

**Minutes**  
**Executive Board**  
**South Eastern Council of Governments**  
**October 6, 2021**

**Dean Nielsen, Chair**

**Present**

Barth, Jeff: Minnehaha County Commissioner  
Eckhoff, Jeff: Mayor's Appt.: City of Sioux Falls  
Fonkert, Jesse: Private Representative  
Franken, Joan: Private Representative  
Gullickson, Brad: Private Representative  
Hansen, Bill: Private Representative  
Hindbjorgen, Dan: Private Representative  
Hybertson, Jared: Turner County Commissioner  
Larsen, Jennifer: Private Representative  
Olson, Dennis, Mayor's Appt.: City of Brandon  
Prescott, John: Mayor's Appt.: Mayor of Vermillion  
Schmidt, Jim: Lincoln County Commissioner  
Smith, Betty: Clay County Commissioner  
Soehl, Curt: Sioux Falls City Council  
Starr, Pat: Sioux Falls City Council  
Ustad, Milton: Union County Commissioner

**Absent**

Koch, Dean: McCook County Commissioner  
Kolbeck, Jack: Legislator  
Stern, Scott: Private Representative  
Weber, Roger: Private Representative  
Wenck, Derick: Mayor of Harrisburg

**Staff Present**

Jim Feeney  
Lynne Keller Forbes

**Others Present**

1. **Call Meeting to Order:** At 4:01 p.m., Vice Chairman John Prescott called the meeting to order. The roll was called, and a quorum was present.
2. **Appointment of Chair:** Jim Schmidt made a motion to appoint Dean Nielsen as Chair. The motion was seconded by Brad Gullickson and passed unanimously. At this time, Chairman Nielsen began chairing the meeting.
3. **Approval of Minutes from July 7, 2021:** Betty Smith made a motion to approve the minutes from July 7, 2021. The motion was seconded by Bill Hansen and passed unanimously.
4. **Financial Statements as of September 30, 2021:** Lynne Keller Forbes presented the September 30, 2021, financial statements. John Prescott made a motion to approve the September 30, 2021, financial statements. The motion was seconded by Jeff Barth and passed unanimously.
5. **Operations Committee:**
  - A. **2022 Pay Plan Update:** Lisa Corbeille, WIPFLI, presented the revised pay plan. Jeff Eckhoff made a motion to approve the revised pay plan. The motion was seconded by Dan Hindbjorgen and passed unanimously.
  - B. **2022 Budget:** Lynne Keller Forbes presented the 2022 Budget. Betty Smith made a motion to approve the 2022 Budget and set the operational reserve and building reserve at \$100,000. The motion was seconded by John Prescott and passed unanimously.

- C. 2021-2023 Audit: Lynne Keller Forbes presented bids for SECOG's 2021-2023 audits. Bill Hansen made a motion to approve the bid from Kinner and Company to perform the 2021-2023 audits. The motion was seconded by Jim Schmidt and passed unanimously.
6. **SECOG/Dakota BUSINESS Finance Professional Services Agreement:** Lynne Keller Forbes presented the SECOG/Dakota BUSINESS Finance Professional Services Agreement. Betty Smith made a motion to approve the SECOG/Dakota BUSINESS Finance Professional Services Agreement. The motion was seconded Joan Franken and passed unanimously.
7. **2022 Unified Planning Work Program Agreement:** Jim Feeney presented the 2022 Unified Planning Work Program Agreement. Pat Starr made a motion to approve the 2022 Unified Planning Work Program Agreement and to authorize the Chair to sign the agreement. The motion was seconded by Curt Soehl and passed unanimously.
8. **Executive Director's Report:** Lynne Keller Forbes presented the Executive Director's Report. This was informational only.
9. **Other Business:** No other business was brought before the board.
10. **Next Board Meeting:** The next board meeting will be Wednesday, December 8, 2021, at 4:00 p.m. The meeting will be held at SECOG with a holiday dinner to follow.
11. **Adjournment:** Chairman Nielsen adjourned the meeting at 4:31 p.m.