

Minutes
Executive Board
South Eastern Council of Governments
May 20, 2020

Kevin Smith, Chair

Present

Barth, Jeff: Minnehaha County Commissioner
Burke-Van Luvanee, Julie: Mayor of Harrisburg
Eckhoff, Jeff: Mayor's Appt.: City of Sioux Falls
Fonkert, Jesse: Private Representative
Franken, Joan: Private Representative
Hansen, Bill: Private Representative
Hindbjorgen, Dan: Private Representative
Hybertson, Jared: Turner County Representative
Jamison, Greg: Private Representative
Kolbeck, Jack: Legislator
Larsen, Jennifer: Private Representative
Olson, Dennis, Mayor's Appt.: City of Brandon
Packard, Phyllis: Clay County Commissioner
Prescott, John: Mayor's Appt.: Mayor of Vermillion
Starr, Pat: City of Sioux Falls Council
Stehly, Theresa: City of Sioux Falls Council
Weber, Roger: Private Representative

Absent

Koch, Dean: McCook County Commissioner
Poppens, Mike: Lincoln County Commissioner
Stern, Scott: Private Representative
Ustad, Milton: Union County Commissioner

Staff Present

Lynne Keller Forbes

Others Present

1. **Call Meeting to Order:** At 4:02 p.m., Vice Chair John Prescott called the meeting to order with the following Joint Cooperative Agreement Members present: Jeff Barth, Julie Burke-Van Luvanee, Jeff Eckhoff, Jared Hybertson, Dennis Olson, Phyllis Packard, John Prescott, Pat Starr, and Theresa Stehly.
2. **Appointment of Private Sector Representatives and Legislative Members:** The Nominating Committee put forth the following recommendations:
 - a. **Private Sector Representatives:** Jesse Fonkert, Joan Franken, Bill Hansen, Dan Hindbjorgen, Greg Jamison, Jennifer Larsen, Scott Stern, and Roger Weber.
 - b. **Legislative Member:** Senator Jack Kolbeck.

Dennis Olson made a motion to appoint the slate of nominees. Jeff Barth seconded the motion, and the motion passed unanimously. At this point, the private sector representatives and legislative member joined the meeting.

3. **Election of Officers for 2020:** The Nominating Committee put forth the following recommendations: Kevin Smith as Chair, John Prescott as Vice-Chair, and Dan Hindbjorgen as Secretary/Treasurer. Jeff Eckhoff made a motion to appoint the slate of nominees. Theresa Stehly seconded the motion, and the motion passed unanimously. At this point, Chair Kevin Smith began to chair the meeting.
4. **Appointment of Operations Committee:** Chair Kevin Smith appointed Jeff Eckhoff, Joan Franken, Dennis Olson, Bill Hansen, and Roger Weber to serve on the Operations Committee for 2020.
5. **Approval of Minutes from December 4, 2019:** Roger Weber made a motion to approve the December 4, 2019,

minutes and was seconded by Dan Hindbjorgen. The motion passed unanimously.

6. **Financial Statements as of 12/31/2019 (Preliminary) and 04/30/2020:** Lynne Keller Forbes presented the preliminary financial statements as of December 31, 2019, and the financial statements as of April 30, 2020. Dennis Olson made a motion to approve the preliminary financial statements as of December 31, 2019 and the financial statements as of April 30, 2020. The motion was seconded by Joan Franken and passed unanimously.
7. **Operations Committee:**
 - A. **2021 Dues:** On March 24, 2004, the Board adopted Resolution #2004-01 establishing a membership dues increase policy which states, “Absent extenuating circumstances, annual increases to SECOG’s membership dues shall coincide with the Consumer Price Index factor provided by the South Dakota Secretary of Revenue and Regulation pursuant to SDCL 10-13-35 and 10-13-38.” In accordance with this resolution, the dues increase for 2021 would have been 1.7%. However, due to the extenuating circumstances caused by COVID-19, the Operations committee recommended keeping the dues the same as 2020. Roger Weber made a motion to approve a 0% dues increase for 2021 and was seconded by Jeff Barth. The motion passed unanimously.
 - B. **2020 Budget Amendment:** Lynne Keller Forbes presented the 2020 budget amendment. Theresa Stehly made a motion to approve the 2020 Budget as presented and was seconded by Jack Kolbeck. The motion passed unanimously.
8. **Bylaws Amendment:** Lynne Keller Forbes presented an amendment to SECOG’s Bylaws. Dan Hindbjorgen made a motion to approve the Bylaws amendment and was seconded by Greg Jamison. The motion passed unanimously.
9. **Resolution #2020-01:** Lynne Keller Forbes presented Resolution #2020-01. Greg Jamison made a motion to approve Resolution #2020-01 and was seconded by Theresa Stehly. The motion passed unanimously.
10. **Legislative Update:** Senator Jack Kolbeck presented the Legislative Update. This was informational only.
11. **Executive Director’s Report:** Lynne Keller Forbes presented the Executive Director’s Report. This was informational only.
12. **EDA Supplemental Funding:** Lynne Keller Forbes presented the information to the board regarding EDA’s invitation to apply for \$400,000 in supplemental funding from EDA to assist with COVID-19 activities. Jeff Barth made a motion to approve SECOG’s Executive Director, Lynne Keller Forbes, to submit a letter confirming SECOG has reviewed the supplemental scope of work and is ready, willing, and able to perform the scope of work for the supplemental EDA award for \$400,000 with the Scope of Work to be determined by the Operations Committee. The motion was seconded by Theresa Stehly and passed unanimously.
13. **Other Business:** No other business was brought before the board.
14. **Next Board Meeting:** The next board meeting will be June 17, 2020, at 4:00 p.m.
15. **Adjournment:** Julie Burke-Van Luvanee made a motion to adjourn the meeting and was seconded by John Prescott. Chair Kevin Smith adjourned the meeting at 4:58 p.m.