

Minutes
Executive Board
South Eastern Council of Governments
March 30, 2022

Dean Nielsen, Chair

Present

Barth, Jeff: Minnehaha County Commissioner
David, Jim: Sioux Falls City Council (alternate for Curt Soehl)
Gullickson, Brad: Private Representative
Hindbjorgen, Dan: Private Representative
Jansma, Tami, Mayor's Appt.: City of Brandon
Larsen, Jennifer: Private Representative
Prescott, John: Mayor's Appt.: Mayor of Vermillion
Schmidt, Jim: Lincoln County Commissioner
Smith, Betty: Clay County Commissioner
Smith, Kevin: Mayor's Appt.: City of Sioux Falls
Starr, Pat: Sioux Falls City Council
Stern, Scott: Private Representative
Ustad, Milton: Union County Commissioner
Voelker, Casey: Private Representative
Weber, Roger: Private Representative
Wenck, Derick: Mayor of Harrisburg

Absent

Franken, Joan: Private Representative
Hansen, Bill: Private Representative
Healy, Erin: Legislator
Hybertson, Jared: Turner County Commissioner
Koch, Dean: McCook County Commissioner

Staff Present

Lynne Keller Forbes
Sophie Johnson
Trisha Viss

Others Present

1. **Call Meeting to Order:** At 4:01 p.m., Chairman Dean Nielsen called the meeting to order. The roll was called, and a quorum was present.
2. **Appointment of Private Sector Representatives and Legislative Members for 2022:** The Nominating Committee put forth the following recommendations:
 - a. **Private Sector Representatives:** Dan Hindbjorgen, Scott Stern, Joan Franken, Brad Gullickson, Roger Weber, Jennifer Larsen, Casey Voelker and Bill Hansen.
 - b. **Legislative Member:** Representative Erin Healy.

Jim Schmidt made a motion to appoint the slate of nominees. Jeff Barth seconded the motion, and the motion passed unanimously. At this point, the private sector representatives and legislative member joined the meeting.

3. **Election of Officers for 2022:** The Nominating Committee put forth the following recommendations: Dean Nielsen as Chair, John Prescott as Vice-Chair, and Dan Hindbjorgen as Secretary/Treasurer. Jeff Barth made a motion to appoint the slate of nominees. Jim Schmidt seconded the motion, and the motion passed unanimously.
4. **Appointment of Operations Committee for 2022:** Chair Dean Nielsen appointed Jeff Eckhoff, Joan Franken, Bill Hansen, Jim Schmidt, and Roger Weber to serve on the Operations Committee for 2022.
5. **Approval of Minutes from December 8, 2021:** Dan Hindbjorgen made a motion to approve the minutes from December 8, 2021. The motion was seconded by Scott Stern and passed unanimously.
6. **Financial Statements as 12/31/2021 (Preliminary) and 02/28/2022:** Lynne Keller Forbes presented the

preliminary financial statements as of December 31, 2021, and the financial statements as of February 28, 2022. Rodger Weber made a motion to approve the preliminary financial statements as of December 31, 2021 and the financial statements as of February 28, 2022. The motion was seconded by Jim Schmidt, and the motion passed unanimously.

7. Operations Committee:

- A. Joint Cooperative Agreement: Roger Weber presented the revised Joint Cooperative Agreement. Dan Hindbjorgen made a motion to approve Joint Cooperative Agreement as presented. The motion was seconded by Jeff Barth, and the motion passed unanimously.
- B. Personnel Policy Manual: Roger Weber presented the revised Personnel Policy Manual. A motion was made Milton Ustad to approve the Personnel Policy Manual as presented. The motion was seconded by Scott Stern, and the motion passed unanimously.
- C. Inflationary Adjustment Payment: Dan Hindbjorgen made a motion to provide a one-time inflationary payment to SECOG's employee in the amount of \$2,000 for full-time employees, and a pro rate inflationary adjustment based on hours worked to non-full-time employees. The motion was seconded by Jeff Barth, and the motion passed unanimously.
- D. 2023 Dues: On March 24, 2004, the Board adopted Resolution #2004-01 establishing a membership dues increase policy which states, "Absent extenuating circumstances, annual increases to SECOG's membership dues shall coincide with the Consumer Price Index factor provided by the South Dakota Secretary of Revenue and Regulation pursuant to SDCL 10-13-35 and 10-13-38." In accordance with this resolution, the dues increase for 2023 will be 3.0%. The board also approved basing the 2023 dues on the 2020 Census numbers. Jim Schmidt made a motion to approve 3.0% dues increase for 2023 and to base the 2023 dues on the 2020 Census population. The motion was seconded by Dan Hindbjorgen, and passed with Jeff Barth voting "No", and all others voting "Yes."
- E. Revision to 2022 Capital Budget: A motion was made Jeff Barth to approve a \$52,500 building remodel and purchase a new copier off of State bid for \$5,330. Pat Starr seconded the motion, and the motion passed unanimously.

8. 2021 Annual Report: Lynne Keller Forbes presented the 2021 Annual Report. This was informational only.

9. Other Business: Jeff Barth made a motion to temporarily increase mileage reimbursement from the State rate of \$0.42 per mile to the federal rate of \$0.585 per mile until gas drops below \$3.00. Pat Starr seconded the motion, and the motion passed unanimously.

10. Next Board Meeting: The next board meeting will be June 8, 2022, at 4:00 p.m.

11. Adjournment: Chair Dean Nielsen adjourned the meeting at 5:07 p.m.