Report Request

Shakopee Police Department
475 Gorman Street
Shakopee, MN 55379
(952) 233-9400
Fax: (952) 233-3811

* If requesting public data, the Requestor information is optional and is for the sole purpose of facilitating your request. Not providing this information will remove our ability to contact you to clarify your request or notify you of costs or delays, work with you to obtain exactly the information you need, or notify you that your request is complete.

Request for Information

* Requested By (First, Middle and Last)		Today's Date
Street Address	City, State Zip	
Date of Birth	Phone Number	Fax
Email		
Name of person(s) Involved (if other than yourself)		Location of Incident
Case Number(s)		Date of Incident(s)

Report Type

- ☐ **Accident Report**
- ☐ **Police Clearance Letter**
- ☐ **Police Report**
- ☐ **Other:**_____

How would you like to receive the information?

☐ Pick up in person ☐ Email ☐ Fax

Requestor's Signature

X

PUBLIC DATA: Identification is not required for an individual requesting public data.

PRIVATE DATA: Private data will not be released without positive picture identification of the person requesting the data. If you do not provide identification, we will not be able to process your request for information. Your signature is also required for private data.

***** Confidential, Non-Public, Protected Non-Public Data will not be released. *****

To be completed by department staff

Report Cost: _____
Date:_____
Released by: _____

- ☐ Approved
- ☐ Denied
- ☐ No record