

Rules and Regulations Governing Wastewater Systems

for Sheridan County, WY



Effective December 20, 2016

Adopted: December 1984

Amended: December 15, 2009; February 22, 2012; December 20, 2016

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**BOARD OF COUNTY COMMISSIONERS
SHERIDAN COUNTY, WYOMING**

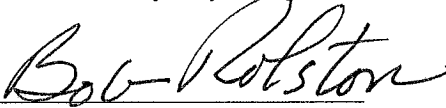
I certify that the attached is a true and correct copy of the rules of the Board of County Commissioners, Sheridan County, Wyoming relating to the Rules and Regulations Governing Wastewater Systems adopted in accordance with W.S. §§ 16-3-101 et seq. and W.S. §§ 35-11-301. This rule supersedes all other rules previously filed.

Prior to adoption, this rule was made available for public inspection beginning on November 1, 2016 and notices of intended adoption were mailed to all persons requesting notice of proposed rules. The attached rules were adopted on December 20, 2016 by the Board of County Commissioners, Sheridan County, Wyoming.

The attached rules are effective immediately upon filing with the County Clerk.

Signed this 20th day of December, 2016.

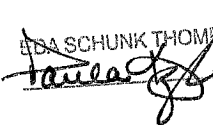
BOARD OF COUNTY COMMISSIONERS,
Sheridan County, Wyoming



Bob Rolston, Chairman

FILED
Sheridan County Clerk & Recorder

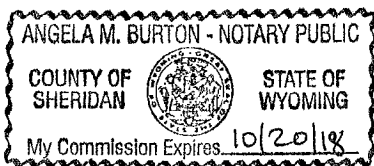
DEC 22 2016


ANGELA SCHUNK THOMPSON, CLERK
DEPUTY

STATE OF WYOMING)
)
COUNTY OF SHERIDAN)

On this 20th day of December, 2016, Bob Rolston personally appeared being first duly sworn, and did say that he is the Chairman of the Board of County Commissioners, Sheridan County, Wyoming and that this instrument was signed and sealed on behalf of the said County by authority of said Board and he acknowledged said instrument to be the free act and deed of said Board.

WITNESS my hand and official seal:





Notary Public

My Commission expires: October 20, 2018

Table of Contents

Section 1. Authority.....	2
Section 2. Purpose.....	2
Section 3. Applicability.....	2
Section 4. Intent.....	2
Section 5. Definitions.....	2
Section 6. Control of Construction, Installation, Modifications, and Responsibility.....	5
Section 7. Application Requirements.....	5
Section 8. Application Processing Procedures.....	5
Section 9. Construction and Operation in Compliance with Issued Permit.....	6
Section 10. Duration and Termination of Permits; Transfer of Permits.....	6
Section 11. Renewal of a Permit.....	6
Section 12. Denial of a Permit.....	6
Section 13. Modification(s) of a Permit.....	7
Section 14. Suspension or Revocation of a Permit.....	7
Section 15. Design Flow.....	8
Section 16. Systems Not Specifically Covered by This Rule.....	8
Section 17. Site Suitability.....	9
Section 18. Soil Absorption System Sizing.....	10
Section 19. Building Sewer Pipes.....	11
Section 20. Septic Tanks and Other Treatment Tanks.....	12
Section 21. Effluent Distribution Devices.....	15
Section 22. Standard Soil Absorption Systems.....	16
Section 23. Pressure Distribution Systems.....	17
Section 24. Sand Mound Systems.....	18
Section 25. Small Wastewater Lagoons.....	19
Section 26. Privies or Outhouses.....	20
Section 27. Greywater Systems.....	20
Section 28. Operation and Maintenance.....	21
APPENDIX A: Story Area Septic System Supplemental Regulations.....	22
APPENDIX B: Percolation Test Procedure.....	25

RULES AND REGULATIONS GOVERNING WASTEWATER SYSTEMS

Section 1. Authority.

These regulations are promulgated pursuant to the Wyoming Environmental Quality Act, W.S. 35-11-101 through W.S. 35-11-1904. Specifically, W.S. 35-11-301 stipulates that no person, except when authorized by permit, shall: construct, install, modify or operate any small wastewater system. W.S. 35-11-304 stipulates that to the extent requested, authority to enforce and administer W.S. 35-11-301 (a) (iii) and (v) shall be delegated to qualifying municipalities, water and sewer districts, or counties. Sheridan County is a delegated small wastewater program.

Section 2. Purpose.

The purpose of these regulations is to prevent, reduce and eliminate pollution and enhance the waters of the State of Wyoming and to protect the health, safety and welfare of the environment and its inhabitants by ensuring that the design and construction of small wastewater systems meets the purpose of the Environmental Quality Act.

Section 3. Applicability.

These regulations shall apply to all small wastewater systems as defined in Section 5 of these rules and regulations within Sheridan County.

Section 4. Intent.

The design and construction standards included in these regulations are directed toward conventional small wastewater systems. These standards impose limiting values of design for which a construction, installation or modification permit application and plans and specifications can be evaluated by Sheridan County. The terms “shall” and “must” are used when practice is sufficiently standardized to permit specific delineation of requirements or when safeguarding public health or protection of water quality justifies such definite action. Other terms, such as “should”, “recommend”, and “preferred” indicate desirable procedures or methods which allows deviations provided the purpose of these regulations can be accomplished.

Section 5. Definitions.

“100 year floodplain” means a tract of land throughout a watershed that has a one-in-one hundred chance or occurrence of flooding in any given year or a return period of once every 100 years, as determined by the United States Geological Survey (USGS), Federal Emergency Management Agency (FEMA) or a local planning and development authority.

“Absorption surface” means the interface where treated effluent infiltrates into native or fill soil.

“Absorption system (aka “leachfield”) means a system constructed under the surface of the ground which receives and distributes effluent from a pretreatment device effectively filtering the effluent through soil or media.

“Aerobic unit” means a covered, watertight receptacle which receives wastewater. The unit removes settleable solids, floatable material, and a part of soluble organic matter by the use of aerobic biological treatment.

“Bed” means a soil treatment and dispersal system where the width is greater than three (3) feet.

“Bedrock” means geological layers, of which greater than fifty percent (50%) by volume consist of unweathered in-place consolidated rock or rock fragments. Bedrock also means weathered in-place rock that cannot be hand augered or penetrated with a knife blade.

“Bedroom” means any room that is or may be used for sleeping.

“Blackwater” means water containing fecal matter and/or urine.

“Five day biochemical oxygen demand (BOD5)” means a measurement of the dissolved oxygen used by microorganisms in the biochemical oxidation of organic matter during a five (5) day period.

“Building drain” is the part of the lowest piping of a drainage system which receives the discharge from soil, waste and other drainage pipes inside the walls of the building and conveys it to the building sewer beginning two feet (0.6 meters) outside the building wall.

“Building sewer” means the pipe that carries wastewater from the building.

“Cesspool” means a covered pit into which raw sewage is discharged for final disposal by leaching into the surrounding porous soil. Cesspools are NOT allowed under these regulations.

“Chamber” means a domed open bottom structure that is used in lieu of perforated distribution pipe and gravel media.

“Delegated small wastewater program” means a local governmental entity, delegated by the Administrator, with the authority to administer the provisions of W.S. 35-11-301(a) (iii) for small wastewater systems pursuant to the provisions of W.S. 35-11-304.

“Direct human consumption food crops” are crops consumed directly by humans. These include but are not limited to fruits, vegetables, and grains grown for human consumption.

“Distribution box” means a water-tight structure which receives liquid effluent from a septic tank and distributes each effluent in equal portions into two or more pipes leading to the disposal area.

“Domestic wastewater” means a combination of the liquid or water-carried wastes from residences, business buildings, institutions, and other establishments arising from normal living activities.

“Domestic septage” means liquid or solid material removed from a waste treatment vessel that has received only wastes from residences, business buildings, institutions, and other establishments arising from normal living activities.

“Dosing system” means the system of tanks, pumps or siphons, and piping located between the septic tank and soil absorption systems, which is intended to apply a large quantity of settled wastewater to the absorption system in a short period of time.

“Dosing tank” means a tank equipped with an automatic siphon or pump designed to discharge effluent on an intermittent basis.

“Effluent” means liquid flowing out of a septic tank, other treatment vessel, or system.

“Effluent filter” means a removable, cleanable device inserted into the outlet piping of a septic tank or other treatment vessel designed to trap solids that would otherwise be transported to the soil absorption system or other downstream treatment components.

“Evapotranspiration” means the combined loss of water from soil by evaporation from the soil or water surface and by transpiration from plants.

“Greywater” means untreated wastewater that has not been contaminated by any toilet discharge; that is unaffected by infectious, contaminated, or unhealthy bodily wastes; and does not present a threat from contamination by unhealthful processing, manufacturing, or operating wastes. “Greywater” includes but is not limited to wastewater from bathtubs, showers, washbasins, clothes washing machines (unless soiled diapers are serviced), laundry tubs, and kitchen sinks.

“Grease interceptor” means a device designed to separate fats, oils, and grease from wastewater.

“Groundwater” means subsurface water that fills available openings in rock or soil materials such that they may be considered water saturated under hydrostatic pressure.

“Groundwater test pit (aka “soil exploration pit”) is a pit dug in the soil which shall be at least four (4) feet deeper than the bottom of the proposed absorption system and must remain open at least twenty four hours prior to inspection by Sheridan County.

“High groundwater” means seasonally or periodically elevated levels of groundwater.

“High strength wastewater” means a wastewater stream with a BOD5 higher than 200 mg/L.

“Holding tank” means a watertight receptacle designed to receive and store wastewater.

“Hydro geological study” means a study of the occurrence, distribution, quality movement of the shallow most groundwater of the state and the potential impact of wastewaters on the groundwater.

“Impermeable soil” means any soil which has a percolation rate greater than 60 minutes per inch.

“Manifold” means a non-perforated pipe that distributes effluent to individual distribution pipes.

“Mound system” means an onsite wastewater system where any part of the absorption surface is above the elevation of the existing site grade and the absorption surface is contained in a mounded fill body above the grade.

“Mulch basin” means an excavated area that has been refilled with a highly permeable media, organic and inorganic materials intended to distribute greywater to irrigate vegetation.

“Pathogens” are disease-causing organisms. These include, but are not limited to certain bacteria, protozoa, viruses, and viable helminth ova.

“Percolation rate” means the time expressed in minutes per inch required for water to seep into saturated soil at a constant rate.

“Pipe invert” means the bottom of the internal surface of the pipe.

“Percolation test” is the method used to measure the percolation rate of water into soil as described in Appendix B.

“Permit” means written authorization issued by the Sheridan County, duly executed which authorizes the permittee to construct, install, or modify the system as set forth in these regulations.

“Permit by rule” means an authorization included in these rules that does not require either an individual permit or a general permit. A system that is permitted by rule must meet the requirements found in these Rules and Regulations and State Statutes, but is not required to apply for and obtain a permit to construct and operate the system.

“Pressure distribution” means a network of pipes in which effluent is forced through orifices under pressure.

“Privy” means a covered pit into which only urine and fecal material are discharged for final disposal by leaching into the surrounding soil or by hauling to an approved disposal site. Greywater or toilet carriage water may not be discharged into a privy.

“Restrictive layer” means a nearly continuous layer that has one or more physical or chemical properties that significantly impede the movement of water and air through the soil or that restrict roots or otherwise provide unfavorable root conditions. Examples are bedrock, cemented layers, and dense layers.

“Septage” means liquid or solid material removed from a waste treatment vessel that has received wastes from residences, business buildings, institutions, and other establishments.

“Septic tank” means a watertight tank designed and constructed to receive and treat raw wastewater.

“Serial distribution” means a group of trenches arranged so that the total effective absorption area of one trench is used before liquid flows into the next trench.

“Service provider” means a person authorized and trained by a system manufacturer or their vendor to operate and maintain any proprietary system.

“Small wastewater system (aka “system”, aka “facility”) means any sewerage system, disposal system, or treatment works having simple hydrologic and engineering needs which is intended for wastes originating from a single residential unit serving no more than four families or which distributes 2,000 gallons or less of domestic wastewater per day.

“Soil absorption system” means a shallow, covered, excavation surface, or mound made in unsaturated soil into which wastewater effluent from the septic tank is discharged through distribution piping for application onto absorption surfaces through porous media or manufactured components.

“Trench” means an absorption surface with a width of three (3) feet or less.

“Wyoming Department of Environmental Quality” is the State regulatory agency charged with protecting, conserving and enhancing Wyoming land, air and water. The abbreviation **“DEQ”** found throughout these rules and regulations refers to the Wyoming Department of Environment Quality, Water Quality Division.

Section 6. Control of Construction, Installation, Modifications, and Responsibility.

- (a) Construction, installation, or modification of small wastewater systems shall be allowed only in accordance with the terms and conditions of permits issued pursuant to the provisions of these rules and regulations.
- (b) No construction, installation or modification of a small wastewater system shall be allowed unless a Permit to Construct, Install or Modify has been obtained from Sheridan County.
- (c) The issuance of a Permit to Construct does not relieve the permittee of its responsibility to properly plan, design, construct, operate and maintain the system described in the application and permit conditions.

Section 7. Application Requirements.

- (a) Any person who proposes to construct, install or modify a system is required to be permitted under these rules and regulations shall submit a written application on forms provided by Sheridan County.
- (b) The application must be accompanied by plans, specifications, design data or other pertinent information covering the project, and any additional information requested by Sheridan County to evaluate the application.
- (c) All plans and specifications must conform to the minimum design standards identified in these Rules and Regulations.
- (d) All plans and specifications must conform to common engineering practices and include the following:
 - (i) Plans:
 - (A) A title showing the name of the property owner and location of the project; a north arrow and drawing scale; and the name and seal or signature of the designing engineer (except on the plans for a single residential unit utilizing the pre-designed plans supplied by Sheridan County).
 - (B) Datum used shall be indicated.
 - (C) A site plan showing topography of the site, boundaries of the project and property, nearby wells and waterlines, waterways, buildings, septic tank and absorption system, including all dimensions and isolation distances.
 - (D) Detailed drawings, both plan and cross-section, of septic tank and absorption system.
 - (E) Location of percolation test holes and ground water test pit(s).
 - (F) Percolation test data.
 - (ii) Specifications:
 - (A) The identification of the type, size, and strength of construction materials.
 - (B) The type, size, strength, operating characteristics, rating or requirements and installation procedures for all mechanical and electrical equipment.
- (e) Applications for modification of an existing permitted system to increase the capability to treat, hold or dispose of wastes may be approved requiring only the modification needed to meet the minimum design standards. Systems not in compliance with these rules and regulations or State Statutes will require additional modifications to other portions of the system to bring the system into compliance.
- (f) Fees. All applications shall be accompanied by the applicable fee as set by the Board of County Commissioners. These fees may be revised periodically by the Board of County Commissioners.

Section 8. Application Processing Procedures.

- (a) Sheridan County shall review each application and take final action within 15 days from the date the application is received. Incomplete applications will not be processed.
- (b) Processing of the application with respect to recommendations or required changes will be done in accordance with the provisions of applicable statutes, rules and regulations.
- (c) Sheridan County shall notify the applicant in writing of the final action taken on the application, which may include:
 - (i) Permit accepted as written, in which a written Permit to Construct will be issued.
 - (ii) Permit requires modification(s).
 - (iii) Permit is denied.
 - (iv) Permit is suspended or revoked.
- (d) If the applicant is dissatisfied with a denial, modification(s), or suspension/revocation of any permit the applicant may request a hearing in accordance with Sections 12, 13, and 14, respectively.

- (e) If Sheridan County determines that a permit is not required, the applicant shall be notified of this determination. Such notification shall constitute final action on the application.

Section 9. Construction and Operation in Compliance with Issued Permit.

Permittee shall:

- (a) Conduct all construction, installation, or modification of any system permitted consistent with the terms and conditions of the approved permit. Unauthorized changes, deviations or modifications will be a violation of the permit.
- (b) A new application or amended application must be filed with Sheridan County to obtain modification of a permit. No modification shall be implemented until a new or modified permit has been issued or a waiver given pursuant to Subsection (c).
- (c) Requests to utilize materials and/or procedures different from those specified in the terms of the issued permit shall be directed to Sheridan County. A waiver may be granted if materials and/or procedures specified in the permit cannot be obtained or accomplished and alternative materials/procedures meet minimum standards. To prevent undue delay during construction, Sheridan County may grant a waiver orally, upon oral request, provided the oral request is followed by a written request within five days. All changes shall be noted on the permit.
- (d) Conduct the operation in accordance with statements, representations, and procedures presented in the complete application and supporting documents, as accepted and authorized by Sheridan County.
- (e) Notify Sheridan County at least 24 hours prior to backfilling of system. Sheridan County will perform a final inspection to ensure compliance and will sign certification of completion. If the applicant does not notify Sheridan County, any or all of the following actions may be taken or required:
 - (i) Exposing of the system to show compliance;
 - (ii) Revocation of the permit; or
 - (iii) Legal action.

Section 10. Duration and Termination of Permits; Transfer of Permits.

- (a) The duration of construction, installation or modification permits will be variable, but shall not exceed one year from the date of issuance. The expiration date will be recorded on each permit issued. Those permits issued without a specified expiration date will be in force no more than one year from date of issuance.
- (b) Permits will be issued only to the official applicant of record, who must be the owner of the property in which the small wastewater system is located.
- (c) Permanent conditions of approval included in the permit will remain in effect throughout the life of the small wastewater system.
- (d) Permits will be automatically transferred to the new property owner(s) provided the system design flow rates and operation continues as originally permitted.
- (e) Any permanent conditions of approval included in the permit will be automatically transferred to the new property owner(s) with transfer of property ownership.

Section 11. Renewal of a Permit.

Prior to completion of construction, the applicant may submit a written request for a permit renewal to Sheridan County. Permit renewals are at the discretion of Sheridan County.

Section 12. Denial of a Permit.

- (a) Sheridan County may deny a permit for any of the following reasons:
 - (i) Incomplete Application;
 - (ii) The application does not meet minimum design or construction standards as specified in these rules and regulations;
 - (iii) The system, if constructed, will cause violation of State water quality statutes or regulations;
 - (iv) The property is within a municipal and/or district service area that provides sanitary sewer service; or
 - (v) Any other justifiable reasons.

- (b) If Sheridan County proposes to deny issuance of a permit, the applicant shall be notified of the denial and the reason for denial.
- (c) In the case of a denial the applicant may request a hearing before the Board of County Commissioners. A request for hearing shall be made in writing within 20 days of notification of the denial to the Board of County Commissioners and shall state the grounds for the request. Any hearing shall be conducted pursuant to the regulations of Sheridan County. The Board of County Commissioners may not issue a waiver from the minimum design standards per statutes, rules and regulations.

Section 13. Modification(s) of a Permit.

Either during review of an application or before construction is completed:

- (a) Sheridan County may, for good cause modify a permit due to:
 - (i) Existing, unknown or changing site conditions which could prevent construction and resultant operation from complying with these rules and regulations;
 - (ii) Receipt of additional information;
 - (iii) Incomplete application on review items where the applicant agrees with the modification(s);
 - (iv) Review items not in compliance with minimum standards where the applicant agrees with the modification(s); or
 - (v) Any other reason necessary to effectuate applicable statutes, standards or rules and regulations.
- (b) Sheridan County shall notify the permittee, in writing, of intent to modify the permit.
- (c) Such notification shall include the proposed modification(s) and time frame to have modification(s) constructed, installed or operational. Modification(s) requirements shall be implemented before construction, installation, or modification of a system is completed.
- (d) The modification(s) shall become final within 20 days from the date of such notice unless within that time the permittee requests a hearing before the Board of County Commissioners. Such request for hearing shall be made in writing to the Board of County commissioners and state the grounds for the request. Any hearing held shall be conducted pursuant to the regulations of Sheridan County.
- (e) A copy of the modified permit shall be forwarded to the permittee when the modification(s) becomes effective.

Section 14. Suspension or Revocation of a Permit.

Before a permit may be suspended or revoked, the permittee shall be given an opportunity to show compliance with all lawful requirements for the retention of the permit.

- (a) Sheridan County shall notify the permittee of its intent to suspend or revoke the permit in the event that it becomes necessary. Sheridan County may suspend or revoke a permit before system construction, installation, or modification(s) is completed for the reasons set forth below:
 - (i) Non-compliance with the terms of the permit or any requirements of these rules and regulations;
 - (ii) Unapproved modification(s) in design or construction;
 - (iii) False information submitted in the application;
 - (iv) Changing site conditions which could result in violation of applicable rules and regulations; or
 - (v) Any other reason necessary to effectuate applicable statutes, standards or rules and regulations.
- (b) The notification shall include the reasons for suspension or revocation.
- (c) The suspension or revocation shall become final 20 days from the date of such notice unless within that time the permittee requests a hearing before the Board of County Commissioners. A request for hearing shall be made in writing to Sheridan County and shall state grounds for the request. Any hearing held shall be conducted pursuant to regulations of Sheridan County.

Section 15. Design Flow.

The volume of wastewater shall be determined by one of the following:

- (a) Tables 1 and 2 provided in this section.
- (b) Metered water supply data from the system.
- (c) Metered water supply data from another system where similar water demands have been demonstrated.

Table 1. Residential Design Flow Rates per Bedroom (gallons per day, gpd)¹

1 bedroom	150
2 bedrooms	280
3 bedrooms	390
4 bedrooms	470
5 bedrooms	550
6 bedrooms	630

¹An unfinished basement is considered two (2) additional bedrooms.

²The design flow shall be increased by eighty (80) gpd for each additional bedroom over six (6).

Table 2. Non-Residential Wastewater Design Flow Rates¹

Facility	Unit	Flow (gallons/unit/day)
Airports	person	4
Apartment	bedroom	120
Automobile Service Station	vehicle served	10
Bars	seat	20
Bathhouses and swimming pools	person	10
Campgrounds (w/ toilets only)	person	25
Campgrounds (w/shower facility)	person	45
Church	person	4
Country Club	member	25
Day School, Office Building, Retail Store, Warehouse (no showers)	person	15
Hospital	bed	250
Industrial Building (sanitary waste only)	employee	20
Laundry (self-service)	machine	450
Mobile Home	bedroom	see table 1
Motel, Hotel, Resort	bedroom	140
Recreational Vehicle	each	100
Rest Home, Care Facility, Boarding School	bed	100
Restaurant	meal	10
Restaurant (kitchen waste only)	meal	6
Theater	seat	3

¹Values shown in the above table are the typical flow rates from *Wastewater Engineering Treatment and Reuse*, Metcalf and Eddy, 2003.

Section 16. Systems Not Specifically Covered by This Rule.

This section is provided to encourage new technology and equipment and provide a process for evaluating and permitting designs that deviate from this rule. The proposed construction of systems and processes not in compliance with this rule may be permitted provided that the system, when constructed and operated, meets the objective of these rules.

- (a) Each application for a permit to construct shall include an engineering design report, detailed construction plans, and technical specifications for all piping, tanks, and equipment. All of the documents shall have a suitable title showing the owner's name and the Wyoming registration number, seal, and signature of the engineer.
- (b) Each application for a permit to construct will be evaluated on a case-by-case basis using the best available technology. The application shall include at least one of the following:
 - (i) Data obtained from a full scale, comparable installation that demonstrates the acceptability of the design.
 - (ii) Data obtained from a pilot plant operated under the design condition for a sufficient length of time to demonstrate the acceptability of the design.
 - (iii) Data obtained from the theoretical evaluation of the design that demonstrates a reasonable probability the system will meet the design objectives.
 - (iv) An evaluation of the flexibility of making corrective changes to the constructed system in the event it does not function as planned.
- (c) If an applicant wishes to construct a pilot plant to provide data necessary to show the design will meet the purpose of the act, a permit to construct must be obtained.

Section 17. Site Suitability.

- (a) Small wastewater systems must be located where the surface drainage is sufficient to allow proper operation of the small wastewater system. Avoid depressions and bases of slopes and areas in the path of runoff from roofs, patios, driveways, or other paved areas unless surface drainage is provided. Small wastewater systems shall not be located beneath buildings, parking lots, roadways, driveways, irrigated landscaping, or compacted areas.
- (b) The site must include area for both the proposed soil absorption system and a future replacement soil absorption system. Both the proposed and replacement soil absorption systems shall be sized to receive one-hundred (100%) percent of the wastewater flow. If a trench system is used, the replacement soil absorption system may be located between the trenches of the proposed soil absorption system if there is at least nine (9) feet of spacing between trench sidewalls.
- (c) For standard soil absorption systems, effective suitable soil depth shall extend at least four (4) feet below the bottom of the soil absorption system to any restrictive layer, fractured rock, or highly permeable material.
- (d) The depth to high groundwater shall be at least four (4) feet below the bottom of the absorption surface for all treatment systems except pressure distribution. For pressure distribution systems, the depth to high groundwater shall be at least three (3) feet below the bottom of the absorption surface if the percolation rate of the soil is five (5) minutes per inch or greater (5-60 mpi).
- (e) Slope: Table 3 shows the maximum permissible slopes of the site on which an absorption system may be constructed.

Table 3. Slope and Percolation Rates for Absorption Systems

Percolation Rate (minutes/inch)	Maximum Slope ¹
5	25%
6-45	20%
46-60	15%

¹ Flatter slopes may be required where the effluent surfaces downslope.

- (i) Serial distribution, with the use of drop boxes or approved fittings, is the preferred installation method for sloping terrain. The bottom of individual trenches shall be level and the trenches shall be constructed to follow the contours of the land.
- (ii) The placement of multiple trenches, with each subsequent trench down slope of the previous trench shall be avoided when the addition of effluent to the soil absorption system trenches may lead to either an unstable slope or seepage down slope.
- (iii) All absorption surfaces must be located at least fifteen (15) horizontal feet from the top of any break in slope that exceeds the maximum slope allowed.
- (f) Soil Exploration Pit and Percolation Tests
 - (i) Delegated small wastewater programs shall require a percolation test in addition to the soil exploration pit.
 - (ii) A minimum of one soil exploration pit within the proposed soil absorption system location shall be excavated to a minimum depth of four (4) feet below the bottom of the proposed soil absorption system to evaluate the subsurface conditions.

- (iii) The percolation test shall be performed in accordance with Appendix B of these rules. An evaluation of the soil texture, in the proposed soil absorption system location, by a person experienced in soils classification, may be used as an additional tool to confirm the percolation rate.
- (g) Minimum horizontal setback distances (in feet) are as follows on Table 4:

Table 4. Minimum Horizontal Setbacks for Domestic Wastewater in Feet^{1, 2}

From	To Septic Tank Or Equivalent	To Absorption System
Wells (includes neighboring wells)	50	100
Public Water Supply Well	100	200 ²
Property Lines	10	10
Foundation Wall (w/o drains)	5	10
Foundation Wall (with drains)	5	25
Potable Water Pipes	25	25
Septic Tank	N/A	10
Surface Water, Spring (including seasonal and intermittent)	50	50
Cisterns	25	25

¹ For disposal of non-domestic wastewater, the setback distance shall be determined by a hydrogeological study in accordance with Section 17(b) of Chapter 3, but shall not be less than the distances shown in Table 4.

² Small wastewater systems that discharge to the same aquifer that supplies a public water supply well and are located within Zone 1 or 2 (Attenuation) of the public water supply well, as determined by *Wyoming Department of Environmental Quality Source Water Assessment Project (2004)* or as established in Section 2 of the [Wyoming Wellhead Protection Guidance Document \(1997\)](#), shall provide additional treatment. These systems will be required to obtain an individual permit to construct and will require that a PE sign, stamp, and date the application, as stated in Section 2 of this chapter. The additional treatment shall be in accordance with Chapter 3 Section 2(b)(ii). The treatment system shall be designed to reduce the nitrates to less than 10 mg/L of NO₃⁻ as N and provide 4-log removal of pathogens before the discharge leaves the property boundary of each small wastewater system.

Section 18. Soil Absorption System Sizing.

- (a) The total infiltration surface area of a soil absorption system shall be calculated by dividing the design flow rates (gpd) from Table 1 or Table 2 by the loading rate (gpd/ft²) found in Table 5.

Table 5. Rates of Wastewater Application for Soil Absorption System Areas

Percolation Rate (mpi)	Loading Rate (gpd/ft ²)	Percolation Rate (mpi)	Loading Rate (gpd/ft ²)
5	0.80	21	0.45
6	0.75	22	0.44
7	0.71	23-24	0.43
8	0.68	25	0.42
9	0.65	26-27	0.41
10	0.62	28-29	0.40
11	0.60	30-31	0.39
12	0.58	32-33	0.38
13	0.56	34-35	0.37
14	0.54	36-37	0.36
15	0.52	38-40	0.35
16	0.50	41-43	0.34
17	0.49	44-46	0.33
18	0.48	47-50	0.32
19	0.47	51-55	0.31
20	0.46	56-60	0.30

(b) The total infiltration area shall be defined as follows:

(i) For standard trenches the total infiltration area shall be calculated based on the following formula:

$$A = L(W + 2S)$$

A = Total infiltration area

L = Total length of trench

W = Bottom width

S = Sidewall height of 12 inches or less

- The sidewall height is the depth below the flowline of the pipe to the bottom of the trench.
- The maximum credit for sidewall height shall not exceed twelve (12) inches even if the actual sidewall height exceeds twelve inches.

(ii) For chamber trenches, the total infiltration area shall be calculated based on the following formula:

$$A = L(E + 2S)$$

A = Total infiltration area

L = Total length of trench

E = Effective bottom width

(Multiply width of the chamber by factor of 1.43 to get effective bottom width)

S = Sidewall height of 12 inches or less

- The factor of 1.43 incorporates a thirty percent (30%) reduction of the bottom area.
- The maximum credit for sidewall height shall not exceed twelve (12) inches even if the actual sidewall height exceeds twelve (12) inches.
- The sidewall height is the height of the slotted sidewall of the chamber or depth below the flow line of the inlet pipe, whichever is less.
- The total length of the trench is the number of chambers in a row multiplied by the length of one piece of chamber.

(iii) For standard bed systems, the total infiltration area shall be calculated based on the following formula:

$$A = LW$$

A = Total infiltration area

L = Total length of bed

W = Width of the bed

- The sidewall credit shall not be used in calculating the total infiltration area for a bed system.

(iv) For chamber bed systems, the total infiltration area shall be calculated based on the following formula:

$$A = L(E \times R)$$

A = Total infiltration area

L = Total length of bed

E = Effective bottom width of the chamber

(Multiply width of the chamber by factor of 1.43 to get effective bottom width)

R = Number of chamber rows

(Multiply effective bottom width of chamber by number of chamber rows to get effective bottom width of bed.)

- The factor of 1.43 incorporates a thirty percent (30%) reduction of the bottom area.
- The total length is the number of chambers in a row multiplied by the length of one piece of chamber.

(c) Coarse sand or soils having a percolation rate less than one (1) minute per inch (mpi) are unsuitable for subsurface effluent disposal. These soils may be used if a one (1) foot layer of fine sand or loamy sand is placed below the constructed soil absorption system. The soil absorption system shall be sized based on the percolation rate of the fill material.

Section 19. Building Sewer Pipes.

- (a) All building sewers shall be installed in accordance with the 2012 International Plumbing Code (IPC). In the absence of a locally approved plumbing code, and in addition to the IPC, the building sewer shall comply with the following:
- (b) Suitable building sewer pipe materials are polyvinyl chloride (PVC) or acrylonitrile-butadiene-styrene (ABS). The septic tank inlet and outlet pipes shall be schedule 40 PVC or ABS pipe and shall span the excavations for the septic tank and/or dosing chamber. American Society for Testing and Materials (ASTM) D-3034 Standard

Dimension Ratio (SDR) 35 plastic pipe may be used if the void at the tank's side is filled with material that is granular, clean, and compacted.

- (c) Building sewer pipes shall be sized to handle the peak hourly flow from the building and shall not be smaller than four (4) inches in diameter. When two different sizes or types of sewer pipes are to be connected, a proper type of fitting or conversion adapter shall be used.
- (d) Sewer pipe shall not decrease in size flowing downstream.
- (e) Building sewer pipes shall be laid at a standard slope of 1/4 inch per foot, and shall not be flatter than 1/8 inch per foot.
- (f) Cleanouts shall be provided between the structure and the tank, at branch connections, every change in alignment, and at least every 100 feet in straight runs.
- (g) All sewer piping shall be laid on a firm bed throughout its entire length. It shall be protected from damage due to rocks, hard lumps of soil, debris, and the like.
- (h) Special care shall be used to prevent lateral movement or deformation during backfill. The backfill material shall be compacted to a density at least equivalent to the trench walls. Backfill over the pipe shall be of sufficient depth to protect the pipe from expected traffic loads and the wastewater from freezing.

Section 20. Septic Tanks and Other Treatment Tanks.

(a) Septic Tanks

- (i) Septic tanks shall be fabricated or constructed of concrete, fiberglass, thermoplastic or an approved material. Tanks shall be watertight and fabricated to constitute an individual structure, and shall be designed and constructed to withstand anticipated loads. As part of the application review process, DEQ or the delegated small wastewater program shall review the design of prefabricated septic tanks for compliance with applicable construction standards.
- (ii) The septic tank shall be placed on a level grade and a firm bedding to prevent settling. Where rock or other undesirable protruding obstructions are encountered, the opening for the septic tank shall be over excavated, as needed, and backfilled with sand, crushed stone, or gravel to the proper grade.
 - (A) Septic tanks shall not be buried deeper than the tank manufacturer's maximum designed depth for the tank. The minimum depth of soil cover over the top of the tank is six (6) inches.
 - (B) Backfill around and over the septic tank shall be placed in such a manner as to prevent undue strain or damage to the tank or connected pipes.
 - (C) Septic tanks shall not be placed in areas subject to vehicular traffic unless engineered for the anticipated load.
- (iii) Size
 - (A) The minimum liquid volume of a septic tank shall be 1000 gallons for residences up to a four (4) bedroom capacity. Additional capacity of 150 gallons per bedroom shall be provided for each bedroom over four (4).
 - (B) Septic tanks for high strength wastewater or non-residential units shall have a minimum effective liquid capacity sufficient to provide at least 48 hour retention at design flow or 1,000 gallons, whichever is greater.
- (iv) Configuration
 - (A) Single compartment septic tanks shall have a length to width ratio of no less than two (2) to one (1), or be partitioned to protect against short circuiting flow.
 - (B) For septic tanks with two (2) compartments or more, the inlet compartment shall not be less than one-half (1/2) of the total capacity of the tank.
 - (C) The liquid depth shall be between three (3) feet and six (6) feet.
 - (D) The tank partition shall allow the venting of gases between compartments and out through the vent stack on the plumbing system of the house.
 - (E) The inlet and outlet on all tanks or tank compartments shall be provided with open-ended sanitary tees or baffles made of approved materials constructed to distribute flow and retain scum in the tank or compartments.
 - (I) The tees or baffles shall extend above the liquid level a minimum distance of five (5) inches.
 - (II) The inlet tees or baffles shall extend below the liquid level at least eight (8) inches but no more than forty percent (40%) of the liquid level. The outlet tees or baffles shall extend below the liquid level at least ten (10) inches but no more than forty five percent (45%) of the liquid level.

- (III) A minimum of one (1) inch of clear space shall be provided over the top of the baffles or tees for venting.
 - (IV) The inlet pipe shall be at least two (2) inches higher than the outlet pipe. The outlet elevation shall be designed to provide a minimum distance of nine (9) inches or twenty percent (20%) of the liquid depth between the top of the liquid and the bottom of the septic tank cover for scum storage and the venting of gases.
 - (v) If additional septic tank capacity over 1,000 gallons is needed, it may be obtained by joining tanks in series provided the following requirements are met:
 - (A) The inlet of each successive tank shall be at least two (2) inches lower than the outlet of the preceding tank, and shall have no tee or baffle except for the inlet to the first tank and the outlet for the last tank.
 - (B) The first tank or the first compartment of the first tank shall be equal to fifty percent (50%) or larger of the total septic tank system volume.
 - (vi) An access opening shall be provided to each compartment of the septic tank for inspection and cleaning.
 - (A) The access opening(s) in the cover/lid of the tank shall have a minimum diameter of twenty (20) inches. Both inlet and outlet devices shall be accessible.
 - (B) The riser from the access opening shall terminate at a maximum of six (6) inches below the ground surface. Riser covers terminating above grade shall have an approved locking device.
 - (vii) An effluent filter with an opening of 1/8-inch or smaller shall be provided on the outlet of a septic tank or other tank that precedes a small diameter pressure distribution system.
- (b) Dosing Tanks
- (i) Dosing tanks shall meet the same material and installation requirements as septic tanks. Dosing tanks shall have a minimum 20-inch diameter access opening and it shall have a riser from the access opening to the ground surface. The following table shall be used to calculate the size of the dosing tank:

Table 6. Dosing Tank Volume (gallons)

Average Design Flows (gpd)	0-499	500-999	1000-1499	1500-2000
Between Pump “off” and Tank Inlet	350	700	1000	1300
Between Tank Inlet and Alarm Switch	200	400	600	800
Between Alarm switch and Pump “on”	50	100	100	100
Between Pump “on” and Pump “off”	100	200	300	400
Recommended Pump Capacity (gpm)	10	20	30	40

- (ii) High water alarms shall be provided for all tanks that use pumps or siphons. The alarm device shall be an audible alarm or an indoor illuminated alarm or both.
 - (iii) The minimum effluent level shall achieve complete submergence of the pump.
 - (iv) Dosed systems using a siphon shall have a dose counter installed to check for continued function of the siphon.
- (c) Holding Tanks
- (i) Holding tanks shall meet the same material requirements as septic tanks. Holding tanks shall have a twenty (20)-inch minimum diameter access opening. A riser shall be brought to ground surface from the access opening.
 - (ii) Holding tanks shall not be used for residential systems when other alternative systems are available, except on a temporary, seasonal or intermittent basis, or when used to correct a failed soil absorption system when other alternatives are unavailable.
 - (iii) Holding tanks must be located in an area readily accessible to the pump truck and where the tank itself will not float due to high groundwater. If seasonal high groundwater may be present, the tank shall be properly anchored.
 - (iv) The minimum liquid volume shall be the greater of 1,000 gallons or seven (7) days storage based upon flow rate determined from Section 15.
 - (v) All holding tanks shall be equipped with a high-water level alarm. The device shall be an audible alarm or an indoor illuminated alarm or both. The device shall be installed so that the alarm is triggered when the water level reaches 3/4 of the tank capacity.
 - (vi) A design package for holding tanks is provided online at the Division’s website to assist the applicant in submitting a completed application for coverage under the general permit for small wastewater systems.

The worksheet and calculations were prepared by a registered professional engineer employed by the DEQ. The general design requirements stated in this section are incorporated into the worksheets such that by properly completing the forms and installing the components, the system will comply with these requirements.

(d) Grease Interceptors

- (i) A commercial or institutional food preparation facility with a waste stream containing fat, oil, and grease (FOG) in excess of 25 mg/L shall install an exterior grease interceptor or a device approved by the delegated health department or county. Facilities that typically have waste streams high in FOG are, but not limited to, restaurants, cafeterias, slaughterhouses, and institutional kitchens.
- (ii) Waste streams high in FOG shall be plumbed separately and directly to a grease interceptor prior to the waste treatment process.
- (iii) Waste streams from sanitary facilities such as bathrooms, toilets, urinals, or other similar fixtures shall not be discharged into the grease interceptor. These sources must be connected at least four to six (4-6) feet downstream of the grease interceptor's discharge. The design shall prevent any backflow from the sanitary sources into the grease interceptor.
- (iv) Only one source facility per grease interceptor shall be allowed.
- (v) Grease interceptors shall be located so that they are easily accessible for inspection, cleaning, and removal of the collected wastes. The interceptor shall not be closer than fifteen (15) feet from the last discharging fixture and no further away than thirty-five (35) feet.
- (vi) Grease interceptors shall have at least two (2) compartments with a 20-inch minimum diameter access opening for each compartment for cleanout. Each access opening shall have a riser brought to the surface and have a sealed lid that is rated for any anticipated load. There shall be a means provided to sample the effluent.
- (vii) There shall be no internal cleanout tees or bypasses.
- (viii) The inlet and outlet of the grease interceptor shall be vented. The vent pipe shall be at least two (2) inches in diameter. The inlet and outlet vents shall not be interconnected.
- (ix) The outlet pipe invert shall be no more than two (2) inches lower than the inlet invert.
- (x) The dividing wall between compartments shall be the same height as the other walls and the cover should contact the top of the dividing wall. If the partition/dividing wall does not contact the cover, the outlet tee or baffle shall extend below the liquid level, forty to fifty percent (40-50%) of the total liquid depth.
- (xi) The effluent from each compartment shall be drawn from the bottom of a riser pipe that terminates at least eighteen (18) inches below the inlet pipe invert of that same compartment.
- (xii) Grease interceptors shall be accessible during normal business hours without interrupting normal business operations.
- (xiii) Grease interceptors shall be installed in accordance with the manufacturer's instructions and applicable requirements of this section. A copy of the manufacturer's instructions shall be submitted with every permit to construct application submitted to DEQ.
- (xiv) Grease interceptors shall be sized according to the following:

Kitchens (grease, garbage)

Number of meals per peak hour	X	Waste Flow rate*	X	Retention time**	X	Storage factor***	=	Interceptor size (liquid capacity)
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*Waste flow rate – see Table 2.

**Retention times

Kitchen waste:	
Dishwasher and/or disposal	2.5 hours
Single service kitchen:	
Single serving with disposal	1.5 hours

***Storage factors

Fully equipped commercial kitchen	8 hr. operation: 1 16 hr. operation: 2 24 hr. operation: 3
Single service kitchen:	1.5

- The minimum interceptor size (liquid capacity) shall be 750 gallons.

(e) Other Interceptors

- (i) Interceptors are required for oil, grease, sand, and other substances harmful or hazardous to the building drainage system, or the small wastewater treatment system.

(A) Laundries

- (I) Commercial laundries, laundromats, and dry-cleaners shall be equipped with an interceptor in order to reduce the quantity of lint and silt that enter the collection system.
- (II) The system must be of adequate size and design to allow for cool-down of wastewater so that separation can be more readily achieved.
- (III) The interceptor shall be installed with a wire basket or similar device. The wire basket or similar device shall be removable for cleaning and shall prevent passage into the drainage system of solids 1/2 inch (12.7 mm) or larger in size, such as string, rags, buttons, or other materials which are detrimental to the waste treatment system.
- (IV) Sizing must be in accordance with the following formula:

Laundries (grease, lint, silt)

Total gallons per cycle	X	Cycles per hour	X	Retention time*	X	Storage factor**	=	Interceptor
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*Retention times

Institutional laundries	2.5 hours
Standard commercial laundry	2.0 hours
Light commercial laundry	1.5 hours

**Storage factors

8 hours of operation	1.0
12 or more hours of operation	1.5

(B) Car Washes

- (I) Where automobiles are washed (including detail shops using hand-wash practices), separators shall have a minimum capacity of 1000 gallons for the first bay, with an additional 500 gallons of capacity for every other bay.
- (II) Additionally, wash racks must be constructed to eliminate or minimize the impact of run-off from rain/storm events. Minimum requirements are roofed structures with at least two walls and appropriate grading to prevent stormwater infiltration into the sanitary sewer.
- (III) An effluent sampling point is required.

(f) Abandonment of Septic and Holding Tanks

The following is the procedure to abandon septic tanks and holding tanks when the system is upgraded, equipment replacement is necessary, or central sewer lines are made available:

- (i) The abandoned tank should be pumped and the septage hauled to a licensed facility approved to receive the waste or the septage pumped into the newly constructed septic or holding tank. Discharging to a central sewer requires coordination with, and the approval of, the owner/operator of the sewer system.
- (ii) Once the abandoned tank is empty, it should be removed and the excavation backfilled. As an alternative to removing the tank, the access covers can be removed; the bottom drilled or broken up sufficient to drain; and the tank filled with native soil, pit run, or sand.
- (iii) If the abandoned tank is part of a Class V UIC facility, the abandonment must also be in compliance with Chapter 27, Section 19 of DEQ rules.

Section 21. Effluent Distribution Devices.

Distribution boxes and flow divider tees are suitable for level or nearly level ground and are installed before the soil absorption system with the goal of splitting flows equally between soil absorption system laterals. Drop boxes are suitable for sloping ground and are installed to achieve serial loading.

(a) Distribution Boxes

- (i) The distribution box shall be installed on a level, stable base to prevent tilting or settling, and to minimize movement from frost heave.

- (ii) Boxes shall be watertight and constructed of concrete or other durable material.
- (iii) Boxes shall be designed to accommodate the inlet pipe and the necessary distribution lines. The inlet piping to the distribution box shall be at least one (1) inch above the outlet pipes and all pipes shall have a watertight connection to the distribution box.
- (iv) The box shall be protected against freezing and made accessible for observation and maintenance.
- (v) Boxes shall have flow equalizers installed on each outflow.
- (b) Flow divider tees may be used in place of distribution boxes.
- (c) Drop boxes are suitable for sloping ground and are installed to achieve serial loading. The drop boxes shall meet the requirements in paragraphs (a)(i through v) of this section.

Section 22. Standard Soil Absorption Systems.

- (a) General Design Requirements:
 - (i) All soil absorption systems shall be designed in such a manner that the effluent is effectively filtered and retained below the ground surface. The absorption surface accepts, treats, and disperses wastewater as it percolates through the soil.
 - (ii) Soil absorption systems shall not be excavated when the soil is wet enough to smear or compact easily. Open soil absorption system excavations shall be protected from surface runoff to prevent the entrance of silt and debris. All smeared or compacted surfaces shall be raked to a depth of one (1) inch, and loose material removed before filter or filler material is placed in the soil absorption system excavation.
 - (iii) Soil absorption systems shall be designed to approximately follow the ground surface contours so that variation in excavation depths will be minimized. The trenches may be installed at different elevations, but the bottom of each individual trench shall be level throughout its length.
 - (iv) Shallow soil absorption system depths are encouraged to promote treatment and evapotranspiration. The minimum soil cover depth over the soil absorption system is one (1) foot. The maximum depth to the bottom absorption surface of a soil absorption system is five (5) feet. Finished grading shall prevent ponding and promote surface water runoff.
 - (v) Pipes, chambers or other products shall be bedded on firm, stable material. Heavy equipment shall not be driven in or over soil absorption systems during construction or backfilling.
 - (vi) Standard trenches refer to perforated pipe embedded in aggregate-filled trenches that shall conform to the following:
 - (A) The perforated pipe shall have a minimum diameter of four (4) inches. Suitable pipe materials include: ASTM D-2729-11 PVC, ASTM D-3034-08 PVC, Schedule 40 PVC ASTM d1784-11, and ASTM F810-07 PE.
 - (B) The aggregate shall be crushed rock, gravel or other acceptable, durable and inert material that is free of fines, and has an effective diameter between ½ inch and 2- ½ inches.
 - (C) Prior to backfilling, the aggregate shall be covered throughout with a woven/non-woven geotextile material or a three (3) inch layer of straw.
 - (D) Aggregate shall extend the full width and length of the soil absorption system to a depth of at least twelve (12) inches with at least six (6) inches of drain gravel under the distribution pipe and at least two (2) inches over the distribution pipe.
 - (E) Maximum width of trench excavation is three (3) feet.
 - (F) Minimum spacing of trenches (wall to wall) is three (3) feet. Trench spacing shall be increased to nine (9) feet when the area between each trench is considered as reserve area. For clay loam soils that have percolation rates greater than sixty (60) min/in., the nine (9) foot spacing shall also be required but it is not considered as reserve area.
 - (vii) Standard beds shall conform to the same pipe and aggregate requirements for trenches as found in subparagraphs (vi)(A through D) of this section. Standard beds shall also conform to the following:
 - (A) The soils shall have percolation rates less than sixty (60) minutes per inch (5-60 mpi). The bottom of the bed must be level, therefore the site shall be relatively flat, sloping no more than one (1) foot from the highest to the lowest point in the installation area.
 - (B) Distribution laterals within a bed must be spaced on not greater than six (6) feet centers. Sidewalls shall not be more than three (3) feet from a distribution lateral.
 - (C) Beds must not be wider than twenty-five (25) feet if gravity distribution is used. Multiple beds must be spaced at one-half the bed width.

- (D) Rubber tired vehicles must not be driven on the bottom surface of any bed excavation.
- (viii) Chambered trenches, when used in lieu of perforated pipe and aggregate, shall be installed in conformance with the manufacturer recommendations. No cracked, weakened, modified, or otherwise damaged chamber units shall be used in any installation.
 - (A) All chambers shall be an open, arch-shaped structure of durable, non-degradable design, suitable for distribution of effluent without filter material.
 - (B) All chamber endplates shall be designed so that the bottom elevation of the inlet pipe is at least six (6) inches from the bottom of the chamber.
 - (C) Inlet and outlet effluent sewer pipes shall enter and exit the chamber endplates. Inspection ports shall be installed at all outlet effluent sewer pipes.
 - (D) All chambers shall have a splash plate under the inlet pipe or another design feature to avoid unnecessary channeling into the trench bottom.
 - (E) The maximum width of the bottom absorption surface for a chambered trench is three (3) feet. The excavation to install a chambered trench may exceed three (3) feet.
 - (F) Minimum spacing of trenches (wall to wall) is three (3) feet. Trench spacing shall be increased to nine (9) feet when the area between each trench is considered as reserve area. For clay loam soils that have percolation rates greater than sixty (60) min/in., the nine (9) foot spacing shall also be required but it is not considered as reserve area.
- (ix) Chambered beds shall conform to the same requirements for chambered trenches as found in subparagraphs (viii)(A through D) of this section. Aggregate, as specified in subparagraph (vi)(B) of this section, or native soil shall be used to fill the space between the chambers.
- (x) Serial Sidehill Trench:
 - (A) A minimum of six (6) feet of undisturbed soil shall be maintained between adjacent trench or bed side walls.
 - (B) The bottom of each serial trench or bed system shall be level.
 - (C) The overflow pipe between serial soil absorption systems shall be set no higher than the mid-point of the upstream distribution pipe. The overflow pipe shall not be perforated.
- (b) A design package for standard soil absorption systems is provided online at the County's website to assist the applicant in submitting a completed application for coverage under the general permit for small wastewater systems. The worksheet and calculations were prepared by a registered professional engineer employed by the DEQ. The general design requirements stated in this section are incorporated into the worksheets such that by properly completing the forms and installing the components, the system will comply with these requirements.

Section 23. Pressure Distribution Systems.

- (a) General Design Requirements:
 - (i) The basic elements of a pressure distribution system include a dosing tank, filter, and a means to deliver specified doses to a small diameter pipe network within a soil absorption system. Pressure distribution is required for mound systems or for bed systems with a width greater than twenty-five (25) feet.
 - (ii) Pumps must be sized to match the distribution system curve or demand. Pumps shall be designed for sewage pumping applications and be accessible from the ground surface.
 - (iii) The control system for the pump and dosing tank shall, at a minimum, consist of a "pump off" switch, a "pump on" switch, and a "high liquid alarm".
 - (A) All electrical connections must be made outside of the chamber in either an approved weatherproof box or an explosion-proof junction box.
 - (B) The wiring from the junction box to the control box must pass through a sealing fitting to prevent corrosive gases from entering the control panel.
 - (C) All wires must be contained in solid conduit from the dosing chamber to the control box.
 - (iv) The pressure transport piping between the tank and the soil absorption system shall be designed to prevent freezing.
 - (A) The ends of lateral piping shall be constructed with long sweep elbows or an equivalent method to bring the end of the pipe to finished grade. The ends of the pipe shall be provided with threaded plugs, caps, or other devices to allow for access and flushing of the lateral.

- (B) All joints in the manifold, lateral piping, and fittings shall be solvent-welded using the appropriate joint compound for the pipe material. Pressure transport piping may be solvent-welded or flexible gasket jointed.
- (C) Where automatic siphons or other devices are used, they shall be designed to empty the dosing tank in less than ten (10) minutes.
- (v) The pressure distribution system shall have a combination of at least three (3) vertical feet of filter sand and/or unsaturated native soil above the high groundwater level. The filter sand shall conform to ASTM C-33, with less than 2% passing the #200 sieve.
- (b) A design package for pressure distribution systems is provided online at the County's website to assist the applicant in submitting a completed application for coverage under the general permit for small wastewater systems. The worksheet and calculations were prepared by a registered professional engineer employed by the DEQ. The general design requirements stated in this section are incorporated into the worksheets such that by properly completing the forms and installing the components, the system will comply with these requirements.

Section 24. Sand Mound Systems.

The sand mound consists of a sand fill, an aggregate bed and a soil cap.

(a) Selection Criteria:

- (i) The high groundwater level, bedrock, or impervious clay layer is less than four (4) feet below the bottom of the soil absorption system excavation.

(b) Site Requirements:

- (i) A minimum of one (1) foot of vertical separation of the native soil is required between the bottom of the sand fill and the top of the high groundwater level, any restrictive layer, or any highly permeable material.
- (ii) The percolation rate of the native soil at the interface of the sand fill shall be greater than five (5) and less than sixty (60) minutes per inch (5-60 mpi). The percolation shall be measured in the top twelve (12) inches of native soil.

(c) General Design Requirements:

(i) Sand Layer

- (A) Filter sand shall conform to ASTM C-33, with less than two percent (2%) passing through the #200 sieve.
- (B) The minimum depth of sand below the aggregate bed surface shall be one (1) foot.
- (C) The sand mound shall have a combination of at least four (4) vertical feet of filter sand and unsaturated native soil above the high groundwater level.
 - (I) For sand mounds using pressure distribution systems, the depth to high groundwater shall be three (3) feet below the bottom of the absorption surface if the percolation rate of the soil is five (5) minutes per inch or greater (5-60 mpi).
- (D) The top of the sand layer under the aggregate bed shall be level in all directions.
- (E) The sand layer shall fill around the perimeter of and to the top of the aggregate bed.
- (F) The slope of all sides shall be three (3) horizontal to one (1) vertical or flatter. The side slopes shall be graded to prevent seepage and/or ponding at the bottom of the slope.
- (G) The infiltration area, which is the bottom of the sand fill, shall be calculated by dividing the design flowrates (gpd) from Table 1 or Table 2 by the loading rate (gpd/ft²) found in Table 5.

(ii) Aggregate Bed

- (A) The aggregate shall be crushed rock, gravel or other acceptable, durable and inert material that is free from fines, and has an effective diameter between one-half (1/2) inch and two and one half (2 1/2) inch.
- (B) The aggregate bed depth shall not be less than nine (9) inches with a minimum of six (6) inches of clean aggregate placed below the distribution pipe and two (2) inches above the distribution pipe. The aggregate shall be covered with an approved geotextile material after installation and testing of the pressure distribution system.
- (C) The design shall be a long, narrow bed design with a maximum width of twenty-five (25) feet.
- (D) The infiltration area, which is the bottom of the aggregate bed, shall be calculated by dividing the design flowrates (gpd) from Table 1 and Table 2 by the loading rate of 0.8 gpd/ft².

(iii) Soil Cover

- (A) The soil cap shall be constructed of a sandy loam, loamy sand, or silt loam. The depth of the soil cap shall be at least six (6) inches at the edges to twelve (12) inches at the center. The slope of all sides shall be three (3) horizontal to one (1) vertical or flatter.
- (B) A layer of top soil at least six (6) inches thick shall be placed over the entire sand mound area. The sand mound should be planted with vegetation that does not require watering and will not establish deep roots. Native grasses are commonly used.
- (d) A design package for sand mound systems is provided online at the County’s website to assist the applicant in submitting a completed application for coverage under the general permit for small wastewater systems. The worksheet and calculations were prepared by a registered professional engineer employed by the DEQ. The general design requirements stated in this section are incorporated into the worksheets such that by properly completing the forms and installing the components, the system will comply with these requirements.

Section 25. Small Wastewater Lagoons.

- (a) Selection Criteria:
 - (i) Lagoons shall only be considered in areas of Wyoming where the annual evaporation exceeds the annual precipitation during the active use of the lagoon.
 - (ii) Lagoons shall only be allowed when the percolation rate exceeds sixty (60) minutes per inch and the soil extends vertically down at least two (2) feet from the bottom of the lagoon to the seasonal high groundwater table or bedrock formations.
 - (iii) A lagoon shall not be constructed within the 100 year floodplain.
- (b) General Design Requirements:
 - (i) Beyond the horizontal setback distances requirements specified in Section 17 of this rule, the lagoon shall not be placed within one hundred (100) feet of the owner’s property line.
 - (ii) The use of a septic tank that meets the specifications in Section 20 of this rule shall be required before the small wastewater lagoon.
 - (iii) The lagoon shall be located and constructed so it will not receive surface runoff water.
 - (iv) The slope of the lagoon site shall not exceed five percent (5%).
 - (v) The lagoon site must be located in an area of maximum exposure to sun and wind.
 - (vi) The lagoon shall be designed for complete retention.
 - (vii) The area of the lagoon shall be calculated based on the following formula:

$$A = \frac{584 \times Q}{(365 \times S) + (E - P)}$$

A =Area of the lagoon (in square feet) at the maximum operating depth of five (5) feet.

Q =Average daily sewage flow, gallons per day.

(Multiply values from Table 1 or 2 by 0.6 to get average daily flow.)

E =Average annual lake evaporation in inches per year.

(Note: lake evaporation is less than pan evaporation; lake evaporation equals pan evaporation times a pan coefficient of 0.7)

P =Average annual precipitation rate in inches per year.

S =Seepage rate in decimal form, in inches per day.

- (viii) The slopes of the dikes shall not be steeper than three (3) horizontal to one (1) vertical. The minimum width of the top of the dike shall be four (4) feet.
- (ix) All fill shall consist of impervious material that is well compacted and free of rocks, frozen soil, or other large material.
- (x) The minimum operating depth shall be two (2) feet. The dikes shall provide a minimum freeboard of two (2) feet.
- (xi) The floor of the lagoon shall be level and maintained free of all vegetation.
- (xii) The influent line into the lagoon must discharge near the center.
- (xiii) A cleanout, with a tightly fitting cap, or manhole shall be provided in the influent line near the dike.
- (xiv) The area around the small wastewater lagoon shall be fenced to preclude the entrance of livestock, pets, and humans. The fence shall be equipped with a locking gate. The gate shall have a sign indicating “NO TRESPASSING – WASTEWATER LAGOON”.
- (c) A design package for a small wastewater lagoon is provided online at the DEQ’s website to assist the applicant in submitting a completed application for coverage under the general permit for small wastewater systems. The

worksheet and calculations were prepared by a registered professional engineer employed by the DEQ. The general design requirements stated in this section are incorporated into the worksheets such that by properly completing the forms and installing the components, the system will comply with these requirements.

Section 26. Privies or Outhouses.

Privies or outhouses that meet the requirements of this section are permitted by rule. A permit by rule requires the owner to submit information contained in paragraph (g) of this section to the DEQ prior to constructing or installing the system. By submission of the required information, the owner acknowledges and certifies they will comply with requirements contained in this section.

Pre-fabricated privies or outhouses shall be sealed, water-tight vaults and shall meet the following conditions:

- (a) The horizontal setback distance requirements for sealed privies or outhouses shall comply with Section 17(g) for septic tanks.
- (b) The depth to seasonally high groundwater from the bottom of a water tight vault shall be sufficient to prevent floatation of the empty vault.
- (c) The vault must have sufficient capacity for the dwelling served, and must have at least 27 cubic feet or 200 gallons of capacity.
- (d) Privies or outhouses must be insect tight; must have a self-closing door; the privy or outhouse seat must include a cover; and all exterior openings, including vent openings, shall be screened.
- (e) Privies or outhouses must be adequately vented.
- (f) Privies or outhouses shall not be constructed within the 100 year floodplain.
- (g) Owner's name, address, phone number, legal description of privy or outhouse (address, latitude/longitude, or ¼ ¼ section), and the date construction or installation will begin.

Section 27. Greywater Systems.

Greywater systems that meet the requirements of this section are permitted by rule. A permit by rule requires the owner to submit the information contained in paragraph (e) of this section to the DEQ prior to constructing, modifying, or installing the system. By submission of the required information, the owner acknowledges and certifies they will comply with the requirements contained in this section.

- (a) Greywater Operation and Requirements
 - (i) Restrictions:
 - (A) Greywater shall not leave the property on which it is generated. Ponding or runoff is prohibited.
 - (B) Greywater systems shall not be installed in a delineated floodplain.
 - (C) The volume of greywater shall not exceed an average of 2000 gallons per day.
 - (D) Greywater shall not come in direct contact with or adversely impact surface or groundwater.
 - (E) Food crops for direct human consumption should not be harvested for 30 days after application of greywater.
 - (ii) Odor control of the greywater system shall meet the requirement of Wyoming Department of Environmental Quality, Air Quality Regulations Chapter 2, Section 11.
 - (iii) If the greywater system is to be used during the winter, the greywater system shall be designed to prevent freezing.
- (b) Estimating Greywater Discharge
 - (i) The greywater discharge for single family and multi-family dwellings shall be calculated by estimates of greywater use based on water use records, or the following procedure:
 - (A) The number of occupants of each dwelling unit shall be calculated as 2 occupants per bedroom;
 - (B) The estimated greywater flows of each occupant shall be calculated in gallons per day (gpd) as follows: Showers, bathtubs and wash basins = 25 gpd/occupant / Laundry = 15 gpd/occupant
 - (ii) The total number of occupants shall be multiplied by the applicable estimated greywater discharge as provided above and the type of fixtures connected to the greywater system.
- (c) Greywater System Configurations
 - (i) All greywater systems shall have means to direct greywater to either the blackwater system or the greywater system.

- (ii) Diverter valves shall not have the potential to allow backflow from the blackwater system into the greywater system.
 - (iii) Greywater used for surface irrigation should be disinfected. The disinfection should achieve a fecal coliform level of 200 cfu/100 mL or less.
- (d) Setbacks
- (i) A thirty (30) foot buffer zone is required between the greywater application site and adjacent property lines and any public right-of-way.
 - (ii) A thirty (30) foot separation distance is required between greywater application sites and all surface waters.
 - (iii) A one hundred (100) foot separation distance is required between greywater application sites and all potable water supply wells.
- (e) Owner's name, address, phone number, legal description of greywater system (address, latitude/longitude, or ¼ ¼ section), and the date construction or installation will begin.

Section 28. Operation and Maintenance.

- (a) For any system that disposes of wastewater through land application or subsurface filtration, the owner shall not add any chemical or biochemical additive to the system that would adversely affect the quality of the groundwater as stated in the DEQ Water Quality Rules & Regulations, Chapter 8.
- (b) Septic tanks shall be pumped as needed to prevent solids carryover into the soil absorption system.
- (c) Holding tanks and sealed vaults shall be pumped prior to reaching their maximum capacity.
- (d) Any service provider that pumps septic tanks, holding tanks, or sealed vaults, shall dispose of the wastewater contents at a permitted wastewater treatment system or in a manner approved by the Division or delegated authority.
- (e) Damaged fittings and broken, crushed or plugged piping associated with any small wastewater system shall be replaced in a timely manner.
- (f) Composting or non-discharging toilets where permitted, shall have their waste disposed of at a permitted wastewater treatment system or landfill, or in a manner approved by the Division or delegated authority.

APPENDIX A: Story Area Septic System Supplemental Regulations.

The following Supplemental Regulations are for the Story Area as exhibited on Attachment I (Story area map). These Supplemental Regulations shall be used in conjunction with the Sheridan County Rules and Regulations Governing Wastewater Systems Application. In addition to the following, Story Area system design sheets have been developed and are available online at www.sheridancounty.com or in the Public Works office as part of the Wastewater System Application.

Section I - Pre-Application Submittal

Prior to performing percolation tests and digging a groundwater test pit for inspection by Sheridan County, the following needs to be completed and submitted to the County:

- (a) Obtain a copy of the subdivision plat, if applicable, to determine any special septic system requirements.
- (b) Complete a map that has the following:
 - (i) Scale and relative elevations (Include elevation of pipe leaving structure, ground elevations at the septic tank and absorption system area, and other spot survey points to show slope in the ground across the area);
 - (ii) Location of existing systems and specifics for tank size, absorption system size;
 - (iii) For new systems, show potential area of tank and absorption system;
 - (iv) Location of on-site well(s);
 - (v) Property setbacks and easements;
 - (vi) Location of surface water features;
 - (vii) Building structures, driveways, etc.;
 - (viii) Neighboring wells if within 100 feet of property line. At a minimum, a visual inspection from the property line shall be made and estimated distance(s) to the well(s).
- (c) Information on the existing on-site well(s). Well records can be obtained from State Engineer Records: (http://seo.state.wy.us/wrdb/PS_TnsRngSec.aspx). Several of the older wells may have not been permitted so there will not be any information. If the on-site well(s) are not registered, attempt to obtain neighboring well information. If records are not available, make a note of it. If possible, measure the water level within the well after a minimum of one hour of the well not being used.
- (d) Once the above information is reviewed and approved by Sheridan County, the groundwater test pit(s) and percolation tests can be scheduled, performed and inspected by Sheridan County. Preliminary groundwater test pits can be installed and information submitted with the pre-application information.
- (e) If, after the pre-application submittal is made, the site is considered non-suitable for a typical system that is described within these supplemental regulations the system shall be designed and construction certified by a registered professional engineer within the State of Wyoming. Sites that will likely fit this category are proposed septic sites that cannot meet minimum separation distances.

Section II - Special Design and Regulation Requirements

Given the unique subsurface conditions and population density in the Story area, special design and regulation requirements have been developed and are as follows:

NOTE: Within the DEQ and County rules and regulations, leachfield and absorption system are both used to describe the piping/leach rock and the graveless chamber units of a system.

- (a) Loading rates shall not be greater 0.62 gallons/sq.ft./day, which corresponds with a ten (10 m.p.i.) minutes per inch percolation rate.
- (b) The bedding specifications outlined in Section II (c) are required for mounded systems and systems constructed on coarse gravels when one of the following conditions are encountered:
 - (i) If the subsurface within four (4) feet beneath the proposed absorption system is gravel material and 10% of the material contains rock exceeding 2-inches in diameter but no rock greater than 6-inches in diameter, then a minimum of two (2) feet of bedding shall be placed between the leach rock or chamber unit and underlying in-situ gravel material.
 - (ii) If the subsurface within four (4) feet beneath the proposed absorption system is gravel material and 10% of the material contains cobbles, boulders, and/or rocks exceeding 6-inches diameter and seasonal high

groundwater is four (4) feet below the bottom of the proposed leach rock/chamber, then a minimum of four (4) feet of bedding shall be placed between the leach rock or chamber unit and underlying in-situ gravel material.

- (iii) If the subsurface within four (4) feet beneath the proposed absorption system is gravel material and 10% of the material contains cobbles, boulders, and/or rocks exceeding 6-inches diameter and seasonal high groundwater is greater than four (4) feet below the bottom of the proposed leach rock/chamber, then a minimum of two (2) feet of bedding shall be placed between the leach rock or chamber unit and underlying in-situ gravel material.
- (iv) The in-situ material has a percolation rate faster than ten (10 m.p.i.) minutes per inch, a minimum two (2) feet of bedding shall be placed between the leach rock or chamber unit and underlying in-situ gravel material.

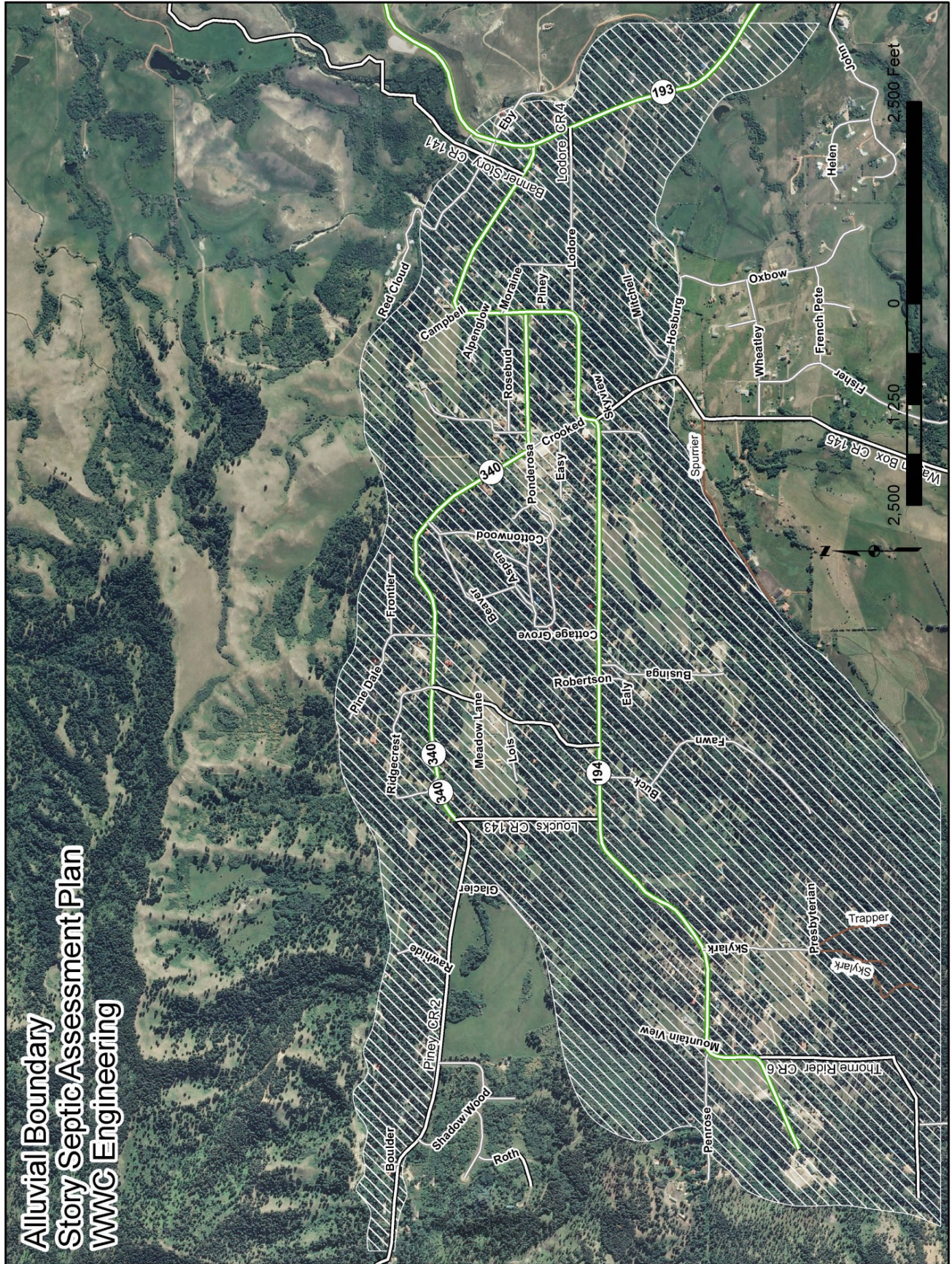
Bedding depth shall be identified at the time the groundwater test pit is excavated and inspected by Sheridan County. Since groundwater test pits will be used to define rock content, visual judgment shall be used in determining the amount of rock. If visual inspection of the size and percentage of the in-situ material cannot be agreed upon between the parties, sieve analysis must be performed. A representative soil sample shall be collected and tested by a qualified testing firm to determine the percentage. Percolation testing may also be required on the in-situ material.

- (c) The bedding requirement for the situations discussed above is sand with 100% passing the #4 sieve and less than 10% passing the #200 sieve. The sand must have percolation rates between ten to twenty-five (10-25 m.p.i.) minutes per inch. Percolation tests at the source shall be done to verify the percolation rate of the material. Verification tests shall also be performed when the material is placed at the site. The loading rate shall be based on the bedding material, not the underlying gravel.

For mounded systems that require fill material around and above the leach rock (or chambered systems), the fill material shall be the same percolation rate as the bedding material or slower percolation rate. However, the fill material shall not have a percolation rate slower than twice the bedding percolation rate. For example, if the bedding material beneath the leach rock or chamber unit has a percolation rate of twenty (20 m.p.i.) minutes per inch, the fill material shall have a percolation rate between twenty to forty (20-40 m.p.i.) minutes per inch. Compaction of the bedding material beneath the leach rock or chamber unit shall be between 90-95% of the materials maximum dry density. Prior to placing the leach rock or chamber system on the bedding material, the top twelve (12) inches should be scarified. Fill material around the bedding material, leach rock or chamber units should be compacted to a minimum of 95% of the materials maximum dry density.

- (d) Within mounded systems, clay material (>25% passing the #200 sieve) shall not be used next to or below the leach rock, or above native sand and gravel. Clay materials have an absorption capacity much greater than sand and gravel which will hinder the movement of wastewater into the sand and gravel.
- (e) Chamber units are allowed in the Story area in accordance with the rules and regulations. However, one (1) foot of the bedding as specified in Section II (c) above shall be placed beneath the chamber unit even if no rock greater than two (2) inches are encountered. Chamber systems must also have distribution piping within the chambers for both gravity and pressurized systems.

Attachment I: Story Area Map



APPENDIX B: Percolation Test Procedure.

Section 1. Purpose

Percolation tests are used to determine absorption system site suitability and to size the absorption system.

Section 2. Procedure

(a) General Requirements

- (i) Percolation tests shall not be conducted in test holes that extend into groundwater, bedrock, or frozen ground.
- (ii) The percolation test shall be conducted only after the groundwater test pit has been dug and examined by Sheridan County personnel.
- (iii) A minimum of three (3) percolation test holes are required.
- (iv) The percolation test holes shall be spaced uniformly over the proposed soil absorption system site.

(b) Preparation

- (i) A twelve (12) inch diameter hole shall be dug or bored to the proposed depth of the soil absorption system.
- (ii) The walls shall be vertical, with the natural soil surface exposed without smearing.
- (iii) The sides and bottom shall be scarified with a sharp pointed instrument and the loose material shall be removed from the hole.
- (iv) Two (2) inches of gravel or coarse sand shall be placed in the bottom of the hole to prevent it from scouring and sealing during water addition.

(c) Presoaking

- (i) The purpose of presoaking is to have the water conditions in the soil reach a stable condition similar to that which exists during continual wastewater application. The minimum time of presoaking varies with soil conditions but must be sufficiently long so that the water seeps away at a constant rate. The following presoaking instructions are usually sufficient to obtain a constant rate.
 - (A) Fill each hole with clear water to a level at least eighteen (18) inches above the gravel or coarse sand. If the eighteen (18) inches of water seeps away in eighteen (18) minutes or less, add eighteen (18) inches of water a second time. If the second filling of eighteen (18) inches of water seeps away in eighteen (18) minutes or less, this indicates the soil is sandy and is excessively permeable. The soil absorption system shall meet the requirements of Section 18.
 - (B) If either the first or second fillings of eighteen (18) inches of water does not seep away in ninety (90) minutes, eighteen (18) inches of water must be maintained in the hole for at least four (4) hours to presoak the test hole. After the four (4) hours of water contact time, wait at least twelve (12) hours before starting the percolation rate measurement.

(d) Percolation Rate Measurement

- (i) Fill each test hole with twelve (12) inches of water and allow the soil to rehydrate for fifteen (15) minutes prior to any measurements.
- (ii) Establish a fixed reference point to measure the incremental water level drop at constant time intervals. The water level drop should be measured to the nearest $\frac{1}{8}$ of an inch and the minimum time interval is ten (10) minutes.
- (iii) Refill the test hole to twelve (12) inches above the gravel before starting the measurements. Continue to measure the incremental water level drop at a constant time interval until a consistent incremental water level drop is achieved. A consistent water level drop is achieved when three (3) consecutive water level drops are within $\frac{1}{8}$ inches of each other.
- (iv) Before the water level drops below one (1) inch above the gravel, refill the test hole to twelve (12) inches and continue to measure the incremental water level drop.

(v) The percolation rate is calculated for each hole using the following formula:

$$\frac{\text{Time Interval (Minutes)}}{\text{Final Water Level Drop (inches)}} = \text{Percolation Rate (minutes/inch)}$$

(vi) If only three to five percolation tests are performed, the design percolation rate for the absorption system is the largest rate from all the holes tested. If six or more percolation tests are performed, the design percolation rate for the absorption system is the average of all the holes tested as determined by the above formula.

(e) The following information shall be recorded:

- (i) Date(s) of test(s);
- (ii) Location, diameter, and depth of each test hole;
- (iii) Duration of presoak;
- (iv) Time of day for beginning and end of each water-level drop interval;
- (v) Each water-level drop measurement;
- (vi) Calculated percolation rate;
- (vii) Name and signature of person performing test;
- (viii) Name of owner or project name; and
- (ix) Certification that the percolation test was done in accordance with Wyoming Water Quality Rules and Regulations