Residential Remodeling Permit Application

Village of Shorewood Building Department
One Towne Center Blvd., Shorewood, IL 60404
Phone (815) 553-2310 • Email permits@shorewoodil.gov
Website: www.shorewoodil.gov

SUBMISSION CHECKLIST - Complete this application and attach the following:

1) Construction plans/manufacturers specifications (if applicable).
2) Copy of contract/proposal/sales order.
3) Plat of survey – draw project on plat and indicate dimensions/setbacks (if applicable).
4) Homeowner's Association written approval (if required).
5) Plumber's Letter of Intent (signed & stamped with corporate seal or notarized) as required by IL (if applicable).

- Please allow a **minimum of one week** for processing. Applications are processed in the order in which they are received and undergo building & village code plan reviews. Incomplete submissions will extend review time.
- Municipal regulations are on our website www.vil.shorewood.il.us. When the review is complete, the applicant will be notified. Permit fees can be paid with cash, check made payable to the Village of Shorewood or credit (additional service fee applies from payment processer).

1. APPLICANT & OWNER INFORMATION

APPLICANT (Contact) Name:	APPLICANT Phone:
PROPERTY OWNER Name:	PROPERTY OWNER Phone:
ADDRESS where work is to be done:	

2. DESCRIPTION OF WORK

DETAILED description with DIMENSIONS (all work must be listed with dimensions for application acceptance):

3. PROJECT CONSTRUCTION COST $_____ (excluding fixtures, finishes or costs for removal)

4. CONTRACTORS

	Contractor Business Name(s):	Phone:	Shorewood License # (REQUIRED):
General			
Carpentry			
Concrete			
Drywall			
Electric			
Excavating			
Plumbing *			
Roofing			
Siding			
Other			

5. SIGNATURE

APPLICANT Signature:	Print Name:	Date:
Applicant is responsible to comply with Municipal Code and inspection requirements. Authorized Agent hereby certifies that the proposed work is authorized by the owner of record and has been authorized by the owner to make this application as their agent. Attach signed contract.		