



BOARD OF COUNTY COMMISSIONERS

MICHAEL ARZY • CHRISTI HASWELL • HOLLY JENNINGS • NICK SIDDLE • LONNIE WRIGHT

Regular Board Meeting Agenda Sheridan County Courthouse Addition 224 S. Main St, Second Floor Board Room, #220 Tuesday, January 7, 2025, 9:00 a.m.

1. Call to Order and Pledge.
2. Consent Agenda:
 - a. 12/16//2024 Staff Meeting Draft Minutes;
 - b. 12/17/2024 Regular Meeting Draft Minutes;
 - c. 12/23/2024 Staff Meeting Draft Minutes;
 - d. 12/30/2024 Staff Meeting Draft Minutes;
 - e. General County Warrants, December;
 - f. General Airport Warrants, December;
 - g. Presented to Board for acknowledgement – Election Monthly Statement of Fees for November 2024;
 - h. Presented to Board for acknowledgement – Public Health Monthly Statement of Fees for November 2024;
 - i. Presented to Board for acknowledgement – Airport Monthly Statement of Fees for November 2024;
 - j. Presented to Board for acknowledgement – Clerk of District Court Monthly Statement of Fees for November 2024;
 - k. Presented to Board for acknowledgement – Treasurer Monthly Statement of Fees for November 2024;
 - l. Official Bond and Oath, E. Robert Gill, Manager, Sheridan County Airport, \$100,000.00, 01/01/2024 – 01/01/2025;
 - m. Ratify Historic Preservation Committee Certified Local Government’s Annual Report;
 - n. Ratify Master Agreement for Professional Airport Engineering Services between Owner and Engineer;
 - o. Ratify Letter of Support for Visionary Broadband’s application to secure funding for improved broadband services through Wyoming Broadband Equity, Access, and Deployment (BEAD) program.
3. Consider Agenda.
4. Announcements.
5. Public Comments on Matters not on the Agenda.
6. Nominate and Elect 2025 Chairman of the Sheridan Board of County Commissioners.
7. Consider 2025 Commissioner Assignments.

8. Consider Lessor’s Consent to Sublease between Bighorn Airways Inc., and Bighorn Flying Company, LLC.
9. Consider Acceptance of FY2023-24 Financial and Compliance Report.

10. Consider appointment of Ken Muller, County Engineer as Viewer for the Vacation of a portion of McKenny Ave, Elm Ave, 16th St, and Alley in Blk 65 Downers Addition.
11. Receipt of Viewer's Report.

ADJOURN

Sheridan County Board of County Commissioners, Staff Meeting Minutes
County Courthouse, 224 S. Main Street, 2nd Floor Board Room, #220
Monday, December 16, 2024, 9:00 a.m.

Commissioners Present: Christi Haswell, Holly Jennings, Tom Ringley, Nick Siddle (Chair), Lonnie Wright.

County Clerk Present: Eda Schunk Thompson.

Elected Present:

Levi Dominguez, County Sheriff.

Staff Present:

Clint Beaver, Deputy County Attorney;
Cameron Duff, Administrative Director;
Misti Dunkelberger, County Clerk Administrative Coordinator;
Robert Gill, Airport Manager;
Erik Gillett, Building/Grounds Superintendent;
Kimberly Hein, Chief Deputy County Clerk;
Kelly Iott, Administrative Coordinator;
Jesse Ludikhuize, Emergency Management Coordinator;
Ken Muller, County Engineer;
Deb Ottema, County Clerk Financial Coordinator;
Mark Reid, County Planner;
Kimber Solberg, Fairgrounds Director.

Call to Order: Chairman Siddle called the meeting to order at 9:00 a.m.

Mid-Month Interim Warrant Review for December 1 through December 13, 2024.

The Board reviewed the Mid-Month Interims prepared by Misti Dunkelberger, County Clerk Administrative Coordinator and had no questions.

Elected and Staff Reports and Topics Discussed:

Mark Reid, County Planner.

Mr. Reid provided an update on the upcoming Jones variance application, which seeks to reduce lot area for a boundary line adjustment due to encroachment issues involving a shared well on neighboring property. Planning Commission has recommended approval for the variance and will meet again to discuss the Acme Special Use District.

Ken Muller, County Engineer.

Monarch bridge revegetation and fencing project has been suspended for the season. The recent Red Grade Road meeting went smoothly with no significant concerns raised. Mr. Muller, Mr. Duff and Commissioner Wright met with QC10 Architects regarding a large demolition and construction project that would impact Short Road. The main concern is that heavy construction traffic could damage the recently improved road. Chairman Siddle and Mr. Muller discussed the next steps regarding a road issue in Downers

Addition after completing a survey that identified the road boundaries. Chairman Siddle emphasized the importance of addressing the situation and suggested involving Sheriff Dominguez.

Eda Schunk Thompson, County Clerk.

Ms. Thompson addressed the Commissioners regarding a corrected salary publication due to errors made in the July report, which occurred during their initial training with the new software system. The corrected publication will be made available on the county website. Updated the Commissioners on the completion of the election process, noting that her team closed out on time without needing an extension and can focus on updating the county road book with new addresses and decedent files in preparation for a state-mandated purge. Also addressed was issues in the election budget, including a double payment error that need rectification and expressed gratitude for her team's hard work in resolving recent challenges. Ms. Thompson shared her experience of being diagnosed with lymphoma cancer shortly after the elections, expressing gratitude for the community's support and prayers during this challenging time.

Jesse Ludikhuizen, Emergency Management Coordinator.

Emergency Management is currently working on securing a grant for five portable rain gauges, aimed at improving fire mitigation efforts in areas lacking adequate precipitation monitoring, particularly near burn scars. These gauges would enhance the Nation Weather Service's ability to issue timely and accurate alerts for potential debris flows and flooding, as the existing monitoring equipment is insufficient.

Robert Gill, Airport Manager.

Big Horn Airways sublease with Big Horn Flying Company for aerial spraying operations is set to renew for another year as the current agreement ends this month. An RFP for lots seven and eight in the Airport Business Park received no proposals due to timeline concerns, prompting Mr. Gill to consider reissuing the request to attract more interest.

Clint Beaver, Deputy County Attorney.

Mr. Beaver clarified that county commissioners do not approve their bonds, as the approval falls under the jurisdiction of the Clerk of District Court after Commissioner Jennings asked about a potential conflict of interest of County Commissioners approving their own bonds.

Cameron Duff, Administrative Director.

An update on the Brooke Street project was provided, noting that the snow melt system was activated Thursday evening, leading to a subsequent punch list meeting with engineers scheduled for Tuesday. While some punch list items, like landscaping will be delayed until the weather improves, a 41-day review period will follow to address any outstanding payments or liens. Auditors are preparing a draft report for review by Friday or the following Monday, with a full report expected by December 31st and a follow-up meeting scheduled for mid-February to discuss findings.

Board Updates:

Commissioner Haswell and Chairman Siddle will be on Public Pulse Thursday and Commissioner Jennings will present an amendment to the Red Grade Resolution at tomorrow's meeting.

Sheridan Community Land Trust Quarterly Update.

Brad Bauer, Executive Director.

Mr. Bauer shared updates on recent activities, including the appointment of John Graves as the new Director of Conservation, ongoing work on five conservations easements, and the acquisition of 117 acres for a new Natural area which will include their office. The successful collaboration with Wyoming Pathways to secure a \$50,000.00 grant for trail construction, enhancements in trail user tracking, showing significant engagement, and various community partnerships efforts, including winterization of a historic streetcar. Additionally, they secured a grant for stream improvements at Big Goose Natural Area, preparing for a fishing film tour to support land conservation efforts.

Adjourn: Chairman Siddle adjourned the meeting at 9:38 a.m.

BOARD OF COUNTY COMMISSIONERS
Sheridan County, Wyoming

Attest:

Nick Siddle, Chairman

Eda Schunk Thompson, County Clerk

Sheridan County Board of County Commissioners, Regular Meeting Minutes
County Courthouse, 224 S. Main Street, 2nd Floor Board Room, #220
Tuesday, December 17, 2024, 9:00 a.m.

Commissioners Present: Christi Haswell, Holly Jennings, Tom Ringley, Nick Siddle (Chair), Lonnie Wright.

County Clerk Present: Eda Schunk Thompson.

Elected Present:

Katie Araas, County Treasurer;
Levi Dominguez, County Sheriff.

Staff Present:

Clint Beaver, Deputy County Attorney;
Cameron Duff, Administrative Director;
Misti Dunkelberger, County Clerk Administrative Coordinator;
Robert Gill, Airport Manager;
Andrea Hauber, Planning Assistant;
Kimberly Hein, Chief Deputy County Clerk;
Kelly Iott, Administrative Coordinator;
Jesse Ludikhuize, Emergency Management Coordinator;
Ken Muller, County Engineer;
Deb Ottema, County Clerk Financial Coordinator;
Mark Reid, County Planner;
Kimber Solberg, Fairgrounds Director;
Chris Thomas, Sheridan County Fire Warden.

Call to Order: Chairman Siddle called the meeting to order at 9:00 a.m.
Pledge of Allegiance.

Consider Consent Agenda.

- a. 12/02/2024 Staff Meeting Draft Minutes;
- b. 12/03/2024 Regular Meeting Draft Minutes;
- c. 12/09/2024 Staff Meeting Draft Minutes;
- d. 12/10/2024 Airport Meeting Draft Minutes;
- e. 12/10/2024 Special Meeting Draft Minutes;
- f. Presented to the Board for acknowledgement – County Clerk Monthly Statement of Fees for November 2024;
- g. Presented to the Board for acknowledgement – Public Works Presented by Mark Reid, County Planner, Monthly Statement of Fees for November 2024;
- h. Presented to the Board for acknowledgement – Sheriff Monthly Statement of Fees for November 2024;
- i. Acknowledge receipt of the list of canceled warrants from the County Treasurer and publish the list in the meeting minutes per W.S. §18-4-106.
- j. Ratify Extended Trail Easement Agreement between Sheridan Heights Ranch, LLC and the Sheridan County Board of County Commissioners;

- k. Ratify Subordination of Mortgage from County of Sheridan to PennyMac Loan services;
- l. Ratify Sheridan County License Agreement #2437LA with MDU for bored crossing installation of single phase underground conductor, at County Road #80 a.k.a. Downer Addition Rd, fee \$165.00;
- m. Ratify Sheridan County License Agreement #2438LA with MTC Engineering LLC/Charter for overhead installation of new strand and fiber optic cable on County Road 91 a.k.a. Owl Creek Rd, fee \$747.50;

SHERIDAN COUNTY/December 2024**COMPUTATION OF TOTAL EXPENSES****INTERIM/MID-MONTH WARRANTS PAID 12/01/2024-12/13/2024**

VENDOR	DESCRIPTION	AMOUNT
307 SHREDDING LLC	SHREDDING SVS	\$75.00
A PLUS PLUMBERS & APPLICANCE REPAIR LLC	REPAIRED WATER LINE/SEWER PIPE	\$620.25
ALPHAGRAPHICS	NOTICE OF BALLOT ERROR POSTERS	\$593.84
ASSOCIATED CONSTRUCTION ENGINEERING INC	FAIRGROUND GENERATOR ENG FEES	\$940.00
AT&T MOBILITY	PHONE SVS WIC	\$24.61
ATTORNEY GENERAL'S OFFICE	24/7 PROGRAM NOVEMBER 2024	\$2,318.00
BETHESDA CHURCH	POLLING RENT PRI/GEN ELECTION	\$100.00
BIG HORN WOMENS CLUB	POLLING RENT PRI/GEN ELECTION	\$100.00
BMO BANK N.A.	PUBLIC DEFENDER RENT JAN 2025	\$2,258.00
CALVARY BAPTIST CHURCH	POLLING RENT PRI/GEN ELECTION	\$100.00
CASTLE BRANCH INC	EMPLOYMENT SCREENING	\$121.50
CENTURYLINK	PHONE SVS ROAD & BRIDGE/E911/SHERIFF	\$2,433.20
CITY OF SHERIDAN	MOTOROLA E911 PHONE SYSTEM	\$25,000.00
CITY OF SHERIDAN	WATER/SEWER S MAIN/BROOKS/GLADSTONE	\$1,016.49
CLEARMONT FIRE DISTRICT	POLLING RENT PRI/GEN ELECTION	\$100.00
COLLINS COMMUNICATIONS INC.	PROGRAMMED NEW CODE	\$67.50
COLUMN SOFTWARE, PBC	PUBLICATIONS (3)	\$653.73
COMMUNICATION TECHNOLOGIES INC.	RADIO REMOVAL/INSTALL	\$1,580.60
ELECTION SYSTEMS & SOFTWARE INC	ELECTION SITE SUPPORT-TABULATION	\$5,475.00
FEDEX*	SHIPPING SVS	\$45.54
FREMONT MOTOR SHERIDAN INC.	2024 FORD F250 VIN F48339	\$49,856.00
GREASE MONKEY #854	OIL CHANGE - FIRE WARDEN	\$105.13
HOLY NAME CHURCH	POLLING RENT PRI/GEN ELECTION	\$100.00
HUB INTERNATIONAL	PUBLIC OFFICIAL BOND RENEWAL	\$325.00
JOHN DEERE FINANCIAL	CLAMP/HOSE/RAIL/TPOST/SOCKETS	\$219.06
JOHNSON CONTROLS INC.	HVAC REPAIRS	\$1,526.00
LEXIE CULLIGAN	POLLING RENT PRI/GEN ELECTION	\$100.00
MONTANA DAKOTA UTILITIES	NOVEMBER GAS/ELECTRIC	\$9,759.07

OFFICE SHOP INC	CONTRACT INVOICE COPIER INK	\$2,640.21
OFFICE SHOP LEASING	LEASE PMNT AGRMNT #484 & #475	\$2,600.23
ONSOLVE	CODERED E911 SVS	\$7,088.23
PAVEMENT MARKINGS	DOUBLE EAGLE SNOWPLOW/SHOVEL	\$342.00
POWDER RIVER ENERGY CORP	ELEC SVS CL DEVON 1700 & 1800	\$50.74
PRAIRIE DOG COMMUNITY CENTER	POLLING RENT PRI/GEN ELECTION	\$100.00
QUADIENT FINANCE USA, INC.	POSTAGE	\$1,500.00
RANGE	PHONE/INTERNET SVS COURTHOUSE/SHERIFF	\$2,601.28
SEARCH & RESCUE	TITLE III FOREST RESERVE FNDS FOR FY24	\$28,512.69
SHERIDAN CHAMBER OF COMMERCE	3 CHAMBER BUCKS GIFT CERTS	\$61.50
SHERIDAN LAWN & LANDSCAPING LLC	LAWN MOWING 1981 DOUBLE EAGLE	\$65.00
STORY WOMENS CLUB	POLLING RENT PRI/GEN ELECTION	\$100.00
SUMMIT CONSTRUCTION, LLC	2024 HAILSTORM DAMAGE ATTY OFFICE	\$32,840.00
SUSTAINABLE FORESTRY CONSULTING, LLC	FUEL MITIGATION PROJECT/MILEAGE	\$629.73
THE MASTER'S TOUCH LLC	POSTAGE ASSESSOR	\$900.00
THE ROCK CHURCH	POLLING RENT PRI/GEN ELECTION	\$100.00
THE SCOTT FOUNDATION	POLLING RENT PRI/GEN ELECTION	\$100.00
THOMSON REUTERS- WEST	ONLINE/SOFTWARE/LIBRARY SUBSCRIPTION	\$2,489.01
TOWN OF CLEARMONT	WATER/GARBAGE1800 DEVON ST	\$58.00
TOWN OF LOVELL	CSBG UTILITY ASSISTANCE	\$193.27
VERIZON WIRELESS	NOVEMBER PHONE SVS.	\$1,761.90
WAREING MOTORS SHERIDAN INC	POLLING RENT PRI/GEN ELECTION	\$100.00
WESTERN, JESSICA	FACILITATION ACME WORKSHOP	\$1,000.00
WEX BANK	NOVEMBER FUEL	\$9,188.25
WILLEY, CONNIE	CSBG RENTAL ASSISTANCE	\$1,350.00
WYARNO FIRE HALL	POLLING RENT PRI/GEN ELECTION	\$100.00
TOTAL MID-MONTH INTERIM WARRANTS PAID		\$202,085.56

Consider Consent Agenda.

Motion by Commissioner Wright to approve the consent agenda and authorize the Chairman to sign documents as required.

Consider Agenda.

Motion by Commissioner Ringley to amend the agenda to add item #9A, to consider on appointment to the Predator Management District of Sheridan County for a three year At-Large Term.

Vote Motion Passed.

Motion by Commissioner Ringley to approve the agenda as published and amended.

Vote Motion Passed.

Announcements.

Courthouse will close at 1:00 p.m. Tuesday, December 24, 2024, and will be closed Wednesday December 25th for the Christmas Holiday. Today is Commissioner Rigley's last Tuesday meeting as a member of the Board of County Commissioners. Chairman Siddle thanked Mr. Ringley for his 16 years of service.

Public Comments on Matters not on the Agenda.

None.

Consider Resolution 24-12-028 Statement of Investment Policy.

Katie Araas, County Treasurer.

A revised investment policy was presented for consideration, and seeking adoption of Resolution 24-12-028, in compliance with Wyoming statute 9-4-831(h). The updated policy, which condenses the previous version from February 2020, ensures compliance with current regulations and clarity.

Motion by Commissioner Jennings to approve and authorize the Chairman to sign Resolution 24-12-028 Statement of Investment Policy.

Vote Motion Passed.

Consider discharge of uncollectable debts pursuant to W.S. §16-4-502.

Katie Araas, County Treasurer.

Extensive attempts were made to contact delinquent taxpayers noting that many are either out of business or unreachable, thus necessitating the discharge of these debts. Ms. Araas outlined her plan to pursue collections for delinquent taxes more effectively in the future, acknowledging her staff's successful efforts in reducing advertising cost for real estate tax collections.

Motion by Commissioner Wright to approve the discharge of uncollectible debts dated November 30, 2024, and pursuant to W.S. §16-4-502 as presented by the County Treasurer.

Vote Motion Passed.

Consider one (1) appointment to the Sheridan County Fair Association Board for one (1) 3-year term, beginning January 6, 2025, through January 2, 2028.

Motion by Commissioner Ringley to appoint Susan Terry to the Sheridan County Fair Association Board for a 3-year term beginning January 6, 2025, through January 2, 2028.

Vote Commissioners Haswell, Ringley, Siddle and Wright in favor, Commissioner Jennings opposed.

Vote Motion Passed.

Consider one (1) appointment to the Predator Management District of Sheridan County for a 3-year term as Sportsman beginning January 1, 2025, through December 31, 2028.

Motion by Commissioner Wright to appoint Bob Krumm to the

Predator Management District of Sheridan County for a 3-year term as Sportsman beginning January 1, 2025, through December 31, 2028.

Vote Motion Passed.

Consider one (1) appointment to the Predator Management District of Sheridan County for a 3-year term At-Large beginning January 1, 2025, through December 31, 2028.

Motion by Commissioner Haswell to appoint Jerry Reed to the Predator Management District of Sheridan County for a 3-year term At-Large beginning January 1, 2025, through December 31, 2028.

Vote Motion Passed.

Consider one (1) appointment to the Sheridan County Weed and Pest Control District, County Area 1 for a 4-year term beginning January 2, 2025, through January 1, 2029.

Motion by Commissioner Jennings to appoint Daniel Reinke to the Sheridan County Weed and Pest Control District County area 1 for a 4-year term beginning on January 2, 2025, through January 1, 2029.

Vote Motion Failed for lack of a second.

Motion by Commissioner Wright to appoint Nathan Kane to the Sheridan County Weed and Pest Control District County area 1 for a 4-year term beginning on January 2, 2025, through January 1, 2029.

Vote Commissioners Haswell, Ringley, Siddle and Wright in favor, Commissioner Jennings opposed.

Vote Motion Passed.

Consider one (1) appointment to the Sheridan County Weed and Pest Control District, County Area 2 for a 4-year term beginning January 2, 2025, through January 1, 2029.

Motion by Commissioner Haswell to appoint Jeremy Zumberge to the Sheridan County Weed and Pest Control District County area 2 for a 4-year term beginning on January 2, 2025, through January 1, 2029.

Vote Motion Passed.

Consider one (1) appointment to the Sheridan County Weed and Pest Control District, County Area 4 for a 4-year term beginning January 2, 2025, through January 1, 2029.

Motion by Commissioner Jennings to appoint Andrew Cassidy to the Sheridan County Weed and Pest Control District County area 4 for a 4-year term beginning on January 2, 2025, through January 1, 2029.

Vote Motion Passed.

Consider one (1) appointment to the Sheridan County Weed and Pest Control District, County Area 5 for a 4-year term beginning January 2, 2025, through January 1, 2029.

Motion by Commissioner Ringley to appoint J.D. Hill to the Sheridan County Weed and Pest Control District County area 5 for a 4-year term beginning on January 2, 2025, through January 1, 2029.

Vote Motion Passed.

Consider 24-EMPG-SHE-GCF24 Grant Award Agreement between Wyoming Office of Homeland Security and Sheridan County.

Jesse Ludikhuize, Emergency Management Coordinator.

This grant would fund approximately half of Mr. Ludikhuize salary and benefits as the Emergency Management Coordinator for Sheridan County. This grant has been an annual fixture for many years.

Motion by Commissioner Haswell to approve and authorize the Chairman to sign documents as required for the 24-EMPG-SHE-GC24 Grant Award Agreement between Wyoming Office of Homeland Security and Sheridan County.

Vote Motion Passed.

Consider Memorandum of Understanding – OneWyo I and II Opioid Settlement Fund between Memorial Hospital of Sheridan County and Sheridan Co.

Cameron Duff, Administrative Director.

This MOU regarding the Opioid Settlement Fund, currently totaling approximately \$620,000.00, will support opioid prevention and additional programs at the Memorial Hospital. An allocation plan of around \$100,000.00 per year for the hospital's existing and new initiatives, emphasizing the hospital must provide reports on fund usage and that the MOU can be rescinded if necessary. Additionally, there is an expectation of receiving another \$500,000.00 over the next ten years.

Motion by Commissioner Wright to approve and authorize the Chairman to sign documents as required for the Memorandum of Understanding – OneWyo I and II Opioid Settlement Fund between Memorial Hospital of Sheridan County and Sheridan County.

Vote Motion Passed.

Consider Item V-24-006: Jones Lot Size Variance.

Mark Reid, County Planner.

This lot size variance application from David Jones is to reduce a 0.63 acre parcel to 0.61 acres in the rural residential district, addressing a boundary line adjustment with an adjacent property. This request is part of an effort to resolve an encroachment issue related to a water well on Jones's property. The Planning and Zoning Commission unanimously recommended approval of the variance contingent upon providing necessary documentation for the boundary line adjustment and submitting a well log statement of completion to the Board of County Commissioners if available.

Public Hearing.

Motion by Commissioner Haswell to approve Item V-24-006: Jones Lot Size Variance with the 1 condition as recommended by the Planning and Zoning Commission.

Vote Motion Passed.

Consider FY2025 Congestion Air Quality Program Subrecipient Agreement between Wyoming Department of Transportation and Sheridan County.

Ken Muller, County Engineer.

This grant was applied for through the Wyoming Department of Transportation Congestion Air Quality Mitigation Program for fiscal year 2025, resulting in an award of approximately \$225,900.00 to mitigate dust on county gravel roads. The grant operates on an 80-20 matching basis, requiring the county to provide 20% match to complete the dust mitigation project.

Motion by Commissioner Haswell to authorize the Chairman to sign the FY2025 Congestion Air Quality Program Subrecipient Agreement between Wyoming Department of Transportation and Sheridan County.

Vote Motion Passed.

Consider award of a Contract for the Little Big Horn Canyon Fuels Mitigation Project to CTC Disaster Response in the amount of \$68,613.20.

Chris Thomas, County Fire Warden.

This fire project was successfully advertised, resulting in four bids. Two bids were significantly higher, with the Kansas bid being lower than one from a Powell-based contractor, which is only 5% higher than the Kansas bid, allowing for potential Wyoming preference. Mr. Thomas noted that all contractors have solid reputations, with the Kansas operation being a larger company compared to the smaller, family run, Powell bid.

Cameron Duff, Administrative Director.

Mr. Duff noted that the budget for city disaster response is \$68,613.00, and for timber services is \$71,565.00, while the contract received from the Forest Service totals \$267,000.00, indicating a significant underspend, primarily due to changes arising from the fire and any unused funds will remain with the state.

Motion by Commissioner Ringley to award a contract for the Little Big Horn Canyon Fuels Mitigation Project to CTC Disaster Response in the amount of \$68,613.20 and authorize the Chairman to sign any contract documents.

Vote Motion Passed.

Consider Amendment to Resolution 13-12-040 Red Grade Road Winter Travel Management.

Holly Jennings, Commissioner.

Commissioner Jennings proposed an amendment to Resolution 13-12-040 regarding the winter closure and spring opening of Red Grade Road, providing flexibility for the Board of County Commissioners to adjust the closure dates based on weather conditions. Currently set to close on December 15th and reopen on April 1st, there have been instances where the road conditions were not in line with these dates. The amendment aims to allow temporary adjustments after consulting with stakeholders, including road management and public safety entities, and

emphasized that these changes would apply only to Red Grade Road up to the National Forest boundary.

Motion by Commissioner Jennings to approve and authorize the Chairman to sign Resolution 13-12-040 as Amended.

Vote Commissioners Haswell, Jennings, Siddle and Wright in favor, Commissioner Ringley opposed.

Vote Motion Passed.

Consider Resolution 24-12-027 Notice of Intent to Vacate a portion of Maple Ave, from 17 Street To 16 Street and 16 Street from Maple Ave to Birch Ave of Downers Addition to Sheridan Wy.

Ken Muller, County Engineer.

Mr. Muller recommended approval of the Notice of Intent to vacate a portion of Maple Ave., additionally noting the presence of public utilities in the area, indicating that an easement would need to be reserved for these utilities if the vacation were to proceed. Mr. Muller noted that the public will have a chance to file claims and objections as the process moves forward.

Motion by Commissioner Wright to adopt and authorize the Chairman to sign Resolution 24-12-027 Notice of Intent to Vacate a portion of Maple Ave, from 17 Street To 16 Street and 16 Street from Maple Ave to Birch Ave of Downers Addition to Sheridan Wy.

Vote Motion Passed.

Consider 1% GPET contingency funding for artwork displays for the Brooks Street Greenspace project.

Cameron Duff, Administrative Director.

Mr. Duff is seeking approval to allocate approximately \$9,000.00 in funding to the Sheridan Arts Council for the Brooks Street Project, which involves maintaining and rotating artwork displays on pedestals. The council plans to collaborate with local artist Sheila Flynn, who has agreed to donate a piece of art, and will explore additional art pieces from their reserves.

Holly Jennings, County Commissioner.

Expressed her appreciation for the efforts of the Public Arts Committee but indicated her inability to support an additional expenditure of \$8,000 to \$9,000 on the project.

Harry Pollak, Sheridan County Resident.

Mr. Pollak expressed his concern regarding the allocation of taxpayer dollars to nonprofits, emphasizing that Article 16, Section 6 explicitly prohibits the loaning, gifting, or aiding of public funds to individuals or associations, and criticized the use of public funds for entities like the Arts Council.

Motion by Commissioner Wright to approve \$9,000.00 in 1% GPET contingency funding for artwork displays for the Brooks Street Greenspace project.

Vote Commissioners Haswell, Ringley, Siddle and Wright in favor, Commissioner Jennings opposed.

Vote Motion Passed.

Executive Session pursuant to W.S. 16-4-405(a)(vii) to consider purchase of real estate.

Motion by Commissioner Wright to convene into Executive Session pursuant to W.S. 16-4-405(a)(vii) to consider purchase of real estate.

The Board remained in the Board Room for Executive Session at 9:45 a.m.

The Board Reconvened in Open Session in the Board Room from Executive Session at 9:50 a.m.

Motion by Commissioner Ringley to adjourn from Executive Session and reconvene into Open Session.

No action was taken.

Adjourn: Chairman Siddle adjourned the meeting at 9:51 a.m.

BOARD OF COUNTY COMMISSIONERS
Sheridan County, Wyoming

Attest:

Nick Siddle, Chairman

Eda Schunk Thompson, County Clerk

Sheridan County Board of County Commissioners, Staff Meeting Minutes
County Courthouse, 224 S. Main Street, 2nd Floor Board Room, #220
Monday, December 23, 2024, 9:00 a.m.

Commissioners Present: Christi Haswell, Holly Jennings, Tom Ringley, Nick Siddle (Chair), Lonnie Wright.

Chief Deputy County Clerk Present: Kimberly Hein.

Elected Present:

Katie Araas, County Treasurer;
Dr. Robert Byrd, County Coroner;
Levi Dominguez, County Sheriff.

Staff Present:

Clint Beaver, Deputy County Attorney;
Dan Coughlin, SAWSJPB Administrator;
Kenny Custis, Human Resources Manager;
Cameron Duff, Administrative Director;
Misti Dunkelberger, County Clerk Administrative Coordinator;
Robert Gill, Airport Manager;
Erik Gillett, Building/Grounds Superintendent;
Kelly Iott, Administrative Coordinator;
Ken Muller, County Engineer;
Deb Ottema, County Clerk Financial Coordinator;
Mark Reid, County Planner.

Call to Order: Chairman Siddle called the meeting to order at 9:00 a.m.

Elected and Staff Reports and Topics Discussed:

Dr. Robert Byrd, County Coroner.

Dr. Byrd provided an update regarding the recruitment of a forensic pathologist. Three letters of intent from Campbell, Natrona and Weston indicate their support for utilizing the pathologist's services. Chairman Siddle discussed budget concerns, per autopsy compensation versus a salary model, and how the number of cases could influence the sustainability of the program. Chairman Siddle raised concerns of field work hours, noting discrepancies that could lead to exceeding their budget. Dr. Byrd explains that field work encompasses not just on-scene activity, but also essential administrative task's performed in the prep room, highlighting the complexity and necessity of their work despite the potential budgetary impact.

Mark Reid, County Planner.

The Planning Commissioner recommended not to create an Acme Special Use District during their December 17th meeting and noted that it is now up to the commissioners to decide whether to official ratify this decision or take no action and is at the discretion of the board. Chairman Siddle expressed a preference to leave the matter with the Planning

Commission since that was their conclusion. Mr. Reid shared updates from recent pre-application meetings, including a proposal for a three-lot conservation subdivision on Early Creek Road and another request to further subdivide lot from a recently approved WLM Enterprises subdivision. Construction numbers are slightly down compared to previous years, yet still ahead of last year's figures.

Katie Araas, County Treasurer.

Ms. Araas provided an overview of the processes in her office, specifically regarding revenue handling and reconciliation as outlined in Wyoming Statutes and proposed that instead of presenting financial reports by the first Monday of January, they could be ready by the second regular meeting in January, emphasizing the need for accurate reporting without unnecessary duplication. Will start producing quarterly financial reports for the board, including a balance sheet and operating statement for the general account, with expected availability for review at the meeting following each quarter's end. Additionally all renewals in 2025 will receive new plates featuring the 2026 expiration sticker while retaining their existing number unless they choose otherwise and noted a postage increase for mailed renewals due to the cost of postage, while in-person renewals would avoid this fee.

Dan Coughlin, SAWSJPB Administrator.

A public hearing will take place today at 10:00 a.m. regarding the application for a drinking water State Revolving Fund (SRF) loan. This loan aims to cover the second half of the costs for funding the Upper Road waterline phase one project, which extends from the 20-inch main to Short Road, passing through the airport.

Cameron Duff, Administrative Director.

Provided the commissioners with an update on the annual audit, indicating that the draft report is expected to be released either Tuesday or Wednesday. It will be an unmodified audit despite identifying five material weaknesses and deficiencies, which relate to internal processes and reporting cycles that can be addressed. The previous year's issue regarding federal rewards report has been resolved. Following the final release of the audit, a discussion will take place next Monday, with plans to seek approval for the report on January 7th. Additionally, the auditors are proposing a public meeting in mid-February to discuss the audit finding and answer questions.

Board Updates:

Chairman Siddle provided an update on the ongoing situation on Willow Street, mentioning a prior survey that defined the actual road boundaries and stated Ken Muller, County Engineer is working on a drainage project to prevent road runoff from filling the irrigation ditch with gravel and indicated plans to collaborate with the city to explore cost-sharing for the project.

Commissioner Jennings clarified a previous statement regarding the forest boundary related to Red Grade Road, noting the actual boundary is at Dome Lake rather than where she initially indicated and will be out Tuesday and possibly Thursday for the upcoming holiday.

Consider Award of Bid to Fremont Chevrolet GMC for a 2025 Silverado 2500 Work Truck

in the amount of \$45,893.00 for Sheridan County.

Cameron Duff, Administrative Director.

A proposal to accept a bid for a maintenance vehicle from Fremont Chevrolet in Riverton for \$45,893.00. Mr. Duff emphasized the urgency to finalize the purchase due to current promotion pricing that may increase after the new year. Chairman Siddle inquired about the installation of the snowplow and Mr. Duff confirmed they would take the vehicle to Kubota to install a frame for approximately \$3500, allowing them to reuse the existing plow.

Harry Pollak, Sheridan County.

Mr. Pollak commented that the Ram option presented a better value and capacity for the needs of the maintenance department and requested that future bidding items be made available for public comment outside of the agenda.

Motion by Commissioner Haswell to approve and authorize the Chairman to sign documents as required for the purchase of a 2025 Silverado 2500 work truck in the amount of \$45,893.00 for Sheridan County.

Vote Motion Passed.

Discuss process for Red Grade Road seasonal closure.

The Board heard from cabin owners Kelly Crider, Tom Lidahl and Bruce Davidson who would like access to their property, and Sheriff Dominguez regarding safety and liability concerns. The Board decided to temporarily open the road until January 7th, with a restriction on trailers, and gave the sheriff's department discretion to close the road if necessary due to weather conditions.

Motion by Commissioner Jennings by recommendation of the Sheriff's department to open Red Grade Road up to Dome Lake for next two weeks with the prohibition of trailers.

Motion by Commissioner Jennings to amend the date to January 7th, 2025.

Chairman Siddle asked to amend the motion to read, at the discretion of the sheriff's department to be able to close if necessary.

No Objections.

Vote Motion Passed.

Adjourn: Chairman Siddle adjourned the meeting at 10:11 a.m.

BOARD OF COUNTY COMMISSIONERS
Sheridan County, Wyoming

Attest:

Nick Siddle, Chairman

Eda Schunk Thompson, County Clerk

Sheridan County Board of County Commissioners, Staff Meeting Minutes
County Courthouse, 224 S. Main Street, 2nd Floor Board Room, #220
Monday, December 30, 2024, 9:00 a.m.

Commissioners Present: Christi Haswell, Holly Jennings, Tom Ringley, Nick Siddle (Chair), Lonnie Wright.

Chief Deputy Clerk Present: Kimberly Hein.

Elected Present:

None

Staff Present:

Clint Beaver, Deputy County Attorney;
Dan Coughlin, SAWSJPB Administrator;
Kenny Custis, Human Resources Manager;
Cameron Duff, Administrative Director;
Misti Dunkelberger, County Clerk Administrative Coordinator;
Bonnie Formisano, Airport Office Manager;
Robert Gill, Airport Manager;
Erik Gillett, Building/Grounds Superintendent;
Kelly Iott, Administrative Coordinator;
Jesse Ludikhuizen, Emergency Management Coordinator;
Deb Ottema, County Clerk Financial Coordinator;
Mark Reid, County Planner.

Call to Order: Chairman Siddle called the meeting to order at 9:00 a.m.

Elected and Staff Reports and Topics Discussed:

Mark Reid, County Planner.

Mr. Reid met with Randall Engineering about a possible commercial subdivision on East Brundage Lane and extended his gratitude to Commissioner Ringley for his 16 years of support for the Planning and Zoning office.

Misti Dunkelberger, County Clerk Administrative Coordinator.

Informed County Commissioners of a sales tax hold notice for Arrowhead Lodge. Commissioner Haswell noted the matter typically doesn't require action from commissioners as the state liquor division contacts the establishment. Chairman Siddle requested updates on the situation to determine if further action might be necessary in the future.

Robert Gill, Airport Manager.

Mr. Gill addressed parking concerns due to an influx of holiday travelers, noting there were around 50 vehicles parked improperly, and mentioned ongoing discussions with the FAA regarding the realignment of taxiway Alpha and proposed the possibility of repurposing removed pavement to create an overflow parking lot, potentially adding 75 to 100 spots. The airport has seen significant passenger growth, up from 16,000 in 2019

to an expected 58,000 in 2024 and also spoke of installing a coffee vending machine. Jesse Ludikhuize, Emergency Management Coordinator. National Weather Service has issued a winter weather advisory for the Bighorn Mountains, including the Red Grade area, expecting 4 to 10 inches of snow along with winds up to 45 miles per hour.

Board Updates:

The commissioners expressed their appreciation for Commissioner Ringley’s service and leadership over the past 16 years. Chairman Siddle reminded everyone the swearing-in ceremony for new commissioners will be January 2, 2025, at 8:30 a.m. in District Court, the Eggs and Issues event with the Chamber will be Friday, January 3, 2025, at 7:30 a.m. and expressed concern over the recent reopening of Red Grade Road, where an elderly couple was stranded in their car for three nights after ignoring road closure signs. Commissioner Ringley had a great 16 years working with staff, past and present commissioners and emphasized that the core mission of county government is to serve the people, urging them not to forget this fundamental purpose as the move forward.

Initial Review of FY 2023 – 24 Financial and Compliance Report.

Cameron Duff, Administrative Director.

Mr. Duff reported on the audit report, indicating the auditors identified five material weaknesses, with two involving the organization of federal grant documentation and a missed deadline for reporting ARPA funds due to access issues. The County Clerk is responsible for the first three items, and I will let her comment on her department. A meeting with auditors will take place in mid-February .

Adjourn: Chairman Siddle adjourned the meeting at 9:21 a.m.

BOARD OF COUNTY COMMISSIONERS
Sheridan County, Wyoming

Attest:

Nick Siddle, Chairman

Eda Schunk Thompson, County Clerk



Sheridan County

W.S. 518-3-814 MONTHLY STATEMENT

Statement of the collections by EDA SCHUNK THOMPSON as
Name of Elected or Appointed County Official
County Clerk
Chief Election Official for the County of Sheridan,
Title
 State of Wyoming for the month ending November, 2024, filed with the County
 Clerk for presentation to the Board of County Commissioners.

See attached documents.

I hereby certify that the above is true and correct statement of the monies collected by me and that the same has been paid to the County Treasurer.

This 16th day of December, 2024

Eda Schunk Thompson
 Sheridan County Elected or Appointed County Official

REPORT OF
Collection of Monies

Eva Schunk Thompson
Name of Elected or Appointed County Official

AS
County Clerk
Chief Election Official
Title

For the month of
November, 2024

TO BE COMPLETED BY THE COUNTY CLERK
FILED WITH COUNTY CLERK

FILED
Sheridan County Clerk & Recorder

DEC 16 2024

EVA SCHUNK THOMPSON, CLERK
Eva Schunk Thompson DEPUTY
Eva Schunk Thompson County Clerk & Recorder

Presented and acknowledged by the Board of County
Commissioners on this 16 day of
December, 2024

Nate Siddle
Chairman



Sheridan County Clerk & Recorder's Office

*Eda Schunk Thompson - County Clerk & Recorder
Kim Hein - Chief Deputy*

December 13, 2024

The Sheridan County Elections Division has not collected any funds for the month of November 2024.

A handwritten signature in blue ink that reads "Eda Schunk Thompson".

Eda Schunk Thompson
Sheridan County Clerk
Chief Election Official

224 S. Main □ Ste B-2 □ Sheridan, Wyoming 82801
Phone: (307) 674-2500 □ Fax: (307) 675-2514
E-mails: clerk@sheridancountywy.gov

titles@sheridancountywy.gov □ recordings@sheridancountywy.gov □ elections@sheridancountywy.gov
www.sheridancountywy.gov

Revised 3/23/2022

2h.

Step #2 – County Clerk



Sheridan County

**W.S. 18-3-814
MONTHLY STATEMENT**

Statement of the collections by Debra Haas as
Name of Elected or Appointed County Official
Nurse Manager for the County of Sheridan,
Title
State of Wyoming for the month ending November, 2024, filed with the
County Clerk for presentation to the Board of County Commissioners.

See attached documents.

I hereby certify that the above is true and correct statement of the monies collected by me and that the same has been paid to the County Treasurer.

This 13 day of December, 2024


Sheridan County Elected or Appointed County Official

REPORT OF
Collection of Monies

Debra Haar
Name of Elected or Appointed County Official

AS

Nurse MANAGER
Title

For the month of
November, 2024

TO BE COMPLETED BY THE COUNTY CLERK
FILED WITH COUNTY CLERK

FILED
Sheridan County Clerk & Recorder

DEC 16 2024

EDY SCHUNK THOMPSON, CLERK
Edy Schunk Thompson DEPUTY
County Clerk - Sheridan County Recorder

Presented and acknowledged by the Board of County

Commissioners on this 16 day of
December, 2024

Yvonne Swails
Chairman

SHERIDAN COUNTY
224 S MAIN - SUITE B3
SHERIDAN, WY 82801
MISC RECEIPTS

Trans Date: 11/27/2024

Receipt#: 28980

Clerk ID: kschaefer

Receipt Type: MISC

Receipt Total: 529.20

Received Of: NORIDIAN NDSDWY

On Account Of: PUBLIC HEALTH FEES - IMMUNIZATIONS

NOV 27 2024

Line#	PT Account	Description	Amount
1 R	1000.000.44606.0400.000	CH IMMUNIZATIONS	529.20

Payment Type	Doc#	Description	Amount
OTHER	ACH DEP	PUBLIC HEALTH FEES - IMMUNIZATIONS	529.20

SHERIDAN COUNTY
224 S MAIN - SUITE B3
SHERIDAN, WY 82801
MISC RECEIPTS

Trans Date: 11/27/2024

Receipt#: 28981

Clerk ID: kschaefer

Receipt Total: 62.25

Receipt Type: MISC

Received Of: POC NETWORK TECH

On Account Of: PUBLIC HEALTH FEES - IMMUNIZATIONS

Line#	PT Account	Description	Amount
1 R	1000.000.44606.0400.000	CH IMMUNIZATIONS	62.25

Payment Type	Doc#	Description	Amount
OTHER	ACH DEP	PUBLIC HEALTH FEES - IMMUNIZATIONS	62.25

SHERIDAN COUNTY
224 S MAIN - SUITE B3
SHERIDAN, WY 82801
MISC RECEIPTS

Trans Date: 11/21/2024

Receipt#: 28946

Clerk ID: kschaefer

Receipt Type: MISC

Receipt Total: 329.12

Received Of: POC NETWORK TECH

On Account Of: PUBLIC HEALTH FEES - IMMUNIZATIONS

Line#	PT Account	Description	Amount
1	R 1000.000.44606.0400.000	CH IMMUNIZATIONS	329.12

Payment Type	Doc#	Description	Amount
OTHER	ACH DEP	PUBLIC HEALTH FEES - IMMUNIZATIONS	329.12

SHERIDAN COUNTY
224 S MAIN - SUITE B3
SHERIDAN, WY 82801
MISC RECEIPTS

Trans Date: 11/19/2024

Receipt#: 28917

Clerk ID: kschaefer

Receipt Type: MISC

Receipt Total: 93.10

Received Of: NORIDIAN NDSDWY

On Account Of: PUBLIC HEALTH FEES - IMMUNIZATIONS

Line#	PT Account	Description	Amount
1 R	1000.000.44606.0400.000	CH IMMUNIZATIONS	93.10

Payment Type	Doc#	Description	Amount
OTHER	ACH DEP	PUBLIC HEALTH FEES - IMMUNIZATIONS	93.10

SHERIDAN COUNTY
224 S MAIN - SUITE B3
SHERIDAN, WY 82801
MISC RECEIPTS

Trans Date: 11/19/2024

Receipt#: 28916

Clerk ID: kschaefer

Receipt Type: MISC

Receipt Total: 199.01

Received Of: POC NETWORK TECH

On Account Of: PUBLIC HEALTH FEES - IMMUNIZATIONS

Line#	PT Account	Description	Amount
1	R 1000.000.44606.0400.000	CH IMMUNIZATIONS	199.01

Payment Type	Doc#	Description	Amount
OTHER	ACH DEP	PUBLIC HEALTH FEES - IMMUNIZATIONS	199.01

SHERIDAN COUNTY
224 S MAIN - SUITE B3
SHERIDAN, WY 82801
MISC RECEIPTS

Trans Date: 11/25/2024

Receipt#: 28967

Clerk ID: kschaefer

Receipt Type: MISC

Receipt Total: 2,040.13

Received Of: STATE OF WYOMING

On Account Of: PUBLIC HEALTH FEES - IMMUNIZATIONS

Line#	PT Account	Description	Amount
1 R	1000.000.44606.0400.000	CH IMMUNIZATIONS	2,040.13

Payment Type	Doc#	Description	Amount
CHECK	4647667	PUBLIC HEALTH FEES - IMMUNIZATIONS	2,040.13

SHERIDAN COUNTY
224 S MAIN - SUITE B3
SHERIDAN, WY 82801
MISC RECEIPTS

Trans Date: 11/25/2024

Receipt#: 28977

Clerk ID: kschaefer

Receipt Type: MISC

Receipt Total: 1,042.92

Received Of: SHERIDAN CO PUBLIC HEALTH

On Account Of: PUBLIC HEALTH CC CHG

Line#	PT Account	Description	Amount
1	R 1000.000.44606.0400.000	CH IMMUNIZATIONS	962.92
2	R 1000.000.44600.0400.000	CH AIDS PROGRAM & FEES	80.00

CO

Payment Type	Doc#	Description	Amount
CREDIT	5-CHARGES	PUBLIC HEALTH CC CHG	1,042.92

SHERIDAN COUNTY
224 S MAIN - SUITE B3
SHERIDAN, WY 82801
MISC RECEIPTS

Trans Date: 11/25/2024

Receipt#: 28976

Clerk ID: kschaefer

Receipt Type: MISC

Receipt Total: 280.00

Received Of: SHERIDAN CO PUBLIC HEALTH

On Account Of: PUBLIC HEALTH CC CHG

Line#	PT Account	Description	Amount
1	R 1000.000.44606.0400.000	CH IMMUNIZATIONS	280.00

Payment Type	Doc#	Description	Amount
CREDIT	2-CHARGES	PUBLIC HEALTH CC CHG	280.00

COPY

SHERIDAN COUNTY
224 S MAIN - SUITE B3
SHERIDAN, WY 82801
MISC RECEIPTS

Trans Date: 11/25/2024

Receipt#: 28975

Clerk ID: kschaefer

Receipt Total: 10.00

Receipt Type: MISC

Received Of: SHERIDAN CO PUBLIC HEALTH

On Account Of: PUBLIC HEALTH CC CHG

Line#	PT Account	Description	Amount
1	R 1000.000.44600.0400.000	CH AIDS PROGRAM & FEES	10.00

Payment Type	Doc#	Description	Amount
CREDIT	1-CHARGE	PUBLIC HEALTH CC CHG	10.00

OPY

SHERIDAN COUNTY
224 S MAIN - SUITE B3
SHERIDAN, WY 82801
MISC RECEIPTS

Trans Date: 11/25/2024

Receipt#: 28974

Clerk ID: kschaefer

Receipt Total: 140.00

Receipt Type: MISC

Received Of: SHERIDAN CO PUBLIC HEALTH

On Account Of: PUBLIC HEALTH CC CHG

Line#	PT Account	Description	Amount
1	R 1000 000.44606.0400.000	CH IMMUNIZATIONS	140.00

Payment Type	Doc#	Description	Amount
CREDIT	2-CHARGES	PUBLIC HEALTH CC CHG	140.00

SHERIDAN COUNTY
224 S MAIN - SUITE B3
SHERIDAN, WY 82801
MISC RECEIPTS

Trans Date: 11/25/2024

Receipt#: 28973

Clerk ID: kschaefer

Receipt Type: MISC

Receipt Total: 30.00

Received Of: SHERIDAN CO PUBLIC HEALTH

On Account Of: PUBLIC HEALTH CC CHG

Line#	PT	Account	Description	Amount
1	R	1000.000.44606.0400.000	CH IMMUNIZATIONS	20.00
2	R	1000.000.44600.0400.000	CH AIDS PROGRAM & FEES	10.00



Payment Type	Doc#	Description	Amount
CREDIT	2-CHARGES	PUBLIC HEALTH CC CHG	30.00

SHERIDAN COUNTY
224 S MAIN - SUITE B3
SHERIDAN, WY 82801
MISC RECEIPTS

Trans Date: 11/25/2024

Receipt#: 28972

Clerk ID: kschaefer

Receipt Type: MISC

Receipt Total: 50.00

Received Of: SHERIDAN CO PUBLIC HEALTH

On Account Of: PUBLIC HEALTH CC CHG

COPY

Line#	PT	Account	Description	Amount
1	R	1000.000.44606.0400.000	CH IMMUNIZATIONS	40.00
2	R	1000.000.44600.0400.000	CH AIDS PROGRAM & FEES	10.00

Payment Type	Doc#	Description	Amount
CREDIT	2-CHARGES	PUBLIC HEALTH CC CHG	50.00

SHERIDAN COUNTY
224 S MAIN - SUITE B3
SHERIDAN, WY 82801
MISC RECEIPTS

Trans Date: 11/25/2024

Receipt#: 28971

Clerk ID: kschaefr

Receipt Type: MISC

Receipt Total: 20.00

Received Of: SHERIDAN CO PUBLIC HEALTH

On Account Of: PUBLIC HEALTH CC CHG

COPY

Line#	PT	Account	Description	Amount
1	R	1000.000.44600.0400.000	CH AIDS PROGRAM & FEES	20.00

Payment Type	Doc#	Description	Amount
CREDIT	1-CHARGE	PUBLIC HEALTH CC CHG	20.00

SHERIDAN COUNTY
224 S MAIN - SUITE B3
SHERIDAN, WY 82801
MISC RECEIPTS

Trans Date: 11/25/2024

Receipt#: 28970

Clerk ID: kschaefer

Receipt Type: MISC

Receipt Total: 45.00

Received Of: SHERIDAN CO PUBLIC HEALTH

On Account Of: PUBLIC HEALTH CC CHG

Line#	PT Account	Description	Amount
1 R	1000.000.44600.0400.000	CH AIDS PROGRAM & FEES	45.00

Payment Type	Doc#	Description	Amount
CREDIT	1-CHARGE	PUBLIC HEALTH CC CHG	45.00



SHERIDAN COUNTY
224 S MAIN - SUITE B3
SHERIDAN, WY 82801
MISC RECEIPTS

Trans Date: 11/25/2024

Receipt#: 28969

Clerk ID: kschaefer

Receipt Type: MISC

Receipt Total: 40.00

Received Of: SHERIDAN CO PUBLIC HEALTH

On Account Of: PUBLIC HEALTH CC CHG

COPY

Line#	PT Account	Description	Amount
1	R 1000.000.44606.0400.000	CH IMMUNIZATIONS	40.00

Payment Type	Doc#	Description	Amount
CREDIT	1-CHARGE	PUBLIC HEALTH CC CHG	40.00

SHERIDAN COUNTY
224 S MAIN - SUITE B3
SHERIDAN, WY 82801
MISC RECEIPTS

Trans Date: 11/27/2024

Receipt#: 28983

Clerk ID: kschaefer

Receipt Type: MISC

Receipt Total: 20.00

Received Of: SHERIDAN CO PUBLIC HEALTH

On Account Of: PUBLIC HEALTH CREDIT CARD CHG

Line#	PT Account	Description	Amount
1	R 1000.000.44606.0400.000	CH IMMUNIZATIONS	20.00

Payment Type	Doc#	Description	Amount
CREDIT	1-CHARGE	PUBLIC HEALTH CREDIT CARD CHG	20.00

SHERIDAN COUNTY
224 S MAIN - SUITE B3
SHERIDAN, WY 82801
MISC RECEIPTS

Trans Date: 11/27/2024

Receipt#: 28982

Clerk ID: kschaefr

Receipt Type: MISC

Receipt Total: 30.00

Received Of: SHERIDAN CO PUBLIC HEALTH

On Account Of: PUBLIC HEALTH CREDIT CARD CHG

Line#	PT Account	Description	Amount
1 R	1000.000.44600.0400.000	CH AIDS PROGRAM & FEES	30.00

COPY

Payment Type	Doc#	Description	Amount
CREDIT	1-CHARGE	PUBLIC HEALTH CREDIT CARD CHG	30.00

SHERIDAN COUNTY
224 S MAIN - SUITE B3
SHERIDAN, WY 82801
MISC RECEIPTS

Trans Date: 11/12/2024

Receipt#: 28890

Clerk ID: kschaefer

Receipt Total: 6,482.70

Receipt Type: MISC

Received Of: NORIDIAN NDSDWY

On Account Of: PUBLIC HEALTH FEES - IMMUNIZATIONS

Line#	PT Account	Description	Amount
1 R	1000.000.44606.0400.000	CH IMMUNIZATIONS	6,482.70

Payment Type	Doc#	Description	Amount
OTHER	ACH DEP	PUBLIC HEALTH FEES - IMMUNIZATIONS	6,482.70

COPY

SHERIDAN COUNTY
224 S MAIN - SUITE B3
SHERIDAN, WY 82801
MISC RECEIPTS

Trans Date: 11/12/2024

Receipt#: 28889

Clerk ID: kschaefer

Receipt Total: 431.20

Receipt Type: MISC

Received Of: NORIDIAN NDSDWY

On Account Of: PUBLIC HEALTH FEES - IMMUNIZATIONS

Line#	PT Account	Description	Amount
1	R 1000.000.44606.0400.000	CH IMMUNIZATIONS	431.20

Payment Type	Doc#	Description	Amount
OTHER	ACH DEP	PUBLIC HEALTH FEES - IMMUNIZATIONS	431.20



SHERIDAN COUNTY
224 S MAIN - SUITE B3
SHERIDAN, WY 82801
MISC RECEIPTS

Trans Date: 11/12/2024

Receipt#: 28888

Clerk ID: kschaefer

Receipt Total: 931.00

Receipt Type: MISC

Received Of: PALMETTO GBA

On Account Of: PUBLIC HEALTH FEES - IMMUNIZATIONS

COPY

Line#	PT	Account	Description	Amount
1	R	1000.000.44606.0400.000	CH IMMUNIZATIONS	931.00

Payment Type	Doc#	Description	Amount
OTHER	ACH DEP	PUBLIC HEALTH FEES - IMMUNIZATIONS	931.00

SHERIDAN COUNTY
224 S MAIN - SUITE B3
SHERIDAN, WY 82801
MISC RECEIPTS

Trans Date: 11/14/2024

Receipt#: 28899

Clerk ID: kschaefr

Receipt Total: 4,826.50

Receipt Type: MISC

Received Of: NORIDIAN NDSWDY

On Account Of: PUBLIC HEALTH FEES - IMMUNIZATIONS

COPY

Line#	PT Account	Description	Amount
1	R 1000.000.44606.0400.000	CH IMMUNIZATIONS	4,826.50

Payment Type	Doc#	Description	Amount
OTHER	ACH DEP	PUBLIC HEALTH FEES - IMMUNIZATIONS	4,826.50

SHERIDAN COUNTY
224 S MAIN - SUITE B3
SHERIDAN, WY 82801
MISC RECEIPTS

Trans Date: 11/14/2024

Receipt#: 28900

Clerk ID: kschaefer

Receipt Total: 39.20

Receipt Type: MISC

Received Of: PALMETTO GBA

On Account Of: PUBLIC HEALTH FEES - IMMUNIZATIONS

COPY

Line#	PT Account	Description	Amount
1	R 1000.000.44606.0400.000	CH IMMUNIZATIONS	39.20

Payment Type	Doc#	Description	Amount
OTHER	ACH DEP	PUBLIC HEALTH FEES - IMMUNIZATIONS	39.20

SHERIDAN COUNTY
224 S MAIN - SUITE B3
SHERIDAN, WY 82801
MISC RECEIPTS

Trans Date: 11/12/2024

Receipt#: 28891

Clerk ID: kschaefer

Receipt Total: 485.10

Receipt Type: MISC

Received Of: PALMETTO GBA

On Account Of: PUBLIC HEALTH FEES - IMMUNIZATIONS

Line#	PT Account	Description	Amount
1 R	1000.000.44606.0400.000	CH IMMUNIZATIONS	485.10

Payment Type	Doc#	Description	Amount
OTHER	ACH DEP	PUBLIC HEALTH FEES - IMMUNIZATIONS	485.10

COPY

SHERIDAN COUNTY
224 S MAIN - SUITE B3
SHERIDAN, WY 82801
MISC RECEIPTS

Trans Date: 11/12/2024

Receipt#: 28892

Clerk ID: kachaefer

Receipt Total: 881.49

Receipt Type: MISC

Received Of: POC NETWORK TECH

On Account Of: PUBLIC HEALTH FEES - IMMUNIZATIONS

Line#	PT Account	Description	Amount
1 R	1000.000.44606.0400.000	CH IMMUNIZATIONS	881.49

COPY

Payment Type	Doc#	Description	Amount
OTHER	ACH DEP	PUBLIC HEALTH FEES - IMMUNIZATIONS	881.49

SHERIDAN COUNTY
224 S MAIN - SUITE B3
SHERIDAN, WY 82801
MISC RECEIPTS

Trans Date: 11/12/2024

Receipt#: 28894

Clerk ID: kschaefer

Receipt Total: 93.10

Receipt Type: MISC

Received Of: NORIDIAN NDSDWY

On Account Of: PUBLIC HEALTH FEES - IMMUNIZATION

Line#	PT Account	Description	Amount
1	R 1000.000.44606.0400.000	CH IMMUNIZATIONS	93.10

Payment Type	Doc#	Description	Amount
OTHER	ACH DEP	PUBLIC HEALTH FEES - IMMUNIZATION	93.10

COPY



Sheridan County

W.S. 18-3-814

AIRPORT MONTHLY STATEMENT

Statement of the collections of E. Robert G. II as
Name of Appointed County Official
Airport Manager Title for the County of Sheridan,
 State of Wyoming for the month ending November, 2024, filed with
 the County Clerk for presentation to the Board of County Commissioners.

See attached documents.

I hereby certify that the above is true and correct statement of the moneys collected by me and deposited.

This 12 day of November, 2024



 Sheridan County Appointed County Official

REPORT OF

Earning or Collection

E. Robert C. II
Name of Appointed County Official

AS
Airport Manager
Title

For the month of
November, 2024

TO BE COMPLETED BY THE COUNTY CLERK
FILED WITH COUNTY CLERK

FILED
Sheridan County Clerk & Recorder

DEC 18 2024

EDA SCHUNK THOMPSON, CLERK
County Clerk Susan Ann Anderson
Deputy

Presented and acknowledged by the Board of County

Commissioners on this 14 day of
December, 2024

Jack Siddle
Chairman

2:11 PM

12/12/24

Accrual Basis

Sheridan County Airport
Balance Sheet
 As of November 30, 2024

	Nov 30, 24
ASSETS	
Current Assets	
Checking/Savings	
1100 · Fst Fed Operating Account	178,504.91
1101 · Fst Fed Operating Warrants	-66,130.90
1102 · Fst Fed CI Account	143,150.16
1103 · Fst Fed CI Warrants	-21,814.50
1104 · Fst Fed Hangar Account	91,271.80
1105 · Fst Fed PFC Account	83,888.36
1201 · Petty Cash	200.00
1211 · Wyo Star	3,081,861.01
1224 · 2013 Bond Reserve Account	265,524.43
Total Checking/Savings	3,756,455.27
Accounts Receivable	
1209 · Accounts Receivable	1,618.24
Total Accounts Receivable	1,618.24
Other Current Assets	
1260 · Gas Tax Receivable	6,235.80
Total Other Current Assets	6,235.80
Total Current Assets	3,764,309.31
Fixed Assets	
Property & Equipment	
1300 · Construction in Progress	4,739,753.72
2301 · Land	1,125,805.57
2307 · Buildings	8,472,027.53
2313 · Improvements	40,215,239.88
2319 · Equipment	3,733,871.19
2331 · Accumulated Depreciation	-39,077,576.94
Total Property & Equipment	19,209,120.95
Total Fixed Assets	19,209,120.95
Other Assets	
1902 · Lease Receivable	3,423,345.58
1320 · Deferred Outflow - Pension	448,045.00
1320.1 · Deferred Outflows - OPEB	8,859.00
Total Other Assets	3,880,249.58
TOTAL ASSETS	26,853,679.84
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
3401 · Accounts Payable	12,828.96
Total Accounts Payable	12,828.96
Other Current Liabilities	
2400 · Retainage Payable	198,372.65
3390 · Accrued Salary - Overtime	1,238.53
3403 · Compensated Absences Payable	41,960.64
3404 · Current Revenue Bonds	200,000.00
3409 · Interest Payable	11,096.67
Total Other Current Liabilities	452,668.49
Total Current Liabilities	465,497.45
Long Term Liabilities	
3423 · Deferred Inflow - Leases	3,423,345.58

2:11 PM

12/12/24

Accrual Basis

Sheridan County Airport
Balance Sheet
As of November 30, 2024

	<u>Nov 30, 24</u>
3411 · Rev Bond 2013 Payable	688,587.18
3412 · Unfunded Pension Liability	929,572.00
3421 · OPEB Liability	35,559.00
3420 · Deferred Inflows	255,514.00
3422 · Deferred Inflows - OPEB	18,115.00
Total Long Term Liabilities	<u>5,350,692.76</u>
Total Liabilities	<u>5,816,190.21</u>
Equity	
4500 · Fund Balance	21,215,311.89
Net Income	-177,822.26
Total Equity	<u>21,037,489.63</u>
TOTAL LIABILITIES & EQUITY	<u><u>26,853,679.84</u></u>



Sheridan County

W.S. 18-3-814 MONTHLY STATEMENT

Statement of the collections by Rene Botten as
Name of Elected or Appointed County Official
Clerk of District Court for the County of Sheridan,
Title
 State of Wyoming for the month ending November, 2024, filed with the
 County Clerk for presentation to the Board of County Commissioners.

See attached documents.

I hereby certify that the above is true and correct statement of the monies collected by me and that the same has been paid to the County Treasurer.

This 11th day of December, 2024


 Sheridan County Elected or Appointed County Official

REPORT OF
Collection of Monies

Rene Botter
Name of Elected or Appointed County Official

AS

Sheridan County Clerk of
District Court
Title

For the month of _____, 20____

TO BE COMPLETED BY THE COUNTY CLERK
FILED WITH COUNTY CLERK

FILED
Sheridan County Clerk & Recorder

DEC 11 2024

FOR SCHUNK THOMPSON, CLERK
ALAN SCHUNK THOMPSON, CLERK
County Clerk Financial Coordinator

Presented and acknowledged by the Board of County

Commissioners on this 14 day of

December, 2024

Mike Suddeth

Chairman

SHERIDAN COUNTY
224 S MAIN - SUITE B3
SHERIDAN, WY 82801
MISC RECEIPTS

Trans Date: 12/10/2024

Receipt#: 29025

Clerk ID: kschaefer

Receipt Type: MISC

Receipt Total: 4,551.52

Received Of: SHERIDAN CO DISTRICT COURT

On Account Of: DISTRICT COURT FEES

Line#	PT	Account	Description	Amount
1	R	1000.000.44300.0200.000	CDC CIVIL FEES	3,190.00
2	R	1000.000.44301.0200.000	CDC PROBATE FEES	545.00
3	R	1000.000.44305.0200.000	CDC MISCELLANEOUS FEES	793.52
4	R	1000.000.44308.0200.000	CDC JUV CT REIMBURSED FE	23.00

Payment Type	Doc#	Description	Amount
CHECK	35880	DISTRICT COURT FEES	4,551.52

2K.

Step #2 – County Clerk



Sheridan County

W.S. 18-3-814 MONTHLY STATEMENT

Statement of the collections by Kate Araas as
Name of Elected or Appointed County Official
County Treasurer for the County of Sheridan,
Title
 State of Wyoming for the month ending November, 20 24, filed with the
 County Clerk for presentation to the Board of County Commissioners.

See attached documents.

I hereby certify that the above is true and correct statement of the monies collected by me and that the same has been paid to the County Treasurer.

This 10 day of December, 20 24

Kate Araas
 Sheridan County Elected or Appointed County Official

REPORT OF
Collection of Monies

Katie Adams
Name of Elected or Appointed County Official

AS

County Treasurer
Title

For the month of
November, 2024

TO BE COMPLETED BY THE COUNTY CLERK
FILED WITH COUNTY CLERK

FILED
Sheridan County Clerk & Recorder

DEC 11 2024

SDA SCHUNK THOMPSON, CLERK
Abigail Thompson DEPUTY
County Clerk Municipal Coordinator

Presented and acknowledged by the Board of County

Commissioners on this 13 day of

December, 2024

Pat Stebbins
Chairman

Sheridan County

Trial Balance - On Demand Report Fiscal Year: 2024-2025

From Date: 11/1/2024 To Date: 11/30/2024 Print accounts with zero balance

GENERAL - 1000	REVENUE	Opening Balance	Debits	Credits	Ending Balance
1000.000.40100.0100.000 / GENERAL CO CHECKING ACCOUNT INTEREST EARNED		(\$163,720.83)	\$1,043.32	(\$51,078.00)	(\$213,755.51)
1000.000.41005.0100.000 / REAL PROPERTY TAX VETTRANS EXEMPTION		(\$47,539.84)	\$0.00	\$0.00	(\$47,539.84)
1000.000.41006.0100.000 / MOTOR VEHICLE VETTRANS EXEMPTION		(\$30,541.28)	\$0.00	\$0.00	(\$30,541.28)
1000.000.41007.0100.000 / MOTOR VEHICLE FEES/COUNTY AUTO/CO F		(\$604,111.01)	\$0.00	(\$115,244.75)	(\$719,355.76)
1000.000.41010.0000.000 / GENERAL REAL PROPERTY TAXES		(\$1,579,080.37)	\$0.00	(\$2,701,371.69)	(\$4,280,452.06)
1000.000.41020.0000.000 / GENERAL PERSONAL PROPERTY TAXES		(\$58,249.34)	\$0.00	(\$61,449.53)	(\$119,698.87)
1000.000.41021.0000.000 / GENERAL MOBILE HOME PROPERTY TAXES		(\$7,213.22)	\$0.00	(\$4,931.30)	(\$12,144.52)
1000.000.41500.0100.000 / RENTAL CAR SURCHARGE FROM STATE		(\$18,313.90)	\$0.00	\$0.00	(\$18,313.90)
1000.000.41501.0100.000 / SALES TAX (STATE MUNICIPALITIES TAX		(\$1,395,055.72)	\$0.00	(\$347,995.39)	(\$1,743,051.11)
1000.000.41502.0100.000 / 5% SALES TAX (USE TAX REIMBURSED FR		(\$54,990.18)	\$0.00	(\$11,834.61)	(\$66,824.79)
1000.000.41503.0300.000 / GASOLINE TAX (COUNTY ROAD)		(\$146,244.90)	\$0.00	(\$32,071.52)	(\$178,316.42)
1000.000.41504.0300.000 / GAS TAX SPECIAL (FUEL TAX-DIESEL)		(\$224,059.36)	\$0.00	(\$55,510.81)	(\$279,570.17)
1000.000.41506.0100.000 / CIGARETTE TAX		(\$805.39)	\$0.00	(\$202.19)	(\$1,007.58)
1000.000.41507.0100.000 / SEVERENCE TAX		(\$78,048.57)	\$0.00	\$0.00	(\$78,048.57)
1000.000.41508.0100.000 / DIRECT DISTRIBUTION-STATE		(\$819,040.34)	\$0.00	\$0.00	(\$819,040.34)
1000.000.41511.0100.000 / PARI-MUTUEL EVENT REVENUE		(\$339,173.07)	\$0.00	\$0.00	(\$339,173.07)
1000.000.41512.0100.000 / WYOMING LOTTERY REVENUE		(\$28,917.81)	\$0.00	\$0.00	(\$28,917.81)
1000.000.41514.0100.000 / SKILLED BASED GAMING REVENUE		(\$30,763.79)	\$0.00	\$0.00	(\$30,763.79)
1000.000.42000.0100.000 / LIQUOR LICENSE & MALT BEVERAGE PERM		(\$930.00)	\$0.00	(\$30.00)	(\$960.00)
1000.000.42001.0100.000 / MARRIAGE LICENSE		(\$3,810.00)	\$0.00	(\$450.00)	(\$4,260.00)
1000.000.42003.0100.000 / COPIES & ELECTIONS		(\$1,658.00)	\$0.00	(\$323.56)	(\$1,981.56)
1000.000.42100.0100.000 / ENGINEERING UTILITY LICENSES (R.O.W		(\$30,526.75)	\$0.00	\$0.00	(\$30,526.75)
1000.000.42101.0100.000 / PLANNING - REZONE		(\$600.00)	\$0.00	\$0.00	(\$600.00)
1000.000.42103.0100.000 / PLANNING ZONING PERMITS		(\$8,250.00)	\$0.00	(\$900.00)	(\$9,150.00)
1000.000.42104.0100.000 / PLANNING BUILDING PERMITS		(\$111,704.84)	\$0.00	(\$38,022.21)	(\$149,727.05)
1000.000.42105.0100.000 / PLANNING SEPTIC PERMITS		(\$8,750.00)	\$0.00	(\$3,000.00)	(\$11,750.00)
1000.000.42109.0100.000 / PLANNING VARIANCE		(\$1,900.00)	\$0.00	\$0.00	(\$1,900.00)
1000.000.42112.0100.000 / PLANNING FINAL PLAT SUBDIVISION PER		(\$700.00)	\$0.00	\$0.00	(\$700.00)
1000.000.43002.0100.000 / VEHICLE SALES TAX PENALTY		(\$20,013.30)	\$0.00	(\$4,165.59)	(\$24,178.89)
1000.000.43003.0100.000 / VIOLATION SAFETY & HEALTH (OSHA FIN		(\$5,484.00)	\$0.00	\$0.00	(\$5,484.00)
1000.000.43100.0100.000 / RENT - COUNTY FACILITIES		(\$6,208.00)	\$0.00	(\$1,652.00)	(\$7,860.00)
1000.000.43200.0100.000 / WY STAR INTEREST GENERAL COUNTY		(\$21,075.32)	\$0.00	(\$4,777.34)	(\$25,852.66)
1000.000.43202.0000.000 / GENERAL DELINQ TAX INTEREST & PENALTY		(\$6,784.98)	\$0.00	(\$286.51)	(\$7,071.49)
1000.000.43204.0100.000 / WY CLASS GENERAL COUNTY INTEREST		(\$95,876.87)	\$0.00	(\$22,526.22)	(\$118,403.09)
1000.000.44000.0100.000 / COUNTY CLERK VIN INSPECTIONS FEES		(\$7,750.00)	\$310.00	(\$2,060.00)	(\$9,500.00)
1000.000.44001.0100.000 / COUNTY CLERK CERTIFICATES OF TITLE		(\$67,460.00)	\$0.00	(\$16,910.00)	(\$84,370.00)
1000.000.44002.0100.000 / COUNTY CLERK FILING FEES		(\$24,264.00)	\$0.00	(\$7,393.00)	(\$31,657.00)
1000.000.44003.0100.000 / COUNTY CLERK RECORDING FEES		(\$60,939.40)	\$0.00	(\$18,216.78)	(\$79,156.18)
1000.000.44203.0100.000 / COMMISSION ON TAX COLLECTED FOR ST		(\$4,020.89)	\$0.00	(\$5,296.23)	(\$9,317.12)
1000.000.44204.0100.000 / CERT OF REDEMPTION (CR)/CERT OF PUR		(\$800.00)	\$0.00	(\$60.00)	(\$860.00)
1000.000.44300.0200.000 / CDC CIVIL FEES		(\$16,280.00)	\$0.00	(\$4,070.00)	(\$20,350.00)
1000.000.44301.0200.000 / CDC PROBATE FEES		(\$7,615.00)	\$0.00	(\$1,485.00)	(\$9,100.00)

Sheridan County

Fiscal Year: 2024-2025

From Date: 11/1/2024 To Date: 11/30/2024 Print accounts with zero balance

Trial Balance - On Demand Report

GENERAL - 1000

	Opening Balance	Debits	Credits	Ending Balance
REVENUE				
1000.000.44302.0200.000 / CDC JURY FEES	(\$350.00)	\$0.00	\$0.00	(\$350.00)
1000.000.44303.0200.000 / CDC CERTIFICATES & SEALS	(\$27.00)	\$0.00	(\$5.50)	(\$32.50)
1000.000.44305.0200.000 / CDC MISCELLANEOUS FEES	(\$4,596.14)	\$0.00	(\$983.90)	(\$5,580.04)
1000.000.44308.0200.000 / CDC JUV CT REIMBURSED FEES	(\$53.00)	\$0.00	(\$10.00)	(\$63.00)
1000.000.44400.0200.000 / SPLIT SENTENCING/WORK RELEASE	(\$80,458.39)	\$0.00	(\$38,599.42)	(\$119,057.81)
1000.000.44402.0200.000 / SHERIFF/ JAIL CONTRACT SERVICE REIMBURSEMENT	(\$4,036.00)	\$0.00	\$0.00	(\$4,036.00)
1000.000.44403.0200.000 / SHERIFFS SERVICE CIVIL PROCESS FEE	(\$9,850.00)	\$0.00	(\$2,550.00)	(\$12,400.00)
1000.000.44405.0200.000 / SHERIFF ID/FINGERPRINTS/CNPS	(\$1,011.25)	\$0.00	(\$325.00)	(\$1,336.25)
1000.000.44406.0200.000 / SHERIFF MISCELLANEOUS FEES	(\$54,793.31)	\$0.00	(\$2,252.78)	(\$57,046.09)
1000.000.44408.0200.000 / SHERIFF INMATE PHONE REIMBURSEMENT	(\$21,140.72)	\$0.00	(\$3,666.01)	(\$24,806.73)
1000.000.44413.0200.000 / SHERIFF INMATE MEDICAL COPAY	(\$1,701.86)	\$0.00	(\$10.00)	(\$1,711.86)
1000.000.44415.0200.000 / WEEKEND INMATE PAY TO STAY	(\$1,400.50)	\$0.00	(\$380.00)	(\$1,780.50)
1000.000.44417.0200.000 / 24/7 PROGRAM REVENUE	(\$10,869.00)	\$0.00	(\$1,729.50)	(\$12,598.50)
1000.000.44551.0100.000 / PLANNING MISCELLANEOUS	(\$1,347.75)	\$0.00	(\$517.00)	(\$1,864.75)
1000.000.44600.0400.000 / CH AIDS PROGRAM & FEES	(\$5,742.52)	\$0.00	(\$205.00)	(\$5,947.52)
1000.000.44603.0400.000 / CH STATE REIMBURSEMENT(LT101)	(\$9,000.00)	\$0.00	(\$1,920.00)	(\$10,920.00)
1000.000.44606.0400.000 / PUBLIC HEALTH IMMUNIZATIONS	(\$73,884.18)	\$0.00	(\$18,926.02)	(\$92,810.20)
1000.000.47001.0300.000 / ROAD & BRIDGE SALE OF EQUIPMENT	(\$300.00)	\$0.00	\$0.00	(\$300.00)
1000.000.48010.0100.000 / POSTAGE	(\$4,265.50)	\$0.00	(\$779.00)	(\$5,044.50)
1000.000.48011.0100.000 / MISCELLANEOUS REVENUES - GENERAL CO	(\$5,421.29)	\$0.00	(\$479.79)	(\$5,901.08)
1000.000.48026.0100.000 / LOCAL GOVERNMENT REIMBURSEMENT REV	(\$120,038.50)	\$0.00	\$0.00	(\$120,038.50)
1000.000.48806.0100.000 / NATIONAL OPIOIDS SETTLEMENT REVENUE	(\$95,518.26)	\$0.00	(\$169,182.20)	(\$264,700.46)
1000.300.48800.0400.000 / WIC PROGRAM (STATE)	(\$6,220.62)	\$0.00	(\$11,946.05)	(\$18,166.67)
1000.301.40100.0100.000 / 1 CENT OPTIONAL SALES TAX INTEREST EARNED	(\$13,856.44)	\$0.00	(\$3,388.17)	(\$17,244.61)
1000.301.41901.0100.000 / 1 CENT OPTIONAL SALES TAX	(\$1,028,181.63)	\$0.00	(\$254,332.41)	(\$1,282,514.04)
1000.611.48817.0400.000 / MATERNAL CHILD HEALTH BLOCK GRANT	(\$8,704.58)	\$0.00	(\$2,878.89)	(\$11,583.47)
1000.637.48803.0100.429 / ELECTIONS GRANT - HB0001	(\$4,711.40)	\$0.00	\$0.00	(\$4,711.40)
1000.637.48803.0200.961 / HS 20-EMPG-SHE-GCF20 GRANT REVENUE	(\$43,965.22)	\$0.00	\$0.00	(\$43,965.22)
1000.637.48803.0200.963 / HS 20-SHSP-SHE-HCP20 ELECTION SECURITY GRANT REV	(\$5,500.00)	\$0.00	\$0.00	(\$5,500.00)
1000.637.48803.0300.430 / WYDOT-CMAQ FY 23-24	(\$188,705.00)	\$0.00	\$0.00	(\$188,705.00)
1000.637.48803.0400.401 / DFS-TANF/CPI OCT 22 TO SEPT 23 GRANT REV	(\$3,494.33)	\$0.00	(\$31,675.14)	(\$35,169.47)
1000.637.48803.0400.432 / AAA CAR SEAT GRANT	(\$1,000.00)	\$0.00	\$0.00	(\$1,000.00)
1000.637.48803.0400.729 / CSBG TRIPARTITE CFDA #93.569 GRANT REV	(\$113,262.12)	\$0.00	\$0.00	(\$113,262.12)
1000.637.48803.0400.914 / PH-RYAN WHITE PROGRAM-HIV GRANT REV	(\$9,585.00)	\$0.00	\$0.00	(\$9,585.00)
1000.637.48803.0400.915 / PH-COUNTY HEALTH OFFICER GRANT REV	(\$5,000.00)	\$0.00	\$0.00	(\$5,000.00)
1000.637.48803.0400.978 / WDH COVID TESTING & SURVEILLANCE GRANT REV	(\$13,576.63)	\$0.00	\$0.00	(\$13,576.63)
1000.637.48803.0400.991 / PH EMER PREP (PHEP) GRANT REV-BASE	(\$30,329.03)	\$0.00	(\$7,701.47)	(\$38,030.50)
1000.637.48803.0400.993 / WDH-FY 23-24 COUNTY PREVENTION PROGRAM REV	(\$63,392.43)	\$0.00	(\$15,350.71)	(\$78,743.14)
1000.637.48803.0600.941 / ST FORESTRY 19-11020000-055 STORY FUELS REDUCTION	(\$3,279.67)	\$0.00	\$0.00	(\$3,279.67)
1000.637.48803.0600.970 / STATE PARKS-HISTORIC PRESERVATION GRANT REV	(\$3,504.00)	\$0.00	\$0.00	(\$3,504.00)
1000.638.40100.0200.000 / ENHANCED EMERGENCY 911 INTEREST EARNED	(\$289.36)	\$0.00	(\$86.17)	(\$375.53)
1000.638.41900.0200.000 / ENHANCED EMERGENCY 911 TAX	(\$161,456.69)	\$0.00	(\$9,417.33)	(\$170,874.02)

Sheridan County

Trial Balance - On Demand Report

Fiscal Year: 2024-2025

From Date: 11/1/2024

To Date: 11/30/2024

Print accounts with zero balance

REVENUE TOTAL

(\$8,353,089.59) \$1,353.32 (\$4,092,611.69) (\$12,444,347.96)

GENERAL

Fund Totals:

(\$8,353,089.59) \$1,353.32 (\$4,092,611.69) (\$12,444,347.96)

Asset Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Liability Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Fund Balance Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Revenue Totals:	(\$8,353,089.59)	\$1,353.32	(\$4,092,611.69)	(\$12,444,347.96)
Expenditure Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Transfers In Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Transfers Out Totals:	\$0.00	\$0.00	\$0.00	\$0.00

Fund is Out of Balance

General Ledger Total:

(\$8,353,089.59) \$1,353.32 (\$4,092,611.69) (\$12,444,347.96)

STATE FOUNDATION - 2202

REVENUE

2202.000.40200.0000.000 / STATE FOUNDATION MOTOR VEHICLE	(\$604,111.01)	\$0.00	(\$115,244.76)	(\$719,355.77)
2202.000.41005.0100.000 / STATE FOUNDATION-REAL PROP TAX VET EXEMPT	(\$47,539.84)	\$0.00	\$0.00	(\$47,539.84)
2202.000.41006.0100.000 / STATE FOUNDATION-MV VT EXEMPT	(\$30,541.28)	\$0.00	\$0.00	(\$30,541.28)
2202.000.41010.0000.000 / STATE FOUNDATION GEN REAL PROPERTY TAX	(\$1,632,129.25)	\$0.00	(\$2,762,820.15)	(\$4,394,949.40)
2202.000.41021.0000.000 / MOBILE HOME PROPERTY TAX	(\$7,213.08)	\$0.00	(\$4,931.19)	(\$12,144.27)
2202.000.43202.0000.000 / STATE FOUNDATION DELIQUENT TAX PENALTY & INTEREST	(\$6,785.11)	\$0.00	(\$286.39)	(\$7,071.50)

REVENUE TOTAL

(\$2,328,319.57) \$0.00 (\$2,883,282.49) (\$5,211,602.06)

STATE FOUNDATION

Fund Totals:

(\$2,328,319.57) \$0.00 (\$2,883,282.49) (\$5,211,602.06)

Asset Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Liability Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Fund Balance Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Revenue Totals:	(\$2,328,319.57)	\$0.00	(\$2,883,282.49)	(\$5,211,602.06)
Expenditure Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Transfers In Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Transfers Out Totals:	\$0.00	\$0.00	\$0.00	\$0.00

Fund is Out of Balance

General Ledger Total:

(\$2,328,319.57) \$0.00 (\$2,883,282.49) (\$5,211,602.06)

CITY OF SHERIDAN - 2301

REVENUE

2301.000.40200.0000.000 / CITY OF SHERIDAN MOTOR VEHICLE	(\$215,561.08)	\$0.00	(\$40,007.07)	(\$255,568.15)
2301.000.41005.0100.000 / CITY OF SHERIDAN-REAL PROP TAX VET EXEMPT	(\$17,199.80)	\$0.00	\$0.00	(\$17,199.80)

Sheridan County

Trial Balance - On Demand Report Fiscal Year: 2024-2025

From Date: 11/1/2024 To Date: 11/30/2024 Print accounts with zero balance

CITY OF SHERIDAN - 2301

REVENUE

	Opening Balance	Debits	Credits	Ending Balance
2301.000.41006.0100.000 / CITY OF SHERIDAN-MV VT EXEMPT	(\$11,601.87)	\$0.00	\$0.00	(\$11,601.87)
2301.000.41010.0000.000 / CITY OF SHERIDAN GEN REAL PROPERTY TAX	(\$483,857.98)	\$0.00	(\$927,105.14)	(\$1,410,963.12)
2301.000.41021.0000.000 / MOBILE HOME PROPERTY TAX	(\$2,463.63)	\$0.00	(\$1,717.83)	(\$4,181.46)
2301.000.43202.0000.000 / CITY OF SHERIDAN DELIQUENT TAX PENALTY & INTEREST	(\$2,081.92)	\$0.00	(\$94.80)	(\$2,176.72)
REVENUE TOTAL	(\$732,766.28)	\$0.00	(\$968,924.84)	(\$1,701,691.12)

CITY OF SHERIDAN

Fund Totals:

\$0.00	\$0.00	\$0.00	(\$968,924.84)	(\$1,701,691.12)
--------	--------	--------	----------------	------------------

Asset Totals:

\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
--------	--------	--------	--------	--------

Liability Totals:

\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
--------	--------	--------	--------	--------

Fund Balance Totals:

\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
--------	--------	--------	--------	--------

Revenue Totals:

(\$732,766.28)	\$0.00	(\$968,924.84)	(\$1,701,691.12)	(\$1,701,691.12)
----------------	--------	----------------	------------------	------------------

Expenditure Totals:

\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
--------	--------	--------	--------	--------

Transfers In Totals:

\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
--------	--------	--------	--------	--------

Fund is Out of Balance

Transfers Out Totals:

\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
--------	--------	--------	--------	--------

General Ledger Total:

\$0.00	\$0.00	\$0.00	(\$968,924.84)	(\$1,701,691.12)
--------	--------	--------	----------------	------------------

TOWN OF CLEARMONT - 2302

REVENUE

2302.000.40200.0000.000 / TOWN OF CLEARMONT MOTOR VEHICLE	(\$329.21)	\$0.00	(\$20.36)	(\$349.57)
2302.000.41005.0100.000 / TOWN OF CLEARMONT-REAL PROP TAX VET EXEMPT	(\$96.00)	\$0.00	\$0.00	(\$96.00)
2302.000.41006.0100.000 / TOWN OF CLEARMONT-MV VT EXEMPT	(\$17.64)	\$0.00	\$0.00	(\$17.64)
2302.000.41010.0000.000 / TOWN OF CLEARMONT GEN REAL PROPERTY TAX	(\$1,849.19)	\$0.00	(\$1,884.79)	(\$3,733.98)
2302.000.41021.0000.000 / TOWN OF CLEARMONT MOBILE HOME PROPERTY TAX	(\$11.56)	\$0.00	(\$18.72)	(\$30.28)
2302.000.43202.0000.000 / TOWN OF CLEARMONT DELIQUENT TAX PENALTY & INTEREST	(\$19.52)	\$0.00	\$0.00	(\$19.52)
REVENUE TOTAL	(\$2,323.12)	\$0.00	(\$1,923.87)	(\$4,246.99)

TOWN OF CLEARMONT

Fund Totals:

\$0.00	\$0.00	\$0.00	(\$1,923.87)	(\$4,246.99)
--------	--------	--------	--------------	--------------

Asset Totals:

\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
--------	--------	--------	--------	--------

Liability Totals:

\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
--------	--------	--------	--------	--------

Fund Balance Totals:

\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
--------	--------	--------	--------	--------

Revenue Totals:

(\$2,323.12)	\$0.00	(\$1,923.87)	(\$4,246.99)	(\$4,246.99)
--------------	--------	--------------	--------------	--------------

Expenditure Totals:

\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
--------	--------	--------	--------	--------

Transfers In Totals:

\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
--------	--------	--------	--------	--------

Fund is Out of Balance

Transfers Out Totals:

\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
--------	--------	--------	--------	--------

Sheridan County

Trial Balance - On Demand Report

Fiscal Year: 2024-2025

From Date: 11/1/2024

To Date: 11/30/2024 Print accounts with zero balance

General Ledger Total:		Opening Balance	Debits	Credits	Ending Balance
TOWN OF DAYTON - 2303					
REVENUE					
2303.000.40200.0000.000 / TOWN OF DAYTON MOTOR VEHICLE		(\$12,826.41)	\$0.00	(\$2,003.94)	(\$14,830.35)
2303.000.41005.0100.000 / TOWN OF DAYTON-REAL PROP TAX VET EXEMPT		(\$1,104.00)	\$0.00	\$0.00	(\$1,104.00)
2303.000.41006.0100.000 / TOWN OF DAYTON-MV VT EXEMPT		(\$675.87)	\$0.00	\$0.00	(\$675.87)
2303.000.41010.0000.000 / TOWN OF DAYTON GEN REAL PROPERTY TAX		(\$21,951.98)	\$0.00	(\$38,911.04)	(\$60,863.02)
2303.000.41021.0000.000 / MOBILE HOME PROPERTY TAX		(\$63.48)	\$0.00	(\$64.32)	(\$127.80)
2303.000.43202.0000.000 / TOWN OF DAYTON DELIQUENT TAX PENALTY & INTEREST		(\$145.71)	\$0.00	(\$2.69)	(\$148.40)
REVENUE TOTAL		(\$36,767.45)	\$0.00	(\$40,981.99)	(\$77,749.44)

Fund Totals:		Opening Balance	Debits	Credits	Ending Balance
TOWN OF DAYTON					
Asset Totals:					
Liability Totals:					
Fund Balance Totals:					
Revenue Totals:					
Expenditure Totals:					
Transfers In Totals:					
Transfers Out Totals:					
Fund Is Out of Balance					

General Ledger Total:		Opening Balance	Debits	Credits	Ending Balance
TOWN OF RANCHESTER - 2304					
REVENUE					
2304.000.40200.0000.000 / TOWN OF RANCHESTER MOTOR VEHICLE		(\$14,115.57)	\$0.00	(\$2,432.73)	(\$16,548.30)
2304.000.41005.0100.000 / TOWN OF RANCHESTER-REAL PROP TAX VET EXEMPT		(\$1,224.00)	\$0.00	\$0.00	(\$1,224.00)
2304.000.41006.0100.000 / TOWN OF RANCHESTER-MV VT EXEMPT		(\$1,262.55)	\$0.00	\$0.00	(\$1,262.55)
2304.000.41010.0000.000 / TOWN OF RANCHESTER GEN REAL PROPERTY TAX		(\$15,483.08)	\$0.00	(\$44,909.75)	(\$60,392.83)
2304.000.41021.0000.000 / MOBILE HOME PROPERTY TAX		(\$90.08)	\$0.00	(\$68.49)	(\$158.57)
2304.000.43202.0000.000 / TOWN OF RANCHESTER DELIQUENT TAX PENALTY & INTEREST		(\$77.80)	\$0.00	(\$4.42)	(\$82.22)
REVENUE TOTAL		(\$32,253.08)	\$0.00	(\$47,415.39)	(\$79,668.47)

Fund Totals:		Opening Balance	Debits	Credits	Ending Balance
TOWN OF RANCHESTER					
Asset Totals:					
Liability Totals:					
Fund Balance Totals:					
Revenue Totals:					

Sheridan County

Trial Balance - On Demand Report Fiscal Year: 2024-2025

From Date: 11/1/2024 To Date: 11/30/2024 Print accounts with zero balance

Expenditure Totals:	\$0.00	\$0.00	\$0.00
Transfers In Totals:	\$0.00	\$0.00	\$0.00
Transfers Out Totals:	\$0.00	\$0.00	\$0.00

Fund Is Out of Balance

General Ledger Total: (\$32,253.08) (\$47,415.39) (\$79,668.47)

BIG HORN FIRE DISTRICT - 2400

	<u>Opening Balance</u>	<u>Debits</u>	<u>Credits</u>	<u>Ending Balance</u>
REVENUE				
2400.000.40200.0000.000 / BIG HORN FIRE DISTRICT MOTOR VEHICL	(\$18,253.11)	\$0.00	(\$3,358.63)	(\$21,611.74)
2400.000.41005.0100.000 / BIG HORN FIRE-REAL PROP TAX VET EXEMPT	(\$1,251.00)	\$0.00	\$0.00	(\$1,251.00)
2400.000.41006.0100.000 / BIG HORN FIRE-MV VT EXEMPT	(\$718.31)	\$0.00	\$0.00	(\$718.31)
2400.000.41010.0000.000 / BIG HORN FIRE GEN REAL PROPERTY TAX	(\$79,034.73)	\$0.00	(\$97,748.91)	(\$176,783.64)
2400.000.41021.0000.000 / MOBILE HOME PROPERTY TAX	(\$100.73)	\$0.00	(\$68.65)	(\$169.38)
2400.000.43202.0000.000 / BIG HORN FIRE DELIQUENT TAX PENALTY & INTEREST	(\$223.03)	\$0.00	(\$6.88)	(\$229.91)
REVENUE TOTAL	(\$99,580.91)	\$0.00	(\$101,183.07)	(\$200,763.98)

BIG HORN FIRE DISTRICT

Fund Totals:

Asset Totals:	\$0.00	\$0.00	\$0.00
Liability Totals:	\$0.00	\$0.00	\$0.00
Fund Balance Totals:	\$0.00	\$0.00	\$0.00
Revenue Totals:	(\$99,580.91)	\$0.00	(\$101,183.07)
Expenditure Totals:	\$0.00	\$0.00	\$0.00
Transfers In Totals:	\$0.00	\$0.00	\$0.00
Transfers Out Totals:	\$0.00	\$0.00	\$0.00

Fund Is Out of Balance

General Ledger Total: (\$99,580.91) (\$101,183.07) (\$200,763.98)

CLEARMONT FIRE DISTRICT - 2401

	<u>Opening Balance</u>	<u>Debits</u>	<u>Credits</u>	<u>Ending Balance</u>
REVENUE				
2401.000.40200.0000.000 / CLEARMONT FIRE DISTRICT MOTOR VEHIC	(\$3,748.45)	\$0.00	(\$783.30)	(\$4,531.75)
2401.000.41005.0100.000 / CLEARMONT FIRE-REAL PROP TAX VET EXEMPT	(\$263.03)	\$0.00	\$0.00	(\$263.03)
2401.000.41006.0100.000 / CLEARMONT FIRE-MV VT EXEMPT	(\$180.99)	\$0.00	\$0.00	(\$180.99)
2401.000.41010.0000.000 / CLEARMONT FIRE GEN REAL PROPERTY TAX	(\$22,369.34)	\$0.00	(\$22,726.98)	(\$45,096.32)
2401.000.41021.0000.000 / MOBILE HOME PROPERTY TAX	(\$187.92)	\$0.00	(\$50.34)	(\$238.26)
2401.000.43202.0000.000 / CLEARMONT FIRE DELIQUENT TAX PENALTY & INTEREST	(\$19.92)	\$0.00	(\$0.74)	(\$20.66)
REVENUE TOTAL	(\$26,769.65)	\$0.00	(\$23,561.36)	(\$50,331.01)

CLEARMONT FIRE DISTRICT

Fund Totals:

Asset Totals:	\$0.00	\$0.00	\$0.00
Fund Balance Totals:	\$0.00	\$0.00	\$0.00
Revenue Totals:	(\$26,769.65)	\$0.00	(\$23,561.36)
Expenditure Totals:	\$0.00	\$0.00	\$0.00
Transfers In Totals:	\$0.00	\$0.00	\$0.00
Transfers Out Totals:	\$0.00	\$0.00	\$0.00

Sheridan County

Trial Balance - On Demand Report Fiscal Year: 2024-2025

From Date: 11/1/2024 To Date: 11/30/2024 Print accounts with zero balance

Liability Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Fund Balance Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Revenue Totals:	(\$26,769.65)	\$0.00	(\$23,561.36)	(\$50,331.01)
Expenditure Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Transfers In Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Transfers Out Totals:	\$0.00	\$0.00	\$0.00	\$0.00
General Ledger Total:	(\$26,769.65)	\$0.00	(\$23,561.36)	(\$50,331.01)

Fund is Out of Balance

DAYTON FIRE DISTRICT - 2402

REVENUE		Opening Balance	Debits	Credits	Ending Balance
2402.000.40200.0000.000 / DAYTON FIRE DISTRICT MOTOR VEHICLE	(\$1,156.89)	\$0.00	\$0.00	(\$257.21)	(\$1,414.10)
2402.000.41005.0100.000 / DAYTON FIRE-REAL PROP TAX VET EXEMPT	(\$171.00)	\$0.00	\$0.00	\$0.00	(\$171.00)
2402.000.41006.0100.000 / DAYTON FIRE-MV VT EXEMPT	(\$19.89)	\$0.00	\$0.00	\$0.00	(\$19.89)
2402.000.41010.0000.000 / DAYTON FIRE GEN REAL PROPERTY TAX	(\$8,568.00)	\$0.00	\$0.00	(\$14,800.65)	(\$23,368.65)
2402.000.41021.0000.000 / MOBILE HOME PROPERTY TAX	(\$37.01)	\$0.00	\$0.00	(\$48.23)	(\$85.24)
2402.000.43202.0000.000 / DAYTON FIRE DELIQUENT TAX PENALTY & INTEREST	(\$0.53)	\$0.00	\$0.00	(\$0.07)	(\$0.60)
REVENUE TOTAL	(\$9,953.32)	\$0.00	\$0.00	(\$15,106.16)	(\$25,059.48)

DAYTON FIRE DISTRICT

Fund Totals:	(\$9,953.32)	\$0.00	(\$15,106.16)	(\$25,059.48)
---------------------	--------------	--------	---------------	---------------

Asset Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Liability Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Fund Balance Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Revenue Totals:	(\$9,953.32)	\$0.00	(\$15,106.16)	(\$25,059.48)
Expenditure Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Transfers In Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Transfers Out Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Fund is Out of Balance				

STORY FIRE DISTRICT - 2403

REVENUE		Opening Balance	Debits	Credits	Ending Balance
2403.000.40200.0000.000 / STORY FIRE DISTRICT MOTOR VEHICLE	(\$6,518.29)	\$0.00	\$0.00	(\$1,112.87)	(\$7,631.16)
2403.000.41005.0100.000 / STORY FIRE-REAL PROP TAX VET EXEMPT	(\$618.00)	\$0.00	\$0.00	\$0.00	(\$618.00)
2403.000.41006.0100.000 / STORY FIRE-MV VT EXEMPT	(\$620.15)	\$0.00	\$0.00	\$0.00	(\$620.15)
2403.000.41010.0000.000 / STORY FIRE GEN REAL PROPERTY TAX	(\$24,224.65)	\$0.00	\$0.00	(\$37,811.20)	(\$62,035.85)
2403.000.41021.0000.000 / STORY FIRE DISTRICT MOBILE HOME PROPERTY TAX	(\$65.11)	\$0.00	\$0.00	(\$52.18)	(\$117.29)
2403.000.43202.0000.000 / STORY FIRE DELIQUENT TAX PENALTY & INTEREST	(\$111.30)	\$0.00	\$0.00	(\$12.04)	(\$123.34)
REVENUE TOTAL	(\$32,157.50)	\$0.00	\$0.00	(\$38,988.29)	(\$71,145.79)

Sheridan County

Trial Balance - On Demand Report Fiscal Year: 2024-2025

From Date: 11/1/2024 To Date: 11/30/2024 Print accounts with zero balance

STORY FIRE DISTRICT Fund Totals:

\$0.00 (\$32,157.50) \$0.00 (\$38,988.29) (\$71,145.79)

Asset Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Liability Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Fund Balance Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Revenue Totals:	(\$32,157.50)	\$0.00	(\$38,988.29)	(\$71,145.79)
Expenditure Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Transfers In Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Transfers Out Totals:	\$0.00	\$0.00	\$0.00	\$0.00

Fund is Out of Balance

General Ledger Total:	(\$32,157.50)	\$0.00	(\$38,988.29)	(\$71,145.79)
	<u>Opening Balance</u>	<u>Debits</u>	<u>Credits</u>	<u>Ending Balance</u>

TONGUE RIVER FIRE DISTRICT - 2404

REVENUE

2404.000.40200.0000.000 / TONGUE RIVER FIRE DISTRICT MOTOR VE	(\$2,689.02)	\$0.00	(\$460.83)	(\$3,149.85)
2404.000.41005.0100.000 / TONGUE RIVER FIRE-REAL PROP TAX VET EXEMPT	(\$234.00)	\$0.00	\$0.00	(\$234.00)
2404.000.41006.0100.000 / TONGUE RIVER FIRE-MV VT EXEMPT	(\$87.27)	\$0.00	\$0.00	(\$87.27)
2404.000.41010.0000.000 / TONGUE RIVER FIRE GEN REAL PROPERTY TAX	(\$9,001.26)	\$0.00	(\$17,454.68)	(\$26,455.94)
2404.000.41021.0000.000 / TONGUE RIVER FIRE DIST MOBILE HOME PROPERTY TAX	(\$36.30)	\$0.00	(\$34.52)	(\$70.82)
2404.000.43202.0000.000 / TONGUE RIVER FIRE DELIQUENT TAX PENALTY & INTEREST	(\$78.87)	\$0.00	(\$2.74)	(\$81.61)
REVENUE TOTAL	(\$12,126.72)	\$0.00	(\$17,952.77)	(\$30,079.49)

TONGUE RIVER FIRE DISTRICT

Fund Totals:

\$0.00 (\$12,126.72) \$0.00 (\$17,952.77) (\$30,079.49)

Asset Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Liability Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Fund Balance Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Revenue Totals:	(\$12,126.72)	\$0.00	(\$17,952.77)	(\$30,079.49)
Expenditure Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Transfers In Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Transfers Out Totals:	\$0.00	\$0.00	\$0.00	\$0.00

Fund is Out of Balance

General Ledger Total:

\$0.00 (\$12,126.72) \$0.00 (\$17,952.77) (\$30,079.49)

REDEMPTION FUND - 2405

REVENUE

2405.000.41600.0100.000 / REDEMPTION CP and/or CR FEE	(\$2,400.00)	\$0.00	(\$180.00)	(\$2,580.00)
---	--------------	--------	------------	--------------

REVENUE TOTAL

\$0.00 (\$2,400.00) \$0.00 (\$180.00) (\$2,580.00)

REDEMPTION FUND

Fund Totals:

\$0.00 (\$2,400.00) \$0.00 (\$180.00) (\$2,580.00)

Sheridan County

Trial Balance - On Demand Report

Fiscal Year: 2024-2025

From Date: 11/1/2024

To Date: 11/30/2024 Print accounts with zero balance

Asset Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Liability Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Fund Balance Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Revenue Totals:	(\$2,400.00)	\$0.00	(\$180.00)	(\$2,580.00)
Expenditure Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Transfers In Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Transfers Out Totals:	\$0.00	\$0.00	\$0.00	\$0.00

Fund is Out of Balance

General Ledger Total:	(\$2,400.00)	\$0.00	(\$180.00)	(\$2,580.00)
------------------------------	--------------	--------	------------	--------------

SHERIDAN AREA RURAL FIRE PROTECTION DISTRICT - 2406

REVENUE

2406.000.40200.0000.000 / SHERIDAN AREA RURAL FIRE PROTECT DIST MT VEH REV				
2406.000.41005.0100.000 / SHERIDAN AREA RURAL FIRE DIST RE PROP VET EX REV				
2406.000.41006.0100.000 / SHERIDAN AREA RURAL FIRE DIST MV VET EX REV				
2406.000.41010.0000.000 / SHERIDAN AREA RURAL FIRE DIST GEN RE PROP TX REV				
2406.000.41021.0000.000 / SHERIDAN AREA RURAL FIRE DIST MOBILE HOME TX REV				
2406.000.43202.0000.000 / SHERIDAN AREA RURAL FIRE DIST DEL TAX INT & PENALT				
REVENUE TOTAL				

SHERIDAN AREA RURAL FIRE PROTECTION DISTRICT

Fund Totals:

Asset Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Liability Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Fund Balance Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Revenue Totals:	(\$91,991.26)	\$0.00	(\$122,558.10)	(\$214,549.36)
Expenditure Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Transfers In Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Transfers Out Totals:	\$0.00	\$0.00	\$0.00	\$0.00

Fund is Out of Balance

General Ledger Total:	(\$91,991.26)	\$0.00	(\$122,558.10)	(\$214,549.36)
------------------------------	---------------	--------	----------------	----------------

SHERIDAN COLLEGE 4 MILLS - 2500

REVENUE

2500.000.40100.0000.000 / SHERIDAN COLLEGE INTEREST EARNED				
2500.000.40200.0000.000 / SHERIDAN COLLEGE MOTOR VEHICLE				
2500.000.41005.0100.000 / SHERIDAN COLLEGE-REAL PROP TAX VET EXEMPT				
2500.000.41006.0100.000 / SHERIDAN COLLEGE-MV VT EXEMPT				
2500.000.41010.0000.000 / SHERIDAN COLLEGE GEN REAL PROPERTY TAX				

Sheridan County

Trial Balance - On Demand Report Fiscal Year: 2024-2025 From Date: 11/1/2024 To Date: 11/30/2024 Print accounts with zero balance

	<u>Opening Balance</u>	<u>Debits</u>	<u>Credits</u>	<u>Ending Balance</u>
REVENUE				
2500.000.41021.0000.000 / MOBILE HOME PROPERTY TAX	(\$2,404.46)	\$0.00	(\$1,643.79)	(\$4,048.25)
2500.000.43202.0000.000 / SHERIDAN COLLEGE DELINQ TAX INTEREST & PEN	(\$2,261.86)	\$0.00	(\$95.41)	(\$2,357.27)
REVENUE TOTAL	(\$776,187.83)	\$0.00	(\$961,194.47)	(\$1,737,382.30)

	<u>Opening Balance</u>	<u>Debits</u>	<u>Credits</u>	<u>Ending Balance</u>
SHERIDAN COLLEGE 4 MILLS	(\$776,187.83)	\$0.00	(\$961,194.47)	(\$1,737,382.30)
Fund Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Asset Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Liability Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Fund Balance Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Revenue Totals:	(\$776,187.83)	\$0.00	(\$961,194.47)	(\$1,737,382.30)
Expenditure Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Transfers In Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Transfers Out Totals:	\$0.00	\$0.00	\$0.00	\$0.00

Fund is Out of Balance

	<u>Opening Balance</u>	<u>Debits</u>	<u>Credits</u>	<u>Ending Balance</u>
General Ledger Total:	(\$776,187.83)	\$0.00	(\$961,194.47)	(\$1,737,382.30)

SHERIDAN COLLEGE 1 MILL - 2501

	<u>Opening Balance</u>	<u>Debits</u>	<u>Credits</u>	<u>Ending Balance</u>
REVENUE				
2501.000.40100.0000.000 / SHERIDAN COLLEGE 1 MILL INTEREST EARNED	(\$19.93)	\$0.00	(\$24.69)	(\$44.62)
2501.000.40200.0000.000 / SHERIDAN COLLEGE 1 MILL MOTOR VEHIC	(\$50,342.53)	\$0.00	(\$9,603.72)	(\$59,946.25)
2501.000.41005.0100.000 / SHERIDAN COLLEGE 1 MILL-REAL PROP TAX VET EXEMPT	(\$3,961.66)	\$0.00	\$0.00	(\$3,961.66)
2501.000.41006.0100.000 / SHERIDAN COLLEGE 1 MILL-MV VT EXEMPT	(\$2,545.12)	\$0.00	\$0.00	(\$2,545.12)
2501.000.41010.0000.000 / SHERIDAN COLLEGE 1 MIL FIRE GEN REAL PROPERTY TAX	(\$136,009.23)	\$0.00	(\$230,233.71)	(\$366,242.94)
2501.000.41021.0000.000 / MOBILE HOME PROPERTY TAX	(\$600.98)	\$0.00	(\$410.86)	(\$1,011.84)
2501.000.43202.0000.000 / SHERIDAN COLLEGE 1 MIL DEL TAX PENALTY & INTEREST	(\$565.62)	\$0.00	(\$23.80)	(\$589.42)
REVENUE TOTAL	(\$194,045.07)	\$0.00	(\$240,296.78)	(\$434,341.85)

	<u>Opening Balance</u>	<u>Debits</u>	<u>Credits</u>	<u>Ending Balance</u>
SHERIDAN COLLEGE 1 MILL	(\$194,045.07)	\$0.00	(\$240,296.78)	(\$434,341.85)
Fund Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Asset Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Liability Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Fund Balance Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Revenue Totals:	(\$194,045.07)	\$0.00	(\$240,296.78)	(\$434,341.85)
Expenditure Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Transfers In Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Transfers Out Totals:	\$0.00	\$0.00	\$0.00	\$0.00

Fund is Out of Balance

Sheridan County

Trial Balance - On Demand Report

Fiscal Year: 2024-2025

From Date: 11/1/2024

To Date: 11/30/2024

Print accounts with zero balance

General Ledger Total:

Opening Balance	Debits	Credits	Ending Balance
(\$194,045.07)	\$0.00	(\$240,296.78)	(\$434,341.85)

SHERIDAN COLLEGE BOCES .5 MILL - 2502

REVENUE

2502.000.40100.0000.000 / SHERIDAN COLLEGE BOCES .5 MILL INTEREST	(\$9.97)	\$0.00	(\$12.34)	(\$22.31)
2502.000.40200.0000.000 / SHERIDAN COLLEGE BOCES .5 MILL MOTO	(\$25,171.31)	\$0.00	(\$4,801.88)	(\$29,973.19)
2502.000.41005.0100.000 / SHERIDAN COLLEGE BOCES-REAL PROP TAX VET EXEMPT	(\$1,980.83)	\$0.00	\$0.00	(\$1,980.83)
2502.000.41006.0100.000 / SHERIDAN COLLEGE BOCES-MV VT EXEMPT	(\$1,272.54)	\$0.00	\$0.00	(\$1,272.54)
2502.000.41010.0000.000 / SHERIDAN COLLEGE BOCES REAL PROPERTY TAX	(\$68,005.60)	\$0.00	(\$115,117.30)	(\$183,122.90)
2502.000.41021.0000.000 / SHERIDAN COLLEGE BOCES MOBILE HOME TAX	(\$300.70)	\$0.00	(\$205.51)	(\$506.21)
2502.000.43202.0000.000 / SHERIDAN COLLEGE BOCES DEL TAX PENALTY & INT	(\$283.01)	\$0.00	(\$11.95)	(\$294.96)
REVENUE TOTAL	(\$97,023.96)	\$0.00	(\$120,148.98)	(\$217,172.94)

SHERIDAN COLLEGE BOCES .5 MILL Fund Totals:

Asset Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Liability Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Fund Balance Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Revenue Totals:	(\$97,023.96)	\$0.00	(\$120,148.98)	(\$217,172.94)
Expenditure Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Transfers In Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Transfers Out Totals:	\$0.00	\$0.00	\$0.00	\$0.00

Fund is Out of Balance

SCHOOL DISTRICT #1 SPECIAL - 2503

REVENUE

2503.000.40100.0000.000 / SD#1 INTEREST EARNED	(\$163.19)	\$0.00	(\$177.09)	(\$340.28)
2503.000.40200.0000.000 / SD#1 MOTOR VEHICLE	(\$267,180.74)	\$0.00	(\$47,386.59)	(\$314,567.33)
2503.000.40300.0000.000 / SD#1 TAYLOR GRAZING	(\$966.43)	\$0.00	\$0.00	(\$966.43)
2503.000.40600.0000.000 / SD#1 FINES & FORFEITURES	(\$66,542.65)	\$0.00	(\$7,198.32)	(\$73,740.97)
2503.000.41005.0100.000 / SD #1 SPECIAL-REAL PROP TAX VET EXEMPT	(\$20,925.00)	\$0.00	\$0.00	(\$20,925.00)
2503.000.41006.0100.000 / SC #1 SPECIAL-MV VT EXEMPT	(\$13,482.08)	\$0.00	\$0.00	(\$13,482.08)
2503.000.41010.0000.000 / SD #1 SPECIAL GEN REAL PROPERTY TAX	(\$929,655.15)	\$0.00	(\$1,315,076.90)	(\$2,244,732.05)
2503.000.41021.0000.000 / MOBILE HOME PROPERTY TAX	(\$1,887.24)	\$0.00	(\$1,428.24)	(\$3,315.48)
2503.000.43202.0000.000 / SD #1 SPECIAL DELINQUENT TAX PENALTY & INTEREST	(\$3,344.55)	\$0.00	(\$100.81)	(\$3,445.36)
REVENUE TOTAL	(\$1,304,147.03)	\$0.00	(\$1,371,367.95)	(\$2,675,514.98)

SCHOOL DISTRICT #1 SPECIAL Fund Totals:

Asset Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Liability Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Fund Balance Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Revenue Totals:	(\$1,304,147.03)	\$0.00	(\$1,371,367.95)	(\$2,675,514.98)
Expenditure Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Transfers In Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Transfers Out Totals:	\$0.00	\$0.00	\$0.00	\$0.00

Sheridan County

Trial Balance - On Demand Report Fiscal Year: 2024-2025

From Date: 11/1/2024 To Date: 11/30/2024 Print accounts with zero balance

Liability Totals:	\$0.00	\$0.00	\$0.00
Fund Balance Totals:	\$0.00	\$0.00	\$0.00
Revenue Totals:	(\$1,304,147.03)	\$0.00	(\$1,371,367.95)
Expenditure Totals:	\$0.00	\$0.00	\$0.00
Transfers In Totals:	\$0.00	\$0.00	\$0.00
Transfers Out Totals:	\$0.00	\$0.00	\$0.00

Fund is Out of Balance

General Ledger Total:	(\$1,304,147.03)	\$0.00	(\$1,371,367.95)	(\$2,675,514.98)
	<u>Opening Balance</u>	<u>Debits</u>	<u>Credits</u>	<u>Ending Balance</u>

SCHOOL DISTRICT #1 6 MILL - 2505

REVENUE				
2505.000.40200.0000.000 / SD#1 6 MILL MOTOR VEHICLE	(\$73,645.26)	\$0.00	(\$14,088.67)	(\$87,733.93)
2505.000.41005.0100.000 / SD #1 6 MILL-REAL PROP TAX VET EXEMPT	(\$5,811.72)	\$0.00	\$0.00	(\$5,811.72)
2505.000.41006.0100.000 / SD #1 6 MILL-MV VT EXEMPT	(\$3,733.66)	\$0.00	\$0.00	(\$3,733.66)
2505.000.41010.0000.000 / SD #1 6 MILL GEN REAL PROPERTY TAX	(\$199,432.14)	\$0.00	(\$337,754.15)	(\$537,186.29)
2505.000.41021.0000.000 / MOBILE HOME PROPERTY TAX	(\$880.28)	\$0.00	(\$602.09)	(\$1,482.37)
2505.000.43202.0000.000 / SD #1 6 MILL DELINQUENT TAX PENALTY & INTEREST	(\$820.19)	\$0.00	(\$34.95)	(\$855.14)
REVENUE TOTAL	(\$284,323.25)	\$0.00	(\$352,479.86)	(\$636,803.11)

SCHOOL DISTRICT #1 6 MILL

Fund Totals:	(\$284,323.25)	\$0.00	(\$352,479.86)	(\$636,803.11)
	<u>Opening Balance</u>	<u>Debits</u>	<u>Credits</u>	<u>Ending Balance</u>

Fund is Out of Balance

SCHOOL DISTRICT #1 RECREATION - 2506

REVENUE				
2506.000.40200.0000.000 / SD#1 RECREATION MOTOR VEHICLE	(\$10,687.20)	\$0.00	(\$1,895.46)	(\$12,582.66)
2506.000.41005.0100.000 / SD #1 RECREATION-REAL PROP TAX VET EXEMPT	(\$837.00)	\$0.00	\$0.00	(\$837.00)
2506.000.41006.0100.000 / SD #1 RECREATION-MV VT EXEMPT	(\$539.27)	\$0.00	\$0.00	(\$539.27)
2506.000.41010.0000.000 / SD #1 RECREATION GEN REAL PROPERTY TAX	(\$37,185.50)	\$0.00	(\$52,602.74)	(\$89,788.24)
2506.000.41021.0000.000 / MOBILE HOME PROPERTY TAX	(\$75.43)	\$0.00	(\$57.12)	(\$132.55)
2506.000.43202.0000.000 / SD #1 RECREATION DELINQUENT TAX PENALTY & INTEREST	(\$133.75)	\$0.00	(\$4.05)	(\$137.80)
REVENUE TOTAL	(\$49,458.15)	\$0.00	(\$54,559.37)	(\$104,017.52)

Sheridan County

Trial Balance - On Demand Report

Fiscal Year: 2024-2025

From Date: 11/1/2024 To Date: 11/30/2024

Print accounts with zero balance

SCHOOL DISTRICT #1 RECREATION Fund Totals:

\$49,458.15 (\$54,559.37) (\$104,017.52)

Asset Totals:	\$0.00	\$0.00	\$0.00
Liability Totals:	\$0.00	\$0.00	\$0.00
Fund Balance Totals:	\$0.00	\$0.00	\$0.00
Revenue Totals:	(\$49,458.15)	\$0.00	(\$104,017.52)
Expenditure Totals:	\$0.00	\$0.00	\$0.00
Transfers In Totals:	\$0.00	\$0.00	\$0.00
Transfers Out Totals:	\$0.00	\$0.00	\$0.00

Fund is Out of Balance

General Ledger Total: (\$49,458.15) \$0.00 (\$54,559.37) (\$104,017.52)

SCHOOL DISTRICT #2 SPECIAL - 2507

REVENUE

2507.000.40100.0000.000 / SD #2 SPECIAL INTEREST EARNED				
2507.000.40200.0000.000 / SD #2 SPECIAL MOTOR VEHICLE	(\$416.96)		(\$578.12)	(\$995.08)
2507.000.40300.0000.000 / SD #2 SPECIAL TAYLOR GRAZING	(\$980,220.07)		(\$189,478.11)	(\$1,169,698.18)
2507.000.40600.0000.000 / SD #2 SPECIAL FINES & FORFEITURES	(\$2,963.23)		\$0.00	(\$2,963.23)
2507.000.41005.0100.000 / SD #2 SPECIAL-REAL PROP TAX VET EXEMPT	(\$202,845.07)		(\$21,736.29)	(\$224,581.36)
2507.000.41006.0100.000 / SD #2 SPECIAL-MV VT EXEMPT	(\$77,199.37)		\$0.00	(\$77,199.37)
2507.000.41021.0000.000 / SD #2 SPECIAL HOME REAL PROPERTY TAX	(\$48,926.98)		\$0.00	(\$48,926.98)
2507.000.41021.0000.000 / SD #2 SPECIAL DELINQUENT TAX PENALTY & INTEREST	(\$2,377,398.45)		(\$4,342,539.08)	(\$6,719,937.53)
2507.000.43202.0000.000 / SD #2 SPECIAL DELINQUENT TAX PENALTY & INTEREST	(\$11,918.08)		(\$8,446.63)	(\$20,364.71)
REVENUE TOTAL	(\$10,568.62)	\$0.00	(\$494.35)	(\$11,062.97)
	(\$3,712,456.83)	\$0.00	(\$4,563,272.58)	(\$8,275,729.41)

SCHOOL DISTRICT #2 SPECIAL Fund Totals:

\$0.00 (\$3,712,456.83) \$0.00 (\$4,563,272.58) (\$8,275,729.41)

Asset Totals:	\$0.00	\$0.00	\$0.00
Liability Totals:	\$0.00	\$0.00	\$0.00
Fund Balance Totals:	\$0.00	\$0.00	\$0.00
Revenue Totals:	(\$3,712,456.83)	\$0.00	(\$4,563,272.58)
Expenditure Totals:	\$0.00	\$0.00	\$0.00
Transfers In Totals:	\$0.00	\$0.00	\$0.00
Transfers Out Totals:	\$0.00	\$0.00	\$0.00

Fund is Out of Balance

General Ledger Total: (\$3,712,456.83) \$0.00 (\$4,563,272.58) (\$8,275,729.41)

SCHOOL DISTRICT #2 RECREATION - 2508

REVENUE

2508.000.40200.0000.000 / SD#2 RECREATION MOTOR VEHICLE				
	(\$39,208.79)	\$0.00	(\$7,579.13)	(\$46,787.92)

Sheridan County

Trial Balance - On Demand Report Fiscal Year: 2024-2025 From Date: 11/1/2024 To Date: 11/30/2024 Print accounts with zero balance

SCHOOL DISTRICT #2 RECREATION - 2508

	<u>Opening Balance</u>	<u>Debits</u>	<u>Credits</u>	<u>Ending Balance</u>
REVENUE				
2508.000.41005.0100.000 / SD #2 RECREATION-REAL PROP TAX VET EXEMPT	(\$3,087.97)	\$0.00	\$0.00	(\$3,087.97)
2508.000.41006.0100.000 / SD #2 RECREATION-MV VT EXEMPT	(\$1,957.09)	\$0.00	\$0.00	(\$1,957.09)
2508.000.41010.0000.000 / SD #2 RECREATION GEN REAL PROPERTY TAX	(\$95,096.12)	\$0.00	(\$173,701.98)	(\$268,798.10)
2508.000.41021.0000.000 / MOBILE HOME PROPERTY TAX	(\$476.73)	\$0.00	(\$337.82)	(\$814.55)
2508.000.43202.0000.000 / SD #2 RECREATION DELINQUENT TAX PENALTY & INTEREST	(\$422.71)	\$0.00	(\$19.79)	(\$442.50)
REVENUE TOTAL	(\$140,249.41)	\$0.00	(\$181,638.72)	(\$321,888.13)

SCHOOL DISTRICT #2 RECREATION Fund Totals:

Asset Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Liability Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Fund Balance Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Revenue Totals:	(\$140,249.41)	\$0.00	(\$181,638.72)	(\$321,888.13)
Expenditure Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Transfers In Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Transfers Out Totals:	\$0.00	\$0.00	\$0.00	\$0.00

Fund is Out of Balance

SCHOOL DISTRICT #2 6 MILL - 2509

	<u>Opening Balance</u>	<u>Debits</u>	<u>Credits</u>	<u>Ending Balance</u>
REVENUE				
2509.000.40200.0000.000 / SD#2 6 MILL MOTOR VEHICLE	(\$223,245.66)	\$0.00	(\$42,542.60)	(\$265,788.26)
2509.000.41005.0100.000 / SD #2 6 MILL-REAL PROP TAX VET EXEMPT	(\$17,549.35)	\$0.00	\$0.00	(\$17,549.35)
2509.000.41006.0100.000 / SD #2 6 MILL-MV VT EXEMPT	(\$11,274.33)	\$0.00	\$0.00	(\$11,274.33)
2509.000.41010.0000.000 / SD #2 6 MILL GEN REAL PROPERTY TAX	(\$602,628.57)	\$0.00	(\$1,019,896.28)	(\$1,622,524.85)
2509.000.41021.0000.000 / MOBILE HOME PROPERTY TAX	(\$2,684.25)	\$0.00	(\$1,821.23)	(\$4,485.48)
2509.000.43202.0000.000 / SD #2 6 MILL DELINQUENT TAX PENALTY & INTEREST	(\$2,515.32)	\$0.00	(\$105.93)	(\$2,621.25)
REVENUE TOTAL	(\$859,877.48)	\$0.00	(\$1,064,366.04)	(\$1,924,243.52)

SCHOOL DISTRICT #2 6 MILL Fund Totals:

Asset Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Liability Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Fund Balance Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Revenue Totals:	(\$859,877.48)	\$0.00	(\$1,064,366.04)	(\$1,924,243.52)
Expenditure Totals:	\$0.00	\$0.00	\$0.00	\$0.00

Sheridan County

Trial Balance - On Demand Report Fiscal Year: 2024-2025

From Date: 11/1/2024 To Date: 11/30/2024 Print accounts with zero balance

Fund Is Out of Balance

Transfers In Totals: \$0.00 \$0.00 \$0.00
 Transfers Out Totals: \$0.00 \$0.00 \$0.00

General Ledger Total: (\$859,877.48) \$0.00 (\$1,064,366.04) (\$1,924,243.52)

SCHOOL DISTRICT #3 SPECIAL - 2510

REVENUE

	Opening Balance	Debits	Credits	Ending Balance
2510.000.40100.0000.000 / SD#3 INTEREST EARNED		\$0.00	(\$13.07)	(\$26.79)
2510.000.40200.0000.000 / SD#3 MOTOR VEHICLE	(\$13.72)	\$0.00	(\$3,228.52)	(\$14,392.30)
2510.000.40300.0000.000 / SD#3 TAYLOR GRAZING	(\$11,163.78)	\$0.00	\$0.00	(\$67.15)
2510.000.40600.0000.000 / SD#3 FINES & FORFEITURES	(\$67.15)	\$0.00	(\$506.39)	(\$6,088.28)
2510.000.41005.0100.000 / SD #3 6 MILL-REAL PROP TAX VET EXEMPT	(\$5,581.89)	\$0.00	\$0.00	(\$916.95)
2510.000.41006.0100.000 / SD #3 SPECIAL-MV VT EXEMPT	(\$916.95)	\$0.00	\$0.00	(\$1,218.63)
2510.000.41010.0000.000 / SD #3 SPECIAL GEN REAL PROPERTY TAX	(\$1,218.63)	\$0.00	(\$98,259.70)	(\$191,475.99)
2510.000.41021.0000.000 / MOBILE HOME PROPERTY TAX	(\$93,216.29)	\$0.00	(\$398.60)	(\$1,620.72)
2510.000.43202.0000.000 / SD #3 SPECIAL DELINQUENT TAX PENALTY & INTEREST	(\$1,222.12)	\$0.00	(\$1.53)	(\$224.13)
REVENUE TOTAL	(\$222.60)	\$0.00	(\$102,407.81)	(\$216,030.94)

SCHOOL DISTRICT #3 SPECIAL

Fund Totals:

\$0.00 (\$113,623.13) \$0.00 (\$102,407.81) (\$216,030.94)

SCHOOL DISTRICT #3 RECREATION - 2511

REVENUE

2511.000.40200.0000.000 / SD#3 RECREATION MOTOR VEHICLE		\$0.00	(\$129.15)	(\$575.70)
2511.000.41005.0100.000 / SD #3 RECREATION-REAL PROP TAX VET EXEMPT	(\$446.55)	\$0.00	\$0.00	(\$36.68)
2511.000.41006.0100.000 / SD #3 RECREATION-MV VT EXEMPT	(\$36.68)	\$0.00	\$0.00	(\$48.74)
2511.000.41010.0000.000 / SD #3 RECREATION GEN REAL PROPERTY TAX	(\$48.74)	\$0.00	(\$3,930.39)	(\$7,659.05)
2511.000.41021.0000.000 / MOBILE HOME PROPERTY TAX	(\$3,728.66)	\$0.00	(\$15.96)	(\$64.83)
2511.000.43202.0000.000 / SD #3 RECREATION DELINQUENT TAX PENALTY & INTEREST	(\$48.87)	\$0.00	(\$0.06)	(\$9.27)
REVENUE TOTAL	(\$4,318.71)	\$0.00	(\$4,075.56)	(\$8,394.27)

SCHOOL DISTRICT #3 RECREATION

Fund Totals:

\$0.00 (\$4,318.71) \$0.00 (\$4,075.56) (\$8,394.27)

Sheridan County

Trial Balance - On Demand Report

Fiscal Year: 2024-2025

From Date: 11/1/2024

To Date: 11/30/2024

Print accounts with zero balance

Asset Totals:	\$0.00		\$0.00	
Liability Totals:	\$0.00		\$0.00	
Fund Balance Totals:	\$0.00		\$0.00	
Revenue Totals:	(\$4,318.71)		(\$4,075.56)	(\$8,394.27)
Expenditure Totals:	\$0.00		\$0.00	\$0.00
Transfers In Totals:	\$0.00		\$0.00	\$0.00
Transfers Out Totals:	\$0.00		\$0.00	\$0.00

Fund is Out of Balance

General Ledger Total:		(\$4,318.71)		(\$4,075.56)	(\$8,394.27)
	<u>Opening Balance</u>		<u>Debits</u>		<u>Ending Balance</u>
SCHOOL DISTRICT #3 6 MILL - 2512					
REVENUE					
2512.000.40200.0000.000 / SD#3 6 MILL MOTOR VEHICLE	(\$5,164.63)		\$0.00	(\$991.10)	(\$6,155.73)
2512.000.41005.0100.000 / SD #3 6 MILL-REAL PROP TAX VET EXEMPT	(\$408.85)		\$0.00	\$0.00	(\$408.85)
2512.000.41006.0100.000 / SD #3 6 MILL-MV VT EXEMPT	(\$262.67)		\$0.00	\$0.00	(\$262.67)
2512.000.41010.0000.000 / SD #3 6 MILL GEN REAL PROPERTY TAX	(\$14,004.55)		\$0.00	(\$23,760.21)	(\$37,764.76)
2512.000.41021.0000.000 / MOBILE HOME PROPERTY TAX	(\$61.75)		\$0.00	(\$42.43)	(\$104.18)
2512.000.43202.0000.000 / SD #3 6 MILL DELINQUENT TAX PENALTY & INTEREST	(\$57.15)		\$0.00	(\$2.32)	(\$59.47)
REVENUE TOTAL	(\$19,959.60)		\$0.00	(\$24,796.06)	(\$44,755.66)

Fund Totals:		(\$19,959.60)		(\$24,796.06)	(\$44,755.66)
	<u>Opening Balance</u>		<u>Debits</u>		<u>Ending Balance</u>
SCHOOL DISTRICT #3 6 MILL					
REVENUE					
2516.000.40100.0000.000 / SCHOOL DIST #1 BOCHES .5 MILL INTEREST	(\$2.54)		\$0.00	(\$2.80)	(\$5.34)
2516.000.40200.0000.000 / SCHOOL DIST #1 BOCHES .5 MILL MTR VEH	(\$5,343.60)		\$0.00	(\$947.73)	(\$6,291.33)
2516.000.41005.0100.000 / SCH DIST #1 BOCHES .5MILL PROP TAX VET EX	(\$418.50)		\$0.00	\$0.00	(\$418.50)
2516.000.41006.0000.000 / SCH DIST #1 .5MILL BOCHES VET EX MT VEH	(\$269.64)		\$0.00	\$0.00	(\$269.64)
2516.000.41010.0000.000 / SCHOOL DIST #1 BOCHES .5 MILL RE TAX	(\$18,593.28)		\$0.00	(\$26,301.54)	(\$44,894.82)
2516.000.41021.0000.000 / SCHOOL DIST #1 BOCHES .5 MILL MH TAX	(\$37.86)		\$0.00	(\$28.56)	(\$66.42)
2516.000.43202.0000.000 / SCHOOL DIST #1 BOCHES .5 MILL DEL TAX PEN & INT	(\$66.87)		\$0.00	(\$2.04)	(\$68.91)
REVENUE TOTAL	(\$19,959.60)		\$0.00	(\$24,796.06)	(\$44,755.66)

Fund is Out of Balance

General Ledger Total:		(\$19,959.60)		(\$24,796.06)	(\$44,755.66)
	<u>Opening Balance</u>		<u>Debits</u>		<u>Ending Balance</u>
SCHOOL DISTRICT #1 BOCHES .5 MILL - 2516					
REVENUE					
2516.000.40100.0000.000 / SCHOOL DIST #1 BOCHES .5 MILL INTEREST	(\$2.54)		\$0.00	(\$2.80)	(\$5.34)
2516.000.40200.0000.000 / SCHOOL DIST #1 BOCHES .5 MILL MTR VEH	(\$5,343.60)		\$0.00	(\$947.73)	(\$6,291.33)
2516.000.41005.0100.000 / SCH DIST #1 BOCHES .5MILL PROP TAX VET EX	(\$418.50)		\$0.00	\$0.00	(\$418.50)
2516.000.41006.0000.000 / SCH DIST #1 .5MILL BOCHES VET EX MT VEH	(\$269.64)		\$0.00	\$0.00	(\$269.64)
2516.000.41010.0000.000 / SCHOOL DIST #1 BOCHES .5 MILL RE TAX	(\$18,593.28)		\$0.00	(\$26,301.54)	(\$44,894.82)
2516.000.41021.0000.000 / SCHOOL DIST #1 BOCHES .5 MILL MH TAX	(\$37.86)		\$0.00	(\$28.56)	(\$66.42)
2516.000.43202.0000.000 / SCHOOL DIST #1 BOCHES .5 MILL DEL TAX PEN & INT	(\$66.87)		\$0.00	(\$2.04)	(\$68.91)
REVENUE TOTAL	(\$19,959.60)		\$0.00	(\$24,796.06)	(\$44,755.66)

Sheridan County

From Date: 11/1/2024 To Date: 11/30/2024 Print accounts with zero balance

Fiscal Year: 2024-2025

Trial Balance - On Demand Report

REVENUE TOTAL	\$0.00	(\$27,282.67)	(\$52,014.96)
SCHOOL DISTRICT #1 BOCHE .5 MILL	\$0.00	(\$27,282.67)	(\$52,014.96)

Fund Totals:

Asset Totals:	\$0.00	\$0.00	\$0.00
Liability Totals:	\$0.00	\$0.00	\$0.00
Fund Balance Totals:	\$0.00	\$0.00	\$0.00
Revenue Totals:	(\$24,732.29)	(\$27,282.67)	(\$52,014.96)
Expenditure Totals:	\$0.00	\$0.00	\$0.00
Transfers In Totals:	\$0.00	\$0.00	\$0.00
Transfers Out Totals:	\$0.00	\$0.00	\$0.00

Fund is Out of Balance

General Ledger Total:	\$0.00	(\$27,282.67)	(\$52,014.96)
------------------------------	--------	---------------	---------------

SCHOOL DISTRICT #1 BOCES .5MILL-HOTSPRINGS CO - 2517

	<u>Opening Balance</u>	<u>Debits</u>	<u>Credits</u>	<u>Ending Balance</u>
REVENUE				
2517.000.40100.0000.000 / SCHOOL DIST #1 BOCES-HSC .5MILL INTEREST	(\$2.54)	\$0.00	(\$2.80)	(\$5.34)
2517.000.40200.0000.000 / SCHOOL DIST #1 BOCES-HSC .5MILL MTR VEH	(\$5,343.61)	\$0.00	(\$947.74)	(\$6,291.35)
2517.000.41005.0100.000 / SCH DIST #1 BOCES-HSC .5MILL PROP TAX VET EX	(\$418.50)	\$0.00	\$0.00	(\$418.50)
2517.000.41006.0000.000 / SCHOOL DIST #1 BOCES-HSC .5MILL VET EX MTR VEH	(\$269.65)	\$0.00	\$0.00	(\$269.65)
2517.000.41010.0000.000 / SCHOOL DIST #1 BOCES-HSC .5MILL RE TAX	(\$18,593.31)	\$0.00	(\$26,301.61)	(\$44,894.92)
2517.000.41021.0000.000 / SCHOOL DIST #1 BOCES-HSC .5MILL MH TAX	(\$37.86)	\$0.00	(\$28.56)	(\$66.42)
2517.000.43202.0000.000 / SCHOOL DIST #1 BOCES-HSC .5MILL DEL TAX PEN & INT	(\$66.87)	\$0.00	(\$2.05)	(\$68.92)
REVENUE TOTAL	(\$24,732.34)	\$0.00	(\$27,282.76)	(\$52,015.10)

Fund Totals:

SCHOOL DISTRICT #1 BOCES .5MILL-HOTSPRINGS CO	\$0.00	(\$27,282.76)	(\$52,015.10)
--	--------	---------------	---------------

Asset Totals:	\$0.00	\$0.00	\$0.00
Liability Totals:	\$0.00	\$0.00	\$0.00
Fund Balance Totals:	\$0.00	\$0.00	\$0.00
Revenue Totals:	(\$24,732.34)	\$0.00	(\$27,282.76)
Expenditure Totals:	\$0.00	\$0.00	\$0.00
Transfers In Totals:	\$0.00	\$0.00	\$0.00
Transfers Out Totals:	\$0.00	\$0.00	\$0.00

Fund is Out of Balance

General Ledger Total:	\$0.00	(\$27,282.76)	(\$52,015.10)
------------------------------	--------	---------------	---------------

Sheridan County

Trial Balance - On Demand Report Fiscal Year: 2024-2025

From Date: 11/1/2024 To Date: 11/30/2024 Print accounts with zero balance

WOODLAND HILLS DISTRICT - 2604

REVENUE

2604.000.41022.0000.000 / WOODLAND SPEC ASSESSMENT PROP TAX
 2604.000.43202.0000.000 / WOODLAND DELINQUENT TAX PENALTY & INTEREST

REVENUE TOTAL

<u>Opening Balance</u>	<u>Debits</u>	<u>Credits</u>	<u>Ending Balance</u>
(\$6,950.00)	\$0.00	(\$10,200.00)	(\$17,150.00)
(\$9.35)	\$0.00	\$0.00	(\$9.35)
(\$6,959.35)	\$0.00	(\$10,200.00)	(\$17,159.35)

WOODLAND HILLS DISTRICT

Fund Totals:

(\$6,959.35)	\$0.00	(\$10,200.00)	(\$17,159.35)
--------------	--------	---------------	---------------

Asset Totals:

\$0.00	\$0.00	\$0.00	\$0.00
--------	--------	--------	--------

Liability Totals:

\$0.00	\$0.00	\$0.00	\$0.00
--------	--------	--------	--------

Fund Balance Totals:

\$0.00	\$0.00	\$0.00	\$0.00
--------	--------	--------	--------

Revenue Totals:

(\$6,959.35)	\$0.00	(\$10,200.00)	(\$17,159.35)
--------------	--------	---------------	---------------

Expenditure Totals:

\$0.00	\$0.00	\$0.00	\$0.00
--------	--------	--------	--------

Transfers In Totals:

\$0.00	\$0.00	\$0.00	\$0.00
--------	--------	--------	--------

Transfers Out Totals:

\$0.00	\$0.00	\$0.00	\$0.00
--------	--------	--------	--------

Fund is Out of Balance

General Ledger Total:

(\$6,959.35)	\$0.00	(\$10,200.00)	(\$17,159.35)
--------------	--------	---------------	---------------

PARKER DRAW - 2605

REVENUE

2605.000.41022.0000.000 / PARKER DRAW SPEC ASSESSMENT PROP TAX

REVENUE TOTAL

<u>Opening Balance</u>	<u>Debits</u>	<u>Credits</u>	<u>Ending Balance</u>
(\$3,817.50)	\$0.00	(\$3,570.00)	(\$7,387.50)
(\$3,817.50)	\$0.00	(\$3,570.00)	(\$7,387.50)

PARKER DRAW

Fund Totals:

(\$3,817.50)	\$0.00	(\$3,570.00)	(\$7,387.50)
--------------	--------	--------------	--------------

Asset Totals:

\$0.00	\$0.00	\$0.00	\$0.00
--------	--------	--------	--------

Liability Totals:

\$0.00	\$0.00	\$0.00	\$0.00
--------	--------	--------	--------

Fund Balance Totals:

\$0.00	\$0.00	\$0.00	\$0.00
--------	--------	--------	--------

Revenue Totals:

(\$3,817.50)	\$0.00	(\$3,570.00)	(\$7,387.50)
--------------	--------	--------------	--------------

Expenditure Totals:

\$0.00	\$0.00	\$0.00	\$0.00
--------	--------	--------	--------

Transfers In Totals:

\$0.00	\$0.00	\$0.00	\$0.00
--------	--------	--------	--------

Transfers Out Totals:

\$0.00	\$0.00	\$0.00	\$0.00
--------	--------	--------	--------

Fund is Out of Balance

General Ledger Total:

(\$3,817.50)	\$0.00	(\$3,570.00)	(\$7,387.50)
--------------	--------	--------------	--------------

LOWER CLEAR CREEK IRRIGATION - 2607

REVENUE

2607.000.41022.0000.000 / LOWER CLEAR CREEK SPEC ASSESSMENT PROP TAX

REVENUE TOTAL

<u>Opening Balance</u>	<u>Debits</u>	<u>Credits</u>	<u>Ending Balance</u>
(\$12,323.36)	\$0.00	(\$9,174.18)	(\$21,497.54)
(\$12,323.36)	\$0.00	(\$9,174.18)	(\$21,497.54)

Printed: 12/10/2024 10:38:43 AM Report: rptNewOnDemandTrialBalance

2023.1.19

Page: 18

Sheridan County

Trial Balance - On Demand Report Fiscal Year: 2024-2025

From Date: 11/1/2024 To Date: 11/30/2024 Print accounts with zero balance

Fund Totals:	Opening Balance	Debits	Credits	Ending Balance
LOWER CLEAR CREEK IRRIGATION	(\$12,323.36)	\$0.00	(\$9,174.18)	(\$21,497.54)
Asset Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Liability Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Fund Balance Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Revenue Totals:	(\$12,323.36)	\$0.00	(\$9,174.18)	(\$21,497.54)
Expenditure Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Transfers In Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Transfers Out Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Fund is Out of Balance				
General Ledger Total:	(\$12,323.36)	\$0.00	(\$9,174.18)	(\$21,497.54)
DON ENA ESTATES - 2608				
REVENUE				
2608.000.41022.0000.000 / DON ENA ESTATES SPEC ASSESSMENT PROP TAX	(\$8,050.00)	\$0.00	(\$9,800.00)	(\$17,850.00)
REVENUE TOTAL	(\$8,050.00)	\$0.00	(\$9,800.00)	(\$17,850.00)
DON ENA ESTATES				
Fund Totals:	(\$8,050.00)	\$0.00	(\$9,800.00)	(\$17,850.00)
Asset Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Liability Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Fund Balance Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Revenue Totals:	(\$8,050.00)	\$0.00	(\$9,800.00)	(\$17,850.00)
Expenditure Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Transfers In Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Transfers Out Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Fund is Out of Balance				
General Ledger Total:	(\$8,050.00)	\$0.00	(\$9,800.00)	(\$17,850.00)
PINEY & CRUSE CREEK DITCH - 2611				
REVENUE				
2611.000.41022.0000.000 / PINEY & CRUSE CREEK DITCH SPEC ASSESSMENT PROP TAX	(\$8,660.65)	\$0.00	(\$7,817.92)	(\$16,478.57)
2611.000.43202.0000.000 / PINEY & CRUSE CREEK DITCH DEL TAX PENALTY & INT	(\$123.98)	\$0.00	(\$1.84)	(\$125.82)
REVENUE TOTAL	(\$8,784.63)	\$0.00	(\$7,819.76)	(\$16,604.39)
PINEY & CRUSE CREEK DITCH				
Fund Totals:	(\$8,784.63)	\$0.00	(\$7,819.76)	(\$16,604.39)
Asset Totals:	\$0.00	\$0.00	\$0.00	\$0.00

Sheridan County

Trial Balance - On Demand Report

Fiscal Year: 2024-2025

From Date: 11/1/2024

To Date: 11/30/2024 Print accounts with zero balance

Liability Totals:	\$0.00		\$0.00		\$0.00
Fund Balance Totals:	\$0.00		\$0.00		\$0.00
Revenue Totals:	(\$8,784.63)		(\$7,819.76)		(\$16,604.39)
Expenditure Totals:	\$0.00		\$0.00		\$0.00
Transfers In Totals:	\$0.00		\$0.00		\$0.00
Transfers Out Totals:	\$0.00		\$0.00		\$0.00

Fund is Out of Balance

General Ledger Total:	(\$8,784.63)		(\$7,819.76)		(\$16,604.39)
WEED & PEST - 2704					
REVENUE					
2704.000.40200.0000.000 / WEED & PEST MOTOR VEHICLE	(\$100,685.15)		(\$19,207.47)		(\$119,892.62)
2704.000.41005.0100.000 / WEED-REAL PROP TAX VET EXEMPT	(\$7,923.30)		\$0.00		(\$7,923.30)
2704.000.41006.0100.000 / WEED-MV VT EXEMPT	(\$5,090.23)		\$0.00		(\$5,090.23)
2704.000.41010.0000.000 / WEED GEN REAL PROPERTY TAX	(\$272,021.28)		(\$460,469.75)		(\$732,491.03)
2704.000.41021.0000.000 / WEED & PEST MOBILE HOME PROPERTY TAXES	(\$1,202.09)		(\$821.83)		(\$2,023.92)
2704.000.43202.0000.000 / WEED DELINQUENT TAX PENALTY & INTEREST	(\$1,130.75)		(\$47.68)		(\$1,178.43)
REVENUE TOTAL	(\$388,052.80)		(\$480,546.73)		(\$868,599.53)

WEED & PEST

Fund Totals:	\$0.00		(\$480,546.73)		(\$868,599.53)
---------------------	--------	--	----------------	--	----------------

Asset Totals:	\$0.00		\$0.00		\$0.00
Liability Totals:	\$0.00		\$0.00		\$0.00
Fund Balance Totals:	\$0.00		\$0.00		\$0.00
Revenue Totals:	(\$388,052.80)		(\$480,546.73)		(\$868,599.53)
Expenditure Totals:	\$0.00		\$0.00		\$0.00
Transfers In Totals:	\$0.00		\$0.00		\$0.00
Transfers Out Totals:	\$0.00		\$0.00		\$0.00

Fund is Out of Balance

General Ledger Total:	(\$388,052.80)		(\$480,546.73)		(\$868,599.53)
------------------------------	----------------	--	----------------	--	----------------

PREDATORY ANIMALS - 2802

REVENUE					
2802.000.48011.0000.000 / PREDATORY ANIMAL MISC REVENUE	(\$20,553.91)		\$0.00		(\$20,553.91)
REVENUE TOTAL	(\$20,553.91)		\$0.00		(\$20,553.91)

PREDATORY ANIMALS

Fund Totals:	\$0.00		\$0.00		(\$20,553.91)
---------------------	--------	--	--------	--	---------------

Asset Totals:	\$0.00		\$0.00		\$0.00
Liability Totals:	\$0.00		\$0.00		\$0.00

Sheridan County

Trial Balance - On Demand Report Fiscal Year: 2024-2025

From Date: 11/1/2024 To Date: 11/30/2024 Print accounts with zero balance

	Opening Balance	Debits	Credits	Ending Balance
Fund Balance Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Revenue Totals:	(\$20,553.91)	\$0.00	\$0.00	(\$20,553.91)
Expenditure Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Transfers In Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Transfers Out Totals:	\$0.00	\$0.00	\$0.00	\$0.00

Fund is Out of Balance

General Ledger Total: (\$20,553.91) \$0.00 \$0.00 (\$20,553.91)

1% CAPITAL FACILITIES - 3502

	Opening Balance	Debits	Credits	Ending Balance
REVENUE				
3502.000.40100.0300.000 / CFT 1998 INTEREST EARNED	(\$74,855.15)	\$0.00	(\$20,879.84)	(\$95,734.99)
3502.000.41902.0300.000 / CAP TAX REVENUE-ROAD PROJECTS	(\$987,681.52)	\$0.00	(\$244,314.25)	(\$1,231,995.77)
3502.000.41903.0300.000 / CFT REIMBURSED COSTS - ROAD PROJECTS	(\$6,239.00)	\$0.00	\$0.00	(\$6,239.00)
REVENUE TOTAL	(\$1,068,775.67)	\$0.00	(\$265,194.09)	(\$1,333,969.76)

1% CAPITAL FACILITIES

Fund Totals: (\$1,068,775.67) \$0.00 (\$265,194.09) (\$1,333,969.76)

	Opening Balance	Debits	Credits	Ending Balance
Asset Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Liability Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Fund Balance Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Revenue Totals:	(\$1,068,775.67)	\$0.00	(\$265,194.09)	(\$1,333,969.76)
Expenditure Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Transfers In Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Transfers Out Totals:	\$0.00	\$0.00	\$0.00	\$0.00

Fund is Out of Balance

General Ledger Total: (\$1,068,775.67) \$0.00 (\$265,194.09) (\$1,333,969.76)

SCRIF (SHERIDAN CNTY ROAD FUND) - 3505

	Opening Balance	Debits	Credits	Ending Balance
REVENUE				
3505.000.40100.0300.000 / SCRIF INTEREST EARNED	(\$58,631.05)	\$0.00	(\$15,158.89)	(\$73,789.94)
3505.000.48801.0300.000 / SCRIF FUNDS	(\$216,890.43)	\$0.00	(\$39,271.95)	(\$256,162.38)
REVENUE TOTAL	(\$275,521.48)	\$0.00	(\$54,430.84)	(\$329,952.32)

SCRIF (SHERIDAN CNTY ROAD FUND)

Fund Totals: (\$275,521.48) \$0.00 (\$54,430.84) (\$329,952.32)

	Opening Balance	Debits	Credits	Ending Balance
Asset Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Liability Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Fund Balance Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Revenue Totals:	(\$275,521.48)	\$0.00	(\$54,430.84)	(\$329,952.32)
Expenditure Totals:	\$0.00	\$0.00	\$0.00	\$0.00

Sheridan County

Trial Balance - On Demand Report

Fiscal Year: 2024-2025

From Date: 11/1/2024

To Date: 11/30/2024 Print accounts with zero balance

Fund is Out of Balance		\$0.00		\$0.00		\$0.00
Transfers In Totals:		\$0.00		\$0.00		\$0.00
Transfers Out Totals:		\$0.00		\$0.00		\$0.00

General Ledger Total:		(\$275,521.48)		\$0.00		(\$54,430.84)		(\$329,952.32)
		Opening Balance		Debits		Credits		Ending Balance

EMPLOYEE HEALTH BENEFIT PLAN - 4000								
REVENUE								
4000.000.45000.0000.000 / HEALTH BENEFIT PLAN REVENUE		(\$925,330.00)		\$0.00		(\$278,763.00)		(\$1,204,093.00)
4000.000.45001.0000.000 / HEALTH BENEFIT PLAN INTEREST		(\$1,467.95)		\$0.00		(\$341.45)		(\$1,809.40)
REVENUE TOTAL		(\$926,797.95)		\$0.00		(\$279,104.45)		(\$1,205,902.40)

EMPLOYEE HEALTH BENEFIT PLAN								
Fund Totals:		(\$926,797.95)		\$0.00		(\$279,104.45)		(\$1,205,902.40)

Asset Totals:		\$0.00		\$0.00		\$0.00	
Liability Totals:		\$0.00		\$0.00		\$0.00	
Fund Balance Totals:		\$0.00		\$0.00		\$0.00	
Revenue Totals:		(\$926,797.95)		\$0.00		(\$279,104.45)	(\$1,205,902.40)
Expenditure Totals:		\$0.00		\$0.00		\$0.00	\$0.00
Transfers In Totals:		\$0.00		\$0.00		\$0.00	\$0.00
Transfers Out Totals:		\$0.00		\$0.00		\$0.00	\$0.00

FUND IS OUT OF BALANCE								
Fund Totals:		(\$926,797.95)		\$0.00		(\$279,104.45)		(\$1,205,902.40)

FIDUCIARY ACCOUNTS - 5000								
REVENUE								
5000.610.40101.0000.000 / FIRE DIST SUPPRESSION INTEREST		(\$194.65)		\$0.00		(\$47.50)		(\$242.15)
5000.612.40101.0000.000 / WYOSTAR FIRE INTEREST		(\$2,634.04)		\$0.00		(\$612.89)		(\$3,246.93)
5000.612.49000.0000.000 / WYOSTAR FIRE REVENUE		(\$10,000.00)		\$0.00		(\$30,000.00)		(\$40,000.00)
5000.641.40101.0000.000 / AFFORDABLE HOUSING INTEREST		(\$608.00)		\$0.00		(\$148.67)		(\$756.67)
5000.643.40101.0000.000 / JOINT ATTAINABLE HOUSING FUND INTEREST		(\$4,474.30)		\$0.00		(\$1,072.16)		(\$5,546.46)
REVENUE TOTAL		(\$17,910.99)		\$0.00		(\$31,881.22)		(\$49,792.21)

FIDUCIARY ACCOUNTS								
Fund Totals:		(\$17,910.99)		\$0.00		(\$31,881.22)		(\$49,792.21)

Asset Totals:		\$0.00		\$0.00		\$0.00	
Liability Totals:		\$0.00		\$0.00		\$0.00	
Fund Balance Totals:		\$0.00		\$0.00		\$0.00	
Revenue Totals:		(\$17,910.99)		\$0.00		(\$31,881.22)	(\$49,792.21)
Expenditure Totals:		\$0.00		\$0.00		\$0.00	\$0.00

Sheridan County

Trial Balance - On Demand Report

Fiscal Year: 2024-2025

From Date: 11/1/2024

To Date: 11/30/2024 Print accounts with zero balance

Fund is Out of Balance

Transfers In Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers Out Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
General Ledger Total:	(\$17,910.99)	\$0.00	(\$31,881.22)	(\$49,792.21)	
Grand Total:	(\$22,103,181.17)	\$1,353.32	(\$18,601,560.90)	(\$40,703,388.75)	
Asset Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Liability Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fund Balance Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Revenue Totals:	(\$22,103,181.17)	\$1,353.32	(\$18,601,560.90)	(\$40,703,388.75)	
Expenditure Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers In Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers Out Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
General Ledger Total:	(\$22,103,181.17)	\$1,353.32	(\$18,601,560.90)	(\$40,703,388.75)	

There are Funds Out of Balance

End of Report

28.

Wyoming

APPROVED AS TO FORM
Justin DeWitt
1-2-25
County Attorney
Date



BOARD OF COUNTY COMMISSIONERS
Mark Siddle
12/26/24
Chairman
Date

Western Surety Company

OFFICIAL BOND AND OATH

KNOW ALL PERSONS BY THESE PRESENTS:

Bond No. 66489386

That we E. Robert Gill

of Sheridan, Wyoming, as Principal, and WESTERN SURETY COMPANY, a corporation duly licensed to do business in the State of Wyoming, as Surety, are held and firmly bound

unto Sheridan County, the State of Wyoming, in the penal

sum of One Hundred Thousand and 00/100 DOLLARS (\$ 100,000.00), to which payment well and truly to be made, we bind ourselves and our legal representatives, jointly and severally, firmly by these presents.

Dated this 13th day of December, 2024.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, That whereas, the above bounden Principal was duly Appointed Elected to the office of Manager in the Sheridan County

and State aforesaid for the term beginning January 1st, 2025, and ending January 1st, 2026.

NOW THEREFORE, If the above bounden Principal and his deputies shall faithfully, honestly and impartially perform all the duties of his said office of Manager as is or may be prescribed by law, and shall with all reasonable skill, diligence, good faith and honesty safely keep and be responsible for all funds coming into the hands of such officer by virtue of his office; and pay over without delay to the person or persons authorized by law to receive the same, all moneys which may come into his hands by virtue of his said office; and shall well and truly deliver to his successor in office, or such other person or persons as are authorized by law to receive the same, all moneys, books, papers and things of every kind and nature held by him as such officer, the above obligation shall be void, otherwise to remain in full force and effect.



[Signature]
Principal

WESTERN SURETY COMPANY

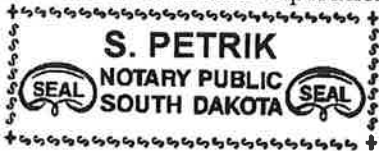
By [Signature]
Larry Kasten, Vice President

ACKNOWLEDGMENT OF SURETY
(Corporate Officer)

STATE OF SOUTH DAKOTA }
County of Minnehaha } ss

On this 13th day of December, 2024, before me, appeared

Larry Kasten to me personally known, being by me sworn, and did say that he is the aforesaid officer of WESTERN SURETY COMPANY, and that the seal affixed to said instrument is the corporate seal of said corporation, and that said instrument was signed and sealed on behalf of said corporation by authority of its Board of Directors, and said officer acknowledged said instrument to be the free act and deed of said corporation.



My Commission Expires August 11, 2028

S. Petrik

Notary Public

OATH OF OFFICE

I do solemnly swear (or affirm) that I will support, obey and defend the constitution of the United States, and the constitution of the state of Wyoming; that I have not knowingly violated any law related to my election or appointment, or caused it to be done by others; and that I will discharge the duties of my office with fidelity.

[Signature]

State of Wyoming }
County of Sheridan } ss

This Oath of Office was subscribed and sworn to before me by E. Robert Hill
on this 18 day of December, 2024
My commission expires:

Bonnie J. Formisano
Notary Public, Wyoming

ACKNOWLEDGMENT OF PRINCIPAL

THE STATE OF WYOMING }
County of Sheridan } ss

On this 18 day of December, 2024, before me, personally appeared

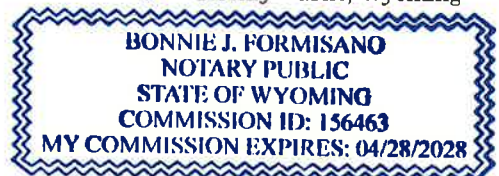
E. Robert Hill, to me known to be the person described in and who executed the foregoing instrument as Principal, and acknowledged that the same was executed as

his free act and deed.

My commission expires

April 28, 2028

Bonnie J. Formisano
Notary Public, Wyoming



Western Surety Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS:

That WESTERN SURETY COMPANY, a corporation organized and existing under the laws of the State of South Dakota, and authorized and licensed to do business in the States of Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, District of Columbia, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, and the United States of America, does hereby make, constitute and appoint

Larry Kasten of Sioux Falls,
State of South Dakota, its regularly elected Vice President,
as Attorney-in-Fact, with full power and authority hereby conferred upon him to sign, execute, acknowledge and deliver for and on its behalf as Surety and as its act and deed, the following bond:

One Manager Sheridan County

bond with bond number 66489386

for E. Robert Gill
as Principal in the penalty amount not to exceed: \$ 100,000.00

Western Surety Company further certifies that the following is a true and exact copy of Section 7 of the by-laws of Western Surety Company duly adopted and now in force, to-wit:

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys-in-Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

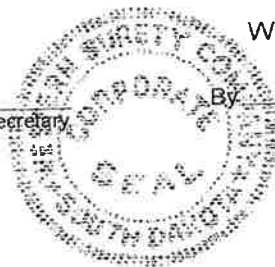
This Power of Attorney may be signed by digital signature and sealed by a digital or otherwise electronic-formatted corporate seal under and by the authority of the following Resolution adopted by the Board of Directors of the Company by unanimous written consent dated the 27th day of April, 2022:

"RESOLVED: That it is in the best interest of the Company to periodically ratify and confirm any corporate documents signed by digital signatures and to ratify and confirm the use of a digital or otherwise electronic-formatted corporate seal, each to be considered the act and deed of the Company."

In Witness Whereof, the said WESTERN SURETY COMPANY has caused these presents to be executed by its Vice President with the corporate seal affixed this 13th day of December, 2024.

ATTEST

L. Bauder
L. Bauder, Assistant Secretary



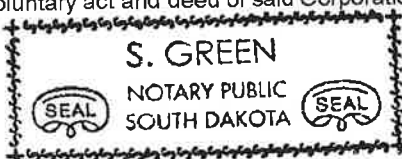
WESTERN SURETY COMPANY

Larry Kasten
Larry Kasten, Vice President

STATE OF SOUTH DAKOTA }
COUNTY OF MINNEHAHA } ss

On this 13th day of December, 2024, before me, a Notary Public, personally appeared Larry Kasten and L. Bauder

who, being by me duly sworn, acknowledged that they signed the above Power of Attorney as Vice President and Assistant Secretary, respectively, of the said WESTERN SURETY COMPANY, and acknowledged said instrument to be the voluntary act and deed of said Corporation.



S. Green
Notary Public

My Commission Expires February 12, 2027

To validate bond authenticity, go to www.cnasurety.com > Owner/Obligee Services > Validate Bond Coverage.



2m.

WYOMING SHPO -- CLG ANNUAL REPORT FORM 2023 - 24

Due Date: JANUARY 31, 2025
Report Inclusion Dates: OCTOBER 1, 2023 through SEPTEMBER 30, 2024 (federal fiscal year)
Format: Please use the forms on the following pages to submit annual reports.

Please provide the following information with your Annual Report:

1. Signature page with signatures of all **NEWLY APPOINTED** commission members
2. Historic Preservation Commission Member Profile and Resume for all **NEWLY APPOINTED** commission members if not previously sent to SHPO.
3. An updated list of all staff support and commission members, indicating official titles or positions and current contact information. **Please highlight the Local Government and Board Contacts.**
 - a. Appoint one point-of-contact for all Grant and NRHP nominations
4. A certified copy of the Certified Local Government's annual budget audit report or an explanation for why it is not being provided.
5. Copies of meeting minutes.
6. Documentation of training.
7. Description of all major accomplishments of the CLG commission during the federal fiscal year (10/1/23 to 9/30/24).

I verify that the information given in the annual report and evaluation documentation is true and accurate to the best of my knowledge.

Kristin Campbell, Sheridan County Historic Preservation Commission Chair

Preparer's Name & Title	Date
Signature	Date
CLG Chair Signature	Date
Chief Elected Local Official Signature	Date

CLG ANNUAL REPORT & EVALUATION DOCUMENTATION

1. MEETINGS

- Meetings are held in accordance with by-laws. Yes No
 - *Each meeting shall be open to the public.*
 - *Minutes from each meeting shall be made available for public access.*
- At least 6 meetings were held during the federal fiscal year. Yes No
- Copies of minutes for all meetings are attached or were previously sent to SHPO. Yes No

2. MEMBERS

- Commission vacancies were filled within 30 days Yes No N/A
- Newly appointed members met federal standards. Yes No N/A
"All Commission members must have a demonstrated interest, competence, or knowledge in historic preservation"- 36 CFR 61.6(e)(2)
- Copies of resumes for newly appointed members are attached. Yes No N/A

3. TRAINING

- Did CLG commission members receive training during the federal fiscal year? Yes No
- Is documentation of training attached? Yes No N/A

4. FUNDING

- Has the CLG received NPS CLG grant funding during the federal fiscal year? Yes No
- If yes, were all programmatic and procedural requirements for the grant project followed? Yes No
- Has the CLG commission received funding from other sources? Yes No

5. NATIONAL REGISTER NOMINATIONS & PUBLIC COMMENT

- Did the CLG commission support or pursue listing properties in the National Register of Historic Places? Yes No
- Did CLG commission review and comment on nominations to the National Register of Historic Places? Yes No
- Did the commission provide a reasonable opportunity for public comment on National Register nominations to their local constituency, including those instances when the CLG is the nominating party for properties within the jurisdiction of the local government? Yes No N/A
- Did the CLG commission implement appropriate procedures for public comment and forward public comments to SHPO for properties within its jurisdiction being nominated to the Yes No N/A

National Register?

- Did the chief elected official of the CLG transmit the report of the local commission regarding National Register nominations for property within the jurisdiction of the certified local government along with his/her recommendation directly to the SHPO? Yes No N/A
- Are copies of the appropriate notification letters, public notices, minutes or other documentation attached? Yes No N/A

6. PROGRAM SUPPORT FROM LOCAL GOVERNMENT

- Does the local government provide the commission with at least a minimum of part time, paid staff assistance? Yes No
- Has the local government provided the commission any of the following? (check all that apply) Yes No
 - operational funding support or assistance
 - use of their equipment, such as:
 - copiers
 - computers
 - office and meeting space
 - supplies, including paper, envelopes, and postage

7. CULTURAL RESOURCES INVENTORY

- During the Fiscal Year being reported, has the CLG commission conducted or supported additional surveys of cultural resources located within the jurisdiction of the CLG? Yes No
- During the Fiscal Year being reported, has the CLG commission gathered information on cultural resources within the jurisdiction of the CLG and advised government officials on historic preservation issues? Yes No
- Does the CLG commission maintain an organized compilation of information on properties that have been surveyed and evaluated within the jurisdiction of the certified local government? Yes No
- Has the local government provided a place to house the local inventory? Yes No N/A

8. PRESERVATION PLANNING

- Did the CLG or its commission take steps to protect properties significant to local residents through local designation? Yes No
- Did the CLG or its commission take any steps intended to protect resources identified in a survey? Yes No
- Did the CLG or its commission take any steps to incorporate historic preservation concepts into local planning initiatives? Yes No
- Did the CLG or its commission publicly recognize the significance of properties to attract tourists and other visitors interested in history and preservation? Yes No

- Has the CLG or its commission taken steps toward enacting any local ordinances or resolutions that enhance preservation within the jurisdiction of the local government? Yes No
- Has the CLG enforced appropriate local legislation for the designation and protection of historic properties? Yes No

9. HISTORIC PRESERVATION PROMOTION

- Has the CLG commission served as a liaison with community residents to gain recognition for historic properties? Yes No
- Has the CLG commission provided opportunities for the CLG to pursue a formal role in historic preservation? Yes No
- Has the CLG commission informed people about the benefits of historic preservation, the commission, and its work? Yes No
- Has the CLG commission demonstrated a commitment to and an appreciation of local cultural resources by: Yes No

(Check all that apply)

- | | |
|--|--|
| <input checked="" type="checkbox"/> becoming more visible in the community | <input checked="" type="checkbox"/> dispelling myths about preservation |
| <input checked="" type="checkbox"/> promoting historic preservation activities | <input checked="" type="checkbox"/> establishing the credibility and trustworthiness of the commission |
| <input checked="" type="checkbox"/> protection of cultural resources | <input checked="" type="checkbox"/> garnering support and/or enthusiasm for historic preservation |
| <input checked="" type="checkbox"/> improvements in local appearance, the economic climate, or stimulating tourism | |

- Can the CLG commission demonstrate pursuit of sound preservation goals to make preservation an integral part of development and planning process that fits the needs, interests, and goals of local residents? Yes No
- Did the CLG commission sponsor or provide educational opportunities such as: Yes No

workshops for its own commission members

writing a regular preservation column for its local newspaper

any of a variety of activities to promote and support historic preservation, if checked describe below: See cover letter.

**NEWLY APPOINTED COMMISSION MEMBER
SIGNATURE PAGE**

We, the undersigned members of the Sheridan County Historic Preservation Commission in Sheridan County Wyoming, have read and are familiar with both the ordinance and bylaws of our commission.

SIGNED:

_____	_____
Name	Date
_____	_____
Name	Date
_____	_____
Name	Date
_____	_____
Name	Date
_____	_____
Name	Date

Sheridan County Historic Preservation Commission 2023 to 2024 Contact List

Website: https://www.sheridancountywy.gov/county_government/boards_and_commissions/historic_preservation_commission.php

Sheridan County Historic Preservation Commission Primary Contact	
Sheridan County Historic Preservation Commission	
224 S Main St, Suite B1	
Sheridan, WY 82801	
historic.preservation@sheridancountywy.gov	
Board Contacts	
Kristin Campbell, Chair kristin.campbell748@gmail.com	Ken Heuerman, Vice-Chair back40@bresnan.net
Kathy Fay, Treasurer Kfaydfd15@aol.com	Katie Curtiss, Secretary kcurtiss@sheridan.edu
Christina Haworth c.haworth@hotmail.com	Christine Varah cfredri@gmail.com
Kevin Knapp history@sheridanclt.org	
Sheridan County Board of County Commissioner's Contacts	
Kelly Iott, Administrative Coordinator	
224 S Main St, Suite B1, Sheridan, WY 82801	
307-674-2900	
kelly.iott@sheridancountywy.gov	
Sheridan County Commissioners	
Chief Elected Official	
Nick Siddle, Commissioner Chairman	
307-751-1832	
nsiddle@sheridancountywy.gov	
Sheridan County Historic Preservation Commission Board Liaison	
May to September 2024	
Holly Jennings, Commissioner	
307-752-1082	
hjennings@sheridancountywy.gov	
Sheridan County Historic Preservation Commission Board Liaison	
October 2023 to April 2024	
Lonnie Wright, Commissioner	
307-752-1082	
lwright@sheridancountywy.gov	
Administrative Support	
Downtown Sheridan Association	
Zoila Perry, Executive Director	
121 S. Main Street, Sheridan, WY 82801	
307-672-8881	
dsaexecdir@downtownsheridan.org	

SCHPC 2023-2024 Federal Fiscal Year Budget

BUDGET
CLG

Ordinary Income/Expense	
Income	
General Donations	
General Income	
CLG Training	
Government Support	10,000.00
CLG Grant	
Total Income	<u>10,000.00</u>
Gross Profit	10,000.00
Expense	
Meetings & Conferences	395.40
Advertising & Marketing	
Personnel	
Contract Payments	0.00
Total Expense	<u>395.40</u>
Net Ordinary Income	9,604.60

Sheridan County Historic Preservation Commission

Draft Minutes
October 11, 2023
10:00

Type of Meeting: Regular meeting

Meeting Facilitator: Kristin Campbell

1. Call to order 10:00:
2. Kristin Campbell, Carrie Erdinger, Katie Curtiss, Kathy Fay, Ken Heuerman. Zoom Zoila Perry. Guest. Tom Morneau. Clint Bridges County Attorney.
3. **Motion:** Kathy Fay moves Ken Heuerman seconds to approve minutes September 13, 2023. **Motion passes.**

New business – 45 minutes

3. Q&A with County Planner Mark Reid.
 - a. Introductions.
 - b. What they do: Public Works Dept, County planning, County engineering (roads, floodplain, etc).
 - i. The Comprehensive Plan provides direction.
 - ii. Zoning and subdivision land use regulations, enforcement arm. Building codes, solar farms, building codes adopted by county ICC codes. Agreement with DEQ for septic. Permit codes – basically in Sheridan for new subdivisions, conditional special use permits.
 - iii. Demolition permits – commercial structures mainly. Their work applies to new residential.
 - iv. Suggest meeting with planning commission for ideas about regulations and permits.

Reception of Communications.

1. City of Sheridan Projects.
 - a. Tom Morneau – City Engineer shared information on Kendrick Pool renovation and Goose Creek Channel (Levi Keech is archeologist for channel). Kristin will write a letter to Tom Morneau with our thoughts on the new glass entrance to the pool, and he will forward it on to the engineers.
 - b. USACE Goose Creek Chute Project. Levi Keech is the archeologist for the channel.
 - c. Downtown Development Zoning Process. We have been invited to the zoom meeting.
2. ECA request for consultation. Kristin will reply to their letter reporting that we have no comments and thank them for including us.
3. Fall grant submittals.
4. Webpage training and login update.
5. WY SHPO CLG grant webinar.

Project/Committee Reports – <5 minutes

6. Historic Sheridan County Jail and Sheriff's Residence meeting with MOA Architecture: 10 am. Katie and Kathy will attend.
7. First Congregational Church—Grant is complete.

None

8. Next meeting is a regular meeting held on November 8th at 10:00 am at the Sheridan County Courthouse. We are schedule for room 210.

Sheridan County Historic Preservation Commission

Final Minutes

November 8, 2023

10:00

Type of Meeting: Regular meeting.

Meeting Facilitator: Kristin Campbell. Members Present: Commissioner Wright, Carrie Edinger, Katie Curtiss, Kathy Fay, Christina Haworth, Ken Heuermann. Zoila Perry via Zoom.

1. Call to order: 10:00
2. Approval of minutes from meeting held on October 11, 2023. Minutes approved.

Reception of Communication – <1minute

3. Levi Keech communicated that the USACE Big Goose Channel Project is pleased to have us participate.

New business – NA

4. None

Open business – 35 minutes

3. Historic Jail Facility Assessment meeting update—10 minutes.
 - a. Although Katie and Kathy attended the meeting, they did not have a chance to speak at the meeting they were however, able to express their concerns to MOA Architecture. There is concern, on the part of the commissioners with the cost of the project. Christina will look at the plans and Carrie will send a letter to the Commissioners thanking them for asking us to participate and encapsulating our (Katie, Kathy, and Kristin) thoughts on cost and design.
- City of Sheridan Projects—10 minutes
 - b. Downtown Development District Zoning Project update. Kristin attended the kickoff for this project and was able to answer questions about historic preservation and discuss the importance of architectural guidelines. Ayers will do a code audit including codes, signs, parking, and character.
 - c. Kendrick Park Pool House update. Our comments and recommendations were appreciated but will not be incorporated into the remodel design.
4. ECA request for consultation—<1 minute
 - a. A letter was submitted, October 20, 2023, expressing that we have no concerns at this time and thanking them for including us.
5. Webpage training and login update—<5 minutes ABC's OF LOCAL designation.
6. Ideas for projects for grant submittals—10 minutes
7. Kristin received information about DEQ Brownfield grants and will pass the information on to the Sheridan County Fairgrounds.
8. **Project/Committee Reports – <5 minutes**
9. French Pete report is being processed and is on time to finish.

None

10. Next meeting is a regular meeting held on December 13^h at 10:00 am at the Sheridan County Courthouse. We are schedule for room 210.

Sheridan County Historic Preservation Commission

Draft Minutes

Meeting Dec. 13th 2023

Type of Meeting: Regular Meeting.

Meeting facilitator: Kristin Campbell.

1. Call to order: 10:00. Present: Kristin Campbell, Katie Curtiss, Ken Heuerman, Kathy Fay, Commissioner Lonnie Wright. Zoom: Zoila Perry. Guests: Ass't County Attn'y Clint Beaver, Kevin Knapp.
2. Approval of minutes from meeting held Dec 13, 2023. Ken Heuerman moves and Kathy Fay second to approve minutes from Dec 13th 2023 meeting. **Motion passes.** Levi Kech – removal, goose creek. Budget hike, going on hold.

Reception of Communication: Correspondence received on the FCC radio tower at the Kerns habitat management area. The tower is for emergency services radio cover for fire districts and for emergencies and Highway Patrol.

Open Business:

3. City of Sheridan projects: Kendrick Park Pool House design is 95% complete. Our suggestions were not considered in the new design. A bid will be submitted next month to do the renovation work. SHPO's review of the project expressed that the Pool House renovation will not adversely affect any historic properties. Kathy Fay will send a letter to SHPO so the SCHPC can better understand SHPOS review process, and requirements, for rehabilitation or renovation; and compliance with section 106.
4. Kristin will contact Kimber at the Fairgrounds as to the possible opportunity for Brown Field grants.
5. Historic Jail: Carrie and Kristen working on letter to the County Commissioners as to our thoughts on the Historic Jail renovations.
6. Downtown Development. SCHC will engage more a little further down the road when the process is beyond just information gathering. Zoning ordinances will be helpful in keeping the most critical parts of Downtown Sheridan intact. Architectural standards and demolition permits will be helpful to developing Historic Districts.
7. Training and login update, N.A.
8. Review projects for future possible grant opportunities. None at this time.

Next meeting is a regular meeting held Jan 10th at 10 a.m. at the Sheridan County Court House. We are scheduled for Room 210.

Adjourn 11:11.

Attest:

Sheridan County Historic Preservation Commission

Draft Minutes

January 10, 2024

10:00

Type of Meeting: Regular meeting

Meeting Facilitator: Kristin Campbell

1. Call to order 10:05:
2. Kristin Campbell, Christina Haworth, Kathy Fay, Ken Heuerman, Lonnie Wright. Via Zoom: Zoila Perry and Tom Morneau. Guests: Kevin Knapp, SCLT; Clint Bridges County Attorney.
3. Motion: Kathy Fay moves' Ken Heuerman seconds' to approve minutes December 13, 2023. Motion passes.

Reception of Communications:

1. Final annual report submitted to SHPO by Zoila
2. Email received from Nancy Reese requesting information about process to get property at 813 Loucks Street recognized for historic preservation. Building was built in 1904 and Ken will contact her via her email at niz.reese@gmail.com to find out more info about what she is looking for. Christina and Kathy will begin putting some info together regarding local designation programs that may be appropriate for establishment and also as a basis for informing the current process going on with the City of Sheridan.

New business:

1. Ken discussed the purchase and subsequent donation of 6 images by Bill Gollings that will be donated to the Brinton Museum. One is dated 1902 and these may be some of his earliest work.
2. Kristin shared a Facebook post by Bighorn Design that indicates there may be major renovation/adaptive re-use construction on the Holly Seed/Mill in the near future.

Open Business:

1. Kathy asked if there had been any response received from SHPO about the letter sent re: request for info about process (Kendrick Pool nexus); none noted so she will follow up with another email.
2. Kristin has prepared a letter that will be submitted shortly to the City of Sheridan regarding the Historic Jail Facility Assessment.
3. Downtown Development District Zoning Project is progressing; meetings are scheduled with SCLT and DSA next week and Kristin to set up meeting with city and consultant so SCHPC can participate as well.
4. Kristin requested any additional input regarding the cell tower location in the National Forest parking area so she can send the letter (30 day window is closing).
5. French Pete draft project report should be coming to us sometime next month.

Next meeting will be February 14th at 10:00 am at the Sheridan County Courthouse; scheduled in Room 210.

Sheridan County Historic Preservation Commission

Draft Meeting Minutes

February 14, 2024

10:00

Type of Meeting: Regular meeting. Ken Heuermann, Christine Varah, Christina Haworth, & Kathy Fay in person; Guest: Kimber Solberg, executive director of the Sheridan County Fairgrounds, and Jason Koltiska, (Fairgrounds board member), Katie Curtiss, Tom Morneau, Kristin Campbell, & Zoila Perry on zoom; guests: Ayres – Kelly Shroeder

Meeting Facilitator: Christin Varah with assistance from Kristin Campbell after 10:30

1. Call to order 10:00 a.m.
2. Kathy Fay moved to approve the minutes from December 13, 2023 and January 10, 2024 as presented. Ken Heuermann seconded. Motion passed unanimously.

Reception of Communication – <5 minutes

3. Levi Keach USACE- Christine sent out email summarizing projects next steps. We are waiting for copies of the materials presented by the City so we can review and provide comments.
4. Commissioner Holly Jennings inquired about the end of year report and why we didn't provide an opportunity for the public to comment on the First Congregational Church NRHP nomination. Clarified that we did not have a formal public comment period but the nomination was publicized multiple times and went through the BOCC for the grant. This the SCHPC's first NRHP nomination and for future projects will provide formal comment period opportunities.
5. Katie Leeper SHPO is hosting a Webinar on art in historic districts and reminder that the SHPO is hosting the CLG meeting in June.

New business – 2 minutes

6. Upload minutes to website Kristin submits our agenda to Skye and she gets that published and uploaded to the website. Need someone to send the finalized minutes to: admin@sheridancountywy.gov and then cc the historic.preservation@sheridancountywy.gov.

Open business – 25 minutes general 1 hour with Ayres

3. Kendrick Park Pool conversation with SHPO – Kathy and Kristin
 - a. Big takeaway is to communicate early with SHPO, we are their eyes in our community.
4. Sheridan County Fairgrounds – executive director Kimber Solberg looking for support and guidance on the next steps for the Fairgrounds. SCHPC can be a partner but the fairgrounds should review their site assessment and recommendations and prioritize projects and funding.
5. Ideas for projects for grant submittals. Christina Hawthorn presented the idea of a Strategic plan, will be expanded upon at upcoming meetings.
6. Downtown Development District Zoning Project discussion with Ayres Associates

No project or committee reports

7. Next meeting is a regular meeting scheduled on March 13th at 10:00 am at the Sheridan County Courthouse for room 210.

***Sheridan County Historic Preservation Commission
Meeting Agenda***

March 13, 2024

10:00

Type of Meeting: Regular meeting

Meeting Facilitator: Kristin Campbell

1. Call to order
2. Approval of minutes from meeting held on February 14, 2024

Reception of Communication – <5 minutes

3. SHPO—Askew house NRHP nomination
4. Katie Leeper SHPO—nominations for preservation awards

New business – 20 minutes

5. Sheridan County historic designation discussion

Open business – 30 minutes

3. Downtown Development District Zoning Project—SCHPC recommendations
4. Ideas for projects for grant submittals
 - a. Project audit looking for potential projects for grants
5. Goose Creek Channel MOA

Project/Committee Reports – <5 minutes

6. French Pete

None

7. Next meeting is a regular meeting held on April 10th at 10:00 am at the Sheridan County Courthouse. We are schedule for room 210.

Sheridan County Historic Preservation Commission

Draft Minutes

April 10, 2024

10:00

Type of Meeting: Regular meeting. Kristin Campbell, Ken Heuerman, Katie Curtiss Christine Varah. County Attorney Clint Beaver, Zoila Perry, Commissioner Jennings. Guest Larry Durante.

Meeting Facilitator: Kristin Campbell

1. Call to order 10:10.
2. Approval of minutes from meeting held on February 14, and March 13, 2024.

Reception of Communication – <5 minutes

3. SHPO—Askew house NRHP nomination; we received the nomination information too late. We need to support nominations.
4. Katie Leeper SHPO—nominations for preservation awards extended to April 14th.
5. CLG newsletter
6. Letter for comment on cell tower outside of Big Horn. Kristin will follow up.
7. Sheridan Press – SCHPC to emphasize the importance of Historic Preservation and that as a Commission we can play an important role as a resource.

New business – 15 minutes

8. Board roles discussion.
9. CLG conference June 6-8. We will address at the next meeting.
10. Preservation Month.

Open business – 40 minutes

3. Downtown Development District Zoning Project—SCHPC recommendation letter.
 - a. Letter to comment on scope of city project and what is feasible.
 - b. Board agrees that Kristen move forward with her suggested edits. Kristin will touch base with Kathy as to Kristin's edits.
4. French Pete report review updates.
 - a. Larry Durante guest:
 - i. French Peter report. Commission will send Kevin O'Dell with ARC Consultants, our suggestions, and revisions.
 - ii. Larry Durante presented his concerns with the report.
 - iii. Perhaps it would be helpful for Mr. Durante to provide ARC Consultants with his concerns.
 - iv. SCHPC must consider how to present the final report to the public; consider what needs to be redacted.
5. Sheridan County Designation working group. Christine and Christina are working on a letter for stake holders. Christina is meeting with the County planner.

6. Goose Creek Channel MOA. It was suggested that perhaps a “story map” would be a good way to address the mitigation of adverse effects.

Project/Committee Reports – <5 minutes

7. Tongue River Bridge at Acme – May 9th.
8. Askew house nomination form?
9. Next meeting is a regular meeting held on May 8th at 10:00 am at the Sheridan County Courthouse, room 210.

Sheridan County Historic Preservation Commission

Draft Minutes

May 8, 2024

10:00

Type of Meeting: Regular meeting. Kristin Campbell, Ken Heuerman, Kathy Fay, Christina Haworth. County Attorney Clint Beaver, Commissioner Jennings. Guests: Kevin Knapp – SCLT, Cindy ??, Vicki ??.

Meeting Facilitator: Kristin Campbell

1. Call to order 10:00.
2. Approval of minutes from meeting held on April 10, 2024.

Reception of Communication

3. Ongoing communication regarding draft report on French Pete project with Larry Durante and Kevin Odell; no further updates at this time. This was reason at least one visitor attended meeting so everyone was advised that the report will be presented publically once it is final.
4. Letter requested on Holy Name fence replacement project. Motion made by Kathy Fay to write letter expressing no concerns at this time. Seconded by Christina and approved by voice vote.
5. Kristin participated in interview with Sheridan Press re: Eagles building (not Elks).
6. Kelly Schroeder from Ayres is likely new City Planner

New business

7. Board roles – Terms are expiring for Christina and Carrie this year. Christina has reapplied for appointment but Carrie will not be doing the same due to other responsibilities and time commitments. Kevin Knapp has indicated that he has submitted an application. Appointments should be finalized by end of June with terms beginning again on July 1st. Kathy to set up meeting with Zoila to review financial info.
8. CLG conference June 6-8. Kristin and Kathy plan to attend and Katie may be the third.
9. May is Preservation Month and will be noted on the Facebook Page.
10. Immediate need for data storage as free Dropbox account is out of space. Holly will be point of contact with County IT person (Mark) and provide input after conversation with Zoila.

Open business

3. Downtown Development District Zoning Project—SCHPC recommendation letter has been sent, Tom at City will provide additional info for comments.
4. Motion by Christina that letter drafted for BNSF PTC tower be submitted as written; Ken seconded and motion approved by voice vote.
5. Sheridan County Designation working group. No updates
6. Goose Creek Channel MOA. No updates
7. Motion by Kristin that letter drafted for WYDOT EAY bridge by submitted as written; Kathy seconded and motion approved by voice vote.

Project/Committee Reports

8. Tongue River Bridge at Acme – SCLT volunteers are involved with possible artifacts discovered in debris under bridge; date has been changed but no info at this point about when relocation will happen.
9. Askew house nomination form Christine got nomination form the same day that it was to be reviewed by NRHP committee so no comments.

Meeting adjourned at 11:14am

Next meeting is a regular meeting to be held on June 12th at 10:00am at the Sheridan County Courthouse, Room 210.

Sheridan County Historic Preservation Commission

Draft Minutes

June 12, 2024

10:00

Type of Meeting: Regular meeting. Members present: Kristin Campbell, Christine Varah, Katie Curtiss, Christina Haworth, Ken Heurman. Sheridan County Attorney Clint Beaver, Commissioner Holly Jennings. On the phone: Tom Morman and Kelley Shroeder (new city planner). Via Zoom: Zoila Perry.

Meeting facilitator: Kristen Campbell.

1. Call to Order: 10:00.
2. Approval of May 8th minutes.

Reception of Communication

1. State-wide preservation plan meeting scheduled—SHPO
 - a. SHPO will be traveling state for public input. July 18 preservation plan meeting in Sheridan.
 - b. Meeting from 10-12 at the library in the Inner Circle.
 - c. Possibility of Third Thursday Booth on August 5th.
 - d. Train Tower letter outside Ranchester.
 - e. BNSF PTC tower outside of Parkman—HDR notified BNSF of the trail and confirmed project will be built within the existing ROW.
2. Tongue River Bridge removal—WYDOT. We were not able to be there. Pictures are available. It will be preserved for the public.
3. East Works Street Bridge removal—WYDOT
 - a. WYDOT is requesting additional information from HDR per our request. The response from HDR will be forwarded to us.
4. Banner property—Vicki T. Property in Banner, cabin connected to events in the east. Vickie will follow up.
5. Elias Thurmond cabin—Carole Wills. Kristin will complete site form. She will give a presentation.
6. Holy Name School and Fairgrounds Generator—Jesse Ludikhuizen, Emergency Management Coordinator. Response has been sent.
7. Christina will contact the fairgrounds on Jason Koltiska cc Kimber Solbert executive director of the fairgrounds. on the feasible study so we can help them find grants on preservation of fairgrounds.
8. Askew House NRHP nomination—SHPO will let us know when the form is updated.

New business

9. Main Street Conference recap—Zoila
 - a. Content was very good. Philadelphia in April next year.
10. SHPO CLG Conference recap—Kristin and Kathy. Fantastic conference. How to document places? Most CLG's don't have access to website, there is now an app to upload site forms. We are a good competent board. We have good support for Historic Preservation. Communication between CLG's would be good.

11. Big Horn-Hoon barn—Christina. Insurance company wants them to take the barn down. Christina will ask if how we can help document the barn..
12. Committee review and protocol development—Kristin. Tabled.

Open business

13. Digital storage—Holly and Kristin.
14. We have 10,000 a year from 1 percent sales tax. A yearly report is required.
15. French Pete update—Christine. Report is 90% complete, we will review in July.
16. City of Sheridan Zoning project plan update?—Tom/Kristin.
 - a. Updates: Ayers has submitted language for downtown zoning. M1M2 committee meetings. City Council meeting and planning commissioners, meeting with AYERS. Joint planning and zoning meetings toward the end of the month.
17. Pool project. The pool will be closed next summer. There will be minor modifications to the bath house, all interior. The outside proposed glass and metal frame entry way will not be constructed.
18. Sheridan County Designation working group—updates?
19. Goose Creek Channel MOA—do we still have time to formally comment?—Christine

Project/Committee Reports

Next meeting is a regular meeting held on July 10th at 10:00 am.
Called 11:15

Sheridan County Historic Preservation Commission

Minutes

July 10, 2024

10:00

Type of Meeting: Regular meeting. Ken Heuerman, Christina Haworth, Katie Curtiss, Kathy Fay, Kevin Knapp, Commissioner Jennings, SC County Attorney Clint Beaver. Guest: Kelly Schroeder City Planning Commission. Kristin Campbell joined meeting at 10:30.

Call to order: 10:00.

Approval of June minutes. Motion by Fay, Seconded by Heuerman: motion passes.

Reception of Communication:

- Martin Thompson – FEMA archaeologist: invitation to comment on the proposed generator at the Sheridan County Fairgrounds. Discussion under new business.
- Stephanie Lowe – WYDOT cultural specialist: Video of the Monarch Bridge Removal. Kathy said access to the video was denied for her. Kevin has access and will forward link to anyone who would like to view the video. He will also have a edited video SCLT web site.
- Stephanie Lowe – WYDOT cultural specialist: Supporting documentation for eligiblity determination on sites within the East Works Street Bridge removal project area. Kristin responded to Stephanie and let her know the SCHPC would reach out if there were any concerns with the provided documentation. Discussion as to how research is done now that there are no longer city directories (they ended in 1978).
- Thomas Morneau – Sheridan City Engineer: Update on Kendrick Park Pool House and notice of East Works Street Bridge removal project.
 - Tom reiterated that the expansion of the pool house and resulting exterior alterations will not be completed as it was too costly. Monies have been allocated to remodel the interior and for miscellaneous exterior work (e.g. repair of broken shingles, paint, etc.). Dick Anderson has been awarded the contract. There is possibility the alterations could happen at a future date but City would consult the SCHPC if the plans are reconsidered.
- City is consulting with WYDOT on the EAY Bridge removal. Kristin informed Tom that the SCHPC has already provided a letter to WYDOT of no cultural resources concerns for the project.
- Kimber Solberg – Fairgrounds Executive Director: Christina has taken on communicating with Kimber and will see if we can take a tour of the Fairgrounds.
- New business

Board appointments

- Welcome Kevin Knapp to the board.
- Christina Haworth appointed a second term.
- Board positions. **Motion** by Fay, second by Curtiss to approve slate of officers as follows:
 - Kristin Campbell Chair.
 - Ken Heuerman Vice Chair.

- Kathy Fay Treasurer.
- Katie Curtiss Secretary.

Motion passes.

Sheridan County Fairgrounds FEMA generator

- Kristin's will send a letter to FEMA stating that as currently proposed, SCHPC has no cultural resource concerns for the addition of the generator. ***Motion*** by Fay, second by Haworth for Campbell to send letter to Fema. ***Motion passes.***

Kendrick Park Pool House

- We are looking for upcoming projects, Kristin would like to propose that the SCHPC move forward with an NRHP nomination for the Kendrick Park Pool and Pool House. ***Motion*** by Fay, seconded by Knapp that the Board move forward with an NRHP nomination. ***Motion passes.*** Possible grants, the process, and grant cycle will be explored.

Open business

French Pete report review updates

- ACR has completed the revisions to the French Pete report.
- Christine to provide an update. Will send out prior to the meeting.

Big Horn Hoon barn

- Christina has been in communication with the owners and has some discussion on next steps for the SHCPC. The early history of the barn is well documented; is in the brand book in 1912. The owner will restore the barn and would like help registering it with SHPO; the barn might not reach the threshold of NHRP. Christina will ask the owners if the Board could have a site visit, perhaps

Working administrative tasks

Digital storage

- This is a working task. Kathy will work with Cam on this, as well as Zoila and Commissioner Jennings. The process of accounting was tabled until further information is gathered.
- This is a working task that Kristin suggests leaving on the agenda so it doesn't get dropped and maybe move to a priority as we review all our records when/if they need to be moved to a new storage location.

Meeting adjourned: 11:10

Next meeting is a regular meeting held on August 14th at 10:00 am.

Attest:

Kristin Campbell
Chair

Katie Curtiss
Secretary

Sheridan County Historic Preservation Commission

Final Minutes

August 14, 2024

BOCC Library

Type of Meeting: Regular Meeting. Members Present: Kristin Campbell, , Christine Varah, Kathy Fay, Heuerman, Haworth, Kevin Knapp. Clint Beaver. Commissioner Holly Jennings. Guest Vickie Taylor.

MEETING FACILITATOR: Kristin Campbell.

1. Call to order 10:00.
2. Approval of July 10 Minutes. Christine Haworth moves to approve, Kathy Fay seconds. **Motion passes.**

Guest: Vickie Taylor. Vickie asked us to review with her the funding of French Pete project. Funding came from SHPO, and was part of SCHP approved budget.

Communication:

1. Zoning recommendations from City. Tabled.
2. Letter to FEMA on generator.

New Business:

1. Tongue river bridge removal. Kristin has jump drive. Kevin is working on 250 word sign. Web page is up on SCLT History.
2. Kimber will give us tour of fairgrounds. Fairgrounds have been changed from residential to business. Reasoning: there was a request to allow for commercial electronic signage to advertise fairground activities.

Open Business.

1. French Pete Report/Findings have been submitted to SHPO for review which will be the final copy.
2. Discussion of best way to have a contractor on retainer so we can pivot and respond quickly to record sites. Execute site recording and get it to SHPO. Define scope of services. Initial RFP and then we would not have to reapply each time. Christine will work on an RFP.
3. We will work on doing an RFP for the Pool House and recommend as eligible to SHPO. Investigate having a retainer for a contractor. Borrow from airport manager. He is doing an RFP. Recording sites. Christine will work on an RFP.
4. Kevin will look into draft procedure documents.
5. SCHPC will visit the Hoon barn this afternoon. The owners have done wonderful research, with helpful suggestions from Ken and would like it recorded with SHPO.

Meeting adjourned at 11:15.

Next meeting Sept 11, 2024.

Attest:

Kristin Campbell

Chair

Katie Curtiss

Secretary

Sheridan County Historic Preservation Commission

Meeting Minutes

September 11, 2024

10:00 in the BOCC Library – regular meeting

1:00 at the Sheridan County Fairgrounds – special meeting

Type of Meeting: Regular meeting

In attendance: Kristin Campbell, Christina Haworth, Christine Varah, Kathy Fay, Ken Heuerman, Kevin Knapp, Holly Jennings, Clint Beaver, and Vicki Taylor (partial attendance)

Reception of Communication

- City of Sheridan Engineer, Thomas Morneau, sent the SCHPC an update on the City's zoning project. Noting that the City has decided to scale back on the project and only define uses (i.e. no downtown gambling, car lots, etc.). The design criteria guidelines will be explored in upcoming study sessions.
- Zoila Perry informed the SCHPC that the City of Sheridan is interested in listing City Hall as part of the semi-quincentennial celebration in 2026. The contact at the City is Jennifer Rizer. Zoila also noted that Jennifer would be a great supporter of the SCHPC. The SCHPC will continue to discuss supporting the City in this nomination.
- SHPO, Katie Leeper, circulated the notice for the next CLG training at 1: What is a CLG. Of note, this time conflicts with the scheduled tour of the fairgrounds. However, these trainings will be recorded for future use. Katie also indicated that CLGs statewide may be interested in having the NAPC host a CAMP Conference on years that the SHPO does not host a Preserve WY Conference. CLG Grants can be used for this training and she provided a variety of topics she felt were relevant to Wyoming preservation issues.
- SHPO, Gwendolyn Kristy, thanked the SHCPC for lending our booth supplies to the SHPO for their public outreach for the statewide historic preservation plan. In total, they have had over 1000 surveys completed.
- News paper article indicates that the Brooks Yonkee house will soon be on the market.
- Vicki Taylor provided documents she had compiled on the fairgrounds to lend to the SCHPC to copy. Kristin will copy documents and return to BOCC office for Vicki to pick up.

New business

- The SCHPC discussed supporting the Sheridan City Hall NRHP nomination and will continue to discuss the project with the City. Zoila, Kevin, and Kristin will reach out to the City for additional information.

Open business

- Board protocols, best practices, and committees still TBD. Kevin will have more in the coming months.
- Consultant retainer contract still TBD. Christine will have more in the coming months.
- Kendrick Park Pool House NRHP nomination/DOE project. Kristin and Katie took photos and are compiling data. The SCHPC is going to explore combing the nomination with the City Hall and will continue to discuss what permissions are needed from the City and the process needed to secure those.

The City Hall and Kenrick Park Pool House NRHP nominations will be considered for the upcoming CLG grant due on November 15th.

- City of Sheridan Zoning Project. Update from Tom as noted during Reception of Communication. The SCHPC decided to see what the puts together and will respond with a letter of comment as applicable.
- The SCHPC will provide comments on the Statewide Preservation Plan when it is ready for review.
- The Big Horn Hoon Barn site number request and form are still in a holding pattern. The barn has been photographed and the next steps will be to submit a Smithsonian number request and complete the site form. Bobbie Hoon will provide a full written history to use to evaluate the site for the NRHP and include in the site form.
- Digital Storage is still needed. Holly to ask Mark and get answers on specifics and bring the information to the October meeting.

Christina Haworth moved to approve the minutes from August 14 as presented, Kathy Fay seconded. The motion passed unanimously.

Project/Committee Reports

French Pete grant is completed and all final paperwork has been submitted. SHPO has concurred with ACR's recommendations.

Next meeting is a regular meeting held on October 9th at 10:00 am.

Special Meeting:

Following this meeting, today at 1:00 pm, the executive director of the Sheridan County Fairgrounds, Kimber, will provide a tour of the grounds and discuss of the property needs with the SCHPC.



BOARD OF COUNTY COMMISSIONERS

CHRISTI HASWELL • TOM RINGLEY • NICK SIDDLE • HOLLY JENNINGS • LONNIE WRIGHT

June 19, 2024

~~Kevin M. Knapp
931 W. Works St.
Sheridan, WY 82801~~

Dear Mr. Knapp:

We are pleased to announce that you were appointed to the Sheridan County Historic Preservation Commission during the Sheridan County Commissioners meeting on June 18, 2024. Your new 3-year term will begin on July 1, 2024.

The Commission would like to express its appreciation for your acceptance of this appointment. Your willingness to contribute your time, knowledge and leadership to this board is key to its success. Thank you for your service to the Sheridan County Sheridan County Historic Preservation Commission and the community.

Sincerely,

A handwritten signature in cursive script that reads "Nick Siddle".

Nick Siddle
Chairman

✓ cc: Historic Preservation Commission



Sheridan County Historic Preservation Commission
224 S Main St, Sheridan, WY 82801 – historic.preservation@sheridancountywy.gov

January 2, 2024

Katie Leeper
Historic Preservation Specialist
Programs: Review and Consultation, Community Preservation
2301 Central Avenue
Cheyenne, WY 82002
307.777.7566

RE: Sheridan County Historic Preservation Commission Annual Report

Dear Katie Leeper,

Enclosed, please find the *Annual Report Form for the Sheridan County Historic Preservation Commission* for your review. This year the Sheridan County Historic Preservation Commission (SCHPC) continued our momentum supporting and enhancing preservation efforts across the county. Throughout the year we have experienced some great wins, a few losses, and new opportunities for the coming year.

Our major accomplishments for the year include (in no particular order):

- Reviewed and finalized the French Pete report and project.
- Closed the CLG grant received for the First Congregational Church NRHP nomination and co-hosted a public celebration of the listing.
- Supported the SHPO staff host their in-person outreach for the next Statewide Plan at the Third Thursday event in Sheridan.
- Provided expertise and guidance to Sheridan County Board of County Commissioners and MOA Architecture on the Sheridan County Historic Jail and Sheriff's Residence Facility Assessment project.
- Supported the Sheridan County Fairgrounds on several projects including potential DEQ Brownfield grants and general preservation expertise.
- SCHPC chair, Kristin Campbell, and treasurer, Kathy Fay, attended the Preserve Wyoming Conference in Cheyenne.
- Commented on several Section 106 projects brought to the commission through WYDOT, FEMA, and consulting firms for FCC projects.
- Continue to work with USACE in the development of an MOA to address the adverse effects to historic properties resulting from the Little Goose Creek Aquatic Ecosystem Restoration project.
- Documented the Kendrick Park Pool and the Big Horn Hoon dairy barn.
- In partnership with the Alliance for Historic Wyoming, hosted an Unbarred Tour of three agricultural properties in Sheridan County.

One of our most significant accomplishments of the year was establishing a strong relationship with the City of Sheridan. The SCHPC participated in several of the City's projects, including the downtown development plan and Kendrick Park Pool project. The SCHPC provided technical expertise and recommendations to the City on their proposed development plan which sought to update several codes and zoning of the downtown district. The City ultimately reduced the scope of the project and did not



Sheridan County Historic Preservation Commission
224 S Main St, Sheridan, WY 82801 – historic.preservation@sheridancountywy.gov

incorporate our recommended design guidelines or demolition ordinances into their final project. However, the City plans on addressing these issues as separate projects in the Spring of 2025 and will continue to seek guidance and expertise from the SCHPC as those projects develop in the coming year. The SCHPC is hopeful that through our support, the City of Sheridan will establish the first enforceable design guidelines and demolition processes in Sheridan County. The second project, the Kendrick Park Pool project, has been in development for several years and will provide much needed repairs and improvements to the property which has been a center of summer recreation for Sheridanites since its construction ca. 1930. The property had not been previously documented with the SHPO, and the City granted the SCHPC access to document the property prior to construction. Over the winter the SCHPC will evaluate the property for the NRHP and submit the recommendation to SHPO for their review. Finally, the SCHPC plans to support the City's NRHP nomination of Sheridan City Hall for the upcoming semiquincentennial celebration in 2026. The SCHPC plans to include the nomination of the Kendrick Park Pool House as part of the project with the City.

As a board, the SCHPC welcomed one new member, Kevin Knapp, and BOCC liaison, Holly Jennings, each of whom bring a different perspective and expertise to our team. We look forward to continuing to support the community's preservation needs into the coming years.

Please feel free to contact me if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Kristin Campbell".

Kristin Campbell, Chair
Sheridan County Historic Preservation Commission



BOARD OF COUNTY COMMISSIONERS

CHRISTI HASWELL • TOM RINGLEY • NICK SIDDLE • HOLLY JENNINGS • LONNIE WRIGHT

June 19, 2024

~~Christina Haworth
33 Cessna Road
Sheridan, WY 82801~~

Dear Ms. Haworth:

We are pleased to announce that you were reappointed to the Sheridan County Historic Preservation Commission during the Sheridan County Commissioners meeting on June 18, 2024. Your new 3-year term will begin on July 1, 2024.

The Commission would like to express its appreciation for your acceptance of this reappointment. Your willingness to continue contributing your time, knowledge and leadership to this board is key to its success. Thank you for your service to the Sheridan County Historic Preservation Commission and the community.

Sincerely,

Nick Siddle
Chairman

✓ cc: Historic Preservation Commission

Kevin M. Knapp

(307) 461-7951 | history@sheridanclt.org | Sheridan, WY 82801

Nick Siddle, Chairman
Sheridan County Commission
224 S. Main St., Suite B1,
Sheridan, WY 82801

Dear Mr. Siddle,

I respectfully ask you to consider my application to sit on the Sheridan County Historic Preservation Commission. I am personally and professionally interested in helping preserve the historic character of our county.

I've long been fascinated by relics of the past, and felt inspired to collect, repair, and study them. I see history, and historical interpretation, as a flowing process; always evolving. As active participants in history, I believe we all have an inner historian driven by curiosity to tell the stories of our personal and collective past.

My position as the History Program Manager for SCLT is a dream come true. I am proud to inherit the program my predecessor created and feel lucky to be entrusted to develop and expand it further. By far, my most complicated duty is to expand our historic preservation program; specifically, to seek, develop, and close on historic preservation easements. This goal, I believe, can only be accomplished through close collaboration with the Downtown Sheridan Association as the Certified Local Government, and with the commission.

I would be a valuable addition to the commission and, in my current role at SCLT, it makes sense for me to seek a seat.

Thank you,

Kevin M. Knapp

2r.

Owner Contract No. _____
Engineer Contract No. 6016

**MASTER AGREEMENT FOR PROFESSIONAL AIRPORT ENGINEERING SERVICES
BETWEEN OWNER AND ENGINEER**

THIS MASTER AGREEMENT made as of January 7, 2025 between the **Owner**, Sheridan County, 224 South Main Street, Sheridan, WY 82801, and the **Engineer**, Morrison-Maierle, Inc., 1470 Sugarland Drive, Suite 2, Sheridan, WY 82801.

WHEREAS the **Owner** intends to perform several Airport Improvement Projects at the Sheridan County Airport under their authority during the following 5 years including, but not limited to the following:

- Acquire Snow Removal Equipment (Trucks, Plows, Loaders)
- Runway 15 Safety Area Slide Repair
- NAVAID Relocation
- Reconstruct / Expand General Aviation Aprons
- Rehabilitate Runway 6/24
- Construct Long Term Auto Parking
- Seal Coat and Mark Pavements
- Rehabilitate Taxiway A/B Intersection
- Rehabilitate Taxiway B
- Rehabilitate Taxiway A
- Rehabilitate Runway 15/33
- Runway 15/33 Edge Lighting Upgrade
- Rehabilitate Corporate Taxilane
- Replace Aircraft Rescue Fire Fighting Apparatus
- Construction of SRE/ARFF Facility
- Taxilane Improvements
- Utility Improvements
- Fence Relocation
- Hangar Development
- Upgrade Emergency Generators
- Upgrade Vault Hardware, Antennas, and Constant Current Regulators
- ALP Updates
- Environmental Documentation for Construction Projects
- Other projects or items as determined by the Owner

This AGREEMENT sets forth the general terms and conditions which shall govern the relationships and performance of the Owner and Engineer for work designated for each project and documented by a Task Order. Each Task Order will be prepared and executed by both parties for each project and will set forth specific project requirements, services of the Engineer, Owner's responsibilities, times for rendering services, deliverables to be provided, basis of compensation, and other appropriate contract terms related to the specific project.

The Owner and Engineer in consideration of their mutual covenants herein agree in respect to the performance of Professional Engineering Services by Engineer and the payment for those services by Owner as set forth in issued Task Orders.

The Engineer shall provide Professional Airport Planning and Engineering services for Owner in all phases of the Project to which this Agreement applies, serve as Owner's professional engineering representative for each Project as set forth in the Task Orders and shall give professional engineering consultation and advice to Owner during the performance of services hereunder.

This AGREEMENT (consisting of pages 1 to 37, inclusive), together with any specifically noted attachments, if any, constitute the entire Agreement between Owner and Engineer and supersede all prior written or oral understandings. This Agreement may only be amended, supplemented, or modified by a written instrument signed by both Owner and Engineer.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement as of the day and year first above written.

OWNER:

Sheridan County
Name

Signature

Nick Siddle, Chairman - Board of County
Commissioners

Title

Attest

ADDRESS FOR GIVING NOTICES:

Airport Manager, Sheridan County Airport

908 W Brundage Lane

Sheridan, WY 82801

ENGINEER:

MORRISON-MAIERLE, INC.
Name

Signature

Scott Bell, PE – Vice President

Title

Attest

ADDRESS FOR GIVING NOTICES:

Morrison-Maierle

1470 Sugarland Drive, Suite 2

Sheridan, WY 82801

OWNER - ENGINEER MASTER AGREEMENT INDEX

This Agreement includes the following parts:

SIGNATURE PAGE

INDEX

DEFINITIONS

MASTER FORM OF AGREEMENT

Section 1 ENGINEER'S RESPONSIBILITY

Section 2 SCOPE OF SERVICES
2.01 Basic Services
2.02 Additional Services

Section 3 OWNER'S RESPONSIBILITIES

Section 4 TIME OF PERFORMANCE

Section 5 PAYMENT TO ENGINEER

Section 6 GENERAL PROVISIONS
6.01 Standards of Performance
6.02 Betterment
6.03 Certifications, Guarantees and Warranties
6.04 Compliance with ADA and Other Laws and Regulations
6.05 Contingency Fund
6.06 Changes
6.07 Reuse of Construction Documents
6.08 Reuse of Planning Documents
6.09 Estimate of Construction Costs and Total Project Costs
6.10 Dispute Resolution
6.11 Subconsultants
6.12 Electronic Transmittals
6.13 Successors and Assigns and Beneficiaries
6.14 Compliance with Laws and Federal Regulations
6.15 Construction Safety and Phasing Plan
6.16 Allocation of Risks – Indemnification
6.17 Statutes of Limitations
6.18 Insurance
6.19 Controlling Law
6.20 Notices
6.21 Survival
6.22 Severability
6.23 Waiver

Attachments:

- Exhibit A – Task Order Format
- Exhibit B – Duties, Responsibilities and Limitation of Authority of Resident
Project Representative
- Exhibit C – Notice of Acceptability of Work
- Exhibit D – Required Contract Provisions for Airport Improvement Program
and for Obligated Sponsors

DEFINITION OF TERMS

Wherever used in this Agreement (including the Exhibits hereto), terms (including the singular and plural forms) printed with initial capital letters have the meanings indicated in the text above, in the exhibits, or in the following definitions:

1. *Addenda* - Written or graphic instruments issued prior to the opening of bids which clarify, correct, or change the bidding requirements or the proposed Construction Contract Documents.
2. *Additional Services* - The services to be performed for or furnished to Owner by Engineer in accordance with Section 2.02 of this Agreement or Task Order.
3. *Agreement* - This written contract for professional services between Owner and Engineer, including all exhibits identified in the Index of this Agreement or Task Order and any duly executed amendments.
4. *Application for Payment* - The form acceptable to Engineer which is to be used by Contractor during the course of the Work in requesting progress or final payments and which is to be accompanied by such supporting documentation as is required by the Construction Contract.
5. *Basic Services* - The services to be performed for or furnished to Owner by Engineer in accordance with Section 2.01 of this Agreement or Task Order.
6. *Calendar Day* - Every day shown on the calendar.
7. *Change Order or Supplemental Agreement* - A document which is signed by Contractor and Owner and authorizes an addition, deletion, or revision in the Work or an adjustment in the Construction Contract Price or the Construction Contract Times, or other revision to the Construction Contract, issued on or after the effective date of the Construction Contract. (The Federal Aviation Administration standard specification for Airport Construction uses the term *Supplemental Agreement*).
8. *Change Proposal* - A written request by Contractor, duly submitted in compliance with the procedural requirements set forth in the Construction Contract, seeking an adjustment in Construction Contract Price or Construction Contract Times, or both; contesting an initial decision by Engineer concerning the requirements of the Construction Contract Documents or the acceptability of Work under the Construction Contract Documents; challenging a set-off against payments due; or seeking other relief with respect to the terms of the Construction Contract.
9. *Constituent of Concern* - Asbestos, petroleum, radioactive material, polychlorinated biphenyls (PCBs), hazardous waste, and any substance, product, waste, or other material of any nature whatsoever that is or becomes listed, regulated, or addressed pursuant to (a) the Comprehensive Environmental Response, Compensation and Liability Act, 42 U.S.C. §§9601 et seq. ("CERCLA"); (b) the Hazardous Materials Transportation Act, 49 U.S.C. §§5501 et seq.; (c) the Resource Conservation and Recovery Act, 42 U.S.C. §§6901 et seq. ("RCRA"); (d) the Toxic Substances Control Act, 15 U.S.C. §§2601 et seq.; (e) the Clean Water Act, 33 U.S.C. §§1251 et seq.; (f) the Clean Air Act, 42 U.S.C. §§7401 et seq.; or (g) any other federal, State, or local statute, law, rule, regulation, ordinance, resolution, code, order, or decree regulating, relating to, or imposing liability or standards of conduct concerning, any hazardous, toxic, or dangerous waste, substance, or material.

10. *Construction Contract* - The entire and integrated written contract between the Owner and Contractor concerning the Work.
11. *Construction Contract Documents* - Those items designated as "Contract Documents" in the Construction Contract, and which together comprise the Construction Contract.
12. *Construction Contract Price* - The money that Owner has agreed to pay Contractor for completion of the Work in accordance with the Construction Contract Documents.
13. *Construction Contract Times* - The number of Calendar Days or the dates by which Contractor shall: (a) achieve milestones, if any, in the Construction Contract; (b) achieve Substantial Completion; and (c) complete the Work.
14. *Construction Cost* - The cost to Owner of the construction of those portions of the entire Project designed or specified by or for Engineer under this Agreement, including construction labor, services, materials, equipment, insurance, and bonding costs, and allowances for contingencies. Construction Cost does not include costs of services of Engineer or other design professionals and consultants; cost of land or rights-of-way, or compensation for damages to property; Owner's costs for legal, accounting, insurance counseling, or auditing services; interest or financing charges incurred in connection with the Project; or the cost of other services to be provided by others to Owner. Construction Cost is one of the items comprising Total Project Costs.
15. *Constructor* - Any person or entity (not including the Engineer, its employees, agents, representatives, and Consultants), performing or supporting construction activities relating to the Project, including but not limited to Contractors, Subcontractors, Suppliers, Owner's work forces, utility companies, other contractors, construction managers, testing firms, shippers, and truckers, and the employees, agents, and representatives of any or all of them.
16. *Construction Safety and Phasing Plan (CSPP)* - The overall plan for safety and phasing of an Airport construction project developed by the Owner (airport operator) or developed by the airport operator's Engineer and approved by the airport operator and Federal Aviation Administration. It is included in the invitation for bids and becomes part of the project Construction Contract Documents.
17. *Consultants or Subconsultants* - Individuals or entities having a contract with Engineer to furnish services with respect to this Project as Engineer's independent professional associates and consultants; subcontractors; or vendors.
18. *Contractor* - The entity or individual with which Owner enters into a Construction Contract.
19. *Documents* - Data, reports, Drawings, Specifications, Record Drawings, building information models, civil integrated management models, and other deliverables, whether in printed or electronic format, provided or furnished in appropriate phases by Engineer to Owner pursuant to this Agreement.
20. *Drawings* - That part of the Construction Contract Documents that graphically shows the scope, extent, and character of the Work to be performed by Contractor.
21. *Effective Date* - The date indicated in this Agreement on which it becomes effective, but if no such date is indicated, the date on which this Agreement is signed and delivered by the last of the parties to sign and deliver.
22. *Engineer* - The individual or entity named as such in this Agreement.

23. *Field Order or Change Order* – A written order issued by Engineer and approved by the Owner which requires minor changes in the Work but does not change the Construction Contract Price or the Construction Contract Times. (The Federal Aviation Administration standard specification for Airport Construction uses the term *Change Order*).
24. *Laws and Regulations; Laws or Regulations* - Any and all applicable laws, statutes, rules, regulations, ordinances, codes, and orders of any and all governmental bodies, agencies, authorities, and courts having jurisdiction. The contract clauses required by the Federal Aviation Administration to be included professional service agreements are included in Section 6.14 and Exhibit D.
25. *Owner* - The individual or entity named as such in this Agreement and for which Engineer's services are to be performed. Unless indicated otherwise, this is the same individual or entity that will enter into any Construction Contracts concerning the Project. For Federal Aviation Administration projects, the term Owner may also mean *Sponsor*.
26. *Project* - The total undertaking to be accomplished for Owner by engineers, contractors, and others, including planning, study, design, construction, testing, commissioning, and start-up, and of which the services to be performed or furnished by Engineer under this Agreement are a part.
27. *Record Drawings* - Drawings depicting the completed Project, or a specific portion of the completed Project, prepared by Engineer and delivered to the Owner as part of Project Closeout Services or as an Additional Service and based on Contractor's record copy of all Drawings, Specifications, Addenda, Change Orders, Work Change Directives, Field Orders, and written interpretations and clarifications, as delivered to Engineer and annotated by Contractor to show changes made during construction.
28. *Reimbursable Expenses* - The expenses incurred directly by Engineer in connection with the performing or furnishing of Basic Services and Additional Services for the Project.
29. *Resident Project Representative* - The authorized representative of Engineer assigned to assist Engineer at the Site during the Construction Phase. As used herein, the term Resident Project Representative or "RPR" includes any assistants or field staff of Resident Project Representative. The duties and responsibilities of the Resident Project Representative, if any, are as set forth in Exhibit B.
30. *Samples* - Physical examples of materials, equipment, or workmanship that are representative of some portion of the Work and that establish the standards by which such portion of the Work will be judged.
31. *Shop Drawings* - All drawings, diagrams, illustrations, schedules, and other data or information that are specifically prepared or assembled by or for Contractor and submitted by Contractor to illustrate some portion of the Work. Shop Drawings, whether approved or not, are not Drawings and are not Construction Contract Documents.
32. *Site or Airport* - Lands or areas to be indicated in the Construction Contract Documents as being furnished by Owner upon which the Work is to be performed, including rights-of-way and easements, and such other lands furnished by Owner which are designated for the use of Contractor.
33. *Specifications* - The part of the Construction Contract Documents that consists of written requirements for materials, equipment, systems, standards, and workmanship as applied to the Work, and certain administrative requirements and procedural matters applicable to the

Work.

34. *Sponsor* - A Sponsor is defined in 49 USC § 47102(24) as a public agency that submits to the FAA for an AIP grant; or a private Owner of a public-use airport that submits to the FAA an application for an AIP grant for the airport.
35. *Subcontractor* - An individual or entity having a direct contract with Contractor or with any other Subcontractor for the performance of a part of the Work.
36. *Substantial Completion* - The time at which the Work (or a specified part thereof) has progressed to the point where, in the opinion of Engineer, the Work (or a specified part thereof) is sufficiently complete, in accordance with the Construction Contract Documents, so that the Work (or a specified part thereof) can be utilized for the purposes for which it is intended. The terms "substantially complete" and "substantially completed" as applied to all or part of the Work refer to Substantial Completion thereof.
37. *Supplier* - A manufacturer, fabricator, supplier, distributor, materialman, or vendor having a direct contract with Contractor or with any Subcontractor to furnish materials or equipment to be incorporated in the Work by Contractor or a Subcontractor.
38. *Total Project Costs* - The total cost of planning, studying, designing, constructing, testing, commissioning, and start-up of the Project, including Construction Cost and all other Project labor, services, materials, equipment, insurance, and bonding costs, allowances for contingencies, and the total costs of services of Engineer or other design professionals and consultants, together with such other Project-related costs that Owner furnishes for inclusion, including but not limited to cost of land, rights-of-way, compensation for damages to properties, Owner's costs for legal, accounting, insurance counseling, and auditing services, interest and financing charges incurred in connection with the Project, and the cost of other services to be provided by others to Owner.
39. *Work* - The entire construction or the various separately identifiable parts thereof required to be provided under the Construction Contract Documents. Work includes and is the result of performing or providing all labor, services, and documentation necessary to produce such construction; furnishing, installing, and incorporating all materials and equipment into such construction; and may include related services such as testing, start-up, and commissioning, all as required by the Construction Contract Documents.
40. *Work Change Directive* - A written directive to Contractor issued on or after the effective date of the Construction Contract, signed by Owner and recommended by Engineer, ordering an addition, deletion, or revision in the Work.

MASTER FORM OF AGREEMENT

1. This is a Master Form of Agreement which provides for the performance of services for multiple projects over a specified period of time. Services shall be performed only as authorized by Task Orders issued under this Agreement.
2. The effective date of this Agreement is as shown on page 1. This Agreement shall be effective and applicable to Task Orders issued hereunder for Five (5) years from the effective date of the Agreement.
3. This Agreement provides for the general terms and conditions which shall govern the relationships and performance of the Engineer and Owner for the various projects involved in this Agreement. Each Task Order will further describe any distinctive terms or conditions required of the Engineer and Owner which are specific to the project covered by the Task Order.
4. The services to be provided by the Engineer will include applicable Basic and Additional Services as set forth herein plus specific services for each project as detailed in a duly executed Task Order for that project. The Task Order will indicate the specific tasks and functions to be performed, deliverables to be provided, establish beginning and completion dates, and include a method of payment to the Engineer for the performance of the services.
5. Owner shall have the responsibilities set forth in this Agreement and as further identified in the Task Order for each specific project.
6. Engineer shall not be obligated to perform any prospective Task Order unless and until Owner and Engineer agree as to the particulars of the specific Project, Engineer's services, compensation and all other appropriate matters.
7. Expiration of this Agreement shall not affect Task Orders issued hereunder during its term, or the validity of any actions taken under or with respect to such Task Orders, including modifications, whether taken before or after the expiration of the term of this Agreement.
8. The services specified in a Task Order issued to the Engineer shall be commenced by the Engineer promptly and in any event not later than the beginning date specified in the Task Order.

Section 1 - ENGINEER'S RESPONSIBILITY

1.01 The Engineer shall serve as the Owner's professional Engineering representative for those projects or phases of the project to which the Task Order and this Agreement applies and will give consultation and advice to the Owner during the performance of the services. Services to be provided under a Task Order may include the following:

A. Acquisition of Land or Equipment

Land Acquisition projects will include scoping meetings, advising the Owner during the land acquisition process, preparing and submitting Categorical Exclusion Documentation and Applications for Federal and State Assistance, preparing and submitting DBE goals (if applicable), preparing certificates as required, requests for reimbursement, a final project report, and updating the ALP and Exhibit "A" - Airport Property Map.

The Engineer shall solicit or assist the Owner in the selection of appraisers and review appraisers, administer the land acquisition process, conduct legal land surveys and prepare certificates of survey. The Engineer shall assist the Owner's Attorney in obtaining the necessary data and documentation required for the Attorney to prepare the Title Opinion required for Project Closeout.

In the event of litigation (Condemnation), the Engineer shall provide Expert Testimony and provide technical support to the Owner's Attorney in the prosecution of the litigation.

Equipment Acquisition - Assist Owner with the acquisition of equipment by providing solicitation of bids or quotes as necessary to meet the requirements of the FAA equipment procurement process.

B. Design and Construction Administration of Airport Improvement Projects

Design and Construction Administration Projects are typically completed in Phases that are described in more detail in **Section 2 - Scope of Services and the Task Order**. Phases may include:

- **Phase I - Programming and Pre-Design Activities** for the Project including meetings with the Owner to develop a project scope and schedule, preparing a Task Order, preparation of Grant Applications, and CATEX or other environmental documentation required to obtain FAA and State assistance for the project. Selection of subconsultants, negotiation of professional services fees, and preparation of DBE goals is a part of Pre-Design activities.
- **Phase II - Preliminary Design Engineering** for the Project shall include a study of the project layout and possible alternative layouts, preparation of preliminary cost estimates for alternatives, meetings with the Owner, FAA, and State to discuss alternatives, obtaining survey data and geotechnical information, studying alternative construction phasing to minimize impacts to airport users, pavement design, life cycle cost analysis, preparation, and submission of a 60% Design Report and 60% plans for approval, and preparation and submission of a Construction Safety and Phasing Plan (CSPP) to the FAA for review.
- **Phase III - Final Design Engineering** for the Project following review of the 60% Preliminary Engineering submission by the Owner, FAA, and State and based on their acceptance, modification and direction, shall include the undertaking of the Final Engineering activities required to prepare final plans and specifications indicating the scope, extent, and character of the Work to be performed and furnished by Contractors or Equipment Suppliers. This phase includes meetings and design conferences to obtain information and to coordinate or resolve design matters, collecting additional engineering data and undertaking additional field investigations, surveys, engineering, and environmental studies required to prepare detailed plans, specifications, and cost estimates. Final Design services include refining alternative construction phasing to minimize impacts to airport users, pavement design, and if applicable, pavement life cycle cost analysis and value engineering. Preparation and submission of Final Plans and Specifications, opinions of total project costs, the Final Design Report, and submission of an updated CSPP complete this phase. Intermediate submission of plans and specifications may be required at the 60%, 90%, and 100% stage depending on Owner, FAA, and State policies.

- **Phase IV - Assistance in the Bidding Process** includes providing printed or electronic copies of plans, specifications, and bidding documents to Bidders, assisting the Owner in advertising and securing bids, negotiating for services, analyzing bid results, furnishing recommendations on the award of contracts, and preparing or updating Applications for Federal and State Assistance.

- **Phase V - Construction Phase Services** may include:

Design with Construction Phase Services includes basic services rendered after the award of a construction contract including providing consultation and advice to the Owner during all phases of construction, on-site construction inspection and management involving the services of a resident project representative, inspector, or manager during the construction or installation phase of a project, and providing appropriate reports to the Owner, FAA, and State. Construction phase services also include reviewing and approving shop drawings and equipment cut-sheets submitted by contractors for compliance with design concept, as well as reviewing laboratory and mill test reports of materials and equipment. Change orders and supplemental agreements will be prepared for Owner, FAA, and State approval, performance tests required by specifications will be observed or reviewed, payment amounts to contractors will be determined and the Owner assisted in the preparation of grant reimbursement payment requests. Wage rate reviews will be conducted, along with making final inspections and submitting in the Project Closeout Phase, a report of the completed project including Record Drawings to the Owner, FAA, and State.

- **Phase VI Project Closeout Phase Services** include the collection and submittal of the Contractors Completion Documents to the Owner and preparation and submittal of a "Final Project Report" in accordance with appropriate FAA Airport District Office Notices or FAA Standard Operating Procedures in effect at the time of the project. The Engineer shall furnish the OWNER with two (2) hard copy sets of record drawings, specifications, shop drawings, submittals and Operations and Maintenance Manuals based on information furnished to the Engineer by the Contractor. The Final Report and Record Drawings shall also be submitted to the Owner, FAA, and State in electronic PDF format. The Airport Layout Plan (ALP) shall be updated to show the completed construction. A major update of the ALP beyond showing completed construction is beyond the scope of Construction Phase Services. A major update includes revisions to bring the ALP into compliance with current FAA Standard Operating Procedure standards for Airport Layout Plan Reviews. Major ALP Updates will be contracted for separately in a separate Task Order.

1.02 The Engineer shall perform the work in compliance with FAA requirements where applicable and in compliance with the standard of performance required in Section 6.01.

1.03 The Engineer shall be responsible for the technical accuracy of its services and documents resulting therefrom, and Owner shall not be responsible for discovering deficiencies therein. Engineer shall correct such deficiencies without additional compensation except to the extent such deficiencies are attributable to deficiencies in Owner furnished information.

Section 2 - SCOPE OF SERVICES

Each Task Order will clearly identify the engineering services required for each project. The following paragraphs are brief descriptions of engineering services typically provided but may not be limited to those listed below.

2.01 Basic Services

The Engineer agrees to provide professional services in connection with the Project, including normal Civil Engineering services as set forth below:

A. Acquisition of Land and Equipment

1. Land Acquisition

- A. Land Acquisition:** The land acquisition described in Exhibit A - Airport Property Map, will include performance of the following functions: securing of appraisals and appraisal reviews, conducting preliminary interviews and estimates, conducting negotiations, closing transactions with tenants and property owners, acquiring title commitments, subordination or acquisition of any property interest which would adversely affect Airport use, preparation and execution of deeds of conveyance, and other such functions required by Federal Aviation Administration. The preparation of a relocation plan, if required by federal regulations, shall be considered an additional service.

The services provided will comply with Federal Aviation Administration requirements in effect on the date of the Task Order, as set out in FAR Part 152, FAA Advisory Circular 150/5100-11 (Land Acquisition and Relocation Assistance under the Airport Development Aid Program) and FAA Order 5100.37 (Land Acquisition and Relocation Assistance for Airport Development Projects).

The Task Order will identify the size and description of the land acquisition related to the specific project.

The Engineer shall perform the following Land Acquisition Project work on behalf of the Owner. Depending on the circumstances, tasks such as just compensation offers, purchase, and relocation negotiations may be done by the Owner, Owner's Attorney, or professionals retained by the Engineer or Owner.

1. Utilize title commitments to show ownership interests and indicate easements, mineral leases, and other interests and encumbrances which affect the safe operation of the Airport.
2. Conduct preliminary interviews with property owners.
3. Conduct a public meeting, if requested by the Owner.
4. Prepare a relocation plan, if determined necessary, for FAA or State approval to acquire and relocate occupants. The cost of the relocation plan shall be paid for as additional services.
5. Secure appraisals and appraisal reviews prepared by adequately qualified persons as to education, experience, and credentials as set forth in the FAA Order 5100.37, Section 3 or as required by the State.
6. Prepare offers for just compensation and relocation determinations, if required, upon review and approval of the Owner.
7. Conduct purchase and relocation negotiations with the property owner and tenants and prepare memorandums of negotiations on behalf of Owner.

8. All proposed offers are to be reviewed and approved by the Owner before execution. All administrative settlements are to be reviewed and approved by Owner, FAA, and State prior to execution.
9. Prepare and submit proper documentation to FAA for payment of offers for just compensation and relocation claims.
10. Prepare and have executed all documents of conveyance, relinquishment, and subordination to provide Owner or its designee with a marketable fee simple title for Airport purposes. The Engineer shall be responsible for completing the necessary land surveys under the direction of a licensed surveyor required to transfer the title to the Owner. The survey shall include the completion of a Certificate of Survey (C.O.S.).
11. Provide transaction closings and all documents to close the purchase of parcels included in the Task Order, which shall be reviewed and approved by Owner's attorney prior to execution.
12. Record all documents affecting title with the County Clerk and Recorder.
13. Notify the appropriate city, township, and County Treasurer's office of the change from private to public Ownership to allow Owner to apply for tax exempt status at the earliest possible date, if applicable.
14. Be available for consultation as needed with Owner's Representatives.
15. Prepare and maintain four (4) land parcel files for each land and tenant parcel to be acquired, which include the documentation needed for cost reimbursement. One file will be submitted to the FAA, the second to the State, the third is for the Owner's records and the fourth file will be retained by the Engineer.
16. Prepare land acquisition and relocation summaries for the FAA and State.
17. Transmit the documentation needed for Project closeout and cost reimbursement to the FAA Airport District Office, and the State. The closeout package shall include the updating of Exhibit A - Airport Property Map and the ALP to show the newly acquired property. A major update of the ALP beyond showing the newly acquired property is beyond the scope of Land Acquisition Services.
18. Assist the Owner's attorney and the Owner in preparation of the Certificate of Fee Title (or easement), and Certificate of Compliance required by the FAA for each parcel acquired. This assistance is limited to providing a description of the property being acquired and copies of the FAA forms in draft format for completion by the Owner's attorney and Owner.

2. Equipment Acquisition.

- Research equipment requirements
- Prepare Design Report and justification
- Provide bid documents and specifications for equipment
- Distribute bid documents and specifications or solicit quotes
- Prepare opinion of probable cost
- Attend bid opening

- Prepare Letter of Recommendation of Award
- Prepare Notice of Award
- Prepare Notice to Proceed
- Prepare Requests for Reimbursement and payment documentation
- Conduct inspection of equipment for compliance with specifications.

B. Design and Construction Administration of Airport Improvement Projects

Phase I – Programming and Pre-Design Activities for the Project:

1. Develop Project Scope and prepare a Task Order for the professional services, including the development of:
 - ✓ Phase II Preliminary Design Engineering for the Project
 - ✓ Phase III Final Design Engineering for the Project
 - ✓ Phase IV Assistance in the Bidding Process
 - ✓ Phase V Construction Phase Services
 - ✓ Phase VI Project Closeout
2. Attend Pre-Design Meeting with Airport officials to discuss scope of the project, design and construction bid schedules, projected bid opening dates, and construction period. Provide summary of meeting.
3. Prepare **FAA Grant Application** and **CAT Ex Documentation Submittal** for the project. Develop a project schedule for completion of design elements and project milestones preliminary and final plan completion, review periods, bidding dates and final grant application submission based on bids. Use FAA and State Checklists to develop a tentative project schedule.
4. Prepare solicitations for subconsultant services required by the project work scope. In general, services for Geotechnical, Environmental, Geographical Information Systems (GIS), Architectural and other specialty consultants will be solicited from qualified DBE and non-DBE firms pre-qualified or certified by State DOTs. (Note: Required Field Surveying services may be performed by the Engineer in-house but are shown under subconsultant services). Any subconsultants selected for the project are subject to the approval of the Owner.

a. Subconsultants

Topographic Field Surveys: This effort will include development of ground control for use during construction and topographic field data collection to provide a detailed construction base map that will be used for final design and quantity calculations. The Engineer may utilize in-house field surveyors to perform this work. The area surveyed will be identified in the Task Order.

Geotechnical Field Investigations: This effort will include a series of field borings and soil sampling for evaluation of existing subgrade soil and if applicable, pavement conditions, in the earthwork and pavement areas in accordance with the latest edition of FAA Advisory Circular 150/5320-6 Pavement Design. Geotechnical investigations for buildings will be conducted in accordance with applicable building codes. In addition, during the construction phase of the project, the Geotechnical consultant may provide the certified laboratory for Materials Acceptance Testing services in accordance with applicable FAA construction specifications including P-209, P-401

and P-501. The geotechnical investigations work scope will be identified in the Task Order and solicitation for services.

Architectural, Environmental, GIS and other Specialty Consultants: If required for a specific project, the work scope for any specialty subconsultants will be identified in the scoping meetings and Task Order. Services will be solicited in accordance with the Engineer's subconsultant procurement plan. Generally, firms experienced in airport projects such as terminals, hangars, wildlife studies, and airport GIS survey projects, etc., will be selected.

5. Prepare for Owner's and Independent Fee Estimator's use a packet that the fee estimator may use to develop his or her fee estimate and that the Owner can use for fee review and negotiations with the Engineer.
6. Prepare Fiscal Year DBE goals and report on previous Fiscal Year DBE goal achievements. This includes revising, development, and approval of DBE goals in the event that anticipated amount of federal funds is in excess of \$250,000 per year and in accordance with FAA Civil Rights criteria in effect at the time of the Task Order, as well as reporting DBE Achievements via the FAA Civil Rights DOORS on-line reporting system.

Phase II – Preliminary Design

1. Perform investigative services and identify and evaluate the alternate solutions available to the OWNER as listed in the Task Order. Information from the current Airport Master Plan, AC 150/5300-13A (Airport Design), AC 150/5320-6E (Airport Pavement Design and Evaluation), AC 150/5325-6 (Airport Design Standards - Effects and Treatment of Jet Blast), AC 150/5340-30H (Design and Installation of Details for Airport Visual Aid), AC 150/5360-9 (Planning and Design of Airport Terminal Facilities at non-Hub Locations), and other applicable FAA Advisory Circulars (ACs) as of the date of the Task Order will be used as the basis for determining alternatives.
2. The investigative services include the evaluation of the Airport lighting system affected the project, completion of field surveys, geotechnical investigations required for the project and verification of record drawings by the design team.
3. Obtain field surveys of site topography and other field information, as required, to refine cost estimates and to use in the final design process. Utility mapping will be based on information obtained from utility owners, Blue Stake, or Airport records.
4. Obtain soils and geotechnical information required for pavement designs and the design of structures. Soils investigations for pavement design will use the current edition of AC 150/5320-6E Airport Pavement Design which is in effect on the date of the Task Order as a basis for determining the scope of the investigation. For structures, appropriate building codes will be used as the basis of the geotechnical investigation.
5. Develop an existing features drawing including contours (as appropriate) from data provided by the field topographic survey for use in refining cost estimates and the preparation of preliminary and final plans. Utility mapping will be based on information obtained from utility owners, Blue Stake, or Airport records.
6. Review existing storm drainage and develop storm drainage plan for the project, if applicable.

7. Prepare schematic development plans for the project, update Engineer's opinion of total project costs for alternative layouts or procurement of equipment, i.e. LED vs. Incandescent, for example. Evaluate alternatives for phasing of construction to minimize impacts to airport users and enhance airport safety and operations. Prepare schematic phasing plans and meet with the Owner and Airport Users (Stakeholders) to discuss alternate layouts and phasing alternatives.
8. Develop Project construction plans and specifications to approximately 60% completion and update the Engineer's opinion of total project costs.
9. Prepare a Design Report in accordance with FAA and State requirements. Print the Design Report, review plans and specifications and submit to Owner, FAA and State for a 60% design review. Review 60% plans with the Airport, FAA, and the State.
10. Develop a Draft Airport Construction Safety and Phasing Plan (CSPP) in accordance with FAA AC 150/5370-2G Operational Safety on Airports During Construction. The construction Contractor is responsible for complying with the CSPP and a contractor prepared Safety Plan Compliance Document (SPCD) describing how they will comply with the requirements of the CSPP and supplying any details that could not be determined before contract award. Preparation of the draft CSPP will be coordinated with the Owner, airport users, and other applicable stakeholders. The Draft CSPP will be part of the 60% design submittal.
11. Assist the Owner in submitting the Draft Airport Construction Safety and Phasing Plans.

Phase III - Final Design and 100% Design Review for the Project

1. Following the 60% review of the Phase II Preliminary Design by the Owner, FAA, and State and based on their acceptance, modification, and direction, prepare final plans and specifications indicating the scope, extent and character of the Work to be performed and furnished by the Contractor(s) or Equipment Suppliers.
2. Develop the Project construction plans and specifications to approximately 100% completion and update the Engineer's opinion of total project costs. Intermediate submission of plans and specifications may be required depending on Owner, FAA and State policies.
3. Include in the specification's Special Provisions a Construction Safety and Phasing Plan to address specific impacts of construction activities on airport operations. The version of AC 150/5370-2G Operational Safety on Airports During Construction which is in effect as of the date of the Task Order will be used as a guide in preparing the Construction Safety and Phasing Plan. Coordinate with the FAA Airport District Office, Air Traffic Control Tower, and FAA Facilities, as well as airport management and airport users as required to complete the plan. Generally, the FAA ADO will coordinate with and obtain approval from FAA Flight Standards for any special airport operational issues during construction.
4. Update the Engineer's opinion of total project costs. Revise the Design Report submitted for the 60% review as required to identify items of proposed work, levels of federal and state funding requested, and project impacts. Identify items of work which will be bid as alternative bid items. The design report will be completed in accordance with the versions of the appropriate ADO Notices and State Checklists which are in effect as of the date of Task Order.

5. Print and also provide an electronic copy (PDF) for 100% review plans and specifications (Project Manual), Final Design Report and CSPP to Owner for transmittal to FAA, and State for a 100% review.
6. Participate in final review meeting with the Owner, FAA, and State.
7. Following review of the 100% submittal by the Owner, FAA, and State and based on their acceptance, modification, and direction prepare final plans and specifications and update the Engineer's opinion of total project costs based on the final plans and specifications.
8. Provide final copies of plans and Specifications and bid package to Owner, FAA, and State for their files. Four sets are anticipated unless otherwise stated in the Task Order.
9. Attend Airport Board meetings and meetings with the FAA and State as required, to update Project progress. The maximum of meetings with the Airport Board and with the FAA shall be as specified in the Task Order.

Phase IV – Provide Assistance in the Bidding Process

Once the Project is authorized by the FAA, State, and the Owner to be advertised for construction, Phase IV of this Agreement shall commence, and the Engineer shall:

1. Prepare and distribute a notice to bidders or a copy of the Invitation to Bid for the upcoming project. Certified DBE firms' capable bidding the project or submitting subcontractor proposals to prime contractors will be included in the bidders list.
2. Provide plans and specifications for the construction of the improvements set forth in the Task Order. For bidding, provide the Owner with four copies and the FAA and State one copy of the plans and specifications. Plans and specifications will be offered to bidding Contractors in printed or electronic format for a non-refundable fee to cover reproduction and postage costs. Plans and specifications for Plan Exchanges will be provided in electronic (PDF) format.
3. Distribute plans and specifications via on-line bidding or paper distribution to contractors, subcontractors, suppliers, and manufacturers for the purpose of bidding.
4. Conduct a Pre-bid Conference to discuss airport operational safety during construction, airport security requirements, project construction schedule, and FAA construction specifications with prospective contractors. This will include providing a meeting attendance list, meeting agenda and meeting minutes.
5. Research and provide answers to Bidders during the advertisement period. Provide and distribute addendums if required.
6. Prepare a final Engineer's opinion of probable cost based on the final plans and specifications for use as a guide in considering bids at the bid opening.
7. Attend the project Bid Opening. Review each bidder's bid submission for completeness and errors, including a review the Bidder's qualifications documentation submitted in accordance with the general provisions of the project specifications. Review the low bidder's packet for compliance and completeness.

8. Prepare Bid Tabulations and provide a letter of recommendation of award to the Owner, FAA, and State.
9. Prepare amendments to the FAA and State Project Applications incorporating actual construction bid amounts into the application request and project budget. Assist the Owner in submitting the Amended Project Applications to the FAA and State if necessary.

Phase V - Construction Phase Services

Following the Award of Construction Contract(s) and acceptance of the FAA and State Grants by the Owner, Construction Phase Services shall commence, and the Engineer shall:

1. Prepare a notice of award and assist the Owner in preparation of the Construction Contract Documents.
2. Contractor will be provided an electronic set of construction plans and specifications for their use. No hard copies will be provided to the contractor by the engineer.
3. Executed contract documents will be gathered, bound into a project specification book, and distributed to the Owner, FAA, State Aeronautics, and the Contractor.
4. Schedule and conduct a Pre-construction Meeting with the selected construction contractors and subcontractors and Airport Stakeholders. This will include providing a meeting attendance list, meeting agenda and meeting minutes.
5. Stake the project for construction in accordance with the Project Specifications and as defined in the Task Order for the project.
6. Should paving costs as bid exceed \$500,000, the Engineer shall prepare a Construction Management Plan. The plan will include the identification of the Owner's representative, the testing laboratory, the procedures for testing laboratories, qualifications of testing personnel, and testing requirements, as required by the versions of the ADO Notices which are in effect as of the date of the Task Order.
7. The Engineer shall provide construction administration and observation services as required for substantial compliance with the Contract Documents. The Engineer will keep the Owner informed of the progress of the work, endeavor to guard the Owner against defects and deficiencies in the work of the Contractor, and shall reject or stop work, as appropriate, failing to conform to the Contract Documents. The Engineer or its authorized representative shall keep adequate Project records and field reports of work during construction.
8. Provide the services of a Resident Project Representative (RPR) at the site to assist the Engineer and to provide observation of Contractor's work. Duties, responsibilities, and authority of the RPR are as set forth in Exhibit B. The furnishing of such RPR's services will not extend Engineer's responsibilities or authority beyond the specified limits set forth elsewhere in this Agreement.
9. Visits to site and construction observation. In connection with observations of Contractor's work in progress while it is in progress:
 - a. Make visits to the site at intervals appropriate to the various stages of construction, as Engineer deems necessary, in order to observe the progress and quality of the Work.

Such visits and observations by Engineer and Engineer's RPR are not intended to be exhaustive or to extend to every aspect of Contractor's work in progress or to involve detailed inspection of Contractor's work in progress, but rather are to be limited to spot checking, selective sampling, and similar methods of general observation of the Work. Based on information obtained during such visits and such observations, Engineer will determine in general if Contractor's work is proceeding in accordance with the construction Contract documents, and Engineer shall keep Owner informed of the progress of the work.

- b. The purpose of Engineer's visits to, and observation by the Engineer's Resident Project Representative will be to enable Engineer to better carry out the duties and responsibilities assigned to and undertaken by Engineer during the construction phase, and, in addition, to provide for Owner a greater degree of confidence that the completed Work will conform in general to the Contract Documents. Engineer shall not, during such visits or as a result of such observations of Contractor's work in progress, supervise, direct, or have control over Contractor's work, nor shall Engineer have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected by Contractor, for safety precautions and programs incident to Contractor's work, or for any failure by Contractor to comply with Laws and Regulations applicable to Contractor's furnishing and performing the Work. Accordingly, Engineer neither guarantees the performance of any Contractor nor assumes responsibility for any Contractor's failure to furnish and perform its work in accordance with the construction Contract documents.
10. Require such special inspections or tests of Contractor's work as deemed reasonably necessary, and receive and review all certificates of inspection, tests, and approvals. Engineer's review of such certificates will be for the purpose of determining that the results certified indicate compliance with the construction Contract documents and will not constitute an independent evaluation that the content or procedures of such inspections, tests, or approvals comply with the requirements of the construction Contract documents. Engineer shall be entitled to rely on the results of such tests.
11. Monitor Contractor and Subcontractor operations during construction for general adherence to the Construction Safety and Phasing Plan (CSPP). In the event construction activities are not in conformance with the provisions of the CSPP with respect of operations within the Airfield Environment defined in the CSPP, the Contractor and Owner will be notified verbally and in writing. Failure of the Contractor to take corrective action will result in a stop work order issued to the Contractor until such time as the Contractor takes corrective action. The stop work order may be issued at the direction of the Owner, through the Engineer, or by order of the Engineer, should circumstances dictate such action.
12. Prepare weekly construction observation reports for review by the Owner, the FAA, and the State.
13. Based on the on-site observations of the Engineer's RPR and review of Contractor(s)' applications for payment and the supplemental data and schedules, the Engineer shall approve, in writing, the amounts owed to the Contractor(s), and in accordance with the provisions of the General Conditions of the construction Contract documents shall approve payments to the Contractor(s) in such amounts.

Approvals of payment shall constitute a representation to the Owner, based on such observations and review, that the work has progressed to the point indicated and that, to

the best of Engineer's knowledge, information and belief, the quality of the work is in accordance with the construction Contract documents subject to an evaluation of the work upon substantial completion and subject to the results of subsequent tests, and to any other qualifications stated in the Engineer's approval.

By approving applications for payment, the Engineer shall not be deemed to have represented that it has made any examination to determine how or for what purpose any Contractor has used the moneys paid on account of the contract price, or that title to any of the Contractor(s)' work, materials or equipment has passed to the Owner free and clear of any lien, claims, security interests, or encumbrances.

14. Provide draft FAA and State Aeronautics Requests for Reimbursements and assisting in the submittal of the requests. Summaries of Project Cost and Paid Invoices will be prepared for the purpose of tracking grant(s) funding and project budget status. Assist in the preparation of quarterly and annual SF 425 reports for FAA Projects.
15. Make recommendations to the Owner on all claims relating to the execution and progress of the construction work.
16. Notify the Owner of permanent work that does not conform to the result required in the construction Contract documents, prepare a written report describing any apparent non-conforming permanent work, make recommendations to the Owner for its correction, and, at the request of the Owner, have these recommendations implemented by the Contractor.
17. Review shop drawings, samples, certifications, and other submittals of the Contractor only for general conformance to the design concept of the Project and for general compliance with the construction Contract documents. Such reviews and approvals will not extend to the means, methods, techniques, sequences, or procedures of construction or to safety precautions and programs incident thereto.
18. Prepare incidental Change Orders for the Owner's approval. Incidental in this reference would require no additional design or construction management. (Change Orders involving additional design and construction management services shall be considered Additional Services and subject to Section 2.02 of this Agreement).
19. Promptly after notice from Contractor that Contractor considers the entire Work ready for its intended use, in company with Owner, FAA, State Aeronautics and Contractor, conduct an inspection to determine if the Work is substantially complete. If, after considering any objections of Owner, the FAA, State Aeronautics, the Engineer considers the Work substantially complete; Engineer shall then deliver a certificate of substantial completion to Owner and Contractor.
20. *Final Notice of Acceptability of the Work.* Conduct a final inspection to determine if the completed Work of Contractor is acceptable so that Engineer may recommend, in writing, final payment to Contractor. Accompanying the recommendation for final payment, Engineer shall also provide a notice in the form attached hereto as Exhibit C (the "Notice of Acceptability of Work") that the Work is acceptable to the best of the Engineer's knowledge, information, and belief and based on the extent of the services provided by Engineer under this Agreement.

Phase VI - Project Closeout Phase Services

1. *Contractor's Completion Documents.*
 - a. Receive and review maintenance and operating instructions, schedules, and guarantees.
 - b. Receive bonds product, certificates, certificates of inspection, tests, and approvals, shop drawings, samples, and other data required by the construction Contract documents and the annotated record documents which are to be assembled by Contractor in accordance with the construction Contract documents to obtain final payment.
 - c. The Engineer in the construction Contract documents shall require the Contractor to prepare as constructed record documents in accordance with FAA requirements which shall show any changes that were made in the plans and specifications during construction. A copy of the as-constructed plans shall be furnished to the Engineer. Final payment to Contractor will be made contingent on receipt of the as-constructed plans.
 - d. Engineer shall transmit all of the Contractor's completion documents to Owner.
2. The Airport Layout Plan (ALP) shall be updated to show the completed construction. A major update of the ALP beyond showing completed construction is beyond the scope of Construction Phase Services.
3. Upon completion of construction, the Engineer shall prepare a "Final Project Report" in accordance with appropriate ADO Notices in affect at the time of the project. The Engineer shall furnish the Owner with two (2) hard copy sets of record drawings, specifications, shop drawings, submittals and Operation and Maintenance Manuals based on information furnished to the Engineer by the Contractor. The Engineer shall furnish one (1) copy of the Final Project Report to the Owner, FAA, and State in printed and PDF format. Engineer shall upload electronic copies to BlackCat.

The construction specifications shall require the Contractor to perform all tests of materials and construction layout surveys and to submit a set of marked up as-constructed plans. The Contractor will be responsible for retaining the services of a certified materials testing firm to perform quality control and acceptance testing in accordance with FAA requirements. The Engineer will utilize the above Contractor-furnished layout and testing data to prepare the Final Project Report.

Copies of documents that may be relied upon by Owner are limited to the printed copies (also known as hard copies) that are signed or sealed by Engineer. Files in electronic media format of text, data, graphics, or of other types that are furnished by Engineer to Owner are only for convenience of Owner. Any conclusion or information obtained or derived from such electronic files will be at the user's sole risk. Because data stored in electronic media format can deteriorate or be modified inadvertently or otherwise without authorization of the data's creator, the party receiving electronic files agrees that it will perform acceptance tests or procedures within 60 days, after which the receiving party shall be deemed to have accepted the data thus transferred. Any errors detected within the 60-day acceptance period will be corrected by the party delivering the electronic files. Engineer shall not be responsible to maintain documents stored in electronic media format after acceptance by Owner.

When transferring documents in electronic media format, Engineer makes no representations as to long term compatibility, usability, or readability of documents resulting from the use of software application packages, operating systems, or computer hardware differing from those used by Engineer at the beginning of this Project.

4. *Limitation of Responsibilities.* Engineer shall not be responsible for the acts or omissions of any Contractor, or of any of their subcontractors, suppliers, or of any other individual or entity performing or furnishing any of the Work. Engineer shall not be responsible for the failure of any Contractor to perform or furnish the Work in accordance with the construction Contract documents.

2.02 Additional Services

If authorized in writing by the Owner, the Engineer shall provide additional professional services in connection with the Project as set forth below, and the Owner shall pay the ENGINEER a fee for these services as provided for in the Task Order for the specific project.

- A. Services due to changes in the scope of the Project or its design, including but not limited to, changes in size, complexity, schedule, or character of construction.
- B. Revisions of studies, reports, design documents, drawings, or specifications that have previously been approved by the Owner, or when such revisions or change orders are due to causes beyond the control of the Engineer.
- C. Services required as a result of Owner providing incomplete or incorrect project information. The Engineer will assist the Owner to define the information needed but cannot be held responsible for incomplete or incorrect project information.
- D. Design documents for alternate bids or for out-of-sequence work requested by the Owner, which are not considered a part of Design and Construction services.
- E. Detailed renderings, exhibits or scale models for the Project unless they are included as deliverables in the task order.
- F. Special analysis of the Owner's needs such as owning and operating analysis, staffing and training, operating and maintenance manuals, special operating drawings or charts, and any other similar analyses. The bidding documents will require the Engineer to provide operating and maintenance manuals for any equipment procured as part of the Project. The Final Project Report will include a brief statement on maintenance.
- G. Additional or extended services during construction made necessary by:
 - (1) Emergencies or acts of God endangering the work,
 - (2) Work damaged by fire or other cause during construction,
 - (3) Defective or incomplete work of the Contractor,
 - (4) Prolongation of the initial construction Contract Time beyond the contract time,
 - (5) Acceleration of the work schedule involving services beyond established office working hours, or

- (6) The Contractor's default under the contract documents due to delinquency or insolvency.
- H. Services in connection with Supplemental Agreements and Change Orders to reflect changes requested by Owner so as to make the compensation commensurate with the extent of the Additional Services rendered.
 - I. Services required to make revisions to Plans and Specifications occasioned by the acceptance of substitute materials or equipment other than "or-equal" items; and services after the award of the construction Contract in evaluating and determining the acceptability of a substitution which is found to be inappropriate for the Project or an excessive number of substitutions.
 - J. Services resulting from significant delays, changes, or price increases occurring as a direct or indirect result of materials, equipment, or energy shortages.
 - K. Assistance in the adjusting or balancing operation of equipment or systems, or training personnel for operation or maintenance of equipment or systems.
 - L. Services as an expert witness for the Owner in connection with litigation or other proceedings involving the Project.
 - M. Update or preparation of Exhibit "A", Airport Property Map, or update or preparation of Airport Layout Plan drawings if not required in Basic Services.
 - N. Geotechnical services in excess of those stipulated in the Task Order.
 - O. Survey services in excess of those stipulated in the Task Order.
 - P. Other services not otherwise provided for in this Agreement, including services normally furnished by the Owner as described in Section 3 - Owner's Responsibilities.

Section 3 - OWNER'S RESPONSIBILITIES

The Owner shall:

- 3.01** Provide Engineer full information as to the requirements for the Project, including design objectives and constraints, space, capacity and performance requirements, flexibility and expandability, and any budgetary limitations.
- 3.02** Give instructions to Engineer regarding Owner's procurement of construction services (including instructions regarding advertisements for bids, instructions to bidders, and requests for proposals, as applicable), Owner's construction contract practices and requirements, insurance and bonding requirements, electronic transmittals during construction, and other information necessary for the finalization of Owner's bidding-related documents (or requests for proposals or other construction procurement documents), and Construction Contract Documents. Owner shall have responsibility for the final content of (1) such bidding-related documents, and (2) those portions of any Construction Contract other than the design (as set forth in the Drawings, Specifications, or otherwise), and other engineering or technical matters; and Owner shall seek the advice of Owner's legal counsel, risk managers, and insurance advisors with respect to the drafting and content of such documents.
- 3.03** Place at the Engineer's disposal all available information pertinent to the Project including previous reports and any other data relative to the Project, including Environmental assessments, audits, investigations, and impact statements, and other relevant environmental, historical, or cultural studies relevant to the Project, the Site, and adjacent area.
- 3.04** Guarantee access to and make all provisions for the Engineer to enter upon public and private property as required.
- 3.05** Recognizing and acknowledging that Engineer's services and expertise do not include the following services, provide, as required for the Project:
 - (a). Accounting, bond and financial advisory (including, if applicable, "municipal advisor" services as described in Section 975 of the Dodd-Frank Wall Street Reform and Consumer Protection Act (2010) and the municipal advisor registration rules issued by the Securities and Exchange Commission), independent cost estimating, and insurance counseling services.
 - (b). Legal services with regard to issues pertaining to the Project as Owner requires, Contractor raises, or Engineer reasonably requests.
 - (c). Such auditing services as Owner requires to ascertain how or for what purpose Contractor has used the money paid.
- 3.06** Examine all studies, reports, sketches, drawings, specifications, proposals, and other documents presented by the Engineer; obtain advice of an attorney, insurance counselor and other consultants as the Owner deems appropriate for such examination and render in writing decisions pertaining thereto within ten calendar days so as not to delay the services of the Engineer.
- 3.07** Provide such legal, accounting, independent cost estimating and insurance counseling services as may be required for the Project.

3.08 Designate in writing a person to act as the Owner's representative with respect to the Engineer's services. Such person shall have complete authority to transmit instructions, receive information, and interpret and define the Owner's policies and decisions with respect to materials, equipment, elements and systems pertinent to the Engineer's services.

No information or instructions from the Owner pertaining to the project shall be transmitted to the Engineer or to other concerned persons or agencies except by the Owner's designated representative through the Engineer or its Resident Project Representative.

3.09 Advise Engineer of the identity and scope of services of any independent consultants employed by Owner to perform or furnish services in regard to the Project, including, but not limited to, cost estimating, project peer review, Value Engineering, and constructability review.

3.10 Furnish to Engineer data as to Owner's anticipated costs for services to be provided by others for Owner, so that Engineer may make the necessary calculations to develop and periodically adjust Engineer's opinion of total project costs.

3.11 Give prompt written notice to the Engineer whenever the Owner observes or otherwise becomes aware of any development that affects the scope or time of performance of Engineer's services, any defect or nonconformance in Engineer's services, or any defect in the Project or changed circumstances.

3.12 Furnish or direct the Engineer to provide additional services as required.

3.13 Advertise for Proposals from Bidders. Attend and participate in the pre-bid conference, bid opening, pre-construction conferences, construction progress and other project related meetings, as well as Site visits to determine Substantial Completion and readiness of the completed Work for final payment.

3.14 Engineer and Owner agree that, without the prior consent of the other party, neither will offer employment to nor discuss employment with any of the other party's associates or employees until one year after the end date of this Agreement.

3.15 Bear all costs incident to compliance with the requirements of this Section.

Section 4 - TIME OF PERFORMANCE

4.01 The provisions of this Section and the various rates of compensation for the Engineer's services provided for in each Task Order are agreed to in anticipation of the orderly and continuous progress of the Project. The Engineer's obligation to render services under individual Task Orders shall extend for a period which may reasonably be required to provide the services.

4.02 If the Engineer's services for specific Projects as provided by Task Orders are delayed or suspended in whole or in part by the Owner or governmental authorities for more than three months for reasons beyond the Engineer's control, the Engineer shall on written request to the Owner (but without termination of this Agreement) be paid as provided in Section 5 - Payment to Engineer. If such delay or suspension extends for more than six months for reasons beyond the Engineer's control, the payments and various rates of

compensation provided for in Section 5 - Payment to Engineer shall be subject to renegotiation.

- 4.03 The times for performing services or providing deliverables will be stated in each Task Order for a specific project.
- 4.04 The time for a party's performance will be extended to the extent performance was delayed by causes beyond the control and without the fault of the party seeking the extension. The party shall promptly notify the other party in writing when it is being delayed.
- 4.05 The construction time for completion by the Contractor shall be established in the construction documents. Delays by the Contractor requiring additional time shall allow additional payment to be made to the Engineer under Section 5 - Payment to Engineer. If the Project is not constructed during the anticipated construction period, the Engineering fees for Phase IV and V shall be subject to re-negotiation.

Section 5 - PAYMENT TO ENGINEER

- 5.01 Based on the scope of the Project as described in Task Orders for individual projects, the Owner shall pay to the Engineer the established fees as forth herein and in each Task Order.
- 5.02 Acquisition of Land or Equipment
 - A. For Engineering services related to Land Acquisition, the Owner shall pay the Engineer a negotiated lump sum fee established in future Task Orders as subsequent projects or stages of development are determined and authorized.
 - B. For Engineering services related to Equipment Acquisition, the Owner shall pay the Engineer a negotiated lump sum fee established in future Task Orders as subsequent projects or stages of development are determined and authorized.
- 5.03 Phase I – Programming and Pre-Design Activities for the Project, Phase II – Preliminary Design and Phase III – Final Design and 100% Design Review for the Project.
 - A. For Engineering services related to Phase I, Phase II and Phase III Design Services, the Owner shall pay the Engineer a negotiated lump sum fee established in future Task Orders as subsequent projects or stages of development are determined and authorized.
- 5.04 Phase IV – Provide Assistance in the Bidding Process and Phase V - Construction Phase.
 - A. For Engineering services related to Phase IV and Phase V Bidding and Construct Phase Services, the Owner shall pay the Engineer, on a cost reimbursable plus fixed fee basis or lump sum fees, as negotiated and established in the Task Order.
 - B. The Engineering Budget as set forth in Task Orders for individual projects will set limitations for reimbursement of dollars costs. Without the prior written approval of the Owner, the Engineer may not exceed the TOTAL ESTIMATED COMPENSATION set forth for Phases IV and V.
 - C. The costs allowable under Phases IV and V of the Agreement shall be limited to reasonable, allocable and necessary costs determined as follows:

1. Direct Labor Costs means salaries and wages paid to employees engaged directly on the project, including payroll-related costs and benefits such as the cost of customary and statutory benefits including, but not limited to, social security contributions, unemployment, excise and payroll taxes, workers' compensation, health and retirement benefits, bonuses, sick leave, vacation, and holiday pay applicable thereto.
 2. Overhead rates shall meet Federal Audit standards and includes salaries and wages of employees engaged in business operations not directly chargeable to projects, plus non-Project operating costs, including but not limited to, business taxes, legal, rent, utilities, office supplies, insurance, and other operating costs. Overhead shall be computed as a percentage of Direct Labor Costs including payroll costs and shall be included with each Task Order.
 3. Direct Labor Costs and Overhead applied to Direct Labor Costs will be adjusted annually to reflect equitable changes in the compensation payable to Engineer. Overhead rates shall be adjusted based on the Engineer's annual calculated overhead rates occurring during the contract period in accordance with applicable Federal procurement regulations and overhead rates approved by Federal audit agencies. The approved overhead rate in effect for a specific Project will be established in the Task Order.
 4. Subsistence rates as set forth in the Task Order.
 5. Transportation rates as set forth in the Task Order.
 6. Out-of-Pocket costs for professional consultant services, subcontracts, supplies, equipment, materials, telephone and other expenses chargeable to the contract in accordance with the Engineer's usual accounting practices.
 7. Fixed fee is the lump sum amount paid to Engineer by Owner as a margin or profit. This fee will be established for each Task Order and will only be adjusted by an amendment to the Task Order.
- D. Payment of Fixed Fee for Phases IV and V. At the time of each payment to the Engineer, a portion of the Fixed Fee will be paid in the same ratio as the allowable dollar costs to total costs.

5.05 Phase VI - Project Closeout Phase Services

For Engineering services related to Phase VI - Project Closeout Phase Services, the Owner shall pay the Engineer a negotiated lump sum fee established in the Task Order as subsequent projects or stages of development are determined and authorized.

5.06 **Additional Services**

For additional services as outlined in Section 2.02, the Owner shall pay the Engineer a lump sum fee or cost reimbursable fee negotiated for the extra services provided.

5.07 **Payment Schedule**

Payment of compensation shall be made by the Owner to the Engineer as follows:

- A. Payment for all Lump Sum projects shall be billed based on a percentage of work completed to date, generally monthly, and shall be due upon receipt of the invoice.
- B. Payment for Cost Reimbursable projects shall be due as the work progresses based upon Invoices submitted by the Engineer.
- C. **Application to Interest and Principal:** Payment will be credited first to any interest owed to Engineer and then to principal.
- D. **Failure to Pay:** If Owner fails to make any payment due Engineer for services and expenses within 30 days after receipt of Engineer's invoice, then:
 - 1. Amounts due Engineer will be increased at the rate of 1.0% per month (or the maximum rate of interest permitted by law, if less) from said thirtieth day; and
 - 2. Engineer may, after giving seven days written notice to Owner, suspend services under this Agreement until Owner has paid in full all amounts due for services, expenses, and other related charges. Owner waives any and all claims against Engineer for any such suspension.
- E. **Disputed Invoices:** If Owner disputes an invoice, either as to amount or entitlement, then Owner shall promptly advise Engineer in writing of the specific basis for doing so, may withhold only that portion so disputed, and must pay the undisputed portion subject to the terms of Paragraphs 5.0708.A and 5.07.B.
- F. **Sales or Use Taxes:** If after the Effective Date any governmental entity takes a legislative action that imposes additional sales or use taxes on Engineer's services or compensation under this Agreement, then Engineer may invoice such additional sales or use taxes for reimbursement by Owner. Owner shall reimburse Engineer for the cost of such invoiced additional sales or use taxes; such reimbursement shall be in addition to the compensation to which Engineer is entitled under the terms of this Agreement or Task Order.

Section 6 - GENERAL PROVISIONS

6.01 Standards of Performance

The standard of care for all professional Engineering and related services performed or furnished by Engineer under this Agreement will be the care and skill ordinarily used by members of Engineer's profession practicing under similar circumstances at the same time and in the same area. Engineer makes no warranties, express or implied, under this Agreement or otherwise, in connection with Engineer's services.

6.02 Betterment

If Engineer mistakenly leaves out of the construction documents any component or item required for the Project, Engineer shall not be responsible for the cost or expense of constructing or adding the component or item to the extent such item or component would have been required and included in the original construction documents. In no event will the Engineer be responsible for any cost or expense that provides betterment or upgrades or enhances the value of the Project.

6.03 Certifications, Guarantees and Warranties

- A. The Engineer shall not be required to sign any documents, no matter by whom requested, that would result in the Engineer having to certify, guarantee or warrant the existence of conditions whose existence the Engineer cannot ascertain. The Owner also agrees not to make resolution of any dispute with the Engineer or payment of any amount due to the Engineer in any way contingent upon the Engineer signing any such certification.
- B. Engineer neither guarantees the performance of any Constructor nor assumes responsibility for any Constructor's failure to furnish and perform the Work in accordance with the Construction Contract Documents.
- C. Engineer shall not be responsible for any decision made regarding the Construction Contract Documents, or any application, interpretation, clarification, or modification of the Construction Contract Documents, other than those made by Engineer or its Consultants.
- D. Engineer is not required to provide and does not have any responsibility for surety bonding or insurance-related advice, recommendations, counseling, or research, or enforcement of construction insurance or surety bonding requirements.
- E. Engineer's services do not include providing legal advice or representation.

6.04 Compliance with ADA and other Laws and Regulations

The Americans with Disabilities Act (ADA) provides that it is a violation of the ADA to design and construct a facility for first occupancy later than January 26, 1993, that does not meet the accessibility and usability requirements of the ADA except where an entity can demonstrate that it is structurally impractical to meet such requirements. The Owner acknowledges that the requirements of the ADA will be subject to various and possibly contradictory interpretations. The Engineer, therefore, will use reasonable professional efforts to interpret applicable ADA requirements and other federal, state and local laws, rules, codes, ordinances and regulations as they apply to the Project. The Engineer, however, cannot and does not warrant or guarantee that the Owner's Project will comply with ADA requirements or requirements of other federal, state, and local laws, rules, codes, ordinances, or regulations as they apply to the Project.

6.05 Contingency Fund

The Owner and Engineer acknowledge that changes may be required for a variety of reasons and that the costs of the Project may exceed the construction Contract sum. The Owner agrees to set aside funds as a contingency reserve to be used, as required, to pay the local share of any such increased Project costs.

6.06 Changes

The Owner may, at any time and by written order, make changes within the general scope of the Agreement in the services to be provided. If such changes cause an increase or decrease in Engineer's costs of, or time required for, performance of any services, an equitable adjustment shall be made, and the Agreement shall be modified in writing accordingly. Any claim of Engineer for an adjustment must be asserted in writing within

30 days from the date of receipt by Engineer of the notification of change unless Owner grants a further period of time.

6.07 Reuse of Construction Documents

All documents furnished by Engineer pursuant to this Agreement, including Plans, Specifications, and reports, are instruments of its services in respect of the Project. Reproducible copies of drawings and copies of other pertinent data shall be made available to the Owner upon request. They are not intended or represented to be suitable for reuse by Owner or others on extensions of the Project or on any other project. Any reuse by Owner without specific written verification or adaptation by Engineer shall be at Owner's sole risk and without liability or legal exposure to Engineer, and Owner shall indemnify, defend, and hold harmless Engineer for all claims, damages, losses and expenses, including attorneys' fees arising out of or resulting therefrom. Any such verification or adaptation shall entitle Engineer to further compensation at rates to be agreed upon by Owner and Engineer.

6.08 Reuse of Planning Documents

The purpose of the Airport Layout Plan is to show at a practical level of detail the existing airport facilities and future development at the Airport. It is intended that the Owner will update the ALP as required. The ALP represents conditions at the Airport at the time it is approved. The Engineer is not responsible for showing developments following approval of the ALP and project closeout.

6.09 Estimate of Construction Costs and Total Project Costs

Engineer's opinions (if any) of probable Construction Cost are to be made on the basis of Engineer's experience, qualifications, and general familiarity with the construction industry. However, because Engineer has no control over the cost of labor, materials, equipment, or services furnished by others, or over contractors' methods of determining prices, or over competitive bidding or market conditions, Engineer cannot and does not guarantee that proposals, bids, or actual Construction Cost will not vary from opinions of probable Construction Cost prepared by Engineer. If Owner requires greater assurance as to probable Construction Cost, then Owner agrees to obtain an independent cost estimate.

The services, if any, of Engineer with respect to Total Project Costs shall be limited to assisting the Owner in tabulating the various categories that comprise Total Project Costs. Engineer assumes no responsibility for the accuracy of any opinions of Total Project Costs.

6.10 Dispute Resolution

- A. Owner and Engineer agree that they shall first submit any and all unsettled claims, counterclaims, disputes and other matters in question between them arising out of or relating to this Agreement or the breach thereof ("disputes"), to mediation by a mutually agreed upon mediator. After a written demand for non-binding mediation, which shall specify the nature of the dispute, and within thirty (30) days from the date of selection of the mediator, the matter shall be submitted to the mediator for consideration. The mediator shall provide an informal opinion and advice, none of which shall be binding upon the parties. The mediator's fee shall be shared equally by the parties. If the dispute has not been resolved, the matter may then be considered by other methods of dispute resolution.

- B. The Owner and the Engineer further agree to include a similar mediation provision in all agreements with independent engineers and consultants retained for the project and to require all independent Engineers and consultants also to include a similar mediation provision in all agreements with independent engineers, subconsultants, suppliers, or fabricators so retained, thereby providing for mediation as the primary method for dispute resolution between the parties to those agreements.

6.11 Subconsultants

Any Subconsultants required by Engineer in connection with the services covered by this Agreement shall be limited to such individuals or firms as were specifically identified and agreed to during negotiations for the individual project and identified in the Task Order. Any changes in subconsultants shall be subject to the prior approval of Owner.

6.12 Electronic Transmittals

Owner and Engineer may transmit, and shall accept, Project-related correspondence, Documents, text, data, drawings, information, and graphics, in electronic media or digital format, either directly, or through access to a secure Project website, in accordance with a mutually agreeable protocol.

If this Agreement does not establish protocols for electronic or digital transmittals, then Owner and Engineer shall jointly develop such protocols.

When transmitting items in electronic media or digital format, the transmitting party makes no representations as to long term compatibility, usability, or readability of the items resulting from the recipient's use of software application packages, operating systems, or computer hardware differing from those used in the drafting or transmittal of the items, or from those established in applicable transmittal protocols.

6.13 Successors and Assigns and Beneficiaries

- A. Owner and Engineer each is hereby bound and the partners, successors, executors, administrators and legal representatives of Owner and Engineer (and to the extent permitted by paragraph 6.13.B., the assigns of Owner and Engineer) are hereby bound to the other party to this Agreement and to the partners, successors, executors, administrators, and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements and obligations of this Agreement.
- B. Neither Owner nor Engineer may assign, sublet, or transfer any rights under or interest (including but without limitation, moneys that are due or may become due) in this Agreement without the written consent of the other, except to the extent that any assignment, subletting or transfer is mandated or restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.
- C. Unless expressly provided otherwise in this Agreement:
1. Nothing in this Agreement shall be construed to create, impose, or give rise to any duty owed by Engineer to any Engineer's subconsultant, supplier, other individual or entity, or to any surety for or employee of any of them.

2. All duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of Owner and Engineer and not for the benefit of any other party. The Owner agrees that the substance of the provisions of this paragraph 6.13.C. shall appear in the construction Contract documents.

6.14 Compliance with Laws and Federal Regulations

The Engineer shall use reasonable efforts to comply with current laws, ordinances and federal regulations in effect as of the date of the Agreement and any subsequent Task Orders and applicable to the Engineer's performance of this Agreement as provided in Exhibit D - Required Contract Provisions for Airport Improvement Program Obligated.

6.15 Construction Safety and Phasing Plans

If included under Section 2 - Scope of Work, a Construction Safety and Phasing Plan to address specific airport operations and security impacts of construction activities on airport operations will be prepared for inclusion in the Construction Contract Documents. Contractor violation of the Construction Safety and Phasing Plan requirements shall be immediately communicated to the Contractor's Superintendent and Owner. Contractor shall take immediate action to correct the violation. Work shall be stopped until the appropriate actions to correct the noted problem(s) have been taken by the Contractor to the satisfaction of the Engineer and Owner. Written notice of the violation will be given to the Contractor. The Owner or Engineer can, at any time, order a work stoppage until such time as the Contractor has demonstrated that he is capable of completing the work without additional violations.

Neither the professional activities of the Engineer, nor the presence of the Engineer or the Engineer's employees and subconsultants at the construction site, shall relieve the Contractor and any other entity of their obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending or coordinating all portions of the work of construction in accordance with the contract documents and all health or safety precautions required by any regulatory agencies. Engineer's personnel have no authority to exercise any control over any construction Contractor or other entity or their employees in connection with their work or any health or safety precautions. The Owner agrees that the Contractor is solely responsible for jobsite safety and warrants that this requirement shall be included in the Owner's agreement with the Contractor.

The Owner also agrees that the Owner's agreement with the Contractor shall require the Contractor to indemnify the Owner, the Engineer and the Engineer's subconsultants from and against all claims arising out of or resulting from the performance of the work and shall also require the Contractor to provide a separate policy containing Owner's Protective Liability coverage, which, in addition to the Contractors' general liability insurance policy, shall name the Owner, the Engineer and the Engineer's subconsultants as insureds and which shall indemnify the Owner, Engineer and the Engineer's subconsultants against claims, demands or liability by any person or entity which may arise from the performance of the Contractor and his or her subcontractors on this project.

6.16 Allocation of Risks - Indemnification

- A. To the fullest extent permitted by law, Engineer shall indemnify and hold harmless Owner and Owner's officers, directors, partners, employees and agents from and against any and all claims, costs, losses, damages and expenses (including but not limited to all fees

and charges of engineers, architects, attorneys and other professionals and all court or arbitration or other dispute resolution costs) caused by the negligent acts or omissions of Engineer or Engineer's officers, directors, partners, employees, and agents in the performance and furnishing of Engineer's services under this Agreement. The indemnification provisions of the preceding sentence are subject to and limited by paragraph 6.16.D which is set forth below.

- B. To the fullest extent permitted by law, Owner shall indemnify and hold harmless Engineer and Engineer's officers, directors, partners, employees, agents and consultants from and against any and all claims, costs, losses, damages and expenses (including but not limited to all fees and charges of engineer, architects, attorneys and other professionals and all court or arbitration or other dispute resolution costs) caused by the negligent acts or omissions of Owner or Owner's officers, directors, partners, employees, and agents with respect to this Agreement or the Project.
- C. In addition to the indemnity provided under paragraph 6.16.B of this Agreement, and to the fullest extent permitted by law, Owner shall indemnify and hold harmless Engineer and its officers, directors, partners, employees, agents and consultants from and against all claims, costs, losses, damages and expenses (including but not limited to all fees and charges of engineers, architects, attorneys and other professionals and all court or arbitration or other dispute resolution costs) caused by, arising out of or resulting from any hazardous environmental condition, provided that (i) any such claim, cost, loss, damage or expense is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than completed Work), including the loss of use resulting therefrom, and (ii) nothing in this paragraph 6.16.C shall obligate Owner to indemnify any individual or entity from and against the consequences of that individual's or entity's own negligence or misconduct.

The following definitions apply to paragraph 6.16.C.

Asbestos--Any material that contains more than one percent asbestos and is friable or is releasing asbestos fibers into the air above current action levels established by the United States Occupational Safety and Health Administration.

Hazardous Environmental Condition--The presence at the Project site of Asbestos, PCB's, Petroleum, Hazardous Waste, or Radioactive Materials in such quantities or circumstances that may present a substantial danger to persons or property exposed thereto in connection with the Work.

Hazardous Waste--The term Hazardous Waste shall have the meaning provided in Section 1004 of the Solid Waste Disposal Act (42 USC Section 6903) as amended from time to time.

PCB's--Polychlorinated biphenyls.

Petroleum--Petroleum, including crude oil or any fraction thereof which is liquid at standard conditions of temperature and pressure (60 degrees Fahrenheit and 14.7 pounds per square inch absolute), such as oil, petroleum, fuel oil, oil sludge, oil refuse, gasoline, kerosene, and oil mixed with other non-Hazardous Waste and crude oils.

Radioactive Materials--Source, special nuclear, or byproduct material as defined by the Atomic Energy Act of 1954 (42 USC Section 2011 et seq.) as amended from time to time.

D. Conditions Beyond the Control of the Engineer

The Owner recognizes that in the course of completing the services under this Agreement, the Engineer may encounter conditions which are beyond the control of the Engineer, and which create potential for claims against and additional costs to the Engineer which are not covered in fees earned for services provided. This category includes, but is not limited to the following:

1. Unknown underground utilities or other man-made objects not properly located underground.
2. Unavoidable contamination of subsurface areas, aquifers, etc., or the disturbance of natural underground resources during the design and construction of the project.
3. Changed codes or standards during the course of the work.
4. Information provided by others which are not accurate or complete.
5. Conditions that may arise and differ significantly from those existing at the beginning of the project.

Should any such condition occur during the performance of this Agreement, judged to be beyond the control of the Engineer, the Engineer will promptly notify the Owner, and the parties will renegotiate the Agreement. If terms cannot be agreed to, the parties agree that either party has the right to terminate the Agreement. The Owner agrees to compensate the Engineer for any time spent and expenses incurred by the Engineer in defense of any such claim with such compensation to be based upon the Engineer's current fee schedule and expense reimbursement policy.

6.17 Statutes of Limitations

Causes of action between the parties to this Agreement pertaining to acts or failures to act shall be deemed to have accrued and the applicable statutes of limitations shall commence to run in any and all events not later than either the date of substantial completion of the project for acts or failures to act occurring prior to substantial completion or the date of final payment for acts or failures to act occurring after substantial completion.

6.18 Insurance

A. **Engineer** shall procure and maintain insurance with limits of liability as follows:

a.	Workers' Compensation:	Statutory
b.	General Liability:	
	General Aggregate:	\$2,000,000
	Each Occurrence (Bodily Injury and Property Damage):	\$1,000,000
c.	Excess Umbrella Liability:	
	Each Occurrence:	\$1,000,000
d.	Automobile Liability	
	Combined Single Limit	\$1,000,000

- e. Professional Liability (Aggregate) \$1,000,000

Additional Insured. If required by Owner, the following persons or entities are to be listed on Engineer's policies of insurance as additional insureds for policies under b, c, and d above:

Refer to the specific Task Order for this list.

Under Professional Liability Insurance, the Engineer is insured for claims arising out of the performance of professional services caused by the negligent acts, errors, or omissions of the Engineer. Under the terms of the Engineer's Professional Liability Insurance, no parties other than the Engineer are eligible to be insured. Because of this, no party is allowed to be listed as an "additional insured" on the Engineer's Professional Liability Insurance.

- B. Engineer shall deliver certificates of insurance to the Owner evidencing the coverage indicated.
- C. Owner agrees to include in construction contracts resulting from design services under this Agreement, provisions for satisfactory protection to the Owner and Engineer during the construction phase of the project. This shall be accomplished by requiring the following in the construction Contract documents:
- Contractor's insurance company shall provide a letter to each insured and additional insured that the Contractor has provided the insurance coverage required by the contract documents.
 - Contractor's liability insurance shall include as additional insureds the Owner, Engineer and Engineer's consultants, including coverage for the respective directors, officers, employees and agents of all such additional insureds.
 - Contractor shall purchase a separate Owner's Protective Policy insuring the Owner and naming the Engineer and the Engineer's consultants as additional insureds. The minimum amount of this coverage shall be \$1,000,000 each occurrence and \$2,000,000 aggregate.
 - If appropriate, Property (Builders Risk) Insurance shall be purchased by the Contractor, with the Contractor's Subcontractors, Owner, Engineer and Engineer's consultants named as insureds or additional insureds.

The Contractor furnished policies shall be primary and not contributing to any other insurance of the Owner or Engineer.

- D. In recognition of the relative risks and benefits of the Projects under this Master Agreement to both the Owner and the Engineer, the risks have been allocated such that the Owner agrees, to the fullest extent permitted by law, to limit the liability of the Engineer to the Owner, and anyone claiming by or through the Owner, for any and all claims, losses, costs, damages of any nature whatsoever, and claims expenses from any cause or causes (including attorneys' fees and costs and expert witness fees and costs), including those resulting from negligence, breach of contract, breach of statutory duty or otherwise (collectively "Claims") so that their total aggregate liability for and in connection with the entire Project, regardless of how limited in scope the services under this Agreement may be, shall not exceed an amount equal to the Engineer's total compensation under this

each individual Task Order, or the total amounts as modified in the Task Order, whichever is greater. The Owner further agrees that the officers, principals, directors and employees of the Engineer and its agents will not be individually liable in respect of any Claims, holds such individuals harmless from all Claims and covenants not to bring any Claims against such individuals. Claims by, through or under the OWNER shall specifically include any claims by purchasers of the Projects (both first purchasers and subsequent purchasers), subsequent purchasers of the entire Projects (during or after completion), lenders of the Owner and their assignees, any assignee of the Owner, and any invitee of the Owner. The parties agree that specific consideration has been given by the Engineer for this limitation and that it is deemed adequate. The Owner acknowledges that it could obtain a higher liability limit from the Engineer in return for increasing the Engineer's fee.

- E. At any time, Owner may request that Engineer, at Owner's sole expense, provide additional insurance coverage, increased limits, or revised deductibles that are more protective than those specified herein. If the Owner requests increased limits and with the concurrence of Engineer, and if commercially and reasonably available, Engineer shall obtain and shall require Engineer's subconsultants to obtain such additional insurance coverage, different limits, or revised deductibles for such periods of time as requested by Owner.

6.19 Controlling Law

This Agreement shall be governed by the law of the state in which the project is located.

6.20 Notices

Any notice required under this Agreement shall be in writing, addressed to the appropriate party at its address on the signature page and given personally, or by registered or certified mail postage prepaid, or by a commercial courier service. All notices shall be effective upon the date of receipt.

6.21 Survival

All express representations, indemnifications, or limitations of liability included in this Agreement will survive the Agreement's completion or termination for any reason.

6.22 Severability

Any provision or part of the Agreement held to be void or unenforceable shall be deemed stricken and all remaining provisions shall continue to be valid and binding upon Owner and Engineer.

6.23 Waiver

Non-enforcement of any provision by either party shall not constitute a waiver of that provision, nor shall it affect the enforceability of that provision or of the remainder of this Agreement.

6.24 Governmental Immunity

By entering into this agreement, Sheridan County does not waive its governmental immunity under the Wyoming Governmental Claims Act (W.S. 1-39-101 et seq.).

Copyright Notice: This document is a MODIFIED version of EJCDC® E-505, Copyright © 2014 by the National Society of Professional Engineers, American Council of Engineering Companies, and American Society of Civil Engineers, or is based in part on excerpts from copyrighted EJCDC documents. Those portions of the text that originated in copyrighted EJCDC documents remain subject to the copyright.



20.

BOARD OF COUNTY COMMISSIONERS

CHRISTI HASWELL • HOLLY JENNINGS • TOM RINGLEY • NICK SIDDLER • LONNIE WRIGHT

December 30, 2024

To: Wyoming Business Council
c/o Broadband Office
214 West 15th St.
Cheyenne, WY 82002

From: Sheridan County Board of County Commissioners
224 S. Main Street., Suite B-1
Sheridan, WY 82801

Re: Visionary Broadband's Wyoming BEAD Application

The Sheridan County Board of County Commissioners support Visionary Broadband's application to secure funding for improved broadband services through the Wyoming Broadband Equity, Access, and Deployment (BEAD) Program. The proposed project will support economic growth and the ability of our residents to fully participate in today's digital economy.

Broadband is essential for the continued vitality of our community. High-speed internet access assists students and their families with educational opportunities; facilitates remote work, workforce training and business development; and provides access to telehealth and other critical services.

We believe Visionary's proposed project will directly benefit our community and respectfully request your consideration for BEAD funding.

Sincerely,

Nick Siddle, Chairman



Sheridan County BEAD project Letter request

From Greg Worthen <gworthen@visionarybroadband.com>
Date Fri 12/27/2024 11:25 AM
To BOCC <bocc@sheridancountywy.gov>

📎 1 attachment (22 KB)

Letter of Support Template MR 12-16-24.docx;

Caution! This message was sent from outside your organization.

Some people who received this message don't often get email from gworthen@visionarybroadband.com. [Learn why this is important](#)

Good morning, Kelly,

I hope you are doing well. Visionary is excited to be working on an application for a BEAD project aimed at improving rural broadband in Sheridan County. As part of our application, we would love to include a letter of support from Sheridan County.

To make this as convenient as possible for you, I have attached a form letter for your review. Of course, feel free to modify it to better fit your comments and perspective.

If you have any questions or need further information, please do not hesitate to give me a call at 307.685.5510.

The state is asking for letters of support to be turned in by January 10th at the latest.

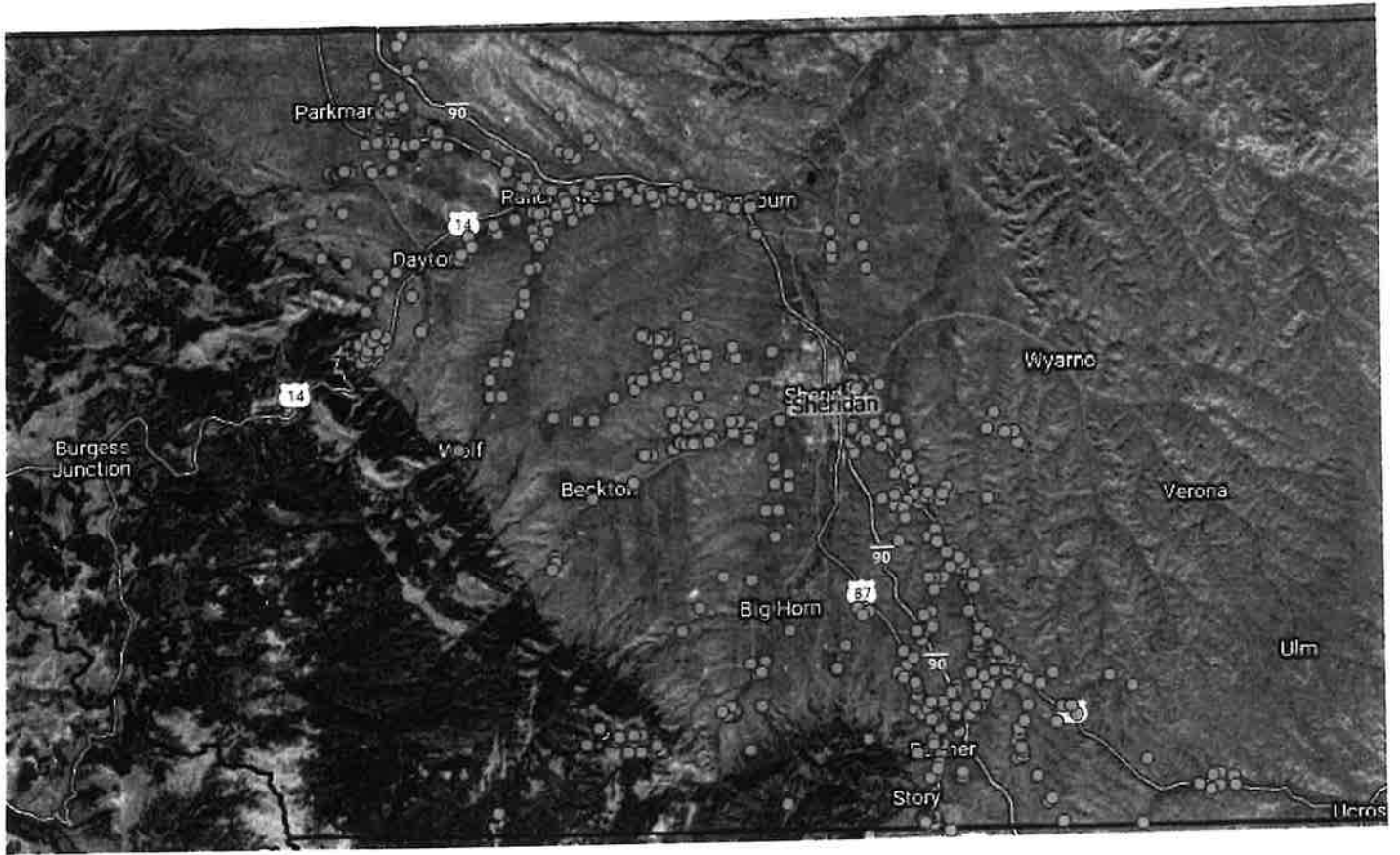
I've attached a map to this email that highlights the areas and specific addresses that are eligible for these services.

The grant we are applying for will aid in building the necessary infrastructure to extend these services to addresses in rural areas. This is a fantastic opportunity to enhance connectivity and bring high-speed internet to communities that need it the most.

Should you have any questions or require further information, please don't hesitate to contact me. I'm here to help and provide any assistance you may need.

Thank you very much for your time and support.

The dots are eligible addresses in Sheridan County.



Greg Worthen
VP of Internal Process and Support
Visionary Broadband
307.685.5510
www.vcn.com



BOARD MEMBERSHIPS/LIAISONS 2024
Board of County Commissioners
Sheridan County, Wyoming

COMMISSIONER CHRISTI HASWELL

SAWSJPB, Member
Sheridan County Fulmer Public Library Board, Liaison
Bighorn Mountain County Coalition, Member
Forest Service Steering Committee, Liaison

COMMISSIONER HOLLY JENNINGS

Child Support Authority JPB, Member
Law Enforcement Center JPB, Member / E-911 Committee, Member
Sheridan County Parks & Recreation Board, Liaison
Sheridan County Historic Preservation Commission, Liaison

COMMISSIONER TOM RINGLEY

Juvenile Justice JPB, Member
Critical Air Service Team – Board Member
Hospital Board, Liaison
Sheridan System Advisory Committee - Member
ACME Work Group - Member

COMMISSIONER NICK SIDDLE

SAWSJPB, Member
Sheridan County Tripartite Board, Member
Predator Management District of Sheridan County - Liaison
Fair Board, Liaison
WCCA Board

COMMISSIONER LONNIE WRIGHT

Sheridan County Joint Powers Fire Board, Member
Sheridan County Tripartite Board, Member
Sheridan County Weed & Pest Board, Liaison
SAWSJPB, Member

*WCCA – Committees to be determined at the January 2024 WCCA Meeting

Approved: January 2, 2024



SHERIDAN COUNTY AIRPORT

908 W Brundage Ln • Sheridan, WY 82801
Phone: 307-674-4222 • FAX: 307-672-6795



E. Robert Gill C.M., Manager
rgill@sheridancountyairport.com

MEMO

TO: Sheridan County Board of Commissioners
Kelly Iott, Administrative Coordinator

FROM: E. Robert Gill
Airport Manager

DATE: 12/17/2024

RE: Airport Business for BoCC Meeting of January 7, 2025

Kelly, please place the following item on the BoCC agenda for consideration at the January 7, 2025 meeting.

- 1. Consider Lessor's Consent to Sublease between Bighorn Airways Inc., and Bighorn Flying Company, LLC.** In the spring of 2024, Bighorn Airways sold its agricultural division to Bighorn Flying Company. Throughout 2024, Bighorn Airways maintained a sublease agreement with Bighorn Flying Company for the area and equipment used to support aircraft agricultural spray operations with an expiring term ending December 31, 2024. This sublease required Sheridan County's consent, as outlined in the FBO lease agreement dated January 2, 2013 Between Sheridan County and Bighorn Airways.

Bighorn Flying Company is now requesting to extend the use of this space for an additional year, and Bighorn Airways is willing to accommodate the request. Both parties have agreed to an amended sublease agreement to extend the term through 2025. This Lessor's Consent to Sublease authorizes this extension to proceed.

Therefore, I respectfully recommend the Sheridan County Board of County Commissioners to approve and consent to the Amended Sublease agreement between Bighorn Airways Inc., and Bighorn Flying Company, LLC and authorize the Chairman to sign the associated documents.

LESSOR'S CONSENT TO SUBLEASE

This Lessor's Consent to Sublease is executed pursuant to Subsection X. (Z) of the Fixed Base Operator Lease Agreement, commencing on January 2, 2013, between Sheridan County, Wyoming, and Bighorn Airways, Inc., for the leased premises at 912 West Brundage Lane, Sheridan, Wyoming. (See original lease for metes and bounds legal description of the premises.)

WHEREAS, Bighorn Airways, Inc., 912 West Brundage Lane, Sheridan, Wyoming has requested Sheridan County's consent to a sublease of the leased premises (attached hereto as Exhibit A, Tract 1 subleased area) to Bighorn Flying Company, 52 Jack Drive Sheridan, WY 82801, dated January 11, 2024, as amended January 1, 2025 for the term commencing February 20, 2024 and terminating on December 31, 2025;

NOW THEREFORE, the Board of County Commissioners of Sheridan County, Wyoming hereby grants its consent to the sublease agreement (attached hereto as Exhibit B) from Bighorn Airways, Inc. to Bighorn Flying Company, LLC., effective February 20, 2024.

BOARD OF COUNTY COMMISSIONERS
SHERIDAN COUNTY, WYOMING

Nick Siddle, Chairman

Date

ATTEST

Eda Schunk Thompson, County Clerk

Date



912 W. Brundage Ln.
P.O. Box 4037
Sheridan, WY 82801

December 10, 2024

Board of County Commissioners
Airport Manager, E. Robert Gill
908 W. Brundage Lane
Sheridan, WY 82801

Re: FBO Lease agreement dated January 2, 2013, Section X, Paragraph Z, Sub-Leasing. Specifically, Bighorn Airway's ramp area, east portion of Tract 1, Exhibit "A", where support equipment, tanks, and vehicles are located to support aircraft agriculture spray operations.

Dear Mr. Gill:

As you know, Bighorn Airways, Inc. sold its agriculture spray division to Bighorn Flying Company, LLC. The transaction included two helicopters, and two fixed wing Air Tractors along with all trucks, trailers, tanks, and other related support equipment.

Along with the sale of assets, Bighorn Airways, Inc. provided rental space in its hangars for storage of the two helicopters and two fixed wing Air Tractors in 2024. Bighorn Airways, Inc. also rented office space for the administration of business. The ramp area and facilities described above required a sub-lease that was approved by Sheridan, County, and the airport Manager on February 20, 2024.

Bighorn Flying Company, LLC has requested the same accommodation for next year, 2025. Bighorn Airways is willing to provide this accommodation via an amendment to the sublease agreement previously approved by Sheridan County.

With this letter, Bighorn Airways, Inc. is requesting authorization for an amended sub-lease of the east portion of Tract 1, Exhibit "A" of the above referenced lease agreement. Enclosed please find a draft Amendment to the Sub-Lease agreement, for your approval, between Bighorn Airways, Inc., Lessor, and Bighorn Flying Company, Lessee.

Sincerely yours,

Robert Eisele, President



Amendment to Sub-Lease Agreement

The undersigned do hereby consent to the adoption of the following Amendment to the Sub-Lease Agreement between Bighorn Airways, Inc. and Bighorn Flying Company, LLC. Dated April 2, 2024.

WHEREAS on April 2, 2024, Bighorn Airways, Inc. and Bighorn Flying Company, LLC entered into a Sub-Lease Agreement;

WHEREAS on April 23, 2024, Bighorn Airways, Inc. and Bighorn Flying Company, LLC entered into an Amendment to that Sub-Lease Agreement;

WHEREAS paragraph 1, of the Sub-Lese Agreement states that the term of the Sub-Lease Agreement is for "the remainder of the year 2024";

WHEREAS Bighorn Flying Company, LLC would like to extend the Sub-Lease Agreement through 2025;

WHEREAS Bighorn Airways, Inc. is, under certain conditions, agreeable to an extension of the Sub-Lease Agreement;

NOW THEREFORE, it is hereby:

AGREED that Bighorn Airways, Inc. shall extend the term of the Sub-Lease agreement through the end of year 2025. The lease rate for the Spray Pit area, Exhibit A, shall be \$1,000 per month from January 1st through March 31st, 2025, \$3,000 per month from April 1st through October 31st, 2025, and \$1,000 per month from November 1st through December 31st, 2025. Cold storage hangar fee shall be \$800 per month for each Air Tractor 402 for the period of April 1st, through October 31st, 2025. The cold storage hangar fee for storage of the two Air Tractors shall be \$300 each for the months of January, February, March, November, and December. Hangar storage fee for Piper PA-18 shall be \$250 per month. No hangar space will be made available, on a monthly basis, for helicopters. While renting the Spray Pit and cold storage hangar space, Bighorn Flying Company, LLC may use the maintenance hangar area tie downs at no charge. There will be no access to the maintenance hangar itself. Water provided through Bighorn Airways' city water system will be invoiced at its cost plus 10%. The lease rate for the office space shall be \$300 per month for the twelve months of 2025. Maintenance services for Bighorn Flying Company, LLC aircraft will be provided by Bighorn Airways, Inc. by arrangement at its repair facility.

All other provisions of the Asset Purchase and Sale Agreement, dated January 2, 2024, remain in force and unchanged.

IN WITNESS WHEREOF, the undersigned have duly executed this Amendment to be effective as of January 1, 2025.

Bighorn Flying Company, LLC

Robert M. Volf, Member

Bighorn Airways, Inc.

Robert D. Eisele, President

EXHIBIT "A" (DRAWING)

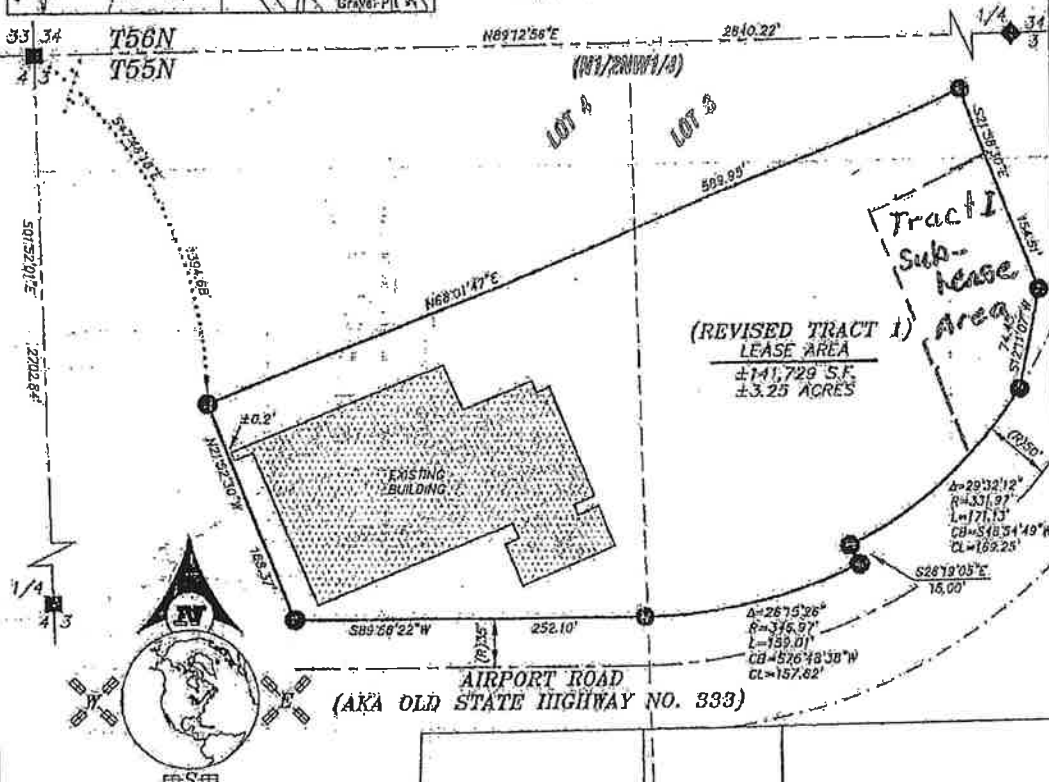
LEGEND:

- SET 2" ALUMINUM CAP PER PLS 6812
- ◆ FOUND 3-1/4" ALUMINUM CAP PER PLS 2615
- FOUND 3-1/4" ALUMINUM CAP PER PLS 6812
- CALCULATED: NOTHING FOUND/NOTHING SET
- (R) RECORD
- LEASE AREA LINE
- SECTION LINE
- - - INTERIOR SECTION LINE
- CENTERLINE (OLD STATE HIGHWAY NO. 333)



LOCATION MAP

SCALE: NTS

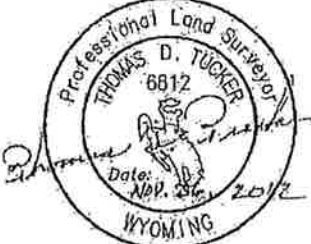


SCALE: 1" = 100'
 BEARINGS ARE BASED ON THE WYOMING COORDINATE SYSTEM NAD 1983, EAST CENTRAL ZONE
 DATUM: NAD 83 (1983), NAVD 83 (U.S. SURVEY FEET)
 DAT: 1000215
 DISTANCES ARE SURFACE

SURVEYOR'S CERTIFICATE

STATE OF WYOMING
 COUNTY OF SHERIDAN

I, THOMAS D. TUCKER, A DULY REGISTERED LAND SURVEYOR IN THE STATE OF WYOMING, DO HEREBY STATE THAT THIS PLAT REPRESENTS THE RESULTS OF A SURVEY MADE BY ME OR UNDER MY DIRECT SUPERVISION.



"PLAT IS VALID ONLY IF PRINT HAS ORIGINAL SIGNATURE OF SURVEYOR SIGNED AND DATED"

NOTE:

THE ABOVE TRACT IS FOR LEASE PURPOSES ONLY. IF SAID TRACT IS CONVEYED TO ANOTHER PARTY, IT WILL BE THE RESPONSIBILITY OF THE GRANTOR TO BE IN COMPLIANCE WITH SHERIDAN COUNTY SUBDIVISION RULES AND REGULATIONS AND ZONING REQUIREMENTS.

EXHIBIT "A" (DRAWING)

LEASE AREA (REVISED TRACT 1)

CLIENT: SHERIDAN COUNTY AIRPORT
 LOCATION: N1/2NW1/4, SECTION 3, T55N, R84W, 6TH P.M., SHERIDAN COUNTY, WYOMING



JN: 2012-119
 DN: 2012-119-LA-T1
 PF: T2007103
 NOVEMBER 26, 2012

9.



PLAN. EMPOWER. ACHIEVE.

December 23, 2024

Board of County Commissioners
Sheridan County, Wyoming

To Management and the Honorable Members of the Board of County Commissioners of Sheridan County, Wyoming.

In planning and performing our audit of the financial statements of Sheridan County as of and for the year ended June 30, 2024, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, we considered Sheridan County, Wyoming's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Sheridan County, Wyoming's internal control. Accordingly, we do not express an opinion on the effectiveness of Sheridan County, Wyoming's internal control over financial reporting.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be significant deficiencies or material weaknesses and therefore, there can be no assurance that all deficiencies, significant deficiencies, or material weaknesses have been identified. We did not identify any deficiencies in internal control that we consider to be material weaknesses. However, as discussed below, we identified certain matters involving the internal control and other operational matters that are presented for your consideration. This letter does not affect our report dated December 23, 2024 on the financial statements of Sheridan County. We will review the status of these comments during our next audit engagement. Our comments and recommendations, all of which have been discussed with appropriate members of management, are intended to improve the internal control or result in other operating efficiencies. Our comments are summarized as follows.

Cash to Accrual Conversion Adjustments

During our audit there were several audit schedules submitted to us that were returned multiple times due to incomplete or inaccurate information. The incomplete schedules provided for critical accounts have been identified as a contributing factor to a material weakness in your financial reporting control. These schedules are critical to ensuring the accuracy and efficiency of the audit process, and incomplete or incorrect information can cause delays and additional follow-up. To help resolve this recurring issue we recommend the following:

- *Clarify Requirements:* If any instructions or data points within our schedule requests are unclear, please do not hesitate to reach out for clarification before preparation.
- *Assign a Reviewer:* Consider having a member of your team conduct an internal review of the schedules for completeness and accuracy before submission.
- *Set a Collaboration Call:* If needed, we can arrange a call to walk through the schedules together and address any areas of concern or complexity.



MAIL: PO Box 2750
Casper, WY 82602-2750



PHONE: (307) 265-4311
FAX: (307) 265-5180



LOCATION: 600 East 1st Street
Casper, WY 82601

PMCH.COM

Inaccurate Vacation Accrual

During our audit we noted that accrued vacation hour's accrual maximums for certain employees at the County, Airport and Library have not been adjusted to align with the County's policy limits. Accrued hours must be monitored and capped at the designated maximum to ensure compliance and accurate reporting. To resolve this matter and prevent further discrepancies, we recommend the following:

- *Immediate Adjustment:* Review the vacation balances for all affected employees and adjust any accrued hours that exceed the policy limit.
- *Regular Monitoring:* Implement a monthly review process to ensure vacation accruals remain compliant with the policy.
- *System Configuration:* If the issue stems from system settings, coordinate with HR or IT to ensure the vacation tracking system automatically enforces policy limits.

Discrepancy Between Published Budget and Budget Book

We have identified a few discrepancies between the published budget and the budget book available on the County's website. While these were not significant this could lead to budgetary noncompliance, confusion and challenges in financial analysis and decision-making. Ensuring alignment between these documents is critical for accuracy, transparency and maintaining constituent confidence. To address the issue we recommend the following:

- *Conduct a Detailed Reconciliation:* Perform a line-by-line comparison of the published budget and budget book to identify and document the differences.
- *Identify the Root Cause:* Determine whether the discrepancies stem from errors during data entry, version control issues, or updates that were not consistently applied across documents.
- *Implement Version Controls:* Ensure there is a clear version control process for budget documents, where updates are tracked, approved and applied with consistently across all versions.
- *Enhance Review Processes:* Introduce an internal review and approval process prior to finalizing and publishing budgets to ensure accuracy and consistency.
- *Communicate Updates:* If adjustments to the published budget are necessary, promptly communicate the changes to relevant departments with clear explanations.

System Access Controls and Role Definition

We have observed that accounting system access controls and role definitions within the County may not be adequately established or consistently applied. Properly defined user roles and access restrictions are essential to ensure the integrity, security, and accuracy of financial and operational data. To address this issue and strengthen your internal controls, we recommend the following actions:

- *Define Clear Roles and Responsibilities:* Establish clearly defined roles within your system that align with job responsibilities, ensuring users only have access to functions necessary for their duties (principle of least privilege).
- *Restrict Access to Sensitive Functions:* Review user permissions to ensure that access to critical functions (e.g., journal entries, payroll processing, approvals, accounts payable) is restricted to appropriate personnel. Prevent overlap where a single individual can prepare, review, and approve transactions without independent oversight.
- *Regular Access Reviews:* Implement a periodic review process (e.g., quarterly) to validate that system access rights remain appropriate based on changes in roles, responsibilities, or employment status.

- *Segregation of Duties:* Ensure key processes, such as payroll, journal entry preparation, and approvals, and accounts payable, involve multiple individuals to avoid conflicts of interest and reduce the risk of errors or fraud.
- *Document Access Policies:* Develop and maintain formal policies and procedures for assigning, reviewing, and revoking system access. Ensure these policies are communicated to all relevant personnel.
- *Monitor System Activity:* Implement system logging and monitoring to track user activity, including changes to financial data or access permissions. This will help identify and address any unauthorized actions.

By implementing these recommendations, your organization will improve system security, reduce the risk of unauthorized access or errors, and ensure compliance with best practices for internal controls.

Supporting Documentation for Review Process

We noted that supporting documentation provided during the disbursement and payroll review process has, at times, been incomplete or unavailable. For an effective and efficient review, it is essential that all relevant supporting documentation is provided in full at the time of submission. To address this issue and streamline the review process, we recommend the following:

- *Compile Complete Documentation:* Ensure all supporting documents, such as invoices, reconciliations, contracts, or schedules, are gathered and reviewed internally before submission to the reviewer.
- *Implement a Checklist:* Develop a checklist of required documents for each process (e.g., journal entries, payroll, or financial schedules) to ensure nothing is missed.
- *Assign Responsibility:* Designate a team member responsible for verifying the completeness and accuracy of all supporting documentation before submission.
- *Establish Timely Submissions:* Set clear timelines for the preparation and submission of documentation to allow the reviewer sufficient time for analysis.

Providing complete and accurate supporting documentation will help ensure a smoother review process, reduce the need for follow-up, and minimize delays in financial reporting or audits.

We believe that the consideration this communication will provide the County with a strong system of internal control while also maintaining its operating efficiencies. We will be happy to discuss the details of these recommendations with you at your convenience.

This communication is intended solely for the information and use of management and others within the organization and is not intended to be and should not be used for any other purpose.

Porter, Muirhead, Cornia & Howard

Porter, Muirhead, Cornia & Howard
Certified Public Accountants

December 23, 2024

To the Honorable Board of County Commissioners
Sheridan County, Wyoming
Sheridan, Wyoming

We have audited the financial statements of Sheridan County as of and for the year ended June 30, 2024, and have issued our report thereon dated December 23, 2024. Professional standards require that we advise you of the following matters relating to our audit.

Our Responsibility in Relation to the Financial Statement Audit

As communicated in our engagement letter dated June 27, 2024, our responsibility, as described by professional standards, is to form and express an opinion(s) about whether the financial statements that have been prepared by management with your oversight are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America. Our audit of the financial statements does not relieve you or management of your respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. An audit of financial statements includes consideration of the system of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, as part of our audit, we considered the system of internal control of Sheridan County solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

We have provided our findings regarding significant deficiencies over internal control and material weaknesses, and other matters noted during our audit in a separate letter to you dated December 23, 2024.

Planned Scope and Timing of the Audit

We conducted our audit consistent with the planned scope and timing we previously communicated to you.



MAIL: PO Box 2750
Casper, WY 82602-2750



PHONE: (307) 265-4311
FAX: (307) 265-5180



LOCATION: 600 East 1st Street
Casper, WY 82601

Compliance with All Ethics Requirements Regarding Independence

The engagement team, others in our firm, as appropriate, and our firm have complied with all relevant ethical requirements regarding independence.

To eliminate threats to independence associated with the nonattest services performed by us (drafting the financial statements, related footnotes, RSI and supplementary information including the schedules of federal awards and passenger facility charges collected and expended from the information provided by Sheridan County; post Sheridan County's journal entries to convert the budgetary basis trial balance to the modified accrual and full accrual basis for presentation in the financial statements; propose adjusting or correcting journal entries to be reviewed and approved by Sheridan County's management; enter the data collection information to the Federal Audit Clearinghouse; assisting with preparation of reconciliations and or / schedules for Sheridan County as necessary; and assisting with the implementation of new accounting standards, if applicable). Sheridan County's management has confirmed they have assumed all management responsibilities. Cameron Duff, Administrative Director has been designated as the individual to oversee the nonattest services, evaluate the adequacy of the nonattest services, and accept responsibility for the results of the nonattest services. We have determined he possesses the skills, knowledge, and experience necessary for these tasks.

Significant Risks Identified

We have identified the following significant risks:

- Management Override of Controls – Professional standards require auditors to address the possibility of management overriding controls. Accordingly, we identified as a significant risk that management of the entity may have the ability to override controls that the entity has implemented. Management may override the entity's controls in order to modify the financial records with the intent of manipulating the financial statements to overstate the entity's financial performance or with the intent of concealing fraudulent transactions.
- Revenue Recognition – We identified revenue recognition as a significant risk due to financial and operational incentives for the entity to overstate revenues.
- Decentralized Cash Collection Offices – The entity has multiple offices aside from the main office that handle cash collections. Accordingly, we identified as a significant risk that there is a risk of misappropriation of cash due to this decentralized cash collection.
- Cash and Investments – The Treasurer is a signor on the bank accounts and posts to the general ledger, as well as reconciles bank accounts.

Qualitative Aspects of the Entity's Significant Accounting Practices

Significant Accounting Policies

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by Sheridan County is included in Note 1 to the financial statements. As described in Note 1 to the financial statements, during the year, the Sheridan County adopted GASB Statement No. 100, *Accounting Changes and Error Corrections*, which prescribes accounting and financial reporting for (1) each category of accounting change and (2) error corrections. GASB Statement No. 100 also addresses how accounting changes and error corrections should be displayed in financial statements, disclosed notes, and presented in required supplementary information and supplementary information. Implementation of GASB Statement No. 100 did not have a significant impact on Sheridan County. There

have been no other initial selection of accounting policies and no changes in significant accounting policies or their application during June 30, 2024. No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

Significant Accounting Estimates and Related Disclosures

Accounting estimates and related disclosures are an integral part of the financial statements prepared by management and are based on management’s current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ markedly from management’s current judgments.

The most sensitive accounting estimates affecting the financial statements are as follows:

Estimate	Basis of Estimate
Collectability of property taxes	Management’s historical experience, comparison of property taxes billed to collected, and the probability of collections based on the delinquent taxpayers financial circumstances i.e. bankruptcy.
Unfunded pension liability and related pension items	Actuarial calculations provided by the Wyoming Retirement System’s actuaries
Other post-employment benefits (OPEB)	Actuarial calculations provided by Leif Associates, Inc.

We evaluated the key factors and assumptions used to develop the above estimates and determined that it is reasonable in relation to the basic financial statements taken as a whole and in relation to the applicable opinion units.

Financial Statement Disclosures

Certain financial statement disclosures involve significant judgment and are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting Sheridan County’s financial statements relate to: significant accounting policies and disclosures relating to commitments and contingencies, pension liability and other post-employment benefits, fair value estimates, and collectability of property taxes.

Significant Difficulties Encountered during the Audit

We encountered no significant difficulties in dealing with management relating to the performance of the audit.

Uncorrected and Corrected Misstatements

For purposes of this communication, professional standards also require us to accumulate all known and likely misstatements identified during the audit, other than those that we believe are trivial, and communicate them to the appropriate level of management. Further, professional standards require us to also communicate the effect of uncorrected misstatements related to prior periods on the relevant classes of transactions, account balances or disclosures, and the financial statements as a whole and each applicable opinion unit. The attached schedule summarizes uncorrected financial statement misstatements whose effects in the current and prior periods, as determined by management, are immaterial, both individually and in the aggregate, to the financial statements taken as a whole. Uncorrected misstatements or matters underlying those uncorrected misstatements could potentially cause future-period financial statements to be materially misstated, even though the uncorrected misstatements are immaterial to the financial statements currently under audit.

In addition, professional standards require us to communicate to you all material, corrected misstatements that were brought to the attention of management as a result of our audit procedures. The attached schedule contains all misstatements that were identified as a result of our audit procedures which were brought to the attention of, and corrected by, management.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to Sheridan County's financial statements or the auditor's report. No such disagreements arose during the course of the audit.

Representations Requested from Management

We have requested certain written representations from management, which are included in the attached letter dated December 23, 2024.

Management's Consultations with Other Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and accounting matters.

Other Significant Matters, Findings, or Issues

In the normal course of our professional association with Sheridan County, we generally discuss a variety of matters, including the application of accounting principles and auditing standards, significant events or transactions that occurred during the year, operating and regulatory conditions affecting the entity, and

operational plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as Sheridan County's auditors.

Modification of the Auditor's Report

We have made the following modification to our auditor's report.

The auditor's report was modified to include an emphasis of matter paragraph – change of accounting principle. Sheridan County Memorial Hospital adopted new accounting guidance with the implementation of GASB Statement No. 101, *Compensated Absences*. Sheridan County Memorial Hospital reported a subscription asset and liability for the change of accounting principle. Our opinion was not modified with respect to that matter.

This report is intended solely for the information and use of the Board of Commissioners and management of Sheridan County and is not intended to be and should not be used by anyone other than these specified parties.

Porter, Muirhead, Cornia & Howard

Porter, Muirhead, Cornia & Howard
Certified Public Accountants

December 23, 2024
Casper, Wyoming

OATH OF VIEWER

STATE OF WYOMING)
) ss.
County of Sheridan)

I, Ken Muller, duly appointed as viewer on the 7th day of January 2024, by the Board of County Commissioners of Sheridan County, Wyoming, do solemnly swear that I will faithfully and impartially perform the duties of Viewer.

I will view and report on the expediency of the proposed vacation of a portion of McKenny Ave, Elm Ave, 16th St, and Alley in Blk 65 Downers Addition, and that I will file a written report to the Board as soon as practicably possible addressing the following:

- a. Whether a portion of McKenny Ave, Elm Ave, 16th St, and Alley in Blk 65 Downers Addition or any road, in the vicinity of McKenny Ave, Elm Ave, 16th St, and Alley in Blk 65 Downers Addition is required;
b. The public and private convenience and the expense of maintaining a portion of McKenny Ave, Elm Ave, 16th St, and Alley in Blk 65 Downers Addition;
c. Whether or not my judgment, the proposed vacation of a portion of McKenny Ave, Elm Ave, 16th St, and Alley in Blk 65 Downers Addition is practicable, and ought or ought not be vacated.
d. The probable expense of vacating a portion of McKenny Ave, Elm Ave, 16th St, and Alley in Blk 65 Downers Addition, including damages to the property owners along the line thereof, the benefits thereto, and such other matters therein as shall enable the Board to act understandingly in the premises.

Ken Muller

Subscribed in my presence and sworn to before me this 7th day of January 2024.

County Clerk

**PETITION TO ESTABLISH,
VACATE, OR ALTER A COUNTY OR SUBDIVISION ROAD (W.S. 24-3-101(b)(i))**

TO THE BOARD OF COUNTY COMMISSIONERS OF SHERIDAN COUNTY, WYOMING:

The undersigned request that the Road described below be Established, Altered, OR Vacated, and hereby affirm that we are **Qualified Electors of Sheridan County Wyoming** (ie.US citizen, Resident of Wyoming & a Registered Voter), residing within 25 miles of road proposed to be established, altered, or vacated. **(5 Qualified Elector's signatures are required)**

Description of Road is attached.

Description of Road is as follows:

Elm ave between W16th paved road and platted W 16th.
West 16th from ~~Maple~~ ave east to pavement. Un-named corner at
NE. Also see attached photo for description

Required \$500 Deposit (W.S. 24-3-102 & Sheridan County Resolution 09-11-155)


Check # 2381 Cash Debit/Credit (2.5% fee)


Received by Clerk / Deputy Clerk: Maria Dankelburg Date: 12-19-2024

This \$500 is a deposit to begin the process. The following expenses may be accrued during this process, but are not limited to the following list (Sheridan County Resolution 19-10-026):

- Photocopies
- Publications
- Survey
- Viewers & Appraisers
- Damage Claims
- Recording Fees
- Certified Mail
- GIS: a \$25 fee will be assessed for verification of list of affected landowners

The undersigned have read and understand, that as petitioners, other expenses may occur during this process and as a petitioner you will be responsible for all cost incurred during this process.

Signature #1 		Date <u>12/17/24</u>
Last Name <u>Julio Quintana</u>	First Name <u>Julio</u>	
Physical Address (Place of Residence) <u>1909 Birch Rd. 1773 W. 15th St.</u>		

Signature #2 		Date <u>12/17/24</u>
Last Name <u>Parvatha</u>	First Name <u>Edumcor</u>	

Physical Address (Place of Residence) 2030 Maple Ave Sheridan WY 82801		
Signature #3 <i>Richard Welch</i>		Date
Last Name Welch	First Name Richard	
Physical Address (Place of Residence) 1724 W. 16th Sheridan, WY 82801		

Signature #4 <i>Danielle White</i>		Date 12/18/24
Last Name White	First Name Danielle	
Physical Address (Place of Residence) 1972 1471 Berry Ave Sheridan, WY 82801 1461 W. 16th St.		

Signature #5 <i>Shane Rice</i>		Date 12-19-24
Last Name Rice	First Name Shane	
Physical Address (Place of Residence) 1950 Walnut Ave Sheridan WY 82801		

CONTACT PERSON		
Last Name <i>Kraft</i>	First Name <i>Jacob</i>	
Physical Address (Place of Residence) 1772 W 15th St Sheridan WY 82801		Telephone or Cell # 307-751-3793
Mailing Address: Same		Prefer Notification by Certified Mail: YES / <input checked="" type="radio"/> NO
Email Address: KraftJ1987@gmail.com		Prefer Notification by Email: <input checked="" type="radio"/> YES / NO

Elm Ave from w 16th to
Southwest corner of Lot 8
Block 65 of Downers Addition
to City New town of
Sheridan

and

w 16th St from ~~the~~ NW corner
of Lot 10 Blk 68 to NE corner
of the Depot

and Alley adjacent to
Lots 8 and 9 Blk 65

and

McKenzie Ave from 16th St
South

**PETITIONER
LIST OF LANDOWNERS**

The Petition must be accompanied by a list containing the names and known mailing address of each person owning or having an interest in any land over which the proposed establishment, vacation or alteration of a county road is to be made. (W.S. 24-3-101(b)(ii))

Landowner's Printed Name	Mailing Address
Margaret Kletka	1961 Berry Ave, Sheridan WY 82801
Richard & Ukki Welch	1724 W 16 th St, Sheridan WY 82801
Shiann Panetta	2036 Maple Ave, Sheridan WY 82801

To the best of my knowledge, listed above is each person who owns or has an interest in land over which the proposed establishment, vacation or alteration of this county road is to be made. (W.S. 24-3-101(b)(ii))

Jacob Kraft
Signature of Petitioner

12/19/24
Date

Jacob Kraft
PRINTED NAME of Petitioner

FOR OFFICE USE ONLY

The above-listed Petitioners reside within 25 miles of the above-described road.

Richard Immell
Richard Immell, GIS Coordinator

12-20-2024
Date

The above-listed Petitioners are Qualified Electors residing within Sheridan County, Wyoming.

James Temple
James Temple, Deputy County Clerk &
Elections Supervisor for Sheridan County

12-30-2024
Date

County Clerk (FILED Stamp)
Sheridan County Clerk & Recorder

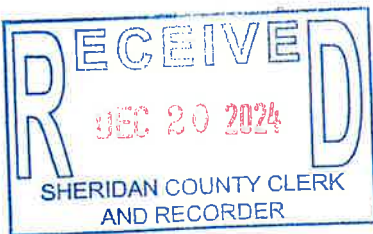
DEC 20 2024

EDA SCHUNK THOMPSON, CLERK
EDA DEPUTY

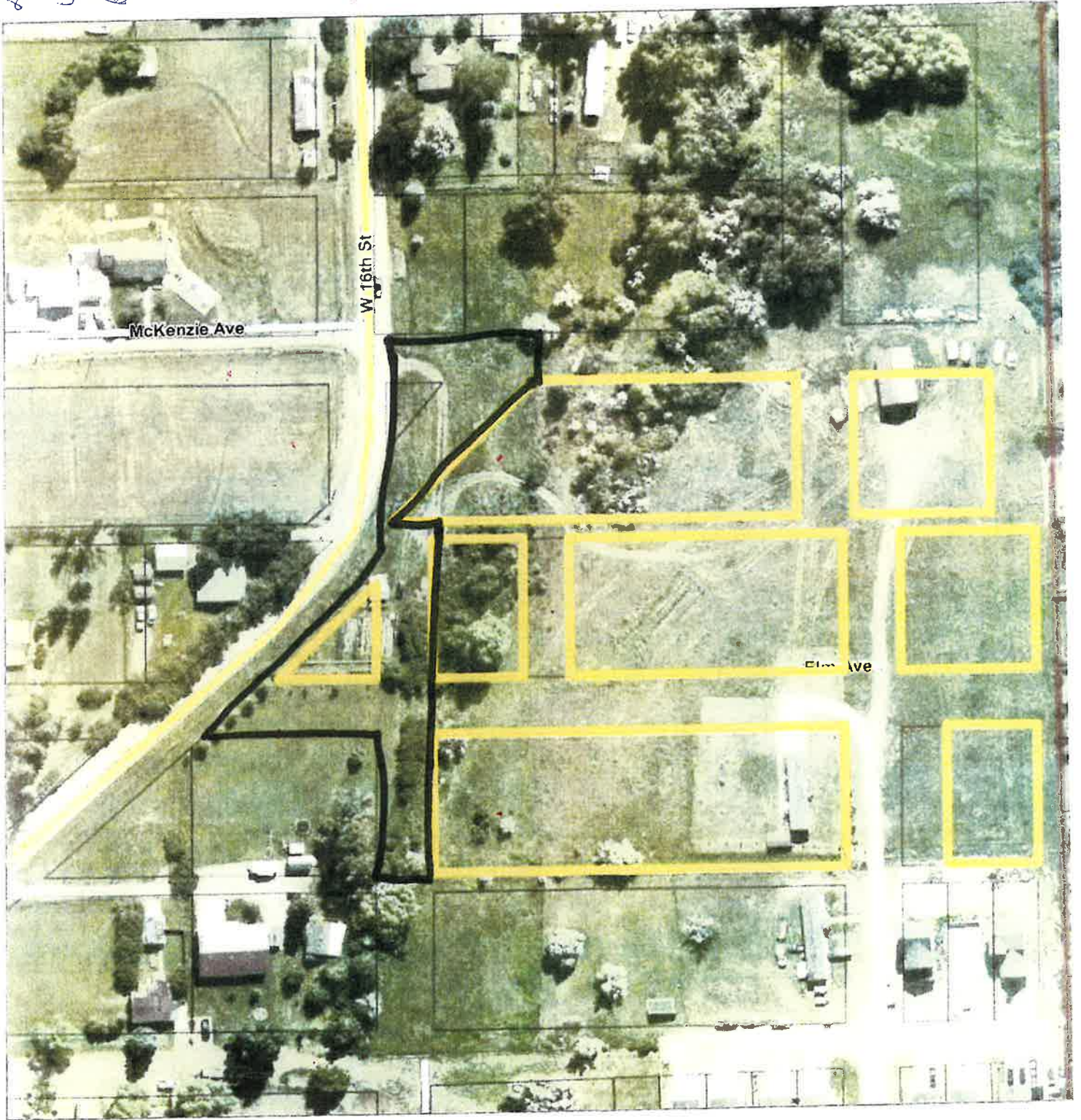
Elections: (Receipt Stamp)



BOCC: (Receipt Stamp)



Area we desire to vacate is inside black sharpie line.



BIRCH

AVE.

1	2	3
123		

1	2	3	4	5	6	7	8	9

1	2	3	4	5	6	7	8	9

6	5	4
123		

18	17	16	15	14	13	12	11	10

18	17	16	15	14	13	12	11	10

MAPLE

AVE.

1	2	3
123		

1	2	3	4	5	6	7	8	9

1	2	3	4	5	6	7	8

6	5	4
123		

18	17	16	15	14	13	12	11	10

13	12	11	10

ELM

AVE.

1	2	3
123		

1	2	3	4	5	6	7	8	9

8	5	2	3	4	5	6

6	5	4
123		

15	14	13	12	11	10

15	14	13	12	11	10	9	8	7
106								

MC KENZIE

AVE.

90	1	88

120	38	2	3	4
74	1			

1	2	3	4	5	6	7	8	9

4	63	32
112		

13	12	11	10	9	8	7	6	5

18	17	16	15	14	13	12	11	10

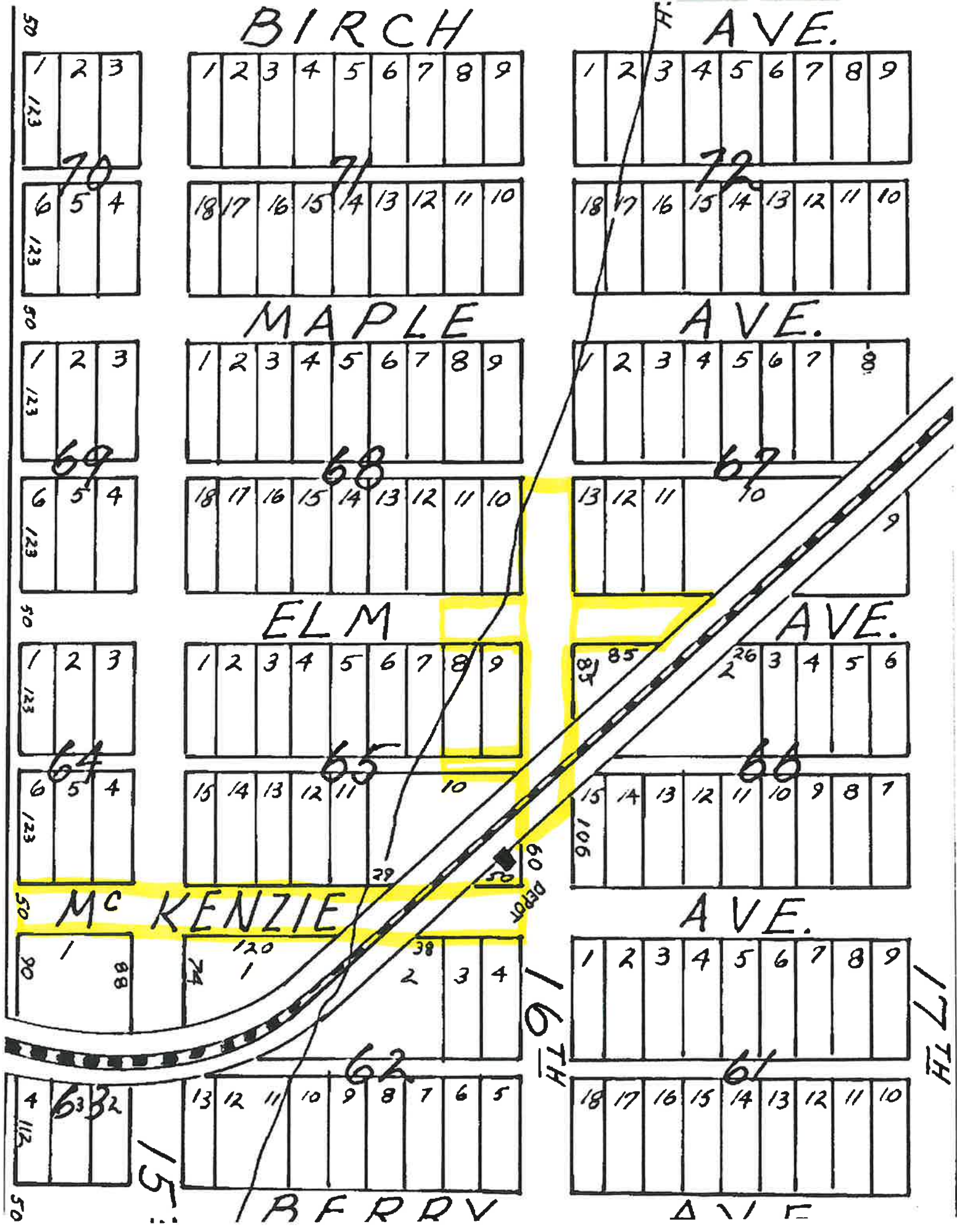
B F R R V

AVE

16TH

17TH

15TH



GIS Coordinator List
LIST OF LANDOWNERS

The Petition must be accompanied by a list containing the names and known mailing address of each person owning or having an interest in any land over which the proposed establishment, vacation or alteration of a county road is to be made. (W.S. 24-3-101(b)(ii))

<i>Landowner's Printed Name</i>	<i>Mailing Address</i>
See attached form and map.	

FOR OFFICE USE ONLY

To the best of my knowledge, according to the Sheridan County's GIS System, each person owning or having an interest in any land over which the proposed establishment, vacation or alteration of a county road is to be made is listed above. (W.S. 24-3-101(b)(ii))




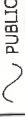
Richard Immell
Richard Immell, GIS Coordinator - Signature

12-20-2024
Date

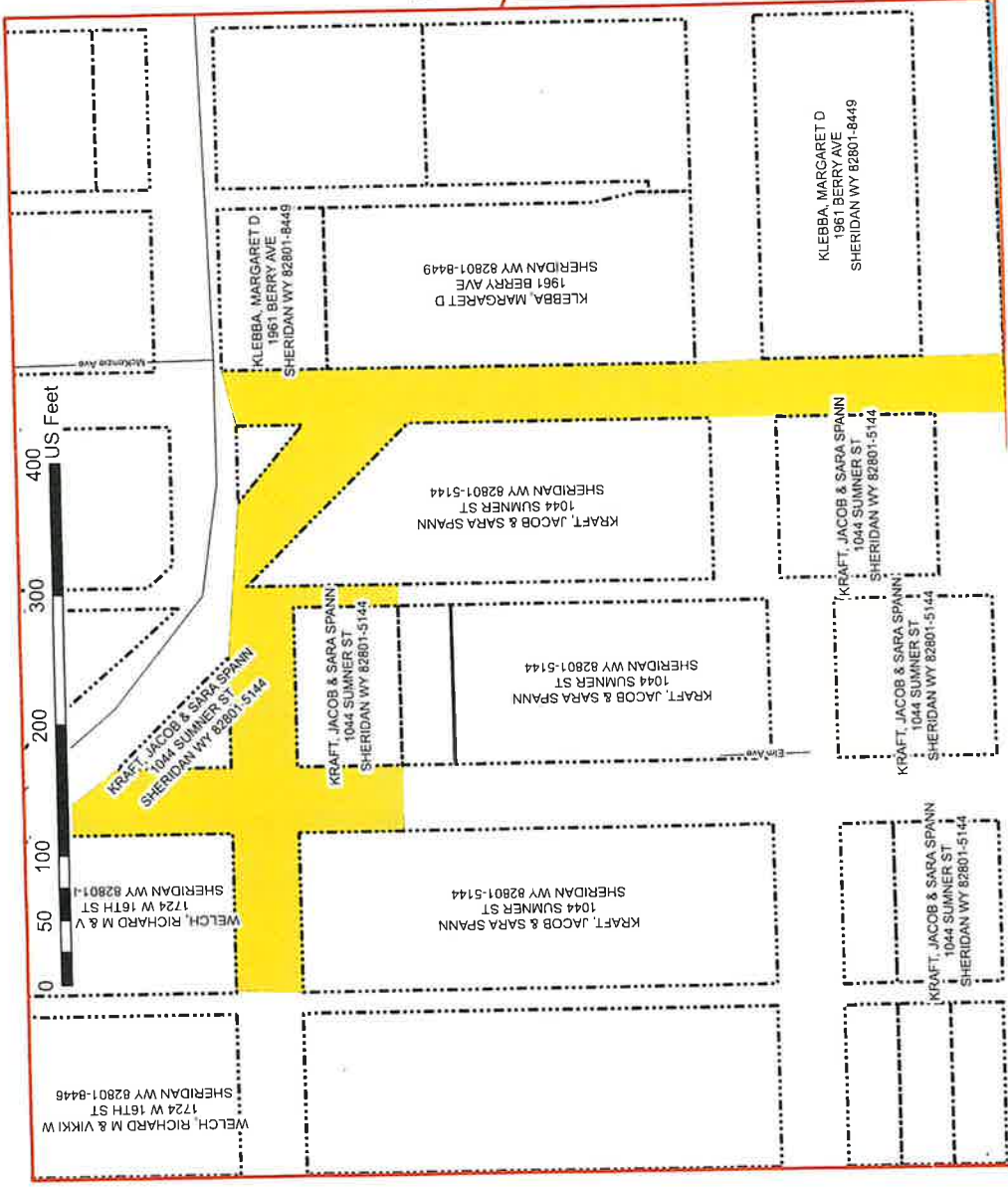
GIS Coordinator List of Land Owners

PIN	accountno	Owner Name	Mailing Address	City	State	Zip	Site Address
56842111600220	R0008559	KLEBBA, MARGARET D	1961 BERRY AVE	SHERIDAN	WY	82801-8449	
56842111700100	R0008562						
56842113000120	R0008596						
56842112900200	R0008595	KRAFT, JACOB & SARA SPANN	1044 SUMNER ST	SHERIDAN	WY	82801-5144	1671 W 15TH ST
56842116700300	R0030459	WELCH, RICHARD M & VIKKI W	1724 W 16TH ST	SHERIDAN	WY	82801-8446	1724 W 16TH ST

**Petition to Vacate a Roads:
Portion of McKenny Ave,
Elm Ave, 16th St, and Alley
in Blk 65 Downers Addition.**

-  Parcels
-  Proposed Vacation
-  COUNTY ROAD
-  PUBLIC ROAD

Disclaimer: Sheridan County provides this map on an "as is" basis without warranties of any kind, and is intended for illustrative purposes only. Sheridan County assumes no liability for actions taken by users based on this information. Sherburne, ND





PUBLIC WORKS DEPARTMENT
ENGINEERING • PLANNING • ROAD & BRIDGE • BUILDING OFFICIAL

Ken Muller, P.E., County Engineer

VIEWER'S REPORT



To the Board of County Commissioners:

Pursuant to my appointment by the Board of County Commissioners, as Viewer, and being duly sworn to faithfully and impartially discharge the duties of such viewer, I viewed the public right-of-way and subsequently reviewed public records pertaining to the following public right-of-way;

The platted 50 feet wide public right-of-way known as 14th Street between Block 39 and 40 adjacent to Lots 10 and 11 of Block 39 and Lots 1 and 12 of Block 40 within the Downers Addition to Sheridan Wyoming, located within Sheridan County, Wyoming dated October 1912, as recorded in the County Clerk & Recorder's office.

The following is a summary of my findings:

This portion of 14th street has never been constructed or utilized as a street. The 14th Street right-of-way connects to developed 14th Street /Yonkee Avenue intersection on the west and the un-developed platted intersection of Taylor Avenue/14th Street to the east (Exhibit A). Yonkee Avenue and 14th Street to the west in Block 46 are in the City of Sheridan's corporate boundary annexed by City Ordinance 1260. In 1993 the Board of County Commissioners (BOCC) approved a vacation of Taylor Avenue between Blocks 34 & 39 and the alley of Block 34 (book 361/page 157). Following that action by the BOCC, the landowner filed a partial plat vacation for lots in Block 34 & 39 (book 361/page 158).

The 14th Street right-of-way is on a north-facing slope. There is visible evidence that Montana-Dakota Utilities (MDU) occupy the right-of-way with both underground and overhead utilities. MDU utilities are main feed primary electric and not service lines. No other private utilities are evident. Based on the City of Sheridan GIS data, public utilities do not occupy the 14th Street right-of-way (Exhibit B), however, there are public utilities in Yonkee Avenue to the west, Taylor Avenue to the east, and Holloway Avenue further east (Exhibit B).

Recommendations:

It is the Viewer's opinion, that there could be a future connection to the City of Sheridan (14th Street to Holloway Avenue) street system along with future public utility demands that may need to utilize this portion of 14th Street. A similar petition and situation occurred in 2019 on 14th Street further west. A Notice of Intent to vacate a portion of 14th Street in Blocks 51 & 52 to the west was denied by the BOCC on December 3, 2019 (Exhibit C).



PUBLIC WORKS DEPARTMENT
ENGINEERING • PLANNING • ROAD & BRIDGE • BUILDING OFFICIAL

Recommendations: (Cont'd)

It is the Viewer's opinion that said right-of-way NOT be vacated. It is also the Viewer's opinion that public expense for retaining this right-of-way will not change and is minimal to none.

Dated this 6th day of December 2024.

A handwritten signature in blue ink, appearing to read "Ken Muller".

Ken Muller, Viewer

Attachments:

- Exhibit A: County GIS
- Exhibit B: City of Sheridan GIS
- Exhibit C: BOCC meeting minutes 12/3/2019.

EXHIBIT A - Proposed 14th Street Vacation



EXHIBIT B - City of Sheridan, WY GIS Viewer



11/22/2024, 9:21 AM

- | | |
|-----------------------|-------------------------|
| Roads | Sheridan College Road |
| Ownership | Sheridan County Airport |
| County Road | State of Wyoming Road |
| Forest Service Road | VA Road |
| Private Road | Future West Corridor |
| PUBLIC ROAD | Power Line |
| City of Sheridan Road | |

Disclaimer: This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries and the City of Sheridan's assets.



Scale: 1:2,257



Coordinate System: WGS 1984 Web Mercator Auxiliary Sphere