilippo, Harold Kertes and David Lenker.

Staff members present: Jim Bennett, Planning & Zoning Manager; Corrina Chandler, Administrative Assistant; Theresa Eberly, Township Manager; Steve Fleming, Township Engineer; Jason Foster, Building & Codes Manager; Ann Hursh, Zoning Officer; Neale Magill, Director of Public Works; Cheryl Neidig, Treasurer; Kristy Owens, Parks & Recreation Manager; Steve Stine, Township Solicitor.

Others present:

Wayne Stevenson
Lincoln Harris
John Diener
Georgianne Diener
Doug McDonald
Karen Best

Curt Hall
JL Bruner
Kerry Moyer
Teran Moyer
Naomi Creason

Mike Knowse
Tricia Kline
Jim Clymer
Jon Silcox
Bob Zambuto

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ANNOUNCEMENTS/ PRESENTATIONS

1. Executive Session

Chairman Konhaus Griffie announced that an executive session was held on November 3, 2014 to discuss a litigation matter.

2. Business Advisory Council

Wayne Stevenson, President of the Business Advisory council presented Emergency Services donations to the New Kingstown Fire Company, and Silver Spring Community Fire Company.

PUBLIC COMMENT

No Public Comment.

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CONSENT AGENDA

- a. MINUTES –
10/16/2014,
10/22/2014,
10/28/2014 (2)
- b. EXPENSES –
10/24/14 & 11/12/14
- c. TREASURER
REPORT –
September, 2014

General Fund Checking 09/30/2014	\$ 5,038,853.32
General Fund Investment	\$ 1,135,774.63
Petty Cash	\$ <u>333.33</u>
Total General Fund Balance 09/30/2014	\$ 6,174,961.28

*File subject to audit

On a Kertes/Lenker motion, the Board of Supervisors approved the consent agenda as presented.

The motion carried.

NEW BUSINESS

1. 2015 General Budget:
Tentative Adoption

On a Spade/Lenker motion, the Board of Supervisors approved the tentative adoption of the 2015 General Budget and authorized staff to advertise the 2015 Budget for public inspection.

The motion carried.

2. 2015 Capital Improvement
Budget: Tentative Adoption

On a Kertes/DiFilippo motion, the Board of Supervisors approved tentative adoption of the 2015 Capital Improvement Budget and authorized staff to advertise the 2015 Capital Improvement Budget for public inspection.

The motion carried.

3. Penn Credit Corporation
Contract: Delinquent Per-
Capita Tax Collections

On a Kertes/Spade motion, the Board of Supervisors approved a contract with Penn Credit Corporation for the collection of delinquent 2014 Per-Capita Tax Revenue.

The motion carried.

MINUTES

BOARD OF SUPERVISORS REGULAR MEETING

NOVEMBER 12, 2014
6:30 PM

4. SSCFC Expansion Project
 - a. Change Order

On a Kertes/Lenker motion, the Board of Supervisors approved Change Order No. CG-07 for modification of the storm water line by Horst Construction at a cost not to exceed \$16,669.57.

The motion carried.

- b. Payment Applications

On a Kertes/DiFilippo motion, the Board of Supervisors approved the following Payment Applications as presented:

- i. EP-02 as submitted by McCarty & Son, Inc. in the amount of \$1,350.00.
- ii. PP-02 as submitted by SSM Industries, Inc. in the amount of \$7,379.10.
- iii. GP-02 as submitted by Horst Construction in the amount of \$168,092.06.
- iv. GP-03 as submitted by Horst Construction in the amount of \$144,901.37.

The motion carried.

5. Snow Removal Policy

On a Kertes/DiFilippo motion, the Board of Supervisors approved the revised Silver Spring Township Snow Removal Policy.

The motion carried.

6. Expenses

- a. Generators

On a Lenker/Spade motion, the Board of Supervisors approved the purchase of five (5) generators to be used for traffic signals, from Valley Ag and Turf, at a cost not to exceed \$4,080.00.

The motion carried.

- b. Louvered Back Plates

On a Kertes/Spade motion, the Board of Supervisors approved the purchase of aluminum louvered back plates, as replacement for missing back plates from various intersections throughout the Township, from Siemens at a cost not to exceed \$6,839.00.

The motion carried.

MINUTES

BOARD OF SUPERVISORS REGULAR MEETING

NOVEMBER 12, 2014
6:30 PM

On a Kertes/Lenker motion, the Board of Supervisors approved the purchase of Remote Desktop Protocol (RDP) Licenses to cover all devices utilizing the Terminal Server at the Police Station, from Microsoft, at a cost not to exceed \$1,820.00.

The motion carried.

On a Spade/Lenker motion, the Board of Supervisors approved an offer of employment for James Cook, as a Building Inspector, Level I with the Building & Codes Department to start on November 17, 2014 with a proposed non-exempt, annual salary of \$40,000.00, and an increase to \$42,000.00 upon the obtainment of certification as a Commercial Building Inspector and Commercial Building Plans Examiner.

The motion carried.

On a Kertes/DiFilippo motion, the Board of Supervisors tabled The Willard Tract Preliminary Subdivision Plan.

The motion carried.

On a Spade/Lenker motion, the Board of Supervisors tabled the Planning Exemption.

The motion carried.

c. RDP Licenses

7. Personnel Matter: Offer of Employment

SUBDIVISION AND LAND DEVELOPMENT

1. The Willard Tract (2014-2P)
01/25/15: Preliminary
Subdivision Plan

a. Preliminary
Subdivision Plan

b. Planning Exemption

MINUTES

BOARD OF SUPERVISORS REGULAR MEETING

NOVEMBER 12, 2014
6:30 PM

2. Improvement Guarantees
 - a. Country Club Estates
Phase 2 (2007-11F)

On a Kertes/DiFilippo motion, the Board of Supervisors approved reduction of an Improvement Guarantee in the amount of \$205,560.00, leaving a balance of \$516,084.00.

The motion carried.

- b. Danbury Glen Phase
1 (2009-8F)

On a Kertes/DiFilippo motion, the Board of Supervisors approved reduction of an Improvement Guarantee in the amount of \$193,943.80, leaving a balance of \$451,171.55.

The motion carried.

- c. Sam's Club (2013-4F)

On a Kertes/DiFilippo motion, the Board of Supervisors approved reduction of an Improvement Guarantee in the amount of \$2,339,645.50, leaving a balance of \$233,964.55.

The motion carried.

- d. Holy Apostles
Orthodox Church
(LD2013-4F)

On a Kertes/DiFilippo motion, the Board of Supervisors approved reduction of an Improvement Guarantee in the amount of \$264,834.00, leaving a balance of \$223,111.00.

The motion carried.

SUPERVISOR AND STAFF COMMENTS

1. Recreation Advisory Council

On a Kertes/Spade motion, the Board of Supervisors approved the removal of Matthew Wagner from the Recreation Advisory Council, effective November 12, 2014 due to his having missed three (3) consecutive committee meetings.

The motion carried.

MINUTES

BOARD OF SUPERVISORS REGULAR MEETING

NOVEMBER 12, 2014
6:30 PM

2. New Kingstown Fireworks Display

On a Spade/Lenker motion, the Board of Supervisors authorized staff to send a letter to the residents in the vicinity of New Kingstown Village in regard to the upcoming fireworks display on December 6, 2014 from 5:00 to 7:00 pm.

The motion carried.

3. Manager's Report

a. Sam's Club

Manager Eberly recognized Sam's Club for their generous donation of \$2,500.00 to the Township, as part of a community grant program application, to be used towards the Vincent DiFilippo Nature Preserve.

b. CodeRED Community Alert System

Manager Eberly advised that the Township had recently contracted with the CodeRED Community Alert System to provide emergency alerts to our residents; she noted that the official launch of the system had been set for early December and that residents should expect to receive a call providing additional information.

4. SSCFC Expansion Project

On a Kertes/Spade motion, the Board of Supervisors approved Option 1 in regard to a change order for structural modifications to the footings by Horst Construction at a cost not to exceed \$16,100.00 with the following notes: a two (2) week time extension will be added to the change order form, with no additional costs associated; excavation shall be performed on a time and materials basis; and no further costs will be incurred in relation to the existing electrical duct bank location.

5. Huston Mill

On a Lenker/Spade motion, the Board of Supervisors authorized preparation of specifications to obtain three (3) written price quotations for emergency repairs to the Huston Mill.

The motion carried with Supervisor Kertes opposed.

MINUTES

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6. Fire Tax

Supervisor DiFilippo thanked the public for their understanding and support regarding the Fire Tax increase, noting that the total increase to the millage rate amounted to one-half of one (0.5) percent.

ADJOURNMENT

There being no further business or comments to come before the Board, the meeting was adjourned at 8:53 pm on a Kertes/Spade motion.

The motion carried.

Recorder: Corrina B. Chandler
Corrina B. Chandler
APPROVED: May K. DiFilippo
Chairman
Theresa Early
Secretary