

Sheridan County Board of County Commissioners, Staff Meeting Minutes
County Courthouse, 224 S. Main Street, 2nd Floor Board Room, #220
Monday, May 13, 2024, 9:00 a.m.

Commissioners Present: Christi Haswell, Holly Jennings, Tom Ringley, Nick Siddle (Chair), Lonnie Wright.

County Clerk Present: Eda Schunk Thompson.

Elected Present: None

Staff Present:

Clint Beaver, Deputy County Attorney;
Dan Coughlin, SAWSJPB Administrator;
Kenny Custis, Human Resources Manager;
Cameron Duff, Administrative Director;
Misti Dunkelberger, County Clerk Administrative Coordinator;
Robert Gill, Airport Manager;
Kimberly Hein, Chief Deputy County Clerk;
Richard Immell, GIS Coordinator;
Kelly Iott, Administrative Coordinator;
Jesse Ludikhuizen, Emergency Management Coordinator;
Ken Muller, County Engineer;
Deb Ottema, County Clerk Financial Coordinator;
Mark Reid, County Planner;
James Temple, Election Supervisor, Deputy County Clerk.

Call to Order: Chairman Siddle called the meeting to order at 9:00 a.m.

Elected and Staff Reports and Topics Discussed:

Ken Muller, County Engineer.

Mr. Muller visited with a gentleman Friday about a downed cottonwood tree on Big Goose Creek near Centennial Lane. The Hume Draw assessment draft is out for the advisory group to review. Congestion Mitigation and Air Quality (CMAQ) project is continuing today. The temporary Monarch Bridge may be to open by weeks end. Red Grade Road FLAP project 70% plans are out, and Mr. Muller will meet Tuesday, May 21, 2024, to discuss the project. Chairman Siddle read a letter Commissioner Wright received from residents requesting that County Road 111, Box Cross Road be paved. Chairman Siddle received a request to replace a fence adjacent to the Flying Cowboys lease area and Mr. Muller suggested the individual contact the Sheridan Parks and Recreation District since Sheridan County does not own any fences along County road rights-of-way, however, along County properties Mr. Muller state he is not sure who owns the fence.

Mark Reid, County Planner.

Sunset Ridge Estates Subdivision will be considered by the Board on Tuesday June 4, 2024. Spring construction is near the 2021-2022 level. The County does not have Rules and Regulations regarding short term rentals in the county

Misti Dunkelberger, County Clerk Administrative Coordinator.

The GPET packets posted on the website do not contain all information provided to the Board due to banking and tax information. A complete copy of the packet is available for review in the County Clerk's office.

Deb Ottema, County Clerk Financial Coordinator.

Budget meetings will start Tuesday May 14, 2024. Per Chairman Siddle's request, Ms. Ottema will have the requested numbers regarding employee raises and benefits.

James Temple, Election Supervisor, Deputy County Clerk.

Cutoff for party affiliation changes is Wednesday, May 15, 2024, at 5:00 p.m. Candidate filing is Thursday May 16 through May 31, 2024. Forms are available on the county website with a link to the Secretary of States website. Mr. Temple provided the Board a

map showing the annexations that were completed by the City.

Richard Immell, GIS Coordinator.

Mr. Immell has updated all maps that were affected by the annexations, showing the updated polling locations and addresses. Ms. Jennings thanked Mr. Immell for providing sample ballots on the GIS sight when available.

Eda Schunk Thompson, County Clerk and Budget Officer.

Ms. Thompson and Mr. Temple will be joining, Chairman Siddle and Mr. Ringley Thursday May 15, 2024, on Public Pulse to discuss Elections. Ms. Thompson and Mr. Temple were on Public Pulse last week to discuss Elections and folks can listen to the recording on Sheridan Media.

Jesse Ludikhuize, Emergency Management Coordinator.

Mr. Ludikhuize had a busy weekend with the solar storm and has been meeting and preparing for the Camporee Event. Mr. Ludikhuize proposed utilizing the Business Incubator for Emergency Management.

Cameron Duff, Administrative Director.

The intersection of Main, Burkitt and Coffeen will be closed for the next couple months starting Wednesday, May 15, 2024. Mr. Duff reminded the Board they will be discussing the Cap Tax Project over the next couple weeks.

Board Updates:

Mr. Wright will be out the rest of the week.

1 Cent GPET Funding Request – The Hub on Smith.

Carmen Rideout, Executive Director of The HUB on Smith.

The Senior Citizens Council, now known as the “Hub on Smith”, is a 501(c)(3) and requested \$60,000 from the General Purpose Excise Tax Funds for the FY24-25. The purpose of the organization is to provide programs and services that help older adults live at home in their communities for as long as they are able. Within the past three years, the Hub on Smith received and expended \$60,000 per year of One Cent Funding from Sheridan County, \$80,000 from City of Sheridan, \$3,000 from the Town of Dayton, and \$5,000 from the Town of Ranchester. The requested funds have and will be, if approved, used to continue current services to support the following programs: Congregate & Home-Delivered Meals, Day Break Adult Day Care, Help at Home, Support Center, and Fun & Wellness. Ms. Rideout handed out additional paperwork to the Board. Chairman Siddle confirmed that the City of Sheridan owns the building and stated that the Hub on Smith is an impressive and important service. The Board had no further questions.

1 Cent GPET Funding Request – The Hub on Smith – Goose Creek Transit.

Carmen Rideout, Executive Director of The HUB on Smith.

The Senior Citizens Council and Goose Creek Transit is a 501(c)(3) and requested \$100,000 from the General Purpose Excise Tax Funds for the FY24-25. The purpose of the organization is to provide programs and services that help older adults live at home in their communities for as long as they are able. Within the past three years, the Goose Creek Transit received and expended \$100,000 last year of One Cent Funding from Sheridan County, \$80,000 from City of Sheridan, \$3,000 from the Town of Dayton, and \$6,000 from the Town of Ranchester. The requested funds have and will be, if approved, used to continue current services to provide public transportation with accessibility for all, affordability, employment opportunities, healthcare access, education, economic development, and resilience during crises. Ms. Rideout introduced David French, the new director of the Goose Creek Transit, who has been hired due to the upcoming retirement of his predecessor. Mr. Ringley asked about the study group’s recommendations and learned that they recommended five points: to survey riders, to look for efficiencies, to implement a fair, to ask for a separate One Cent Funding request,

and to collaborate with other entities for their sponsorship. The Board had no further questions.

1 Cent GPET Funding Request – Science Kids.

Julie Rieder, Executive Director of Science Kids.

Science Kids is a 501(c)(3) and requested \$8,000 from the General Purpose Excise Tax Funds for the FY24-25. The purpose of the organization is to get kids outdoors, where great science learning happens. Within the past three years, Science Kids received zero dollars of One Cent Funding. The requested funds will be, if approved, used to support all aspects of two 4-day classes for 12 Sheridan County students in each class during the summer of 2024. Ms. Rieder handed out additional paperwork to the Board. Ms. Jennings asked if Science Kids partnered with the college and learned that they do use the college lab space and Museum of Discovery. The Board had no further questions.

1 Cent GPET Funding Request – Doubleday Sports Complex.

Kristen Czaban, Board President of Doubleday Sports Complex.

Doubleday Sports Complex is a nonprofit and requested \$250,000 from the General Purpose Excise Tax Funds for the FY24-25. The purpose of the organization is to lead the development of a multi-use sports complex that will increase participation in physical activities, build teamwork qualities and develop community pride. Within the past three years, Doubleday Sports Complex received zero dollars of One Cent Funding. The requested funds will be, if approved, used to continue improving the grass surface for youth soccer practices and to build the first of four-youth softball/baseball fields while continuing to build infrastructure for the entire facility. Doubleday Sports Complex is a recreation facility, and the project would fit into the parks and recreation category of support for One Cent Funding. Mr. Ringley stated that the Doubleday Sports Complex is a worthwhile project, but it will all depend on what Sheridan County is able to do. The Board had no questions.

1 Cent GPET Funding Request – The Bradford Brinton Museum.

Kelley Smith, Director of Development at the Brinton Museum.

The New Museum at the Bradford Brinton Ranch, dba The Brinton Museum, is a 501(c)(3) and requested \$20,000 from the General Purpose Excise Tax Funds for the FY24-25. The purpose of the organization is to preserve, maintain, and interpret the former Bradford Brinton Memorial's holdings (including the land), while collecting work which expands, augments, and enhances this collection and to carry on Bradford Brinton's tradition of promoting local Wyoming and Sheridan County artists of high artistic achievement while placing a special emphasis upon being first and foremost a teaching institution. Within the past three years, The Brinton Museum received zero dollars of One Cent Funding. The requested funds will be, if approved, used to aid operational support for their annual budget of \$2.8 million including continuing educational programs and services, programming expense support, and exhibition and administrative costs. The Board had no questions.

1 Cent GPET Funding Request – Phorge Makerspace.

Susan Grant, Executive Director of Phorge, Inc.

Phorge, Inc. (dba Phorge Makerspace) is a 501(c)(3) and requested \$5,000 from the General Purpose Excise Tax Funds for the FY24-25. The purpose of the organization is to foster an environment where youth and adults can create, learn, and collaborate using technology, tools, and community. Within the past three years, it is unknown if Phorge Makerspace received dollars of One Cent Funding as that place on application was blank. It was noted that the City of Sheridan awarded \$5,000 for the 2024 One Cent Funding. The requested funds will be, if approved, used as a supplemental funding for a curriculum development initiative to build online and in-person courses that can be shared with schools and area businesses. These courses will focus on how to use the existing and new equipment at Phorge. The applicant discussed some additional information that was handed in late to Mr. Duff and will be shared later with the Board. Chairman Siddle confirmed that Phorge Makerspace is leasing space at 1205 Broadway. Ms. Jennings asked about funding and learned that they hope to get off state funding but will most likely continue to apply for federal funding. Chairman Siddle asked if they partnered

with the school districts and learned that they do for grades K-12 and that the school districts are asking Phorge Makerspace to help them.

In closing, Chairman Siddle stated that the Board will be discussing these applications on Monday, May 20, 2024, and that the Board will make their final decision on Tuesday, June 4, 2024. Applicants do not need to be present.

Adjourn: Chairman Siddle adjourned the meeting at 10:39 a.m.

BOARD OF COUNTY COMMISSIONERS
Sheridan County, Wyoming



Nick Siddle, Chairman

Attest:



Eda Schunk Thompson, County Clerk