

**Minutes**  
**Executive Board**  
**South Eastern Council of Governments**  
**September 13, 2023**

**Jim Feeney, Chair**

**Present**

Eckhoff, Jeff: Mayor's Appt.: City of Sioux Falls  
Franken, Joan: Private Representative  
Grady, Jeremy: Private Representative  
Healy, Erin: Legislator  
Hindbjorgen, Dan: Private Representative  
Hybertson, Jared: Turner County Commissioner  
Kippley, Joe: Minnehaha County Commissioner  
Nilges, Andrew: Private Representative  
Prescott, John, Mayor's Appt.: Mayor of Vermillion  
Schmidt, Jim: Lincoln County Commissioner  
Smith, Betty: Clay County Commissioner  
Soehl, Curt: Sioux Falls City Council  
Stern, Scott: Private Representative  
Wenck, Derick: Mayor of Harrisburg

**Absent**

Hansen, Bill: Private Representative  
Jansma, Tami, Mayor's Appt.: City of Brandon  
Koch, Dean: McCook County Commissioner  
Starr, Pat: Sioux Falls City Council  
Ustad, Milton: Union County Commissioner  
Voelker, Casey: Mayor of Tea  
Weber, Roger: Private Representative

**Staff Present**

Sophie Johnson  
Lynne Keller Forbes

1. **Call Meeting to Order:** At 4:02 p.m., Vice Chairman John Prescott called the meeting to order. The roll was called, and a quorum was present.
2. **Appointment of Jim Feeney as SECOG Board Chair:** Jim Schmidt made a motion to approve Jim Feeney as the SECOG Board Chair. The motion was seconded by Betty Smith and passed unanimously.
3. **Approval of Minutes from June 14, 2023:** Betty Smith made a motion to approve the minutes from June 14, 2023. The motion was seconded by John Prescott and passed unanimously.
4. **Financial Statements as of August 31, 2023:** Lynne Keller Forbes presented the August 31, 2023, financial statements. Jeff Eckhoff made a motion to approve the August 31, 2023, financial statements. The motion was seconded by Scott Stern and passed unanimously.
5. **2024 Unified Planning Work Program Agreement:** Sophie Johnson presented the 2024 Unified Planning Work Program Agreement. Dan Hindbjorgen made a motion to approve the 2024 Unified Planning Work Program Agreement and to authorize the Chair to sign the agreement. The motion was seconded by Jim Schmidt and passed unanimously.
6. **Resolution #2023-02:** Lynne Keller Forbes presented Resolution #2023-02. Jeremy Grady made a motion to approve Resolution #2023-02 to submit a Solid Waste Management grant application in the amount of \$100,000. The motion was seconded by Betty Smith and passed unanimously.
7. **Operations Committee:**
  - A. **Personnel Policy Handbook Revision:** Lynne Keller Forbes presented the Personnel Policy Handbook

revisions. Jared Hybertson made a motion to approve the Personnel Policy Handbook revisions as presented. The motion was seconded by Derick Wenck and passed unanimously.

**B. 2023 Budget Amendment:** Lynne Keller Forbes presented the 2023 Budget Amendment. Joe Kippley made a motion to approve the 2023 Budget Amendment as presented. The motion was seconded by Jeff Eckhoff and passed unanimously.

**C. 2024 Budget:** Lynne Keller Forbes presented the 2024 Budget. Scott Stern made a motion to approve the 2024 Budget. The motion was seconded by Jim Schmidt and passed unanimously.

**8. Executive Director's Report:** Lynne Keller Forbes presented the Executive Director's Report. This was informational only.

**9. Managers' Reports:** Sophie Johnson presented the Manager's Report. This was informational only.

**10. Other Business:** No other business was brought before the board.

**11. Next Board Meeting:** The next board meeting will be Wednesday, December 13, 2023, at 4:00 p.m. The meeting will be held at SECOG with a holiday dinner to follow.

**12. Adjournment:** Chairman Feeney adjourned the meeting at 4:48 p.m.