



SHARON TOWNSHIP

18010 Pleasant Lake Road Manchester MI 48158
(734) 428-7591 sharontownship.org

Special Land Use Application

A. Property and Project Information

Property Address _____

Parcel Number _____ Zone District _____

Lot Size Frontage: _____ ft Depth: _____ ft Area: _____ Acres/Sq Ft ☐ Rectangle ☐ Irregular

Current use of property _____

Proposed use of property _____

Number of parking spaces on site _____

Special Land Use(s) requested:

- ☐ Please list the type of Special Land Use you
☐ are applying for; refer to Zoning Ordinance
☐ Section 5
☐
☐

- ☐
☐
☐
☐
☐ Other _____

B. Applicant Information

1. Applicant

Identify the person or organization requesting the Special Land Use:

Name _____ Title _____

Organization _____ Cell Phone _____

Mailing Address _____ Business Phone _____

City _____ State _____ Zip _____ E-Mail _____

2. Applicant Interest

The applicant must have a legal interest in the subject property:

- ☐ Property Owner ☐ Purchaser by Option or Purchase Agreement
☐ Purchaser by Land Contract ☐ Lessee/Tenant

3. Property Owner ☐ Check here if Applicant is also Property Owner

Identify the person or organization that owns the subject property:

Name _____ Title _____

Organization _____ Cell Phone _____

Mailing Address _____ Business Phone _____

City _____ State _____ Zip _____ E-Mail _____

4. Representative

Identify any person representing the property owner or applicant in this matter:

Name _____ Title _____

Organization _____ Cell Phone _____

Mailing Address _____ Business Phone _____

City _____ State _____ Zip _____ E-Mail _____



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C. Required Application Attachments

- ☐ **1. Nature of Proposed Use** (Use letterhead if possible)
Written description of the nature of the proposed use(s), including: the products or services to be provided, the activities to be conducted inside and outside the building, types of equipment to be used, other required state or local permits or approvals, hours of operation, number of employees, expected levels and types of vehicular traffic coming to and from the site, any joint use agreements, and other relevant information.
- ☐ **2. Site and Building Layout** (Use letterhead if possible)
Written description of the proposed site and/or building layout, building and structure design information, floor plans, parking calculations, fencing, landscaping, current environmental conditions, adjacent land uses, and other pertinent information.
- ☐ **3. Site Plans, Building Elevations and Floor Plans**
Enclose the site plans, building elevations and floor plans required on the Site Plan Review Checklist.

D. Request and Affidavit

The applicant must read the following statement carefully and sign below:

The undersigned requests that Sharon Township review this application and related required documents and site plans as provided in Section 5 of Sharon Township Zoning Ordinance. The applicant further affirms and acknowledges the following:

- ☐ That the applicant has a legal interest in the property described in this application.
- ☐ That the answers and statements contained in this application and enclosures are in all respects true and correct to the best of his, her or their knowledge.
- ☐ That the approval of this application does not relieve the undersigned from compliance with all other provisions of the Zoning Ordinance or other codes or statutes, and does not constitute the granting of a variance.
- ☐ That the applicant will comply with any and all conditions imposed in granting an approval of this application.
- ☐ If also the owner, the applicant grants Sharon Township staff and the Planning Commission the right to access the subject property for the sole purpose of evaluating the application.

Applicant Name (printed)

Applicant Signature

Date

If the applicant is not the property owner, the property owner must read and sign below:

The undersigned affirms and acknowledges that he, she or they are the owner(s) of the property described in this application, and:

- ☐ Is/are aware of the contents of this application and related enclosures.
- ☐ Authorizes the applicant to submit this application and represent the undersigned in the matter being reviewed by Sharon Township.
- ☐ Grants Sharon Township staff and the Planning Commission the right to access the subject property for the sole purpose of evaluating the application.

Property Owner Name (printed)

Property Owner Signature

Date